

2020-2021 Consolidated Annual Performance and Evaluation Report

Los Angeles County Development Authority

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Alhambra CA 91801

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PREFACE

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the County of Los Angeles' (County) activity performance funded by the three U.S. Department of Housing and Urban Development (HUD) formula grant programs: Community Development Block Grant (CDBG); HOME Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the County's performance for these HUD Formula Grant Programs in meeting the objectives and goals established in the County's Five-Year Consolidated Plan and the corresponding Annual Action Plan. Fiscal Year (FY) 2020-2021 is the third year in the Five-Year Consolidated Planning Period (Program Years 2018-2023) for the County.

A draft of the 2020-2021 CAPER was made available for public review and comment during a 15-day public notice period, as mandated by HUD. A printed copy of the CAPER was made available at the Los Angeles County Development Authority (LACDA), located at 700 West Main Street, Alhambra, CA 91801. The Draft was also distributed to 30 public libraries throughout the County, and is posted for viewing and download on the LACDA's website: www.lacda.org during the public notice period. Information included in the Draft CAPER is preliminary and subject to change prior to final submittal to HUD. The Final CAPER is submitted to HUD through its online system, the Integrated Disbursement and Information System (IDIS), by the due date, ninety days after the end of a grantee's fiscal year. Per an official agreement with HUD, LACDA was granted a 60-day extension to submit the 2020-2021 CAPER. The Final CAPER is updated to the LACDA website after submission to HUD.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

The County of Los Angeles (County) aims to maximize available funding to implement housing and community development activities in ten Priority Need categories identified in its Five-Year Consolidated Plan (2018-2023). Program Year (PY) 2020-2021 marks the third year in the County's five-year planning period. Accomplishments are recorded based on quarterly performance reports submitted by funded partner agencies. This data is aggregated at the end of the program year, and cumulated over the five-year planning period, to determine how well the County met its annual and five-year goals in each of its Priority Need categories. In PY 2020-2021, the County successfully met 80% or more of its annual goals in four of the ten Priority Need categories. Accomplishment ratios were adjusted for projects that were either cancelled in PY 2020-2021 or extended into PY 2021-2022 and beyond, due to project delays or from impacts of the COVID-19 pandemic. Many construction activities and long-term programs have multi-year contracts or are extended in order to reach completion. This creates a number of projects that continue over multiple CAPERs.

2020-2021 PRIORITY NEED ACCOMPLISHMENTS

Anti-Crime: 100%	Economic Development: 102%	Homelessness: 68%	Housing: 100%
Infrastructure: 49%	Public Facilities: <1%	Public Services: 85%	Senior Programs: 27%
Youth Programs: 59%	Special Needs/Non-Homeless: 60%		

The 2020-2021 program year was adversely affected by the global coronavirus pandemic, also known as COVID-19. Los Angeles County steadily experienced high case counts and positivity rates. In attempts to reduce the spread of the virus, a combination of safer-at-home public health orders and various levels of business operation restrictions were implemented from March 2020 and remained in effect through the time of submission of this report, which led to economic hardship and housing instability for many County residents. A CARES Act stimulus package was provided as federal aid, and many of the County's services pivoted to align with the CARES Act, including the County's formula grant fund programs. However, the Priority Need categories of Homelessness, Infrastructure, Public Facilities, Senior and Youth Programs, and Special Needs/Non-Homeless were specifically impacted by local restrictions and were not able to quickly adjust implementation within the program year to meet their planned goals. Subrecipient agencies implementing service programs were constrained by limited staff resources and found it difficult to report accomplishments. Categories that included construction activities were adversely affected by non-essential work shutdown mandates, limiting housing rehabilitation, street and

sidewalk improvements, or public improvements.

The County met the federal grant program requirements in each of its three formula grant funds: Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); and Emergency Solutions Grant (ESG). In its CDBG Program, the County expended 98.96% of total qualified expenditures to benefit low- and moderate-income persons, in the third year of the three-year certification period; held planning and administration expenditures to 10.00% of the annual grant plus program income amount; and expended only 9.86% of the sum of the grant plus last fiscal year's program income for public service activities. The County HOME Program met its Match Liability with 25% of the requirement with Single-Family and Multifamily Revenue Bonds and the remaining 75% met through other non-federal dollars. Similarly, the County ESG Program achieved a dollar-for-dollar match, providing \$1,135,086 in County General Funds for funding awarded through the program year, and also adhered to the 7.5% administrative cap on costs for the grant.

In support of the statutory relief and alternative requirements provided in the CARES Act guidance, the Local HUD Office granted LACDA a 60-day extended submission period to accurately capture subrecipient data delayed due to administrative hardships caused by the pandemic response. The County's 2020-2021 CAPER was submitted to IDIS within the allowable extended period.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Anti-Crime Programs - Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	43	43.00%	20	15	75.00%
Anti-Crime Programs - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	351,500	446,156	127.93%	169,455	169,455	100.00%
Anti-Crime Programs - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	N/A	0	0	N/A
Economic Development - Accessibility	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	25	518	2,072%	543	502	92.45%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	7	28.00%	2	0	0.00%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	2,400	2,288	95.33%	674	1,680	249.26%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Other	Other	5	0	N/A	0	0	N/A

Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	560,000	201,796	36.04%	101,046	100,690	99.65%
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	2,500	5,500	220.00%	0	0	N/A
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	20,000	2,066	10.33%	0	548	N/A
Housing - Accessibility (Fair Housing)	Affordable Housing	CDBG: \$	Other	Other	1	1	100.00%	0	0	N/A
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	105	175	166.67%	29	46	133.40%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	1,800	2,914	161.67%	4	4	100.00%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	11	N/A	0	0	N/A
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2,000	1,650	82.50%	981	1313	133.84%

Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	225	133	59.11%	54	76	140.74%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	6	0	N/A	0	0	N/A
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1,000	5.618	561.80	752,767	752,767	100.00%
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Other	Other	3,220,000	757,090	23.51%	5,570	5,570	100.00%
Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	745	135	18.12%	106	5	0.05%
Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	370	468	126.49%	85	124	145.88%
Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100,000	42,140	42.14%	0	0	N/A

Public Facilities and Improvements	Non-Housing Community Development	CDBG: \$	Other	Other	2	0	N/A	0	0	N/A
Public Services - Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,000	8,520	44.84%	6,042	2,926	48.43%
Public Services - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	67,500	561,985	832.57%	233,020	233,020	100.00%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,300	10,773	55.82%	6,122	2,294	37.47%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	N/A	0	0	N/A
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	140,000	109,401	78.14%	55,942	49,143	87.85%
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4,000	1,410	35.25%	835	676	80.96%
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Other	Other	10	0	N/A	0	0	N/A

Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8,660	2,833	32.71%	1,630	533	32.70%
Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	N/A	0	0	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

County funded activities focused primarily on Priority Needs categories, all ranked as High Need - identified through an intricate process that included public input, independent needs assessments, market analysis, and additional data collection efforts – and balanced that with available resources. The County implemented activities in support of housing preservation and rehabilitation, spending the greatest amount of CDBG and HOME grant funds on activities in this area. \$9,255,901 was expended in FY 2020-2021, with over half of housing rehabilitation activity funds spent on Single-Unit Residential Rehabilitation. A total of 2,659 units were rehabilitated as a result of these efforts, including the County committing \$744,629 on upgrading and modernizing its public housing sites. Code Enforcement programs expended another \$1,702,653 of grant funds to address spot slum and blight conditions throughout the County, and \$200,000 was contracted to the Housing Rights Center to address Countywide fair housing need.

Another \$10,654,394 was expended on Public Facilities and Infrastructure activities. These activities included acquisition, disposition, public facilities and improvements, construction or rehabilitation of public facilities, neighborhood facilities, parks and recreational facilities, parking facilities, water and sewer improvements, historic preservation, street improvements, and sidewalk construction. Over half of infrastructure funds were expended specifically on Special Needs/Non-Homeless priorities and addressing Americans with Disabilities Act (ADA)-related activities. Beyond brick-and-mortar activities, the County utilizes grant funds to improve the living environment for its residents through a variety of Public Service programs, including those specifically for seniors or youth. In FY 2020-2021, \$6,383,807 was expended for Senior Services. This amount was a tremendous uptick from previous program years, as assisting the highly vulnerable senior population became an immediate priority during the pandemic. \$333,250 was expended on Youth Services and \$221,400 on Child Care Services. Activities in these categories shifted to providing virtual learning apparatuses and supporting limited child care facilities for essential workers. Other public services included homeless/AIDS patients programs, services for the disabled, battered and abused spouses programs, employment training, crime awareness/prevention, health services, neighborhood cleanups, food banks, and general public services. An overall total of \$23,621,289 CDBG dollars was expended on Public Services throughout the County. The rise in public service activity expenditures was created by the overwhelming need for housing stability and provided in the form of subsistence assistance, made possible by the waiver of public service spending caps for activities that prevent, prepare for or respond to the coronavirus.

The County operates a variety of loan programs directed towards economic growth in the region. CDBG funds of \$5,754,219 were used for other commercial/industrial improvements, including business façade improvements, direct financial assistance to for-profit business, and technical assistance to businesses. However, this total was also greatly increased by the response to the pandemic, as the County launched three rounds of CDBG-funded small business grant programs, leveraged with other County-funded business aid programs, to help prevent local businesses from shuttering while stay-at-home orders mandated shut downs. The County also utilizes the Section 108 Loan Program to fund large scale CDBG-eligible economic development and infrastructure

projects; a total of \$1.5 million was made in Section 108 Loan repayments during FY 2020-2021. The County's Program Year 2020-2021 expenditures for the various types of activities are listed in **Attachment 1**, "CDBG EXPENDITURES by HUD Code".

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	1,825	17	2,402
Black or African American	487	58	1,427
Asian	624	5	47
American Indian or American Native	58	11	62
Native Hawaiian or Other Pacific Islander	17	1	21
Total	3,011	92	3,959
Hispanic	1,724	29	2,026
Not Hispanic	2,097	78	2,217

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The County's federally-funded CDBG, HOME and ESG activities service a variety of clients throughout the five Supervisorial Districts of the County of Los Angeles, within its participating cities and among Countywide targeted areas. Racial and ethnic counts were adjusted in CR-10 to reflect individual clients served, because there is a focus to track individual persons, rather than families, by the Los Angeles County Development Authority (LACDA) and Los Angeles Homeless Services Authority (LAHSA) databases. Some specific activities may require households to be counted, but those totals were converted to individual client counts in order to maintain consistency. Added to the table above are the FY 2020-2021 additional CDBG client racial category of Other Race: 810; HOME client racial category of Other Race: 15; and ESG client racial category of Other Race: 284.

Among clients served with CDBG and ESG funds, those identifying as White make up the majority, of which more than three-quarters of those clients also identified as Hispanic. The use of ESG funds in Los Angeles to serve racial and ethnic groups are consistent with race and ethnic demographics seen in the Los Angeles Point-In-Time count capturing demographics of those experiencing homelessness. Those identifying as Black or African American are disproportionately (roughly 4 times) represented in persons experiencing homelessness in Los Angeles, though are not currently in the majority of clients served with ESG funding. To help bridge the gap, LAHSA continues to host an Ad Hoc Committee to look at the needs of black persons experiencing homelessness and how to improve its system response within and beyond the homeless service system.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	61,892,944	27,442,715
HOME	public - federal	11,522,771	8,249,523
ESG	public - federal	1,135,086	2,270,172

Table 3 - Resources Made Available

Narrative

The IDIS PR-26 FY 2020-2021 Financial Summary Report for CDBG and CDBG-CV for the County of Los Angeles is included in **Attachment 2**. The following were necessary adjustments made to the PR-26:

Part II – Line 10

Negative adjustment of \$10,621.07 was entered to Line 10 for Total Amount Subject to Low/Mod Benefit.

Part II – Line 14

Adjustment of \$10,621.07 was entered to Line 14 for Total Expenditures.

Part III – Line 20

Negative adjustment of \$10,621.07 was entered on Line 20 for Total Low?Mod Credit.

Part IV – Line 30

Negative adjustment of \$1,321,155 was entered on Line 30 for exclusion of COVID-19 related projects from calculation of the Public Service cap.

HOME Program expenditures included \$8.25 million of funds from carryover and program income.

ESG Program expenditures included \$1.135 million in matching County general funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	35	35	See below.
Dist. 1 Unincorporated Avocado Heights-Bassett North Whittier			
Dist. 1 Unincorporated Azusa			
Dist. 1 Unincorporated Covina			

Dist. 1 Unincorporated East Los Angeles			
Dist. 1 Unincorporated East Valinda (San Jose Hills)			
Dist. 1 Unincorporated South El Monte			
Dist. 1 Unincorporated South San Gabriel			
Dist. 1 Unincorporated Valinda			
Dist. 1 Unincorporated Walnut Park			
Dist. 1 Unincorporated West Valinda			
Dist. 1 Unincorporated West Valinda/West Puente Valley			
Dist. 1 Unincorporated Whittier Sunrise			
Dist. 2 Unincorporated Athens Village			
Dist. 2 Unincorporated Athens-Westmont			
Dist. 2 Unincorporated Del Aire			
Dist. 2 Unincorporated East Rancho Dominguez			
Dist. 2 Unincorporated El Camino Village			
Dist. 2 Unincorporated Florence-Firestone			
Dist. 2 Unincorporated Hawthorne			
Dist. 2 Unincorporated Lennox			
Dist. 2 Unincorporated Rosewood/East Gardena			
Dist. 2 Unincorporated Rosewood/West Rancho Dominguez			
Dist. 2 Unincorporated View Park/Windsor Hills			
Dist. 2 Unincorporated West Carson			
Dist. 2 Unincorporated West Rancho Dominguez			
Dist. 2 Unincorporated Willowbrook			
Dist. 4 Unincorporated Cerritos			
Dist. 4 Unincorporated Hacienda Heights			
Dist. 4 Unincorporated La Rambla			
Dist. 4 Unincorporated Rowland Heights			
Dist. 4 Unincorporated South Whittier			
Dist. 4 Unincorporated West Whittier/Los Nietos			
Dist. 5 Unincorporated Agua Dulce			

Dist. 5 Unincorporated Altadena			
Dist. 5 Unincorporated Canyon Country			
Dist. 5 Unincorporated Castaic/Lake Hughes			
Dist. 5 Unincorporated Covina			
Dist. 5 Unincorporated East Pasadena			
Dist. 5 Unincorporated El Monte			
Dist. 5 Unincorporated Hi Vista			
Dist. 5 Unincorporated Kagel Canyon			
Dist. 5 Unincorporated La Crescenta/Montrose			
Dist. 5 Unincorporated Lake Littlerock			
Dist. 5 Unincorporated Lake Los Angeles			
Dist. 5 Unincorporated Llano			
Dist. 5 Unincorporated Monrovia			
Dist. 5 Unincorporated Newhall			
Dist. 5 Unincorporated North East San Gabriel			
Dist. 5 Unincorporated Pearblossom			
Dist. 5 Unincorporated Quartz Hill			
Dist. 5 Unincorporated Roosevelt			
Dist. 5 Unincorporated South Antelope Valley			
Dist. 5 Unincorporated Val Verde			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds are distributed among the 48 participating cities and the unincorporated areas within the five County Supervisorial Districts. The distribution of funds among these entities utilizes the HUD formula as adopted by the Board of Supervisors in 1975. The formula is based on a combination of 2010 Census data and other most recent population estimates provided by HUD.

Funding decisions for County programs are based on the needs and strategies discussed in the County's Consolidated Plan. Participating cities retain local control by designing and operating CDBG projects based on local needs. Funding for participating cities activities account for 65% of the County's formula grant funds distribution. The LACDA works with each County Supervisorial Board Office to identify and develop viable projects in the unincorporated areas of the County. Funding for activities in the unincorporated areas of the County account for the remaining 35% of the County's formula grant funds distribution. ESG funds are administered by the lead agency for the County and City of Los Angeles, LAHSA, who works with local

government agencies and nonprofit housing and social service providers to address a wide range of issues related to homelessness within the Los Angeles Continuum of Care (CoC).

CDBG and HOME-funded activities in the unincorporated areas target geographic areas with the greatest socio-economic distress. The goals of these programs are to maintain and improve neighborhoods and communities within the unincorporated County. To this end, a variety of public services, public works projects, housing production and rehabilitation programs and economic development activities are undertaken. Public funds are leveraged with private resources to maximize the effects of formula grant investment.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The LACDA enlists a variety of public and private resources to meet its planned outcomes and objectives to serve County residents. The County uses resources from CDBG, HOME, ESG, Public Housing Assistance, and special grants awarded by HUD as the foundation for implementing its consolidated plan strategies. CDBG dollars are expanded through the Section 108 Loan Guarantee Program, which allows the County and its participating cities to borrow additional funds against their grant funds to meet immediate community development needs. In FY 2020-2021, a total of \$1,568,000 was made in repayments for \$21,200,000 in outstanding Section 108 loans, for the cities of Commerce and Covina, and the four County projects of La Alameda, South Health Center, Florence Parking Lot, and Willowbrook Library. The County also received funds from the State of California and City of Los Angeles for projects that involved joint funding by these jurisdictions. In addition to these public resources, the LACDA worked with the lending community to provide private dollars to help meet the County's needs. The need to maximize resources and work collaboratively among various agencies and Departments became even more important as the County responded to the effects of the coronavirus pandemic.

The LACDA leveraged resources among various programs, which can be used jointly with CDBG to fund projects. Subrecipient agencies also use a wide variety of resources, including General Funds, local funding, and philanthropic donations to leverage their CDBG dollars. Nearly \$65 million was reported as being leveraged with CDBG funds and expended during FY 2020-2021. This amount is lower than in previous program years, most likely affected by shifting priorities as a result of local public health orders in response to the COVID-19 pandemic. The leverage funds reported by agency type include: \$23.4 million by community based organizations/other public agencies; \$7.5 million by County Departments; \$25.5 million by LACDA Divisions; and \$8.5 million by participating cities. The HOME Program contributed approximately \$49.9 million of Match for the Federal fiscal year during the FY 2020-2021 program year.

The HOME Program requires Participating Jurisdictions (PJs) to match HOME funds with non-federal dollars. The match requirement was satisfied for FY 2020-2021 with carryover and previous fiscal year contributions. Twenty-five percent of the match requirement was met with Single-Family and Multifamily Mortgage Revenue Bonds, and the remaining 75% was met through other non-federal funds. The HOME APR (HUD 40107) and HOME Match Report (HUD 40107-A) are included in **Attachment 3**. For the ESG Program match, LAHSA provided match dollars in the amount of \$1,135,086 million to the County's ESG grant monies through County General Funds.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$226,255,025
2. Match contributed during current Federal fiscal year	\$49,939,128
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$276,164,153
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$276,164,153

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
C21S03	11/06/2019	2,054,116						2,054,116
C21S04	12/03/2019	2,308,627						2,308,627
C21S06	12/19/2019	1,776,209						1,776,209
C23A10	12/05/2019	4,168,763						4,168,763
H23A10	12/05/2019	1,822,578						1,822,578
C22S07	05/27/2020	2,304,866						2,304,866
D23A04	08/12/2020	2,800,470						2,800,470
MF Bond (Palm View)	11/18/2019						4,000,000	4,000,000
MF Bond (NW Whittier)	11/22/2019						8,678,500	8,678,500
MF Bond (Ashley Willowbrook)	12/20/2019						5,500,000	5,500,000
MF Bond (Carson Terrace)	01/07/2019						3,750,000	3,750,000
MF Bond (El Monte Metro)	03/18/2020						4,000,000	4,000,000
MF Bond (Whittier Place II)	07/31/2020						6,775,000	6,775,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE Report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
3,311,642.12	5,918,972.92	3,311,642.12		5,918,972.92

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	2					2
Dollar Amount	39,883,118					39,883,118
Sub-Contracts						
Number	105	0	1	1	16	87
Dollar Amount	33,592,736	0	48,750	3,825,000	4,766,180	24,952,806
	Total	Women Business Enterprises	Male			
Contracts						
Number	2	1	1			
Dollar Amount	39,883,118	27,300,900	12,582,218			
Sub-Contracts						
Number	105	7	98			
Dollar Amount	33,592,736	3,394,750	30,197,986			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	29	21
Number of Non-Homeless households to be provided affordable housing units	1,524	24
Number of Special-Needs households to be provided affordable housing units	0	25
Total	1,553	70

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	29	46
Number of households supported through Rehab of Existing Units	1,524	0
Number of households supported through Acquisition of Existing Units	0	24
Total	1,553	70

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The First-Time Homebuyer Program falls under the Acquisition of Existing Units in the HOME Program's Integrated Disbursement & Information System (IDIS) input; however, under the County's CDBG Program, it is referred to as Direct Financial Assistance to Homebuyers.

Discuss how these outcomes will impact future annual action plans.

The County continues to report accomplishments in the future as planned for in the Five-Year Consolidated Plan. Adjustments to one-year goals will be considered for the Number of non-homeless households to be provided affordable housing units and Number of households supported through the rehabilitation of existing units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	76
Low-income	0	5
Moderate-income	0	81
Total	0*	162

Table 13 – Number of Households Served

*All housing rehabilitation programs were suspended during FY 2020-2021 as a result of pandemic restrictions, and zero projects were completed using CDBG grant funds.

Narrative Information

The LACDA has been able to assist in the financing of the development of new, affordable rental units, for-sale housing for low-income households, as well as special needs housing. Rental units financed by the LACDA using HOME funds are reserved for occupants with incomes that do not exceed 50% of the Los Angeles County Area Median Income (AMI). During FY 2020-2021, approximately \$5.6 million in HOME funds was expended to finance the development of 6 housing projects at various development stages. A total of 46 rental HOME-assisted units were completed and received a certificate of occupancy in FY 2020-2021. There are an additional 80 units in progress.

The LACDA's Home Ownership Program (HOP) assists households in Los Angeles County by making home ownership accessible by facilitating affordable home purchases for low-income households, providing deferred payment loans for down payment assistance, individual credit counseling, and homebuyer education. The HOP funded 24 deferred payment loans, totaling \$1.9 million in HOME funds during FY 2020-2021.

CDBG funds were used to financially assist eligible homeowners and renters under the single-family and multi-family home improvement, handyworker, and public housing modernization programs. During FY 2020-2021, LACDA completed 8 units of housing rehabilitation for

extremely low-, low-, and moderate-income owners, and 4 units of housing rehabilitation for extremely low-, low-, and moderate-income renters, with an emphasis on health and safety repairs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Currently within the Los Angeles CoC, there are four systems providing targeted homeless prevention services to subpopulations: the adult, family, youth, and Veteran systems. In the coming year, there will be funding sources at a State level that will provide targeted prevention services to older adults, as well. Supportive Services for Veteran Families programs have funding to provide prevention/diversion services to single/adult Veterans, and families with a Veteran household member. Targeting for these programs has been informed through extensive research and data to develop and improve targeting tools for homelessness prevention, to maximize the impact in preventing future homelessness.

CES providers and partners have established a systematic approach for linking supportive services available to persons at risk of homelessness or unstably housed, and how to access those resources as quickly and efficiently as possible. Providers are often able to prevent a new inflow into homelessness by simply helping an individual or family get caught up on rental arrears that occurred because of a one-time emergency. By understanding the challenges that individuals, youth, and families face in being homeless and/or at risk of homelessness, the CES providers are better able to divert people away from the emergency shelter and homeless services delivery system by helping them maintain their current housing, or, when necessary, to relocate to more affordable housing. Los Angeles continues to employ the practice of problem solving/diversion and helping people reconnect with family and friends when possible, on a permanent or temporary basis.

This year, the State funded a targeted prevention program to older adults who are involved in Adult Protective Services, many of whom are also facing abuse and/or neglect. In addition, the CoC also set aside specific Shallow Subsidy funding this year for Older Adults who are exiting Prevention. Shallow Subsidies is a locally-funded program that provides a shallow to keep participants from falling into homelessness and can be accessed through CES partners.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Los Angeles Continuum of Care (CoC) has continued to implement an outreach system based on regional coordination of all outreach workers across different funding sources. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging. Additionally, in response to the COVID-19 pandemic, outreach workers began utilizing a standardized assessment to assess an individual's vulnerability to COVID and identify appropriate housing resources to prevent infection.

Los Angeles has also continued to implement a public-facing online system, called the Los Angeles Homeless Outreach Portal (LA-HOP), for community stakeholders to inform the outreach system of persons experiencing unsheltered homelessness in need of services and requests. Requests go to a centralized platform and are then routed to regional Coordinated Entry

System (CES) outreach coordinators who triage and ensure that outreach teams are deployed to contact the individual experiencing homelessness within 72 hours of the request.

Finally, in support of municipalities across the County, LAHSA released its Encampment Best Practices. LAHSA's Encampment Best Practices offers Guidance for balancing the need for location specific work on unsheltered homelessness with the importance of a regional, trauma-informed approach to unsheltered homelessness that places people experiencing homelessness on the path to a stable, permanent home.

Addressing the emergency shelter and transitional housing needs of homeless persons

LAHSA used ESG and County General Funds to operate 303 Winter Shelter Program (WSP) beds and 245 Augmented Winter Shelter beds between November 1, 2020 and June 30, 2021 during FY 2020-2021. In order to provide for the enhanced need for shelter capacity due to the COVID-19 pandemic, our providers responded by remaining open – all County-funded Winter Shelter programs (5 sites) continued to operate through the end of the fiscal year. Additionally, LAHSA utilized County ESG funds for the operation of crisis and bridge housing which provides year-round overnight shelter to youth and single adults. Most persons served in LAHSA-administered WSP, Crisis/Bridge Housing (including specialized Bridge Housing), and Access Center programs are either chronically homeless persons or have high service needs, and would not typically access other services if these ESG-funded resources were not made accessible and available.

Over the past five-years, the Los Angeles CoC has reallocated nearly all of its HUD CoC-funded transitional housing (TH) programs (with a small exception for special needs populations, such as those programs serving persons fleeing and/or attempting to flee domestic violence and/or human trafficking). Funding through County Measure H funding and City General funds, along with CoC, CDBG, ESG, Department of Public Social Services (DPSS) and Independent Living Program (ILP), has allowed LAHSA an increase of over 3,000 beds over the past five years. The increased funding has also allowed for all publicly-funded shelters to move to 24-hour operation (outside of WSP). Additionally, the County of Los Angeles adopted a public health ordinance to enhance the safety, security, and quality of all shelter programs through the creation and implementation of a new public health permitting category for emergency shelter, that comes with a public health monitoring and inspection every 4 months. This has improved the quality within and across programs and is improving the outcomes and flow within the Los Angeles shelter system.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

LAHSA's Homeless Prevention Program provides services to families and individuals (Adults and Transition-Age Youth) who are at imminent risk of becoming homeless. Participants are provided

with short-term financial assistance and case management to address the financial crises that put their housing at risk. When necessary, participants are also referred to a Measure H-funded legal services program to help defend any eviction actions that may be threatening their housing.

LAHSA also utilized Measure H funding for Bridge Housing sites to provide low-barrier and supportive 24-hour residence for individuals who have exited institutions. Bridge Housing is temporary and serves to “bridge” people experiencing homelessness into housing via a reserved bed that facilitates placement into permanent housing. The intention of this emergency housing is to provide participants with some stability so that they can maintain contact with their support systems and utilize resources to overcome barriers with finding housing. The individuals served at these sites are over the age of eighteen (18+) and were either involved with the criminal justice system over the past five years or have exited an institution (hospital, jail/prison, etc.) over the past six months. LAHSA provides funding to six emergency shelter sites across the County of Los Angeles to provide a total of 171 of beds for persons who are exiting, or have recently exited, institutional settings.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Los Angeles CoC has a structured outreach system that has regional leadership coordinating all outreach workers, regardless of funding source. In addition to the coordinated outreach system, there has been investment in the number of persons conducting outreach on the streets of Los Angeles, with the addition of more outreach workers this past year engaging people who are on the street to prepare for and respond to the COVID-19 pandemic. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging.

Los Angeles utilizes a web-based system called the Los Angeles Homeless Outreach Portal (LA-HOP) for community stakeholders to inform the outreach system of a person that is experiencing homelessness and request outreach from the system. Requests go to a centralized platform and is then routed to regional Coordinated Entry System (CES) outreach coordinators who triage and ensure that outreach efforts are being conducted in a structured strategic manner.

This year Los Angeles implemented a Universal Housing Application database. The database serves as a middleware to pull and push relevant information from housing candidates to electronic applications with local housing authorities. This is currently being tested in the County with various housing partners with the goal of reducing mistakes, streamlining the process, and shortening the period of time individuals and families experience homelessness by automating the system.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The LACDA owns 3,229 housing units of public and multifamily housing properties, located throughout the unincorporated areas of the County of Los Angeles. These housing sites help to strengthen neighborhoods, empower families, support local economies, and promote local achievement. Over 20,000 families have benefited from the programs administered by the LACDA, which empowers low-income families by providing opportunities to obtain affordable rental housing; employment and job training; youth programs; childcare; case management; and elderly assistance.

The LACDA meets residents' needs by providing various services at the LACDA's housing developments located throughout the unincorporated areas of the County. The following resident service programs were offered to public housing residents during FY 2020-2021:

- **Family Resource Centers** - This program provided case management and clinical services to public housing residents, such as: family and individual counseling; academic and career counseling; grief counseling; supportive services referrals; child abuse and domestic violence prevention; and conflict resolution. These services promoted resident success and achievement. **Service Area/Target Population:** This program served 160 households at all of the housing developments located in the 1st, 2nd, 3rd, 4th and 5th County Supervisorial Districts owned by the LACDA and targets low- and extremely low-income residents that benefit from case management and clinical services.
- **Juvenile Justice Crime Prevention Act (JJCPA)** - The JJCPA provides case management and programs for at-risk and probation youth and their families at four public housing sites. Services aid the families in becoming more self-sufficient, thereby reducing the risk factors associated with juvenile delinquency. Services include: tutoring; social/recreation activities; mentoring; substance/alcohol abuse counseling; gang prevention; and community service. **Service Area/Target Population:** This program served 160 youth and families at four housing developments, located in the 1st, 2nd, and 4th County Supervisorial Districts owned by the LACDA and targets youth, ages 11-17.
- **Resident Services Programs** - This project provided support programs to residents of the County of Los Angeles' public housing developments. Resident services programs included: after school programs; adult literacy; recreation; creative arts; youth leadership; senior/disabled services; workforce development; and housing community activities and events. Many of these programs were administered through the collaboration of community partners. **Service Area/Target Population:** This program served approximately 2,000 residents residing at the Nueva Maravilla, Sundance Vista, Harbor Hills, Carmelitos and Century Wilton Housing Developments, located in the 1st, 2nd, and 4th County Supervisorial Districts. The program targets low- and extremely low-income

youth residing in the housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The LACDA administers a Family Self-Sufficiency (PH-FSS) program to encourage residents to become more self-sufficient and has an array of resident participation activities organized by the LACDA staff:

- **Family Self-Sufficiency** – The LACDA administers a Family Self-Sufficiency (PH-FSS) program for Public Housing and Section 8 residents. The FSS program provided critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency. The FSS program offers a unique savings opportunity known as an escrow account, which is a savings account created and maintained by the LACDA. The escrow account is established when an FSS participant's rent increases due to an increase in earned income (wages). Participants must successfully achieve all goals established in order to be eligible to receive escrow funds upon completion of the FSS program. After successful completion of the program, participants receive their escrow savings and are encouraged to use it as a down payment on their first home. **Service Area/Target Population:** This program served 63 Public Housing residents at all of the conventional public housing developments located in the 1st, 2nd, 3rd, 4th and 5th County Supervisorial Districts.

Public Housing encourages its residents to become more involved in community management and participatory roles through its Resident Councils and the Annual Plan Resident Advisory Board.

- **Resident Councils** - The role of a Resident Council (RC) is to improve the quality of life and resident satisfaction in self-help initiatives by enabling residents to create a positive living environment for individuals and families residing in public housing. RCs serve as the voice of the housing communities that elect them. RCs actively participate and are formally recognized through an executed Memorandum of Understanding with the LACDA. The RC membership consists of a democratically governing board elected by the voting membership. The LACDA holds a quarterly gathering of RC Board members and provides workshops on varying topics throughout the year which may include: the LACDA policies; community resources; how to run an effective meeting; safety issues; and the budgeting process. Currently, there are 11 active RCs.

Resident Advisory Board - The Resident Advisory Board (RAB) provides the LACDA and its clients with a forum for sharing information about the Annual Plan. As part of the Annual Plan process, HUD requires the LACDA to set up a RAB each year and meet with the RAB at least once in efforts to increase resident participation and input in the Annual Plan process. RAB

members help the LACDA in developing its goals and provide recommendations on how to improve the Section 8 and Public Housing programs. The RAB will continue to meet virtually until COVID-19 restrictions are lifted.

Actions taken to provide assistance to troubled PHAs

The LACDA does not have the capacity to assist troubled PHAs and does not possess an entity that can provide assistance to other PHAs.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The LACDA works closely with the County Board of Supervisors Offices to identify affordable housing barriers and reshape its policies and programs to meet the County's needs. The LACDA identifies three primary barriers to affordable housing:

- Current market conditions – such as increased land costs, high construction costs, construction liabilities and lack of developable land – constrain the housing market and become barriers to affordable housing;
- Financing requirements, increasing interest rates and lending discrimination make homeownership less attainable for low- and moderate-income households; and
- Regulatory/policy measures (development fees, building codes, zoning, and the approval process) as well as environmental conditions (hillsides/slopes, fire hazards, flooding/mudflows and seismic hazards) create obstacles to developing affordable housing.

Recent events have exacerbated these hurdles, such as the growing intensity and frequency of California wildfires, the continuing increase in housing costs and rents coupled with insufficient housing stock, and the negative economic impacts of the coronavirus pandemic.

Through the Housing Element of the County's 2014-2021 General Plan, the County will emphasize identifying and allocating sufficient land to accommodate the projected housing needs of the growing population and develop policies and programs that support housing development. In FY 2020-2021, the County continued to implement the density bonus program and allowed second units under certain conditions to increase the supply of affordable housing for low- and moderate-income households and senior citizens. In addition, the County continued to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for the projects.

The County also continued promoting its "Second Dwelling Units Pilot Program", which solicited applications from homeowners seeking to build new Accessory Dwelling Units (ADUs) or adapt existing structures into ADUs. The pilot program provided valuable lessons learned that were incorporated into the new Backyard ADU Program. As such, the LACDA completed construction on three ADUs during FY 2020-2021 and progressed through the design/development stage for one ADU through the ADU Pilot Program. Of the ADUs currently in construction, \$64,940 has been drawn and \$160,060 is remaining to be drawn. The ADU New Pilot Program has \$168,838 in unallocated funding, while the ADU Rehabilitation Pilot has \$70,963 in unallocated funding, or a total of \$241,801. Construction of ADUs and the overall success of the ADU Pilot Program were

significantly hindered due to the safer-at-home orders related to the COVID-19 pandemic.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Nearly half of urban County households experience one or more housing problems, including housing cost burden, overcrowding and inadequate housing. These circumstances are even more prevalent among minority racial and ethnic households and large families, indicating these groups represent some of the most underserved groups in the County. The California Housing Partnership (2021) surmizes that in Los Angeles County, there is a shortage of 499,430 rental homes for extremely low- and low-income households. The Los Angeles Homeless Services Authority (LAHSA) determined that the number of those experiencing homelessness had reached 66,436 in June 2020 per the 2020 Homeless Count; the 2021 Homeless Count was cancelled due to the safer-at-home orders resulting from the COVID-19 pandemic. In response, a significant amount of the County's housing resources are directed toward development, rehabilitation, and preservation of affordable housing for large families.

In FY 2020-2021, the County expended \$3.7 million in CDBG funds, working in tandem with its HOME grant, on activities in support of housing preservation and rehabilitation. The main focus for these funds was directed towards single-unit and multifamily housing rehabilitation and upgrades to the County's more than 3,000 public housing units. Code Enforcement programs administered by County Departments and participating cities addressed spot slum and blight conditions throughout the County, in support of preserving available housing stock.

Another underserved group within a subpopulation in the County is the disproportionately high number of Black and African-American homeless persons. LAHSA hosts ad hoc committee meetings aimed at addressing the needs of women and black persons experiencing homelessness, two of the most vulnerable demographics among homeless persons. Through these committees, recommendations are made to increase cultural competency and ensure programming is effectively designed to best serve these populations. The Los Angeles CoC continues to look for new opportunities to better serve those that have historically been underserved. Increased street outreach and coordination assists in better assessing the needs of all persons experiencing homelessness, while effectively identifying and targeting those most at risk, including transition-age youth and Veterans.

To address the barriers to affordable housing, the County continued to implement the density bonus program and allowed second units under certain conditions to increase the supply of affordable housing for low- and moderate-income households and senior citizens. In addition, the County continued to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for the projects. In FY 2020-2021, the LACDA continued accepting applications for a "Second Dwelling Units Pilot Program", which solicited applications from homeowners seeking to build new Accessory

Dwelling Units (ADUs) or adapt existing structures into ADUs. However, construction of ADUs and the overall success of the ADU Pilot Program were significantly hindered due to the safer-at-home orders related to the COVID-19 pandemic.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In the last two decades, the LACDA has implemented HUD lead-based paint regulations which require federally-funded rehabilitation projects to address lead hazards. Any property receiving HOME Program funds or other federal assistance is required to undergo a lead-based paint inspection. For the LACDA's homeownership program, an inspection is ordered immediately after the reservation of loan funds, and properties must pass the inspection before loan processing occurs. If the property fails inspection, repairs are required and must be completed by an experienced contractor. All contractors participating in the LACDA's home improvement programs are required to be Environmental Protection Agency (EPA)-certified. To educate consumers and contractors, the LACDA distributes the EPA's lead pamphlet to all homeowners and occupants before construction work begins, in addition to obtaining written confirmation of receipt of the lead pamphlet. Interim controls are put in place on each project to reduce human exposure to contaminants, including specialized cleaning, painting, temporary containment and ongoing monitoring of lead-based paint hazards and other potential hazards.

The majority of homes served by the LACDA home improvement programs are older than 1978, and it is assumed that many of them have lead-based paint. LACDA inspectors test the areas that will be impacted by rehabilitation and take necessary measures to abate the conditions. All occupants are advised of any lead hazard evaluations, reports and recommendations of the hazard reduction activities and clearances.

LACDA staff, County Housing Authority staff, Handyworker subrecipient agencies, community based organizations, nonprofit organizations and other participating public agency staff all receive information on lead hazards, and key staff are sent to HUD-sponsored trainings. The LACDA also distributes notices to all Section 8 property owners and managers to notify them about regulatory requirements. Emergency shelter housing participating in the County's voucher program are also subject to health and safety inspections, and routine inspections are required in many of the multi-family dwellings to ensure that units are maintained in accordance with HUD requirements. Because of local pandemic restrictions, rehabilitation activity was suspended during FY 2020-2021. When it is safe to resume operations, rehabilitation work on single-unit, multi-unit, and public housing units will continue, and many of the County's funded Housing Rehabilitation Loan Programs will include their own lead-based paint testing services as part of the program.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

A myriad of factors contribute to poverty including, but not limited to: low level of education attainment, lack of job skills, a depressed regional economy, and a shortage of affordable childcare

that inhibits single parents from joining the workforce. The World Population Review estimated up to 14.91% of the population in Los Angeles County in 2021 to be living in poverty. The County's Consolidated Plan contains an anti-poverty strategy that describes how the LACDA's goals, programs and policies for producing and preserving affordable housing and community development activities contribute to reducing the number of poverty-level families. The LACDA supports the State of California's overall anti-poverty strategy of moving low-income people to self-sufficiency, in part, by funding activities with CDBG, HOME and ESG funds. The LACDA consults with many public, private and nonprofit organizations to help ensure that its funded activities are effectively coordinated to best reduce the number of poverty-level families.

According to the U.S. Bureau of Labor Statistics, the Los Angeles area unemployment rate had remained relatively the same at 4.3% in 2019 since 2018 at 4.6%; however, the COVID-19 pandemic caused that number to rise exponentially to 19.6% by June 2020. Per the June 2021 report, that number dropped to 10.3% but remains over twice the pre-pandemic rate. Prior to the pandemic, the County funded job training programs and economic development activities to expand employment opportunities. The County also funded supportive social service activities, such as parenting classes, teen programs to avert involvement in illicit activities such as gangs and drug abuse, childcare and education programs. These programs were aimed at preventing low- to moderate-income persons and families from falling into poverty. In response to the pandemic, the County is working to determine the lasting impact the dramatic rise in unemployment will have on its efforts and is preparing to alter its plans, both long- and short-term, in the appropriate manner.

In addition, a critical component in assisting homeless families to become stabilized in housing is assisting them to increase their income. To this end, LAHSA and the providers in the CES for Families have partnered with the Los Angeles County Department of Public Social Services (DPSS) to ensure that eligible homeless families utilize the training opportunities and job development support offered through the Greater Avenues to Independence (GAIN) program, so that they may increase and stabilize their income at a level that allows them to afford their housing. LAHSA and its service providers continued to strengthen partner connections with the City's Economic and Workforce Development Department (EWDD) through the WorkSource System and LA:Rise program to access new job development programs specifically targeted to serve homeless persons. Los Angeles County established a benefits advocacy program that looked to support DPSS participants, who were disabled, apply for social security benefits. Through Measure H funding, this program has continued to expand and serve any person who is homeless and disabled and is not currently receiving social security disability benefits. Per the Los Angeles County Homeless Initiative Impact Dashboard, 1,759 people were prevented from experiencing homelessness, 7,702 people were permanently housed, and 7,649 were sheltered in interim housing using Measure H funding. Currently in the fourth year, the County has reached 67% of its 5-year goal to permanently house up to 45,000 people according to the County's Homeless Initiative Impact Dashboard.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

As the lead agency for the County's Consolidated Plan, the LACDA coordinates with State agencies, local governments, particularly its 48 participating cities, and approximately 40 community based organizations and other public agencies, County Departments, and LACDA Divisions, and various business and financial institutions to assist in implementing its formula grant programs. The LACDA's focus on institutional structure is a broad strategy of coordination, empowerment and communication among the public, private and nonprofit sectors. The LACDA continues to foster greater cooperation and coordination efforts with other local governmental agencies and has identified a variety of programs, services and strategies suitable for collaboration with other County Departments. A greater need for coordinated efforts became apparent in the wake of responding to the needs and challenges arising from the coronavirus pandemic. Local and regional partners with all levels of government worked together, under direction from the County Board of Supervisors and the Public Health Office, to mitigate the health and safety dangers of COVID-19, and correct the secondary negative economic and housing impacts from the virus.

Strengths and gaps regarding the institutional structure emerged from focus groups, community meetings and other coordinated communication. The LACDA also provided technical assistance and capacity building to partner agencies to increase their effectiveness in implementing programs to address the County's housing and community development needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To ensure the County's Consolidated Plan goals are based on a unified vision for meeting the housing and community development needs of its residents, efforts are made for widespread outreach to various public and private organizations, as well as to the general public, to solicit input on housing, neighborhood revitalization, economic development and homeless and human service needs. The County made efforts to implement the types of activities that helped increase collaboration among these different resources. Even in the wake of the coronavirus pandemic, the emphasis on coordination of resources and effort remained a priority. Planned outreach events were reimaged into online streamed events using platforms such as Facebook Live, Instagram, YouTube and the LACDA website, while partner agency and inter-departmental meetings and trainings were conducted through virtual office applications.

Development and improvement of a coordinated system of assessment and access for the homeless has created broad-based collaboration between public and private providers in efforts to end the enormous homelessness crisis in the greater Los Angeles area. The Los Angeles CoC's Coordinated Entry System is a universal application for Section 8 assistance among all Public

Housing Authorities in the County, standardized triage tools systemwide data dashboards to aggregate performance data, and ongoing regular meetings between providers, leaders and stakeholders to improve systems and remove barriers.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The LACDA conducted a *2018 Analysis of Impediments to Fair Housing Choice (AI)* which incorporated socio-economic and housing data from the U.S. Census Bureau, 2017 HUD AFFH Database, report data from Housing Rights Center (HRC), local data and more. Fair housing research and legal cases, as well as public input from the *2017 Fair Housing Survey* and workshops were also taken into consideration. The LACDA took action on impediments to fair housing choice relating to: segregation; racially or ethnically concentrated areas of poverty (R/ECAPs); disparities in access to opportunities; disproportionate housing needs; and discrimination or violations of civil rights laws or regulations related to housing and will continue to assess progress being made in these areas through the 2018-2023 Consolidated Plan period. LACDA projects prioritized impediments that had a direct impact on fair housing choice. These impediments fall into the categories of: Crime and Safety; Viable and Healthy Communities; Accessible Housing; and Homeless Needs and Services.

Regarding the safety of LACDA-managed public housing sites, dialogue from community and resident meetings helped to create a crime prevention needs assessment. Public safety concerns were addressed by LACDA's Community Policing Teams and supported by the Crime Prevention Unit. Enhancements to security systems are made as needed, including the installation of CCTV cameras, in efforts to improve Crime Prevention Through Environmental Design. Systemic interventions occur within the Juvenile Justice Crime Prevention Act Program. The LACDA makes progress toward healthy communities by adhering to State environmental review processes, enhancing air quality in housing sites through enforcement of Smoke-Free policies and promoting community access to healthy and nutritious food via programs such as CalFresh and WIC. The Growing Experience, an urban farm and community garden in the Carmelitos Public Housing Development, tackles the issue of food deserts by providing fresh produce at a low cost. Other enhancements include access to affordable internet, a requirement for developers who use Project-Based Voucher funding to construct or rehabilitate affordable housing developments. The LACDA has partnered with LAHSA and the Departments of Health Services and Mental Health to provide subsidized rental assistance and case management for the homeless and families at-risk of becoming homeless; persons with disabilities are disproportionately at-risk. The LACDA provides financial support for the Homeless Incentive Program, which entices landlords to rent to homeless persons. Furthermore, Project-Based Vouchers are available to developers looking to house special needs populations. Building upon this, the LACDA collaborated with LA County 211, Department of Public Health, community based organizations and Public Housing management to rapidly mobilize rent relief efforts as housing stability became an overwhelming need caused by the effects of the coronavirus pandemic.

The LACDA contracts with the Housing Rights Center (HRC) and its subcontractors to provide

fair housing services to County residents and meet the goals set forth in the County's fair housing strategic plan. In FY 2020-2021, HRC directly assisted 2,152 residents with general housing inquiries or, when required, supported them through fair housing action. When discrimination was identified, 234 clients were counseled, 16 were referred to other services, 28 cases were opened, and 28 cases are still pending. The demographics of clients served included: 2,008 extremely low-income, 296 disabled and 240 seniors. HRC exceeded their goals for outreach and education, engaging the community in workshops, booths, presentations and Walk-in-Clinics, as well as Fair Housing Certification Trainings for landlords and property management.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As lead agency for the County, the LACDA developed a standard approach to monitoring to ensure federal funds received from HUD are used only for approved activities and administered in accordance with applicable statutory and regulatory requirements. This monitoring approach identifies potential problems in meeting applicable requirements and helps to prevent fraud, waste, and mismanagement. Finally, through an active process of agency interaction, including instructional training, ongoing technical assistance, routine site visits, quarterly reporting, and annual monitoring, the LACDA promotes efficient and effective grantee performance.

The LACDA conducted programmatic and financial compliance monitoring of CDBG-funded activities primarily through the In-Progress Monitoring (IPM) protocol, a proactive strategy that implements the following methods: individual meetings with each subrecipient city or agency during the planning phase for their new year; desktop monitoring; annual field visits; and timely communication on deficiencies found. Through this approach, CDBG-funded activities were reviewed as they were implemented. Continuous monitoring enabled timely identification of deficiencies, the provision of tailored technical assistance to address the noted deficiency, implementation of corrective actions, and mitigation and/or prevention of questioned or disallowed costs. Due to COVID-19, all monitoring was conducted remotely this past year.

The Annual Monitoring Plan included two different approaches for agency and project monitoring: Full Monitoring Review and Limited Monitoring Review. Agencies and projects selected for full monitoring were reviewed by a team of LACDA staff to ensure compliance with meeting the CDBG National Objective; procurement and contracting; and other specific activity requirements, including verifying for *duplication of benefits* with CARES Act and locally-funded programs. Limited Monitoring Reviews primarily focused on using the Quarterly Performance Report (QPR) as the main source of information to determine the need to request programmatic supporting documentation. Sample CDBG Funding Requests were selected to verify financial support and eligibility of expenditures. All contracts between a participating agency and construction contractors were monitored for compliance with federal prevailing wage and other federal and state requirements to ensure the successful administration of these contracts.

As a condition of receiving HOME funds, recipients agreed to maintain all HOME-assisted rental units as affordable housing, and in compliance with Housing Quality Standards (HQS). Due to COVID-19 restrictions, no units were monitored for HQS during FY 2020-2021. However, in prior years, a site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory tenant file reviews and physical inspections. All sampling was performed randomly. Tenant file reviews consisted of evaluating documentation, verifying rent

amounts, conducting income calculations, and reviewing leases. On-site inspections are performed in accordance with HQS. All deficiencies encountered were referred to the property management company and owner for corrective action. Site visits were made at a later date to ensure that all deficiencies have been addressed. Additionally, first-time homeowner units were monitored. Each homeowner was sent a letter requesting verification that the home continued to be their primary residence and that they maintained the property. Title reviews were completed on a sampling of the units monitored and random curbside visits were also made to ensure the sites were being maintained. The LACDA also performs 100% desktop monitoring for HOME-assisted developments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is a priority for the County, including the public review of its Consolidated Annual Performance and Evaluation Report (CAPER). To encourage citizen participation, the LACDA coordinates efforts to provide citizens the opportunity to make comments on the preparation of its Consolidated Plan, Action Plans, and its CAPER.

A printed copy of the Draft CAPER was made available for review at the LACDA, located at 700 West Main Street, Alhambra, California 91801, and online through the LACDA's website: www.lacda.org for at least 15 calendar days. Prior to submitting the Final CAPER to HUD, a notice is published indicating the list of County Public Libraries where copies of the Draft CAPER are available and the dates available for public review. The notice for review of the FY 2020-2021 Draft CAPER was published in the non-legal section of the Los Angeles Times (English), La Opinion (Spanish), Chinese Daily News (Chinese), Panorama (Russian), and Korean Times (Korean) newspapers on November 10, 2021, and the Public Notice period lasted from November 10 through December 25, 2021. Copies of the Draft and Final CAPER are available for review in hard copy print at the LACDA office, as well as online through the LACDA.org website. Copies are also available upon request.

No comments were received on the FY 2020-2021 CAPER during the Public Notice period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In FY 2020-2021, the County received \$23,231,335 in CDBG funding, Grant B-20-UC-06-0505. These grant funds, plus program income and leveraged funding, were used to further the County's primary objective of developing viable urban communities by providing decent housing, suitable living environments, and expanding economic opportunities, principally for persons of low- and moderate-income. As part of the CARES Act funding, the County also received a total of \$32,552,033 in CDBG-CV 2020 funding to allocate to activities designed to prevent, prepare for, and respond to the coronavirus pandemic.

The County experienced challenges brought on by the unprecedented COVID-19 pandemic that impacted the community and economy. The County quickly adapted by diverting its efforts toward stabilizing the local economy via small business assistance grants used to provide job security and business stabilization; addressing real-time public service needs for seniors and youth via meal programs and virtual learning; and homelessness prevention via the implementation of affordable housing and rent relief initiatives. Still, the County's CDBG Program showed significant contributions towards achieving five-year 2018-2023 consolidated plan accomplishment goals. This is especially true in the areas of anti-crime, economic development, housing and public service activities.

The County's program objectives for PY 2020-2021 were adjusted based upon actual performance in PY 2018-2019 and preliminary projections for PY 2019-2020. Upon analysis of the County's changing needs in response to the socio-economic shift caused by the pandemic and in review of expenditures, accomplishments and experiences in PY 2020-2021, adjustments will be considered and implemented for PY 2021-2022 and through PY 2023-2024. These considerations will also take into account the infusion of the County's remaining CARES Act CDBG allocation. To meet the needs of the community in response to the COVID-19 pandemic, the County will expeditiously reallocate funds from delayed or non-performing projects (public facilities construction, infrastructure, rehabilitation programs, and non-homeless programming) directly impacted by safer-at-home orders to projects and programs that will more readily address the rising challenges and concerns of the community through the ongoing recovery period following the effects of the coronavirus pandemic (job development and training, small business sustainability, rent relief initiatives, homelessness prevention programs, senior support and youth virtual learning resources). The County may consider shifting its objectives in certain areas if the challenges from the COVID-19 pandemic remain pertinent, as evidenced by subsequent variant waves of the virus.

The unpredictability of safer-at-home orders act as an impediment to effective planning, though the County continues to focus on meeting immediate program needs of subrecipient projects to ensure that CDBG funding remains impactful. LACDA staff continue to provide technical assistance support to partner agencies implementing their programs. Short- and long-term planning remain adaptable, striving to find the proper balance between pandemic response and recovery and returning to normalcy as previously CDBG-funded activities start up again.

The County's PY 2020-2021 CDBG accomplishments by Priority Need category are included in **Attachment 4**, "CDBG Accomplishments by Priority Need and Performance Indicator."

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

The County of Los Angeles did not have any BEDI grants during FY 2020-2021.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.

A list of affordable rental housing assisted on-site inspections is included in **Attachment 5**.

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In FY 2020-2021, the County received \$9,194,175 in HOME funding, Grant M-20-UC-06-0520. These grant funds, along with program income, leveraged funding and match funds, were used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance.

As a condition of receiving HOME funds, recipients agree to maintain all HOME-assisted rental units as affordable housing and remain in compliance with HQS. A total of zero units were monitored during the past program year for HOME-assisted developments due to COVID-19 restrictions.

A site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory Tenant File Reviews (TFR) and site inspections. During the period of affordability, HOME-assisted rental units were inspected and tenant files were reviewed in accordance with the requirements of Section 92.252:

<u>Units</u>	<u>Frequency</u>	<u>Sample Size</u>
1-4	Every 3 years	25%
5-25	Every 2 years	15%
26+	Every year	10%

*TFR is done every 6 years

All sampling was performed randomly. TFR consisted of evaluating documentation, verifying rent amounts, conducting income calculations and leave review. On-site inspections were performed in accordance with HQS. All deficiencies encountered were referred to the property management company or owner for corrective action. A recommended plan of action was also made available to the property management company or owner. Additional site visits may be required at a later date to ensure all deficiencies have been addressed.

A total of 1,256 first-time homeowner units were monitored. Each homeowner was sent a letter

requesting verification that the home continued to be their primary residence and that they were maintaining the property. Title reviews were completed on a sampling of the units monitored.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

92.351(b)

In accordance with 24 CFR 92.351, the LACDA has adopted affirmative marketing procedures and requirements for HOME-assisted housing. Affirmative marketing consists of actions that provide information and attract eligible persons from all racial, ethnic and gender groups to the housing market. The LACDA is committed to affirmative marketing and has developed specific procedures for informing affected parties about Federal Fair Housing laws. The LACDA keeps records that: 1) demonstrate the actions taken, 2) evaluate the success of affirmative marketing actions, and 3) develop corrective actions where affirmative marketing requirements are not met. The LACDA informs the general public of affirmative marketing via website training, lenders' pre-lease up orientation, and community outreach.

Each HOME participant is required to adhere to established affirmative marketing requirements and practices, such as the use of fair housing logos, use of community contacts, Equal Housing Opportunity logotype, and the display of fair housing posters. A property owner's or designee's Affirmative Marketing Plan shall consist of a written marketing strategy designed to provide information and to attract eligible persons in the housing market area to the available units without regard to race, color, national origin, sex, religion, marital and familial status, handicap (disability), sexual orientation, ancestry or source of income. It shall describe initial advertising, outreach (community contacts) and units. It shall also outline an outreach program which includes special measures designed to attract those groups identified as least likely to apply without special outreach efforts, (because of existing neighborhood racial or ethnic patterns, location of housing or other factors) and other efforts designed to attract persons from the total eligible population.

In order to ensure adequate marketing efforts, the LACDA also collects statistical information on homeowner households assisted, such as: status of prior homeownership; age of applicant; marital status; number of wage earners in the household; household size; and ethnicity. Applicants are advised that the information requested from them is optional and will only be used for statistical purposes.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The LACDA received approximately \$5.92 million in HOME program income during FY 2020-2021. Loan repayments generated the majority of program income received. At the end of FY 2020-2021, approximately \$5.92 million remained in unspent program income. The total amount of program income expended during the reporting period was \$3,311,642.12. Program income was utilized to fund loans to assist first-time homeowners, the costs of housing development and preservation, and for program administration. Program income was applied for partial loan payments for rental activities in the amount of \$1,153,533.53, and 12 loans for the first-time homebuyer program in the amount of \$846,446.47. Household characteristics for the 12 first-time homeowners are included in **Attachment 5**.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The LACDA established high priorities for fostering and maintaining affordable housing for the LACDA's low- and moderate-income households. The four strategies developed by the County are: 1) expanding the supply of affordable rental and homeownership housing; 2) increasing homeownership among low- and moderate-income prospective homebuyers; 3) preserving and improving the existing stock of affordable housing; and 4) ensuring equal access to housing. These strategies were implemented in FY 2020-2021 through first-time homebuyer loans, housing rehabilitation, tenant-landlord counseling, fair housing activities, and the development of new affordable housing. The LACDA also provided various infrastructure improvements to low- and moderate-income neighborhoods in support of housing.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	LOS ANGELES COUNTY
Organizational DUNS Number	961608163
EIN/TIN Number	953777596
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	Ms.
First Name	Linda
Middle Name	
Last Name	Jenkins
Suffix	
Title	Director, C&ED Division

ESG Contact Address

Street Address 1	700 West Main Street
Street Address 2	
City	Alhambra
State	CA
ZIP Code	91801
Phone Number	6265861790
Extension	
Fax Number	
Email Address	linda.jenkins@lacda.org

ESG Secondary Contact

Prefix	Ms.
First Name	Carolina
Last Name	Romo
Suffix	
Title	Assistant Director, C&ED Division
Phone Number	6262966298
Extension	
Email Address	carolina.romo@lacda.org

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2020
Program Year End Date	06/30/2021

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted (LAHSA)

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	913
Children	1,320
Don't Know/Refused/Other	6
Missing Information	2
Total	2,241

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	1,126
Children	214
Don't Know/Refused/Other	2
Missing Information	0
Total	1,342

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	625
Children	9
Don't Know/Refused/Other	1
Missing Information	1
Total	636

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	2,664
Children	1,543
Don't Know/Refused/Other	9
Missing Information	3
Total	4,219

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	2,087
Female	2,104
Transgender	6
Don't Know/Refused/Other	1
Missing Information	21
Total	4,219

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1,543
18-24	291
25 and over	2,373
Don't Know/Refused/Other	9
Missing Information	3
Total	4,219

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households				
Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	12	0	0	12
Victims of Domestic Violence	639	0	323	316
Elderly	163	0	18	145
HIV/AIDS	27	0	7	20
Chronically Homeless	632	0	238	394
Persons with Disabilities:				
Severely Mentally Ill	873	0	333	540
Chronic Substance Abuse	158	0	13	145
Other Disability	1,066	0	458	608
Total (unduplicated if possible)	N/A	N/A	N/A	N/A

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes (LAHSA)

10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nighths available	67,657
Total Number of bed - nighths provided	111,744
Capacity Utilization	165%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

In FY 2020-2021, the County received \$1,887,127 in HESG funding, Grant E-19-UC-06-0505. These grant funds and match funding were used to further the Los Angeles CoC's programs providing shelter, housing and services to persons that are homeless, ensuring that services and housing are proportionately distributed throughout the entire region. In addition, the County also received a total of \$69,050,943 in ESG-CV 2020 funding to allocate to activities designed to prevent, prepare for, and respond to the coronavirus pandemic.

Performance targets are established, by program type, for each program in the Los Angeles CoC. The performance targets are informed by HUD's CoC performance standards, feedback from service providers collected in quarterly outcomes roundtable meetings, input from local funders and stakeholders in the CoC, and are approved by the LAHSA Board of Commissioners. For crisis housing, performance measurements included the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, number of referrals to permanent housing, and program bed utilization. For outreach, performance measurements included the number of individuals engaged in services, linkages to condition-specific services and clients exiting to housing. For rapid re-housing, performance measurements included the number of clients moved into housing within 120 days, the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, rapid housing placement, and returns to homelessness. For homelessness prevention, performance measurements included the number of clients diverted from homelessness and the number of clients exiting to permanent housing.

Additional ESG Program data addressing Questions 4 – 8, are recorded in the SAGE HMIS Reporting Repository and submitted annually.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	N/A	N/A	N/A
Expenditures for Housing Relocation & Stabilization Services - Services	N/A	N/A	N/A
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	N/A	N/A	N/A
Subtotal Homelessness Prevention			

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Expenditures for Rental Assistance	\$105,088	\$112,086	See Note 1
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$18,451	\$118,662	\$156,076
Expenditures for Housing Relocation & Stabilization Services - Services	\$253,823	\$161,886	\$79,725
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	N/A	N/A	N/A
Subtotal Rapid Re-Housing	\$377,362	\$392,634	\$235,801

Table 26 – ESG Expenditures for Rapid Re-Housing

Note 1 – Expenditures for 2020 Rental Assistance in (11b.) have been combined into Expenditures for Housing Relocation and Stabilization Services - Financial Assistance for Program Year 2020.

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Essential Services	\$589,997	\$443,336	\$517,375
Operations	\$543,652	\$690,313	\$145,486
Renovation			
Major Rehab			
Conversion			
Subtotal	\$1,133,649	\$1,133,649	\$662,861

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2018	2019	2020
Street Outreach	\$102,770	\$102,770	\$70,251
HMIS	\$116,539	\$116,539	\$109,336
Administration	\$84,178	\$84,921	\$56,837

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2018	2019	2020
	\$1,814,498	\$1,830,513	\$1,135,086

Table 29 - Total ESG Funds Expended**11f. Match Source**

	2018	2019	2020
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government	\$1,814,498	\$1,830,513	\$1,135,086
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount			

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	2018	2019	2020
	\$3,628,996	\$3,661,026	\$2,270,172

Table 31 - Total Amount of Funds Expended on ESG Activities

CDBG EXPENDITURES by HUD Code

<u>HUD Code and Title</u>	<u>Budget</u>	<u>Expenditures</u>
01 Acquisition	\$1,026,177.00	\$70,174.03
02 Disposition	\$241,000.00	\$149,759.09
03A Construction or Rehabilitation of Public Facilities	\$210,662.00	\$76,932.00
03B Centers for the Disabled/Handicapped	\$100,000.00	\$0.00
03C Homeless Facilities (Not Operating Costs)	\$50,000.00	\$0.00
03E Neighborhood Facilities	\$1,521,925.00	\$0.00
03F Parks, Recreational Facilities	\$3,162,218.00	\$588,510.93
03G Parking Facilities	\$1,832,479.00	\$1,463,074.36
03K Street Improvements	\$2,072,453.00	\$706,551.00
03L Sidewalks	\$4,340,071.00	\$1,602,886.00
03T Operating Costs of Homeless/AIDS Patients Programs	\$1,386,668.00	\$809,158.22
03Z Public Facilities and Improvements	\$8,220,063.00	\$5,996,506.59
05A Senior Services	\$32,590,629.00	\$6,383,807.00
05B Services for the Disabled	\$151,524.00	\$58,247.00
05C Legal Services	\$254,000.00	\$0.00
05D Youth Services	\$475,590.00	\$333,250.00
05G Battered and Abused Spouses	\$68,000.00	\$55,543.00
05H Employment Training	\$232,892.00	\$79,260.00
05I Crime Awareness/Prevention	\$496,735.00	\$427,255.00
05L Child Care Services	\$433,780.00	\$221,400.00
05M Health Services	\$196,557.00	\$146,218.00
05Q Subsistence Payments	\$7,343,565.81	\$4,226,117.96
05V Neighborhood Cleanups	\$80,977.00	\$55,076.00
05W Food Bank	\$87,273.00	\$87,273.00
05Z Public Services (General)	\$1,917,368.00	\$1,028,784.71
14A Rehabilitation: Single-Unit Residential	\$8,075,685.00	\$2,097,657.15
14B Rehabilitation: Multi-Unit Residential	\$430,730.00	\$130,223.84
14C Public Housing Modernization	\$3,947,200.00	\$744,628.89
14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial	\$1,060,000.00	\$658,524.43
14H Rehabilitation Administration	\$141,704.00	\$24,866.83
15 Code Enforcement	\$1,919,642.00	\$1,702,653.00
16B Non-Residential Historic Preservation	\$170,000.00	\$0.00
17D Other Commercial/Industrial Improvements	\$75,000.00	\$75,000.00
18A ED Direct: Direct Financial Assistance to For Profit Business	\$11,283,901.00	\$4,591,492.97
18B ED Direct: Technical Assistance	\$380,254.00	\$231,213.00
18C Micro-Enterprise Assistance	\$1,678,819.00	\$856,513.00
19C CDBG Non-Profit Organization Capacity Building	\$235,158.00	\$98,406.33
19F Repayments of Section 108 Loan Principal	\$2,874,071.00	\$465,433.58
20 Planning	\$236,365.00	\$5,848.64
21A General Program Administration	\$24,424,235.00	\$3,728,413.45
21C Public Information	\$359,140.00	\$106,422.00
21D Fair Housing Activities	\$2,400,000.00	\$721,284.00
24A Payment of Interest on Section 108 Loans	\$526,152.00	\$100,322.94
Total	\$128,710,662.81	\$40,904,687.94



PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	30,194,458.91
02 ENTITLEMENT GRANT	23,231,335.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	8,467,149.97
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	61,892,943.88

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	23,544,799.81
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	10,621.07
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	23,555,420.88
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,170,784.70
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	747,130.56
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	(10,621.07)
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	27,462,715.07
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	34,430,228.81

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	744,081.42
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	22,577,878.16
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	(10,621.07)
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	23,311,338.51
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	98.96%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	23,511,328.74
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	23,311,338.51
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	99.15%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	4,028,162.71
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	(1,321,155.00)
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	2,707,007.71
32 ENTITLEMENT GRANT	23,231,335.00
33 PRIOR YEAR PROGRAM INCOME	4,212,488.86
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	27,443,823.86
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.86%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	3,170,784.70
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	3,170,784.70
42 ENTITLEMENT GRANT	23,231,335.00
43 CURRENT YEAR PROGRAM INCOME	8,467,149.97
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	31,698,484.97
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	10.00%



PART I: SUMMARY OF CDBG-CV RESOURCES

01 CDBG-CV GRANT	32,552,033.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	32,552,033.00

PART II: SUMMARY OF CDBG-CV EXPENDITURES

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	8,332,915.82
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,279,382.62
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	9,612,298.44
09 UNEXPENDED BALANCE (LINE 04 - LINE8)	22,939,734.56

PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	8,332,915.82
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	8,332,915.82
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	8,332,915.82
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

PART IV: PUBLIC SERVICE (PS) CALCULATIONS

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	5,848,175.82
17 CDBG-CV GRANT	32,552,033.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	17.97%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	1,279,382.62
20 CDBG-CV GRANT	32,552,033.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	3.93%

Annual Performance Report HOME Program

U.S. Department of Housing
and Urban Development
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 9/30/2023)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
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Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
A. Contracts						
1. Number						
2. Dollar Amount						
B. Sub-Contracts						
1. Number						
2. Dollar Amount						
	a. Total	b. Women Business Enterprises (WBE)	c. Male			
C. Contracts						
1. Number						
2. Dollar Amount						
D. Sub-Contracts						
1. Number						
2. Dollar Amounts						

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost				
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						

Households Displaced	a. Total	Minority Business Enterprises (MBE)				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
5. Households Displaced - Number						
6. Households Displaced - Cost						

HOME Match Report

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB Approval No. 2506-0171
(exp. 8/31/2009)

Part I Participant Identification

[illegible]

1. Participant No. (assigned by HUD)	2. Name of the Participating Jurisdiction		3. Name of Contact (person completing this report)
5. Street Address of the Participating Jurisdiction			4. Contact's Phone Number (include area code)
6. City	7. State	8. Zip Code	

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$
4. Match liability for current Federal fiscal year		\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$

Part III Match Contribution for the Federal Fiscal Year

[illegible]

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II, line 1) and the total match contribution for the current Federal fiscal year (Part II, line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating “fiscal distress,” or else a full reduction (100%) of match if it meets both criteria, indicating “severe fiscal distress.” The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II, line 3) minus the match liability for the current Federal fiscal year (Part II, line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** “Project number” is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with “other ID” as follows: the fiscal year (last two digits only), followed by a number (starting from “01” for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: “SF” for project using shortfall funds, “PI” for projects using program income, and “NON” for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ’s first year of eligibility. [§92.102]

Program income (also called “repayment income”) is any return on the investment of HOME funds. This income must be deposited in the jurisdiction’s HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

CDBG ACCOMPLISHMENTS**by Priority Need and Performance Indicator**

<u>Priority Need</u>	<u>Performance Indicator</u>	<u>Expected</u>	<u>Actual</u>	<u>Performance Ratio</u>
CD - Anti-Crime	People (General)	169,475	169,470	100%
CD - Economic Development	Businesses	1,251	1,812	145%
	Jobs	605	594	98%
	People (General)	16,925	16,825	99%
	Public Facilities	2	0	0%
CD - Infrastructure	People (General)	197,815	97,410	49%
CD - Other	Organizations	51	191	375%
	Other	10	0	0%
	People (General)	5,570	5,570	100%
CD - Planning & Administration	Admin/Planning	0	0	0%
	Other	0	0	0%
CD - Public Facilities	Organizations	1	0	0%
	People (General)	15,651	1	0%
	Public Facilities	290,870	319	0%
CD - Public Services	People (General)	326,037	277,912	85%
CD - Senior Programs	People (General)	11,989	3,221	27%
	Public Facilities	2	1	50%
CD - Youth Programs	People (General)	1,711	1,014	59%
Homelessness	People (General)	311,496	210,783	68%
	Public Facilities	26	1	4%
Housing	Housing Units	3,662	2,661	73%
	Other	0	0	0%
	People (General)	837,578	837,578	100%
Special Needs/Non-Homeless	People (General)	104,644	63,435	61%
	Public Facilities	1,316	5	0%

HOME INSPECTION STATUS REPORT FY 20-21

Seq.	Project Name	CDC Units	HQS	Freq.	HQS Inspection Date	Issues Identified	Follow up Date	F/U Inspection
1	Monrovia 612 aka Regency Court	56	6	1		Inspection suspended due to Covid-19		
2	Heritage Park - Monrovia	11	2	1		Inspection suspended due to Covid-19		
3	Heritage Park - Arcadia	11	2	1		Inspection suspended due to Covid-19		
4	Janet Witkin Center	17	3	2		Inspection suspended due to Covid-19		
5	Calaveras (Altadena Vistas)	11	2	2		Inspection suspended due to Covid-19		
6	Homes For Life - Harbor Gateway	1	1	3		Inspection suspended due to Covid-19		
7	Sierra Bonita	32	4	1		Inspection suspended due to Covid-19		
8	Westwood Transitional	40	4	1		Inspection suspended due to Covid-19		
9	Courier PI (Claremont)	10	2	1		Inspection suspended due to Covid-19		
10	Vista Valle (Claremont Townhomes)	48	5	1		Inspection suspended due to Covid-19		
11	Hayworth House	47	5	1		Inspection suspended due to Covid-19		
12	Francisquito Senior Apartments	27	3	1		Inspection suspended due to Covid-19		
13	Cedar Springs Apartments	25	3	1		Inspection suspended due to Covid-19		
14	Courtyard at La Brea	31	4	1		Inspection suspended due to Covid-19		
15	Palm View LP	11	2	1		Inspection suspended due to Covid-19		
16	Clara Street Seniors	17	2	1		Inspection suspended due to Covid-19		
17	Elizabeth Court Gardens	13	2	1		Inspection suspended due to Covid-19		
18	Terra Bella	64	7	1		Inspection suspended due to Covid-19		
19	Walker (Oldtimers)	26	3	1		Inspection suspended due to Covid-19		
20	Sun Sage Homes (2 Sites)	49	5	1		Inspection suspended due to Covid-19		
21	Telegraph Seniors	74	8	1		Inspection suspended due to Covid-19		
22	Vista Alicante (La Mirada Srs.)	49	5	1		Inspection suspended due to Covid-19		
23	Harding Apartments	28	3	1		Inspection suspended due to Covid-19		
24	Athens Glen Apts (Budlong)	11	2	1		Inspection suspended due to Covid-19		
25	Hale Morris Lewis Manor	40	4	1		Inspection suspended due to Covid-19		
26	3rd & Woods Family (HE0096)	59	6	1		Inspection suspended due to Covid-19		
27	Mosaic Gardens at Willowbrook	31	4	1		Inspection suspended due to Covid-19		
28	Wilmington & 118	22	3	1		Inspection suspended due to Covid-19		

HOME INSPECTION STATUS REPORT FY 20-21

Seq.	Project Name	CDC Units	HQS	Freq.	HQS Inspection Date	Issues Identified	Follow up Date	F/U Inspection
29	Blue Hibiscus	21	3	2		Inspection suspended due to Covid-19		
30	Slauson Station	29	3	1		Inspection suspended due to Covid-19		
31	Casa Dominguez	69	7	1		Inspection suspended due to Covid-19		
32	Seasons @Compton	32	4	1		Inspection suspended due to Covid-19		
33	Sierra Vista Sr. Apts. (aka Sierra Madre)	11	2	1		Inspection suspended due to Covid-19		
34	Las Brisas I	39	4	1		Inspection suspended due to Covid-19		
35	Las Brisas II	59	6	1		Inspection suspended due to Covid-19		
36	Avalon Seniors	41	5	1		Inspection suspended due to Covid-19		
37	Palm Village Partners L.P.	11	2	1		Inspection suspended due to Covid-19		
38	Hojas de Plato Apts.	52	6	1		Inspection suspended due to Covid-19		
39	Athens Vistas	37	4	1		Inspection suspended due to Covid-19		
40	Encanto (105th & Normandie)	61	7	1		Inspection suspended due to Covid-19		
41	San Fernando Seniors	96	10	1		Inspection suspended due to Covid-19		
42	Park View Pl. (S.F. Comm Hsng)	30	3	1		Inspection suspended due to Covid-19		
43	Harshfield (Mayflower)	74	8	1		Inspection suspended due to Covid-19		
44	Las Flores	24	4	2		Inspection suspended due to Covid-19		
45	Mid-Celis Apts.	19	3	2		Inspection suspended due to Covid-19		
46	Elm Street	14	3	2		Inspection suspended due to Covid-19		
47	Awakening Village	2	1	2		Inspection suspended due to Covid-19		
48	Coteau III	6	1	2		Inspection suspended due to Covid-19		
49	Mason Court	12	3	2		Inspection suspended due to Covid-19		
50	The Salvation Army Bell Oasis Apts.	31	4	1		Inspection suspended due to Covid-19		
51	Avalon Apts.	37	3	1		Inspection suspended due to Covid-19		
52	Guadalupe Terrace (New)	30	3	1		Inspection suspended due to Covid-19		
53	Castaic Lake Seniors	11	2	1		Inspection suspended due to Covid-19		
54	Villa Serena	83	9	1		Inspection suspended due to Covid-19		
55	Apple Street	1	1	3		Inspection suspended due to Covid-19		
56	El Segundo Terrace	25	3	2		Inspection suspended due to Covid-19		

HOME INSPECTION STATUS REPORT FY 20-21

Seq.	Project Name	CDC Units	HQS	Freq.	HQS Inspection Date	Issues Identified	Follow up Date	F/U Inspection
57	Canyon Creek (HE0098)	53	6	1		Inspection suspended due to Covid-19		
58	Little Lake Village (Fulton)	11	2	1		Inspection suspended due to Covid-19		
59	Oaks on Florence (Bell Sr.)	31	4	1		Inspection suspended due to Covid-19		
60	Park View Terrace (Bell Gardens Sr.)	71	8	1		Inspection suspended due to Covid-19		
61	Imperial Highway Apartments	31	4	1		Inspection suspended due to Covid-19		
62	Harmony Creek/Los Robles	74	8	1		Inspection suspended due to Covid-19		
63	Potrero Senior Housing (Jasmine Ct.)	52	6	1		Inspection suspended due to Covid-19		
64	Catanmar, Catalina	11	2	1		Inspection suspended due to Covid-19		
65	Terracina Apartments	71	8	1		Inspection suspended due to Covid-19		
		Total	264					
		Completed Inspections	0					

HOME PI BENEFICIARY DEMOGRAPHICS

FY 2019-2020

IDIS #	Occupant	% Median	Hispanic Y/N	Race	Size
11333	Owner	60-80	Y	Other	2
11334	Owner	60-80	N	African American	1
11335	Owner	60-80	N	Asian	2
11336	Owner	60-80	Y	Other	4
11339	Owner	60-80	N	Asian	2
11341	Owner	60-80	N	Asian	2
11337	Owner	30-50	Y	Other	1
11338	Owner	50-60	Y	Other	3
11342	Owner	60-80	N	Asian	1
11343	Owner	60-80	Y	Other	5
11344	Owner	60-80	Y	Other	1

FY 2020-2021

IDIS #	Loan Number	Occupant	% median	Ethnicity Y/N	Race	Family Size
11665	HOP9771	Owner	50-60	Y	Hispanic	5
11713	HOP9776	Owner	60-80	Y	Hispanic	3
11727	HOP9777	Owner	60-80	Y	Hispanic	1
11728	HOP9778	Owner	60-80	Y	Hispanic	3
11719	HOP9779	Owner	50-60	Y	Hispanic	7
11721	HOP9780	Owner	60-80	Y	Hispanic	3
11724	HOP9781	Owner	60-80	N	Black	4
11725	HOP9784	Owner	60-80	Y	American Indian or American Native	4
11723	HOP9785	Owner	60-80	N	Asian	2
11729	HOP9786	Owner	60-80	Y	Hispanic	5
11745	HOP9789	Owner	60-80	N	Asian	2
11734	HOP9790	Owner	60-80	N	White	2

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

1st District

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602026-20 Jurisdiction: 1st District
Project Title: East Los Angeles Parking Lot Lease Payments
IDIS Number: 11560
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project will provide for the lease payments for two (2) parking lots in the East Los Angeles area located at 4495 & 4496 E. Cesar Chavez Ave., Los Angeles. This project will provide parking for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

CDBG funds will be used for lease payments.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 76,800 This Year: 76,800 Cumulative: 76,800 Ratio: 100.0%
Net Expenditures: Budgeted: \$118,803.00 This Year: \$113,009.47 Cumulative: \$113,009.47 Ratio: 95.1%

Annual Narrative:

In this program year, the lease was renewed for a 5-year period. The extended term of this lease renewal will provide additional support for long term planning efforts for the business community for which this Project serves. The longer term lease will allow new projects to provide security enhancements to better allow extended hours of operation for the these service lots.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The leasing of these parcels continues. As of Quarter 1 FY2021-22, the renewal of the long-term lease is presently being reviewed by the landlord, Caltrans Airspace. A 5-year lease extension is expected to be executed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Long-term lease extensions of 5 years each were executed on January 19, 2021. This stabilizes the commitment to providing these parcels as support for the continued improvement of economic activity in this community.

Quarter: 3 Accomplishment Quantity: 76,800

Accomplishment Narrative:

The annual lease and lease payment were executed and paid in Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 4, this project provided lease payments for two parking lots in the East Los Angeles area located at 4495 & 4496 E.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Cesar Chavez Ave., Los Angeles. These lots directly support parking for the immediately adjacent businesses which provide goods and services to this low- and moderate-income area.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602360-20 Jurisdiction: 1st District
Project Title: ELA Caltrans Lots Security Improvements
IDIS Number: 11770
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 5/20/2021 to 6/30/2022
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new project provides security improvements for Caltrans lots located at 4495 & 4496 E. Cesar E. Chavez Ave. in the East Los Angeles area. Improvements include items such as permanent, automated vehicular access gates, fencing improvements and surveillance cameras. The parking lot is for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$10,963.67 Cumulative: \$10,963.67 Ratio: 4.4%

Annual Narrative:

Support from the First Supervisorial District was obtained in Quarter 3 of this period of activity. Proposed scope and cost were received and reviewed in Quarter 4. Community engagement occurred in Quarter 4.

No leverage funds for this project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Scope and project proposal costs were received in Quarter 4. Additionally, the First Supervisorial Office staff attended a community meeting conducted on June 30 along with the local business community.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601774-20 Jurisdiction: 1st District
 Project Title: First District-Wide CBR
 IDIS Number: 11583
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to yet to be identified property owners for design and construction of improvements to the exterior of commercial buildings. Exterior improvements may include painting, signage, windows, awnings, lighting, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues. The program is offered to local businesses in the unincorporated areas of the First Supervisorial District. This year's program will target the unincorporated areas of East Los Angeles, Southeast Office, South El Monte Office, and Pomona.

The commercial businesses receiving revitalization must be located within census tracts identified in the service area of this contract.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$500,000.00 This Year: \$297,900.76 Cumulative: \$297,900.76 Ratio: 59.6%
 Leverage Funds Expended:

Source	Amount
Other	\$211,695.00
Total Leverage Funds	\$211,695.00

Annual Narrative:

For FY2020, two storefront projects are in the process of being completed and six new storefront projects have been identified in the East Los Angeles and City Terrace areas per the First District Office's request. The projects are currently at various phases of completion. Due to the COVID-19 national emergency, construction, design and entitlement process was delayed and anticipated to continue to next fiscal year. There was a total of \$299,187 in fiscal year expenditures.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

La Imperial Tortilleria - (1 project) - Project was procured for construction. However, due to the COVID-19 national emergency, there were delays in obtaining plan check approvals. It is anticipated construction of project will begin November 2020.

Mariscos Martin - (1 project) - Project was procured for construction. However, due to the COVID-19 national emergency, there were delays in obtaining plan check approvals. It is anticipated construction will begin December 2020.

Quarter: 2 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

La Imperial Tortilleria - (1 project) - Project was procured for construction. However, due to the COVID-19 national emergency, there were continued delays in obtaining plan check approvals. Construction will begin January 2021.

Mariscos Martin - (1 project) - Construction of project began in December 2020 and will continue next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

La Imperial Tortilleria - (1 project) - Project began construction in January 2021. Due to the COVID-19 national emergency, there were delays in obtaining plan check approvals. As of the end of this reporting quarter, construction of project is 55% completed and will continue next quarter.

Mariscos Martin - (1 project) - Construction of project began in December 2020 and continued this quarter. As of the end of this reporting quarter, construction of project is 70% completed and will continue next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The La Imperial Tortilleria Project began construction in January 2021. Due to the COVID-19 national emergency, there were delays in obtaining plan check approvals. As of the end of this reporting quarter, construction of project is 85% completed and will continue next quarter.

Also, the Mariscos Martin Project began construction in December 2020 and continued through this quarter. As of the end of this reporting quarter, construction of project is 85% completed and will continue next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602143-20 Jurisdiction: 1st District
Project Title: Walnut Park Parking Lot Lease Payments
IDIS Number: 11452
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project will provide for the lease payments of the Walnut Park Parking Lot. This project will provide parking for the local residents to support the businesses which provide goods and services to the low-to moderate-income area.

CDBG funds will be used for lease payments.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 27,500 This Year: 27,500 Cumulative: 27,500 Ratio: 100.0%
Net Expenditures: Budgeted: \$58,000.00 This Year: \$13,254.59 Cumulative: \$13,254.59 Ratio: 22.9%

Annual Narrative:

This Project was discontinued in this year of activity as part of an overall strategy to assemble these adjacent parcels through acquisition.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 27,500

Accomplishment Narrative:

The long-term leasing of this parcel was not renewed. The focus for LACDA on this parcel has shifted to acquisition and future development.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2 of FY2020, discussions began with the property owner for an end to the rental and to consider a sale.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project goals remain the same which is to provide parking for the local residents and to support the businesses that provide goods and services to the low- to moderate-income area. The lease has been allowed to expire and discussions for a renewal of the lease, as a term of an acquisition of the parcel, continue.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The appraisal was completed and reviewed by the owner in Quarter 4 of FY2020. Discussions have since progressed to the upcoming presentation of an offer to purchase.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 4, this project supported the street frontage small businesses along Florence Blvd. in the Walnut Park section of Los Angeles County. This area is stabilizing and with support from the local businesses, the revitalization of the neighborhood will continue. The project funded the lease payments of the Walnut Park Parking Lot located at 2619 Walnut Street, Walnut Park, CA 90022 and 2625 Walnut Street, Walnut Park, CA 90022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602144-20 Jurisdiction: 1st District
Project Title: Walnut Park Parking Lot Property Acquisition
IDIS Number: 11453
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 01 Acquisition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project will acquire properties at 2619, 2625, and 2629 Walnut Street, Walnut Park, CA 90255 in the unincorporated 1st Supervisorial District Community of Walnut Park for the assemblage of parcels for the purposes of developing low- and moderate-income housing.

This project is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$889,000.00 This Year: \$5,360.00 Cumulative: \$5,360.00 Ratio: 0.6%

Annual Narrative:

For the program year, acquisition efforts continued; however, no transaction was initiated in this period of activity.

There are no leveraged funds.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The discussions for acquisition with property owners continues. The appraisal was reviewed and favorably received by owners in Quarter 4 of FY2020-21. Owners have recently requested, through the Broker, to continue the process. Broker is presently preparing an offer for purchase based upon the property valuation of \$900,000.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Negotiations to acquire and assemble the remaining parcels to enable affordable housing development continued. This new project will acquire property at 2619 and 2625 Walnut Street, Walnut Park, CA 90255 in the unincorporated First Supervisorial District Community of Walnut Park for the assemblage of parcels for the purposes of developing low- and moderate-income housing.

This project is 100% CDBG funded.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project goals remain the same as before, which is to acquire property at 2619 and 2625 Walnut Street, Walnut Park, CA 90255 in the unincorporated First Supervisorial District Community of Walnut Park for the assemblage of parcels for the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

purposes of developing low- and moderate-income housing.

This project is 100% CDBG funded.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the Agency, with support from the First Supervisorial District office, continued to engage the parcel owners throughout this period of activity. The goals of the Agency remain the same, which is to assemble the parcels for the purposes of developing low-and moderate-income housing.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602359-20 Jurisdiction: 1st District
Project Title: Walnut Street Parking Lot Security
IDIS Number: 11771
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 5/20/2021 to 6/30/2022
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new project provides for security improvements for the County owned parking lots on the 2600 block of Walnut Street in Los Angeles. The improvements include temporary fencing along with some permanent vehicular access gates to provide parking for the local residents to support the businesses which provide goods and services to the low- and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$44,000.00 This Year: \$6,468.61 Cumulative: \$6,468.61 Ratio: 14.7%

Annual Narrative:

Support from the First Supervisorial District was obtained in Quarter 3 of this period activity. Proposed scope and cost were received and reviewed in Quarter 4. Community engagement occurred in Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The scoping and planning for this new project occurred in Quarter 4. Additionally, the First Supervisorial District staff conducted outreach to showcase the proposed enhancements. The project is expected to be completed in Quarter 3 of FY2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 1JP02X-20 Jurisdiction: 1st District
Project Title: Affordable Housing Disposition - District 1
IDIS Number: 11520
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project provides funding for the cost of disposing LACDA-owned properties in the 1st Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$36,000.00 This Year: \$34,302.17 Cumulative: \$34,302.17 Ratio: 95.3%

Annual Narrative:

Continued maintenance and security of subject properties took place during the program period.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, continued maintenance and security of subject properties took place.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, continued maintenance and security of subject properties took place.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, continued maintenance and security of subject properties took place.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 4, continued maintenance and security of subject properties took place.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602195-20 Jurisdiction: 1st District
Project Title: First District Handyworker Program
IDIS Number: 11625
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/20/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

The Handyworker program provides funding for minor home repairs to eligible low-and moderate-income households within an unincorporated - First Supervisorial District. Handyworker services are focused on the following activities: minor plumbing repairs/replacement, eligible minor exterior/interior home repairs, and repairs that will provide security and safety improvements to single-family housing units and mobile homes. Mobile home units must be affixed to a foundation and skirted and part of the County's permanent housing stock. The maximum amount of each handyworker grant per household will not exceed \$6,000.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 34 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$87,759.77 Cumulative: \$87,759.77 Ratio: 29.3%

Annual Narrative:

During this fiscal year, no housing units were completed under the program due to COVID-19 pandemic closures. The program has been suspended since March 15, 2020. However, the agency continued to take calls from homeowners, responded to all voicemails and stayed in touch with pending applicants to provide updates.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While the agency does not currently have a specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While the agency does not have a specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While the agency does not have a specific date when the program will resume, staff provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. The agency plans a program restart date of

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

July 2021. Staff has begun marketing the program and taking pre-applications during this quarter.

As of June 2021, staff has been reaching out to all suspended applicants to provide updated timelines and has requested updated applicant documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601469-20 Jurisdiction: 1st District
Project Title: Maravilla/Disposition
IDIS Number: 11545
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in Maravilla as well as the temporary property management of properties being held until they can be disposed of for neighborhood commercial-retail or medical/office uses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,640 This Year: 4,640 Cumulative: 4,640 Ratio: 100.0%
Net Expenditures: Budgeted: \$35,000.00 This Year: \$19,157.09 Cumulative: \$19,157.09 Ratio: 54.7%

Annual Narrative:

The properties were secured and maintained, in anticipation of being disposed of for neighborhood commercial-retail or medical/office uses. Property management tasks include permanent fencing, weed abatement, debris removal, clean-up and other related activities on an as-needed basis.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, continued maintenance and security of subject properties took place.

4552 Floral Drive is currently being held for an economic development project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

All properties were maintained and secured.

4525 and 4527 3rd Avenue, and 4552 Floral are being considered for development projects.

The remaining properties on 3rd Avenue are currently under a disposition and development agreement for the 3rd and Dangler Affordable Housing Project

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The properties were secured and maintained.

4525 and 4527 3rd Avenue, and 4552 Floral are being considered for development projects.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The 4651 and 4655 East 3rd Street are subject to a disposition and development agreement for development of affordable housing.

Quarter: 4 Accomplishment Quantity: 4,640

Accomplishment Narrative:

The properties were secured and maintained.

4527, 4529 and 4529 1/2 East 3rd Street were disposed of for development of the 3rd and Dangler Affordable Housing Project.

4525 and 4527 3rd Avenue, and 4552 Floral are being considered for development projects.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 1KE14A-20 Jurisdiction: 1st District
 Project Title: Single Family Rehabilitation Loan Program (District 1)
 IDIS Number: 11521
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the First Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 19 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$900,000.00 This Year: \$184,608.42 Cumulative: \$184,608.42 Ratio: 20.5%

Annual Narrative:

During this fiscal year, no housing units were completed under the Single-Family Home Improvement Program due to COVID-19 pandemic closures. The program has been suspended since March 15, 2020. However, staff continued to take calls from homeowners, responded to all voicemails and communicated with pending applicants to provide updates.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While staff does not currently have a specific date when the program will resume, updates will be provided when the program becomes available..

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While staff does not currently have a specific date when the program will resume, updates will be provided when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While staff does not currently have a specific date when the program will resume, updates will be provided when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. An estimated restart date is July 2021. Staff has begun marketing the program and accepting pre-applications during this quarter.

As of June 2021, staff has contacted all suspended applicants to provide updated timelines and updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601942-18 Jurisdiction: 1st District
 Project Title: East County Senior Sites Power Generators
 IDIS Number: 11037
 Operating Agency: Housing Operations
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2018 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14C Public Housing Modernization
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides the installation of power generators for three (3) senior housing developments: Nueva Maravilla (Rosas), Francisquito Villa, and Herbert Apartments.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 285 This Year: 285 Cumulative: 285 Ratio: 100.0%
 Net Expenditures: Budgeted: \$300,000.00 This Year: \$0.00 Cumulative: \$300,000.00 Ratio: 100.0%

Annual Narrative:

This project was completed during the program year. Three new power generators were installed at Nueva Maravilla (Rosas), Francisquito Villa and Herbert Apartments.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Hispanic	0	2
Asian - Non-Hispanic	0	141
Black/African American & White - Non-Hispanic	0	2
Black/African American - Hispanic	0	2
Black/African American - Non-Hispanic	0	2
Vacant	0	7
White - Hispanic	0	390
White - Non-Hispanic	0	24
Total	0	570

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	0	561
Low	0	2
Vacant	0	7
Total	0	570

Quarter: 1 Accomplishment Quantity: 0

Thursday, December 16, 2021

Page 19 of 592

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Design has been completed. Job walks and proposal review with PUB Construction for the Francisquito and Whittier Manor Generators were completed. This project will be complete when labor compliance file is approved. The construction will be funded with CFP.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This new project provides the installation of power generators for three senior housing developments. This project is also funded with CFP for Francisquito Villa. The CDBG funds have been expended, and agency is awaiting final completion of Francisquito to close-out the project.

Locations:

Nueva Maravilla (Rosas)

4919 Cesar Chavez Ave., Los Angeles CA 90022 150 Units

Francisquito Villa

14622 Francisquito Ave., La Puente CA 91746 89 Units

Herbert Apartments

133 Herbert Ave., Los Angeles CA 90063 46 Units

CDBG funds are used for personnel, non-personnel, and capital outlays costs.

Quarter: 3 Accomplishment Quantity: 285 Female-Headed Households: 203

Accomplishment Narrative:

In the third quarter, installation of power generators for three (3) senior housing developments were completed. Project close-out ongoing.

Quarter: 4 Accomplishment Quantity: 0 Female-Headed Households: 204

Accomplishment Narrative:

For Quarter 4, this project was completed. Three new power generators were installed at Nueva Maravilla (Rosas), Francisquito Villa and Herbert Apartments.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602177-20 Jurisdiction: 1st District
Project Title: Francisquito Villa Generator Replacement
IDIS Number: 11643
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project will remove and replace a power generator and emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 89 This Year: 89 Cumulative: 89 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$200,000.00 Cumulative: \$200,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, this project was completed through a job order contract (JOC) with PUB Construction to provide emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

No leverage funding for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design for this project is complete and Notice to Proceed will be executed in Quarter 2. Contractor is PUB Construction.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Francisquito Generator Project will have CDBG funds expended by June 30, 2021, with the final completion of rehabilitation in August 2021 using supplemental funding from CFP.

This new project will remove and replace a power generator and emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, this project had delays in Quarter 3. The generator is scheduled to be delivered by the end of April 2021 and should be completed by June 30, 2021.

Quarter: 4 Accomplishment Quantity: 89 Female-Headed Households: 65

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 4, this project was completed through a JOC with PUB Construction to provide emergency back-up lighting for the 89 units at the Francisquito Villa Senior Housing Development.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602037-19 Jurisdiction: 1st District
Project Title: Herbert Senior Complex Kitchen Rehabilitation
IDIS Number: 11306
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the renovation of kitchens at forty-six (46) housing units for Herbert Senior Complex. The rehabilitation work includes installing new cabinets, countertops, flooring, lighting, ranges, range hoods and wall painting.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 46 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$736,000.00 This Year: \$110,719.94 Cumulative: \$313,197.35 Ratio: 42.6%

Annual Narrative:

This project is ongoing. It is being completed through a conventional contract with Harbor Coating and Restoration. The cost of this project is \$498,363.84. The construction began on 07/01/2021 and will be completed by 12/09/2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is on hold due to COVID-19 restrictions. As soon as conditions permit, construction will resume in the senior units.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Herbert Kitchen Project has been delayed due to COVID-19 restrictions for in-unit rehabilitation. This project will be extended in to FY2021-22.

This new project provides for the renovation of kitchens in 46 housing units at the Herbert Senior Complex. The rehabilitation work includes installing new cabinets, countertops, flooring, lighting, ranges, range hoods and wall painting. This project is 100% CDBG-funded.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, Harbor Coating and Restoration was awarded the contract for Herbert Kitchen Rehabilitation project. Due to COVID-19, this project was delayed. The Notice to Proceed is pending before work can be scheduled.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

As of Quarter 4, the project is still ongoing. It is being completed through a conventional contract with Harbor Coating and Restoration. The cost of this project is \$498,363.84. Construction started on 07/01/2021 and will be completed by 12/09/2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602208-20 Jurisdiction: 1st District
 Project Title: Nueva Maravilla Computer Lab Upgrades
 IDIS Number: 11644
 Operating Agency: Housing Operations
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14C Public Housing Modernization
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for Computer Lab upgrades at the Nueva Maravilla Family and Senior Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
 Net Expenditures: Budgeted: \$25,700.00 This Year: \$25,700.00 Cumulative: \$25,700.00 Ratio: 100.0%

Annual Narrative:

In the program year, this project was completed. In summary, 22 new laptops, monitors, and Microsoft Office software were purchased and installed at the Family Learning Center at Nueva Maravilla.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	0	2
Total	0	2

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	0	2
Total	0	2

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was on hold due to COVID-19. A service request has already been submitted to IT for the procurement of equipment. The project is scheduled to be completed by June 30, 2021.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The procurement request for this project has been completed and the equipment should be delivered and installed by June 30, 2020.

This new project provides for Computer Lab upgrades at the Nueva Maravilla Family and Senior Housing Development.

Nueva Maravilla Family and Senior Housing Development is located at:
4919 Cesar E. Chavez Blvd., Los Angeles CA 90022

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

This project is 100% CDBG funded.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the LACDA IT Department installed new computers in the computer lab at Nueva Maravilla housing development.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

For Quarter 4, this project was completed. In total, 22 new laptops, monitors, and Microsoft Office software were purchased and installed at the Family Learning Center at Nueva Maravilla.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601827-20 Jurisdiction: 1st District
Project Title: Unincorporated Areas Small Business Initiative
IDIS Number: 11471
Operating Agency: Department of Consumer and Business Affairs
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing program funds a Small Business District Liaison (“Liaison”) to interact directly and consistently with the community, business associations, and local merchants to receive ongoing feedback on their needs to stimulate local business growth. The Liaison maintains business relationships and provides technical assistance to local business organizations in low- and moderate-income areas.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 150 This Year: 1,181 Cumulative: 1,181 Ratio: 787.3%
Net Expenditures: Budgeted: \$111,000.00 This Year: \$111,000.00 Cumulative: \$111,000.00 Ratio: 100.0%

Annual Narrative:

July 1, 2020 through June 30, 2021

EXECUTIVE SUMMARY

Updating this grid.

During this grant year, the Small Business District Liaison (Liaison), along with staff from the Office of Small Business (OSB), provided effective services to our target business communities through one-on-one counseling, hosted workshops and outreach events. The Liaison also enhanced or created partnerships with internal and external partners including County departments and community business organizations. In addition, the Liaison did a soft-relaunch of the East Los Angeles Entrepreneur Center for in-person business counseling, by appointment only, and operated the Disaster Help Center, and provided support on a variety of board motions that directly impacted our target community.

ANNUAL HIGHLIGHTS

Workshops (Total 41): The Liaison, or staff from the OSB, hosted or partnered in a variety of business workshops covering a full range from opening, contracting, differentiation between employee vs. contractor, to name a few.

Community/Outreach Events (Total 2): The Liaison and OSB staff participated in two events in targeting unincorporated East Los Angeles located in the Frist Supervisorial District. At the end of April 2021, the Liaison with the assistance of OSB staff called 199 food businesses located in Unincorporated East Los Angeles to advise them of the Small Business Administration launch of the Restaurant Revitalization Fund Program and the services of the East LA Entrepreneur Center. On May 18, 2021, the East LA Entrepreneur Center hosted a Personal Protective Equipment (PPE) Event with various partners and provided 566 businesses and non-profits with over half a million of PPE, supporting the safety of more than 10,000 workers in one day.

Motions: The Liaison and/or OSB staff supported the following County motions through research, program development, coordination and execution of community meetings/forums for feedback and post-recommendation outreach:
Sidewalk Vending, Outdoor Dining, Revitalizing the Restaurant Industry and Establishing Permanent Options for Outdoor

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Dining.

A total of 1,181 constituents/business owners were contacted during this past year through outreach efforts in the First Supervisorial District. They were assisted through workshops and/or one-on-one counseling provided specifically to the low to moderate-income target communities. No additional leverage funds were used.

Quarter: 1 Accomplishment Quantity: 227

Accomplishment Narrative:

During the reporting period, the Small Business District Liaison (Liaison), along with Department of Consumer and Business Affairs staff, provided effective services to the business community, enhanced or created partnerships with County and Community partners and continued operation of the Disaster Help Center Call Center. The Liaison has also actively participated in the County's Sidewalk Vending Board Motion and provided a variety of outreach and business development workshops to continue assisting entrepreneurs and businesses in the Unincorporated Area's Small Business Initiative.

REPORT HIGHLIGHTS

Motions:

- Sidewalk Vending Motion Business Workshops/ Events:
- Hosted / Partnered in 13 business workshops
- Presented at workshop on "Make It Official: Get Your business License"

During the reporting period, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs' Office of Small Business (OSB) staff, actively participated in the Unincorporated Area's Small Business Initiative. These activities included, but were not limited, to the following:

BUSINESS WORKSHOPS/EVENTS:

Hosted / Partnered Online Webinars

- 7/25/20 @ 11 AM / Small Business Workshop / Attendance: 24
- 7/28/20 @ 3:30 PM / Legal - Commercial Leases / Attendance: 80
- 7/30/20 @ 6 PM / Getting Your Business Loan Ready / Attendance: 44 / Recorded views: 242
- 7/31/20 @ 11 AM / Legal - Employment Law / Attendance: 63
- 8/06/20 @ 6 PM / Getting Your Business Loan Ready (in Spanish) / Attendance: 23 / Recorded views: 170
- 8/19/20 @ 11 AM / Legal - Reopening after Covid-19 / Attendance: 34
- 8/22/20 @ 10:30 AM / Small Business Workshop / Attendance: 27
- 8/25/20 @ 6 PM / Como Aceptar Pagos Electrónicos / Attendance: 14 / Recorded views: 238
- 8/26/20 @ 12 PM / Legal - Commercial Leases / Attendance: 65
- 9/11/20 @ 11 AM / Legal - Avoiding Labor Code Landmines / Attendance: 38
- 9/15/20 @ 3:30 PM / Legal - Commercial Leases / Attendance: 26
- 9/16/20 @ 3:30 PM / Legal - Digital Marketing & Legal Issues / Attendance: 43
- 9/17/20 @ 6 PM / Taller de Herramientas Digitales para Negocios Latinos / Attendance: 13 / Recorded views: 185
- 9/19/20 @ 12 PM / Legal - Small Business Workshop / Attendance: 19
- 9/23/20 @ 10:30 AM - Legal - Tax for Small Businesses / Attendance: 93*
- 9/29/20 @ 3 PM / Hobby to Online Business / Attendance: 187*

Non-Hosted

- 9/22/20 @ 12 PM / Make It Official: License, Permits and Opening Protocols / Attendance: 98

Note: Due to the online registration process, the agency learned that attendees did not want to provide personal / business information and physical addresses. To avoid making access to the workshops restrictive, attendees were still allowed to participate. These are considered non-CDBG funded activities.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

With a noted exception, of the two workshops, one attendee from “Make It Official” and seven attendees from the “Hobby to Online Business” provided their city and zip codes, 90022 and 90063. Both addresses are associated with unincorporated Los Angeles County. These two workshops are being counted as CDBG-funded activities.

Networking and Public Meetings:

In order to assist businesses impacted by the COVID-19 emergency, DCBA, with the Liaison as the Operations Center Manager, launched the Disaster Help Center (“Center”) on March 24, 2020. The Center provides businesses and workers vital information on available resources, grants, loans, clarification on which businesses are considered essential vs. non-essential businesses, reopening protocols, unemployment, eviction moratorium, etc. The Center has been heavily promoted in the East Los Angeles community and throughout the First Supervisorial District, as well as throughout the entire County. It continues to provide the most up-to-date COVID-19 related information for the purpose of mitigating the economic impact on our business community. For this quarter, we have received 7,852 calls, of which, 2,012 have been from businesses. Due to not being able to obtain location information from callers, this is a non-CDBG funded activity.

The Liaison and/or the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings that consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support and compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG funded activity.

The Liaison, along with Disaster Service Workers (DSW) staffing the Disaster Help Center, reached out by phone to 1,758 businesses located in unincorporated Los Angeles County impacted by COVID-19. The reason for the calls was to provide these businesses guidance and direction on how to operate safely by following the reopening safety protocols set forth by the State of California and Los Angeles County Dept. of Public Health (DPH), as well as to see if they were any in need of emergency resources. These calls focused on businesses in the food, hair and personal care industries and were conducted during two different time periods, July 14-23, and August 14-27. Of the total businesses contacted, 179 businesses were located in the following Census Tracts making this portion of the calls a CDBG Funded Activity: 4066.02, 4073.01, 4075.02, 4078.01, 4081.38, 4081.40, 4082.02, 4083.01, 5303.01, 5303.02, 5305.00, 5306.01, 5307.00, 5309.01, 5309.02, 5310.00, 5311.01, 5311.02, 5312.01, 5312.02, 5313.01, 5313.02, 5315.02, 5315.03, 5315.04, 5316.02, 5316.04, 5317.01, 5317.02, 5318.00, 5319.01, 5319.02, 5348.02, 5348.03.

The Liaison, along with DSW’s staffing the Disaster Help Center, reached out by phone to 282 business and organizations throughout Los Angeles County, in partnership with the Los Angeles County Registrar-Recorder / County Clerk to confirm their availability as Voting Centers for the upcoming November 2020 elections. Calls were made September 4-7. Of the businesses contacted, six were located in the following Census Tracts or were adjacent to and serving the communities which meet the requirements: 4069.02 4078.01, 4079.00, 4081.41, 5304.00, 5305.00. This is a CDBG funded activity:

The Liaison attended two webinars related to online selling, “Shopify” on September 11 and “Getting Started on Amazon” on September 17. The Liaison used the information obtained in these two webinars to develop a new workshop “Hobby to Business” This is a CDBG funded activity.

In response to the County’s motion on Sidewalk Vending, the Liaison and OSB staff have begun planning the implementation phase of the recommendations outlined in the Board motion through regular meetings. This includes coordinating with the multiple County departments directly involved with implementation and enforcement, to the approach on how community outreach during COVID-19 will be done, in order to move forward and implement new regulations and guidelines. This is a CDBG funded activity.

The Department of Consumer and Business Affairs contracted Inclusive Action for the City (IA) to assist with the Microloan Program and Small Business Emergency Loan, as well as provide outreach and technical assistance to businesses in unincorporated Los Angeles County, with a focus on the First Supervisorial District. CDBG funds were used by the Liaison and DCBA staff in their support to IA.

During this quarter, the Liaison and DCBA staff provided assistance as follows:

- Business Technical Assistance provided to five businesses in Census Tracts 5309.02, 5311.01, 5316.02, 5316.04, 5350.01
- Microloan Program: 18 of the 19 business applicants are eligible applicants and are going through the loan process.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

They are located in Census Tracts 4086.28, 5303.01, 5305.00, 5308.02, 5309.02, 5310.00, 5316.02, 5316.04, 5317.01, 5348.03

The following 10 cases were from businesses located in various parts of unincorporated Los Angeles County's First Supervisorial District. These businesses reached out for assistance with opening a new business or support for an existing business. Below is the date the case was resolved, case number, Census Tract, Community and Industry related to the business if provided. This is a CDBG funded activity:

Actual Close Date / Case Number / Census Tract / Community 7/9/2020 / SBC20-11024 / 4040.00 / Unincorporated - Azusa
7/21/2020 / SBC20-11485 / 5306.01 / Unincorporated - East Los Angeles 8/17/2020 / SBC20-12367 / 4069.01 /
Unincorporated - West Valinda 8/18/2020 / SBC20-12576 / 5315.03 / Unincorporated - East Los Angeles
8/18/2020 / SBC20-12822 / 4070.02 / Unincorporated - West Valinda/West Puente Valley 8/18/2020 / SBC20-14067 / 5348.03 /
Unincorporated - Walnut Park
9/1/2020 / SBC20-14070 / 4040.00 / Unincorporated - Azusa
9/9/2020 / SBC20-14150 / 4083.01 / Unincorporated - Avocado Heights/Bassett/North Whittier 8/28/2020 / SBC20-14445 /
5311.01 / Unincorporated - East Los Angeles
9/16/2020 / SBC20-14480 / 5311.01 / Unincorporated - East Los Angeles

A total of 227 businesses were assisted in CDBG funded activities through workshops, outreach and and/or one-on-one counseling sessions.

Quarter: 2 Accomplishment Quantity: 43

Accomplishment Narrative:

During Quarter 2, the Small Business District Liaison (Liaison), along with Department of Consumer and Business Affairs staff, provided effective services to the business community, enhanced or created partnerships with County and Community partners and continued operation of the Disaster Help Center. The Liaison also actively participated in the County's Sidewalk Vending Board Motion and provided a variety of outreach and business development workshops to continue assisting entrepreneurs and businesses in the Unincorporated Area's Small Business Initiative.

REPORT HIGHLIGHTS

Motions:

- Sidewalk Vending Motion Business Workshops/ Events:
- Hosted / Partnered in 6 business workshops

In Quarter 2, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs' Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area's Small Business Initiative. These activities included, but were not limited to, the following:

BUSINESS WORKSHOPS/EVENTS

Hosted / Partnered Online Webinars

- 10/17/2020 @ 10:30 AM / Small Business Workshop / Attendance: 24
- 10/21/2020 @ 11:00 AM / Insurance Law Basics / Attendance: 35
- 11/30/2020 @ 11:00 AM / Intellectual Property Basics / Attendance:
- 12/09/2020 @ 10:30 AM / Opening Regulations for Small Business / Attendance: 50
- 12/16/2020 @ 10:00 AM / Top Legal issues for Small Businesses / Attendance 9

Non-Hosted

- 12/15/2020 @ 11:00 AM / Work Ready / Entering the Gig Economy / Attendance 82

Note: Due to the online registration process, the agency learned that attendees did not want to provide personal / business information and physical addresses. To avoid making access to the workshops restrictive, attendees were still allowed to participate. These are considered non-CDBG funded activities.

Networking and Public Meetings

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The Liaison met with the Senior Project Coordinator, Program Manager and staff from the City of Los Angeles Economic and Workforce Development Department on October 8, 2020. At this meeting the Liaison presented on the East Los Angeles Entrepreneur Center, Disaster Help Center, and how we can leverage our efforts to conduct better outreach to entrepreneurs, businesses and street vendors.

In response to the County's motion on Sidewalk Vending, the Liaison and DCBA staff have been meeting regularly and working closely with Inclusive Action for the City and their contractors to develop and launch the Sidewalk Vending Pilot Program. Additionally, the Liaison and DCBA staff have coordinated the multiple County Departments directly involved with the development, implementation and enforcement of a new sidewalk vending ordinance for unincorporated Los Angeles County. This is a CDBG funded activity.

The Liaison and/or the Chief of the Office of Small Business continue to hold regular meetings with Inclusive Action with the City related to contracted services to provide technical assistance and Microloan Program at the East LA Entrepreneur Center. At this time, the services are being conducted virtually for businesses within a 10-mile radius from the East Los Angeles Entrepreneur Center meeting CDBG guidelines. This CDBG funded activity provided the following services this quarter:

- Number of businesses assisted: 38
- Number of loan intake forms: 12
- Number of loan applications: 24
- Number of loan applications denied: 3
- Number of LACDA Funded loans approved (pending funding): 3
- Number of loans and type of funding used:
 - o Semi'a Fund: 5 for a total of \$52,000 in loans funded
 - o LACDA CDBG: 3 for a total of \$30,000 in loans funded
- Businesses assisted were located in the following Census Tracts: 5302.02, 5303.01, 5305.00, 5307.00, 5308.02, 5309.02, 5310.00, 5311.01, 5311.02, 5312.02, 5313.02, 5315.04, 5316.02, 5316.04, 5317.01, 5317.02, 5318.00, 5348.03

The Liaison, as the Operations Center Manager, launched the Disaster Help Center ("Center") on March 24, 2020. This Center provides businesses and workers vital information on available resources, grants, loans, clarification on which businesses are considered essential vs. non-essential businesses, reopening protocols, unemployment, eviction moratorium, etc. The Center has been heavily promoted in the East Los Angeles community and throughout the First Supervisorial District, as well as throughout the entire County. It continues to provide the most up-to-date COVID-19 related information for the purpose of mitigating the economic impact on our business community. In Quarter 2, the Center received 10,887 calls and 454 emails. This is non-CDBG funded activity.

The Liaison, on December 10, 2020, was interviewed during the County's Ethnic Media Briefing to provide information about available services available to small businesses in over a dozen languages throughout the Los Angeles County.

The Liaison and/or the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings which consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support, compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG funded activity.

The East LA Entrepreneur Center staff provided assistance to 34 business in unincorporated Los Angeles County's First Supervisorial District. Of these businesses, five were within the target communities which have been listed with the date the case was resolved, case number, Census Tract, and Community Name. The accomplishments of this CDBG-funded activity are as follows:

Actual Close Date / Case Number / Census Tract / Community

- 11/05/2020 / SBC20-16190 / 5317.02 / Unincorporated - East Los Angeles
- 11/05/2020 / SBC20-16280 / 5312.01 / Unincorporated - East Los Angeles
- 12/08/2020 / SBC20-18180 / 5305.00 / Unincorporated - East Los Angeles
- 12/08/2020 / SBC20-18213 / 5311.02 / Unincorporated - East Los Angeles
- 12/11/2020 / SBC20-18272 / 5004.03 / Unincorporated - Whittier/Sunrise

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In total, 43 businesses were assisted by CDBG-funded activities through workshops, outreach and/or one-on-one counseling sessions.

Quarter: 3 Accomplishment Quantity: 18

Accomplishment Narrative:

During the reporting period, the Small Business District Liaison (Liaison), along with Department of Consumer and Business Affairs (DCBA) staff, provided effective services to the business community, enhanced or created partnerships with County and Community partners and continued operation of the Disaster Help Center. The Liaison has also actively participated in the County's Sidewalk Vending Board Motion and provided a variety of outreach and business development workshops to continue assisting entrepreneurs and businesses in the Unincorporated Area's Small Business Initiative.

REPORT HIGHLIGHTS

Motions:

- Sidewalk Vending Motion Business Workshops/ Events:
- Hosted / Partnered in 8 business workshops

LA County Microloan Program provided through Inclusive Action for the City:

- 1 Loan / Amount \$10,000

During the reporting period, the Liaison, with the assistance of DCBA's Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area's Small Business Initiative. These activities included, but were not limited to, the following:

BUSINESS WORKSHOPS/EVENTS

Date / Time / Topic / Attendance / CDBG Activity

1/22/21 / 11:00 AM / Reorganizing Your Business During Time of Crisis / 14 / Non-CDBG

1/29/21 / 11:00 AM / A Practical Guide to Patents & Trade Secrets for Small Businesses / 65 / Non-CDBG

2/9/21 / 10:00 AM / An Overview of COVID-19 Financial Relief for Small Businesses / 40 / Non-CDBG

2/25/21 / 11:00 AM / Trademarks and Copyright Webinar / 76 / Non-CDBG

2/26/21 / 5:00 PM / Clase Básica de Fotografía para su negocio / 19 / Non-CDBG

3/2/21 / 11:00 AM / What Exactly Do You Need to Do to Start a Business / 117 / CDBG*

3/18/21 / 2:00 PM / Websites for Small Businesses: Americans with Disabilities Act and Privacy Law Compliance / 53 / Non-CDBG

3/25/21 / 11:00 AM / The Nuts & Bolts of Copyright Law for Small Businesses / 51 / Non-CDBG

*6 Attendees logged in with East Los Angeles zip codes

Note: Due to the online registration process, the agency learned that attendees did not want to provide personal / business information and physical addresses. To avoid making access to the workshops restrictive, attendees were still allowed to participate. These are considered non-CDBG funded activities.

Networking and Public Meetings

In response to the County's motion on Sidewalk Vending, the Liaison and DCBA staff have been meeting regularly and working closely with Inclusive Action for the City (IAC) and their contractors to develop and launch the Sidewalk Vending Pilot Program. Additionally, the Liaison and DCBA staff have coordinated the multiple County Departments directly involved with the development, implementation and enforcement of a new sidewalk vending ordinance(s) for unincorporated Los Angeles County. This is a CDBG funded activity.

The Liaison worked closely with the Los Angeles County Library, through various meetings, in order to partner for a grant to launch a Tool Lending Library which would be housed at various County Library facilities, including the Los Angeles County Huntington Park Library located at 6518 Miles Ave, Huntington Park, CA 90255. The tool library would provide a variety of

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

tools which can be used by individuals and businesses for free. Tools available will range from construction, to garment, to digital tools. Due to the location, the businesses and residents in the following census tracts in Unincorporated Walnut Park would directly benefit: 5347.00 5348.02, 5348.03, 5348.04. Awards will be announced late April 2021 and, if awarded, the program would launch in June 2021 of FY2021-22. Once launched our East LA Entrepreneur Center will provide ongoing support to raise awareness of and connect residents of the East Los Angeles community to this program. This is a CDBG funded activity.

The Liaison and/or the Chief of the Office of Small Business continue to hold regular meetings with Inclusive Action for the City related to contracted services to provide technical assistance and a Microloan Program at the East LA Entrepreneur Center. At this time, the services are being conducted virtually for businesses within a 10-mile radius from the East Los Angeles Entrepreneur Center meeting CDBG guidelines. This is a CDBG funded activity which provided the following services during this reporting period:

- Number of businesses assisted: 176
- Number of loan intake forms: 10
- Number of loan applications: 22
- Number of loan applications denied: 1
- Number of LACDA Funded loans approved (pending funding): 4 for a total of \$32,000
- Number of loans and type of funding used:
 - o Semi'a Fund: 8 for a total of \$39,000
 - o LACDA CDBG: 1 for a total of \$10,000
- 14 Businesses assisted were located in the following Census Tracts: 5308.02, 5316.04, 5302.02, 5311.01, 5316.02, 5348.03, 5315.02,

The Liaison, as the Operations Center Manager, launched the Disaster Help Center ("Center") on March 24, 2020. This Center provides businesses and workers vital COVID-19 related information and available resources such as grants, loans, clarification on which businesses are considered essential vs. non-essential businesses, reopening protocols, unemployment, eviction moratorium, etc. The Center has been heavily promoted in the East Los Angeles community and throughout the First Supervisorial District, as well as throughout the entire County. It continues to provide the most up-to-date COVID-19 related information for the purpose of mitigating the economic impact on our business community. During the reporting period, the Center received 2,911 calls and 2744 emails. Location information from callers was not collected; thus, this is a non-CDBG funded activity

The Liaison and/or the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings which consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support, compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG funded activity.

The East LA Entrepreneur Center staff provided assistance to 31 business located in Los Angeles County's First Supervisorial District. Of these businesses, four were within the target communities which have been listed with the date the case was resolved, case number, and census tract. This is a CDBG funded activity:

Case Resolved Date / Case Number / Census Tract 1/5/2021 / SBC20-17946 / 5306.02
1/11/2021 / SBC21-00029 / 5312.02
2/19/2021 / SBC21-00544 / 4073.02
2/5/2021 / SBC21-00826 / 5316.02

In total, 18 businesses were assisted in CDBG funded activities through workshops, outreach and/or one-on-one counseling sessions provided.

Quarter: 4 Accomplishment Quantity: 893

Accomplishment Narrative:

4th Quarterly Report
April through June 2021

EXECUTIVE SUMMARY

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the reporting period, the Small Business District Liaison (“Liaison”), along with Department of Consumer and Business Affairs (DCBA) staff, provided effective services to the business community, enhanced or created partnerships with County and Community partners and continued operation of the Disaster Help Center. The Liaison has also actively participated in the County’s Sidewalk Vending Board Motion and provided a variety of outreach and business development workshops to continue assisting entrepreneurs and businesses in the Unincorporated Area’s Small Business Initiative.

REPORT HIGHLIGHTS

Motions:

- Sidewalk Vending Motion
- Outdoor Dining Board Motion
- Revitalizing the Restaurant Industry in Los Angeles County
- Establishing Permanent Options for Outdoor Dining
- Third Party Food Delivery Platform Fee Caps on Restaurants Business Workshops/ Events:
- Hosted / Partnered in 7 business workshops
- Hosted PPE Unite event

LA County Microloan Program provided through Inclusive Action for the City:

- 5 Loans for a total of \$42,000 in funding provided

During the reporting period, the Liaison, with the assistance of DCBA’s Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area’s Small Business Initiative. These activities included, but were not limited to, the following:

BUSINESS WORKSHOPS/EVENTS

Date / Topic / Attendance / CDBG Activity

4/6/21- Make it Official: Licenses, Permits & Reopening / 19/ Non-CDBG
4/22/21 - Bankruptcy Law for Small Businesses / 42 / Non-CDBG
4/29/21 - COVID-19 Vaccines & Small Businesses: What Employers Need to Know / 12 / Non-CDBG
4/29/21 - Seminario Sobre La Declaracion de Impuestos Para Pequeñas Empresas / 12 / Non-CDBG
5/12/21 - Small Business Tax Returns / 49 / Non-CDBG
5/20/21 - Employment Law for Small Biz: Properly Classifying Employees & Independent Contractors / 17 / Non-CDBG
5/27/21 - Advertising and Retail Law for Small Businesses / 34 / Non-CDBG
6/24/21 - Contracts Basics for Small Businesses / 33 / Non-CDBG
6/29/21 - Cyber Security for Small Businesses / 51 / Non-CDBG
6/30/21 - Small Businesses Insurance: The Basics / 19 / Non-CDBG

Note: Due to the online registration process, the agency learned that attendees did not want to provide personal / business information and physical addresses. To avoid making access to the workshops restrictive, attendees were still allowed to participate. These are considered non-CDBG funded activities.

Networking and Public Meetings

In response to the County’s motion on Sidewalk Vending, the Liaison and DCBA staff have been meeting regularly and working closely with Inclusive Action for the City (IAC) and their contractors having launched the Sidewalk Vending Pilot Program. Additionally, the Liaison and DCBA staff have coordinated the multiple County Departments directly involved with the development, implementation and enforcement of a new sidewalk vending ordinance(s) for unincorporated Los Angeles County. This is a CDBG funded activity.

The Liaison continues to hold regular meetings with Inclusive Action for the City related to contracted services to provide technical assistance and a Microloan Program at the East LA Entrepreneur Center. At this time, the services are being conducted virtually for businesses within a 10-mile radius from the East Los Angeles Entrepreneur Center meeting CDBG guidelines. This is a CDBG funded activity which provided the following services during this reporting period:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Number of businesses assisted: 117
- Number of loan intake forms: 3
- Number of loan applications: 16
- Number of loan applications denied: 1
- Number of LACDA Funded loans approved and funded 5 for a total of \$33,000
- 14 Businesses assisted were located in the following Census Tracts: 4075.02, 4080.40, 5305.00, 5309.01, 5316.02, 5317.02, 5310.00, 5311.01, 5311.02, 5318.00, 5315.02, 5316.02, 5317.01, 5348.03

The Liaison, as the Operations Center Manager, launched the Disaster Help Center (“Center”) on March 24, 2020. This Center provides businesses and workers vital COVID-19 related information and available resources such as grants, loans, clarification on which businesses are considered essential vs. non-essential businesses, reopening protocols, unemployment, eviction moratorium, etc. The Center has been heavily promoted in the East Los Angeles community and throughout Supervisorial District 1, as well as throughout the entire County. It continues to provide the most up-to-date COVID-19 related information for the purpose of mitigating the economic impact on our business community. During the reporting period, the Center received 1,117 calls and 93 emails. As of May 28, 2021, the Center is no longer a live call center and callers will be transferred and assisted by the corresponding units based on the caller’s needs. This is a non-CDBG funded activity.

The Liaison, and or, the Small Business Specialist continued to attend the monthly Industrial Use Task Force (IUTF) meetings which consisted of staff from various Los Angeles County Departments including Regional Planning, Treasurer & Tax Collector, Public Works, Fire, Public Health, District Attorney and the South Coast Air Quality Management District. The IUTF partners conduct industrial site visits to businesses in the unincorporated Los Angeles County to provide business support, compliance education and ensure that all required permits, licenses and other regulatory requirements are in place to continue operating safely. This is a CDBG funded activity.

The Liaison, along with the East LA Entrepreneur staff called 199 food business located in East Los Angeles to advise them of the new Restaurant Revitalization Fund being launched by the Small Business Administration and the services offered at the East LA Entrepreneur Center. The calls were done during the last week of April 2021. This is a CDBG funded activity.

The Liaison, in partnership with Workforce Development, Aging, and Community Services (WDACS), and Small Business Development Centers (SBDC) which all support the East LA Entrepreneur Center (ELA EC) providing counseling and programming, held a PPE event with PPE Unite (<https://www.ppeunite.org/>) on June 18, 2021 at 4716 East Cesar E Chavez Avenue, Los Angeles, CA 90022 where the ELA EC is located. The PPE event consisted of handing out PPE supplies to small businesses. A total of 566 small businesses and nonprofits showed up to pick up their month’s supply of PPE, per employee. In total, over half a million of PPE was distributed, supporting more than 10,000 workers in one day. This is a CDBG funded activity.

The East LA Entrepreneur Center staff provided assistance to 10 business, who requested assistance online, located in Los Angeles County’s First Supervisorial District. Of these businesses, three were within the target communities which have been listed with the date the case was resolved, case number, and Census Tract. This is a CDBG funded activity:

Case Resolved Date / Case Number / Census Tract April 2,2021 - SBC21-03505 / 5311.02
April 9, 2021 - SBC21-04239 / 5316.04
June 23, 2021 - SBC21-02080 / 5312.01

The East LA Entrepreneur Center, on June 1, 2021, launched an online portal for entrepreneurs and business owners to schedule virtual or in-person business counseling appointments with Center staff. Since the soft reopening of the Entrepreneur Center, 47 appointments were scheduled, with 8 scheduled in-person at the Entrepreneur Center and the rest virtually. This is a CDBG funded activity for the in-person business counseling.

In total, 893 businesses were assisted in CDBG Funded Activities through workshops, events, outreach and/or one-on-one counseling sessions.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601956-20 Jurisdiction: 1st District
Project Title: Code Enforcement - First District
IDIS Number: 11557
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated First Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230,225 This Year: 230,225 Cumulative: 230,225 Ratio: 100.0%
Net Expenditures: Budgeted: \$188,000.00 This Year: \$188,000.00 Cumulative: \$188,000.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the First Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 230,225

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of Notice of Violations (NOVs), compared to previous years. In Quarter 1, the Department of Regional Planning (DRP) staff achieved compliance on 53 cases, opened 76 cases, and conducted 241 inspections.

DRP staff issued 25 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 15 trash/debris; 10 inoperative vehicles; 6 unpermitted structures; and 7 illegal conversions. 1 non-compliance fine was issued, and 1 case was referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of NOVs, compared to previous years. In Quarter 2, DRP staff achieved compliance on 31 cases, opened 60 cases, and conducted 173 inspections.

DRP staff issued 53 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 29 trash/debris; 7 inoperative vehicles; 22 unpermitted structures; and 23 illegal conversions. One non-compliance fine was issued, and one case

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

was referred to the District Attorney's office for hearing during this reporting period.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of NOVs, compared to previous years. In Quarter 3, DRP staff achieved compliance on 31 cases, opened 26 cases, and conducted 135 inspections.

DRP staff issued 15 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 6 trash/debris; 2 inoperative vehicles; 7 unpermitted structures; and 3 illegal conversions. One non-compliance fine was issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of NOVs. In Quarter 4, DRP staff conducted 209 inspections, opened 81 cases, and achieved compliance on 37 cases.

DRP staff issued 35 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 13 trash/debris; 8 inoperative vehicles; 14 unpermitted structures; and 3 illegal conversions. 2 non-compliance fines were issued, and no case was referred to the District Attorney's office for hearing during this reporting period.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601907-17 Jurisdiction: 1st District
Project Title: ALPR Stationary Cameras - East Los Angeles
IDIS Number: 10840
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 2/27/2018 to 6/30/2022
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the purchase and installation of Automated License Plate Recognition (ALPR) cameras in strategic areas of unincorporated East Los Angeles to deter criminal activity and traffic violations and provide a safer community environment.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,650 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$123,589.00 This Year: \$3,557.00 Cumulative: \$96,984.00 Ratio: 78.5%

Annual Narrative:

This project is almost complete. Agency is awaiting mounting equipment to complete the installation at five locations. Department of Public Works (DPW) will provide power to the locations. DPW is awaiting the monies to be transferred.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Agency is currently waiting to receive further funding for DPW to connect power to the installed cameras. This project is almost complete.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Agency is awaiting mounting equipment to complete the installation at five locations. DPW will provide power to the locations.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

DPW will provide power to the locations once funding has been received.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Agency continues to wait for mounting equipment to complete the installation at five locations. DPW will provide power to the locations once monies are received.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601937-20 Jurisdiction: 1st District
Project Title: Bike Patrol - Whittier Boulevard
IDIS Number: 11586
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides funding for enhanced Crime Prevention through the Sheriff's Bike Patrol along Whittier Boulevard in the unincorporated East Los Angeles areas between Garfield Avenue to the East and West to Indiana Street.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 55,710 This Year: 55,710 Cumulative: 55,710 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$60,000.00 Cumulative: \$60,000.00 Ratio: 100.0%

Annual Narrative:

The East Los Angeles Station - Special Problems Team conducts targeted bicycle patrol operations. The mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols make contact with the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering, homeless persons around their businesses, along with illegal vendors. The team contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 1, the following activity took place:

Conducted one bike patrol due to deployment, civil unrest and fires.

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. The mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols make contact the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 2, the following activities took place:

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. Our mission is to provide

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols make contact with the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering and homeless persons around their businesses. The team contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

There was one felony arrest and two misdemeanor arrests.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 3, the following activities took place:

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. Our mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols contacted the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering, homeless persons around their businesses, along with illegal vendors. The team contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

There were two felony arrests, 24 misdemeanor arrests, two citations for vehicle code violations and three parking cites issued.

Quarter: 4 Accomplishment Quantity: 55,710

Accomplishment Narrative:

For Quarter 4, the following activities took place:

The East Los Angeles Station- Special Problems Team conducts targeted bicycle patrol operations. The mission is to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrols areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, etc.). Additionally, patrols contacted the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns and to keep an open relationship with them.

The Special Problems Team contacted several businesses at the indicated locations. Their main complaints were persons loitering, homeless persons in and around their businesses, along with illegal vendors. We contacted several homeless persons and offered services to them. The businesses were happy to see the bicycle patrol in operation.

There were six felony arrests, 37 misdemeanor arrests, 10 citations for vehicle code violations and eight parking cites issued.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601938-20 Jurisdiction: 1st District
Project Title: Enhanced Patrol - Walnut Park
IDIS Number: 11587
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 2
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides funding for enhanced Sheriff patrol presence for the residential areas in the unincorporated community of Walnut Park.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16,055 This Year: 16,055 Cumulative: 16,055 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$60,000.00 Cumulative: \$60,000.00 Ratio: 100.0%

Annual Narrative:

During the CDBG funding period, this project accomplished the following: deputies made 152 arrests, issued 161 citations for infractions, impounded two vehicles, and conducted 14 special operations with Century Station Detective Bureau, Taskforce for Regional Auto Theft Detectives, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement, Community College Bureau, Regional Planning, Building and Safety and the Los Angeles Homeless Services Authority.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This grant has funded overtime for a team of one sergeant and up to eight deputies for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

During Quarter 1, deputies made 76 arrests, issued 84 citations for infractions, impounded one vehicle and conducted nine special operations. Deputies arrested suspects for crimes, including: assault with a deadly weapon, taking a vehicle without the owners' consent, possession of a controlled substance, possession of drug paraphernalia, trespassing, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations and outstanding warrants.

Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, failure to obey markings, and parking in the fire lane. Deputies conducted operations, including: auto theft, parking, homeless encampments and trespassing.

In addition, deputies worked joint operations with the Century Station Detective Bureau, Taskforce for Regional Auto Theft Detectives, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement and the Los Angeles Homeless Services Authority.

Quarter: 2 Accomplishment Quantity: 16,055

Accomplishment Narrative:

This grant has funded overtime for a team of one sergeant and up to eight deputies, for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Quarter 2, deputies made 76 arrests, issued 77 citations for infractions, impounded one vehicle, and conducted five special operations. Deputies arrested suspects for crimes, including: assault with a deadly weapon, taking a vehicle without the owners' consent, possession of a controlled substance, possession of drug paraphernalia, trespassing, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations and outstanding warrants.

Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, failure to obey markings and parking in the fire lane. Deputies conducted operations, including: auto theft, parking, homeless encampments and trespassing.

In addition, deputies worked joint operations with the Century Station Detective Bureau, Taskforce for Regional Auto Theft Detectives, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement Community College Bureau, Regional Planning, Building and Safety and the Los Angeles Homeless Services Authority.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601936-20 Jurisdiction: 1st District
Project Title: Equestrian Patrol Program
IDIS Number: 11611
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides funding for enhanced Equestrian Patrol in the unincorporated areas of Bassett, Avocado Heights, North Whittier, and West Valinda.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 21,720 This Year: 21,720 Cumulative: 21,720 Ratio: 100.0%
Net Expenditures: Budgeted: \$106,000.00 This Year: \$105,925.00 Cumulative: \$105,925.00 Ratio: 99.9%

Annual Narrative:

In the last fiscal year, this program has allowed us to address several safety concerns brought to our attention by the Avocado Heights, North Whittier, West Valinda, Pellissier Village and Bassett equestrian community members. Some of these concerns include habitual traffic violators (large semi-trucks/speeders), illegal loud fireworks, homeless encampments blocking the equestrian trails, brush fires at homeless encampments along the equestrian trails and recovered stolen property (vehicle). Through proper follow-up on all these concerns, the program has improved the overall safety of the equestrian community and the communication between law enforcement and the equestrian community.

Quarter: 1 Accomplishment Quantity: 21,720

Accomplishment Narrative:

During Quarter 1, the program provided extra patrolling in the equestrian areas of Bassett, North Whittier, Avocado Heights and West Valinda. During the July holiday, the program hired extra patrol deputies to address complaints of illegal fireworks in the high fire areas. We continue to monitor traffic in the Equestrian Trail areas due to complaints of speeding and unsafe driving. We have received several positive comments on the increased level of safety in the equestrian community and surrounding areas.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the program provided additional equestrian patrol/patrol checks in the equestrian trails, riverbed areas, the unincorporated areas of Bassett, Avocado Heights, North Whittier and West Valinda. The community continues to welcome the extra patrol checks due to an increase in crime and homeless activities in the areas.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the program provided additional equestrian high-visibility patrol/enforcement checks in the San Jose Creek, San Gabriel River, Avocado Heights, North Whittier and Pellissier Village equestrian trails. These equestrian communities continue to welcome the equestrian patrol program. The program has strengthened communication between law enforcement

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and the equestrian community.

During Quarter 3, the program addressed several traffic hazards that were reported by the equestrian communities. Large, loud semi trucks were reported to be driving in prohibited residential areas near the equestrian trails, thus posing a threat to novice riders and horses that may easily be spooked by large trucks and loud noises.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, the program provided equestrian patrol checks in the equestrian trails and riverbed trail areas. Through these patrol checks, the program recovered stolen property and addressed several equestrian community concerns such as: homeless encampments along the equestrian trails and loud illegal fireworks set off in the equestrian community. Through proper follow-up of these concerns, the program improved the overall safety of the equestrian community. The program continues to receive positive feedback from the community.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602019-20 Jurisdiction: 1st District
Project Title: East Los Angeles Farmer's Market
IDIS Number: 11588
Operating Agency: Eastmont Community Center
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 17D Other Commercial/Industrial Improvements
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing project will manage a farmer's market to include certified farmers and vendors and non-certified vendors such as small businesses, local artisans, and community-based organizations, to create business opportunities as well as provide goods and services to area residents.

The Farmers' Market will operate every Saturday at the Civic Center Plaza This project is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 28 This Year: 28 Cumulative: 28 Ratio: 100.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$75,000.00 Cumulative: \$75,000.00 Ratio: 100.0%

Annual Narrative:

With the COVID-19 pandemic impacting everyone's lives this past year, East Los Angeles residents have had to explore new ways of accessing basic necessities, such as sustenance, more than ever. The East Los Angeles Farmer's Market has served as an epicenter for safe access to healthy food options by taking strong working actions to remain open to the public during the pandemic. Resources were increased to follow guidelines and protocol according to the Los Angeles County Department of Public Health. Vendors were given gloves, hand sanitizer, and had their booths cordoned off with caution tape. Signs requiring social distancing and mask-wearing were generated and displayed throughout the Farmer's Market and temperatures were checked in order to maintain a safe open-air shopping experience. COVID-19 increased foot traffic at the Farmer's Market, as many residents avoided enclosed spaces such as the supermarket and local markets. In its efforts to remain open, the East Los Angeles Farmer's Market also relocated in March 2021 to the Belvedere Skatepark parking lot to make way for the St. John's Well Child Vaccination clinic at its previous location.

Despite hardships throughout the pandemic, the East Los Angeles Farmer's Market's 28 agricultural, pre-packaged food and artisanal vendors maintained a healthy flow of sales, even with restrictions. Sales increased during the "sheltering in place" peak periods of the pandemic and the post-vaccination period. The collaboration of Eastmont Community Center (ECC) and Hunger Action Los Angeles (HALA) has benefited our residents, living in pocket areas known to be "food deserts" by locals, with purchasing power via the CalFresh (EBT) Program and the Market Match Program. The East Los Angeles Farmer's Market has supported HALA's campaign efforts to increase Market Match incentives by asking its visitors to sign HALA's petition and give video testimonials. The East Los Angeles Certified Farmer's Market ensures that its residents, a population disproportionately impacted by COVID-19, begin to recover by promoting nutritional programs at the Market, such as the "Comprando Rico y Sano" program sponsored by Unidos US, with the financial support of the Walmart Foundation, and by continuing to be a safe and healthy destination for East Los Angeles residents.

Quarter: 1 Accomplishment Quantity: 11

Accomplishment Narrative:

The Los Angeles Regional Food Bank estimates LA County has two million people living with food insecurity (1 of every 5

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

residents). With the spread of COVID-19, there has been an impact in small communities such as East Los Angeles with over 123,905 residents, of which an estimated 22% lived in poverty before the epidemic. Online schooling, loss and changes in work schedules and social isolation all provide an extra burden on residents and community members, especially those vulnerable members such as children and the elderly.

The East Los Angeles Farmer's Market has continued to offer low-income customers benefits that will help encourage the community to consume healthy fruits and vegetables such as organic produce. Customers can use their public benefits such as Cal Fresh (EBT) and the Pandemic EBT (P-EBT) card to make purchases. ECC continues to collaborate with Hunger Action Los Angeles (HALA) to provide the customers the "Market Match" program for individuals who use their EBT/ P-EBT card. The market provides a one-to-one match up to \$10 for all customers who use their EBT/ P-EBT card to purchase fresh produce.

Highlights: Quarter 1

The East Los Angeles Farmer's Market will continue operations of the EBT and Market Match Program. The Farmer's Market will continue to enforce health and safety guidelines such as staying at home if sick for staff and vendors, wearing a face covering, social distancing, maintaining hand-washing stations and providing hand sanitizer to all.

ECC has coordinated with vendors to keep the market stocked with essentials like fresh produce and packaged foods. Every vendor has gloves, wears a mask, and has their product/table cordoned off with caution tape. Hand-washing stations are available.

The market sustained 10 essential vendors, eight of them being agriculture vendors, who sell fruits, vegetables, eggs, honey and nursery plants. Two vendors sell pre-packaged nuts, dried fruit, Greek yogurt, hummus and other dips.

The Farmer's Market's social media accounts Instagram and Facebook have gained followers over the past few months.

SALES Attendees Vendors

July-\$24,451.....	1,250	11
August-\$40,485.....	2,260	11
September-\$20,157.....	1,010	11

Vendors:

RC Farms is a family-owned farm and has been part of the East Los Angeles Farmers Market for about 15 years. It has built a connection with the customers.. They sell primarily vegetables and fruits.

Cazares Nursery is a family-owned, local nursery that is based in Compton and has been in business for over 10 years. Cazares Nursery specializes in herbs, fruit trees, flowers, and much more.

Feedback:

From the beginning of the pandemic the East Los Angeles Farmer's Market has put the safety of the customers and vendors first. Implementing a social distancing plan, temperature stations, hand-washing stations and hand-sanitizing stations has allowed customers to feel safe while shopping. Providing masks and gloves has allowed our customers to shop more comfortably.

The East Los Angeles Farmer's Market will continue to be a safe environment for their shoppers in Quarter 2.

Quarter: 2 Accomplishment Quantity: 8

Accomplishment Narrative:

In Los Angeles County's First Supervisorial District, there are over two million people living in the district, many who are living with food insecurity. As of December 31, Los Angeles County reported an estimated 770,602 COVID-19 cases.

The East Los Angeles Farmer's Market has implemented all recommendations provided by the Center for Disease Control during pandemic. The Farmer's Market has continued offering low-income customers the option to use their Cal-Fresh EBT card and the P-EBT card. Customers who obtain an EBT or P-EBT card qualify for the Market Match program provided by Hunger Action Los Angeles. Market Match is a 1:1 match up to \$10 for all customers using their Cal-Fresh benefits.

During the pandemic, the Farmer's Market has continued to be a safe place where customers feel comfortable while shopping.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The open area and social distancing protocols allow for shoppers to be confident in the market's precautions to avoid the spread of the virus. Shoppers in East Los Angeles rely on the Farmer's Market weekly to purchase quality products that are not available at supermarkets.

Highlights of Quarter 2:

1. Establishment of safety protocols according to the Los Angeles County Health Department requirements.
2. Coordination among market vendors to allow essential items to be sold like fruits, vegetables, dried fruit and plants that will grow produce.
3. Vendors' compliance with safety protocols.
4. New vendors and products. The market welcomed a new coffee vendor in November and another vendor expanded its inventory.
5. Expansion of social media presence with over one thousand Instagram followers.

Sales	Attendees	# of Vendors Weekly	
October	\$28,047 900	10	
November	\$22,554	790	11
December	\$11,831	370	12

Feedback:

Shoppers have expressed their gratitude for the access to purchase nutritional produce at low prices while being relatively close to home. The feedback from the community has been positive as the market has remained open and follows strict protocols. The East Los Angeles Farmer's Market will continue to follow protocols to keep vendors and customers safe throughout Quarter 3.

Quarter: 3 Accomplishment Quantity: 5

Accomplishment Narrative:

In Los Angeles County, food security has been an issue. Families and individuals with food insecurity are usually exposed to poor diets. Low priced, fast food places contribute to the poor diets. With the COVID-19 pandemic, families have suffered from food insecurity, loss of jobs and bad choices in diet.

The East Los Angeles Farmer's Market has provided a source of fresh organic produce at a reasonable price for the community. Affordable prices allow for low-income families to consume organic produce. The collaboration ECC and Hunger Action Los Angeles has benefited our customers to make purchases with Cal Fresh EBT and P-EBT. With the purchase of \$10, clients receive a match of \$10 weekly for fruits and vegetables at the market.

Highlights of January:

1. Agricultural vendors continued working at the market.
2. Continuation of the Market Match program from Hunger Action Los Angeles.

Highlights of February:

1. Crafters and Artisans were allowed to operate at the Farmer's Market. A total of seven crafters and artisans are now weekly vendors.

Highlights of March:

1. Market relocated to Belvedere Skate Park parking lot to make way for a vaccination site at the previous address.
2. New location has more visibility.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The following graph shows the market sales, estimate number of attendees and number of vendors that work the market weekly, from January to March.

Sales	Attendees	# of Vendors Weekly
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January	\$18,916 820	11
February	\$20,557 823	16
March	\$16,028 740	18

The following graph shows Market Match, and Cal-Fresh (EBT) sales and the number of customers that receive Cal- Fresh.

Market Match	Cal-Fresh	Cal-Fresh Customers
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January	\$1,804	\$3,954 192
February	\$1,773	\$3,913 191
March	\$1,358	\$2,987 141

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

According to the USC Schaeffer Center for Health Policy and Economics “Understanding Coronavirus in America Survey,” it was discovered that 34% of all LA County households (approximately 1.2 million households) experienced food insecurity between April and December of 2020. Of that, Hispanic/Latinos had the highest rates of food insecurity at 40% compared to other ethnic and racial groups in LA County. Hence, the COVID-19 pandemic has disproportionately impacted the Hispanic community of unincorporated East Los Angeles.

The East Los Angeles Certified Farmer’s Market ensures that its residents, a population unequally impacted by COVID-19, have access to fresh, locally grown produce. The collaboration of ECC and Hunger Action Los Angeles has benefited residents with purchasing power via the CalFresh (EBT) program and the Market Match program in pocket areas that are considered to be “food deserts” by locals. The Market Match program provides a 1:1 match, up to \$10, for all customers who use their EBT cards. With proper efforts, The East Los Angeles Certified Farmer’s Market is helping lead the way in addressing the negative outcomes related to food insecurity and the pandemic, such as poor nutrition and higher risks of developing diabetes, obesity, hypertension and poor general health.

April Highlights:

- Continued practicing safe market practices such as wearing masks and social distancing.
- Continued operations of the EBT program and the Market Match program via Hunger Action LA.
- Addition of the market’s first hot food vendor since the pandemic began.

May Highlights:

- Began promoting the nutrition-based program “Comprando Rico y Sano” at the Farmer’s Market, which is sponsored by Unidos US and with the financial support of the Walmart Foundation. On a weekly basis, “promotoras” or promoters engage in “charlas” or quick presentations and provide tips to visitors on how to make healthy food purchases or how to portion plates for meals. The “promotoras” provide helpful information, such as how to read nutrition labels and how to understand nutritional benefits of seasonal fruits and vegetables.
- More visibility has allowed for new customers to visit and be aware of the market.

June:

- Gained the support of the Whittier Boulevard Merchants Association and the East Los Angeles Chamber of Commerce to pilot a Farmer’s Market event on Whittier Blvd in collaboration with local businesses in East Los Angeles. The aim is to increase access to local, nutritious produce in pocket areas considered by locals to be a “food desert.”
- Co-hosted a Car Seat Inspection event with the CA Highway Patrol. Appointments were made in advanced, with some space for walk-ups, to have technicians inspect car seats for proper installation, damage or recalls. As a result, 22 old and unusable car seats were replaced with new car seats.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Month	Sales	Attendees (estimate)	# of Vendors
April	\$19,250 800	17	
May	\$27,135 912	19	
June	\$22,410 826	19	

Month	CalFresh (EBT)	Market Match	CalFresh Customers
April	\$3,709	\$1,932	198
May	\$4,683	\$2,235	234
June	\$4,191	\$1,845	195

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601905-20 Jurisdiction: 1st District
Project Title: 1st District Clean-Up and Graffiti Deterrent Projects
IDIS Number: 11556
Operating Agency: Los Angeles Conservation Corps, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides for a short-term clean-up campaign in community commercial areas of the Unincorporated 1st District through the employment of low-income youth implemented by the Los Angeles Conversation Corps. Identified clean-up sites undergo pressure washing and debris removal. As a graffiti deterrent, modular freestanding green-screens are installed in front of blank walls and may also act as a trellis system for drought tolerant plants. In addition, four resource fairs may be held during a community clean-up day.

This continuing project provides for a short-term clean-up campaign in community commercial areas of the Unincorporated 1st District implemented by the Los Angeles Conversation Corps.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 128,720 This Year: 128,720 Cumulative: 128,720 Ratio: 100.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$149,996.00 Cumulative: \$149,996.00 Ratio: 100.0%
Square Feet of Graffiti Removed: 50,000

Annual Narrative:

Throughout the performance period year, LACC faced ongoing challenges to complete the graffiti deterrent installation (trellis) scope of work due to the limitations and restrictions from the COVID protocols. Due to this change in scope, LACC focused its efforts on providing additional pressure washing services throughout the designated area ensuring the community was provided clean spaces along the major corridors used throughout the area.

Pressure washing services were conducted along Whittier Blvd, Olympic Blvd, Chavez Ave, 1st St, and Beverly Blvd. Corpsmembers and staff focused on high-volume areas and conducted deep cleanings including extensive gum/debris removal alongside the pressure washing. Appropriate best management practices (BMPs) were implemented to ensure runoff was secured and appropriate cleanup activities conducted. Total area of coverage was approximately 50,000 square feet.

In the final quarter, due to the lifting of many of the protocols, LACC obtained the required permissions to install approximately 40 linear feet of graffiti deterrents (trellis) in the designated area. Installations included the planting of drought tolerant vining plants to fulfill the deterrent effect of the trellis. And in the final quarter installation of approximately 40 linear feet of graffiti deterrents (trellis) in the designated area was completed.

Quarter: 1 Accomplishment Quantity: 128,720

Accomplishment Narrative:

In Quarter 1, the Los Angeles Conservation Corps. continued its pressure washing efforts along Whittier Blvd., Olympic Blvd., Chavez Ave., 1st St. and Beverly Blvd. Corpsmembers and staff focused on high-volume areas and conducted deep cleanings

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

including extensive gum/debris removal alongside the pressure washing. Appropriate best management practices (BMPs) were practiced to ensure runoff was secured and appropriate cleanup activities conducted.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the Los Angeles Conservation Corps. continued its pressure washing efforts along Olympic Blvd, Chavez Ave., and 1st St. Corpsmembers and staff focused on high-volume areas and conducted deep cleanings including extensive gum/debris removal alongside the pressure washing. Appropriate BMPs were implemented to ensure runoff was secured and appropriate cleanup activities conducted. Approximately 38,000 square feet of area received these services.

Graffiti deterrent (trellis) work and community events continue to be hindered due to COVID-19 restrictions.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No work was done during this quarter. The limited funding left is set aside for the remaining graffiti deterrent site. This site was developed and will be installed in Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, LACC obtained approval for a graffiti deterrent (trellis) installation site. LACC procured and installed approximately 40 linear feet of trellis providing coverage for a location often vandalized with graffiti. In combination with the trellis installation, drought tolerant vining plants were installed to fulfill the deterrent effect of the trellis. This completes the scope for this year's funding.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601224-20 Jurisdiction: 1st District
Project Title: F.I.E.S.T.A. Program
IDIS Number: 11538
Operating Agency: New Horizons Caregivers Group
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project will provide funds to run the FIESTA (Family Incentives Equals Students Taking Action) Program, which provides emergency food and free educational supplies to low-income families with at-risk students who attend Title I schools and live in the First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 280 This Year: 243 Cumulative: 243 Ratio: 86.8%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$49,999.00 Cumulative: \$49,999.00 Ratio: 100.0%

Annual Narrative:

New Horizons Caregivers Group (NHCG) served 243 low-income families from Los Angeles County First District Unincorporated La Puente area with free groceries, school supplies, backpacks, holiday gifts and toy incentives on a monthly basis from July 3, 2020 through June 30, 2021. The amount of grocery items provided equated to providing food for 20,000 meals monthly. Based on an average income of \$31,600 for a family of five, NHCG reduced a family's monthly budget by 5.5%.

The NHCG Family Incentives Equals Students Taking Action (F.I.E.S.T.A.) Program Mission is to "Eradicate Poverty Through Education." This is being accomplished by partnering with local low-income area elementary schools. Due to the pandemic, New Horizons held a food distribution every other Tuesday for the year. The agency plans to resume parent educational classes next year. While these schools provide excellent parent education classes, the program had found it difficult to get parents to attend. As an incentive, NHCG provided free groceries and school supplies at the end of these classes, which has increased parent attendance by over 300%. All schools participating with the NHCG F.I.E.S.T.A. Program promote these distributions through flyers, banners, signs on the school marquee, and through electronic telephone calls in both English and Spanish. The F.I.E.S.T.A. Program has proven that by giving a little assistance to struggling families, they will become engaged with their child's school community. By attending these classes, the parents not only learn how to help their children in school, they become involved in helping and volunteering at the school site.

During the entire year, NHCG F.I.E.S.T.A. Program provided enough free products to low-income families residing within Los Angeles County First District Unincorporated La Puente to feed an estimated 180,000 meals.

Quarter: 1 Accomplishment Quantity: 60

Accomplishment Narrative:

Since July 1, 2020 New Horizons Caregivers Group has served more than 200 families in the community each month. Food Distribution occurs every two weeks from 10am to 12pm. Toy incentives and stuffed backpacks were delivered to more than ten schools in the Hacienda La Puente Unified School District. New Horizons' Stuffed Backpack event on September 15 resulted in the distribution of more than 600 stuffed backpacks to students in need.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

New Horizons Caregivers Group continued to identify and register 60 new low-income families with at-risk youth during Quarter 1. Over 200 family members were part of the 60 new registered families. All new low-income families registered during the first quarter reside within Unincorporated Los Angeles First District and were served emergency food and free school supplies during July, August and September 2020. The food items and school supplies given to each family monthly was valued at \$105. Based on the reported income levels, this represents a 5-7% monthly savings for each family served by the F.I.E.S.T.A. Program. This 5-7% savings helps these low-income families pay for housing, car payments, gasoline and other basic life necessities.

Quarter: 2 Accomplishment Quantity: 60

Accomplishment Narrative:

Since October 1, 2021 New Horizons has continued to serve more than 200 families in the community a month. Food Distributions occur every two weeks from 10am to 12pm. In November, the agency collected more than 500 canned foods during food distributions and served 208 families turkey meals with all the fixings. In December, New Horizons served 225 families in the La Puente and Hacienda Heights bags of groceries, fresh vegetables and Christmas gifts.

New Horizons Caregivers Group continued to identify and register 60 new low-income families with at-risk youth in Quarter 2. More than 300 family members from the 60 new families registered as low-income. All new low-income families registered during Quarter 2 reside within the Unincorporated Los Angeles First District and were served emergency food, free school supplies, turkeys and Christmas gifts for kids and adults during the months of October, November and December 2020. The food items, school supplies, turkeys and Christmas gifts given to each family monthly were valued at approximately \$125 to \$400. Based on the reported income levels, this represents a 5-7% monthly savings for each family served by the F.I.E.S.T.A. Program. This 5-7% savings helps these low-income families pay for housing, car payments, gasoline and other basic life necessities.

Quarter: 3 Accomplishment Quantity: 48

Accomplishment Narrative:

Since July 1, 2020 New Horizons Caregivers Group continued to serve 168 families in the community each month. Food distributions occurred every two weeks on Tuesdays from 10am to 12pm. Toy incentives were giving out to nine elementary schools. New Horizons collected food from two high schools this February bringing in over 3000 cans of food.

New Horizons Caregivers Group continues to identify and register new low-income families with at-risk youth. All new low-income families registered during the Quarter 3 reside within the unincorporated area of Los Angeles First District and were served emergency food and free school supplies during January, February and March 2021. The food items and school supplies given to each family monthly was approximately \$95.00. Based on the reported income levels, this represents a 5-7% monthly savings for each family served by the F.I.E.S.T.A. Program. This 5-7% savings helps these low-income families pay for housing, car payments, gasoline and other basic life necessities. Because this year was especially hard with the pandemic, tearful families picked up their groceries and expressed gratitude for the program.

Quarter: 4 Accomplishment Quantity: 75

Accomplishment Narrative:

New Horizons Caregivers Group (NHCG) provided grocery and school supplies to the community during Quarter 4. F.I.E.S.T.A. distributions served low-income families previously identified and registered with NHCG. All families served live within the unincorporated Los Angeles County First District area. A total of 243 families were served monthly during this period. Each family served received free groceries and school supplies valued at \$75 per family. Based on family incomes reported this equates to each family reducing their monthly budget by 5.5%. Do to COVID-19, New Horizons had a food distribution every Tuesday from 10 to 12pm. The value of products provided to low-income constituents of the First District of Los Angeles County Unincorporated La Puente area during the months of April, May and June, 2021 is estimated to be more than \$65,000.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602172-19 Jurisdiction: 1st District
Project Title: Microloans for Small Businesses- District 1
IDIS Number: 11404
Operating Agency: PACE Finance Corporation
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2025
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides financial support to microbusinesses through a revolving loan fund. Microloans ranging up to \$50,000 will help launch, stabilize, and grow a small business within the unincorporated areas of the Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 5 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: (\$170,000.00) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 and Quarter 2, staff conducted multiple outreach and canvassing efforts (Oct 8, 12, 22, 29; November 2, 9, 12; December 9, 10) in our target area of the First Supervisorial District (several zip codes in the East L.A. area). Despite further outreach and marketing efforts (dissemination of program information through various formats, partnerships, workshops), there were no loans deployed for Quarter 1 and Quarter 2 for the following reasons:

- Competing grants: Potential clients were looking for grants and/or already received grants (i.e., \$5,000 COVID-19 Business Relief Grant for eligible businesses in the unincorporated areas of LA County's First Supervisorial District).
- Overleveraged: Potential clients have incurred/already received a loan through SBA's Economic Injury Disaster Loan (EIDL) and/or Payroll Protection Program (PPP), which can be forgiven if used on eligible expenses. Another loan was not within the clients' appetite.
- Recent launch of round 3 of PPP: This agency is an authorized PPP lender for LA County doing both first and second draw PPP loans. If used on eligible expense, PPP proceeds may be forgiven. As such, a majority of the incoming inquiries are related to PPP. Generally, there is a lack of interest in non-PPP loans.

Furthermore, between Quarter 1 and Quarter 2, the agency worked closely with five potential clients. Of the five clients, two were looking for loan amounts that exceed the maximum \$50,000 that could be offered through this contract. For the remaining three clients:

- Two clients are still in the process of gathering and submitting required documentation (i.e., bank statements, tax returns, credit reports). The assigned loan counselor is working closely and providing one-on-one technical assistance for these two clients.
- One client would like to use the loan proceeds to purchase a used food truck. The client has provided most of the documents, however, the client has yet to identify a suitable used truck that fits within the business model. The client is

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

currently leasing a truck that runs on diesel, which is required to be retrofitted by the state. New food trucks can cost between \$100,000 - \$150,000 and is incompatible with the client's business model. Used food trucks are a hot commodity in LA County and purchasing a used food truck outside of LA County is unbefitting due to differences in truck requirements. The assigned loan counselor is currently working closely with the client in identifying a suitable used food truck.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, staff conducted multiple outreach efforts in the targeted area of the First Supervisorial District. Despite these efforts and due to similar reasons noted in Quarter 1 and Quarter 2, there were no interest in loans for the following reasons:

- Over-leveraged: Potential clients are over-leveraged and not interested; or clients are over-leveraged and did not pass underwriting standards.
- Paycheck Protection Program (PPP): This agency is an SBA authorized PPP lender for LA County doing both first and second draw PPP loans. If used on eligible expense, PPP proceeds may be forgiven. As such, most of the incoming inquiries were related to PPP. Generally, there is a lack of interest in non-PPP related loans and the agency anticipates this trend to continue through May 2021, which is the date when PPP is anticipated to end.

There were no new and/or potential borrowers for Quarter 3. From Quarter 2, the agency was working with two potential borrowers to collect the required documentation (i.e., bank statements, tax returns, credit reports) for the loan application. Circumstances changed and the two potential borrowers were no longer interested in applying for a loan. Additionally, from Quarter 2, we had one client who wanted to purchase a used food truck. Although the client provided most of the documents, a suitable used truck could not be identified. During Quarter 3, the borrower provided the remaining documentation needed to complete the loan application and it was determined the borrower did not qualify. The counselor assigned to the borrower provided other resources.

Based on our observation that small businesses and entrepreneurs in the unincorporated area of the First Supervisorial District are more in need of grants than loans. The agency has submitted a request to amend the scope of work and convert loans to grants. We are pending approval.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602173-19 Jurisdiction: 1st District
Project Title: Project Equity - East Los Angeles
IDIS Number: 11409
Operating Agency: Trust for Conservation Innovation
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2022
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new project provides for technical assistance to small business owners who provide goods and services to the predominantly low-and moderate-income residents of the unincorporated community of East Los Angeles to transition from single ownership to employee ownership in order to continue to create and preserve living wage jobs. Business assistance will include data analysis, feasibility studies, outreach and marketing, and subsidies to transition businesses to employee ownership. This project also provides training to the Los Angeles County Department of Consumer and Business Affairs on transitioning businesses to employee ownership.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$127,000.00 This Year: \$14,542.00 Cumulative: \$14,542.00 Ratio: 11.5%

Annual Narrative:

The agency's direct outreach efforts to area small businesses were significantly impacted by the COVID-19 pandemic. Access to the East Los Angeles Entrepreneurship Center was restricted. Furthermore, discussing succession planning and business continuity was considered a sensitive issue for many businesses looking for immediate assistance and relief to remain open.

The agency pivoted to a strategy that relied more heavily on broad-based outreach and adapted messaging to speak to the 'twin closure crisis' for small businesses. This includes (1) a need for businesses to have resilient governance models and workforces to withstand economic shocks such as the COVID-19 pandemic and (2) a need for aging owners to consider their succession options early to preserve wealth, jobs and community. Employee ownership may be positioned as a solution for both and this was shared through digital advertisements targeting the 90022-zip code and surrounding areas on Facebook, LinkedIn and through web follow campaigns. Such ads ran in campaigns in September, November to December 2020, April 2021 and in May to June 2021.

In keeping with social distancing, the agency provided learning opportunities through three targeted webinars for East Los Angeles and the surrounding areas. Two sessions were held to provide fundamental concepts on employee ownership transitions for county staff and local non-profit partners. One session was held for local area business owners. In total, 69 people registered for e-learning sessions and 41 participated.

The agency has resumed direct outreach. It will seek candidate businesses for feasibility studies and transition opportunities. It has added internal support from a staff specialist engaging with the key sectors of manufacturing, construction, transportation - and related industries which often have larger moderate-wage workforces and a very high economic impact multiple as a result of job preservation.

The business landscape analysis completed by the agency identified 700 businesses over 20 years old. They account for \$5.5B in total revenues and employ almost half the workers in privately held businesses with employees in the study area.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project Equity was unable to meet in-person at the East Los Angeles Entrepreneurship Center (“Center”) per on-going state and local public health orders. However, connections from Center staff and direct outreach resulted in periodic communication with other non-governmental service organizations who also plan to operate out of the Center once permitted to do so. Such relationships may provide helpful avenues for mutual client referrals. Furthermore, practitioners in corporate law, accounting, and other business services may benefit from knowledge around employee ownership and skills in supporting local businesses to transition for employee ownership.

The agency also started an outreach campaign through internet search display ads, Facebook ads, and LinkedIn ads ---an attempt at digital outreach when postal engagement may be less reliable and in-person outreach is not advised. Such ads offer a light touch engagement and messaging around business liquidity options and the challenges associated with selling a business. A contact form to the agency for prospective clients to get connected with a specialist is also provided. This campaign began in September and will run through October when the agency will evaluate the reach and engagement to determine how this strategy can best compliment permissible direct outreach strategies. To date, the agency has researched, scored and emailed 276 businesses in the East Los Angeles target area to engage with phone and video teleconferencing discussions around employee buyouts and to offer employee ownership succession consultations at no cost to area businesses.

Finally, the agency advanced plans with the Los Angeles County Department of Business and Consumer Affairs to make data from its market analysis more widely available. It also set dates for early November to host introductory webinars on employee ownership and the CDBG funded business transition program for County staff and sister agencies serving small businesses.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Project Equity hosted two webinars to support our small business outreach and marketing goals.

One webinar, a training for LA County staff, included front-line members of the Department of Consumer & Business Affairs. As representatives of the County who engage with business owners regularly, the webinar training was developed to help staff understand basic concepts related to employee ownership transition and strategies for engaging businesses that are at retention risks as a result of retiring owners and the particular challenges experienced by business owners as a result of COVID-19.

The second webinar was presented to East LA Entrepreneur Center service provider organizations with the objective of creating a mutually beneficial referral network and educating partners on employee ownership. Some attendees may also be instrumental in supporting employee ownership transitions as legal or accounting service providers.

It is our goal through these activities to be a referral network for county staff and business service providers and provide a new tool for job retention, business support and worker equity. Thirty trainees were engaged through these two events and resulting recording. In conversations with business owners, many are uncertain about their futures due to COVID-19. Many are non-committal about a process beyond the immediate foreseeable operating future. Partners will help us identify and qualify businesses that have a more sustainable future and thus be a fit for a feasibility assessment and eventual transition to employee ownership.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As COVID-19 restrictions started easing and businesses began approaching more complete reopening plans, Project Equity worked intentionally with various stakeholders to provide outreach and engagement strategies to meet businesses that have been impacted by the Pandemic. The agency worked with staff in the First Supervisorial District to assist with policy considerations and interventions for area Opportunity Zones. The work has included helping to identify operating companies within Opportunity Zones that investors might have interest in and to facilitate transitions to employee ownership as a means for owner exit. Project Equity also engaged with a business roundtable representing East Los Angeles to set-up a presentation in the second calendar quarter.

As the impact of the pandemic emerges, the agency has begun a process to review and revise the data study that was started with pre-pandemic business data to update its analysis in light of potential closures. It has also developed advertisements and awareness raising outreach materials to be shared and disseminated coinciding with the reopening of area businesses.

Finally, the agency has identified 78 prospect businesses in the targeted community area for outreach in the critical

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

manufacturing and related industries that, based on age, workforce size, and sub-industry category could be prime candidates for a transition to employee ownership. Manufacturing sector businesses are critical because of workforce demographics and the multiplier effect jobs in this sector can have on other local small- and medium-sized enterprises. The agency will leverage this list with area partners such as the Department of Consumer and Business Affairs, other public agencies and nonprofit service providers to cultivate referrals and amplify direct outreach.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The agency continued broad based outreach via social media and digital ad campaigns.

Capacity for the project improved with the addition of a staff specialist focusing on business engagement for the critical manufacturing, construction, transportation, and related industries. Preserving such businesses is critical in terms of economic impact as evidence suggests that each job in the manufacturing sector may impact spending for up to four other related jobs within the local economy.

It resumed direct outreach to select area businesses which will grow in future periods as businesses more fully reopen.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601387-20 Jurisdiction: 1st District
Project Title: Senior Empowerment Program - Union Pacific
IDIS Number: 11542
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in recreational, educational and leisure activities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 85 This Year: 26 Cumulative: 26 Ratio: 30.6%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$28,103.00 Cumulative: \$28,103.00 Ratio: 93.7%

Annual Narrative:

YWCA Union Pacific Empowerment Center (UPEC) assists seniors in remaining healthy and active through participation in recreational, educational and leisure activities.

YWCA Greater Los Angeles (YWCA GLA) has continued to provide virtual distance services to seniors from the East Los Angeles community and the surrounding areas. This past year was a difficult time for our senior population to stay healthy and active due to safety restrictions. This past year, 26 seniors from the eligible zip codes were served.

The scope of work this past year has been focused on keeping seniors updated with additional information and tips on staying healthy. Staff continues to maintain contact by making check-in calls that are greatly appreciated by seniors.

As the agency followed Los Angeles County Department of Public Health, State of California restrictions and guidelines, the center closed, making it difficult to serve in-person lunch to seniors. The agency then referred seniors to other centers such as the Supervisor Gloria Molina Empowerment Center, the Commerce Center and Salazar Park, which continued to serve the Human Services Association Meals.

The program year began with providing virtual calls, resources and services to seniors by making weekly check-in calls on a consistent basis. First District Supervisor Hilda L. Solis donated funds to YWCA Union Pacific to alleviate the food insecurity facing the community due to COVID-19. The food distributions were immediately put in place; meals were scheduled every other week for five distributions in total.

A total of 100 packed meals were served to 100 families weekly for a grand total of 500 meals. Food bags included the following staple foods: eggs, bread, beans, rice, fruit and vegetables, milk and snacks. Families shared their appreciation for the program and how this food was so helpful at a time when they were facing many challenges, like unemployment. Others shared how they were unable to buy the essential foods for their children. Many of the seniors thanked the YWCA Greater Los Angeles and Supervisor Solis for helping the area of East Los Angeles.

On average, 20 to 30 calls were made to seniors on a weekly basis. Some seniors reported their desire to return to onsite meal distribution for the social interaction. Seniors shared how they feel lonely, sad and need to socialize with their friends from the center. A group of seniors have continued to stay connected via phone calls or visiting each other's homes.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

November was also a great month as turkeys were distributed to seniors on behalf of Supervisor Solis' office. Many resources were inserted in the tote bags provided to seniors with resources from 211, grab-and-go meals, COVID -19 testing sites, and informational flyers on health topics. Seniors also received pandemic-related health information in-person and by mail.

In December, the YWCA Union Pacific Empowerment Center received a donation from Supervisor Hilda Solis' office in East Los Angeles of personal hygiene items like toothpaste, tooth brushes, shampoo, conditioner, mouth wash and body lotion. The items were distributed to seniors, which they happily came to pick up.

Seniors received a Valentine's card in the month of February featuring pictures of their friends. This activity garnered a positive response from the seniors, who stated that it was such a great idea to mail them cards.

UPEC seniors participated in a Zoom food demonstration and an "Eat Healthy and Stay Healthy" community workshop by Guadalupe Mejia to provide healthy eating styles during the COVID-19 pandemic.

Seniors continue to call the center for updates on reopening the second floor for the Human Services Association (HSA) meals program. In conversation with Darren Dunaway from HSA, the agency anticipates reopening in October 2021. Seniors will be contacted via a phone call with a two-week notice.

The YWCA-GLA will continue to keep in place social distancing, hand washing, disinfecting and sanitizing all high-touch areas to keep seniors healthy once the site is reopened.

Recruitment efforts will begin July 2021 at churches and local community stores. Flyers will be available at nearby community centers. Seniors will be asked to invite new friends to the center. As the City of Los Angeles has reopened, the agency will be participating in community fairs to distribute flyers to the community.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	17
Total	17

Quarter: 1 Accomplishment Quantity: 17

Accomplishment Narrative:

The YWCA Union Pacific Empowerment Center (UPEC) continues to provide virtual distance services to seniors from the surrounding area of East Los Angeles. Staff continues providing resources that support individual needs, and informative skills to empower and support seniors. All procedures will continue to be practiced maintaining social distance protocols required by the state and restrictions from LA County Department Public of Health.

In Quarter 1, a total of 17 seniors were served who live in the eligible CDBG zip code, and 14 others that do not reside in the required zip codes.

UPEC continues to be closed for community services due to COVID-19. YWCA-Greater Los Angeles continues to keep an open line of communication with seniors via phone calls or by postal mail. Seniors have been called twice a week since March 2020 when the State of Emergency begun. They have also received resource via mail.

On July 2, 14 and 29, 2020, seniors participated in picking up food donations at UPEC. Seniors were called and reminded every week of the food donation distribution from Los Angeles County First District Supervisor Hilda Solis. The food items included eggs, wheat bread, potatoes, onions, oranges, bananas, beans, rice and cereal. Seniors shared during pick-ups how appreciative they were to receive food items that provided nutritional value to their diets. Seniors responded very well to pick up the donation while also receiving hard copies of other community food distributions. The food distribution took place every other Tuesday. Taking the walk or drive out to pick up donations also served as a way for seniors to do something they missed. Providing crucial support to the seniors during this State of Emergency is necessary due to all the uncertainty surrounding the pandemic. Many of the seniors who live in the unincorporated area of East Los Angeles are on fixed incomes, live alone and have no other income coming their way. It is absolutely necessary to provide resources to them, especially something as essential as food. This alleviates a financial burden, assures they are eating nutritional food and eliminates the need for them to go to a store during the pandemic.

YWCA offered the "Eat Healthy, Stay Active" community workshop series in Spanish on July 6, 2020. Health Educator

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Guadalupe Mejia facilitated the workshop with the Senior Empowerment Program via Zoom. This series consisted of two workshops, one held in the morning and the other in the afternoon, and took place twice a week for 45 minutes for 6 weeks. The YWCA offered two workshops at different times to accommodate differing schedules of seniors. Because using Zoom was a new experience for seniors, YWCA staff dedicated time and assistance to ensure that everyone who wanted to participate was able to do so. This gave seniors an opportunity to practice some physical and mental exercises. In addition, a group of 6 seniors have continued to pick up their lunch at Ruben Salazar Park located in East Los Angeles as the Union Pacific Center has been closed.

On September 21, 2020, seniors were called by Center Director Norma Gonzalez. The calls made turned out to be very

touching as seniors shared how they felt being at home and not attending the center on a daily basis. Seniors shared how they miss communication with other seniors, but at the same time they understand the severity of COVID-19. Many of the seniors asked if there was a date to reopen the community room. Seniors were reminded the center was following state guidelines to ensure their well-being and safety. Seniors have been communicating with one another via phone to avoid isolation during these times.

While the State of California continues to enforce the social distancing and mask wearing, the YWCA Greater Los Angeles will ensure that seniors who live in this community receive the most updated information on COVID-19. Seniors were provided with links to food and meal distributions, home-delivered meals, 211, flyers on how to quarantine at home, virtual classes for healthy living and census information. Weekly check-ins allow for updates from seniors on their needs during these times. This helps staff at UPEC get a better idea of what resources and support they can provide for the participants. Whether its food, financial, supplies, or just a conversation, this is important to maintain support and empowerment for seniors.

Quarter: 2 Accomplishment Quantity: 9

Accomplishment Narrative:

In Quarter 2, seniors continued to receive check-in phone calls on a weekly basis. For the most part, there is an average of 20 seniors who consistently answered the calls. The majority of seniors were happy to speak to college interns who have taken interest in and established relationships with seniors. The calls are to check-in on seniors and their families. Seniors have shared that they are healthy; they stay far from others due to the pandemic; and whatever health concerns they have. Many seniors shared that they feel lonely and miss their friends and activities at the center, specifically playing Bingo and Loteria.

The interns continued to build positive communication with seniors by reminding them to practice social distancing, washing hands often and always wearing a mask when stepping out of their house. Seniors were also encouraged to wear a face mask in their homes when other family members visit them to keep safe. Information was provided through virtual classes for mental health, stress, depression and healthy living. This is the perfect time for seniors to ask any questions of uncertainty regarding COVID updates or ask for other resources they may need.

One senior shared how these phone calls make her day. Some of the seniors have exchanged their phone numbers and continue to call each other daily.

During the month of November 2020, First District Supervisor Hilda L. Solis's office from East Los Angeles informed the agency that she would be donating turkeys and other food items for Union Pacific Empowerment Center. The donation was given to the seniors, as they are on fixed income, and many of them were dependent on the Human Services Association (HSA) lunch meals. The distribution was done with safety guidelines in place so that seniors and staff remained safe during the process. The seniors picked up food and said a quick hello to the staff. Also, seniors received necessary information on local food giveaways to ensure that they have food on their table. An additional packet of information was mailed to all seniors that included COVID-19 information, healthy meal recipes, staying healthy during COVID-19 times and staying positive.

Supervisor Solis and the Red Cross have also teamed up to provide preparedness bags for families, including the seniors. These baggies included essential supplies, resources and a gift card. This is to provide some financial relief to seniors.

The COVID-19 pandemic has affected our senior population who have stay at home and be safe. This next quarter there will be more outreach for seniors to participate in virtual meetings. This will elevate their spirits and allow them to see their friends. The YWCA- Greater Los Angeles also made a personalized greeting card to mail out to seniors to let them know how to get help during this time. Staff will continue to update them with resources and information via phone calls and mail to ensure they are receiving the attention and assistance they need.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Since April 2020, two students have been working for Union Pacific Empowerment Center. These two students are currently in college and are also former program participants. The students officially took over the Senior Program Check-In Calls program on April 23, 2020. The students make calls every Thursday or as needed, relaying important information, news, updates and/or food giveaways. In January, due to their school schedules and COVID-19 health related issues, they were both unable to make check-in calls. However, the Senior Program still received a New Year's postcard from the center, which was created and printed from the Digital Learning Academy (DLA).

Both UPEC and Walnut Park had personalized postcards; UPEC's postcard had a beautiful photo of three participants taken as they were working on a craft during a spring workshop. After the month's check-in calls, many seniors thanked the students and mentioned how happy they were to have received the postcard wishing them a Happy New Year. One participant mentioned how seeing her face on the postcard gave her such a smile and took her back to that happy moment at the center with her friends.

In February, senior check-in calls were made on a weekly basis. Information on a food giveaway from Supervisor Hilda Solis' Office was conveyed and it was noted that five seniors were interested in going to the event. On February 9, a senior participant called a staff specialist to express her concerns about living at the senior home. After a 45-minute conversation, the senior thanked the specialist for taking the time to listen.

In February, a Valentine's Day card was created and printed from DLA and sent out to all the senior program participants. The beautiful cards were mailed out the weekend of Valentines' Day, a small token to stay connected to the seniors during this time. The Center Director, Norma Gonzalez, also sent out packets filled with COVID-19 resources, word searches and healthy eating/ nutrition information in both English and Spanish to all senior participants with a personal memo from her. First District Supervisor Hilda Solis' Office gifted the Senior Program with \$50 gift cards to Northgate Market along with a tote bag filled with COVID-19 resources and literature, hand sanitizer, face masks, shampoo, conditioner, toothbrushes and toothpaste.

In March, senior check-in calls were made on a weekly basis. Everyone seems to be doing well, and seniors inquired about when the center would reopen because they missed their friends. The interns informed them that the center would reopen once it was safe to do so. They also reminded seniors to continue wearing their masks and adhere to all COVID-19 restrictions. During the calls, six seniors signed up for virtual food demonstrations via Zoom. These food demonstrations are open to all seniors at Walnut Park and Union Pacific Empowerment Centers and held on March 11 and 25 from 10:30 to 11:30am.

The YWCA GLA continued to provide the essential tools to keep seniors engaged with each other. Most seniors had exchanged phone numbers prior to COVID-19 to stay connected. They called to update each other and they share information within the community.

Seniors called the center or visit in person to inquire about the reopening of onsite meal program. The agency will continue to outreach to seniors to encourage them to rejoin once it is safe to do so.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The YWCA Union Pacific Empowerment Center provided support for seniors in the surrounding area by equipping them with the tools and resources they need to live healthy and independent lives. Although these past months have forced the YWCA to provide support differently, modifications have been made to let participants know they can still count on the YWCA. Student interns continued to work for Union Pacific Empowerment Center. They have been essential in keeping contact with the seniors who would attend the program daily. The student interns made weekly check-in calls and shared updated resources regarding local food banks and food distributions, updates for COVID prevention and vaccinations, rental relief, mental health services and many more resources. During the past three months, the focus has been to encourage seniors to receive their COVID-19 vaccine and provide them with information. The East Los Angeles Lady of Victory Church hosted a vaccine clinic this past month. This is a church that is familiar to many of the seniors, making it a perfect and accessible location.

Seniors continued to participate in virtual food demonstrations through Zoom hosted by Walnut Park staff bi-weekly from 10:30 - 11:30 am. This serves to encourage seniors to continue healthy eating habits while they are at home. This time is also used to connect seniors and their families with local resources to access food. To celebrate Mother's Day in May, women received a phone call and mail as a reminder that they were being thought of by staff.

The YWCA GLA Union Pacific Empowerment Center will continue to work with local resources and agencies to provide helpful tools to participants until they can come back to the site. Keeping communication open has helped maintain

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

socialization during a time when isolation is at a high for seniors. The YWCA has been monitoring and staying current with local and statewide regulations to keep seniors informed while following the safest health measures.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601753-20 Jurisdiction: 1st District
Project Title: Senior Empowerment Program - Walnut Park
IDIS Number: 11549
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in educational seminars to increase and maintain health, recreation activities to increase movement and empowerment skills, social networking events to increase socialization and decrease isolation, financial literacy seminars to increase financial stability, and strategic ways to eliminate racism.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 60 This Year: 84 Cumulative: 84 Ratio: 140.0%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provided comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. The Senior Empowerment Program aims to provide seniors with the tools necessary to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continued to benefit from community partnerships that have resulted in diverse program offerings and a weekly frozen meal distribution program. The program served 84 seniors from designated census tracts during Quarter 3 of FY2020-21. This year, the agency faced the unprecedented challenge of offering services and programming during the COVID-19 pandemic. The social distance and shelter-in-place orders placed a hardship on seniors who have no longer been able to participate in onsite programming. The YWCA GLA was able to continue adapting to the necessary changes required to continue programming for seniors. This report will provide an overview of programmatic activities that occurred during the COVID-19 pandemic and modifications that have remained in place to implement virtual program service delivery.

This year marked the completion of a third full year of a Senior Lunch Program which is made possible through a partnership with the Human Services Association. Prior to COVID-19 the Senior Lunch Program provided an opportunity for seniors to receive warm nutritionally balanced meals. This is an important and much-needed service in SPA7, an area in which many community members, including seniors, suffer from food insecurity. The YWCA GLA continued offering frozen meals to senior program participants, serving a total of 9,614 meals this year. The agency has had consistent participation during the COVID-19 pandemic and has added additional participants this quarter. The frozen meal distribution continued to provide an opportunity to share information and resources with seniors regarding COVID-19 prevention, relief and vaccinations.

Prior to the COVID-19 pandemic, the in-person senior lunch program served as the primary opportunity for seniors to socialize with one another. To fill this void the YWCA GLA hosted monthly virtual gatherings via Zoom, open to all seniors, which served as an opportunity to welcome new Senior Empowerment Program participants, recognize birthdays and commemorate holidays.

Technical assistance was provided by YWCA staff to seniors who were not familiar with Zoom. Accommodations were also made for those who preferred to participate by phone. While seniors missed the onsite gatherings, they appreciated the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

opportunity to connect with their friends.

The YWCA GLA believes it is important to provide opportunities for civic engagement through community partnerships and initiatives. While these opportunities were extremely limited during the pandemic, many Senior Empowerment Program participants participated in a variety of virtual presentations. These included, but were not limited to, a presentation regarding a newly proposed affordable housing development in Walnut Park and virtual community meetings hosted by the Florence Firestone Walnut Park Chamber of Commerce. In May, YWCA GLA handed out surveys from Los Angeles County Department of Parks and Recreation seeking input from community members on the design of the new Walnut Park Pocket Park including exercise equipment and the color template. Many seniors completed the survey, the results of which were shared in a virtual meeting held the evening of June 13. This same virtual meeting also featured a presentation from the Los Angeles County Department of Regional Planning, which hosted a meeting on the updating of the Housing Element of the General Plan for 2021-2029.

Seniors appreciated being informed of these meetings and having the opportunity to share their input and ideas.

The YWCA Health Equity & Wellness Program at Walnut Park hosted many live virtual Zoom food demonstrations for seniors at Walnut Park this past fiscal year. Recipes are simple, healthy and affordable. Links to prerecorded presentations on YouTube were also made available via the YWCA GLA's social media accounts. YWCA GLA staff have also hosted many nutrition education and physical activity workshop series this past year for seniors via Zoom. In a time of great uncertainty due to the pandemic, seniors embraced the education that provided practical tools that could be utilized to improve one's health. Our partnership with CNS Dietitian/Nutritionist Joya Melissa continued this past fiscal year. She provided several series of SNAP-Ed nutrition education workshops for senior lunch program participants. Those attending the class learned about the importance of eating the recommended amounts of fruits and vegetables and enjoying physical activity every day. Workshop topics included the importance of choosing healthy beverages and cutting back on salt and sodium. Seniors appreciated the opportunity to receive resources that will help them make healthy decisions.

Among the most important efforts carried out this year was the distribution of information and resources regarding COVID-19 prevention, testing and vaccinations. The YWCA was fortunate to provide COVID relief to seniors which was made available through partnerships with the Huntington Park Resiliency Coalition, sponsored by the American Red Cross and the Office of First District Supervisor Hilda Solis. Seniors in need received grocery gift cards and preloaded cash assistance debit cards. The aid was greatly appreciated by seniors, many of whom were negatively impacted by COVID due to mandatory social distancing requirements which resulted in isolation from family and others.

Outreach efforts this fiscal year included YWCA GLA staff making regular announcements at virtual community gatherings and meetings. YWCA staff attended the following collaborative meetings held by the Office of First District Hilda L. Solis, the SPA7 Community Partnership, the Food Security Coalition (SPA7), the Huntington Park Resiliency Coalition and the Walnut Park Community Meetings. Each of these gatherings provide an opportunity to share resources with the greater community and seniors about services available to seniors in the area. Following the onset of the pandemic, in-person outreach activities were limited to participation in virtual meetings with many of these same coalitions.

Quarter: 1 Accomplishment Quantity: 68

Accomplishment Narrative:

CDBG – Quarterly Performance Report – October 2020

GRANT ACCOMPLISHMENTS:

The YWCA Supervisor Gloria Molina Community Empowerment Center provided comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. The Senior Empowerment Program aims to provide seniors with the tools necessary to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continued to benefit from community partnerships which resulted in diverse program offerings and a weekly frozen meal distribution program. During

Quarter 1 of FY2020, the agency served 68 seniors from eligible census tracts.

The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association continued distributing frozen meals twice a week to seniors. The YWCA's Cal Fresh Healthy Living program provided additional staff to provide assistance with frozen meal distribution efforts. YWCA GLA staff and program participants adhered to mandatory social distancing requirements during the onsite meal distributions at all times. The agency has continued to add

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

new participants during this quarter showing the need for services among the senior population. The meals have become an important source of nourishment for senior program participants. The program currently averages about 35 seniors per week, all of whom receive frozen meals for one main entree course per day, a side of milk, bread and assorted fruits. This quarter, the YWCA distributed a total of 2,062 meals to seniors in need.

YWCA GLA Program Assistants have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continued to share important resources regarding local food banks and food distributions, updates regarding COVID-19 health orders, rental relief, mental health services and many more. To promote healthy eating and physical activity engagement, YWCA offered the “Eat Healthy, Stay Active” community workshop series in Spanish on July 6, 2020. Health Educator Guadalupe Mejia facilitated the workshop with the Senior Empowerment Program via Zoom. This series consisted of two workshops, one held in the morning and the other in the afternoon, and took place twice a week for 45 minutes for a total of 6 weeks. YWCA offered two workshops at different times of the day to accommodate differing schedules of seniors. Because the use of Zoom was a new experience for seniors, YWCA staff dedicated time and assistance to make sure that everyone who wanted to participate was able to do so. One senior, who did not have a laptop, chose to participate remotely by phone. All participants expressed gratitude at being able to continue participating in YWCA programs virtually during this time.

On August 28, 2020 YWCA held a live “Rethink Your Drink” virtual event for senior program participants at YWCA GLA Walnut Park via Zoom. Health Educators provided a workshop at two different times to accommodate different schedules, one in the morning at 10 AM and in the afternoon at 5 PM. “Rethink Your Drink Day” is a statewide Day of Action designed to teach Californians about the benefits of drinking water instead of sugary drinks. Health Educators presented on the importance of water vs. sweetened beverages. They also held a live sugar demonstration of various sugary beverages, and a “Rethink Your Drink Day” recipe demonstration. Health educators also held a socially distanced resource table with sugar sweetened beverage demonstrations that was visible at the seniors’ frozen meal distribution at Walnut Park on August 25 and August 26. Seniors look forward to the opportunities to engage in learning with their peers and appreciate the opportunity to socialize with one another in a workshop setting even if only virtually.

Human Services Association Senior Centers staff provided virtual CalFresh healthy living workshops via Zoom beginning on September 3 - September 24. This weekly workshop was held from 3:30 to 4:30pm every Thursday. It was designed to help senior participants make smarter food choices and be more active. Workshop topics included setting weekly personal goals, preparing healthy snacks and beverages, using spices to flavor food instead of salt and reading nutrition labels. Each workshop included an age appropriate stretch to encourage physical activity and a healthy recipe was shared with participants. Senior participants were all given a gift bag with healthy recipes and other items to encourage healthy lifestyles at the end of the class. The Human Services Association reported that all were very engaged in the workshops.

Senior program participants were among those to participate in the Walnut Park 2020 Census Caravan in Walnut Park on September 17 from 4:00-6:00 p.m. A limited number of community residents and stakeholders reserved their spots well in advance. All met at Walnut Park Elementary School between 3:00- 4:00pm to decorate their vehicles with materials and posters provided by the Office of Supervisor Hilda Solis and the YWCA GLA. The caravan departed from Walnut Park Elementary School and ended at the YWCA GLA in Walnut Park. Participants created a lively, colorful and festive atmosphere with the caravan using a Hispanic heritage theme, given that September 15 marked the start of Hispanic Heritage Month. The caravan was conducted with the support of the Walnut Park Elementary School, YWCA GLA, LA County Fire Department, Florence-Firestone/Walnut Park Chamber of Commerce, Walnut Park Neighborhood Watch, Walnut Park Civic Engagement Project, Southeast Community Development Corporation and local residents. It was created to increase visibility about the Census 2020. An announcer used a portable PA system to remind residents that there is still time to complete their Census. The seniors who participated shared that they were happy for the opportunity to participate in an activity where they could safely socially distance and make a difference in their community.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab), the SELA We Count LA Census 2020 the SPA7 Community Partnership (Hillsides/Bienvenidos) and the Huntington Park Preparedness Coalition Meeting (American Red Cross). All of these gatherings, now held virtually in light of the pandemic, provided an opportunity to share and learn about resources and community-based services regarding services available to seniors in the area. These meetings and accompanying

emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health and the Department of Social Services have also been extremely beneficial in sharing important resources that can be shared with program participants. YWCA is currently in the process of expanding in-house program offerings available to seniors in an effort to move toward increased socialization and decreased isolation. Currently in development is a Senior Empowerment Program monthly newsletter that will include updates on current events, birthday celebrations, a sharing of

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

resources and section on healthy tips. We will continue to work in partnership with community allies as well as share information regarding virtual program offerings for seniors.

Quarter: 2 Accomplishment Quantity: 4

Accomplishment Narrative:

CDBG – Quarterly Performance Report – January 2020

GRANT ACCOMPLISHMENTS:

The YWCA Supervisor Gloria Molina Community Empowerment Center provided comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. The Senior Empowerment Program aims to provide seniors with the tools necessary to maintaining a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continued to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 2 of the FY2020-21, the agency served 72 seniors from eligible census tracks.

The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association continued distributing frozen meals twice a week to seniors. The YWCA provided additional assistance with frozen meal distribution efforts through the support of onsite staff and interns. YWCA GLA staff and program participants adhered to mandatory social distancing requirements during the on-site meal distributions at all times. The agency has continued to add new participants during this quarter showing the need for services among the senior population. The meals have become an important source of nourishment for senior program participants. The program currently averages about 35 seniors per week all of whom receive frozen meals for one main entree course per day, a side of milk, bread and assorted fruits. This quarter, the YWCA distributed a total of 2,695 meals to seniors in need.

YWCA GLA Program Assistants have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they shared important resources regarding local food banks and food distributions, updates regarding COVID-19 health orders, rental relief, mental health services and many more. There were three virtual Senior Empowerment Program holiday engagement events this quarter held via Zoom. A virtual Halloween celebration was held on October 30 in which seniors were able to share their costumes and celebrate October birthdays. A Thanksgiving celebration was held on November 20 in which seniors participated in a fun crafting activity and attended a seasonal food demonstration facilitated by Health Educator Guadalupe Mejia. The final virtual celebration took place on December 18 in which seniors participated in a virtual crafting demonstration on how to make an ornament. They were also treated to pre-recorded music performances by two local youth one who sang a song and another who played a song on piano.

In an effort to continue promoting healthy eating, YWCA Health Educators offered a virtual healthy snack day event for Senior Empowerment Program Participants on December 16 facilitated by YWCA GLA Health Educator Guadalupe Mejia via Zoom. “Make Every Day Healthy Snack Day” is a statewide movement to inspire Californians to make healthier snack choices. The virtual event featured how to make simple and healthy snacks for different flavor cravings such as sweet, savory, crunchy and spicy. All participants expressed gratitude at being able to continue participating in YWCA programs virtually during this time.

Through our continued partnership with the Los Angeles County Department of Public Health, Senior Empowerment Program participants were invited to participate in a new series from the Department of Mental Health’s (DMH) Mental Health Promoters program. The virtual workshops were held on Thursdays from 10:30AM to 12:00PM via Zoom. DMH’s mental health promoters covered various mental health topics. In this series, participants learned about Symptoms and Treatments of Depression, Stages of Grief and Loss, Anxiety Disorders, and Mental Health and Stigma. The series began on November 23 and will continue through January 28.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab), the SPA7 Community Partnership (Hillsides/Bienvenidos) and the Huntington Park Preparedness Coalition Meeting (American Red Cross). All of these gatherings, now held virtually in light of the pandemic, provided an opportunity to share and learn about resources and community-based services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health and the Department of Social Services have also been extremely beneficial in sharing important resources. YWCA is currently in the process of expanding in-house program offerings available to seniors in an effort to move toward increased socialization and decreased isolation. Currently in development is a Senior Empowerment Program monthly newsletter which will include updates on current events, birthday celebrations, a sharing of resources and section on healthy tips. We will continue to work in partnership with community allies as well to share information regarding virtual program offerings for seniors.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provided comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. The Senior Empowerment Program aims to provide seniors with the tools necessary to maintaining a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continued to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 3 of the FY2020-21, the agency served 72 seniors from designated census tracts.

The YWCA GLA Senior Empowerment Program in Walnut Park in partnership with provider the Human Services Association has continued distributing frozen meals twice a week to seniors. The YWCA's Cal Fresh Healthy Living program has provided additional staff to provide assistance with frozen meal distribution efforts. YWCA GLA staff and program participants adhered to mandatory social distancing requirements during the on-site meal distributions at all times. We have continued to add new participants during this quarter showing the need for services among the senior population. The meals have become an important source of nourishment for senior program participants. The program currently averages about 40 seniors per week all of whom receive enough frozen meals for one main entry course per day, a side of milk, bread and assorted fruits. This quarter the YWCA distributed a total of 2,101 meals to seniors in need.

YWCA GLA Program Assistants have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone, they continued to share important resources regarding local food banks and food distributions, updates regarding COVID prevention and vaccinations, rental relief, mental health services and many more. The Health Equity & Wellness Program hosted two live food demonstration for seniors at Walnut Park and Union Pacific on March 11 and 25, 2021. Health Educator, Guadalupe Mejia, demonstrated how to make hummus and veggie wraps and lentil and black bean tacos. Participants learned how to make their own hummus and how to prepare their own veggie wraps at home. Also, participants learned how to use different spices and identify each food group that lentils, beans and grains belong to in "My Plate."

YWCA GLA Walnut Park collaborated with the Los Angeles County Department of Mental Health's (DMH) Mental Health Promoters Program to provide virtual interactive educational presentations regarding emotional well-being during the COVID-19 pandemic. For four weeks, beginning Thursday January 7, seniors from the Senior Empowerment Program participated in one-hour presentations in Spanish in which they were presented a different topic each day and engaged in dialogue on the issues covered. The four topics included: Emotional Wellbeing and the Brain, the effects of COVID-19, COVID-19 and Our Emotional Well-being, Traumatic Emotional Stress due to Immigration Climate and Suicide Prevention. An additional series of four virtual presentations was held beginning February 4 by DMH's mental health promoters. Senior Empowerment Program participants had the opportunity to learn about various mental health topics. In this series, participants learned about: Symptoms and Treatments of Depression, Stages of Grief and Loss, Anxiety Disorders, and Mental Health & Stigma. YWCA staff provided technical assistance to seniors who were new to using Zoom. The workshop series was well attended with seniors expressing gratitude for the opportunity to continue programming during this time.

In February, the Office of First District Supervisor Hilda Solis extended an invitation to the YWCA GLA to be one of four organizations to participate in the First District's Cash Assistance Program. The COVID relief effort was aimed at dispersing aid in the form of cash assistance cards valued at \$750 each to individuals, households and business who qualify as extremely low-income. The target areas in unincorporated First Supervisorial District include East Los Angeles, Walnut Park and San Gabriel Valley. MacArthur Park/Westlake is the one area within the City of Los Angeles. YWCA GLA offered to donate an additional \$30,000, to be distributed across all target communities to support this effort. YWCA staff distributed a total of 107 cards to qualified extremely low-income community members, many of whom were seniors in Walnut Park. Many of the seniors have experienced financial hardship during the pandemic and were extremely appreciative of the assistance.

Human Services Association Senior Centers staff provided virtual CalFresh healthy living workshops via Zoom beginning on March 8. This weekly workshop was held from 3:00- 4:00pm every Monday. It was designed to help senior participants make smarter food choices and be more active. Workshop topics included setting weekly personal goals, preparing healthy snacks and beverages, using spices to flavor food instead of salt and reading nutrition labels. Each workshop included age- appropriate stretches to encourage physical activity. A healthy recipe was also shared with participants. Following completion of the workshop senior program participants were given a gift bag with healthy recipes and other items to encourage healthy lifestyles. YWCA staff provided technical assistance during each class to ensure that seniors could log on. They enjoyed attending the workshops and were happy to receive a token of appreciation for their participation.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

As a member of the Huntington Park Preparedness Coalition, in March the YWCA GLA participated in the Emergency Preparedness Grab & GO Bag Distribution made available to the communities of South Gate, Huntington Park and Walnut Park. The mission of the coalition, facilitated by the American Red Cross, is to create a community-wide consortium of residents, government agencies, and non-governmental organizations, which will enable stakeholders to become knowledgeable of local hazards and trained in emergency preparedness, so its citizenry will be resilient in the face of disaster. The YWCA GLA participated in the assembly and distribution of the tote bags. In total, 550 bags were distributed to community, which included emergency preparedness guidance, sanitizers, masks, and dental hygiene kits. Recipients also received a grocery card valued at either \$25 or \$50. A total of 44 seniors from the YWCA GLA received a tote bag and grocery gift card. The COVID relief effort was made possible by a grant from the California Community Foundation to the Mexican American Opportunities Foundation, a fellow member of the coalition. Seniors were extremely grateful for the information, supplies and grocery gift card.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab), the SELA We Count LA Census 2020 the SPA7 Community Partnership (Hillsides/Bienvenidos) and the Huntington Park Preparedness Coalition Meeting (American Red Cross). All of these gatherings, now held virtually in light of the pandemic, provided an opportunity to share and learn about resources and community-based services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health and the Department of Social Services have also been extremely beneficial in sharing important resources. YWCA continued to work on making program offerings available to seniors to increase socialization and decrease isolation. We will continue to work in partnership with community allies as well to share information regarding virtual program offerings for seniors.

Quarter: 4 Accomplishment Quantity: 12

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provided comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. The Senior Empowerment Program aims to provide seniors with the tools necessary to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continued to benefit from community partnerships which have resulted in diverse program offerings and a weekly frozen meal distribution program. During Quarter 4 of FY2020-21, the agency served 84 seniors from eligible census tracks.

The YWCA GLA Senior Empowerment Program in Walnut Park, in partnership with Human Services Association, has continued distributing frozen meals twice a week to seniors. The YWCA's Health Equity and Wellness program provided additional assistance with frozen meal distribution efforts as part of the center's COVID response. YWCA GLA staff and program participants continued to adhere to COVID protocols established by the county. The agency continued to add new participants during this quarter showing the sustained need for services among the senior population. The meals have become an important source of nourishment for senior program participants. The program currently averages about 40 seniors per week all of whom receive frozen meals for one main entree course per day, a side of milk, bread and assorted fruits. This quarter the YWCA distributed a total of 2,756 meals to seniors in need.

YWCA GLA Program Assistants have continued to dedicate their time to calling seniors once a week. In addition to conducting welfare checks over the phone, they shared important resources regarding local food banks and food distributions, updates regarding COVID prevention and vaccinations, rental relief, mental health services and many more resources. Virtual celebrations were held the last Friday of each month which provided an opportunity to welcome new members, celebrate birthdays, commemorate holidays, share announcements and for seniors to socialize with one another.

The Health Equity & Wellness Program hosted two virtual live food demonstrations for seniors at Walnut Park each month this quarter held via Zoom. Recipes were simple, healthy, affordable and participants were encouraged to try the recipes at home and add their own special touch. Some of the recipes have included tuna pasta salad and black beans, quinoa, sweet potato burger with chipotle sauce, a ginger berry smoothie bowl, and cilantro jalapeño hummus. On June 10, health

educator Guadalupe Mejia demonstrated how to make cucumber blueberry salad. This quick, simple and refreshing salad featured fresh blueberries, crisp cucumber chunks, feta cheese, arugula and lime vinaigrette. Participants learned that each serving provides protein, fiber, vitamin A, vitamin C and Calcium. Also, participants identified each food group in "MyPlate." During a virtual cook-along on June 24, senior participants demonstrated their culinary skills. Participants created two delicious recipes --- Sparkling Strawberry Lemonade and No-Shell Vegetarian Taco Salad. The Sparkling Strawberry Lemonade is a sweet, refreshing and bubbly lemonade that it is easy and inexpensive to make. No-Shell Vegetarian Taco Salad is a simple recipe that has lettuce, beans, tomato, avocado, cilantro and Greek yogurt. This recipe takes minutes to prepare and is packed with tons of flavor and encourages participants to eat more vegetables.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

CNS/Flood Safe in partnership with the Human Services Association provided a virtual Cal Fresh healthy living workshop via Zoom beginning on May 24 - June 14. This weekly four-part workshop series was held from 2:00 - 3:30pm on Thursdays. The workshops, facilitated by Dietician Joya Melissa, were designed to help senior participants make smarter food choices and be more active. Workshop topics include setting weekly personal goals, preparing healthy snacks and beverages, using spices to flavor food instead of salt and reading nutrition labels. Each workshop included age-appropriate stretches to encourage physical activity. A healthful recipe was also shared with participants. Following completion of the workshop senior program participants were given a gift bag with healthy recipes and other items to encourage healthy lifestyles. YWCA staff assisted with recruitment, reminder calls and with ensuring that seniors could log on to Zoom. Seniors enjoyed attending the workshops and those who completed the entirety of the workshop appreciated receiving an incentive for their participation.

The YWCA GLA Walnut Park was invited by the Office of First District Supervisor Hilda Solis to collaborate on a COVID Vaccination Clinic in Walnut Park. YWCA applied for and was subsequently awarded a \$5,000 mini-grant to conduct outreach and provide incentives to those who receive an inoculation. All center program participants, including seniors, were made aware of this valuable community resource and the opportunity to receive an incentive. Additional outreach included notices to local businesses along Pacific Boulevard, notifications made via email, social media, and text messaging. YWCA staff were on site during the clinic for about three hours a day to pass out incentives which consisted of \$10 gift cards from local businesses. These businesses included the 99 Cents Only Store, Target, Shakey's Pizza Parlor, La Monarcha, Jamba Juice and Tierra Mila Coffee. YWCA staff have reported entire multi-generational families showing up at the vaccine clinic together to sign up for their shots. The clinic, which began on June 2 and runs through July 16, is open Mondays, Wednesdays and Fridays from 9AM to 5PM with an hourlong noontime closure for lunch.

Seniors are among the community residents in Walnut Park who have participated in the Walnut Park Blood Drive's hosted by the YWCA GLA Walnut Park in partnership with the American Red Cross and the Office of First District Supervisor Hilda Solis. YWCA GLA Walnut Park hosted a drive on Sunday April 9 and June 20. YWCA staff have assisted with setting up the multi-use room, promotion, recruitment, reminder calls and with checking in donors on the day of the blood drive. One donation can save up to three lives. The American Red Cross has a constant and ongoing need for blood and platelet donations. With the ongoing pandemic, the Red Cross needs the help of blood and platelet donors as well as blood drive hosts to meet the needs of patient care. Many community members appreciate that all blood donations are now tested for COVID-19 antibodies with donors notified of the results in the weeks following their donation.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions: the Food Security Coalition (Health Action Lab), The Community Impact Alliance (formerly SPA7 Community Partnership) (Hillsides/Bienvenidos) and the 90255 Resiliency Coalition (formerly Huntington Park Preparedness Coalition) (American Red Cross). These gatherings, which continue to be held virtually due to the pandemic, provided an opportunity to share and learn about resources and community-based services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis, LA County Department of Public Health, Mental Health, and the Department of Social Services have also been extremely beneficial in securing updates regarding important resources that can be shared with program participants. YWCA continued to work on making program offerings available to seniors to increase socialization and decrease isolation. We will continue to work in partnership with community allies as well to share information regarding virtual program offerings for seniors.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601388-20 Jurisdiction: 1st District
Project Title: Youth Development Program - Union Pacific
IDIS Number: 11543
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing youth program provides educational tools, life skills, financial literacy, cultural awareness, preparation for the California High School Exit Exam to both girls and boys aged 13 to 19 during the critical hours after school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 35 This Year: 13 Cumulative: 13 Ratio: 37.1%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

Due to the COVID-19 pandemic and the state's social distancing order, the Union Pacific Empowerment Center has been closed to all program participants and staff since March 19, 2020. Since then, the youth program stayed in touch through texts, phone calls, virtual calls and virtual workshops. Some youth participated in Coding Workshops, Entrepreneurial Classes, and the YEC (Youth Entrepreneurial Challenge) Competition. At the end of Quarter 4, Union Pacific Empowerment Center's youth program served 13 participants who meet the CDBG requirements and served a total of 42 youth since the onset of the fiscal year. It was very difficult to collect and gather the needed CDBG requirements for enrollment while the center was closed for in-house programming. Since the onset of the pandemic, the Program Specialist was unable to meet the CDBG yearly number requirements. Nevertheless, the Program Specialist continued to provide empowerment workshops, daily encouragement, and support from afar. This year, six high school youth participants graduated and are moving on to universities and community colleges. Three former program participants are now college graduates and two have received their Associate of Arts degrees. Although the agency is still coping with the pandemic, Union Pacific Empowerment Center continues to be a program where youth are nurtured educationally and emotionally. UPEC is still a program where youth feel important, loved and part of a family.

This year the Youth Program gained knowledge in Virtual Empowerment Workshops. Some workshops given this year include:

1. Los Angeles Regional Food Bank Summer Session Free Lunch Program
2. Extended Summer Free Lunch Program (Grab-n-Go meals from September 2020 – June 2021)
3. YEC Youth Entrepreneurship Challenge Classes (December 2020 - May 2021)
4. Coding Workshop (One-week collaboration with VSEDC, MIALA and HHF)
5. YES DAY Event
6. Virtual YEC Competition (May 1, 2021 with two teams representing YWCA GLA)

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The following virtual life skills workshops were provided:

1. Monthly Zoom virtual check-in's- Elementary & Middle School and High School
2. Drawing Your Life workshop
3. Customer Skills Service Training -DLA
4. Sandy Aguilar Project (former Youth Program participant at her final year at University of California Berkeley won the HAAS Community Based Research Fellowship Program) - 5-10 youth participated on a weekly basis
5. Spring Break Coding Workshops using Curated Pathways or CPI
6. Virtual College and Career Exploration Day (May 22, 2021)

This year, all participants are of Hispanic descent. We strive to teach the importance of tolerance and teach about different ethnic backgrounds; we celebrate all people and cultures, historic events and holidays and provide a safe place if youth need to discuss any topic.

Examples of Cultural Awareness and Racial Justice Workshops given this year include:

1. Youth Social Justice Institute- facilitated by the Museum of Tolerance (Week-long virtual event)
2. Women's History Month

With the closing of the fiscal year, the Program Specialist worked virtually to support the current youth and former youth with school work, important documents, and letters of recommendation, financial aid, job searches, job recommendations and references, COVID-19 information, and everyday life challenges. During this last quarter, the Program Specialist sent more than 600 texts, made over 150 calls, and sent more than 180 emails to current and former Youth Program Participants regarding the information listed above. The Program has become a place where former and current youth program participants continue to seek assistance, mentorship and guidance. The Program Specialist is so proud of all the students in the youth program who completed the school year working hard and trying their very best through this pandemic and uncertain time, while distance learning. UPEC is so proud of all 2021 high school, community college and university graduates. As the new fiscal year begins, the Program Specialist continues to create workshops that support the youth virtually and is awaiting the day when the agency can open its doors again to the safe haven the youth have called home.

Quarter: 1 Accomplishment Quantity: 6

Accomplishment Narrative:

In Quarter 1, the Union Pacific Empowerment Center's Youth Program began with virtual programming due to the COVID-19 pandemic and the state's social distancing order. The Union Pacific Empowerment Center closed on March 19, 2020. The Program Specialist maintained the program through texts, phone calls, emails, and virtual check-in calls through Zoom. All academic assistance and college application assistance was done virtually as well. The Program Specialist continued to write letters of recommendation and assists with other important documents to help the youth. Currently, Union Pacific Empowerment Center has served 6 participants who meet the CDBG requirements and served a total of 41 youth since the beginning of the fiscal year.

Throughout the COVID-19 pandemic, the Union Pacific Empowerment Center had several community food giveaways. Participant families from our Senior, Child Development, and Youth Programs came to pick up nutritious food to assist them during this time when it may be difficult for many families in the community to purchase food. Community members came by and picked up food staples such as rice, beans, pasta, potatoes, onion, milk, eggs, bread, cereal and more. People left thanking the staff who assisted them load their vehicles or shopping bags.

In July, during the lunch distribution of the Grab N Go Meals, staff from the Los Angeles Regional Food Bank called for a

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Zoom meeting check-in. Usually, this check-in is done in-person during the summer. However, due to COVID-19, the visit took place virtually. The program received a good review and such reviews are done to ensure compliance with state health code rules. These include proper food temperature logs and wearing appropriate food service materials and implementing COVID-19 related safety protocols.

At the end of July, the Summer Grab N Go Meals distribution came to an end. This has been the eighth year of collaboration with the Los Angeles Regional Food Bank in feeding the children from the Union Pacific Community. From June through July, the program provided 30 meals Monday through Friday between the timeframe of an hour. When more need was identified, the program increased distribution to 40 meals per day, and adjusted again to 50 meals per day. Within a 6-week period, the program distributed 780 meals.

In July, the Program Specialist made calls, left text messages and phone messages with the youth program to check-in and relay any important information. More than 42 phone calls, 278 texts, and 20 emails were made to current and former program participants regarding virtual check-in workshops, community food giveaways, Supervisor Hilda Solis' office announcements and information, Grab N Go Meal reminders, and any other information they needed.

In September, student workers passed out flyers around the Union Pacific Community to announce the resumption of the Grab N Go Free Meals. The Los Angeles Regional Food Bank reached out to the Program Specialist to inquire about continuing the Summer Grab N Go Meal distribution. The state had continued the free meal distribution until the end of December. After discussing the matter with the Center Director, this wonderful collaboration and community service has continued. On September 15, the agency began serving 30 Grab N Go Meals to the community. The meals were for youth 18 years and younger. It was preferred that parents, guardians, or grandparents picked up the meals, as the children should be at home for distance learning. Both breakfast and lunch meals were distributed from 10 - 11am., Monday through Friday. On September 28, the agency increased the number of meals from 30 to 40. During a 12-day period, the agency distributed 390 meals to the Union Pacific Community youth.

In September, the Program Specialist made over 130 texts to youth program participants wishing them a great new school year and provided information regarding the social justice workshop, Zoom meeting details, Grab N Go Meal distribution, Social Good Bootcamp information and CDBG paperwork.

In July, the Program Specialist held a Zoom check-in meeting with anyone in the youth program who was interested in participating in an art/life-skills workshop. After providing updates, the youth were given instructions about how they would complete the "Drawing Your Life" workshop. The goal of the exercise was use drawings as a metaphor for life. The youth responded well to the activity and understood the concept. They shared their drawings online and other participants could get a glimpse of their lives.

On August 20, LAUSD students began the new school year learning virtually. The Program Specialist reached out to the youth with good luck messages and provided information about homework assistance, letters of recommendation and other forms of assistance available during online learning.

On September 17, the Program Specialist held a virtual check-in call with high school youth. One student shared that she was still having some trouble with home Wi-Fi and she and her sister were both using her sister's school's hot spot. The Program Specialist gave her information regarding discounted home Wi-Fi for LAUSD students. Another student shared that she is the Student Body President, beginning college applications, and taking care of her physical health. Another student said she could never find a quiet place at home with her three other siblings doing virtually learning. They were given words of encouragement and assured that if they ever needed to talk or assistance with anything, to call, text or email the Program Specialist.

After the check-ins, the youth participated in ice-breakers where they shared their values and future goals. Information on STEM programs was shared.

From July 27-31, the youth attended a week-long virtual workshop "Youth Social Justice Institute," facilitated by The Museum of Tolerance. The ultimate goal for this workshop was to have participants reflect, connect and gain tools for change. Special guest speakers and experts provided inspiring messages and assisted youth in building a social justice toolkit. Upon completion, participants received a certificate for 18 hours of community service. Below are narratives from two participants who shared their experience.

- "The MOT Youth Justice Institute was a program of five days and within five days I was able to broaden my

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

knowledge on various topics. We touched on topics like the LGBTQ+ community, Little Rock, how to control conversations when talking to someone with a different perspective, biases, etc. Overall, I can say that I was able to fully interact and voice my opinions with the group. We talked about many things that can be uncomfortable to talk about, but the staff facilitated the conversations. I appreciate having the opportunity to listen and converse to others about similar topics I'm passionate about as well as listening to inspirational speakers that joined the call. I was glad to be a part of this institute." – Student participant, grade 12

- "Last week was such a great opportunity for me to learn more about social justice. At the beginning, I was scared to talk to people so it was also a good way for me to meet new people. There were great presentations about the LGBTQ+ community, important people and my favorite, Gabriella Karin, a Holocaust survivor. Her presentation was so amazing because I learned about how she had to live hidden for months and couldn't make any noise. It was crazy to me. Now she has beautiful artwork based on her past. That whole week we learned so much just to answer a question, what does being a social justice 'ally' mean to you right now? To me social justice "ally" is a group that is supporting another to fight for the same cause. It means standing up alongside underrepresented groups to better our society. I will continue to educate myself and fight for what I believe right. We have all been listening to important people that fought for change and they inspired me to want to advocate more. With everything going on right now it is necessary to speak up and fight against oppression. That whole week was such a great experience and I learned so much in just a week." – Student participant, grade 12

In Quarter 2, the agency will provide programs to youth who are interested in coding with virtual boot camps and entrepreneurial workshops,

through The Youth Entrepreneurial Challenge beginning in November, along with various Google Grant Coding Parties. The Youth Program has always been a place where the youth feel comfortable and rely on the Program Specialist and UPEC Staff for the answers and help with everyday life questions and challenges. The Program Specialist is doing everything she can in continuing to provide a safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities -- virtually and distantly.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

Since the beginning of Quarter 2, Union Pacific Empowerment Center's Youth Program continued virtual programming, due to the COVID-19 pandemic and our state's social distancing order. The Union Pacific Empowerment Center closed on March 19, 2020. The Program Specialist maintained the program through texts, phone calls, emails, and virtual check-in calls through Zoom. During this quarter, the youth participated in virtual boot camps and entrepreneurial workshops through The Youth Entrepreneurial Challenge beginning in November, and various Google Grant Virtual Coding activities. All academic assistance and college application assistance were done virtually as well. Currently, Union Pacific Empowerment Center has served 8 participants who meet the CDBG requirements and served a total of 41 youth since the beginning of the fiscal year.

In October, two former youth participants who are currently in college signed up and took advantage of the wonderful opportunity from Vermont Slauson Economic Development Corporation (VSEDC) who along with Made In South LA (MISLA) and The Hispanic Heritage Foundation hosted two, one-week coding workshops for youth 10-24 years old. This virtual scholarship was valued at \$1,800. Both youths participated in Fall Cohort 1 from October 19- October 23, 2020. Testimonials from the participants are as follows:

- "The coding camp was great. We had guest speakers in the computer science and aerospace fields; they spoke about their experience and gave us some tips regarding jobs in both fields. They actually mentioned having different coding camps in the winter. Thank you for the opportunity." - Youth workshop program participant
- "The coding camp was overall a fun and a great experience. Although when I signed up, I did not expect it to be mostly 11-year olds but their enthusiasm in coding was great to see. The people in charge were very helpful and answered all the questions that were asked. Again overall it was a great experience and I'd like to thank you for giving me the opportunity in participating. - Youth workshop program participant

In October, the agency distributed 992 breakfast and lunch Grab-N-GO meals to the Union Pacific Community youth. The meals are for youth 18 years and younger. Both breakfast and lunch meals were distributed during from 10am to 11am. This was the eighth consecutive year collaborating with the Los Angeles Regional Food Bank. Due to the pandemic, an extended Summer Grab-N-Go Meal Program continued serving the youth with fresh wholesome meals through breakfast and lunch.

In October, the Program Specialist made over 155 texts and 30 calls to youth participants regarding information on a month

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

long, weekly workshop through the Los Angeles County's Women & Girls Initiative, a school supplies and food drive, a week long coding camp opportunity, Youth Entrepreneurial Challenge interests, CDBG paperwork information, check-ins, Digital Learning Academy virtual programing, and Cash for College information.

In November, the agency distributed 800 breakfast and lunch Grab-N-GO meals to the Union Pacific Community youth. The meals are for youth 18 years and younger. Both breakfast and lunch meals are distributed during from 10am to 11am. This was the eighth consecutive year collaborating with the Los Angeles Regional Food Bank. Due to the pandemic, an extended Summer Grab-N-Go Meal Program continued serving the youth with fresh wholesome meals through breakfast and lunch.

Also in November, the Program Specialist made over 100 texts and 20 calls to youth participants regarding information on Youth Entrepreneurship Challenge (YEC) Class day selection, A Veteran's Day Food Distribution provided by Supervisor Hilda Solis' Office and check-ins with former and current program participants. Staff assisted a program participant with college application questions, and another participant with paperwork for the HAAS program.

In December, the agency distributed 250 breakfast and lunch Grab-N-GO meals to the Union Pacific Community youth. December 4 was the final day of the Grab-N-Go Meals for the year. The agency will resume on January 19, 2021. The meals are for youth 18 years and younger.

On December 15, a program participant requested a recommendation for California State Universities College Applications. The Program Specialist confirmed the request and submitted her recommendation at the end of December. The applicant will be the second child in her family to attend college. Her sister is a former program participant and is in her senior year at University of California Irvine. She is part of the largest high school graduating class of UPEC's Youth Program Participants.

Program Participant asked for a recommendation through the Common Application on December 21. The Program Specialist will be writing her recommendation in early January to submit before the deadline. The youth is participating in her third year with the YEC and is the student class president at James Garfield High School in East Los Angeles.

There were over 170 texts, 20 calls, and numerous emails sent in December to current and former youth program participants regarding information on YEC, hiring fair, Elementary and middle school check-ins, high school check-ins, information request for Google Grant client information, employment and other inquiries.

On December 1 and 3, the Program Specialist texted and emailed current and former youth information regarding skills training from YWCA GLA Digital Learning Academy. The skills training is a great no-cost, self-paced virtual Customer Skills Service Training. One youth participant enrolled in the program and received a certificate of completion.

On December 1, the Program Specialist texted and emailed current and former youth information regarding a hiring fair occurring on December 2 at the Hollywood WorkSource Center.

In December, the Program Specialist held two virtual check-in calls through Zoom. The first was held on December 8 with elementary and middle-school aged youth. One elementary school student shared with the Program Specialist how he really misses being and learning at school and playing with his friends. He has kept up with his school work and virtual schooling. He also asked when the youth program would re-open. The second participant shared how she enjoys distant learning and enjoys being at home, and that she is keeping up with her school work. After check-ins, update, and questions, the Program Specialist announced that they would be doing a virtual scavenger hunt. The youth participated in other holiday-themed activities. On December 10, three high school program participants joined the Program Specialist in a virtual check-in. The participants provided updates regarding college applications, their virtual classes, and other details and milestones about their lives.

One participant discussed her stress and anxiety, and how she was actively seeking help to improve her mental health. The Program Specialist thanked her for sharing and praised her for seeking assistance. Others shared the challenges and stresses they experience in high school. During the check-in, the students provided peer encouragement and motivation to each other. After check-ins, the Program Specialist gave updates regarding the YEC, virtual competition rules and classwork notices. The high schoolers then participated in a quick Holiday-themed game.

December 16 was the first class for the YEC and was held online from 3:30 - 5pm with three youth in attendance. During the first class, the Program Specialist addressed the following topics: Lesson 1- Introduction to Innovation and Entrepreneurship. This included vocabulary words and exercises covering Entrepreneurship, Entrepreneur, Characteristics, and Skills it takes to be successful in entrepreneurship.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The second YEC was held on December 21 from 11am -12:30pm. Lesson 2 covered the question as to why growth mindset is important for entrepreneurial success, where you can focus on your growth mindset, which mindsets you can rely on and grow in on your entrepreneurial journey.

The third YEC class was held on December 23 with four students in attendance. Lesson 3 covered the Lean Canvas. Students completed a diagram to determine if their business/product will be profitable and successful.

The final class was held on December 30 and covered the topic "Business Ideas & Opportunities." The students discussed external and internal motivation brainstorming. The students completed a Venn diagram to fulfil their external motivation brainstorm worksheet with potential business ideas.

2021. There were three students in class.

As we enter Quarter 3, the youth will continue with virtual programming in coding workshops, entrepreneurial workshops, monthly check-ins, and participating in the YEC. The Youth Program has always been a place where the youth feel comfortable and rely on the Program Specialist and UPEC Staff for help with everyday life questions and challenges. The Program Specialist continued to write letters of recommendation and assisted with other important documents requested from the youth. The Program Specialist continued to provide a safe environment where youth can live, learn and grow to flourish into becoming positive members in their communities - virtually and distantly.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic and the state's social distancing order, The Youth Program at Union Pacific Empowerment Center has continued virtual programming throughout Quarter 3. The Union Pacific Empowerment Center closed since March 19, 2020. Since then, the youth program communicated to participants through texts, phone calls and virtual calls. Staff returned during the middle of June 2020 and the center is currently opened for Child Development Services. The Program Specialist maintained the program atmosphere through texts, phone calls, emails and virtual check-in calls through Zoom. During this quarter, the youth continued to participate in virtual Educational and Empowerment, Life Skills, and Cultural Awareness and Racial Justice Workshops. All academic, college application and letters of recommendation assistance was done virtually. Currently, Union Pacific Empowerment Center has served 8 participants who meet the CDBG requirements and served a total of 42 youth since the beginning of the fiscal year.

The fifth YEC online class was held on January 13 with three youth in attendance. After updates and catching up, the youth began Lesson 5, which covered the topic "Business Opportunity Checklist." The exercise required students to complete worksheets that addressed the following: Business Explanation, Unmet/Need or Problem, and Solution the Business Provides.

On January 19, the Program Specialist submitted a Letter of Recommendation for a program participant who is applying to 13 universities.

The sixth YEC class was held on January 20 with four youth in attendance. Lesson 6 addressed Lean Market Research. The youth researched industry data online using websites provided in the curriculum.

The final YEC class held on January 27. The Program Specialist briefly did an overview of all previous lessons and asked the youth questions regarding the information covered. The participants began Lesson 7: Targeting a Customer Segment.

On January 31, a program participant requested a Letter of Recommendation for a scholarship application. In January, the Program Specialist made over 100 texts, 20 calls, and sent numerous emails to current and former youth program participants regarding information on YEC, events, projects, and general program information. The Specialist also spoke with a few former students who needed advice pertaining to work and college information.

The eighth online YEC class was held on Wednesday, February 3 with three youth in attendance. The class was on Lesson 7: Targeting a Customer Segment. Students learned about Target Market Research and how to collect data to analyze potential customers and business opportunities. Each youth presented their findings at the end of the class period.

On February 4, the Program Specialist completed a Letter of Recommendation for a program participant applying for a scholarship.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

On February 9, Supervisor Hilda Solis' Office held a food giveaway at the City of Commerce Civic Center. Both Senior and Youth Programs were notified through calls and texts prior to the event.

In February, a former program participant asked the Program Specialist for assistance with Deferred Action for Childhood Arrivals (DACA) paperwork. The Program Specialist assisted by providing documentation of the youth's participation in the program.

Class nine of the YEC was held on February 17 and covered Lesson 8: Types of Competition. The students learned what direct and indirect competition means and how they are applied to business .

The last YEC was held on February 24. It was the tenth class and covered Lesson 9: Competitive Advantage. The students learned about what makes businesses different and better than the competition. The students completed worksheets and journal entries relating to the topic.

In the month of February, the Program Specialist made more than 225 texts, 15 calls, and sent numerous emails to current and former youth program participants regarding information on City of Commerce Food Giveaway from Supervisor Hilda Solis' Office, a virtual College Fair, student check-ins and YEC information. The Specialist also spoke with a few former students who needed advice pertaining to work and college information.

The eleventh YEC Class was held on March 3. Lesson 10 was about the Elevator Pitch. At the end of class, each student presented their business pitch to the class while the Program Specialist gave feedback on their ideas and presentations.

On March 10, the Empowerment Center held a special event called YES DAY in celebration of the family movie premiering on Netflix later that week. Adhering to all safety and COVID-19 protocols, 16 youth-program participants and children of staff participated in the YES Day celebration. They were treated to ice cream or paletas from Gourmeletas, listened to music, and took pictures with AEM, Netflix, and YWCA GLA photographers. They were also given tote bags with a mask, hand sanitizer, and a YES DAY t-shirt to help promote the movie.

Class twelve of the YEC was held on March 11 and covered Lesson 11- Marketing Your Business. The youths were shown videos of award-winning business pitches from other youth programs. The participants studied the calmness and clarity of the winning pitches. They also learned the importance of marketing their business and realized that things are constantly changing in the world of marketing as technology changes the way that societies, communities, and individuals interact.

The thirteenth YEC class was held on March 24 and covered Lessons 12 and 13 -- Key Metrics and the Cost of Doing Business. The youth learned about why businesses must gather customer feedback in identifying key metrics for their businesses when it comes to customer satisfaction. At the end of class, the youth completed their journal entry for the lesson and other worksheets. In the lesson the Cost of Doing Business, the youth learned about the three types of business expenses: fixed, variable, and start-up expenses. They learned the definitions and examples of these three different types of expenses and completed workbook assignments.

Class fourteen of the YEC was held on March 29 and covered Lessons 14 and 15. Lesson 14 addressed Delivering Products and Services wherein the youth learned about the distribution channel. Lesson 15 addressed The Economics of One Unit (EOU), where the youth learned how to determine the actual price of a product . The students completed the worksheets, the lean canvas, and journal entries for the lessons.

The final YEC class was held on March 31. Class fifteen covered Lessons 15 and 16. In Lesson 15-The Economics of One Unit of Sale was a continuation from the previous class. In Lesson 16-EOU and Business Financials Workshop, youth learned about startup costs and financials.

In March, the Program Specialist made more than 200 texts, 110 calls, and sent numerous emails to current and former youth program participants regarding information on projects and workshops, special events, information from the Los Angeles County Department of Public Health (DPH) Youth Advisory Council and YEC information.

In February, the program held its first meeting for the Sandy Aguilar Project. Sandy's objective is to mentor, empower and give back to her community by aiding others through the YWCA GLA-Union Pacific Empowerment Center. She will work virtually with 5-10 Youth Program Participants during after-school hours for the rest of the 2020-2021 academic school year.

8 attendees were present for the first meeting. During the meeting, Sandy introduced herself and gave an introduction and details regarding the project. The meetings last one hour and students will listen, interact and respond to the meeting topic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The second Sandy Aguilar Project took place on February 8 with 6 youth in attendance. The topic was on junior colleges, universities and private colleges.

This month, the elementary and middle-school Zoom check-in was held on February 23 with three youth in attendance. During the initial check-in, each youth provided updates and shared a positive moment from their week. The topic of the activity for the check-in was Black History Month. The Program Specialist led a discussion on prominent African Americans.

The high school check-in was held on February 25 with three youth in attendance. After providing updates, the conversation moved on to Black History Month. Topics covered included Maya Angelou, Amanda Gorman, Malcom X and Martin Luther King. As the conversation transitioned to Black Lives Matter and the murder of George Floyd, the youth discussed racism within the Latinx community.

The third Sandy Aguilar Project meeting was held with four participating youth. The topic was the re-opening of schools after the COVID-19 lockdowns.

The fourth Sandy Aguilar Project took place on March 8 with four youth in attendance. The topic of the day was International Women's Day and participants shared stories about the courageous women in their lives.

During Spring Break, the Youth Program participated in a four-day coding workshop using the Curated Pathways Platform. Curated Pathways is a new collaboration that brings coding and STEM carriers to girls in the Latinx and African American communities. 12 youth registered for the workshop.

On March 29, the Program Specialist reached out to current and former Youth Program participants through email and text with information from The Los Angeles County Department of Public health looking for applicants who are interested in being on the Youth Advisory Council. The mission of the DPH Youth Advisory Council is to raise awareness of health issues affecting our communities, while working in collaboration with DPH leadership to advise on public health solutions that improve the health and wellbeing of youth in Los Angeles County. Two youth immediately inquired and asked for the application link.

On March 30 of the Coding Workshop, five students progressed in their coding skills by completing their activities and earned badges. On day three of the coding workshop, seven youth participated and earned badges. At the end of the workshop day, the Program Specialist announced raffle prizes would be given out as an incentive for attendance.

The Program Specialist held a Zoom meeting to celebrate Women's History Month on March 18 with one student in attendance. The activity consisted of a video on prominent women and discussion.

As the program enters the final quarter, virtual programming continues with The Sandy Aguilar Project, YEC, coding workshops, and monthly check-in calls. The Program Specialist continues to provide a safe environment where youth can live, learn and grow to flourish into becoming positive members in their communities -- virtually and distantly. She continues to maintain and create workshops to fulfill CDBG requirements and is working to obtain updated client information to submit into the CDBG system.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

Due to the COVID-19 pandemic and the state's social distancing order, The Union Pacific Empowerment Center has been closed since March 19, 2020. The youth program maintained communication through texts, phone calls, virtual calls and virtual workshops in Quarter 4. Some youth participated in coding workshops, entrepreneurial classes, and the YEC Competition. At the end of Quarter 4, Union Pacific Empowerment Center's youth program served 13 participants who meet the CDBG requirements and served a total of 42 youth since the onset of the fiscal year.

It was very difficult to collect and gather the needed CDBG requirements for enrollment while the center was closed for in-house programming. Since the onset of the pandemic, the Program Specialist was unable to meet the CDBG goal of persons served. Nevertheless, the Program Specialist continued to provide empowerment workshops, daily encouragement and support from afar. This year, six high school youth participants have graduated and are moving on to universities and community colleges. The program has 3 former program participants who are now college graduates and two who received their Associate of Arts degrees. Although the agency is still coping with the pandemic, Union Pacific Empowerment Center continues to offer services where youth are nurtured educationally and emotionally.

In April, a former program participant requested a job a reference from the Program Specialist. The Specialist completed the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

online reference and within a week, the former participant was hired as a driver, transporting parts to other stores and mechanic shops. The former participant is also a student at East Los Angeles Community College.

The sixteenth YEC class was held on April 7 featuring Lesson 16: EOU & Business Financials Workshop and Lesson 17: Lean Canvas Workshops. Youth learned how to determine the unit of sale per their business. They began Lesson 17 and participants completed worksheets associated with this lesson.

The seventeenth YEC class was held on April 9 and covered Lesson 18 on Presentation Skills. Youth received pointers on how to do great presentations when performing their business pitches.

On April 14, the eighteenth YEC class was held and covered Lesson 19: Fast Pitch Deck. Students continued to work on their projects from April 15-17 and 20.

On April 21, the YEC class used the time to review each team's pitch.

On April 24, the students of YEC finalized their submissions for the competition. The students spent their time making videos for their presentations.

In the following YEC classes, the two teams practiced their pitches and PowerPoint presentations. The Program Specialist gave her notes and timed their presentations and provided feedback.

On May 1, four youth program participants competed in the Union Bank Entrepreneurship Challenge. This Challenge was designed to teach middle and high school students from Los Angeles schools and community organizations entrepreneurial skills and provide knowledge on business startups. Although, the teams didn't make it to the final round, they gained from the experience and know more about creating a business.

On May 3, the Program Specialist learned that the scholarship applicant received the award.

On May 5, the last YEC class was held and a wrap-up event took place.

On May 6, the Program Specialist delivered the YEC incentives to the youth. Participants each received \$25 Target gift cards and Starbucks gift cards worth \$100.

The Summer 2020 Grab N Go Meals extension resumed on May 10. In May, the agency distributed 544 breakfast and 544 lunch Grab-N-GO meals to the Union Pacific Community youth. The meals are for youth 18 years and younger. Both breakfast and lunch meals are distributed from 10-11am. This was the eighth consecutive year of collaborating with the Los Angeles Regional Food Bank. Due to the pandemic, the agency extended the Grab-N-Go Meal Program to continue serving the youth with fresh wholesome meals through breakfast and lunch.

A program participant requested a Letter of Recommendation for a scholarship on May 15. On May 27, the program participant, informed the Program Specialist that she awarded the scholarship.

The Summer 2020 Grab-N-Go Meals Program was extended to June 10. This month, the program distributed 320 breakfast and 320 lunch Grab-N-Go meals to the Union Pacific Community youth. From June 2020 through June 2021, UPEC distributed a total of 4,076 breakfast and 4,076 lunch Grab-N-Go meals.

In June, a former program participant and volunteer requested a job reference for a position as a Behavioral Therapist. The Program Specialist agreed to provide a reference. the former participant thanked the Program Specialist and shared that she was offered the position.

On June 22, the 2021 Summer Grab-N-Go Meals began. In June, the program distributed 240 breakfast and 240 lunch Grab-N-Go meals to the Union Pacific Community youth.

In June, a total of 6 youth program participants graduated from high school. In addition, the program now has 3 graduates to add to its list of former program participants who have graduated from college.

On the last day of the Spring Break Coding Workshop, seven youth participated in continuing their activities and earning badges. A total of nine students participated in the four-day workshop. At the end of the workshop day, the Program Specialist

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

held a raffle and prizes were delivered later that evening.

On April 12, the Sandy Aguilar Project was held with two students in attendance. On April 26, the last day of the Sandy Aguilar Project was held with three students in attendance. The students provided feedback on what they learned and how to improve the program.

On May 22, the Google Team hosted a Virtual College and Career Exploration Day geared towards middle and high school students. Youth from UPEC's Youth Program, Girls Club LA, Wright Middle STEAM Magnet, Science Playdates and Made in South LA participated in the event. In total, 26 youth participated in the event and gained information from the five guest speakers.

With the closing of the fiscal year, the Program Specialist continued to provide online support to current youth and former youth with school work, important documents, and letters of recommendation, financial aid, job searches, job recommendations and references, COVID-19 information, and everyday life challenges. During this last quarter, more than 600 texts were sent, more than 150 call were made, and more than 180 emails were sent to current and former youth program participants. The Program provided former and current youth program participants resources where they can seek assistance, mentorship, and guidance. The Program Specialist is so proud of all the students in the youth program who completed the school year and worked hard through this pandemic. UPEC is so proud of all 2021 high school, community college and university graduates. As the new fiscal year begins, the Program Specialist continues to create workshops to support the youth and is awaiting the day when onsite services can resume.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602137-19 Jurisdiction: 1st District
Project Title: Senior Programs at Sunshine Park
IDIS Number: 11403
Operating Agency: YWCA of San Gabriel Valley
Subrecipient Type: CBO
Contract Period: 3/19/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for senior programming such as senior club activities, case management, and information and referral services at Sunshine Park and at the La Puente and Bassett Park Senior Centers in La Puente CA.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 88 Cumulative: 88 Ratio: 73.3%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$36,748.00 Cumulative: \$36,748.00 Ratio: 73.5%

Annual Narrative:

There were seven clients who were assisted throughout the year and who reside in the City of La Puente. While the clients reside in the target area allowed in the grant, staff was unable to enter the Census Tract data in the Public Service Panel. The following Census Tracts were not permitted in the Public Service Panel: 4081.01 Unincorporated/Avocado Heights/Basset North and 4083.2 Unincorporated /West Valinda. CDBG program administrator provided instruction to serve the clients in the targeted area and document the client address, regardless if the Census Tracts could not be located in Public Service Panel.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

YWCA San Gabriel Valley provided resources and referrals via telehealth due to COVID-19 safety protocol to 58 clients over the age of 60 in Quarter 1. Referrals consisted of home delivered meal programs, housing, caregiving support, utility assistance and rental assistance programs. Case management was provided to six clients. Outreach was completed at Sunshine Park, La Puente Senior Center and Basset to assure target population is aware of YWCA Senior Services and how to make contact.

Outreach was further extended by providing flyers of services to YWCA SGV home delivery meal participants living in the target area. YWCA SGV will continue to outreach to the target population, and resume services at designated locations (Sunshine Park, La Puente Senior Center and Basset) once permitted.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

YWCA San Gabriel Valley provided resources and referrals via telehealth due to COVID-19 safety protocol to 32 clients over the age of 60 for Quarter 2. Referrals consisted assistance and rental assistance programs. Case management services was provided to 10 clients. Outreach was completed at Sunshine Park, La Puente Senior Center and Basset to assure target population is aware of YWCA Senior Services and how to make contact.

Outreach was further extended by providing flyers of services to YWCA SGV home delivery meal participants living in the target area. YWCA SGV will continue to outreach the target population, and resume services at designated locations (Sunshine Park, La Puente Senior Center and Basset) once permitted.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 57

Accomplishment Narrative:

In Quarter 3, YWCA San Gabriel Valley provided resources and referrals via telehealth due to COVID-19 safety protocol to 14 new clients and 11 duplicated clients over the age of 60. Referrals consisted of home delivered meal programs, transportation, housing, caregiving support, utility assistance, rental assistance programs and referrals to COVID-19 vaccinations sites. Case management services were provided to four clients. Outreach was completed at Sunshine Park, La Puente Senior Center and Basset to assure target population is aware of YWCA Senior Services and how to make contact.

Outreach was further extended by providing flyers of services to YWCA SGV home deliver meal participants living in the target area. YWCA SGV will continue to outreach the target population, and resume services at designated locations (Sunshine Park, La Puente Senior Center and Basset) once sites are accessible to reopening.

Quarter: 4 Accomplishment Quantity: 31

Accomplishment Narrative:

YWCA San Gabriel Valley provided resources/referrals via telehealth due to COVID-19 safety protocol to 12 new clients over the age of 60 in Quarter 4. Referrals consisted of home delivered meal programs, housing, caregiving support, utility assistance, rental assistance programs and information to COVID-19 vaccination sites. Case management services were provided to five clients. Outreach was completed at Sunshine Park, La Puente Senior Center and Basset to assure target population is aware of YWCA Senior Services and how to make contact.

2nd District

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602205-20 Jurisdiction: 2nd District
Project Title: Bridge Housing for the Vermont Manchester Transit Priority
IDIS Number: 11732
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 2/2/2021 to 6/30/2022
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides offsite improvements for the Vermont Manchester Transit Priority project and affordable housing units for homeless seniors and low-income individuals and families.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 290,805 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, the project has completed the following components: design plans for the affordable housing units, the design of the street vacation, the design of B-Permit work. The Developer issued a request for bids to procure for a general contractor for the affordable housing units and commenced the evaluation of the bids received.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The design plans for the affordable housing units is approximately 80% completed. The design of the street vacation is 100% completed, and the design of B-permit work is approximately 95% completed.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 4, the design plans for the affordable housing units is 100% completed. The design of the street vacation is 100% completed, and the design of B-permit work is 100% completed. Procurement for an affordable housing general contractor was issued in May 2021 and the Developer has commenced the evaluation of the bids.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601374-20 Jurisdiction: 2nd District
Project Title: Florence Parking Lot - Section 108 Loan Repayment
IDIS Number: 11541
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This project funds the principal repayment of a \$840,000 Section 108 Loan and fees associated with permanent funding to purchase and develop a parking lot site located at 1616 E. Florence Avenue in the Florence Firestone Revitalization Target Area. The parking lot use will be further developed with a mixed-use development consisting of a Workforce Development, Aging and Community Development Services (WDACS) satellite office and affordable housing, which will continue to benefit residents in the service area upon completion.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$50,000.00 This Year: \$50,000.00 Cumulative: \$50,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600909-20 Jurisdiction: 2nd District
Project Title: La Alameda Shopping Center- Section 108 Loan Repayment
IDIS Number: 11532
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This continuing project funds the principal repayment of a Section 108 Loan for the La Alameda Shopping Center located at 2100-2112 East Florence Avenue. The loan was issued to fund the commercial shopping center project located in the unincorporated Florence Firestone area.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$236,000.00 This Year: \$236,000.00 Cumulative: \$236,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601834-20 Jurisdiction: 2nd District
 Project Title: Second District Wide Community Business Revitalization Program
 IDIS Number: 11553
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to commercial property owners for the design and construction of improvements to the exterior of commercial buildings including, but not limited to, painting, signage, windows, awnings, lighting, and lead-based paint and/or asbestos abatement. This activity also allows for exterior and interior work when necessary to correct violations of the County Building Code, ADA, and other public health and safety issues. The program is offered to local businesses in the low- and moderate income unincorporated areas within the Second Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 2 This Year: 1 Cumulative: 1 Ratio: 50.0%
 Net Expenditures: Budgeted: \$360,000.00 This Year: \$360,000.00 Cumulative: \$360,000.00 Ratio: 100.0%

Annual Narrative:

For this fiscal year, nine storefront projects are still in the process of being completed and six potential new projects have been identified in the Athens Westmont areas per the Second District Office's requests. The project is currently at various phases of completion. Due to the COVID-19 national emergency, construction, design and entitlement process was delayed and anticipated to continue to next fiscal year. There was a total amount of \$399,259 in fiscal year expenditures.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Although projects were procured for construction, due to the COVID-19 national emergency, there were delays in obtaining plan check approvals. Construction of projects will begin next quarter October 19, 2020.

International Realty and Investment - (1 project) - Design architectural services began and will continue next quarter. JKA
 Child Development Center - (1 project) - Design architectural services began and will continue next quarter.
 Just Kids Academy - (1 project) - Design architectural services began and will continue next quarter.

Juice for Life - (3 projects) - Design architectural services began and will continue next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Construction of project began in October 2020 and will continue next quarter.

International Realty and Investment - (1 project) - Design architectural services completed and project under plan check review. Project to be procured next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

JKA Child Development Center - (1 project) - Design architectural services completed and project under plan check review. Project to be procured next quarter.

Just Kids Academy - (1 project) - Design architectural services completed and project under plan check review. Project to be procured next quarter.

Juice for Life - (3 projects) - Design architectural services completed and project under plan check review. Project to be procured next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Construction of projects began in October 2020. As of the end of this reporting quarter, construction of project is 75% completed and will continue next quarter.

International Realty and Investment - (1 project) - Due to COVID-19 national emergency, there were delays in obtaining plan check review and approvals from permitting county departments. Project to be procured next quarter.

JKA Child Development Center - (1 project) - Due to COVID-19 national emergency, there were delays in obtaining plan check review and approvals from permitting county departments. Project to be procured next quarter.

Just Kids Academy - (1 project) - Due to COVID-19 national emergency, there were delays in obtaining plan check review and approvals from permitting county departments. Project to be procured next quarter.

Juice for Life - (3 projects) - Due to COVID-19 national emergency, there were delays in obtaining plan check review and approvals from permitting county departments. Project to be procured next quarter.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

The De LA Dry Cleaners Project (3 components) began in October 2020 and as of the end of this reporting quarter, the project is 100% complete.

The International Realty and Investment Project had delays in obtaining plan check approvals from permitting county departments. This created delays in project being procured. Construction of project will begin next quarter.

The JKA Child Development Center Project had delays in obtaining plan check approvals from permitting county departments. This created delays in project being procured. Construction of project will begin next quarter.

The Just Kids Academy Project had delays in obtaining plan check approvals from permitting county departments. This created delays in project being procured. Construction of project will begin next quarter.

The Juice for Life Project (3 components) had delays in obtaining plan check approvals from permitting county departments. This created delays in project being procured. Construction of project will begin next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602198-20 Jurisdiction: 2nd District
Project Title: Section 108 Administration Project
IDIS Number: 11456
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 8/3/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This project funds staff costs and professional services for administration of several Section 108 loans including the La Alameda Shopping Center, the Florence Parking Lot, and the 118th Street and Wilmington Library Project.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$175,000.00 This Year: \$57,758.58 Cumulative: \$57,758.58 Ratio: 33.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601898-20 Jurisdiction: 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Principal Repayment
IDIS Number: 11555
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This continuing project funds the principal repayment of an \$1,853,000 Section 108 Loan and fees associated with permanent financing for the Willowbrook Library. The loan was issued to the Community Development Commission to fund the development of a public library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$84,000.00 This Year: \$84,000.00 Cumulative: \$84,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602063-18 Jurisdiction: 2nd District
Project Title: 95th/Normandie Pocket Park
IDIS Number: 11116
Operating Agency: Construction Management
Subrecipient Type: Division of LACDA
Contract Period: 2/4/2019 to 6/30/2021 Quarter Completed: 2
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the acquisition, demolition, design and construction of a pocket park at 95th Street and Normandie Avenue in the unincorporated community of Athens-Westmont. Park amenities will include fitness and physical activity elements, California-friendly plants, perimeter fencing, site lighting, and irrigation. Construction will be in compliance with Department of Parks and Recreation design guidelines, and Department of Building and Safety low-impact development codes.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$650,000.00 This Year: (\$10,621.07) Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

LACDA received CDBG funds in the amount of \$650,000 and DPR was applying for additional funds to complete the project. LACDA and DPR have been in constant conversations on the status of those additional funds. On December 9, 2020, DPR informed LACDA that the project will be transferred from LACDA to DPR. The project will be completed by Department of Public Works in 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of 7/13/2020, \$529,525 is available for this project according to a CDBG report. As of 5/28/2020, DPR indicated that it will transfer County Capital Funds to LACDA instead of Proposition 68. Parks will use Proposition 68 to underwrite these County Capital Funds. DPR is currently preparing a Board Motion and negotiating to set up a contract with an Architect to start this project. COVID-19 concerns may delay the project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

On December 9, 2020, Department of Parks and Recreation (DPR) informed LACDA that the project will be transferred from LACDA to DPR. The project will be completed by Department of Public Works in 2021. Any expenditures against the CDBG funds will be credited.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2JP02X-20 Jurisdiction: 2nd District
Project Title: Affordable Housing/Disposition - District 2
IDIS Number: 11523
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Unincorporated Second Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$37,965.12 Cumulative: \$37,965.12 Ratio: 63.3%

Annual Narrative:

Properties were maintained and secured.

11649-50 Antwerp was declared surplus by the Board of LACDA and put up for sale. 1346 W. 93rd St. requires environmental remediation.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, continued maintenance and security of subject properties took place. 11649-50 Antwerp has been declared surplus by the LACDA Board and is to be sold.

1346 W. 93rd St. requires environmental remediation.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The properties were secured and maintained during this reporting period.

11649-50 Antwerp was declared surplus by the Board of Supervisors and is for sale.

1346 W. 93rd St. requires environmental remediation.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Properties were maintained and secured.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

11649-50 Antwerp was declared surplus by the Board of LACDA and put up for sale.

1346 W. 93rd St. requires environmental remediation.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

Properties were maintained and secured.

11649-50 Antwerp was declared surplus by the Board of LACDA and put up for sale.

1346 W. 93rd St. requires environmental remediation.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14B-20 Jurisdiction: 2nd District
Project Title: Lennox Health & Safety Correction/Multi-Unit/District 2
IDIS Number: 11526
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14B Rehabilitation: Multi-Unit Residential
National Objective: SBS Slum/Blight Spot
Objective: Decent Housing Outcome: Sustainability

Project Summary

This continuing activity facilitates the preservation of multi-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 74 This Year: 4 Cumulative: 4 Ratio: 5.4%
Net Expenditures: Budgeted: \$350,000.00 This Year: \$214,981.14 Cumulative: \$214,981.14 Ratio: 61.4%

Annual Narrative:

For FY2020 the RSIP Lennox Health and Safety Corrections program is reporting a total delivery of four completed multi-family units. The COVID-19 Construction Moratorium was lifted late in Quarter 4 and the agency is currently mobilized and planning a substantial recovery in deliveries and pipeline stock.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health & Safety Correction/Single-Unit/District 2, has suspended operation predating this reporting period due to COVID-19 pandemic concerns and has no construction deliverable to report. The agency anticipates re-mobilizing its construction field efforts sometime prior to the end of CY2020. Should this materialize, the project is expected to have reportable unit (multifamily) deliveries in Quarter 3 of the performance reporting period for FY2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health and Safety Correction/Multifamily Unit/District 2, has suspended operations predating this reporting period due to COVID-19 pandemic concerns and has no construction deliveries to report. At this juncture, there expects to be an imminent impact on our delivery projections, the magnitude of which cannot be quantified at this time.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health and Safety Correction/Multifamily Unit/District 2, has suspended operations predating this reporting period due to COVID-19 pandemic concerns and has no construction deliveries to report. At this juncture, there expects to be an imminent impact on our delivery projections. The agency anticipates partial deliveries in Quarter 4 as it is projected to resume field operations late April 2021.

Quarter: 4 Accomplishment Quantity: 4

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this quarter, four multi-family units were completed. We have 91 multi-family units under construction/preconstruction, 37 Multi-family units are in the design/inspection phase and 38 multi-family units are in the application stage.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14A-20 Jurisdiction: 2nd District
Project Title: Lennox Health & Safety Correction/Single-Unit/District 2
IDIS Number: 11525
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: SBS Slum/Blight Spot
Objective: Decent Housing Outcome: Sustainability

Project Summary

This continuing activity facilitates the preservation of single-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 67 This Year: 8 Cumulative: 8 Ratio: 11.9%
Net Expenditures: Budgeted: \$390,000.00 This Year: \$82,696.31 Cumulative: \$82,696.31 Ratio: 21.2%

Annual Narrative:

For FY2020, the RSIP Lennox Health and Safety Corrections program is reporting a total delivery of 8 completed single family units. The COVID-19 construction moratorium was lifted late in Quarter 4 and the agency is currently mobilized and planning a substantial recovery in deliveries and pipeline stock.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health & Safety Correction/Single-Unit/District 2 has suspended operation predating this reporting period due to COVID-19 pandemic concerns and has no construction deliverable to report. The agency anticipates re-mobilizing its construction field efforts sometime prior to the end of CY2020. Should this materialize, the agency expects to have reportable unit deliveries in the Quarter 3 of the FY2020 performance reporting period.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health and Safety Correction/Single Unit/District 2 has suspended operations predating this reporting period due to COVID-19 pandemic concerns and has no construction deliveries to report. At this juncture, the agency expects an imminent impact on its delivery projections, the magnitude of which cannot be quantified at this time.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The RSIP Lennox Health and Safety Correction/Single Unit/District 2 has suspended operations predating this reporting period due to COVID-19 pandemic concerns and has no construction deliveries to report. At this juncture, the agency expects an imminent impact on its delivery projections. Partial deliveries are anticipated in Quarter 4 and the agency is projected to resume field operations late April 2021.

Quarter: 4 Accomplishment Quantity: 8

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this quarter, 8 single-family units were completed; 14 single-family units are under construction/preconstruction; 24 single-family units are in the design/inspection phase; and 63 single-family units are in the application stage.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KC14A-20 Jurisdiction: 2nd District
 Project Title: Single Family Rehabilitation Loan Program (District 2)
 IDIS Number: 11524
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Second Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, and lead-based paint hazard measures.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 20 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$930,000.00 This Year: \$161,479.85 Cumulative: \$161,479.85 Ratio: 17.4%

Annual Narrative:

During this fiscal year, no housing units were completed under the Single-Family Home Improvement Program due to COVID-19 pandemic closure. The program has been suspended since March 15, 2020. However, the agency continued to take calls from homeowners, responded to all voicemails, and stayed in touch with pending applicants to provide updates.

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	0
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	1

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, the agency will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, the agency will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, the agency will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. The program is estimated to restart in July 2021. The agency has begun marketing the program and accepting pre-applications for the program during this quarter.

As of June 2021, the agency has contacted all suspended applicants to provide updated time lines and to request updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2BF02X-20 Jurisdiction: 2nd District
Project Title: Willowbrook Community Project Area /Disposition
IDIS Number: 11522
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Second Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 6,440 This Year: 6,440 Cumulative: 6,440 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$30,254.48 Cumulative: \$30,254.48 Ratio: 50.4%

Annual Narrative:

1. 11716 Compton Ave (obtained by CDBG project 600317) was SOLD on November 16, 2020 to 1855 Gage LLC.
2. 11909/11/11 1/2 Willowbrook Ave (obtained by CDBG project B89201) was SOLD on December 3, 2020 to Willowbrook Affordable Housing LLC.

This project is completed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, maintenance and security of subject properties continued. 11716 Compton is currently in negotiations for sale.

11909 is currently under an exclusive negotiation agreement for disposition for affordable housing development.

Quarter: 2 Accomplishment Quantity: 6,440

Accomplishment Narrative:

The properties were maintained and secured during this reporting period. A major clean-up was required at 11716 Compton to remove abandoned vehicles and a hazardous homeless encampment.

11716 Compton was SOLD on November 16, 2020 to an individual buyer. 11909 Willowbrook is currently in negotiations for housing development.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1. 11716 Compton Ave (obtained by CDBG project 600317) was SOLD on November 16, 2020 to 1855 Gage LLC.
2. 11909/11/11 1/2 Willowbrook Ave (obtained by CDBG project B89201) was SOLD on December 3, 2020 to Willowbrook Affordable Housing LLC.

This project is completed.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

1. 11716 Compton Ave (obtained by CDBG project 600317); Was SOLD on November 16, 2020 to 1855 Gage LLC.
2. 11909/11/11 1/2 Willowbrook Ave (obtained by CDBG project B89201); Was SOLD on December 3, 2020 to Willowbrook Affordable Housing LLC.

This project is completed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602043-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Generator Replacement
IDIS Number: 11308
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 4
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the installation of a power generator for the South Bay Gardens Senior Complex. Activities include the engineering, design, and equipment replacement.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 100 Cumulative: 100 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$0.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

This project and its improvements were completed this program year. It was completed through a job order contract (JOC) with PUB Construction on June 22, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design for this project is complete. Project will be marked as complete in Quarter 2 when labor compliance for the file is approved. Construction will be funded with CFP.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is in progress under PUB Construction and is scheduled for completion 6/30/2021. There is supplemental funding from Capital Funds for this project.

This new project provides for the installation of a power generator for the South Bay Gardens Senior Complex. Activities include the engineering, design and equipment replacement. This project is 100% CDBG-funded.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 3, PUB Construction, Inc., the contractor for the South Bay Garden Generator, has been delayed due to COVID-19. The generator was delivered on April 26, 2021 and should be completed by June 30, 2021.

Quarter: 4 Accomplishment Quantity: 100 Female-Headed Households: 64

Accomplishment Narrative:

This project was completed in the Quarter 4. It was completed through a JOC contract with PUB Construction on June 22,

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602044-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Patio Sliding Glass Doors & Window Replacement
IDIS Number: 11309
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of leaking patio sliding glass doors and windows for one hundred (100) housing units at the South Bay Gardens Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$35,823.91 Cumulative: \$98,893.40 Ratio: 24.7%

Annual Narrative:

For the program year, this project was time-extended and ongoing. It is under a conventional bid contract with Harry H Joh Construction. The cost for this project is \$302,098. A schedule for the project is currently pending before work can begin.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is on hold for COVID-19. Activity will resume in Quarter 2 in the common areas and exterior. Contractor is TL Veterans. Project is on schedule to be completed by June 30, 2021.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The South Bay Gardens Windows and Sliding Glass Doors project has been delayed for COVID-19 restrictions for in-unit rehabilitation. This project will have to carry over into FY2021-22.

This new project provides for the replacement of leaking patio sliding glass doors and windows for 100 housing units at the South Bay Gardens Senior Complex. This project is 100% CDBG-funded.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the project was placed on hold due to COVID-19, but the Project Manager will resume work on this project on May 1, 2021 as advised by Executive Office and Housing Operations Division. Currently, submittals are pending.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, this project was time-extended as it is ongoing. It is under a conventional bid contract with Harry H Joh

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Construction. The cost for this project is \$302,098. A schedule for the project is currently pending before work can begin.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602042-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Roof Replacement
IDIS Number: 11307
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 4
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for replacement of roof, gutters, and drainage materials for one hundred (100) housing units at the South Bay Gardens Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 100 Cumulative: 100 Ratio: 100.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$187,863.88 Cumulative: \$250,188.94 Ratio: 100.1%

Annual Narrative:

This project was completed in the program year. It was completed under a conventional contract with ERC Roofing & Waterproofing. The total cost of this project was \$520,960.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is 50% complete and on target to be completed by December 31, 2020. Contractor is ERC Roofing & Waterproofing.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is 80% complete, and the CDBG funds have been fully expended. Once the final labor compliance documents are received and approved, this project will be submitted and closed. There was a supplemental for the carport roofing, funded under Capital Fund that will be completed in February 2021.

This new project provides for replacement of roof, gutters and drainage materials for 100 housing units at the South Bay Gardens Senior Complex. This project is 100% CDBG-funded.

CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 100 Female-Headed Households: 64

Accomplishment Narrative:

As of Quarter 3, replacement of roof, gutters and drainage materials for 100 housing units at the South Bay Gardens Senior Complex was completed. Project close-out ongoing.

Quarter: 4 Accomplishment Quantity: 0 Female-Headed Households: 64

Accomplishment Narrative:

As of Quarter 4, this project was completed. It was completed under a conventional contract with ERC Roofing &

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Waterproofing. The total cost of this project was \$520,960.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602121-19 Jurisdiction: 2nd District
Project Title: South Scattered Sites ADA Upgrades
IDIS Number: 11310
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 10/2/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the removal of material and architectural barriers that prevents mobility and accessibility for seniors and disabled adults into the development and individual units, and provides ADA upgrades for two hundred fourteen (214) housing units for the South Scattered Sites Housing Developments. Improvements include the design and construction for ramps, quad rails, parking lot upgrades, and unit re-models for ADA accessibility.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 214 This Year: 214 Cumulative: 214 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$0.00 Cumulative: \$50,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, the original CDBG funding was reduced to \$50,000. The amount only covered the design work with Carde Ten Architect for the South Bay Garden property. The construction will be covered with leverage funding from the Capital Fund Program. Construction for ADA work will start September 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design is 75% complete and project will be marked as 100% complete in Quarter 2. Construction for this project will be covered with CFP.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project has been completed for design portion. Previous CDBG allocation of \$500,000 was reduced to \$50,000 to fund another project in the Second District. Therefore, the rehabilitation portion for ADA work will not be completed until next fiscal year with CFP funds.

This new project provides for the removal of material and architectural barriers that prevent mobility and accessibility for seniors and disabled adults into the development and individual units, and provides ADA upgrades for 214 housing units for the South Scattered Sites Housing Developments. Improvements include the design and construction for ramps, quad rails, parking lot upgrades and unit re-models for ADA accessibility. This project is 100% CDBG funded.

Improvements will take place at the following locations:

Century and Wilton Housing Development - 10025 Wilton Place, Los Angeles (40 Units) South Bay Gardens Housing Development - 230 E. 130th St., Los Angeles (100 Units)
El Segundo Housing Development - 1928/37/49 E. El Segundo Blvd., Compton (30 Units) 1027-33 W. 90th Street Housing

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Development - 1027 90th St., Los Angeles (6 Units)

1115-6 W. 90th Street Housing Development - 1115-16 W. 90th St., Los Angeles (18 Units)

Woodcrest I & II Housing Development - 1239-1245 W. 109th St., Los Angeles (20 Units) CDBG funds are used for personnel, non-personnel and capital costs.

Quarter: 3 Accomplishment Quantity: 214 Female-Headed Households: 166

Accomplishment Narrative:

In Quarter 3, 214 ADA upgrades were completed. Project completion expected in Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the original CDBG funding for this project was for \$500,000 but was then reduced to \$50,000. The amount only covered the design work with Carde Ten Architect for the South Bay Garden property. The construction will be covered with leverage funding from the Capital Fund Program. Construction for ADA work will start September 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602206-20 Jurisdiction: 2nd District
Project Title: New Florence-Firestone Public Library
IDIS Number: 11746
Operating Agency: County of Los Angeles Public Library
Subrecipient Type: L.A. County Dept.
Contract Period: 3/16/2021 to 6/30/2023
Activity Code: 03E Neighborhood Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the demolition, design and construction of a permanent library facility to house the Florence Library, which is currently in a temporary location, in the unincorporated area of Florence-Firestone.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,400,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The architect began the design process and made space presentations to the stakeholders. Plans have been submitted to Building and Safety; and plan check revisions were done.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Architect made the furniture and finishes presentation to the Los Angeles County Library. Architect also completed 90% construction documents. Architect is targeting to submit for a plan check next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Architect submitted drawings for plans check to Building and Safety this quarter. Architect is working on plan check revisions. LA County Library, WDACS and Registrar Recorder will meet next quarter to discuss tenant responsibilities after construction completion. Also, the Department of Public Works will begin job order contract (JOC) procurement next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96227-20 Jurisdiction: 2nd District
Project Title: Fraud Prevention Project
IDIS Number: 11472
Operating Agency: Department of Consumer and Business Affairs
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This Project will provide assistance to low- and moderate-income homeowners and renters from being victims of fraud in the purchase of a home; equity transactions including identity theft; and in the purchase of household goods and services.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 20 This Year: 15 Cumulative: 15 Ratio: 75.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$15,595.00 Cumulative: \$15,595.00 Ratio: 20.8%

Annual Narrative:

In FY2020-21, due to the Los Angeles Public Health Department Safer at Work and in the Community orders to control the spread of COVID-19, DCBA offices remained closed to the public. As a result, there were no walk-in clients assisted, and services were provided to clients via telephone and online. The agency assisted 340 clients. Not all 340 clients were included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey. The beneficiary count only applies to clients who completed a qualifying survey with our office and obtained counseling and/or complaint investigation and met all other criteria.

The Department did not participate in any speaking engagements in the target areas due to the Los Angeles Public Health Department Safer at Work and in the Community orders for control the spread of COVID-19.

Of the 15 complaints we received this fiscal year, most came from clients seeking assistance with purchases of household goods and services. The department counseled and assisted these clients with information and advised them on their rights when signing contracts and paying for goods and services. The agency investigated complaints and resolved disputes for clients regarding home improvement contracts, real estate transactions, price gouging and billing disputes. The agency provided contact information on available resources as needed. As always, staff continue to refer clients and/or complaints to regulatory agencies when appropriate. Staff also provides clients with information on how to take their cases to small claims court when criminal prosecution is not practical.

Quarter: 1 Accomplishment Quantity: 4

Accomplishment Narrative:

The Department investigated and mediated four new complaints this quarter. The Department's offices remained closed to the public due to the COVID-19 pandemic. As a result, there were no walk-in clients.

The Department did not participate in any speaking engagements in the target area due to Los Angeles Public Health Safer at Work and in the Community orders for control of COVID-19.

The Department assisted a consumer who reported she made a total of \$490 in extra payments on her home mortgage loan. The consumer reported that the loan servicer did not apply the extra payments to the principal balance of her mortgage. The

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

consumer requested assistance with contacting the loan servicer for an explanation and to have the payments correctly applied. The Department reviewed the facts of the complaint and requested the consumer provide an authorization form allowing the department to contact the loan servicer on her behalf and further investigate her complaint. The consumer agreed and will send the authorization form to the Department to continue investigating the complaint.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

The Department investigated and mediated 6 new complaints this quarter.

The Departments offices remained closed to the public due to the COVID-19 pandemic. As a result, there were no walk-in clients. This quarter we assisted 11 clients via telephone and online services. Not all 11 clients were included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department did not participate in any speaking engagements in the target area due to the Los Angeles Public Health Department Safer at Work and in the Community orders for control of COVID-19.

The Department assisted a consumer who reported he paid \$99.97 to a vendor for an extended warranty on his washing machine. The consumer complained that when he attempted to use the warranty service, he discovered the vendor had placed the warranty on his newly purchased dryer instead. The consumer requested the vendor correct the error by placing the warranty on the correct appliance and schedule a technician to repair the washing machine. The business refused to correct the error. The Department reviewed the facts of the complaint and contacted the vendor to resolve the issue. The vendor agreed to issue a new extended warranty contract for the washer and schedule a technician to inspect the washer for repair. The consumer agreed and is working with the vendor to schedule a mutual time for the technician to visit.

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

The Department investigated and mediated 6 new complaints this quarter.

The Departments offices remained closed to the public due to the COVID-19 pandemic. As a result, there were no walk-in clients. This quarter we assisted 31 clients via telephone and online services. Not all 31 clients were included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department did not participate in any speaking engagements in the target area due to the Los Angeles Public Health Department Safer at Work and in the Community orders for control of COVID-19.

The Department assisted a consumer who reported he purchased a toilet for his home from a large retail store. The consumer complained that within 6 months of purchase the toilet stopped working properly. The consumer attempted to return the toilet to the store for an exchange. The store declined the exchanged and directed the consumer to contact the manufacturer for assistance. The consumer was unable to resolve the issue with the manufacturer and store. The Department reviewed the facts

of the complaint and contacted the store and manufacturer to resolve the issue. The manufacturer investigated the matter and agreed to allow the consumer to pick up a new toilet as a replacement from the store. The consumer accepted the offer.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

The Department investigated and mediated 3 new complaints this quarter.

The Department's offices remained closed to the public due to the COVID-19 pandemic. As a result, there were no walk-in clients. This quarter, 298 clients were assisted via telephone and online services. Not all 298 clients were included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department did not participate in any speaking engagements in the target area due to the Los Angeles Public Health Department Safer at Work and in the Community orders for control of COVID-19.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The Department assisted an elderly consumer who reported she paid \$2000 to an auto repair business in March 2017 to repair her vehicle. The consumer complained she has been unable retrieve her vehicle because the business owner has not made the repairs she paid for. She made multiple requests for return of her money or repair of the vehicle over the years but has been ignored or misled by the by the business owner. In October 2019, the business owner signed a written agreement with the consumer to provide a full refund and free vehicle repair but did not follow through with the agreement. DCBA contacted the business regarding the consumer's complaint. The owner acknowledged the written agreement and subsequently refunded \$1500 to the consumer. The business agreed to make the final payment of \$500, repair the vehicle and return it to the consumer by the end of May 2021. The consumer advised DCBA the vendor had not made the payment nor fixed the vehicle. DCBA advised the consumer of the option to sue the vendor in small claims court. The consumer was provided with contact information to free Small Claims Court Advisor services. DCBA also counseled the consumer that the Bureau of Automotive Repair (BAR) is the state agency that regulates auto repair services. DCBA referred the consumer's complaint to BAR. The consumer was grateful for DCBA services and has decided to sue the business for the remaining balance she is owed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602285-20 Jurisdiction: 2nd District
Project Title: 95th/Normandie Pocket Park
IDIS Number: 11739
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 2/19/2021 to 6/30/2024 Quarter Completed: 4
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project provides for the acquisition, demolition, design and construction of a pocket park at 95th Street and Normandie Avenue in the unincorporated community of Athens-Westmont. Park amenities will include fitness and physical activity elements, California-friendly plants, perimeter fencing, site lighting, and irrigation. Construction will be in compliance with Department of Parks and Recreation design guidelines, and Department of Building and Safety low-impact development codes.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$650,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The Department of Parks and Recreation (DPR) has made significant progress on this project during FY2020-21. The project delivery mechanism and project expenditure plan were created and are essentially finalized. Consultants have begun working on the preliminary aspects of the project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

DPR focused on finalizing the project delivery method, including design, engineering and construction elements. DPR expects to finalize these elements and begin schematic development during Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The Department of Parks and Recreation (DPR) finalized the project delivery method, including design, engineering, and construction elements. An as-needed Landscape Architect is being utilized to start the schematic design phase.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96228-20 Jurisdiction: 2nd District
 Project Title: Team Ridley-Thomas Drug Prevention and Gang Intervention Program
 IDIS Number: 11605
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing recreational and educational youth program is offered at East Rancho Dominguez, Washington, Lennox, and Ted Watkins Park. Programs include: arts and crafts, sports, summer day camp art, tutoring, environmental and nature education. Guest speakers address drug prevention and gang intervention by discussing self-pride, nutrition, and career awareness. Educational field trips and cultural events are also held throughout the year.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 220 This Year: 9 Cumulative: 9 Ratio: 4.1%
 Net Expenditures: Budgeted: \$138,000.00 This Year: \$81,816.00 Cumulative: \$81,816.00 Ratio: 59.3%

Annual Narrative:

Throughout FY2020-21, the programs at Team Ridley Thomas were impacted by the COVID-19 pandemic. Program staff conducted limited activities such as virtual activities, Zoom meetings and Grab-and-Go programs. By the end of fiscal year, the agency began to purchase items such as arts and supplies in preparation of reopening the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	9
Total	9

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	9
Total	9

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, due to the COVID-19 pandemic, the programs were suspended. The staff is modifying the plan to carry out the programs for the next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The programs are still suspended because of the COVID-19 pandemic. The staff of Team Ridley-Thomas continues to adjust the program plan when the situation resumes to normal.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The programs at Team Ridley Thomas are still on hold because of the COVID-19 pandemic. The staff is ready to start the program when the department reopens to serve the public.

Quarter: 4 Accomplishment Quantity: 9

Accomplishment Narrative:

The CDBG program at Team Ridley Thomas was impacted by the COVID-19 pandemic. The program implemented limited activities such as Grab-and-Go meals. Staff called parents to remind them about the meal program they are eligible to receive.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96232-20 Jurisdiction: 2nd District
Project Title: Century Station Code Enforcement
IDIS Number: 11606
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides funding for two (2) Deputy Sheriffs to work in support of the County's Department of Regional Planning code enforcement team to prevent the further decline of neighborhoods found within primarily low-moderate income residential census tracts/block groups identified through the 2016 Community Profile assessment that have been found to be in varying stages of deterioration.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 210,905 This Year: 210,905 Cumulative: 210,905 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$199,081.00 Cumulative: \$199,081.00 Ratio: 99.5%

Annual Narrative:

The agency has completed another year of this ongoing grant. For the year, a total of 585 locations were inspected by the Nuisance Abatement Team (NAT). Approximately 250 citations were written for violations from various agencies assisting us on the grant which included: 15 citations for illegal garage conversion; 45 for trash and debris; 24 for unhealthy living conditions; one for livestock on premises; 36 for unsafe structure; five for no water, heat or electricity; 25 for yard cars; 10 for illegal business; six for fire code violations; eight abandoned homes; five for gang activity; 17 for overgrown vegetation; 35 for illegal construction; 37 for no permits; 10 for trailers on property; 38 for excessive salvage or junk; five for hazardous materials; and 21 for transients on premises. 39 vehicles were impounded or stored. Due to the COVID-19 pandemic, staff was unable to perform as many duties with the NAT Team in Quarter 1 and part of Quarter 2 of the program year. Consequently, location checks and citations were below expectations for the year.

With the continued efforts of all the assisting County agencies (Building and Safety, Regional Planning, Health Department, Fire Department, Tax License Board, Environmental Services, Animal Control and District Attorney's Office), the agency's efforts have improved the quality of life and visual appearance to the community in the areas this grant was established to help.

Staff inspected numerous illegal unlicensed businesses like scrap yards, auto repair yards, illegal marijuana dispensaries and restaurants that are not licensed to operate. The agency has continued to conduct inspections at residential locations and rental locations that have substandard living conditions and are a safety hazard to the residents, as well as fire hazards to their neighbors. The agency has also focused on boarding up several abandoned homes in an effort to deter transients and gang members from conducting illegal drug and gang activity.

Staff has spent extra time throughout the fiscal year conducting follow-up inspections on locations that have been under investigation for several months or years. Staff was able to close several of these cases due to the team's proactive response in re-investigating the location.

With the continued funding of the grant, staff maintains and improves the community, as well as educates the residents on the importance of the County codes. These codes were established for the safety and well-being of the residents, renters and businesses of Los Angeles County.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, 69 locations were inspected and all had violations and were given warnings. These warnings included: illegal garage conversion; trash and debris; unhealthy living conditions; livestock on premises; unsafe structure; no water, heat or electricity; yard cars; illegal business; fire code violations; abandon homes; gang activity; overgrown vegetation; illegal construction; trailers on property; excessive salvage or junk; hazardous materials; and transients on premises. Three locations met with full compliance and closed at the time of inspection.

Due to COVID-19, the agency reduced its number of inspections. Warnings were given in lieu of citations. Due to COVID-19, it typically takes approximately 180 days (6 months) to close a case for written violations.

As an ongoing funded program, the agency has continued to improve the quality of life for the residents of the community. Staff has continued to secure abandoned structures left vacant, as well as enforce County codes on residences and businesses in the area to improve the quality and appearance of the community. The program continues to receive praise from community members for the efforts of the team and the improved impact made on the surrounding area.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, 95 locations were inspected and all had violations and were given warnings. These warnings included: illegal garage conversion; trash and debris; unhealthy living conditions; livestock on premises; unsafe structure; no water, heat or electricity; yard cars; illegal business; eight fire code violations; abandon homes; gang activity; overgrown vegetation; illegal construction; trailers on property; excessive salvage or junk; hazardous materials; and transients on premises. Two locations met with full compliance and closed at the time of inspection. It typically takes approximately 90 to 180 days to close a case for written violations.

The program reported a slightly reduced number of inspections. This is because Team members have been targeting difficult locations that have been out of compliance for an extended time. As a result, the inspectors have spent more time gathering case work to take to the District Attorney's office for filing and levies against the owner's property taxes.

As an ongoing funded program, the program continued to improve the quality of life for the residents of the community. Staff continued to secure abandoned structures left vacant, as well as enforcing County codes on residences and businesses in the area to improve the quality and appearance of the community. The program continues to receive praise from community members for the efforts of the team and the improved impact made on the surrounding area.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, 111 locations were inspected, 21 patrol check requests by Regional Planning were conducted, three board up letters were drafted and the properties were subsequently cleared and boarded up by LA County Public Works. All the properties had violations and were given warning. These warnings included: illegal garage conversion; trash and debris; unhealthy living conditions; livestock on premises; unsafe structure; no water, heat or electricity; yard cars; illegal business; fire code violations; abandon homes; gang activity; overgrown vegetation; illegal construction; trailers on property; excessive salvage or junk; hazardous materials; and transients on premises. One location met with full compliance and the case was closed at the time of inspection. Due to the COVID-19 pandemic and the impact it has had on County-wide agencies, it now typically takes approximately 90 to 180 days to close a case for the violations written.

The program reported slightly reduced number of inspections. This is because the Team has been targeting difficult locations that have been out of compliance for an extended time. As a result, the inspectors have spent more time gathering case work to take to the District Attorney's office for filing and levies against the owner's property taxes. As an ongoing funded program, the program has continued to improve the quality of life for the residents of the community. The program continued to secure abandoned structures left vacant, as well as enforced County codes on residences and businesses in the area to improve the quality and appearance of the community. The program receives praise from community members for the efforts of the team and the improved impact made on the surrounding area.

Quarter: 4 Accomplishment Quantity: 210,905

Accomplishment Narrative:

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Quarter 4, 310 locations were inspected, 43 patrol checks requested by Regional Planning were conducted, seven board up letters were drafted and the properties were subsequently cleared and boarded up by LA County Public Works. All the properties that had violations were given warnings. These warnings included: illegal garage conversion; trash and debris; unhealthy living conditions; livestock on premises; unsafe structure; no water, heat or electricity; yard cars; illegal business; fire code violations; abandoned homes; gang activity; overgrown vegetation; illegal construction; trailers on property; excessive salvage or junk; hazardous materials and transients on premises. In total, 10 locations met with full compliance and cases were closed at the time of inspection. Due to the COVID-19 pandemic and the impact it has had on County-wide agencies, it now typically takes approximately 90 to 180 days to close a case for the written violations.

The program reports slightly reduced number of inspections conducted with the Nuisance Abatement (NAT) Team. This is because the Team has been targeting difficult locations that have been out of compliance for an extended time. As a result, the inspectors have spent more time gathering case work to take to the District Attorney's office for filing and levies against the owner's property taxes.

As an ongoing funded program, the program continued to improve the quality of life for the residents of the community of Los Angeles County. The program continued to secure abandoned residences and structures left vacant by property owners. Also, staff has enforced the County Codes on residences and businesses in the area in an effort to improve the quality of life and appearance of the community. The program continues to receive praise from community members for the efforts of the team and the improved impact made in the surrounding area.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96201-20 Jurisdiction: 2nd District
Project Title: Homeless Shelter and Ancillary Services
IDIS Number: 11599
Operating Agency: 1736 Family Crisis Center
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05G Battered and Abused Spouses
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing program provides comprehensive shelter, 24-hour crisis hotline responses, emergency walk-in assistance and case management, individual and group residential and non-residential counseling, referrals, advocacy, transportation, and ancillary supportive services to adults and their children affected by domestic violence.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230 This Year: 238 Cumulative: 238 Ratio: 103.5%
Net Expenditures: Budgeted: \$48,000.00 This Year: \$48,000.00 Cumulative: \$48,000.00 Ratio: 100.0%

Annual Narrative:

1736 Family Crisis Center provided comprehensive shelter, 24-hour crisis hotline responses, emergency walk-in services, case management, individual and group residential and non-residential counseling, referrals, advocacy, transportation and ancillary supportive services. The services provided included: financial stability development; secure and independent housing development, counseling; job development and placement, children's services, safety education, life skills training, parenting education, advocacy, referrals, comprehensive case management and comprehensive aftercare.

1736 Family Crisis Center's work this year exceeded our goals for this year. In FY2020-21, the agency exceeded the goal of 230 clients and served a total of 263 unduplicated clients. As explained in the quarterly report, some were not added to the system due to the cutoff for the June 30 deadline for entering clients into the system. However, staff accounted for those clients and their services in the report. There were 36 new single females, 54 new single parents and 121 new children who received shelter. All sheltered clients were extremely low-income and female-headed households. Those clients were provided 5,001 counseling sessions, 2,129.25 counseling hours, 638 case management sessions, 475.25 hours of Child Care Activities, 3.5 hours of Job Preparation and Job Groups, which lead to 4 clients becoming employed during this past year, 20 hours of Aftercare provided to the clients' children and finally, 7,129 referrals to adults and children affected by domestic violence. The primary goal of the program is to offer participants safety and protection from domestic violence, while assisting them in working towards self-sufficiency as they rebuild their lives, seek employment and education, secure safe, permanent housing, and heal from trauma.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 57 clients were provided services this quarter, including 11 single mothers with 19 children and 3 single females sheltered. There were also 24 hotline callers who were newly enrolled during the quarter. In the reporting period, 33 clients served were provided safe housing, 1,067 sessions of counseling, 522 hours of counseling, 102 case management sessions, and 1,382 shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans.

*24 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

*Represents the portion of calls for the hotline that have been allocated to this contract.

In Quarter 1, the agency continued to face a global pandemic that affected our clients and staff. Some of the collaborative activities during the reporting period include the following: the Program has received fabric masks made by the local community for children and adults; the clients have appreciated having reusable masks; the Program is working on assembling new furniture items, i.e. rocking chairs, outdoor chairs, dining tables, outdoor storage units; and the program also received shoes and socks donated by the community. The Agency has also hired a second therapist for this program to support the needs of the clients.

In July, the Assistant Program Coordinator attended a training on peer recruitment among the CSEC community and a case manager attended a training for safe and affordable housing through LAHSA. In August, the therapist completed an online training for CANS assessment to evaluate and assist in diagnosing children's mental health.

Staff continued to follow guidelines set forth by the local and national health authorities in order to ensure the health and safety of the clients and staff during the pandemic. During the quarter, safety procedures continued to be implemented including more cleaning and disinfecting guidelines for staff and clients, all of whom are helping to drive down the spread of infection. The agency has also engaged professional cleaning services in light of COVID-19 to ensure that the premises is safe for clients and staff.

Staff continued to go above and beyond to support our clients and they continue to demonstrate their strong passion to help others.

An example of a success story is of a Client and her daughter, who came to the program in May. Client disclosed that she had fled her abusive home with her daughter in search of financial independence. Client actively looked for work since she entered the program. Client's case manager worked closely with her to assist her in resume building and interviewing skills. During her stay, the program assisted her with interview clothing. Client's case manager referred her to a housing program, and client was able to secure permanent housing. With an apartment secured, the housing department assisted the client with acquiring furniture for the apartment.

Quarter: 2 Accomplishment Quantity: 93

Accomplishment Narrative:

This report is a consolidation of Quarter 1 and 2 statistics. 93 clients are in the CDBG System. However, since not all clients served were entered into the system by the cutoff date, the numbers will match by the Quarter 3. Staff would like to request technical assistance due to changes in the reporting system to resolve this issue.

A total of 60 new clients were provided services in Quarter 1. In Quarter 2, a total of 64 new and 34 carry-over clients were provided services. Those clients included 23 single clients, 19 single parents, 45 children, and 11 hotline callers. This quarter, 1,723 sessions of counseling were provided totaling 616 hours of counseling, 189 case management sessions were provided, and 1,231 shelter referrals were provided. Our clients are actively engaged in the case management and counseling available to them and are working toward the goals identified in their Individualized Service Plans.

*11 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In Quarter 2, the agency continued to face a global pandemic that affected our clients and staff. Staff continued to follow guidelines set forth by the local and national health authorities in order to ensure the health and safety of the clients and staff during the pandemic. During Quarter 2, safety procedures continued to be implemented including more cleaning and disinfecting guidelines for staff and clients, all of whom are helping to drive down the spread of infection. The agency also engaged professional cleaning services in light of COVID-19 to ensure that the premises is safe for clients and staff.

Staff continued to go above and beyond to support our clients and they continue to demonstrate their strong passion to help others.

The outreach department provided beautiful gift bags for all adult clients and \$10 McDonalds gift cards. The gift bags and additional gifts for children were distributed in the annual domestic violence awareness month celebration. Also, a food donation for ALL clients and staff was received.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Also, every year the agency hosts a pumpkin decoration contest. The clients were provided with a pumpkin and tools to carve pumpkins. All clients participated in decorating a pumpkin. The clients enjoyed the activity and were thankful.

Quarter 2 Success Story

Client is a domestic violence survivor that arrived at the program on September 23, 2020 with two children. The Client transitioned to our shelter location and currently resides in the emergency program. The Client drove from Indiana to California, fleeing the batterer's verbal, physical and mental abuse. The Client expressed having difficulty understanding shelter guidelines since she is not fluent in English. The Client's first language is Amharic, and the program has offered translation services to provide adequate service. Moreover, the Client has struggled with building trust and asking for help. Throughout the shelter stay, the Client has been participating in services.

Initially, the Client was participating in counseling services; however, therapy has been difficult for her since she prefers therapy in her language. The Client verbalized religion helps her heal and wanted to continue seeking healing through prayer. The program has encouraged the Client to continue her healing process and has provided support.

The Client has participated in case management and expressed being grateful for the support. The Client and the case manager have been extensively working in applying for benefits from Department of Public Social Services. The Client was referred to the 1736 Housing program and would like to secure housing. The Client is very motivated to secure employment, save money and seek permanent housing.

The program has provided stable emergency housing and offered a more extended stay through the transitional program. The program provided food, clothes, and toys for the Client's children. Although the Client has struggled being at the shelter, the Client is grateful for all the program's support.

Quarter: 3 Accomplishment Quantity: 68

Accomplishment Narrative:

A total of 100 clients were provided services in Quarter 3. Those clients included 21 carryovers from the previous quarter, 6 single clients, 16 single parents, 29 children, and 24 hotline callers. This quarter, 1,037 counseling sessions were provided. This totaled 454.5 hours of counseling. Furthermore, 145 case management sessions were provided and 1,481 shelter referrals were provided. Clients are actively engaged in case management and counseling and are working toward their goals identified in their Individualized Service Plans.

*28 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

Because of the deadline to enter data, agency has clients served in March that were counted in this report, however, were not entered into the system. Data will be entered into the system next quarter.

In Quarter 3, the agency continued to face a global pandemic that affected both clients and staff. Staff continued to follow guidelines set forth by state, local and national health authorities in order to ensure the health and safety of both our clients and staff during the pandemic. During Quarter 3, continued safety procedures were implemented including more cleaning and disinfecting guidelines for staff and clients to reduce the spread of infection. Also, the agency engaged in professional cleaning services in light of COVID-19 to ensure that the premises are safe.

Staff continued to go above and beyond to support clients; they continue to demonstrate their strong passion to help others. Moreover, the program has addressed clients' issues. In March, the program began in-person groups. Groups have been a success as five clients participate in the session that is held outdoors for social distancing and safety. The children have participated in play therapy while their mothers attended the group sessions. The children were offered two variations of group play therapy twice a week.

The outreach department provided 20 Easter gift baskets for each child enrolled in the program. The program further provided candy, eggs and hosted an Easter-themed event. The clients enjoyed the activity, had a fun time and were very thankful.

Quarter 3 Success Story

Client is a domestic violence survivor who arrived in the emergency program on March 16, 2021. Client fled her batterer from another state and was in a host home, non-crisis seeking emergency shelter. Since her entry, she expressed feelings of

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

hopelessness and not finding a reason to live. In response, the program provided a suicidal risk assessment to ensure her safety. Client also voiced how paranoid she feels that her batterer will find her. Staff validated her feelings and continues to ensure her that she is safe. Client participates in on-site therapy, case management, and groups. She expressed how she enjoys the groups and finds them helpful to overcome her feelings of loneliness.

Client has been working extensively with her case manager to seek employment and follow up with her goals. She went on four interviews in the last month in hopes of securing employment. Client bought a car with her savings and committed to staying focused on her goals despite her barriers. The program continues to provide stable emergency housing, meals and clothes.

Quarter: 4 Accomplishment Quantity: 77

Accomplishment Narrative:

A total of 108 clients were provided services this quarter, which included 31 carryover clients from previous quarters, 10 single mothers with 33 children. 1736 Program had 17 single females sheltered this quarter. There were also 17 hotline callers who were newly enrolled during the quarter. Of the clients this quarter, 91 clients served were provided safe housing. In addition, 1465 sessions of counseling occurred, which totaled 716.75 hours of counseling. Also, 204 case management sessions were held and there were over 3,058 shelter referrals. Clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans. Due to the system cut-off date, staff was not able to enter all the clients served in Quarter 4.

*17 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In this last quarter, the program continued to face the global pandemic that not only affected clients but resulted in creative solutions to ensure all accomplishments were captured in the CDBG system before it closed. Staff continued to provide feedback that the inflexibility of the system to accept data past the end of the quarter often causes technical issues with the agency report. Staff has also requested technical assistance due to changes in the reporting system that do not allow staff to enter clients in the last days of the month. That issue has yet to be resolved. It would be helpful if the reporting system would accept submissions after the close of the quarter as long as the date served fell within the reporting quarter. It was recommended to us when we have a situation like this, to add additional hotline callers the following quarter to make up for any potential shortfall. Even still, the program has already exceeded its goal of providing services to 230 clients.

Collaborative activities during the reporting period included the following: staff continued to receive instruction on the appropriate use of Personal Protective Equipment (PPE) as well as how to check temperatures to screen for COVID-19 symptoms. During the quarter, the following safety procedures were implemented: additional cleaning and disinfecting for staff and clients, all of whom are helping to drive down the spread of the virus. The agency has also engaged professional cleaning services in light of COVID-19 to ensure that the premises are safe for clients and staff.

As a result of the COVID-19 pandemic, the agency has found that many emergency shelter clients are unable to secure a space in transitional housing programs. Staff has also seen higher requests for shelter, which has resulted in an increase of screenings provided to potential clients.

The staff continued to go above and beyond to support our clients, and they continue to demonstrate their strong passion to help others.

Quarter 4 Success Story:

Client is a 20-year old Hispanic female domestic violence survivor who entered the emergency program on April 20, 2021. Client disclosed that she fled her abusive home and struggled with suicidal thoughts due to the trauma experienced. She expressed interest in receiving therapy services to help with her suicidal thoughts.

Client's assigned therapist completed a safety plan and the program provided support. Client attended parenting classes, life skills group and empowerment course. In addition, client participated intensively with her case manager to follow-up on her goals.

Client has expressed that she is very grateful for the support from the program such as food, clothing, housing and counseling since she does not have income. She is also grateful for the Personal Protective Equipment provided to her during the COVID-

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

19 crisis.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600920-20 Jurisdiction: 2nd District
Project Title: Technical Assistance - 2nd District
IDIS Number: 11533
Operating Agency: Florence/Firestone Chamber of Commerce
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This project enables the Florence-Firestone/Walnut Park Chamber of Commerce to fund project coordinators and/or to fund consultants, and an Executive Director to provide technical assistance training to businesses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 90 This Year: 67 Cumulative: 67 Ratio: 74.4%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$72,688.00 Cumulative: \$72,688.00 Ratio: 96.9%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 25

Accomplishment Narrative:

During Quarter 1, the Florence/Firestone Chamber of Commerce (FFWP) Chamber of Commerce continued to offer support and help for the businesses and residents of Florence-Firestone and Walnut Park through different methods. Staff continue to offer support over the phone, through email, social media, walk-ins and appointments.

Due to the pandemic, the office continues to take the necessary safety measures for walk-ins and appointments such as wearing a mask, maintaining a safe distance and disinfecting the office. The main focus continues to be in aiding local businesses with anything relating the COVID-19 pandemic. The Chamber continues to put out weekly newsletters with LA County resources and upcoming webinars. The most important resource we have been promoting is the "LA Regional COVID Fund" which provides grants and loans to micro-entrepreneurs, small businesses and small non-profits. Our office has received various calls with questions about this program and has helped a couple of businesses apply online.

The agency also received walk-ins and calls from business owners who had questions on reopening their businesses and what protocols to follow from the Department of Public Health. In these instances, staff would print the latest public health order according to their line of businesses and go over it with them to make sure they completely understood and followed the guidelines. Staff has also helped Spanish speaking customers find the public health order in Spanish and provide them with the correct information in Spanish. Staff noticed that the pandemic has been particularly stressful for Spanish speakers since the language barrier between them and the County inspectors have caused misunderstandings and unnecessary stress. However, staff has communicated with these small business owners that the County is not here to stop them from running their business, but instead is interested in slowing the spread of the virus while keeping everyone safe.

Staff has also worked closely with LA County Department of Regional Planning on two different ongoing projects, the Green Zones Program and the Florence-Firestone Transit Oriented District (TOD) Specific Plan. For the FFTOD Plan we partnered with the County in organizing a Virtual Town hall in early October 2020. This has been a bit challenging for us since it is our first virtual meeting, but we put our efforts in promoting this event via email blasts, social media and calls to businesses.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 20

Accomplishment Narrative:

During Quarter 2, the Chamber continued to provide support and assistance to local businesses and residents of the Florence-Firestone community. While the nation is still under a pandemic, the office continues to follow strict COVID-19 guidelines. These guidelines include wearing a mask in the office, enforcing social distancing guidelines, cleaning and disinfecting the office often and placing various hand sanitizers around the office. Program services include consultations via phone and email, limited in-office visits and support via social media. The agency also printed LA Public Health Reopening Protocols for various businesses including nail salons, barber shops and restaurants in both Spanish and English. The office accepts office visits by appointment only except for a few walk-ins. The Chamber continues to create informational electronic newsletters for the business and residential community with the latest funding and grant programs, Los Angeles County protocols and COVID-19 updates. The Chamber also sent a couple of email blasts promoting local businesses including the new Freedom Plaza on Alameda and the industrial businesses on the Alameda Corridor.

In October, the Chamber in partnership with the LA County Department of Regional Planning organized a Virtual Townhall Meeting on October 7 from 5-7pm via Zoom. The main purpose for this townhall meeting was to present the Florence-Firestone Transit Oriented District program to the Florence-Firestone Community and to receive input. Due to COVID-19, a Zoom meeting provided the best method of outreach to gather input from residents. The Chamber promoted this event via email blasts, on social media, sent personal emails to community stakeholders and via phone to chamber members. The agency also presented the following projects: Green Zones Ordinance, LA County Housing Element Update and the Slauson Corridor Transit Neighborhood Plan. More than 50 participants attended; this included business owners, residents, LA County representatives and local dignitaries.

In December, the office was closed due to budget cuts and the holidays.

Quarter: 3 Accomplishment Quantity: 22

Accomplishment Narrative:

CB – Training

Entrepreneur Workshop by DCBA

This project provides training to the Florence – Firestone / Walnut Park Chamber of Commerce (FFCC) board members and staff with the skills needed to manage projects effectively, develop new economic development program to revitalize the Florence – Firestone commercial corridor and to run an effective boards and organizations. The Florence – Firestone commercial corridor provides goods and services to the predominantly low- and moderate-income residents in the surrounding areas. The FFCC may contact a consultant to provide training and/ or may attend training session provided by organizations such as Center for Non-Profit Management, Main Street Organization, Western Association of Chamber Executives, California Downtown Association, and International Conference of Shopping Centers. During this time, the agency is going practicing health and safety guidelines makes contact by calls, emails, and hold meetings via Zoom. In March, the agency helped businesses with COVID-19 vaccines by directing them with the correct information.

CDBG funds paid for personnel and non-personnel costs.

TA- Newsletter

This continuing project enables chamber staff and/or consultants to provide technical assistance to business that provide goods and services to the predominantly low- and moderate-income residents of the Florence-Firestone area through workshops, training, and one-on-one consultations. Topics of training include: business development, keeping up with current business trends and available forms of assistance. The newsletter also provided information on technical assistance information and information about state tax incentives for area businesses.

CDBG funds paid for personnel and non-personnel costs.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96217-19 Jurisdiction: 2nd District
Project Title: Handyworker Program (PACE)
IDIS Number: 11283
Operating Agency: Pacific Asian Consortium in Employment
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides minor home repair services for low- and moderate-income homeowners residing within the unincorporated areas of the Second Supervisorial District

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 34 This Year: 0 Cumulative: 17 Ratio: 50.0%
Net Expenditures: Budgeted: \$157,000.00 This Year: \$0.00 Cumulative: \$157,000.00 Ratio: 100.0%

Annual Narrative:

The project completed a total of 17 units because the program faced a declining productivity and operational challenges, due to COVID-19. However, the comments that PACE (Pacific Asian Consortium in Employment) received from our constituents continue to be very positive. We have four cases approved and ready to continue assisting our communities with minor but necessary repairs. However, the comments that PACE (Pacific Asian Consortium in Employment) received from our constituents, who received assistance in repairs, were very positive, and appreciated.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96217-20 Jurisdiction: 2nd District
 Project Title: Handyworker Program (PACE)
 IDIS Number: 11608
 Operating Agency: Pacific Asian Consortium in Employment
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides minor home repair services for low- and moderate-income homeowners residing within the unincorporated areas of the Second Supervisorial District

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 28 This Year: 15 Cumulative: 15 Ratio: 53.6%
 Net Expenditures: Budgeted: \$157,000.00 This Year: \$156,999.00 Cumulative: \$156,999.00 Ratio: 100.0%

Annual Narrative:

The project completed a total of 23 units and completed 92% of its annual goal. COVID-19 prevented the program from providing assistance inside properties; however, repairs to the outside of homes took place. Constituents expressed positive feedback and said the repairs were appreciated. Public appeals have resulted in a strong interest in the program. It is anticipated that the targeted community will have need for the services provided through the Handyworker Program.

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	7
Otherwise exempt	7

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	1
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of Quarter 1, PACE completed three units. Four households benefited from the program. The scope of repairs consisted of stucco patching of cracks around the properties, replacing deteriorated wood, installing ramps and rails for wheelchair access, painting the exterior of the entire house, wood trim around the eaves, wood fascia, window frames and other wood-trim areas.

The comments received from homeowners included the following: "Very good." "Thank you!" "The gentlemen were very professional." "The work is nice." "The work is great, everything is done very well."

Quarter: 2 Accomplishment Quantity: 3 Female-Headed Households: 2

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

At the end of Quarter 2, PACE successfully completed 8 units. Eight households benefited from the program. The scope of repairs consisted of the following: stucco patching cracks around the properties, replacing deteriorated wood, installing ramps and rails for wheelchair access, and painting the exterior of main dwelling area, back patio, wood trim around the eaves, wood fascia, window sills, and other wood-trim areas.

The comments received from homeowners included the following: "Like." "Very Good." "Very nice job. I was very pleased. Thank you." "I am very pleased with work that was done everything looks much better than before. Thank very much." "Excellent work. Also didn't take long to do the job. He was very professional. He's great to have on your staff, thoughtful of homeowner needs."

Quarter: 3 Accomplishment Quantity: 8 Female-Headed Households: 6

Accomplishment Narrative:

At the end of Quarter 3, PACE completed 4 units. Four households benefited from the program. The scope of repairs consisted the following: stucco patching cracks around the properties, painting the exterior to the entire house, painting metal fence, gate, security doors and window bars around the house, painting wood trim around the eaves, wood fascia, window frames, and replacing all broken window screens around the house.

The comments received from homeowners included: "The house looks absolutely beautiful. The guys were very professional and polite. Great job." "Thanks very much. I like the color and the painting. They worked really hard and they were nice people. Thanks again." "Me quedo muy bien me gusto mucho gracias," which means "I love it very much it came out lovely, thank you."

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 2

Accomplishment Narrative:

At the end of Quarter 4, eight projects were completed by PACE. Eight households were benefited from the program. The scope of repairs provided consist of stucco patching around the properties, painting the exterior to the entire stucco house and entire wood siding, painting metal fence, gates, porch, metal awning, post, gutters, security doors and window bars around the house, repairing damaged wood siding, and loose wood, replace rotted wood, painting wood trim around the eaves, wood fascia, window frames, and installing metal handrails to front and back entrances.

The comments we received from homeowners included: "Very pleased with the work was done very professional worker paint job was excellent approved all work done I will give Julio 100% excellent." "I love the work very good I am happy, good workers. Thank you." "Was done satisfactory." "Did an Excellent job. Will see you next time??" "Good job." "Work was very neat, clean up was done, no mess anywhere." "Very good work. House looks great." "Julio and his worker did a fabulous job. I would recommend your staff to family & Friends. Amazing Work!!! Very pleased!!!"

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600928-20 Jurisdiction: 2nd District
 Project Title: Transition Youth Services
 IDIS Number: 11575
 Operating Agency: Peace4Kids
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides current and former foster-care youth (ages 13 to 21 years-old) with a support system and access to vital community services during the year prior-to and after their separation from the foster care system.

Accomplishments and Net Expenditures

Priority Need:	CD - Public Services			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 18	This Year: 17	Cumulative: 17	Ratio: 94.4%
Net Expenditures:	Budgeted: \$30,000.00	This Year: \$30,000.00	Cumulative: \$30,000.00	Ratio: 100.0%

Annual Narrative:

Peace4Kids Transition Youth Services provides youth ages 13-21 with a support system and access to vital community services as they transition from the foster care system. This ongoing project serves the Second District, predominantly very-low-income communities of color in South Los Angeles. During the last fiscal year, Peace4Kids served more than 35 transition-age youth, including 18 clients funded through CDBG. This Annual Narrative highlights the impact of the pandemic and how both our organization and our youth have responded to the events of the last 12 months.

The pandemic exacerbated conditions of food insecurity, domestic violence and abuse, poverty and other social and racial inequities that had long been prevalent in the communities where our youth live. This led to greater instability in living situations, creating a distinct trauma that compounded pre-existing mental health conditions. Overall, the pandemic presented extraordinary barriers to educational attainment, life skills development and vocational/career exploration. Our challenge was to “meet each youth where they are” and support them despite the physical disconnection that disrupted their long-standing relationship with the Peace4Kids community of peers and adult mentors.

From the onset of the pandemic in March 2020, our youth were eager to bridge this physical disconnection and re-engage. In addition to more frequent individualized outreach from Peace4Kids staff and mentors, they initiated age-appropriate peer group meetings moderated by Peace4Kids staff. This created a peer support system that related a shared experience of life in foster care during the pandemic. Over the last year, these peer group meetings helped Peace4Kids understand their evolving needs and perspectives and adapt in-the-moment. Our Transition Youth Services will continue to evolve in the years to come, as our youth help define the “new normal” as we emerge in a post-pandemic environment.

As an organization, Peace4Kids responded to the events of the last 12 months by taking a forward-looking and youth-centered approach. As an example, Peace4Kids was awarded a one-year \$200,000 grant through the LA County Department of Mental Health (DMH) to model a community-based approach to address the unique mental health needs of youth in foster care. We are creating a pilot project in 2021 in consultation with DMH, which can be replicated and sustainably funded in the future.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	17
Total	17

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	17
Total	17

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Peace4Kids' Quarterly Program Reports in the past have highlighted case studies of individual transition-age youth served through CDBG funding. This quarter, the agency wanted to highlight a cross-section of the program supported by CDBG, in light of how the pandemic has impacted our programming.

The COVID-19 pandemic has disproportionately affected our community, which is predominantly African American households in low socioeconomic communities. Before the pandemic, our community was already experiencing higher rates of unemployment and crime. The trauma and mental health needs, predating COVID-19, have also been compounded. The disparities our community faced before will grow as this crisis persists.

We have quickly adapted to meet some of the more basic needs of our transition-age youth (TAY), while adapting our age-appropriate programming to function remotely. Our three areas of focus have been:

1) Food Insecurity

The current pandemic magnifies this need. As a result, Peace4Kids initially organized our volunteers to help deliver healthy produce, food and supplies. We developed a food pantry as a home base for volunteers to pick up shelf-stable supplies in one of our volunteer's garage. Volunteer shoppers purchased groceries and delivered them to TAY. Over this last quarter, our efforts have transitioned toward helping our TAY be more self-sufficient in addressing their food insecurity and economic status.

2) Connectivity

In addition to increased communications with youth and families, we quickly adapted our program to be experienced virtually online. Peace4Kids has used online Zoom and tutoring sessions as much as possible to connect TAY to our volunteers and to each other. Our Saturday program has been adjusted to an online format to ensure that our community is anchored to a routine they've been accustomed to for the past 22 years (see link for previous Saturday programs https://www.peace4kids.org/virtual_connect). Our work over the next year is to keep our TAY engaged, so that our long-term efforts can incorporate online and offline means of connecting.

3) Mental Health and Well-Being

The pandemic has exacerbated pre-existing mental health issues among our TAY. We immediately identified the unique impacts of sheltering-in-place on TAY in foster care. Their living situations were likely to deteriorate, and they also faced a higher likelihood of abandonment and depression. Our Peace4Kids community is now responsive to an even more heightened state of alert for our TAY. Our network of support – through online connection with peers, one-on-one support from staff and mentors, and our virtual programming – has provided an outlet for our TAY to process and reflect.

In the face of these adversities, we have been inspired by the resilience and resolve of our youth. Despite physical disconnection, they continue to be engaged with Peace4Kids, finding strength among their peers and our community.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, Peace4Kids wanted to highlight how Transition Youth Services is evolving in the area of mental health.

Last year, Peace4Kids was selected as a community-based organization to partner with the LA County Department of Mental Health (DMH) to better serve youth in foster care in the Second District. This was a competitive selection process, whereby Peace4Kids would pilot mental health-related services during 2021 through funding from DMH.

From October – December 2020, Peace4Kids participated in capacity-building as part of a cohort of other organizations chosen to partner with DMH. Having engaged with thousands of youth in foster care over 22 years, Peace4Kids has first-hand knowledge of how toxic and environmental stress impacts their mental health. Their profound mental health needs have been compounded by the COVID-19 pandemic which has brought to life the many disparities impacting people of color.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Our youth have played a vital role in the last quarter in planning for our 2021 pilot. Through individual and group conversations with our youth during Quarter Q2, Peace4Kids has used planning for our 2021 pilot as a powerful context to discuss their current needs relating to mental health. Throughout our history, our youth have actively informed the programs and services provided through Peace4Kids. This is especially true for our Transition Youth Services.

Peace4Kids regularly convenes youth who support each other by sharing their lived experiences. With a roster of over 35 transition-age youth, Peace4Kids already has a solid peer-to-peer network. In the last quarter, our youth have begun to identify how this network can be expanded to destigmatize mental health issues and promote access to mental health supports.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This report highlights how Peace4Kids has adapted to the pandemic in the last year.

The pandemic has disproportionately affected our community, which is predominantly African American households in low socioeconomic communities. Before the pandemic, our community was already experiencing high rates of unemployment, domestic violence, and poverty. The pandemic has compounded these disparities, adding to the trauma and mental health needs for those receiving our Transition Youth Services.

Youth in foster care have always lacked connection and trusted attachments with adults. Social isolation created by the pandemic has exacerbated this disconnection. Their educational, mental health and life skills development have all taken a setback. Mistrust has always been their default, which was deepened by the pandemic and the national reckoning relating to racial injustice.

In the last year, Peace4Kids moved from in-person, one-to-one support to conducting our programming virtually. Throughout the year, we increased our communication and counsel to youth and families and hosted 6,234 hours of online programming. We were able to not only maintain our service levels for Transition Youth Services, but more importantly sustain the level of connection that has enabled Peace4Kids to impact educational, employment and social-emotional outcomes for transition-age youth.

Quarter: 4 Accomplishment Quantity: 17

Accomplishment Narrative:

During Quarter 4, Peace4Kids staff and trained volunteers have continued to provide one-to-one connections with our transition-age youth, supporting them in their education, employment, housing, and health needs. Age-appropriate groups have met regularly to develop peer-to-peer support and advance youth-led advocacy. In the process, our youth have helped to chart the future of Transition Youth Services as we emerge from the pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601526-20 Jurisdiction: 2nd District
Project Title: Rehabilitation Program (SBWIB Youthbuild)
IDIS Number: 11579
Operating Agency: South Bay Workforce Investment Board, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides housing rehabilitation grants and training opportunities to low- and moderate-income single-unit residences of the Unincorporated 2nd Supervisorial District and Athens-Westmont.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 20 This Year: 10 Cumulative: 10 Ratio: 50.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$154,700.00 Cumulative: \$154,700.00 Ratio: 51.6%

Annual Narrative:

During FY2020-21, the South Bay Workforce Investment Board (SBWIB) and all its programs and operations continued to observe and practice COVID-19 safeguards for safe at-home orders, teleworking, social distancing and services by appointment only.

Kicking off in July 2020, the HRRP program resumed three projects in Quarter 1 that were on hold from 2019-2020 and carried over due to COVID-19 impacts. These projects are referenced by the owners' name: Tycz, Davis and Jisonna.

With a waitlist pending, new applications and appointments were scheduled. Each month saw new applicants and some returning eligible applicants complete their eligibility and project orientations. SBWIB provided applications in English and Spanish and supported Spanish-speaking clients with bi-lingual translation by staff.

All program forms and flyers were updated to include new Housing and Urban Development (HUD) income limits and promoted using SBWIB social media and website. Staff implemented a pre-application process where applicants were required to attend a call-in interview/orientation and review their application documents prior to scheduling in-person appointments.

- During in-person appointments/interviews, the safety protocols i.e., face covering, social distancing, checking applicant's temperature were enforced before entering the office. SBWIB also assisted applicants with virtual processes upon request.
- By the end of Quarter 1 (9/30/2020), a total of eight homes were determined eligible.
- Between Quarter 1 – Quarter 4, SBWIB HRRP successfully reported 10 project completions for the fiscal year. Types of rehabilitation work performed and labor on the various properties included, but were not limited to:
 - o Removal and replacement of damaged roof shingles, removal and replacement of electrical and water line(s), elastomeric roof coating and sealants, aluminum sheets
 - o Removal and replacement of damaged exterior windows—installation of double-pane energy efficient windows, patio doors
 - o Removal and replacement of bathroom damaged water damaged sub-flooring, installation of energy efficient toilet, water supply and ceramic tile
 - o Upgrade of electrical panels, lighting outlets and fixtures (LED energy efficient)

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- o Repair gutters/downspouts, fascia boards, water damaged windows, walls and kitchen sinks and faucets, interior and exterior paint, cracks, walls
- o Other: trenching, sanding, scraping, primer, painting, removal of non-working swamp cooler, installation of ceiling panels, metal roofing, brick and mortar, grout and molding

Overall, the program year was successful as the SBWIB HRRP team worked smart and adhered to COVID-19 safety protocols and practices—keeping mindful of the large senior clientele seeking services.

A waitlist for the PY2021-22 activities is already pending with a full list of interested applicants; call backs and appointments will begin upon PY2021-22 funding approval.

- The waitlist for PY2021-22 consists of 13 interested applicants who have received applications and pending in-person appointments to start later in July 2021.
- Unfortunately, replacement of the HRRP staff is being sought to help with the intake portion of the grant. In the interim, the Manager will assist.
- In preparation for the new program year, all forms were reviewed and income eligibility was updated.
- New marketing and outreach strategies will resume as needed. Word of mouth and referrals remain the greatest advertisement.
- The SBWIB has completed and received its executed amendment and is in process of executing funding agreements for the new year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	1	0
White - Hispanic	1	0
White - Non-Hispanic	1	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Moderate	1	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
2601 E. Victoria St SPC 1	Compton	CA	90220	Owners	Extremely Low	\$5,745
2601 E. Victoria St SPC 458	Compton	CA	90220	Owners	Low	\$9,950
2601 E. Victoria St SPC 84	Rancho Dominguez	CA	90220	Owners	Moderate	\$10,000

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	6
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	3	0
Total	3	0

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The South Bay Workforce Investment Board (SBWIB) and all its programs and operations continue to observe and practice COVID-19 safeguards for safe at-home orders, teleworking, and social distancing.

During Quarter 1, SBWIB HRRP staff completed the following:

- Three projects from 2019-2020 were carried over due to COVID-19 and include the following:
 - o The Tycz project was completed and submitted successfully to the QPR.
 - o The Davis project was also completed and is awaiting the final fiscal review and receipts before it can be submitted to the QPR.
 - o The Jisonna project is currently underway and our crew is working on this worksite.
- A new waitlist for PY2020-21 was compiled and all potential applicants were contacted.
- The program application was translated into Spanish and updated with the HUD new income limits. Staff support for proper translation was provided.
- The program flyer is updated and will be posted on the SBWIB social media and website.
- To help minimize delays in the application process, applicants were required to attend a call-in interview/orientation and review their application documents.
- A total of five applicants thus far submitted their applications with in-person appointments; options to mail in documents was also made available.
 - o Three applications are in administrative processing (environmental clearance).
 - o Two applications have been cleared and are ready for scheduling repair.
- During in-person appointments/interviews, the safety protocols i.e. face covering, social distancing, checking applicant's temperature before they enter the office, were strictly enforced.
- Four more potential applicants have received the application and are in the process of collecting the required documents to submit their application.
- By the end of Quarter 1 (9/30/2020), a total of eight homes are eligible for repair and are on schedule. It is anticipated we can complete 8 – 10 projects this contract term.
- Other marketing and outreach strategies such as yard signs are being implemented soon.

Quarter: 2 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

The South Bay Workforce Investment Board (SBWIB) and all its programs and operations continue to observe and practice COVID-19 safeguards for safe at-home orders, teleworking, and social distancing.

During Quarter 2, SBWIB HRRP staff completed the following:

- Four projects were completed and submitted successfully to the QPR system during Quarter 2.
- Beginning PY2020-21 a total of six homes have been completed and rehabilitated; three additional homes have been cleared and are on schedule for repairs.
- By the end of Quarter 2 (12/31/2020), a total of nine homes have been determined eligible for repair. It is anticipated the SBWIB HRRP program will complete 10 homes with an additional 2 projects as time and funds permit.
- New marketing and outreach strategies are being explored to include yard signs placed on home repair projects approved as well as a webpage campaign.
- To help minimize delays in the application process, applicants were required to attend a call-in interview/orientation and review their application documents.
- During in-person appointments/interviews, the safety protocols i.e. face covering, social distancing, checking applicant's temperature before they enter the office, were strictly enforced.
- SBWIB HRRP program is still accepting applications from interested home owners for the current program and or wait

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

list; appropriate referrals will be made.

Quarter: 3 Accomplishment Quantity: 3 Female-Headed Households: 3

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

The South Bay Workforce Investment Board (SBWIB) and all its programs and operations continue to observe and practice COVID-19 safeguards for safe at-home orders, teleworking, and social distancing.

During Quarter 4, SBWIB HRRP staff completed the following:

- Two projects were completed and submitted successfully to the QPR system during Quarter 4.
- Beginning PY2020-21 a total of ten homes have been completed and rehabilitated; two homes are completed and reported in this quarter.
- A waitlist for the PY2021-22 activities is being compiled with 13 interested applicants receiving applications and added to the waitlist; call backs and appointments will begin upon PY2021-22 funding notification.
- All interested applicants were advised on the program requirements and how they should apply for the new program; two Spanish-speaking applicants are being assisted and receiving language assistance/translation services to help complete their applications.
- In preparation for the new program year, all forms were reviewed, and income eligibility was updated.
- New marketing and outreach strategies are being explored to include yard signs placed on home repair projects approved. Word of mouth and referrals remain a top advertisement.
- The SBWIB has completed and received its executed amendment and time of performance extension through next year and is in position to launch the PY2021-22 program upon funding allocation.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96212-20 Jurisdiction: 2nd District
Project Title: Children's Project-STRTP
IDIS Number: 11600
Operating Agency: Wayfinder Family Services
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing Short Term Residential Therapeutic Program (Children's Residential Program) provides for the purchase of toys and equipment for behavioral and therapeutic service to young persons aged 5-22 years that are blind/visually impaired and/or have multiple disabilities. The beneficiaries of this program are wards-of-the-court that reside in Wayfinder Family Services' residential facility.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 16 Cumulative: 16 Ratio: 53.3%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

This fiscal year many useful fun and therapeutic items were purchased for age groups ranging from 0-18 years. Books were purchased to build a library/resource room for youths of all ages. The youth will be able to support themselves by learning how to write a resume, prepare for an interview or read about which coping skills can be utilized to help with anxiety. Toys and games were purchased to help residents build social skills such as learning how to take turns and play with others, and learning coping skills. Toys were also purchased for our younger residents to help build their awareness and stimulate their minds so they can work towards developmental milestones. For the older teens, cook books for different diet restrictions were purchased. These types of resources will help the youth become self-sufficient and work towards independence.

The agency conducted many activities during the holidays, spring and summer to get the residents engaged and active. Through these activities, the residents were able to find enjoyment and build positive relationships with other residents and staff members. The youth watched movies or played games. The items purchased through the grant have also been used therapeutically. For example, sensory toys were purchased to help youth ADHD or autism. The ability to have versatility in items and activities has allowed us to service different youth based on their needs.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the residents continued to navigate the new normal of stay-at-home orders and social distancing. Due to the shut-down, the residents were very limited as to what they could do. Staff did their best to keep the residents active and engaged, while still being mindful of everyone's health and safety. The kids played board games with each other and staff. Chess became the new favorite game among the residents, as staff helped the kids strategize and win.

Once the swimming pool reopened, the youth had fun swimming and playing pool games. Other activities included basketball, volleyball, flag football, and hiking. They have also been taking advantage of the on-campus gym. Our agency recently had new exercise machines and equipment donated, and the kids have enjoyed expending their energy in a productive way. Once the beaches opened, the youth had several outings to different beaches in Los Angeles. On July 4, a barbecue took place on the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

campus lawn. Staff and management cooked a huge feast for everyone and taught kids how to barbecue. The residents watched fireworks from campus. Since the barbecue, the kids have begun cooking and have had several taco nights.

As the summer vacation ended, the residents prepared to start online schooling. At the start, there were some technical difficulties and it was a challenge to get the kids used to the online schooling format. They adapted and as the new quarter begins, the agency has begun preparations for the holiday season

Quarter: 2 Accomplishment Quantity: 16

Accomplishment Narrative:

During Quarter 2, the residents engaged in different activities. In October, the residents engaged in Halloween theme d-activities involving arts and crafts. Residents used paint materials that were purchased with the grant. Residents also participated in sports activities. In November, the residents kept busy with indoor activities such as pool, dominoes, card games, and board games.

In December, the CDBG grant was used to purchase decorations so residents could decorate their personal space with Christmas ornaments. The residents also decorated a stocking with art supplies that were purchased with the grant.

The agency hosted a photography activity with instant film cameras purchased with the grant. The residents could have keepsakes during the holidays. There were different themes and activities set throughout the month. One specific activity was a "paint and chill" night in which the residents used art supplies to paint pictures while enjoying snacks.

In the coming months we hope to create more opportunities and activities for the residents to bond and build healthy relationships. The mental health team continues to engage residents in different activities, but it is also challenging due to COVID-19 which restricts certain activities.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this reporting period, Short Term Residential Therapeutic Program (STRTP) worked towards transitioning into a Transitional Shelter Care (TSC). During these months, mental health staff and STRTP staff transitioned youth into other placement options. By March, two residents remained in STRTP and they were discharged by mid-March. During this time we did not have activities for the residents. The residents were engaging with Mental Health staff in onsite and offsite activities. At the end of March, we began planning for activities and therapeutic items we would need for new residents. We plan to buy therapeutic games and books that discuss trauma, anger, bullying, and social cues as these are some of the challenges we see with youths. We will also be purchasing sand trays which could be used as coping skills for any resident. We plan to make purchases for the coming months to utilize resources to best serve and support the residents in their temporary stay.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter, the agency purchased items including video game consoles, tether balls, portable DVD players, arts and crafts supplies, sports equipment and supplies for swimming activities. The youth have been able to do water polo activities in the pool. We also purchased items for infants such as interactive toys to stimulate their minds and awareness. We also purchased portable activity tables for kids so they can have a space to play with blocks or toy cars. We purchased a walker to assist the younger residents in learning how to walk. All clients have utilized the items both therapeutically and for fun. These items have helped the youth remain engaged and entertained while being in a temporary shelter. These youths get removed from their home at any hour or day so providing support and a stable environment has been very beneficial.

For the month of April we had Easter activities such as arts and crafts. We utilized the snow cone machine and popcorn machine to allow for some treats for the residents. In May, activities included sports and crafts such as making bracelets or soap. In June, the residents engaged in outdoor activities and utilized the swimming pool. We purchased goggles and a volleyball net so the residents could play water volleyball. The residents engaged in all these activities and enjoyed themselves during their temporary stay. The residents also chose to engage in journaling which is a positive coping skill because it allowed for an expressive outlet. Seeing the smiles and enjoyment on the residents' faces during these months shows how positive engagement can make in their treatment.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601591-20 Jurisdiction: 2nd District
Project Title: Food Distribution & CalFresh Applicants Outreach Project
IDIS Number: 11580
Operating Agency: West Angeles Community Development Corporation
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05W Food Bank
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides fresh and non-perishable foods to low- and moderate-income individuals and families to increase the immediate health outcomes of these individuals and families. In addition, participants will be assisted in accessing additional resources for food assistance.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,200 This Year: 1,061 Cumulative: 1,061 Ratio: 88.4%
Net Expenditures: Budgeted: \$52,657.00 This Year: \$52,657.00 Cumulative: \$52,657.00 Ratio: 100.0%

Annual Narrative:

This year, West Angeles Community Development Corporation (WACDC) served 1,061 first-time non-duplicated clients exceeding our goal of 80% participants out of 1,200. Our emergency services staff provided resources through outreach and community resource fairs in the communities of Compton, Gardena, and unincorporated areas of Los Angeles. This year WACDC organized 13 COVID-19 resource events, which collectively helped a total of 3,481 individuals providing emergency services such as food (non-perishable items), hygiene kits, utility assistance, PPE items, and homeless supportive resources. Also, the agency supported individuals with completing the application to obtain the CalFresh Benefit. WACDC successfully met the FY2020-21 goal of 20 Calfresh applicants per month (240 annually). In addition, WACDC assisted the LACDA/211 Rental Assistance Program participants with completing the application to receive financial relief funding. Due to limited resources, WACDC launched a separate COVID-19 rental relief funding program to support more individuals and families.

Quarter: 1 Accomplishment Quantity: 121

Accomplishment Narrative:

In Quarter 1 of the Community Development Block Grant, West Angeles Community Development Corporation provided services/resources to support single and family households. During this quarter, our organization held two COVID-19 emergency relief community events and provided items such as fresh and non-perishable food, hygiene items, cleaning supplies, and personal protective equipment to improve the community health and safety, targeting unincorporated communities. In addition, participants received additional assistance through our Community Assistance Department, where they received intensive case management services to fulfill the overall family need pertaining to food, hygiene, housing, employment, and utility assistance. The continuing program served a total of 121 households in Quarter 1, with fresh and non-perishable food items given to low- to moderate-income families or individuals. 27 individuals received assistance with completing the Calfresh application.

Quarter: 2 Accomplishment Quantity: 107

Accomplishment Narrative:

The West Angeles Community Assistance Program continues to reach the unincorporated areas of Los Angeles County by

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

providing support to the homeless and low- to moderate-income population. The funds provided by the Community Development Block Grant (CDBG) are used to pay for personnel costs of employees for the following activities: marketing material creation, client outreach, coordinating food distributions, case management services, administrative oversight, and accounting responsibilities for the time directly related to the Food Distribution and CalFresh Applicants Outreach Program. The continuing program served a total of 106 households in Quarter 2, with fresh and non- perishable food items to low- to moderate-income families or individuals. Due to the COVID-19 pandemic, our organization held six COVID-19 emergency relief community events and provided fresh and non-perishable food, hygiene items, cleaning supplies, and personal protective equipment to improve the community health and safety, targeting unincorporated communities. In addition, participants received assistance through our Community Assistance Department, where they received intensive case management services to fulfill the overall family need pertaining to food, hygiene, housing, employment, utility relief, and financial assistance. There were 31 individuals who received assistance with completing the CalFresh application.

Quarter: 3 Accomplishment Quantity: 297

Accomplishment Narrative:

The West Angeles Community Assistance Program continues to reach the unincorporated areas of Los Angeles County by providing support to the homeless and low- to moderate-income population. The funds provided by the Community Development Block Grant (CDBG) are used to pay for personnel costs of employees for the following activities: marketing material creation, client outreach, coordinating food distributions, case management services, administrative oversight, and accounting responsibilities for the time directly related to the Food Distribution and CalFresh Applicants Outreach Program. The continuing program served a total of 297 households in Quarter 3 with fresh and non- perishable food items to low- to moderate-income families or individuals. In an effort to improve the health and safety of communities during the COVID-19 pandemic, the organization held four COVID-19 emergency relief community events and provided fresh and non-perishable food, hygiene items, cleaning supplies, and personal protective equipment, targeting unincorporated communities. One of these events was held during the observance of Easter Sunday at the Avenue Christian Love Missionary Baptist Church, located in the Florence-Firestone unincorporated community. This community giving event served 88 families and homeless individuals with hygiene items, emergency food, PPE, and provided children with an Easter basket. While the County of Los Angeles is slowly re-opening their businesses, the WACDC Community Assistance Department has extended services to seventy-five percent operation. In addition, participants received assistance through intensive case management services to fulfill the overall family need for food, hygiene, housing, employment, utility relief, and financial rental assistance. There were 27 individuals who received assistance with completing the CalFresh application.

Quarter: 4 Accomplishment Quantity: 536

Accomplishment Narrative:

During Quarter 4, WACDC serviced 536 eligible individuals or single-family households who reside in the unincorporated areas of Los Angeles County. WACDC emergency services department provides resources with food security, hygiene kits, COVID Relief PPE items and CalFresh enrollment assistance. In an effort to support residents impacted by COVID-19, WACDC provided resources to offset the County of Los Angeles housing crisis. WACDC offered financial aid such as utility relief funds and emergency rental assistance. There were 36 individuals who received help with completing the CalFresh application. During the global pandemic, WACDC took additional measures to support the health and safety of individuals and households by hosting three COVID-19 emergency relief fairs. WACDC fairs allowed the public to access information and food assistance to provide a safe and supportive environment for all. WACDC altered its hours of operations and expanded its protocols to align to the County of Los Angeles Public Health Departments standards along with the California Department of Center for Disease Control and Prevention (CDC). WACDC practiced and encouraged social distancing while providing resources to the public. Additionally, West Angeles C.O.G.I.C partnered with local healthcare professionals to offer free COVID-19 vaccinations to the community. Lastly, in addition to providing services to the 536 eligible individuals or single-family households, WACDC provided services to more than 200 participants. Unfortunately, due to computer delays and system errors, the number of participants are not reflected in the final quarterly report.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601356-20 Jurisdiction: 2nd District
Project Title: Mary B. Henry Community Clinic
IDIS Number: 11540
Operating Agency: Wilmington Community Clinic
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project provides funding to support the operations of the Mary B. Henry Community Clinic (Clinic), which is a satellite clinic of the Wilmington Community Clinic. The Clinic provides primary care and behavioral and mental health services in the service area, including the South Scattered Sites Housing Development.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 29 Cumulative: 29 Ratio: 29.0%
Net Expenditures: Budgeted: \$84,015.00 This Year: \$84,015.00 Cumulative: \$84,015.00 Ratio: 100.0%

Annual Narrative:

Mary Henry Community Clinic (MHCC) has served a total of 29 patients from the eligible areas and a total of 1,928 patients in the surrounding areas during this program year. The clinic has remained open since the COVID-19 pandemic began which slowed services at first due to the reduction of staff, but has now increased. This is largely due to the telephonic and virtual visits that have been implemented for the clinic to see patients. COVID-19 vaccines are now being offered at the clinic while still focusing on patient primary care and some specialty visits. About 75% of the visits are being conducted by phone and we expect this to continue as the pandemic continues to affect the community. We continue to monitor the change of the COVID-19 pandemic but as restrictions lift, we hope to increase the number of in-person visits at our facility, if permitted. We also plan to continue offering COVID-19 vaccinations to patients and community members at our facility and at large-scale events in the near future.

Quarter: 1 Accomplishment Quantity: 12

Accomplishment Narrative:

In Quarter 1, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided include pediatric and adult physicals, preventative well-woman exams, mental health counseling and sick visits. During Quarter 1, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the Community Development Block Grant (CDBG) assistance, the clinic served 12 clients from the eligible areas and 638 clients in surrounding areas. Visits are starting to increase during the COVID-19 pandemic. MHCC has now fully implemented virtual visits. Approximately 60% of visits are virtual and the rest continue to be in-person.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided include pediatric and adult physicals, preventative well-woman exams, mental health counseling and sick visits. During Quarter 2, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the CDBG assistance, the clinic served 7 clients from the eligible

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

areas and 402 clients in surrounding areas. However, the client visits were entered late due to staff turnover caused by COVID-19. Mary Henry is now providing COVID-19 tests onsite and has increased the number of virtual visits to ensure patient safety.

Quarter: 3 Accomplishment Quantity: 7

Accomplishment Narrative:

In Quarter 3, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided include pediatric and adult physicals, preventative well-woman exams, mental health counseling and sick visits. During Quarter 3, the clinic provided services to extremely low- and low- income families residing in the Second Supervisorial District. With CDBG assistance, the clinic served 6 clients from the eligible areas and 637 clients in surrounding areas. However, while the client visits were entered late due to staff turnover, clients are counted in Quarter 4. MHCC is now providing COVID-19 tests onsite and will soon be providing COVID-19 vaccines to its community. We hope to host a vaccine event next quarter in the area and to administer a mass amount of vaccines to the community.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

In Quarter 4, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care and mental health services. The type of visits that were provided included pediatric and adult physicals, preventative well-woman exams, mental health counseling and sick visits. During Quarter 4, the clinic provided services to extremely low- and low- income families residing in the Second Supervisorial District. With the CDBG assistance, the clinic served 10 clients from the eligible areas and 866 clients in surrounding areas. MHCC continues to provide COVID-19 tests onsite and is now providing COVID-19 vaccines to its community. We have also hosted two COVID-19 events in the community and have been able to administer over 1,000 COVID-19 vaccines to both children and adults. We hope to continue with our efforts to provide COVID-19 vaccines to the community both at the clinic and at our larger events.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602132-19 Jurisdiction: 2nd District
Project Title: Willowbrook Rosa Parks Station Capital Improvements
IDIS Number: 11399
Operating Agency: LA County MTA
Subrecipient Type: Other Public Agency
Contract Period: 12/12/2019 to 6/30/2022
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project will fund Metro's parking lot capital improvements to the Willowbrook/Rosa Parks Station. The parking lot capital improvements will consist of bus bays, parking improvements, and pedestrian pick-up and drop-off zone.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$1,538,479.00 This Year: \$1,460,243.00 Cumulative: \$1,460,243.00 Ratio: 94.9%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the following work has started:

Trench work and installing underground utilities, importing soil at Central Plaza and parking lot, and elevator and stair work at West Green Line entrance.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Completed trench work, form and poured south gross solids removal device; continued installing underground utilities at central parking lot; opened east side of Willowbrook East for Bus Pathway and started phase 3 demolition and soil remediation at bus bays; started forming grade beams and installing stainless steel posts at Green Line West Plaza entrance.

Grant fund has been fully spent as of December 2020. Work continues with local funds. 5% of CDBG funds to be released upon project completion.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

Project has been completed and labor compliance certification form is being prepared and submitted.

3rd District

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96302-20 Jurisdiction: 3rd District
Project Title: Housing Alternatives for Seniors
IDIS Number: 11601
Operating Agency: Affordable Living for the Aging
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The project provides labor, administrative support, community outreach and educational opportunities necessary to implement a housing counseling/home sharing program for seniors, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12 This Year: 4 Cumulative: 4 Ratio: 33.3%
Net Expenditures: Budgeted: \$32,262.00 This Year: \$32,251.00 Cumulative: \$32,251.00 Ratio: 100.0%

Annual Narrative:

ALA focused on supporting its 100+ active roommate matches throughout the COVID-19 pandemic. Enrollment and matching services resumed during the fourth quarter of the 2020-2021 FY. ALA enrolled 16 new housing seekers, provided 10 home share referrals and conducted nine home visits to enroll new home providers.

ALA responded to 376 phone call and email inquiries from individuals with questions related to ALA's services, shared housing, affordable housing in general, homeless services, housing with health services, etc. Staff gathered information about the needs of each, and directed them to the appropriate resources.

ALA's Program Director presented to the San Gabriel Valley Council of Governments via Zoom on February 3, 2021. The committee is made up of elected officials and staff from across the San Gabriel Valley. SGV cities are interested in shared housing models to address housing insecurity in the region, and they believe that there are many older adults with extra bedrooms who might be interested in sharing their homes.

Additionally, ALA Home Share was featured on Vice News Tonight in January 2021:

<https://www.youtube.com/watch?v=KeIm2zBYRoM>

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	1
White - Non-Hispanic	3
Total	4

Quarter: 1 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

County-wide, 20 active ALA-matched roommates received counseling from staff in Quarter 1.

Due to COVID-19 and the nature of shared housing, ALA is not enrolling new home share clients at this time. Enrollment will resume when state and county coronavirus restrictions are lifted and it is safe to perform our service delivery model. ALA's service delivery model includes:

Step 1. Enrollment (background screenings, in-person interviews, home visits)

Step 2. Referrals (face-to-face client introductions)

Step 3. Roommate matching (housing seeker clients move into the homes of housing provider clients)

New CDBG clients are entered into the Public Service Module of the LACDA Partner Page after the enrollment step. At this time, community members may begin their application process by visiting our website (link below). ALA will process client applications and enroll new clients when we are able to fully resume services.

<http://alasseniorliving.org/seeking-housing>

Active (enrolled) applicants continue to receive guidance and supportive services through phone calls and emails during the pandemic.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

County-wide, 22 active ALA-matched roommates received counseling from staff in Quarter 2. ALA has been focused on supporting its 100+ active roommate matches throughout the pandemic.

Home Share Programs (roommate matching services) are uniquely affected by the COVID-19 pandemic. Mixing individuals of different households is unsafe at this time and would be in direct violation of local and state stay-at-home ordinances. By nature, roommate matching requires the mixing of different households. Our enrollment and matching services will resume when local and state coronavirus restrictions are lifted and it is safe to perform our service delivery model.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

County-wide, 20 active ALA-matched roommates received counseling from staff in Quarter 3. ALA has been focused on supporting its 100+ active roommate matches throughout the pandemic.

During Quarter 3, ALA responded to 106 phone call and email inquiries from individuals with questions related to ALA's services, shared housing, affordable housing in general, homeless services, housing with health services, etc. Staff gathered

information about the needs of each, and directed them to the appropriate resources. Additionally, ALA Home Share was featured on Vice News in January 2021:

<https://www.youtube.com/watch?v=KeIm2zBYRoM>

ALA's enrollment and matching services will resume in late April 2021.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

ALA's enrollment and matching services resumed the last week of April 2021. County-wide, 16 new housing seekers and nine new home providers enrolled in the Home Share Program during the fourth quarter. Additionally, ALA provided 10 home share referrals.

Eighteen active ALA-matched roommates received counseling from staff in the fourth quarter. ALA responded to 97 phone call and email inquiries from individuals with questions related to ALA's services, shared housing, affordable housing in general, homeless services, housing with health services, etc. Staff gathered information about the needs of each, and directed them to the appropriate resources.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E97301-20 Jurisdiction: 3rd District
Project Title: Homeless Services Center
IDIS Number: 11604
Operating Agency: St. Joseph Center
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides emergency services such as food, clothing, showers, mail, message, and phones, as well as referrals for shelter, medical, mental health, substance abuse treatment, legal services, long term housing, and case management.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 421 This Year: 376 Cumulative: 376 Ratio: 89.3%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

During this year, some of the challenges/opportunities the Homeless Service Center (HSC) faced included: moving to a modified work schedule due to the COVID-19 pandemic while still providing services to people experiencing homelessness; streamlining service delivery while meeting the increase in demand for services; development of the reopening plan for HSC site; structuring staff weekly calendars with the goal of tracking of client services and data input while supporting staff with time management and self-care; managing during a time of limited staff capacity; onboarding of a Corps Member, and the ending of internships for 2 St. Joseph Workers (SJW).

With the constant mandates, guidelines and changes as a result of COVID-19, HSC was able to remain steadfast in service delivery to our homeless neighbors. Maintaining streamlined services allowed HSC staff to focus on 5 clients at a time. This approach has led to a simple, consistent, and easygoing pace, for both staff and clients, while allowing HSC to enforce the social distancing policies introducing the “new normal” which aligns with our reopening plan.

This time has also allowed for an assessment on how to provide more support to the team. The first thing we assessed is how staff was tracking services and data. The result was the need for added structure to support staff with managing their daily interactions. This assessment also allowed us to see where staff could best use an administrative day to focus on required obligations of their jobs, while allowing them some breathing room from the day-to-day client engagement and requests.

The reopening plan for the HSC site mandates operations be at a 50% capacity as compared to previous times. The HSC reopening plan has allowed for SJC to take a closer look at how services can be delivered in a more streamlined manner. For example, all clients have scheduled appointments for showers, orientations, case management and mental health services. The goal of this plan is to manage the time a client spends at the center to be at a minimal with the focus of linking them to other services in a more efficient manner. As we continue to see an increase for support/assistance, utilizing this approach will also allow HSC to support individuals move through the CES system in a more efficient manner.

With the summer months approaching, staff capacity becomes limited with graduations and the end to internships. HSC knows this space well. This is also a bittersweet moment of the ending of our two SJW. We applaud the interns who complete their programs, and welcome the next group of eager individuals ready to work in the social services arena. Between July and September, HSC staff availability becomes stretched thin and this is where the program relies heavily on volunteers and interns. This year introduces a new partnership with The Jewish Federation of Greater Los Angeles whereby HSC will host a 6-week Corps Member. Although the internship is limited, it does allow exposure to working with the homeless community and offers

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

insight into what a frontline worker's job entails.

This program period, HSC served 379 clients out of the anticipated 421. Although the agency did not meet its annual goal due to changes in service delivery due to COVID-19, staff managed to serve 90% of the intended target. 74% of clients received food and hygiene kits and 84% received more in-depth case management services that included referrals to Permanent Supportive Housing Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	1
Black/African American - Non-Hispanic	6
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Non-Hispanic	2
White - Hispanic	5
White - Non-Hispanic	13
Total	30

Quarter: 1 Accomplishment Quantity: 30

Accomplishment Narrative:

During Quarter 1, some of the challenges the Homeless Service Center (HSC) faced included: keeping staff and clients safe during the COVID-19 pandemic while still being able to provide services; managing during a time of increased homelessness and service need; loss of a case manager who was the hospital liaison between SJC and Providence St. John's; onboarding two new St. Joseph Workers (SJW) and a MSW Intern; bringing back a case manager who had been redeployed to provide support at Project Roomkey (PRK) at the onset of the pandemic; and incorporating a new system which would require tracking of data to real time to save time and staff resources. For the past six months, the HSC team has operated out of the Bread & Roses Café (Bread & Roses) which has offered a creative space to offer services in an open-air venue. This space allowed our team to work collaboratively with the Bread & Roses team as well as provide in-person orientations, case management and mental health services to struggling clients as most surrounding businesses and resources remained limited.

The most challenging time during the pandemic was figuring out how to meet the needs of individuals seeking services and getting them enrolled as most did not have access to phones and/or computers. The agency was limited in how services could be provided due to COVID-19 restrictions and guidelines. Although enrollment was low, the program experienced a steady stream of individuals coming in consistently for "to-go" meals. The simple offering of a meal and cup of coffee afforded St. Joseph Center to stay connected with those most affected by the pandemic. This was a huge engagement incentive and allowed our team to encourage and motivate clients to go in for wellness checks with our partnering agency, Venice Family Clinic.

HSC staff continued to utilize Personal Protective Equipment (PPE) and remained adamant about being of service. Although we lost a staff member due to a change in positions within the agency, the agency onboarded some helping hands from our partnership with the Sisters of St. Joseph of Carondelet and California State University of Long Beach. These ongoing partnerships allowed us to increase our team support to those in need while supporting those in the learning sector with 2 new SJW and 1 MSW Intern. The agency also brought back a case manager from PRK to add additional support and experience to the team.

HSC has been transitioning the way it functions as a site and is now able to begin using a new operating system to reduce the amount of staff hours from manually tracking data to creating cards for clients that can be scanned and then track the service in real time. This new system offers us the opportunity to offer more time to focus on client care while still tracking accurate data. This improvement will allow us to ask for an increase in funding as our numbers are an accurate reflection of the work done on a daily basis.

In Quarter 1, HSC served 30 clients. Of the 30 clients, there were 25 new enrollments. 30% of clients received food and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

hygiene kits and 10% received more in-depth case management services that included referrals to Permanent Supportive Housing Rapid Rehousing, assistance with legal documents including obtaining birth certificates and mental and physical health services.

Quarter: 2 Accomplishment Quantity: 112

Accomplishment Narrative:

During Quarter 2, some of the challenges/opportunities the Homeless Service Center (HSC) faced included: maintaining consistent services while continuing to keep staff and clients safe during the COVID-19 pandemic; onboarding an entirely new team; implementing the Clarity Card Reader; hosting a Flex Voting Center; assisting three long-term HSC clients obtain permanent supportive housing; matching clients to permanent housing at an accelerated rate that we have not seen before in the past.

One of the goals HSC continued to focus on this quarter was to maintain service outcomes. Although most of the HSC staff was relatively new, they were able to manage the increase in clients by utilizing the Clarity Card Reader to track data live, rather than manually, which provided a smoother transition through the lines where clients were able to obtain to-go meals and mail. HSC staff remained vigilant with finding smarter ways to manage the increased need of requests despite stringent COVID protocols. Although social distancing restrictions presented the team with limitations in regard to space, time and the number of clients that could be seen, by utilizing the live data tracker, they were able to gain time to focus on addressing more urgent matters such as case management and mental health needs.

HSC also understood the impact and limitations that COVID placed on our clients, especially when it came to their ability to move about in the community. HSC staff is aware of the importance of voting which allows the clients one way for their voices to be heard. For this reason, we chose to host a "Flex Voting Center" (FVC) for our homeless community. Clients who were registered voters were able to cast their ballots in a safe and supportive space. Two of our team members volunteered to manage the space using social distancing guidelines, sanitizing the stations after each use, and answering questions when needed. It was because of this partnership that some 100 homeless community members were able to have their voices heard this election year.

Another success that was witnessed by HSC staff is that three long-term HSC clients obtained permanent, supportive housing. These three individuals worked with HSC staff to retrieve needed documentation (CA IDs, social security cards, etc.), follow through with case management and housing appointments, and attend apartment viewings, which eventually led them to finding their forever home. Staff has also seen an increase in clients being matched to housing leads. This process entails a case manager supporting a client with completing the Coordinated Entry System (CES) Survey, entering data into Clarity, and then working with the Service Planning Area (SPA) 5 CES Matcher to connect the client to the housing resource for which s/he is eligible. If the client meets criteria and accepts the housing opportunity, then the case manager and client begin the housing application process. This leads the client to obtaining permanent supportive housing. This process has supported 5 clients with finding their forever home.

For this quarter, HSC served 112 clients. Of the 112 clients, there were 101 new enrollments. 78% of clients received food and hygiene kits and 17% received more in-depth case management services that included referrals to Permanent Supportive Housing Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

Quarter: 3 Accomplishment Quantity: 123

Accomplishment Narrative:

During Quarter 3, some of the challenges/opportunities the Homeless Service Center (HSC) faced included: assessing, modifying, and implementing effective service delivery; revising staff schedule to support the team with sustainability; reinstating onsite medical services; and onboarding a new Director.

Although COVID-19 placed mandated restrictions on HSC regarding service delivery, it did afford us the opportunity to look at service delivery in a different light. One of the first changes that showed immediate results was to have one check-in station. This change resulted in shorter client wait time and consistent tracking of the data which led to fewer discrepancies. The check-in person also managed the space to enforce COVID-19 guidelines of wearing a mask and social distancing. This allows staff to and clients to keep safe while providing in-person services.

HSC also implemented plans to have five staff members onsite daily to ensure effective service delivery during service hours. This created a more structured and supportive environment for staff and clients and allowed the staff to expedite client requests. This also minimized congestion in the alleyway. We also added a support person who could act as a "Rover" to answer

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

questions, attend to a crisis with either a client or neighbor, provide support to a station if someone needed a break, and maintain a smooth, streamlined flow throughout service hours.

Another great resource we were able to bring back to our HSC clients was the offering of onsite basic medical services. Medical care is a much-needed resource among the homeless community and this mini clinic allowed for an easy link to our partnering agency Venice Family Clinic. Having Dr. Coley King's presence onsite twice a month encouraged HSC clients to take better care of their health. Many of our homeless community members have anxiety surrounding COVID-19 and having Dr. King onsite to help answer questions was incredibly supportive and helpful. HSC clients can ask clarifying questions regarding COVID-19 and the vaccination and are now motivated to go get vaccinated. This tool has been instrumental in increasing the number of people now vaccinated.

The onboarding of the new Director was fairly easy, as she has been in the field for more than 6 years and comes with a wealth of knowledge and experience. The new Director took a very hands-on approach to HSC and Bread & Roses and how service delivery was being conducted. This observational, hands-on approach has brought new insight into how we modified and improved our current process. Since implementing these few changes, we are working towards creating a more structured and consistent system for all teams.

For this quarter, HSC served 123 clients. Of the 123 clients, there were 110 new enrollments. 68% of clients received food and hygiene kits and 54% received more in-depth case management services that included referrals to Permanent Supportive Housing Rapid Rehousing, assistance with legal documents including obtaining birth certificates, and mental and physical health services.

Quarter: 4 Accomplishment Quantity: 111

Accomplishment Narrative:

During Quarter 4, some of the challenges/opportunities the Homeless Service Center (HSC) faced included: streamlined service delivery while meeting the increase in demand for services; development of the reopening plan for HSC site; structuring staff weekly calendars with the goal of tracking of client services and data input while supporting staff with time management and self-care; managing during a time of limited staff capacity; onboarding of a Corps Member; and the ending of internships for 2 St. Joseph Workers (SJW).

With the constant mandates, guidelines and changes as a result of COVID-19, HSC was able to remain steadfast in service delivery to its homeless neighbors. Maintaining streamlined services allowed HSC staff to focus on 5 clients at a time. This approach has led to a simple, consistent, and easygoing pace, for both staff and clients, while allowing HSC to enforce the social distancing policies introducing the "new normal" which aligns with our reopening plan.

This time has also allowed for an assessment on how to provide more support to the team. The first thing we assessed is how staff was tracking services and data. The result was the need for added structure to support staff with managing their daily interactions. This assessment also allowed us to see where staff could best use an administrative day to focus on required obligations of their jobs, while allowing them some breathing room from the day-to-day client engagement and requests.

The reopening plan for the HSC site mandates operations be at a 50% capacity as compared to previous times. The HSC reopening plan has allowed for SJC to take a closer look at how services can be delivered in a more streamlined manner. For example, all clients have scheduled appointments for showers, orientations, case management and mental health services. The goal of this plan is to manage the time a client spends at the center to be at a minimal with the focus of linking them to other services in a more efficient manner. As we continue to see an increase for support/assistance, utilizing this approach will also allow HSC to support individuals move through the CES system in a more efficient manner.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601745-20 Jurisdiction: 3rd District
 Project Title: Domestic Violence Crisis Shelter Services
 IDIS Number: 11582
 Operating Agency: The People Concern
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05G Battered and Abused Spouses
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides support and a comprehensive system of care for the homeless inclusive of domestic violence prevention, mental and physical health services, substance abuse intervention, temporary and permanent housing, and a range of other services designed to end homelessness.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 9 Cumulative: 9 Ratio: 36.0%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$7,543.00 Cumulative: \$7,543.00 Ratio: 37.7%

Annual Narrative:

During the year, 9 children entered the emergency shelter with their parents. They received, food, clothing and shelter. The children received Individual Empowerment Support services and support groups where age-appropriate. Parents received access to counseling, benefits and housing referrals, legal services and support groups as needed.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	2
White - Hispanic	1
Total	3

Quarter: 1 Accomplishment Quantity: 3

Accomplishment Narrative:

Due to COVID-19 precautions, only 3 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program and referrals as needed.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 2, one new child entered the shelter. The child was provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program and referrals as needed.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 3, one new child entered the shelter. The child was provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program and referrals as needed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During Quarter 4, three children entered the emergency shelter with their parents. They received, food, clothing and shelter. The children received Individual Empowerment Support services. Parents received access to counseling, benefits and housing referrals, legal services and support groups as needed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96315-20 Jurisdiction: 3rd District
Project Title: Topanga Youth Services
IDIS Number: 11518
Operating Agency: Topanga Community Club
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides activities for at least 51% low- and moderate-income youth ranging in age from 5 to 19 years old from the unincorporated areas of the Third Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 27 Cumulative: 27 Ratio: 67.5%
Net Expenditures: Budgeted: \$28,876.00 This Year: \$28,777.00 Cumulative: \$28,777.00 Ratio: 99.7%

Annual Narrative:

Due to the massive changes we had to pivot with this year, Topanga Youth Services (TYS) was able to serve 33 clients (total reported), which didn't meet the regular pre-COVID-19 goal of 40. Nonetheless, we feel this year was extremely successful given the challenges. We offered many various activities on Zoom, such as radio plays, a virtual Talent Show, dancing, singing, improv, cooking and more. Many parents and the community were impressed with what was accomplished and we look forward to more in-person activities soon.

Quarter: 1 Accomplishment Quantity: 15

Accomplishment Narrative:

During Quarter 1, TYS held Zoom classes which included cooking, music, improv and auditioning for the camera. TYS also planned for and started working on old-time radio plays for Halloween, as well as an online Talent Show. The program served 24 clients that are in the 94% of low-moderate income levels.

Quarter: 2 Accomplishment Quantity: 12

Accomplishment Narrative:

During Quarter 2, Topanga Youth Services had two online programs due to the pandemic. The program had two groups perform radio plays as well as hosted an online Talent Show. Both projects went extremely well.

TYS plans many more online programs for the fiscal year in an effort to fulfill our national objective during this unprecedented time. For now, the program is on track to meeting our goal of serving the low/mod population for the program period.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, TYS continued to offer many Zoom activities, including more radio plays, a playwrighting series and singing sessions. TYS has also been carefully planning for future outdoor activities for when the time allows for groups to gather. We hope to offer a few things outdoors before the fiscal year ends. In addition to the clients served in the census tracts, the program

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

has five additional clients who reside are outside the census tracts, but qualify as low-moderate income.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, TYS offered multiple outdoor and in-person activities while complying with COVID-19 safety regulations. For various reasons, some activities were postponed, but we will continue to have more offerings. We have also been planning and developing upgrades to our indoor stage and equipment for when it can be used again. We have planned on how to use the outdoor space for COVID-compliant performances and activities.

4th District

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602286-20 Jurisdiction: 4th District
Project Title: Heart for Education
IDIS Number: 11730
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 1/24/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides a financial assistance grant to a for-profit business serving students in the Rowland Heights School District for the purpose of retaining permanent, full-time equivalent jobs to be held by low-moderate income individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 3 This Year: 10 Cumulative: 10 Ratio: 333.3%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$75,000.00 Cumulative: \$75,000.00 Ratio: 100.0%

Annual Narrative:

A grant was provided to the business to assist with the retention of 4 full-time equivalent jobs, of which 51% are held by low- and moderate-income persons.

Quarter: 3 Accomplishment Quantity: 10

Accomplishment Narrative:

This grant assisted a business to retain four full-time equivalent jobs, of which at least 51% of the employees retained are low- or moderate-income.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The grant was disbursed to the business and the information for jobs retained was received.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601764-20 Jurisdiction: 4th District
Project Title: Fourth District Handyworker Program
IDIS Number: 11551
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

The Handyworker program provides funding for minor home repairs to eligible low-and moderate-income households within the following Fourth Supervisorial District unincorporated areas: East La Miranda, Hacienda Heights, East Whittier, Whittier, Cerritos, Rowland Heights, South Whittier, and West Whittier/Los Nietos.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 25 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$240,000.00 This Year: \$42,101.99 Cumulative: \$42,101.99 Ratio: 17.5%

Annual Narrative:

During this Fiscal year there was no housing units completed under the Program due to Covid-19 pandemic closure. The program has been suspended since March 15, 2020. However, we continue to take calls from the homeowners, respond to all voicemails and continue to stay in touch with pending application to provide updates.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. While we do not currently have a specific date when the program will resume. We will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. There is an estimated program restart date of July 2021. We have started marketing the program and started taking pre-applications for the program during this quarter.

As of June 2021, we have been reaching out to all suspended application file to provide updated time lines and also to request

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

for updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 4KA14A-20 Jurisdiction: 4th District
 Project Title: Single Family Rehabilitation Loan Program/Single-Unit/District 4
 IDIS Number: 11527
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Fourth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 20 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$930,000.00 This Year: \$223,177.45 Cumulative: \$223,177.45 Ratio: 24.0%

Annual Narrative:

During this fiscal year, no housing units were completed under the program due to the COVID-19 pandemic closure. The program has been suspended since March 15, 2020. However, we continue to take calls from the homeowners, respond to all voicemails and continue to stay in touch with pending applicants to provide updates.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. While we do not currently have a specific date when the program will resume. We will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. There is an estimated program restart date of July 2021. We have begun marketing the program and accepting pre-applications for the program.

As of June 2021, we have contacted all suspended applicants to provide updated time lines and to request updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602356-20 Jurisdiction: 4th District
Project Title: Growing Experience - Carmelitos Community Programming
IDIS Number: 11776
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 5/24/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides locally sustainably grown produce and a variety of community workshops, youth STEAM programs, community events, and a safe green space for recreation within a (7)-acre urban farm and community garden to the residents of the Carmelitos Housing Development. The Growing Experience is located at 750 Via Carmelitos, Long Beach, CA 90805.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$101,000.00 This Year: \$42,422.65 Cumulative: \$42,422.65 Ratio: 42.0%

Annual Narrative:

For the program year, this project continued to provide locally sustainably grown produce and a variety of community workshops, youth STEAM programs, community events and a safe green space for recreation within a seven-acre urban farm and community garden to the residents of the Carmelitos Housing Development. This project continues into FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 4, this project continues to provide locally sustainably grown produce and a variety of community workshops, youth STEAM programs, community events, and a safe green space for recreation within a seven-acre urban farm and community garden to the residents of the Carmelitos Housing Development. This project continues into FY2021-22.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602139-20 Jurisdiction: 4th District
 Project Title: Our SPOT at Mayberry Park
 IDIS Number: 11592
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides teen empowering opportunities. The program focuses on various activities such as, mentoring, health and fitness, youth leadership and provides a safe social place to make friends.

Accomplishments and Net Expenditures

Priority Need:	CD - Youth Programs			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 80	This Year: 20	Cumulative: 20	Ratio: 25.0%
Net Expenditures:	Budgeted: \$22,000.00	This Year: \$21,719.00	Cumulative: \$21,719.00	Ratio: 98.7%

Annual Narrative:

Mayberry Park added 20 new clients during this fiscal year. Because of the pandemic, the program was accomplished via a virtual platform to allow the teens to engage with staff Monday to Friday from 3:00-07:00 pm. Teens participated in a weekly Grab-and-Go program that provided supplies to allow them to do all activities of the program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the programs were suspended in Quarter 1. The staff is modifying the plan to carry out the programs for the next quarter.

Quarter: 2 Accomplishment Quantity: 20

Accomplishment Narrative:

The Our SPOT at Mayberry Park had 10 client contacts and 10 new clients. Due to the COVID-19 pandemic, the program has been virtualized with a daily Grab-and-Go. During the Grab-and-Go program, the teens were provided by supplies and materials to do activities such as arts, craft project and presentation. The virtual program provided the teens with the college tours and hosted a virtual Girls Empowerment conference which lasted for a month.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the programs of Our SPOT at Mayberry Park were modified into virtual programs with a daily Grab-and-Go. During the Grab-and-Go, the Park provided the materials and supplies to the teens to do activities such as arts and crafts, projects and presentation. The Park took the teens on virtual college tours and hosted a virtual Girls Empowerment conference. The conference was a month-long event.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the programs have been virtually performed with a daily Grab-and-Go. During this event,

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

teens were provided with supplies and materials to do activities such as arts and crafts, projects and presentation. Teens were provided with virtual college tours and a virtual Girls Empowerment conference which last for one month.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600727-18 Jurisdiction: 4th District
Project Title: Code Enforcement - Fourth District
IDIS Number: 10871
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2018 to 6/30/2019 Quarter Completed: 1
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Community Development Commission Housing Rehabilitation Programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated Fourth Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 84,811 This Year: 84,811 Cumulative: 169,622 Ratio: 200%
Net Expenditures: Budgeted: \$35,000.00 This Year: \$0.00 Cumulative: \$34,999.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the Fourth Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 84,811

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600727-20 Jurisdiction: 4th District
Project Title: Code Enforcement - Fourth District
IDIS Number: 11531
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation Programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated Fourth Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 91,230 This Year: 91,230 Cumulative: 91,230 Ratio: 100.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$120,000.00 Cumulative: \$120,000.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the Fourth Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 91,230

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of Notice of Violations (NOVs), compared to previous years. In Quarter 1, the Department of Regional Planning (DRP) staff achieved compliance on 3 cases, opened 42 cases, and conducted 91 inspections.

DRP staff issued 31 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 22 trash/debris; 10 inoperative vehicles; 6 unpermitted structures; and 12 illegal conversions. Three non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of NOVs, compared to previous years. In Quarter 2, the Department of Regional Planning (DRP) staff achieved compliance on 26 cases, opened 42 cases, and conducted 136 inspections.

DRP staff issued 37 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 22 trash/debris; 9

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

inoperative vehicles; 9 unpermitted structures; and 10 illegal conversions. One non-compliance fine was issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed by the COVID-19 pandemic, there has been a decline in inspections and issuance of NOVs, compared to previous years. In Quarter 3, the Department of Regional Planning (DRP) staff achieved compliance on 8 cases, opened 12 cases, and conducted 37 inspections.

DRP staff issued 7 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 1 trash/debris; 1 inoperative vehicle; 4 unpermitted structures; and 1 illegal conversion. One non-compliance fine was issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As restrictions imposed by the COVID-19 pandemic are lifted, there has been a steady rise in inspections and issuance of NOVs. In Quarter 4, the Department of Regional Planning (DRP) staff conducted 114 inspections, opened 56 cases, and achieved compliance on 21 cases.

DRP staff issued 21 NOVs for deteriorating conditions. The following deteriorated conditions were cited: 7 trash/debris; 5 inoperative vehicles; 8 unpermitted structures; and 5 illegal conversions. No non-compliance fines were issued, and no case was referred to the District Attorney's office for hearing during this reporting period.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96415-20 Jurisdiction: 4th District
Project Title: Youth Activities League - Carolyn Rosas Park
IDIS Number: 11607
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides children and youth in the unincorporated area of Rowland Heights with year-round recreational and tutoring programs in a safe and controlled environment at Carolyn Rosas Park through the Walnut Regional Station Youth Activities League.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 65 This Year: 2 Cumulative: 2 Ratio: 3.1%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$40,423.00 Cumulative: \$40,423.00 Ratio: 80.8%

Annual Narrative:

The FY2020-21 Community Development Block Grant period proved to be both very challenging and rewarding. Due to the COVID-19 pandemic, the year started off with a delay due to social distancing requirements and health concerns. We were able to offer outdoor activities twice a week for a few hours mostly consisting of hikes on local trails. As COVID-19 began to subside, we opened the Youth Activities League full-time beginning in June. We continued to adhere to the county public health requirements. Everyone who participated in the program had their temperature checked and an additional screening form completed on a daily basis. We look to the future with great optimism in expanding the program and its positive effects on the local youth and community. We look forward continue to build the bond between positive mentoring law enforcement personnel and the community we serve with the continued assistance of this Community Development Block Grant.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

From July 2020 to September 2020, the program was not allowed to have public meetings as directed by state and county public health guidelines. The students were advised of safety measures and were provided assistance in the upcoming school year home programs via emails and in-person location checks. The Youth Activities League (YAL) office/room is now being converted to an outside learning facility. We have prepared the location with hand sanitizers, masks, gloves and cleaning equipment. We are preparing the exterior with lighting and tables to maintain safe distances.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

From October 2020 to December 2020, the YAL office/room has now been converted to an outside learning facility. The location has been outfitted with hand sanitizers, masks, gloves, a temperature thermometer and cleaning equipment. Staff prepared the exterior with lighting and tables spaced apart to continue outside learning while maintaining safe distances. The children arrive to have their temperatures taken, answer questions related to COVID-19 concerns, then wash their hands in the provided restrooms. We focus on the activity aspect of the program. We stress the importance of outdoor activity for fitness as well as social bonding amongst other children. We have had several outings - two hikes in the local hills and two outings for holiday events. We have found making crafts (drawing, building gingerbread houses, cookie decoration) works well in the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

outdoor environment. Staff is having the kids take ownership of the program and looks for their input on new ideas to move the program forward during this unprecedented time period. Staff looks forward to building the trust of the children in the program and hope the outdoor activities encourage their continued fitness. The program brings a sense of normalcy to the lives of the youth at this time.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

From January 2021 to March 2021, staff still adhered to the county public health's requirements for handling the COVID- 19 situation. Outside learning programs have continued. Every third meeting is a hike in the local hills around the area. This exposes the kids to the outdoors, shows them various communities that surround our area and gives them some physical activity. This has been a highlight for the kids who love the hikes. The school district resource center assisted with the purchase of hiking shoes for the kids and Big 5 Sporting Goods helped reduce the costs.

We have joined with Rowland Water District who purchased shirts for the program. The shirts give uniformity to members of the program. Rowland Water District plans to partner with the program on some events. So far, the kids visited a water treatment facility. In the future, we are planning events where the children learn about conservation, renewable resources and opportunities to conduct water experiments.

Staff has developed good strong relationships with the children. They have opened up about situations in their life and we discuss solutions and find ways to empower the kids. We talk about education and the importance of maintaining good grades and how that will benefit them in their lives. We maintain a good relationship with the parents who have met with us to assist them in their lives as well. The program includes student interns from the school district who earn class credit for attendance and assistance with tutoring.

We have purchased items to create crafts, art and building exercises. We have found an area of the park to start a garden. We hope to teach the kids about drought tolerant plants along with how to cultivate food sources.

As the restrictions lift for COVID-19 protocols we hope to advance the program and get more kids involved. We have ideas on how to better the program and have included the kids in some of the decision-making process on events and trips. We look forward to a few trips where the kids learn new activities. We want to see the kids increase their self-esteem along with self-respect.

The staff feel very privileged to be able to assist in the development of this outreach program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

From April 2021 - June 2021, we continued adhering to the county public health's requirement's for handling the COVID-19 situation. The program has been administered mainly for outdoor activities and recreation. We continued with hikes to local trails around the area. The kids in the program are growing in both their personal lives but also in the bonds they have created with one another.

We took the kids to the tide pools to expose them to the many different ecosystems living in the ocean and the importance the tide pools play in the dynamics of California's coastline. With the assistance of retired Dep. Gary Vargas, we returned to the beach for a fun day of body surfing and flying kites. We were also able to teach the kids how to paddle board. The kids all did well considering none had ever paddle boarded before. They all encouraged one another and worked as a team.

The youth members participated in a trash clean-up at our local park. We discussed the importance of what effect your personal actions have on others in the community and the world.

We continued to emphasize the importance of education and the value of it. Every youth member who attended the program on a regular basis promoted to their next grade level.

As COVID-19 restrictions continue to lift we look forward to advance the program.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602284-20 Jurisdiction: 4th District
Project Title: L.A. Found - FY 2020
IDIS Number: 11751
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 4/1/2021 to 6/30/2022
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program will provide funding for outreach activities associated with the Bringing Our Loved Ones Home Program and enhance the County's L.A. Found Initiative. The program provides bracelets equipped with radio frequency tracking devices to severely disabled adults who have been diagnosed with Alzheimer's, Dementia or Autism and have a tendency to wander and get lost.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 185 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$65,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

L.A. Found is in the process of developing outreach and communication material for outreach activities associated with the Bringing Our Loved Ones Home Program and to enhance the L.A. Found Initiative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activities have taken place for this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.:	Jurisdiction:
Project Title:	
IDIS Number:	
Operating Agency:	
Subrecipient Type:	
Contract Period:	Quarter Completed:
Activity Code:	
National Objective:	
Objective:	Outcome:

Project Summary

Accomplishments and Net Expenditures

Priority Need:				
Performance Indicator:				
Quantitative Accomplishments:	Goal:	This Year:	Cumulative:	Ratio:
Net Expenditures:	Budgeted:	This Year:	Cumulative:	Ratio:

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	6
Total	6

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	6
Total	6

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The LA Found program staff continues to promote the issuance of bracelets in the unincorporated areas of the Fourth Supervisorial District. The agency is in the final steps of approving a social media campaign targeting the District. Staff is working with the Los Angeles County Sheriff's Department to contact precincts that are within the targeted area to help focus program efforts. For the period of January-April 2020, six bracelets were issued.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602023-20 Jurisdiction: 4th District
Project Title: South Whittier/Los Nietos Before and/or After-School Programming
IDIS Number: 11559
Operating Agency: Boys and Girls Club of Whittier
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This ongoing project provides services that will support social/emotional wellness and reduce food insecurity in the unincorporated communities of the 4th Supervisorial District. It will also strengthen academic support with before and after-school activities for participants (ages 5-13) at the following six schools Carmela and Loma Vista elementary schools in South Whittier, and Los Nietos Middle School as well as Aeolian, Rancho Santa Gertrudes, and Ada S. Nelson, elementary schools in Los Nietos.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 170 This Year: 21 Cumulative: 21 Ratio: 12.4%
Net Expenditures: Budgeted: \$105,225.00 This Year: \$105,132.00 Cumulative: \$105,132.00 Ratio: 99.9%

Annual Narrative:

During this fiscal year, the agency served a total of 402 individuals: 25 students were served through the virtual after-school academic enrichment program held September 2020 – May 2021. From winter through the spring, the program provided food vouchers to 292 family members from 73 families. Additionally, 85 students participated in the Los Nietos Summer School Enrichment Program.

This school year started during the pandemic. All school campuses remained closed, and learning took place online. In accordance with school policies, the Boys & Girls Club provided this year's after-school program to students virtually. To maximize student engagement and participation, staff delivered materials kits to students at home. Students enjoyed hands-on, project-based learning experiences incorporating every elements of STEAM: Science, Technology, Engineering, Art and Mathematics. Through virtual instruction, students constructed complex chain reaction machines, created an Art club where they made unique jigsaw puzzles, learned drawing techniques, performed research, and had an opportunity to connect with other students.

Program participants explored engineering and physics, completing three 'build' projects using the Lego Chain Reactions activity book/kit. The first build required members to understand how to combine five sequences of force and movements to flip a sign and push a ball down a ramp. To accomplish this, they built a seesaw, a hammer, and a tire swing. Our members were ecstatic to see the tire swing hit the hammer and push the seesaw down, which flipped their sign. Students also worked on a catapult, which students enjoyed the most. This was challenging for most members, but they overcame every obstacle to complete the build successfully. After, everyone took turns reading and leading at least one step of the instructions in the book. This process continues to effectively support members as they work on their reading skills and provides a space for youth to be leaders. Overall, everyone was proud of their final builds.

The Art Club activities were essential because they allowed students to expand and explore their creativity by using various tools and ideas. It also allowed our members to refine their fine motor skills and engaged them in the process of challenging their diligence. The first art project was to design a unique jigsaw puzzle. Everyone received a blank connected puzzle which they were instructed to color in with markers. There was no specific theme, so some drew objects while others generated designs. This was exciting for members because they personalized a puzzle and brought it to life by taking it apart and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

attempting to put it back together.

Participants explored the cosmos and constructed a 3D model of the solar system. Students learned about the different planets in the solar system. It was amazing to see how much they already knew. They knew most of the planet's names and what they looked like. They learned some interesting facts about each planet. The kids were super intrigued and excited to learn more, and they asked questions about the planets and how far each one was from the Earth. We had the chance to create our planet during this activity, where we decided what kind of seasons, weather, and animals they would have on them. We also created a galaxy in a jar with some paint, glitter, and cotton balls in an atmosphere of baby oil and water. It was fantastic to see how each planet and galaxy looked different from each other. The kids had a blast with this one.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

New School Year! New Virtual Program! Due to the current COVID-19 restrictions, program staff provided a quality program where members learn to navigate the new school year. We provided amazingly fun activities to the virtual program community. We were excited to partner with South Whittier School District and will soon be bringing our Wellness Check Case Manager to help assist with student attendance and provide outreach support to families. With our collaboration with the District, we shaped our virtual program and created various disguised learning activities such as physical activities, creative social emotional learning projects, and our first ever interactive web page.

The virtual program website is up and ready to go! We published the welcome page, discussion page and resource page for students to explore. The welcome page displays a weekly schedule, Zoom meeting link, staff introductions, contact information, and program goals for quick access. The discussion page features a weekly composition question where students can work on their creative writing skills. We are excited to give members recognition for their cool and thoughtful composition responses. This activity allowed us to track each student's personal growth, as they asked reflective and deliberative questions. This page also contains our discussion board where peers can interact with each other through social and academic conversation. Lastly, our resource page is a great place for families to get informed on internet safety tips and important information.

We planned fun and special ice breakers for our social emotional learning Zoom sessions. This provided students a safe place to get to know each other and create an inclusive atmosphere for learning. Zoom sessions also included academic support where members work in a virtual homework hub together and receive help from program leaders and peers.

Special Events:

We hosted Steven Universe watch parties and discussions! As a program, we watched one episode of Steven Universe weekly and reflected on the lessons taught during that episode. We tied conversation with social emotional curriculum to further enhance an understanding. Before lesson planning, we surveyed families and discovered that many students were in need and missing social emotional interactions with friends. We used a fun cartoon to engage our members in helpful discussion to support their personal growth and navigate various conflicts. We integrated this show into our program as an avenue to encourage students to communicate needs, feelings and work on their growth as individuals.

Every month, a raffle took place as an incentive to complete composition questions for the week. Members received 1 ticket per entry for a total of 4-5 tickets a month. The winners were contacted, announced, and recognized on the website!

Success Story:

We created an Active Kids page for our website where members stay informed on healthy habits and try out physical activities. This page was introduced in October! The process for the Wellness Check case manager is going smoothly. The application process was successful and currently the interview process has been narrowed to the top five candidates. The agency looks forward to adding this service to the program.

Quarter: 2 Accomplishment Quantity: 4

Accomplishment Narrative:

Our program's goal is to meet students' social, emotional, and academic needs via virtual interaction. The program supports students by providing homework help, creating opportunities for social games and activities, and giving them access to the program's interactive website. Students are welcomed to participate in fun Zoom meetings that provide academic and social-emotional learning. During these unprecedented times, we aim to create a space where members look forward to working on their personal growth in emotionally and physically safe ways.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

BGCW Learning Environment is a place for students to develop healthy connections and relationships with peers and educators. Being restricted to a screen with little opportunity for social engagement is a big adjustment and can be very draining for students. For this reason, we have attempted to create a flexible and engaging safe space for students to enjoy. Together, we discuss critical thinking, empathy, and problem-solving along with entertaining topics about shows, Do It Yourself videos, games, and fun questions.

Our team will continue working very hard to meet families' needs and provide the best quality online program we can offer. Additionally, we have created a website for our members that further supports our goals. This allows us to stay connected with our students outside of Zoom sessions and includes composition submissions, videos of the week, raffles, and other interactive learning opportunities.

We continue building on our interactive website for members and families and designing new pages to publish in the future. Our published site includes contact information, resources, and a discussion page for students. Furthermore, to keep members updated about program announcements and schedules or for homework help and questions, we dedicated some time to creating program emails. Parents provided permission for students to access email, which is solely used for program purposes. This email has been essential in streamlining information and updates to both students and parents. This month we focused on making sure members had a comfortable, adaptable transition into virtual learning and social interaction. We made sure to create a safe, flexible, and fun space where they can feel at ease and obtain the additional assistance they require for this new change in their learning environment.

In November, students built up morale, friendships, and unification among their peers. We focused on ice-breaker activities, highlighting individual members' talents and getting to know what types of activities they would like to participate in. Members particularly enjoyed our program's socializing characteristic because it was a good break from any stress they have been experiencing since the pandemic, and it continued making their virtual transition easier. An important aspect of the program is dedicated to ensuring students feel supported in their academic life and their personal development. With that in mind, for the weeks of November, we committed to doing this by getting the students into the practice of attending our daily homework hub sessions, checking their emails, and taking time to reflect on their own time by answering composition questions on the program website.

This not only promotes their academic skills but also builds on recognizing the importance of being a responsible member. We further committed to laying the foundation for a successful year by identifying each student as a valuable member of our program and providing them with Boys and Girls Club of Whittier welcome bags. We did this with the hopes of making members feel special and allowing them to obtain a sense of proud ownership over the program. To further make them feel connected and comfortable, we worked on our purchase orders, including general supplies, incentives, and activities for December, using the feedback they had given us. We recognize that this sense of belonging results in a more fruitful space where everyone will willingly participate.

The recruitment process was ongoing this month with new support from the school secretary and the Wellness Check case manager for the South Whittier School District. Lastly, we were also able to provide families with grocery resources for the holidays and continued providing support in any way possible.

After Thanksgiving break, students were excited and eager to share how they spent their time, so we made sure to provide them with time and space for discussion about their fun days. This helped readjust to the virtual schooling routine. On these days, communal reflection was beneficial for our members because of the challenges quarantine has caused.

We continued focusing on building a positive, fun, and cooperative online community online. We had Show and Tell and used ice breakers as a tool to learn more about one another. Slowly but surely, we noticed members becoming more comfortable in sharing. Our homework hub continued providing support for members to gain more confidence in their skills to complete their homework. Furthermore, we also incentivized the composition assignments. We have used this as a tool for members to create goals for themselves and see them through. We did this by encouraging them to submit a composition response to receive a raffle entry for the fabulous prizes they helped pick out. At the end of the month, we conducted a raffle through Zoom in which we used an online fortune wheel to pick our winners. Allowing them to be a part of the brainstorming for fun prizes boosted their interest and dedication in accomplishing their submission goals. We continued to update the website with new composition questions throughout the month and posted new classroom answers for members to read. Furthermore, with the holidays approaching, we assembled and delivered goodie bags and engaged in decorative crafting activities. These craft activities have proven successful with our students because we have many aspiring artists and others who enjoy using their hands to create art. We love to take their interests and passions and apply them to our lesson planning because it foreshadows effective learning and engagement.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter our students enjoyed hands-on, project-based learning experiences incorporating every element of STEAM: Science, Technology, Engineering, Art and Mathematics. Students constructed complex chain reaction machines, created an Art club where they made unique jigsaw puzzles, learned drawing techniques, performed research, and concocted three kinds of slime.

A total of 25 members participated in the program. (These numbers do not show on the public service screen yet. We are working with LACDA to address a web portal issue.)

We continued our exploration of engineering and physics, completing three 'build' projects using the Lego Chain Reactions activity book/kit. Our first build required members to understand how to combine five sequences of force and movements to flip a sign and push a ball down a ramp. To accomplish this, they built a seesaw, a hammer, and a tire swing. Our members were ecstatic to see the tire swing hit the hammer and push the seesaw down, which flipped their sign to show a fun sound effect word like "Kaboom!" or "Swish!"

The ball that rolled down the ramp transitioned into the Domino Effect lesson, which our second build members enjoyed. Everyone maintained engagement in these projects because they challenged the limits of their skills while creating a fun display. Overall, these activities offered new obstacles for our experienced Lego explorers to tackle. We love to see members grow with confidence!

The last project we worked on was the catapult. This was challenging for most members, but they overcame every obstacle to complete the build successfully. Everyone then took turns reading and leading at least one step of the instructions in the book. This process continues to effectively support members' reading skills and provide them a space to be leaders. Overall, everyone was proud of their final builds.

This quarter we started our Art Club. Art activities are essential because they allow students to expand and explore their creativity by using various tools and ideas. It also allows our members to refine their fine motor skills and engages them in the process of challenging their diligence.

Our first Art project was designing a unique jigsaw puzzle. Everyone received a blank connected puzzle which they were instructed to color in with markers. There was no specific theme, so some drew objects while others generated designs. This was exciting for members because they got to personalize a puzzle and bring it to life by taking it apart and attempting to put it back together.

Next, as a class, we watched a YouTube Pixar drawing tutorial and tried it out ourselves. This activity required patience from our members and encouragement; they learned that art is a process and perseverance is needed. Ultimately members were proud to have continued, even when they felt discouraged, and colored and customized their art. Members also designed a cat and rabbit using a roll and draw technique. We will be continuing this fun, successful club next month!

Another highlight for this quarter was Virtual Slime Week! This included researching formulas, making three different types of slime, and recognizing varied observations made from unique member experiences. Before the activities, members participated in conducting video research; we chose four videos to help us understand the components that make slime and how we can create it ourselves using different ingredients. Each member received a slime kit containing glue, "activator," glitter, food coloring, accessories, and clay. Slime making challenged our members in their perseverance and allowed us to reinforce the importance of not giving up. The process of creating slime gave them an approachable challenge that required patience and an understanding of steps to help them achieve their goal: slime that wasn't too sticky or too wet.

Every member was able to create all three types of slime: clear, regular, and butter. Our members thoroughly loved and enjoyed virtual slime week and improved their skills and confidence to understand and create some themselves.

Quarter: 4 Accomplishment Quantity: 17

Accomplishment Narrative:

In this final quarter (March - June), the program served 25 students through the after-school virtual academic enrichment program. 108 family members from 26 families received services through our food vouchers to address food insecurity, and 85 students in the Los Nietos Summer School Enrichment Program were served. In total, the program served 218 individuals served. Due to technical challenges on the web portal, staff was unable to get all of client data uploaded before the web portal

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

window had closed. The list of families has been provided as an attachment, and names and client information will be submitted for the next fiscal year.

This quarter our students enjoyed hands-on, project-based learning experiences incorporating every element of STEAM: Science, Technology, Engineering, Art, and Mathematics, Via our Virtual Program. Students constructed their solar system, created an Art club where they recreated the ocean with recycled items, learned new drawing techniques, performed research, and reconstructed their Universe.

We explored the cosmos and constructed a 3D model of the solar system. This quarter, we also dedicated some time to explore the ocean. We learned interesting facts about coral reefs and how important they are to the sea and the Earth. We also learned about sharks. We found out that there were 440 different kinds of sharks. During this week, we created a shark puppet made from paper and markers. We also created a coral reef with some paint, sponges, and construction paper. We watched videos on sharks, coral reefs, and the ocean. We excavated three different kinds of shark teeth. The kids enjoyed learning about the ocean and doing the projects we planned for them.

The highlight of this quarter was a Mother's Day activity and projects. Participants created some lovely crafts for their guardians, mother figures, mothers or any special woman in their life. Participants created a Mother's Day card shaped like a teddy bear's head. When the card is flipped open, it reveals a sweet message. Next, participants created frames using LEGOS so that fun photos could be displayed to remind everyone of fun times together. Members made air-dry clay key chains. Finally, they sculpted some fun figurines, shapes and designs and were able to gift these to their loved ones.

Participants completed the PIXAR Drawing Lesson that began last quarter. Students learned and expanded their drawing skills by following along with PIXAR Professionals. In addition, students had the chance to learn more about animation and creating short stories. A flip-book activity allowed students to be creative and explore their storytelling skills.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602138-20 Jurisdiction: 4th District
Project Title: Harbor Hills Comprehensive Youth Development Programming
IDIS Number: 11640
Operating Agency: Boys and Girls Clubs of Los Angeles Harbor
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides comprehensive youth development for approximately one hundred (100) children (aged 6-19) at the Harbor Hills Housing Development through programming that includes: academic and college bound support; workforce, career bound development opportunities; STEM academic assistance; fine, media, recording arts instruction; daily recreation and athletic activities; healthy snack and meals; and transportation between Harbor Hills Housing Development sites.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 180 Cumulative: 180 Ratio: 180.0%
Net Expenditures: Budgeted: \$199,200.00 This Year: \$150,036.00 Cumulative: \$150,036.00 Ratio: 75.3%

Annual Narrative:

This past year came with many challenges as well as some great successes at the Boys & Girls Clubs of the Los Angeles Harbor (BGCLAH) in the Harbor Hills Community. The COVID-19 pandemic shut everything down in March 2020, but the BGCLAH worked hard on upgrading their safety measures to open that summer. Staff worked with the Harbor Hills leadership to arrange space to support social distancing requirements, set up hand sanitizing stations around the program space, set up daily health screening protocols and isolation spaces for any kids who became sick during the program, and enforced mandatory mask wearing for staff and kids. The program also had smaller ratios of 1 staff for every 10 youth cohorts. Summer programming was 5 weeks long, and in that time, the agency tested its COVID protocols in preparation for Fall programming. We opened daily in the afternoon to help kids with homework and to do fun enrichment programming like fitness and arts, all while following the COVID-19 guidance from the LA County Office of Public Health. As the winter months approached, staff realized that the kids struggled with online classes, so we opened for a full day of programming to help them connect during the school hours. Our staff worked with them in the Spring to get on track with their learning and continued to provide fun and engaging enrichment activities in the afternoon. In mid-June, we opened for summer and saw an increase in participation numbers. The program enrolled more than 100 kids, but averaged about 40 kids per day during this summer program. We hope this growth will increase moving forward into the Fall of 2021.

Another big source of support for the Harbor Hills Community came through the Grab n' Go and Weekend Wellness programs. When the pandemic first hit, parents had to buy more food at home to feed their kids the daily meals they would normally get throughout the week at school and with the BGCLAH. Many of the parents didn't have the money to do this and some lost their jobs due to the pandemic. The BGCLAH started a Grab n' Go program to give out meals and snacks to kids daily between April - July 2020. This supplemented the meals families could also get through the local school districts.

Once in-person programming started, participating members could get the meal and snack during program hours. At this time, the Grab n' Go program stopped. Also at this same time, the Weekend Wellness program resumed to give families healthy meals to eat from Friday night through Sunday. Families received meals every Friday from July 2020 to present. The program received funding and Board approval to continue this program for families who need it through FY2021-2022.

Overall, the program served as an important resource for the families during the pandemic and the difficult times it created. Kids who participated had more opportunities to keep up with school and still engage in critical social and emotional activities

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

that benefited their well-being. Program staff worked well with the administration at Harbor Hills and, together, tried to find new ways to bring programming and resources to the youth there. We are excited to continue providing programs for the kids at Harbor Hills and getting back to some sort of normalcy soon.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, due to the COVID-19 pandemic, the Boys & Girls Club closed its doors for the safety of the staff, kids and the community. The organization worked to develop and implement required safety measures to safely reopen. While onsite programming could not take place, the program offered a daily Grab n' Go meal pick-up for members of the community, serving a nutritious lunch and snack. Families received these meals for free to take home and consume. The Boys & Girls Clubs of the Los Angeles Harbor also started its Weekend Wellness program in the Harbor City community and invited struggling families to receive boxes of food that would supply much needed meals over the whole weekend. In August, the Club was able to reopen in the afternoon to help kids with their homework, play individualized and safe recreation and fitness games and activities, and participate in other enrichment activities such as arts and crafts, STEM, and character development. The Boys & Girls Club gave out academic and art supplies for students to use at home and also gave out free books they received from local foundations. While they were not able to do the same amount of in-person programming as they had in the past, they made every effort to support the members in the community in every way possible.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the Boys & Girls Club continued to offer programming to youth in the community such as homework assistance and tutoring, individualized fitness and recreation programs, and other enrichment programs like arts & crafts, character development, leadership, healthy habits and STEM. All programming was implemented using the required safety protocols designed by the Los Angeles County Office of Public Health. Safety measures included mandating all staff and youth to wear masks, keep a safe distance between participants at all times, and encourage frequent hand washing and sanitizing. Staff and members were given supplies to support these safety requirements and staff were trained on identifying and dealing with positive COVID test results. All staff and members were screened before entering the facility to ensure they did not show any COVID symptoms or have a high temperature. Towards the end of this quarter, the Club decided to offer full-day programming where youth could get support with their online school classes and still have fun activities in the evening.

Attendance was low due to general uneasiness around the ongoing and surging pandemic. The Boys & Girls Club also continued to provide food through their Weekend Wellness program and signed up families in the community to receive these boxes of food.

Quarter: 3 Accomplishment Quantity: 78

Accomplishment Narrative:

In Quarter 3 of the grant-funded program, the Boys & Girls Club was significantly impacted by the holiday surge of the COVID-19 pandemic. Since the rise in positive cases and deaths were very high, the leadership at the Boys & Girls Clubs of the Los Angeles Harbor decided that the safest option was to completely close the program until the surge subsided. Unfortunately that meant keeping the doors closed until March 1. During the months of January and February, staff recorded online content of enrichment programming for kids on their YouTube channel. Youth could participate in college and career webinars, cooking classes, STEM projects, arts & crafts, dance, and fitness and recreation programs. The staff at the Boys & Girls Club also checked in daily with the kids in their cohorts to see how they were doing with their online school classes and support if necessary. In February, staff started virtual classes where members could get together online with their peers and play fun games. These activities were designed to support social and emotional connections that were much needed at this time. The Boys & Girls Club continued to offer families boxes of food over the weekend through their Weekend Wellness program. In this quarter, the Club designated Harbor Hills as a distribution location making it easier for families in need to get food. On March 1, the Club reopened for in-person programming and welcomed kids back into full-day programming where youth could get support with their online classes for school and then have engaging enrichment programming in small groups. All safety protocols to reopen were followed as before. This programming continued through the month of March leading to Spring Break and the final quarter.

Quarter: 4 Accomplishment Quantity: 102

Accomplishment Narrative:

In this last quarter, we saw another shift as schools decided to reopen. We have many contracts with the Los Angeles Unified

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

School District (LAUSD) to facilitate after school programs on local school campuses. As schools reopened in April, we were asked to shift staffing to the school campuses to support the students going back to school. We were then responsible for kids from 11 AM to 4 PM daily. There wasn't a large group of kids who returned to school, but the elementary schools saw a 30% return. To maintain safe programming and ratios, we shifted staffing from our programming to the local school sites to support this change as well as hire new staff. Some of the extra staff placed at Harbor Hills was then needed at the schools. This did not change our programming much or the numbers of youth we were working with daily. In the summer, we saw an increase from around 20 kids daily to 35 kids participating in the programming. While a greater number of kids were signed up, not all kids came every day. Our summer programming still had to follow COVID-19 guidelines as kids under 12 are not eligible yet to receive the vaccination. The increase in participation this summer was a good sign that families are starting to feel comfortable again about participating in activities outside their home. Hopefully, the program will see its participation numbers continue to increase when school starts in the Fall.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602342-20 Jurisdiction: 4th District
Project Title: Mobile Shower Hygiene Project
IDIS Number: 11774
Operating Agency: Harbor Interfaith Services
Subrecipient Type: CBO
Contract Period: 5/26/2021 to 6/30/2022 Quarter Completed: 4
Activity Code: 03C Homeless Facilities (Not Operating Costs)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the rental of mobile shower trailer to maintain the hygiene of homeless persons thereby positively impacting the public health and decreasing the incidence of infectious diseases. Additionally, participants will be referred to supportive services.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The agency used CDBG funds to rent a mobile shower/restroom trailer for a site that lacked hygiene facilities for those residing at the Redondo Beach Pallet Shelter. This program provided 34 residents who come to the site access to showers and restrooms that were not readily available to them while living in the streets or in their vehicles.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

The Redondo Beach Pallet Shelter opened on 12/28/20. This is located at a Redondo Beach Public Works site that did not have any hygiene facilities or water. With the use of CDBG funding, the agency rented a 3-station mobile shower/restroom trailer and had water and waste water removal services three times a week.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602179-19 Jurisdiction: 4th District
Project Title: Shelter Operations Equipment Project
IDIS Number: 11497
Operating Agency: Harbor Interfaith Services
Subrecipient Type: CBO
Contract Period: 6/19/2020 to 6/30/2022
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the purchase of a vehicle to transport unhoused persons to the Los Angeles County Health Service San Pedro Temporary Shelter and also the purchase of support equipment, thereby positively impacting the public health and decreasing the incidence of infectious diseases.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 44 Cumulative: 44 Ratio: 88.0%
Net Expenditures: Budgeted: \$75,000.00 This Year: \$44,559.00 Cumulative: \$44,559.00 Ratio: 59.4%

Annual Narrative:

The agency used CDBG funds for the purchase of a van for the 8th Street Interim Housing site. The van has been instrumental in helping the residents, who lack transportation, get to essential appointments. This year, the program assisted 44 residents with transportation to medical appointments, apartment viewings, lease signings, Social Security appointments, DMV appointments, and COVID-19 testing sites. Through the pandemic, the van allowed for the safe transport of residents while practicing social distancing. This program assisted clients on their pathway to self-sufficiency.

Quarter: 2 Accomplishment Quantity: 20

Accomplishment Narrative:

During Quarter 2, the agency utilized the van to transport residents at the San Pedro Interim Housing site to view potential housing resources, medical appointments, DMV appointments and for moving residents into new homes. Agency staff is grateful to have the van and the ability to provide transportation to residents who lack transportation. The van has been especially helpful during the pandemic. The seats of the van were reconfigured to allow for the safe transport of residents while social distancing.

Quarter: 3 Accomplishment Quantity: 9

Accomplishment Narrative:

During Quarter 3, the agency utilized the van to transport the residents to view potential housing resources/unit vacancies. Now that COVID restrictions have eased, more residents use the van to visit and view potential housing units. The van is also used to provide transportation to medical appointments, DMV appointments and for the purposes of moving residents into their new homes.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

During Quarter 4, the agency provided transportation to all new residents who needed to complete COVID-19 testing prior to entering the program. The van also transported residents to medical appointments, apartment viewings, Social Security office

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and DMV appointments as needed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602346-20 Jurisdiction: 4th District
Project Title: COVID-19 Social Services Referral Program at Liberty Plaza
IDIS Number: 11763
Operating Agency: Helpline Youth Counseling
Subrecipient Type: CBO
Contract Period: 4/29/2021 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 project provides social service referrals for health, basic family needs, and household economic stability to callers and in-person requests by persons of low-and moderate-income to Helpline Youth Counseling's Social Services Referral Program at Liberty Community Plaza.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$24,986.00 Cumulative: \$24,986.00 Ratio: 99.9%

Annual Narrative:

Helpline Youth Counseling began operations of its CDBG program on May 1, 2021 and it ran through June 30, 2021. Throughout the year, the agency received many calls for agency and community services. Referral and resource information was provided for many services, such as mental health, substance abuse treatment and counseling. Helpline Youth Counseling also provided referrals to services such as food distribution, COVID-19 information and community services.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Helpline Youth Counseling began operations of its CDBG program on May 1, 2021. During Quarter 4, the agency received 127 calls for agency and community services. Referral and resource information was provided for the following:

Mental health, substance abuse treatment and counseling

Food Distribution: Girl Scouts, Food Bank, and Hearts of Compassion Distribution

Household Items: Baby to Baby (Strollers, car seats, diapers, wipes, clothing, sanitary items, etc.)

COVID-19 Information: Onsite Testing (Hosted by Community Organized Relief Effort), referrals to community resources (Department of Mental Health, Kaiser, Substance Abuse Prevention and Control, SPA 7 Regional Health Office COVID-19 weekly updates, Department of Public Health)

Community Services: Grief and Loss Workshops, Resource for Education, Advocacy, Communication and Housing (REACH), Free Spanish classes, Compulsive Eaters Anonymous, Emergency COVID Rental Relief Program, Al-Anon (community meetings), GI Forum meetings

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602175-19 Jurisdiction: 4th District
Project Title: Property Acquisition for Barnwall Independent Living Project
IDIS Number: 0
Operating Agency: Home Ownership for Personal Empowerment, Inc. (HOPE)
Subrecipient Type: CBO
Contract Period: 3/26/2020 to 6/30/2020 Quarter Completed: 1
Activity Code: 03B Centers for the Disabled/Handicapped
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the acquisition of real property to house three adults with intellectual and developmental disabilities in an independent living setting.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 2 Ratio: 200%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$0.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

The property 11460 Hayford Street, Norwalk, CA 90650 is currently under renovation. The home is scheduled to complete renovation in December 2020. The agency is working with the City of Norwalk to maintain the December deadline. The agency is currently going through a tenant waitlist to find individuals who have interest in moving to Norwalk. This may or may not be the city where they reside. Interested individuals can fill out an application and view the home once renovation is complete. Tenants will be able to move in January 2021.

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

The property 11460 Hayford Street, Norwalk, CA 90650 is currently under renovation. The renovation of the home is expected to be completed in December 2020. Staff is working with the City of Norwalk to maintain the December deadline. The agency is currently going through a tenant waitlist to find individuals who have interest in moving to Norwalk. This may or may not be the city where they reside. Interested individuals can fill out an application and view the home once renovation is complete. Tenants will be able to move in January 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602316-20 Jurisdiction: 4th District
 Project Title: The Mariposa House at Los Padrinos Meals Program
 IDIS Number: 11775
 Operating Agency: Jovenes, Inc.
 Subrecipient Type: CBO
 Contract Period: 5/26/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The program provides funding for the purchase of food, pantry items, and other supplies for residents of the Mariposa House. Mariposa House at Los Padrinos provides crisis and bridge housing to young women between the ages of 18-24 who are experiencing homelessness. The program operates at the Los Padrinos Juvenile Detention Center, where Jovenes, Inc. and LA County have worked to transform the Hope Center into a new housing program for the population. In addition to short-term housing, clients receive case management, supportive services, and referrals to other resources in the community to facilitate their ability to move into long-term stable housing.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 20 This Year: 26 Cumulative: 26 Ratio: 130.0%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$5,240.00 Cumulative: \$5,240.00 Ratio: 21.0%

Leverage Funds Expended:

Source	Amount
Other Federal	\$265,229.00
Other Private	\$100,000.00
Other	\$183,522.00
Total Leverage Funds	\$548,751.00

Annual Narrative:

The program served a total of 26 clients as of June 30, 2021. 12 clients were at the facility as of the end of the reporting period. Funding has been used to purchase meals for the programs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	26
Total	26

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	26
Total	26

Quarter: 4 Accomplishment Quantity: 26

Accomplishment Narrative:

The program served a total of 26 clients as of June 30, 2021. 12 clients were at the facility as of the end of the reporting period.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Funding has been used to purchase meals for the programs.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602323-20 Jurisdiction: 4th District
Project Title: 4th District Neighborhood Cleanup
IDIS Number: 11753
Operating Agency: Los Angeles Conservation Corps, Inc.
Subrecipient Type: CBO
Contract Period: 4/6/2021 to 6/30/2022
Activity Code: 05V Neighborhood Cleanups
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides neighborhood cleanup activities, in consultation with local neighborhood councils and community organizations, for unincorporated 4th District community of South Whittier. Activities include but are not limited to weed abatement, graffiti removal, litter pick up, and large debris removal.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 45,220 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$53,000.00 This Year: \$43,657.00 Cumulative: \$43,657.00 Ratio: 82.4%

Annual Narrative:

Los Angeles Conservation Corps crews removed litter, weeds and picked up bulky items along several neighborhoods in South Whittier. Major corridors included Mulberry Dr., Gunn Ave., Lambert Rd., Mills Ave., La Mirada Blvd., Colima Rd., La Serna High School and Cal High School for cleaning prior to graduation events.

Statistics include 9,614 lbs. of trash removed, 83 total blocks covered, 17 bulky items picked up, and 800 square feet of weed abatement completed.

This program was active only in Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Los Angeles Conservation Corps crews removed litter, weeds and picked up bulky items along several neighborhoods in South Whittier. Major corridors included Mulberry Dr., Gunn Ave., Lambert Rd., Mills Ave., La Mirada Blvd., Colima Rd., La Serna High School and Cal High School for cleaning prior to graduation events.

Statistics include 9,614 lbs. of trash removed, 83 total blocks covered, 17 bulky items picked up, and 800 square feet of weed abatement completed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602196-19 Jurisdiction: 4th District
 Project Title: Harbor City Housing Assistance Program
 IDIS Number: 11414
 Operating Agency: People Assisting the Homeless-PATH
 Subrecipient Type: CBO
 Contract Period: 4/20/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for short-term rental subsidy for those willing to enter affordable housing while they increase their income or become matched to a long-term housing subsidy. In addition, this program may provide supportive services regarding medical, vehicle or substance use services that aid in housing or maintaining housing.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 30 This Year: 10 Cumulative: 10 Ratio: 33.3%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

For this fiscal year, People Assisting the Homeless (PATH) spent its CDBG funding toward a program similar to Rapid Rehousing. The funding was also used as a form of interim assistance. PATH was able to assist clients with family reunifications, obtain government documentation, cover initial move-in costs such as security deposits and first month's rent, clear rental arrears for one client, as well as provide temporary hotel stays for seniors. While doing so, the participants were then able to link to more permanent assistance.

During the COVID-19 pandemic, PATH continued to assist the needs of the clients.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	10
Total	10

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the COVID-19 pandemic, the program operated as planned. Client information will be submitted in Quarter 3. Program is expected to meet its goal of serving 30 individuals.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter, 1 a total of 5 new clients were provided with financial assistance for family reunification, motel vouchers, vital records, and groceries.

Ethnicity:
 Caucasian: 5

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Gender:
Male: 3
Female: 2

Population:
Seniors: 3

In Quarter 2, there was no new intake during this period. No financial assistance was provided.

In Quarter 3, a total of 7 new clients were served. PATH provided financial assistance to 7 new participants for motel vouchers to seniors and rental arrears.

Ethnicity: Caucasian: 3
African American: 2
Asian: 1
Latino/Hispanic: 1
Gender:
Male: 5
Female: 2
Population: Seniors: 2
Year-to-date clients served is 12.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

In Quarter 4, a total of 5 new clients were served. PATH provided financial assistance for motel vouchers for seniors.

Ethnicity: Caucasian: 0
African American: 2
Asian: 0
Latino/Hispanic: 1

Gender: Male: 4
Female: 1

Population:
Seniors: 3

Year-to-date clients served is 17.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602217-20 Jurisdiction: 4th District
 Project Title: COVID-19 Homeless Care Services
 IDIS Number: 11645
 Operating Agency: The Beacon House Association of San Pedro
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program will provide funding for COVID-19 care services for the homeless community in the community of San Pedro. The Beacon House Association of San Pedro (BHAOSP) is a residential drug rehabilitation treatment center for males. The agency will connect with key partners to ensure there is adequate coordination of services while preparing for and responding to helping the homeless during the COVID-19 pandemic. Direct services will include food, shelter, bathing facilities, counseling, and case management. Referrals to other facilities will be made to meet the needs of the clients.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 8 This Year: 11 Cumulative: 11 Ratio: 137.5%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$45,708.00 Cumulative: \$45,708.00 Ratio: 91.4%

Annual Narrative:

This program provided funding for COVID-19 care services for the homeless community in the community of San Pedro. The Beacon House Association of San Pedro (BHAOSP) is a residential drug rehabilitation treatment center for males. The agency connected with key partners to ensure that adequate coordination of services for the homeless took place while preparing for and responding to the COVID-19 pandemic. Direct services included food, shelter, bathing facilities, counseling and case management. Referrals to other facilities were made to meet the needs of the clients.

CDBG funds were used for personnel, non-personnel and indirect costs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
Other Race - Non-Hispanic	1
White - Non-Hispanic	7
Total	11

Quarter: 1 Accomplishment Quantity: 11

Accomplishment Narrative:

During this time period The Beacon House provided the following services to COVID-19 patients:

1)Shelter: A place to sleep was provided every night. The Beacon House purchased new mattresses and blankets for all COVID-19 patients.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- 2) Shower facilities: Available daily. Separate toiletries (toothbrush/paste, deodorant, etc.) were provided to each patient.
- 3) Meals: Meals were provided three times a day.
- 4) Medical attention: None of the patients required medical attention, but medical services would have been provided if necessary.
- 5) Counseling: Was performed daily.
- 6) Case management: Counselors met with patients to help with Public Social Services opportunities.
- 6) Case management: Counselors met with all the patients to help with Public Social Services opportunities.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This program provided funding for COVID-19 care services for the homeless community in the community of San Pedro. The Beacon House Association of San Pedro (BHAOSP) is a residential drug rehabilitation treatment center for males. The agency connected with key partners to ensure that adequate coordination of services for the homeless took place while preparing for and responding to the COVID-19 pandemic. Direct services included food, shelter, bathing facilities, counseling and case management. Referrals to other facilities were made to meet the needs of the clients.

CDBG funds were used for personnel, non-personnel and indirect costs.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This program provided funding for COVID-19 care services for the homeless community in the community of San Pedro. The Beacon House Association of San Pedro (BHAOSP) is a residential drug rehabilitation treatment center for males. The agency connected with key partners to ensure that adequate coordination of services for the homeless took place while preparing for and responding to the COVID-19 pandemic. Direct services included food, shelter, bathing facilities, counseling and case management. Referrals to other facilities were made to meet the needs of the clients.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602210-20 Jurisdiction: 4th District
Project Title: Welcome Home
IDIS Number: 11631
Operating Agency: Union Station Homeless Services
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

Union Station Homeless Services will utilize these funds to purchase furniture, home goods and essential supplies for 50 program participants moving into or living in permanent housing, including our Euclid Villa PSH project site as well as scattered site PSH rental units.

Euclid Villa is located at:
154 S. Euclid Avenue, Pasadena, CA 91105
160 S. Euclid Avenue, Pasadena, CA 91105

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 17 Cumulative: 17 Ratio: 34.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$11,363.00 Cumulative: \$11,363.00 Ratio: 45.5%

Annual Narrative:

Union Station Homeless Services' Permanent Supportive Housing team assisted 12 households FY2020-21, including a total of 42 family members, 17 adults, and 9 female head of households. The team took a holistic approach when assessing the needs of each family served, as they all presented unique considerations in regards to family size, age-specific needs, medical-specific needs, overall apartment size, etc. The team was mindful of the different variables when making a decision on purchases utilizing the CDBG funds, that improved each family's quality of life. In this fiscal year, the team purchased the following: 3 living room sets, 1 sleeper sofa, 1 daybed, 5 dinette chairs, 6 dresser chests, 3 platform beds, 1 bunk bed, 5 twin mattresses, 1 full mattress, 4 kid desks, 2 folding desks, 2 bunky-boards, 1 coffee table and 1 storage chest.

The CDBG funds granted to us through LACDA have proven invaluable to the permanent supportive housing community as most of our families are on fixed incomes and would otherwise lack the financial resources to purchase furniture on their own. With assistance from these CDBG funds, for example, the agency assisted a family in acquiring a new sofa. The family, in turn, was finally able to dispose of their old, run-down sofa that the family had been using despite the hard metal springs that had long torn through the fabric. Another family with significant physical health needs was able to replace their bed frame and mattress with one that would provide adequate support and minimize discomfort. Additionally, our team assisted a family that increased in size and had no financial means to purchase additional furniture. Because of the CDBG funds, all are sleeping comfortably at night. These changes, although small, were significant to the families that received this assistance. Our families were elated and expressed genuine gratitude to both staff and funder.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No purchases have been made in Quarter 1, as the agency is currently assessing residents' needs. The agency plans to make purchases for the Euclid Villa families beginning in Quarter 2.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

The two adults served in Quarter 2 are within the same family unit and have five children. The family of seven was referred by a homeless shelter to permanent supportive housing to stabilize and maximize their quality of life. Since housed, the Head of Household (HoH) has consistently utilized the supportive services and referrals offered by the housing team. The HoH has sought counseling with Operation Hope, has consolidated debt, and managed to save some money. However, due to the family's limited fixed income they have not been able to save enough money to purchase living room furniture. Additionally, the COVID-19 pandemic created educational barriers because of the "at-home learning" model that requires equipment at home in order to provide the children with the best educational experience. We determined the family was in need of the following: two desks for the children to engage in school work, sofa and loveseat for the family to spend time together in the living room. The children were excited when they received their desks, and the parents are awaiting the delivery of the living room furniture, expected to arrive within the next week.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

The agency is working with a family of three that consists of a mother, a child and young adult who currently live in a tiny one-bedroom apartment. In order to meet the family's needs for an additional sleeping area, the program supportive team determined a daybed would provide a comfortable place to sleep, as well as convert into a sitting area for the living room. The head of household expressed happiness and satisfaction when the daybed was delivered, and stated the family is thankful for the generous contribution. This was only possible because of CDBG funds.

Quarter: 4 Accomplishment Quantity: 13

Accomplishment Narrative:

The Permanent Supportive Housing team is happy to share that it served 10 households this quarter, including a total of 32 family members, 13 adults, and 8 female heads of households. The team worked hard to understand the needs of each family served, as they all presented unique considerations such as family size, age-specific needs, medical-specific needs, overall apartment size, etc. By taking a holistic approach to assessing the needs of our families, the team was able to make impactful purchases using CDBG funds to improve each family's quality of life. In this quarter, the team purchased the following: 2 living room sets, 1 sleeper sofa, 5 dinette chairs, 6 dresser chests, 3 platform beds, 1 bunk bed, 5 twin mattresses, 1 full mattress, 2 kid desks, 2 folding desks, 2 bunky-boards, 1 coffee table, and 1 storage chest.

The CDBG funds granted through LACDA have proven invaluable to our permanent supportive housing community, as most of the participating families are on fixed incomes and would otherwise lack the financial resources to purchase furniture on their own. With assistance from CDBG funds, the agency assisted in helping families, who in turn have expressed their elation and genuine gratitude to both staff and funder.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602209-20 Jurisdiction: 4th District
 Project Title: Homeless Support Services - Meal Delivery
 IDIS Number: 11630
 Operating Agency: Volunteers of America of Los Angeles
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for daily meal delivery at VOA homeless shelters through the procurement of a delivery vehicle.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 24 Cumulative: 24 Ratio: 24.0%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

Program complete

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	5
White - Hispanic	6
White - Non-Hispanic	1
Total	12

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Provided services to homeless women.

Quarter: 2 Accomplishment Quantity: 12

Accomplishment Narrative:

Provided services to clients.

Quarter: 3 Accomplishment Quantity: 12

Accomplishment Narrative:

Staff proceeded with vehicle procurement.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602207-20 Jurisdiction: 4th District
 Project Title: Homeless Support Services - Mobile Shower Program
 IDIS Number: 11662
 Operating Agency: Whittier Area First Day Coalition
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for staffing and operations costs of the mobile shower program at Liberty Community Plaza in Whittier and other special one-day programs throughout Service Planning Area 7.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 146 Cumulative: 146 Ratio: 146.0%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$8,289.00 Cumulative: \$8,289.00 Ratio: 33.2%

Annual Narrative:

Since the onset of the COVID-10 pandemic, the agency provided much needed hygiene and outreach services for 146 single men and women. Resources provided included ID vouchers, clothing, hygiene supplies, COVID-19 and flu vaccinations, resources and referrals to shelter, case management and other supportive services.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	18
Other Race - Hispanic	141
Other Race - Non-Hispanic	12
White - Non-Hispanic	66
Total	237

Quarter: 1 Accomplishment Quantity: 79

Accomplishment Narrative:

In Quarter 1, staff provided services in SPA 7 and Supervisorial District 4. In addition to the mobile showers, the program offered clients clothes, towels, clothing, hygiene kits and referral services. The agency partnered with United Methodist Church of San Pedro, PATH, HYC, Rio Hondo College and other local agencies. The program enlisted the help of volunteers from different schools to conduct temperature checks and provide referrals to support services.

Quarter: 2 Accomplishment Quantity: 67

Accomplishment Narrative:

In Quarter 2, staff assisted 67 people through the mobile shower program. All participants received refreshments, hygiene kit, access to clothing and other support services.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Due to COVID-19, the Mobile Shower Program did not operate this quarter. Operations will resume next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the Mobile Shower Program did not operate due to on-going restrictions with COVID-19. The program is set to resume in July 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.:

Jurisdiction:

Project Title:

IDIS Number:

Operating Agency:

Subrecipient Type:

Contract Period:

Quarter Completed:

Activity Code:

National Objective:

Objective:

Outcome:

Project Summary

Accomplishments and Net Expenditures

Priority Need:

Performance Indicator:

Quantitative Accomplishments: Goal:

This Year:

Cumulative:

Ratio:

Net Expenditures: Budgeted:

This Year:

Cumulative:

Ratio:

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

•

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602135-20 Jurisdiction: 4th District
 Project Title: Before and Afterschool Childcare at Carmelitos Housing Development
 IDIS Number: 11591
 Operating Agency: YMCA of Greater Long Beach
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides a subsidy for before and afterschool childcare for thirty-nine (39) children at the Carmelitos Housing Development. Childcare activities include homework assistance, tutoring, reading, arts and crafts, recreation, and social skills development.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 39 This Year: 12 Cumulative: 12 Ratio: 30.8%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

This year has been full of unprecedented events. As we continue to navigate through the COVID-19 pandemic, the agency continues to provide support for program participants. Most of the school year was conducted on an online format, where children would meet with their teachers and classmates online. The YMCA continued to support the children and families by providing all day care through its Y Camp Academy program. Children were supervised by a trained and qualified staff member and supported them with their online schooling. The children were also provided with breakfast and lunch, along with homework assistance and reading time. The Fairfield YMCA has continued the efforts to help children and families and provide the best quality child care and environment so children continue to learn and thrive.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	6
Other Race - Hispanic	47
Other Race - Non-Hispanic	4
White - Non-Hispanic	22
Total	79

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The Carmelitos Child Care Site opened its doors on September 1, 2020. The program serves 24 kids at this site, none of whom are receiving scholarships through CBDG funds. During this time, the program used additional funds for subsidies and is projected to use CBDG funds in January 2021. The scope of the program has changed due to COVID-19 and school closures. The program operated full days from 6:30am-6:30pm, Monday-Friday. The agency provided E-Learning support for children. E-Learning program for LBUSD is projected to last until in-person learning resumes. The YMCA will continue to provide support during the remainder of the school calendar year. The agency provided tutoring, homework assistance, reading, recreation, arts & crafts, STEM, gardening and so much more! To facilitate optimal learning, children were divided into small

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

groups.

Staff looked forward to celebrating with a grand opening ceremony, but due to COVID-19, this was postponed until further notice.

We were looking forward to celebrating with a grand opening ceremony, but due to COVID-19, we had to postpone until further notice.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the Carmelitos Child Care Site enrolled 42 children. The program offered 9 full scholarship to Carmelitos residents, thanks to other partnerships. The program continued to operate full days from 6:30am-6:30pm to meet the needs of the children's virtual learning sessions. Dedicated staff provided guidance and a safe environment for children to continue with their virtual learning. LBUSD is projected to continue this format until March. Fairfield YMCA provided support to the children and families in our community. We continued to provide homework help, reading, recreation, STEM, arts & crafts, gardening and so much more. We also introduced dance classes for our participants with a partnership with Pony Box Dance Theater. Additionally, we provided parents with the option to enroll their children in an on-site Martial Arts class at a low cost.

Quarter: 3 Accomplishment Quantity: 12

Accomplishment Narrative:

Although the program originally intended to give 39 scholarships to Carmelitos residents for the Before and After School Academic Enrichment Program, the need for affordable and quality childcare during these unprecedented times turned out to be much greater than originally anticipated. Because of COVID-19, the program went from operating the Before and After School program (with limited hours), to operating a full-day program to meet the needs of our community. This quarter, the agency provided 12 Carmelitos residents with full and partial scholarships. The children have access to Wi-Fi, electronic devices (laptops and headphones), are given breakfast and lunch and are under the care of qualified and caring staff. As we finish this quarter, we have depleted the \$20,000 CDBG funds. So far, \$22,980 funded scholarships to Carmelitos residents and staff continues to seek additional funds to meet the community needs. The subsequent events from the COVID-19 pandemic has made it hard for many of families to make ends meet, let alone afford childcare. Our shared commitment to our community is more critical than ever, and the agency thanks its funder you for being community partners that care for the betterment of the community and the underserved children of The Carmelitos Housing Development.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, staff prepared for many of its participants to resume in-person schooling. The Long Beach Unified School District gave families the option to attend in-person school, continue with virtual learning format, or do a hybrid option. Many parents decided to keep their children in the virtual format due to conflicting pick-up schedules and personal comfort with the COVID risk still very present. This quarter, the program served 8 residents. As the program wrapped up the Y Camp Program in mid-June, staff transitioned into the Summer Day Camp program, where participants were provided a safe and fun summer experience. The program runs Monday-Friday from 6:30am-6:00pm and includes breakfast and lunch, as well as enrichment activities such as reading time and STEM activities.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602092-20 Jurisdiction: 4th District
Project Title: Youth Institute for Carmelitos
IDIS Number: 11590
Operating Agency: YMCA of Greater Long Beach
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for a seven-week summer youth development and after-school program focusing on personal, academic, and professional development for forty (40) middle school through high school aged youth, from the Carmelitos Housing Development. Activities include digital media arts learning, college preparation, cultural diversity training and a wilderness retreat.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 42 Cumulative: 42 Ratio: 105.0%
Net Expenditures: Budgeted: \$66,000.00 This Year: \$55,554.00 Cumulative: \$55,554.00 Ratio: 84.2%

Annual Narrative:

This past fiscal year, despite the pandemic, the Youth Institute at Carmelitos served 42 participants from throughout the Carmelitos housing development. During the pandemic, staff provided academic and emotional supports that ultimately cultivated a safe space for youth to continue their journey to adolescence. In the after-school program, youth partnered with Youth Institute staff to engage in their K-12 courses remotely. Youth Institute staff created activities that encouraged youth to disconnect from technology when they finished their online classes. Technology was taught when youth finished their outdoor activities. Project-learning based activities were assigned to build teamwork and professional development.

Food stipends were given to youth who attended the program on a regular basis in an effort to reduce food insecurities outside of programming hours. Youth Institute participants were given personal protective equipment during the COVID-19 pandemic to ensure that they felt safe and supported during their engagement at the Carmelitos site.

Staff recruited 23 youth for the Summer Youth Institute program. The youth attended a week-long wilderness retreat in Mammoth Lakes, CA. On the retreat, the regained some social skills lost during the pandemic, and participated in cultural diversity training, team-building activities, and were given the chance to push themselves outside their comfort zone.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 of FY2020-21:

In light of the COVID-19 pandemic, the program was redesigned to include safety measures. At the start of the summer, the program coordinators contacted youth and their families to participate. Of the students contacted, 8 youth participated in a space that would hold a maximum of 10 people including staff after social distancing considerations. Despite the limitations of COVID-19, participants completed a magazine article, short film, and critical thinking activities from Khan Academy. Youth maintained social distance, wore masks, and continuously sanitized their designated spaces. All youth wrote reflections on their summer experience. As a result of their reflections, participants agreed they were experiencing a different summer but

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

were glad that the program was offered because they needed to engage with their school curriculum and utilize technology. They participated in a virtual film festival where they showcased their work and were given a \$200 stipend.

Quarter: 2 Accomplishment Quantity: 26

Accomplishment Narrative:

The YMCA Youth Institute provides service to 26 youth living in the Carmelitos Housing Development through the after-school program. Youth were mandated to wear face coverings, which were provided in case participants did not bring their own. The youth were also required to complete a health screening survey, managed by the LA County, upon arrival to the facility. At the site, youth receive private tutoring, internet access, and laptop accessibility to connect to their remote classes via Zoom. After class was dismissed, staff help the youth complete assigned homework and research topics discussed in class. In one instance, staff helped a youth complete missed assignments. The youth is now back on track to pass all classes for that semester and recovered from multiple failing grades. Many youths have also received assistance in building their resume for future job applications and internships. Aside from the school assistance, staff also led outdoor recreational activities while practicing social distancing and implementing the face covering policy. Helmets were provided to encourage safety for the youth who ride their bicycles or skateboards to the facility. Activities such as Frisbee or playing catch with a ball helped the youth reap the benefits of outdoor recreation. These benefits included, but were not limited to, increasing focus, gaining energy and relieving stress.

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

During the months of January to March 2021, Youth Institute staff worked diligently to provide a supportive environment for youth who find themselves needing extra help or mentorship. Each day, youths arrive and immediately disclose to staff about their day and their intention for the day. This demonstrates that the youth feel the positivity and know that they are in a safe environment. The Youth Institute has maintained a sequence of activities that promote the idea of goal setting by having youth complete worksheets on their accomplishments and goals for the future. This activity is revisited every month to remind youth of their goals and to stay focused.

Alongside reflective activities, there are outdoor activities implemented to have youth step away from technology for a few hours. Youth Institute staff have made efforts to stay connected with youth who have been away from the space for a long time to make sure they are doing well and receiving the support that they need. County Supervisor Janice Hahn approved a grant that provided youth with food vouchers of up to \$50. This grant along with collaboration with the County kitchen staff at Carmelitos, ensures that we provide food and snacks to youth who often face food insecurity. This program is free of charge to the youth who participate.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

Youth Participants were recruited for the Summer 2021 Youth Institute Program. This quarter, we recruited an additional 10 youth to bring the total number for the Summer Youth Institute to 23. Youth Institute staff worked closely with youth participants to achieve their academic goals and minimize the need to take required Summer courses. Lunch and snacks were provided daily to the youth in attendance.

Close relationships were created with parents and guardians of the youth in the program. With these relationships, parents felt comfortable sharing and asking for support for their youth. At least five families have been in close communication with the staff at the Youth Institute.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602322-20 Jurisdiction: 4th District
Project Title: City of Long Beach Homeless Court: Enhanced Response Program
IDIS Number: 11780
Operating Agency: City of Long Beach
Subrecipient Type: Participating City
Contract Period: 6/2/2021 to 6/30/2022
Activity Code: 05C Legal Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program serves individuals with a criminal history who are experiencing homelessness in Long Beach. The Enhanced Response Program assists such individuals to curtail the criminal cycle of drug, alcohol, quality of life, and theft offenses by meeting misdemeanor defendants in Los Angeles County on designated "Homeless Court" dates to offer accessible community services and legal services.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 200 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$254,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The first Long Beach Homeless Court event launched on Wednesday, June 16 at the Multi-Service Center. The City Prosecutor's Office, Public Defender's Office and the Alternate Public Defender handled a total of 14 misdemeanor cases for four persons experiencing homelessness. Judge Lori R. Behar from Department 7 of the Governor George Deukmejian Courthouse appeared via WebEx. There were two individuals who had previously engaged in case management and housing services, which resulted in 9 cases being dismissed. The two other individuals are eligible to participate in diversion at the next Homeless Court event. All cases were referred to Homeless Court through the Long Beach Police Department's Quality of Life Team in partnership with the City's Homeless Services Bureau.

The supportive services offered on-site at Homeless Court included: case management, shelter referrals, mental health support, substance use treatment, employment assistance, reentry intensive case management, assistance with public benefits and a co-located medical clinic. Representatives from the Multi-Service Center, Pacific Gateway, Salvation Army, and other nonprofit organizations were readily available to speak with anyone seeking resources.

Additionally, The Public Defender's Record Clearing Unit was on-site and assisted five individuals seeking expungement services. The Long Beach Police Department Warrant Detail was on-site and cleared seven warrants for one individual and issued a new court date for the next Homeless Court event. The Probation Department is another resource available at the Multi-Service three days a week and participated in Homeless Court.

Overall, the initial Homeless Court event had several positive outcomes and the collaborative effort between the Long Beach Health Department, City Prosecutor's Office and Public Defender's Office resulted in a successful launch. We appreciate the support from LACDA and Supervisor Hahn's office in developing Homeless Court in Long Beach and we look forward to continuing to address legal barriers to housing and employment through this project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The first Long Beach Homeless Court event launched on Wednesday, June 16 at the Multi-Service Center. The City

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Prosecutor's Office, Public Defender's Office and the Alternate Public Defender handled a total of 14 misdemeanor cases for four persons experiencing homelessness. Judge Lori R. Behar from Department 7 of the Governor George Deukmejian Courthouse appeared via WebEx. There were two individuals who had previously engaged in case management and housing services, which resulted in nine cases being dismissed. The two other individuals are eligible to participate in diversion at the next Homeless Court event. All cases were referred to Homeless Court through the Long Beach Police Department's Quality of Life Team in partnership with the City's Homeless Services Bureau.

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Additionally, The Public Defender's Record Clearing Unit was on-site and assisted five individuals seeking expungement services. The Long Beach Police Department Warrant Detail was on-site and cleared seven warrants for one individual and issued a new court date for the next Homeless Court event. The Probation Department is another resource available at the Multi-Service three days a week and participated in Homeless Court.

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5th District

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601760-20 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11550
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides up to \$6,000 grants for minor home repairs to eligible low- and moderate-income households within various unincorporated communities of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 25 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$240,000.00 This Year: \$66,875.08 Cumulative: \$66,875.08 Ratio: 27.9%

Annual Narrative:

During this fiscal year, no housing units were completed under the Program due to COVID-19 pandemic closures. The program has been suspended since March 15, 2020. However, staff continued to take calls from the homeowners, responded to all voicemails and continued to stay in touch with pending applicants to provide updates.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. The estimated program restart date is July 2021. Staff has begun marketing the program and has taken pre-applications during this quarter.

As of June 2021, staff contacted all suspended applicants to provide updated time lines and updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602097-20 Jurisdiction: 5th District
 Project Title: Mobile Home Improvement Program
 IDIS Number: 11564
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new activity provides \$9,000 grants to eligible low- and moderate- income owner occupied mobile home units located within the unincorporated areas of the Fifth Supervisorial District. The service will focus on small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications. Mobile home units must be affixed to a foundation and skirted and part of the County's permanent housing stock.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 18 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$290,000.00 This Year: \$138,037.53 Cumulative: \$138,037.53 Ratio: 47.6%

Annual Narrative:

During this fiscal year, no housing units were completed under the Mobile Home Improvement Program due to the COVID-19 pandemic closure. The program has been suspended since March 15, 2020. However, staff continued to take calls from the homeowners, responded to all voicemails and continued to stay in touch with pending applicants to provide updates.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	4
Exempt: No paint disturbed	0
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the Covid-19 pandemic. While we do not currently have a specific date when the program will resume, we will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. The estimated program restart date is July 2021. Staff has begun marketing the program and has accepted pre-applications during this quarter.

As of June 2021, staff contacted all suspended applicants to provide updated time lines and updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 5KT14A-20 Jurisdiction: 5th District
Project Title: Single Family Rehabilitation Loan Program/ Single-Unit/District 5
IDIS Number: 11528
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the Fifth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 14 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$674,576.00 This Year: \$139,462.88 Cumulative: \$139,462.88 Ratio: 20.7%

Annual Narrative:

During this fiscal year, no housing units were completed under the program due to COVID-19 pandemic closures. The program has been suspended since March 15, 2020. However, staff continued to take calls from the homeowners, responded to all voicemails and continued to stay in touch with pending applicants to provide updates.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. While there is no specific date when the program will resume, staff will provide updates when the program becomes available.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, the program was suspended due to the COVID-19 pandemic. The estimated program restart date is July 2021. Staff has begun marketing the program and has accepted pre-applications during this quarter.

As of June 2021, staff contacted all suspended applicants to provide updated time lines and updated documents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601468-20 Jurisdiction: 5th District
Project Title: West Altadena/ Disposition
IDIS Number: 11544
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in the unincorporated West Altadena area as well as, the temporary property management of LACDA-owned properties which were acquired with CDBG funds to eliminate slum and blighted conditions. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as needed basis. This activity will promote the economic well-being and growth of the area and improve the visual and aesthetics of the area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,745 This Year: 5,745 Cumulative: 5,745 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$28,080.23 Cumulative: \$28,080.23 Ratio: 56.2%

Annual Narrative:

The properties were secured and maintained.

2144 Yucca was declared surplus by the Board of Supervisors and is to be sold.

2399 Olive Avenue was donated to SGV Habitat for Humanity for affordable housing.

462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue properties are part of the ongoing Lincoln Avenue redevelopment.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, maintenance and security of subject properties continued.

2399 Olive Avenue was quitclaimed to Habitat for Humanity for affordable housing development.

2144 Yucca Lane has been declared surplus by the LACDA Board and is to be sold.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Subject properties were secured and maintained.

2144 Yucca was declared surplus by the Board of Supervisors and is to be sold.

2399 Olive Avenue, 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue properties are part of the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

ongoing Lincoln Avenue redevelopment.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The properties were secured and maintained.

2144 Yucca was declared surplus by the Board of Supervisors and is to be sold.

2399 Olive Avenue, 462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue properties are part of the ongoing Lincoln Avenue redevelopment.

Quarter: 4 Accomplishment Quantity: 5,745

Accomplishment Narrative:

The properties were secured and maintained.

2144 Yucca was declared surplus by the Board of Supervisors and is to be sold.

2399 Olive Avenue was donated to SGV Habitat for Humanity for affordable housing.

462 Archwood Place, 470 Archwood Place, and 2300-2304 Lincoln Avenue properties are part of the ongoing Lincoln Avenue redevelopment.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602049-19 Jurisdiction: 5th District
Project Title: Foothill Villa Window Replacement
IDIS Number: 11313
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement and installation of energy efficient windows and blinds in the common area and sixty-two (62) housing unit at the Foothill Villa Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 62 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$125,000.00 This Year: \$107,334.87 Cumulative: \$125,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, the project is ongoing with non-CDBG funding through a job order contract (JOC) with PUB Construction. The price proposal for this project is \$318,476.15. This project not only includes the replacement and installation of energy efficient windows and blinds in the common area and 62 housing units, but includes external lighting in the common areas.

Completion of the project is expected in Quarter 1 of FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project was on hold due to COVID-19, but resumed in Quarter 2 for exterior and common-area work. Project is scheduled to be completed by February 28, 2021. Contractor is PUB Construction.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Foothill Villa Window project is 50% complete and will be completed by June 30, 2021. There were some delays due to COVID-19.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, this project experienced delays due to COVID-19. PUB Construction, Inc. is the contractor for the Foothill Villa Window Replacement project. The project is about 60% completed, and should be completed by June 30, 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the project is ongoing with non-CDBG funding through a JOC contract with PUB Construction. The price proposal for this project is \$318,476.15. This project includes the replacement and installation of energy efficient windows and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

blinds in the common area and 62 housing units, and external lighting in the common areas.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602349-20 Jurisdiction: 5th District
Project Title: Orchard Arms Solar Project
IDIS Number: 11764
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 4/29/2021 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides the architectural and engineering design and construction for the installation of solar power at the Orchard Arms Housing Development for all 183 housing units. The Orchard Arms Housing Development is located at: 23410-23540 Wiley Canyon Rd., Valencia, CA 91355.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 183 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$835,000.00 This Year: \$109,684.90 Cumulative: \$109,684.90 Ratio: 13.1%

Annual Narrative:

For the program year, the project was time-extended and is an ongoing project with Harry H Joh Construction under a job order contract (JOC). The price proposal is \$48,739.07. Project completion is expected in Quarter 1 of FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the project was time-extended and is an ongoing project with Harry H Joh Construction under JOC contract. The price proposal is \$48,739.07. A pre-construction meeting is pending.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602047-19 Jurisdiction: 5th District
Project Title: Orchard Arms Unit Flooring Replacement
IDIS Number: 11312
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of flooring inside one hundred eighty-three (183) housing units at the Orchard Arms Senior Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 183 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$85,777.61 Cumulative: \$365,269.04 Ratio: 91.3%

Annual Narrative:

For the program year, the project is ongoing and was time-extended. Phase I is through a job order contract (JOC) with KLD Construction. The approximate cost of Phase I is \$447,000. Phase II is through conventional bidding with JJJ Floor Covering, Inc. The approximate cost of Phase II is \$475,000. Both projects are under construction at this time.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is on hold due to COVID-19 and will resume when restrictions are lifted for the senior units. This project is scheduled to be completed by June 30, 2021. The contractor is PUB Construction.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Orchard Arms Unit Flooring has been delayed due to COVID-19 restrictions for in-unit rehabilitation work. This project will carry over to FY2021-22.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, the project was placed on hold due to COVID-19, but the Project Manager will resume work on May 1, 2021 as advised by Executive Office and Housing Operations Division. Currently, submittals are pending.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the project is ongoing and was time-extended. Phase I is through a JOC with KLD Construction. The approximate cost of Phase I is \$447,000. Phase II is through conventional bidding with JJJ Floor Covering, Inc. The approximate cost of Phase II is \$475,000. Both projects are under construction at this time.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602162-20 Jurisdiction: 5th District
Project Title: Quartz Hill Unit Flooring
IDIS Number: 11641
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of flooring for forty (40) housing units at the Quartz Hill Family Housing Developments. This includes all living room, bedroom, and bathroom flooring, as well as stair treads in the units.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$350,000.00 This Year: \$137,025.19 Cumulative: \$137,025.19 Ratio: 39.2%

Annual Narrative:

For the program year, this project was time-extended and is ongoing through a job order contract (JOC) with PUB Construction. The price proposal for this project is \$278,838.52. A moisture testing on the unit flooring is required before construction can begin.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project scope is complete and the job walk for this project is complete. Notice to Proceed for this project will be issued in Quarter 2. The project is scheduled for completion by June 30, 2021.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Quartz Hill flooring project has been delayed due to COVID-19 restrictions for in-unit rehabilitation work. This project will carry over into F2021-22.

The location of each housing development is:

Quartz Hill I Family Housing Development 5028 West Ave. L-12
Quartz Hill, CA 93536

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This project experienced delays in Quarter 3 due to COVID-19. PUB Construction, Inc. is the contractor for the Quartz Hills Unit Flooring Replacement project. The submittals for this project are completed. The next step is to schedule a moisture testing for the floor.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

As of Quarter 4, this is an ongoing project through a JOC with PUB Construction. The price proposal for this project is \$278,838.52. A moisture testing on the unit flooring is required before construction can begin.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600475-20 Jurisdiction: 5th District
Project Title: Loma Alta Park Recreation Programs
IDIS Number: 11570
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Loma Alta Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the County of Los Angeles's Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$2,260.00 Cumulative: \$2,260.00 Ratio: 5.6%

Annual Narrative:

Due to COVID-19 pandemic, Loma Alta was not able to serve the program as planned. Activities will be resumed for the next fiscal year when the situation returns to normalcy.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the programs were suspended in Quarter 1. The staff modified program plans to carry out activities for the next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Programs remain suspended due to the COVID-19 pandemic. The staff in Loma Alta park is adjusting the plan to implement programs for the next quarter once the pandemic is over. When the situation is back to normal, Loma Alta will provide the Tiny Tots program for youth ages 3-5 years. This program covers listening skills, fine motor skills, basic needs, social skills and conflict resolution.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Programs in Loma Alta Park are still on hold because of the COVID-19 pandemic. Staff is ready to start the programs when permission is granted to reopen. Loma Alta programs will include the Tiny Tots program for youth age 3-5, which covers listening skills, fine motor skills, basic needs, social skills and conflict resolution.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Loma Alta did not conduct the programming during this quarter due to the COVID-19 pandemic. When the situation returns to normalcy, the Loma Alta CDBG Tiny Tot program will resume.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600482-20 Jurisdiction: 5th District
Project Title: Pamela Park Recreation Programs
IDIS Number: 11571
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Pamela Park is designed to meet the needs of low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District. Various athletic, educational, and cultural/performing arts programs, as well as special events, are offered and are designed to foster healthy child development, strengthen family relationships, and empower communities.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 300 This Year: 3 Cumulative: 3 Ratio: 1.0%
Net Expenditures: Budgeted: \$32,000.00 This Year: \$31,962.00 Cumulative: \$31,962.00 Ratio: 99.9%

Annual Narrative:

Amidst the COVID-19 pandemic, Pamela Park Recreation Programs added three new clients this fiscal year and continued the service with limited programs and outdoor activities.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Pamela Park Recreation Programs served three new clients and provided 531 client contacts during Quarter 1. The ongoing program provides activities in the After School Program, which is conducted on Tuesday, Wednesday, Thursday and Friday from 2 to 6:00 pm. The clients participated in indoor, outdoor and Science, Technology, Engineering, Arts and Mathematics (STEAM) activities. However, due to the COVID-19 pandemic, the quantitative data will be submitted next quarter. The staff will continue to carry out the programs for the next quarter.

Quarter: 2 Accomplishment Quantity: 3

Accomplishment Narrative:

Pamela Park Recreation Programs continues the recreation program for the 3 clients and had 205 client contacts. The park incorporated STEAM activities along with the outdoor activities. In December, the park began the virtual program which included, but was not limited to, video games, trivia games, mental health activities and crafting.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Pamela Park provided the virtual programming for their participants. The programs included play games such as social, trivia, and video games. It also covered story telling, drumming classes, poetry and Mindfulness and Self-Care focus area program (mental health check-in) during the Covid-19 time. .

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Pamela Park Recreation Programs provided outdoor activities: playing games such as social, trivia, and video games, water days, acting classes, and mental health check-ins. In the month of June, Pamela Park gradually transferred the activities into indoor programming and started the STEAM-based projects and activities.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600483-20 Jurisdiction: 5th District
Project Title: Pearblossom Park Recreation Programs
IDIS Number: 11572
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing recreational and educational CDBG programs offered at Pearblossom Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$43,500.00 This Year: \$4,872.00 Cumulative: \$4,872.00 Ratio: 11.2%

Annual Narrative:

Due to COVID-19 pandemic, no programs or activities were performed this fiscal year at Pearblossom Park.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the programs were suspended in Quarter 1. The staff modified plans to carry out the programs for the next quarter

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The recreation programs remain suspended because of the COVID-19 pandemic. The Pearblossom Park staff continues to adjust the plan to implement the program when the situation returns to normalcy.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The programs remain suspended because of the COVID-19 pandemic. Park staff is ready to re-start the program when the department re-opens to serve the public.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, programs in Pearblossom were suspended until the situation returns to normalcy. Parks staff is ready to re-start the program when the department re-opens to serves the public.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600819-20 Jurisdiction: 5th District
Project Title: AVPH-HFA Home Visitation Program
IDIS Number: 11574
Operating Agency: Antelope Valley Partners for Health
Subrecipient Type: CBO
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides evidence based, home visitation, prevention and education sessions to at-risk adults, pregnant or who recently delivered a child, to assist with gaining the parenting and life skills needed to create and sustain healthy homes where children are safe and able to thrive.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8 This Year: 4 Cumulative: 4 Ratio: 50.0%
Net Expenditures: Budgeted: \$33,840.00 This Year: \$33,501.00 Cumulative: \$33,501.00 Ratio: 99.0%

Annual Narrative:

During FY2020-21, the Antelope Valley Partners for Health (AVPH) Healthy Families America (HFA) Home Visitation Program served eight client families and met all contract Accomplishments.

During Quarter 1, six client families were retained from FY2019-20 and re-certified as eligible to remain served by CDBG funding.

During Quarter 2, one family was re-certified as eligible to remain served by CDBG funding after having moved to a property that was initially difficult to census-tract verify. CDBG administrative staff were able to assist and qualify them based on corrected, verifiable demographics.

One new referred family enrolled in Quarter 4.

An additional family was referred in Quarter 4 but moved out of the area before the intake could be fully completed. The challenge area was referral acceptance. Families were often reluctant to enroll in any home visitation program based on the pandemic, uncertainty of the vaccines, CDC relaxed social distancing, and life changes that came with the "return to normal."

The CDBG Public Service Module and QPR currently reflects inaccurate, unaccounted for enrollment/Accomplishments and family demographics based on systematic as well as AVPH user-entry difficulties that was experienced intermittently. CDBG Administration is aware and was unable to fully edit/adjust reportable information internally. AVPH HFA can produce any/all client documentation as necessary if requested to confirm all eight accomplishments.

During FY2020-21, there has been a total of 301 conversational contacts occurred with eight families, provided either virtually/face-face via Zoom; face-to-face drop-by visits; or by phone/texting connections. AVPH is currently not conducting

any in-person home visits, however staff is providing drop-by visits following mandatory social distancing, sanitizer, and mask wearing to safely deliver incentives and essential items to families (e.g., diapers, wipes, food pantry items, non-perishable food/breakfast boxes, school supplies for siblings, parent-child curricula, and intermittent donations) received at AVPH.

During Quarter 3, the AVPH HFA Home Visitation Program reached out to the L.A. County Supervisor's Office and LACDA to

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

explore options regarding a requested funding increase to cover necessary direct services through Quarter 4. Funds were depleted quickly due to the pandemic and increased frequency need for home visitor and client-family supportive contact.

A formal meeting was held with AVPH and District 5 Superintendents' Kathryn Bargers' Field Deputy Donna Termeer, and Assistant Field Deputy Charles Bostwick. A CDBG budget extension was granted to AVPH for the remainder of FY2021 to support participant retention and maintain direct services to a community in pandemic crisis.

Based on the verified growing essential needs of SPA-1 CDBG families, and community awareness, AVPH was also informed that for the upcoming FY2021-22 CDBG Contract, there would be a secondary increase in funding. The agency wishes to thank the advocacy and program support received from District 5 and LACDA for the increased funding.

The Deputies recognized AVPH as a high-level response community-based organization, with historic CDBG funding accountability. AVPH was acknowledged as having an available, continuous presence and impact in the SPA-1 community, providing essential and evidence-based support to SPA-1 individuals, families and community members of all ages who are especially considered at risk, isolated, and in need of direct service support.

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
36023 80th St	Littlerock	CA	93543	Owners	Extremely Low	\$776
5242 W Ave L-10	Quartz Hill	CA	93536	Owners	Extremely Low	\$1,176
38891 Ocotillo Dr	Palmdale	CA	93551	Owners	Low	\$1,148
48303 20th St 200	Lancaster	CA	93534	Owners	Low	\$710
48303 20th St 88	Lancaster	CA	93534	Owners	Low	\$1,371
48303 20th St W 201	Lancaster	CA	93534	Owners	Low	\$1,797
8541 W Ave D	Lancaster	CA	93536	Owners	Low	\$1,638

Total Number of Housing Units Assisted : 7

Quarter: 1 Accomplishment Quantity: 2

Accomplishment Narrative:

AVPH Healthy Families America Home Visitation Program has Re-Certified six of seven families for CDBG FY2020-21, who carried over and are continuously served from FY2019-20. These families have remained voluntarily enrolled and continue to receive weekly/biweekly virtual parenting, family health and wellness information services, crisis support, and necessary resource information/referrals/advocacy.

One family who carried over from FY2019-20 is not reported in Quarter 1, and only partially re-certified in FY2021. Although the client is income-eligible, she recently moved to another mapped unincorporated parcel, which has developed "multi-homes" on the property. This new address could not be "CDBG verified" during Quarter 1. CDBG TA was sought. This family will obtain more information from the landlord and will be "census tract confirmed" using secondary external site locators during Quarter 2.

Two of six families served qualified as currently homeless and is either transient between family homes or living in a hotel paid for by rapid rehousing funds provided through Valley Oasis Shelter case management.

During Quarter 1, there has been a total of 139 conversational contacts provided either virtually/face-face via Zoom, or by phone/texting connections. AVPH is currently not conducting any in-person home visits, however staff is providing incentives and essential items such as diapers, wipes, food pantry items, school supplies for siblings, and intermittent donations received, routinely.

During Quarter 1, all CDBG FY2020-21 funded families have remained intact and there have been no known concerns or issues related to child protection/safety as a service provider.

Families served during Quarter 1 have received weekly/monthly outreach resource information from the following: local food pantries, diaper drives, virtual baby showers, health and emotional wellness care centers, career fairs, housing support programs, and school district information for those parents needing to register their children into distance learning programs,

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and information on how to obtain electronic devices and educational support for a successful learner experience.

There are two Family Support Specialists (home visitors) assigned to serve participants in FY2020-21; and one .5 FTE AVPH Data Administrator has been providing routine CDBG funded auditing, data management and evidence-based case management support to the home visitors.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, Antelope Valley Partners for Health HFA Home Visitation Program continued to serve existing Quarter 1 families voluntarily. With the use of an agency approved, HIPAA-compliant Zoom Application that fostered virtual home visits, the program maintained voluntary participation. Thus, the relationships established pre-pandemic with home visitors continued.

There have been no known/observed child safety concerns, or Department of Children and Family Services reports made during Quarter 2.

CDBG home visitation funded families were more engaged in Quarter 2. They received holiday gifts for the children, and non-perishable breakfast boxes to feed all children in the home, by family size, through a new pandemic monthly food delivery program.

Drop-by, no contact, family case management practices have been ongoing and approved for staff by AVPH Administration, following Center for Disease Control and Department of Public Health/LA County guidelines and protocols for safety. Services included delivery of essential items such as diapers, formula, clothing donations, child development incentives, curricula activity bags for the home visitor to coach and support healthy parent-child activity, and perishable/nonperishable food donations.

A CDBG served family who has been residing long-term in a Lancaster hotel paid for by homeless assistance funds had their baby (target child) during Quarter 2 and family is doing well. Infant donations were provided to the family by "Baby 2 Baby" (porta crib, diapers, clothing, etc.).

The following is a success "Story from the Field," written by the home visitor:

Mother of Baby (MofB) was initially served under the First 5 LA Home Visitation Program with AVPH. In December 2019, the family transferred to CDBG funding, as the home visitor was moved to this funding source as a .5 FTE. The family was well connected to the Home Visitor and agreed to complete the eligibility forms so Home Visitor could continue serving them. MofB accepted the transfer to CDBG on 12/04/2019.

MofB originally accepted and enrolled post-natal in the Healthy Families America Program (HFA). Family Support Specialist (FSS) completed the initial intake visit with the client in November 2019, at which time MofB shared her history that included Father of Baby (FofB); ex-husband and their episodes of domestic violence; her childhood experiences; and family history.

The FSS has offered direct service, education, and support on topics such as postpartum health; infant health and safety; child development; family goal planning; healthy family functioning; protective factors; and working through stages of grief, to include multiple community resources and referrals.

The Index Child (IC) was born 10/14/2019 via a C-Section birth. IC'S birth, health and hospital stay were considered normal. MofB has two older daughters, and a son age 5. MofB mentioned to the FSS that FofB resides elsewhere due to his employment obligations. MofB's housing and financial status have been stable since the intake.

MofB's professional goal was to open a nail salon with her eldest daughter, after they received their licenses as nail technicians. In February 2020, they started the business and took a step back due to the pandemic. MofB realized her baby needed her more now as she participated in parent-child activities to promote his optimal development. MofB was attending beauty school during much of his first year of life.

MofB's PHQ-9 and GAD-7 scores have always been low. In July 2020, MofB's father passed away due to COVID-19 complications. During this time, MofB scored higher than usual on her PHQ-9. MofB and FSS supported her with increased virtual, drop-by deliveries and phone contacts as she has been going through the grief process. MofB received services that addressed self-care needs, and was monitored for maternal depression.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Using the evidence-based curriculum provided, MofB has responded well to moving through her grief process by accepting support, acknowledging her feelings, accepting coping and skill-building activities, and relying on her core values- culture, family and religion.

During the visits that FSS has conducted with the client, FSS observed the client responding sensitively and nurturing to IC. The client was extremely involved with IC's development and milestones. The client remained consistent and receptive with the home visitation program and was eager to continue in the program. This included moving to a virtual format since the start of the COVID-19 pandemic in March 2020.

MofB continues to remain engaged and completed her visits on phone, due to MofB not being comfortable on Zoom. When needed, MofB participated via Zoom and complied with other program requirements.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, Antelope Valley Partners for Health (AVPH) HFA Home Visitation Program continued to serve 4 of 6 CDBG funded, voluntarily enrolled families through weekly virtual visitation, implementing the Healthy Families America (HFA) model.

Additionally, following CDC and AVPH COVID-19 safety guidelines and social distancing, the Family Support Specialist (FSS) completed weekly to biweekly drop-by home visits delivering essential needs items (e.g., diapers, hygiene items, clothing); HFA curricula supplies to promote parent-child activity with the FSS during virtual visits; and U.S. Department of Agriculture-provided monthly "Breakfast Boxes." Participants were also made aware of elective supplemental food box delivery programs made available through USA "Farmers to Families." AVPH was one of the SPA-1 community-based agencies facilitating registration for the pandemic-generated food insecurity, public service program.

As the pandemic continued, the FSS met the needs of families who maintained their voluntary participation. This further established trusting relationships, and the program has served as a direct service and reliable resource for families.

By providing additional and reliable case management, virtual and drop-by home visitation contacts, and creative parent-child activities with the FSS and agency, there has been increased communication. Eligible families have access to new resources to address emergent needs, to minimize crisis, and to support emotional health needs of all family members.

While AVPH HFA Home Visitation Program closed two of six enrolled CDBG participants in Quarter 2, outreach effort was made to increase referrals and qualify families for AVPH HFA Home Visitation Program CDBG funding. A homeless pregnant mother self-referred in March; she had recently been released from incarceration. She was temporarily staying with family. This mother was highly stressed and seeking immediate resources to help stabilize her transition. The intake was offered in two sessions to support her need for regulation due to stress. On the second day of the intake, she declined meeting further with the FSS as she had identified accessible transitional housing and case management in another SPA.

During Quarter 3, there have been no known/observed child safety concerns, or DCFS reports made by the FSS.

During Quarter 3, AVPH began to fall short of CDBG contracted funds for FY2021 in the HFA Home Visitation Program due to increased participant contacts with the FSS. AVPH Administration reached out to the Supervisor's Office and LACDA to explore options. A meeting was held with AVPH and Los Angeles County District 5 Superintendent Kathryn Bangers' Field Deputy Donna Termeer, and Assistant Field Deputy Charles Bostwick.

A CDBG budget extension was granted to AVPH for the remainder of Quarter 4 of FY2021 to support participant retention and maintain direct services with the FSS. Based on growing essential needs of families, AVPH was also informed that for the upcoming FY2021-22 CDBG contract, there would be an increase in funding.

The Deputies recognized AVPH as a high-level response community-based organization with historical CDBG funding

accountability. AVPH was acknowledged as having an available, continuous presence and impact in the SPA-1 community and its members of all ages who are at risk, isolated, and in need of direct service support.

Quarter 4 will emphasize outreach, referral and intake of a minimum of three-four new participant enrollments.

Quarter: 4 Accomplishment Quantity: 2

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Antelope Valley Partners for Health (AVPH) Healthy Families America (HFA) Home Visitation Program continues to adapt to the pandemic crisis and CDC guidelines regarding client contact and community-based activity, to include emergency quality of life needs.

AVPH has remained in full operation, retaining clients in the HFA Program, and offering routine, voluntarily services to existing and newly enrolled at-risk infants/toddlers and their families, who reside in the unincorporated, isolated regions of SPA-1, North Los Angeles County.

AVPH HFA Home Visitation Program continued to offer weekly "virtual home visits" (no in-person) and conducted weekly outreach with essential support to clients by doing routine "drop-by deliveries" of both necessary and incentive items such as diapers, formula, clothing, hygiene items, etc. Incentives included child and family developmental toys; parent-child curricula supply bags; and monthly non-perishable food program boxes.

During Quarter 4, CDBG funds were increased based on community need and an unanticipated increase in direct service hours by staff working with families experiencing crisis and limitations due to the COVID-19 pandemic.

CDBG Quarter 4 Activity:

- A. One new family was referred; however, their intake was considered incomplete based on an opportunity to be relocated to residential recovery housing located out of the Antelope Valley.
- B. One existing enrolled AVPH HFA family was transferred to CDBG funding in June 2021 based on need, and a programmatic decision to transition them. They were able to remain served by their existing home visitor with this decision and qualified based on meeting CDBG eligibility criteria.
- C. Two CDBG served families requested to close based on relocation and lack of follow-up.
- D. During Quarter 4, there have been no known/observed child safety concerns, or DCFS reports made by the FSS.
- E. The assigned AVPH HFA home visitors conducted 63 Contacts with CDBG-funded clients. A challenge this quarter centered around another pandemic related transition with children and parents returning to school and work and facing limited resources such as safe and affordable childcare, along with basic quality of life needs. Reaching families was more difficult for the home visitors due to families managing another change, immunity uncertainties, and often feeling extremely overwhelmed.
- F. One experienced CDBG home visitor successfully mentored and trained a CDBG transitioning home visitor who would be taking on cases in FY2021-22.
- G. A long-term affiliate of Healthy Families America National Home Visitation Program evidence-based model, the AVPH HFA Home Visitation Program was re-accredited in April 2021 and certified through 2025 with the new "Fidelity Assessment" process developed by HFA National. The new process requires agencies to apply the new model, which accommodates home visitation practices during the pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601681-20 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11581
 Operating Agency: Antelope Valley Partners for Health
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides for minor home repairs and addresses minor code deficiencies.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 35 This Year: 22 Cumulative: 22 Ratio: 62.9%
 Net Expenditures: Budgeted: \$170,000.00 This Year: \$158,608.00 Cumulative: \$158,608.00 Ratio: 93.3%

Annual Narrative:

For FY2020-2021 AVPH completed repairs on 22 homes. In total, 29 potential clients were denied due to not residing in the Fifth District or did not meet income requirement guidelines. Due to program limitations as a result of the COVID-19 pandemic, the program had unexpended funds and fell short of its the housing repair goal of 35 the fiscal year. AVPH will continue to promote the Handyworker program through outreach events and social media.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	1	0
Other Race - Hispanic	3	0
White - Hispanic	2	0
White - Non-Hispanic	5	0
Total	11	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	7	0
Low	4	0
Total	11	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1319 W Ave P-14	Palmdale	CA	93551	Owners	Extremely Low	\$739
42439 La Gabriella Dr	Quartz Hill	CA	93536	Owners	Extremely Low	\$894
43358 147th St	Lancaster	CA	93535	Owners	Extremely Low	\$661
48303 20th St 8	Lancaster	CA	93534	Owners	Extremely Low	\$433
19703 E Ave G	Lancaster	CA	93535	Owners	Low	\$1,303

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

35331 75th St	Littlerock	CA	93543	Owners	Low	\$1,510
39080 200th St	Palmdale	CA	93591	Owners	Low	\$1,422
16811 Mackennas Gold Ave	Palmdale	CA	93591	Owners	Extremely Low	\$1,728
38533 151st St	Palmdale	CA	93591	Owners	Extremely Low	\$1,568
40926 176th St	Lancaster	CA	93535	Owners	Extremely Low	\$1,563
40594 166th St.	Lancaster	CA	93535	Owners	Low	\$856

Total Number of Housing Units Assisted : 11

Housing Data:

Category	Homeowners	Renters
3) Total units occupied by elderly (62 years or older):	5	0

Lead Paint Detail:

Number of housing units constructed before 1978	4
Exempt: Housing construction 1978 or later	10
Exempt: No paint disturbed	1
Otherwise exempt	8

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	3
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

Quarter	Grants	Loans
2	4	0
3	4	0
Total	8	0

Quarter: 1 Accomplishment Quantity: 7 Female-Headed Households: 4

Accomplishment Narrative:

Quarter 1 ended with a total of seven homeowners who received minor home repairs and inspections. Due to the COVID-19 pandemic Quarter 1 had a slow start due to potential clients being weary about having an unfamiliar person in the home. For the next quarter there are currently 8 potential clients that are gathering documents and 1 client that is ready to begin repair services. Five homeowner applicants have been denied services due to not residing within the unincorporated area of the Fifth District.

Due to the COVID-19 pandemic, staff continued to promote the Handyworker program through community drive-through events. Staff also distribute materials to residents through a meal delivery program to individuals in the unincorporated areas of the Antelope Valley.

Quarter: 2 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

Quarter 2 ended with a total of four homeowners who received minor home repairs and inspections. Due to the challenges of the COVID-19 pandemic, Quarter 2 had a decline in potential clients. For the next quarter, currently one client is ready to begin repair services. A total of eight homeowner applicants have been denied services due to not residing within the unincorporated area of the Fifth District. During this time, we have completed a thorough inventory and engraving on all tools. We continue to practice and follow guidelines for the safety of our staff and clients as much as possible.

Due to the COVID-19 pandemic we continue to promote the Handyworker program through our community drive-through events.

Quarter: 3 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

Quarter 3 ended with a total of four clients receiving minor home repairs and inspections. There are 11 potential clients who are gathering documents and one client that is ready to begin repair services. This quarter, eight applicants have been denied

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

services due to not residing within the unincorporated area of the Fifth District.

Potential clients recruited for Quarter 3 continued to drop due to the COVID-19 pandemic. Potential clients continue to be extra cautious about having an unfamiliar person in the home.

Agency outreach efforts have been curtailed due to COVID-19 but AVPH has left flyers in a few places in the unincorporated areas of the Fifth District.

During Quarter 3, AVPH completed upgrades to the work truck and organized the storage unit that houses the work truck and supplies.

Quarter: 4 Accomplishment Quantity: 7 Female-Headed Households: 7

Accomplishment Narrative:

In the Quarter 4, the number of clients served increased due to COVID-19 rules relaxing. Quarter 4 ended with a total of seven clients who received minor home repairs. Eight homeowners were denied services due to not residing within the unincorporated area of the Fifth District or did not meet the income requirements of the program. Outreach efforts have been minimal due to COVID-19. Agency has given out flyers in neighborhoods in the unincorporated areas of the Fifth District.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.:

Jurisdiction:

Project Title:

IDIS Number:

Operating Agency:

Subrecipient Type:

Contract Period:

Quarter Completed:

Activity Code:

National Objective:

Objective:

Outcome:

Project Summary

Accomplishments and Net Expenditures

Priority Need:

Performance Indicator:

Quantitative Accomplishments: Goal:

This Year:

Cumulative:

Ratio:

Net Expenditures: Budgeted:

This Year:

Cumulative:

Ratio:

Annual Narrative:

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Penny Lane decided not to purchase the new house in the Antelope Valley. Therefore, we no longer need the funds.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601063-20 Jurisdiction: 5th District
 Project Title: Bright Futures Scholars Program
 IDIS Number: 11576
 Operating Agency: Quality of Life Center
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides after-school mentoring services in academic and personal development for junior high and high school students, primarily from schools in the Altadena area.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 62 This Year: 56 Cumulative: 56 Ratio: 90.3%
 Net Expenditures: Budgeted: \$65,315.00 This Year: \$65,315.00 Cumulative: \$65,315.00 Ratio: 100.0%

Annual Narrative:

Although COVID-19 continued to present a few challenges this year, the Quality of Life Center, Inc. (QOLC) had another very successful year serving clients, including the scholars/students, their parents, guardians, our mentors, volunteers, college student workers, and dedicated staff. The Bright Futures Scholars Program Leadership Development Program continued to be the headliner of our organization and the most successful in serving the community. All graduating seniors were able to enroll in institutions of higher learning by implementing many of the skills they learned from our mentors, workers, and program volunteers. Many earned scholarships to assist them with their continuing education. We will continue to improve upon what we offer by dedicating our agency and staff to do even more than before. It was once again a very successful year serving all the scholar students at the middle and high school levels.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American & White - Non-Hispanic	2	0
White - Non-Hispanic	2	0
Total	4	0

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	9
Black/African American & White - Non-Hispanic	9
Black/African American - Non-Hispanic	24
Other Race - Hispanic	21
White - Hispanic	12
White - Non-Hispanic	18
Total	93

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Extremely Low	3	0
Low	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	27
Extremely Low	12
Low	36
Moderate	18
Total	93

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
37163 Littlerock Ranchos Rd	Littlerock	CA	93543	Owners	Extremely Low	\$1,001
39423 162nd St	Palmdale	CA	93591	Owners	Extremely Low	\$1,934
43717 Log Cabin Trail	Lake Hughes	CA	93532	Owners	Extremely Low	\$670
18704 Ave H	Lancaster	CA	93535	Owners	Low	\$1,220

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Quarter: 1 Accomplishment Quantity: 31

Accomplishment Narrative:

Quality of Life Center, Inc. sent out notifications to over 2500 qualified Pasadena Unified School District school students. The staff has been busy preparing for another large enrollment class. This required contacting the School Board; preparing enrollment packets; informing and committing this year's mentors; and scheduling the calendar of activities for the 2020-21 school term.

In addition, the Quality of Life Center, Inc. created an online/virtual meeting curriculum in the unincorporated areas of Pasadena, Altadena, and other nearby areas of Los Angeles County for the FY2020-21. The program emphasized health education during these trying times dealing with COVID-19. The purpose of the health education emphasis is to promote physical fitness, non-smoking, safe sex education, and good nutrition for our at-risk youth and families in our urban diverse communities.

The Bright Futures Scholars youth and staff also participated in various speaking engagements and community board meetings.

Quarter: 2 Accomplishment Quantity: 25

Accomplishment Narrative:

In Quarter 2 of FY2020-21, the scholars continued to develop their public speaking skills and spoke publicly at numerous events, and are scheduled to speak at the Altadena Chamber of Commerce in the next quarter.

The Agency continued to hold ongoing virtual mandatory meetings with the Bright Futures Scholars and mentored them on leadership development, public speaking, social skills and S.T.E.M. development. Program mentors include: United States Congresswoman Judy Chu, State Senator Anthony Portantino, State Assemblymember Chris Holden, Retired Los Angeles County Supervisor Michael D. Antonovich, Retired Altadena Sheriff Captain Steve McLean, Retired Altadena Sheriff Captain Roosevelt Blow, Altadena Sheriff Captain Vicki Stuckey, Los Angeles County Supervisor Kathryn Barger and dozens more community leaders and advocates.

The QOLC continues to provide mentor services to youth in the unincorporated areas of Altadena. At least 51% of the youth are low and moderate income. We continue to encourage S.T.E.M development at all levels as well as focusing on good health and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

the dangers associated with human trafficking in low income, at-risk families.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

QOLC continued to provide various mentoring services to youth in the unincorporated areas of Altadena, Pasadena, and surrounding areas of Los Angeles County, CA. At least 51% of the youth are from low- and moderate income families. The agency continued to hold meetings virtually with the Bright Futures Scholars. Our distinguished community leaders and dignitaries who serve as are mentors remained the same. These community leaders mentor the program's youth by giving the scholars an opportunity to learn and participate in developing, public speaking and leadership skills.

Staff members are busy preparing for year-end activities while high school seniors are being assisted with college preparations. The youth met to discuss the teachings of the mentors who spoke about accomplishment, success, and leadership and how these things are achieved through school and hard work. Other subjects such as behavior, honesty, responsibility, communication, and self-improvement were included in the agenda.

Due to the Coronavirus pandemic, the customary closing ceremony will not be held this year. However, all qualified participants will receive their certificates of completion. Also, qualifying seniors will receive scholarships.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Agency collected and summarized data associated with the Bright Futures Scholars Leadership Development and Support Program as well as began the process for enrolling new students that qualify for the program. Staff continues to prepare for the next school session with data entry for the fall session. Staff also participated in arranging for qualified scholars to participate in various scholarship awards ceremonies.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96508-20 Jurisdiction: 5th District
 Project Title: Healthcare Access for the Low Income and Uninsured
 IDIS Number: 11602
 Operating Agency: Samuel Dixon Family Health Center, Inc.
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05M Health Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project assists low- and moderate-income persons in the unincorporated areas of the northwest region of the Fifth Supervisorial District by providing primary medical services, quality outpatient care, immunizations, pediatrics, women's health, physical examinations, family planning, laboratory services, and specialty referrals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 152 Cumulative: 152 Ratio: 101.3%
 Net Expenditures: Budgeted: \$28,702.00 This Year: \$28,702.00 Cumulative: \$28,702.00 Ratio: 100.0%

Annual Narrative:

For this program year, Samuel Dixon Family Health Center, Inc. (SDFHC) continued to be the only provider of affordable quality health care services serving the unincorporated areas of northwestern Los Angeles County through the Val Verde location. Many of the patients served at this site have minimal financial resources, were under-insured, or had no insurance at all. SDFHC continues to be active in this community as well as nearby communities to inform and educate individuals and families of the services offered at this location as well as the services supported by the Community Development Block Grant (CDBG) funds.

The overall objective of the project is to provide primary medical services, immunizations, pediatrics, women's health, school physicals, family planning, laboratory services and medical referrals. CDBG funds are used to pay for personnel costs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	12
Black/African American & White - Non-Hispanic	13
Black/African American - Non-Hispanic	24
Other Race - Hispanic	23
White - Hispanic	43
White - Non-Hispanic	32
Total	147

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	28
Extremely Low	51
Low	48
Moderate	20

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

147

Quarter: 1 Accomplishment Quantity: 54

Accomplishment Narrative:

During Quarter 1, 57 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Quarter: 2 Accomplishment Quantity: 50

Accomplishment Narrative:

During Quarter 2, 105 individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Quarter: 3 Accomplishment Quantity: 26

Accomplishment Narrative:

During Quarter 3, 136 individuals received service at this location. The program saw an increase in productivity as many patients have started to keep their appointments. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

We continued the use tele-encounters for all Medi-Cal patients for those deemed appropriate. The dental program and services have resumed productivity with ADA recommendations.

The MH program has been working remotely providing both tele-encounters and live video sessions. Enrollment services were done via telephone, as well in person appointments.

The program served a total of 26 additional clients during Quarter 3, which the total to 136 clients served. The remaining number of clients needed will be reported during Quarter 4.

Quarter: 4 Accomplishment Quantity: 22

Accomplishment Narrative:

In Quarter 4, 152 individuals received services at our Val Verde location. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96509-20 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11519
 Operating Agency: Santa Clarita Valley Committee on Aging Corp.
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides minor home repairs to eligible low- and moderate-income households in the unincorporated areas of the Fifth Supervisorial District within the Santa Clarita Valley.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 24 This Year: 6 Cumulative: 6 Ratio: 25.0%
 Net Expenditures: Budgeted: \$150,000.00 This Year: \$52,068.00 Cumulative: \$52,068.00 Ratio: 34.7%

Annual Narrative:

This year has been a challenge and we have worked on limited scopes.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	6
Black/African American & White - Non-Hispanic	6
Black/African American - Non-Hispanic	16
Other Race - Hispanic	14
White - Hispanic	8
White - Non-Hispanic	12
Total	62

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	18
Extremely Low	8
Low	24
Moderate	12
Total	62

Lead Paint Detail:

Number of housing units constructed before 1978	2
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	1
Otherwise exempt	1

Lead Hazard Remediation Actions:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	2
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	1	0
Total	1	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The agency started this year with caution. The program has two approved projects that are ready for repairs. Those jobs will be done in Quarter 2. Currently, staff is focused on outdoor repairs and will continue to move with caution.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The agency began work on projects in November 2020. One project was completed, but needs a final inspection.

Work begun on other projects, but were completed in the reporting period.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

In Quarter 3, more home repair was done and one project was completed, with several more in progress.

The agency hopes to resume a normal work schedule this coming fiscal year.

Quarter: 4 Accomplishment Quantity: 5 Female-Headed Households: 2

Accomplishment Narrative:

Staff continued to work cautiously in Quarter 4, with limited scopes of work performed due to COVID-19.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E99520-20 Jurisdiction: 5th District
Project Title: After-School Program
IDIS Number: 11484
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides supervised recreational activities for children and youth ages 5-14 years old from the surrounding Los Angeles County unincorporated area and the City of San Gabriel during after school hours and over the summer breaks at Jefferson Middle and Roosevelt Elementary school locations and at McKinley and Smith Parks.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 52 This Year: 25 Cumulative: 25 Ratio: 48.1%
Net Expenditures: Budgeted: \$20,630.00 This Year: \$3,196.00 Cumulative: \$3,196.00 Ratio: 15.5%

Annual Narrative:

In the program year, the overall Virtual After-School Program experience was very successful. This platform provided an opportunity for the youth to participate, engage, and learn from the staff and their peers. The City of San Gabriel is extremely fortunate to have been afforded CDBG funds to continue programming for our youth, especially during the pandemic.

During FY2020-21, a total of 25 children were served.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Parks & Recreation Youth Programming at school sites, as schools in San Gabriel are closed. In order to provide a program, the only option was to conduct a virtual program for our youth.

Even though we did not have any qualified clients for the Parks & Recreation Youth Program, the response received with registration was extremely positive. With an overarching theme, Adventure Awaits!, participants "traveled" around the world to learn about new customs, cultures, languages and cuisines.

Staff met and collaborated ideas to provide an online learning experience, to keep youth engaged and provide a safe and fun environment, while conducting enrichment learning, arts and crafts, and more. For the arts and crafts portion, staff conducted drive through supply pick up days a week before a certain craft was planned, while doing the crafts alongside the staff online.

Parents are excited for the program as are the youth. They are learning and having fun with the virtual experience.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, the City of San Gabriel was unable to provide the Parks & Recreation Youth Programming at school sites, as schools in San Gabriel are closed. In order to provide a program, the only option was to conduct a virtual program for our

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

youth. Even though we did not have qualified clients for the After School Program, the response received from registrants was extremely positive with 55 youth registered. During the month of December, staff incorporated fun festive holiday activities into the curriculum. Some of the activities included writing and decorating holiday greeting cards for local seniors, learning about animals that live in the Arctic, exploring different cultural traditions during the holidays, and participating in craft projects that were pre-recorded by recreational staff for a month-long video series.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

Due to COVID-19, the City of San Gabriel, has continued to provide a fun, safe, and stimulating environment for its youth participants through the Virtual After School Program. To ensure that each participant has the materials they need to succeed in the program, a 'Program Supply Kit' was distributed at the beginning of the month. During this quarter, staff provided unique opportunities and lessons to help youth reflect on the challenges of 2020, and prepare and excite them for the possibilities for the New Year. Listed are a few of the lessons they participated in for the month of January: Quarantine Bucket List, New Year – New Me Journal, My Best Qualities reflection. In order to continue to meet the needs of our participants, the program has evolved to offer more STEAM-based projects, arts and crafts, and physical fitness activities like dancing and stretching. In the month of February, we partnered with Snapology to offer a session for participants to explore the primary elements of storytelling using creativity, imagination, knowledge of fairytales, and Lego® Bricks to develop their own unique fairytales.

Participants also had an opportunity to celebrate Black History Month and learn about the rich traditions of Lunar New Year. Staff was happy to be able to offer these important cultural learning experiences to help enrich the lives of the youth participants.

Quarter: 4 Accomplishment Quantity: 24

Accomplishment Narrative:

Due to COVID-19, the City of San Gabriel, has continued to provide a fun, safe, and stimulating environment for its youth participants through the Virtual After School Program. 'Program Supply Kits' with craft materials were distributed at the beginning of each month. During this quarter, staff developed curriculum to engage and excite each participant. Some of the lessons include: Celebrating Dr. Seuss legacy, K9 Units and their important work in our community, St. Patrick's Day and Irish culture, National Children's Book Day, Earth Day activity and reflection, participants wrote their own science fiction novel, Mother's Day appreciation card and craft, exploring outer space and beyond, San Gabriel scavenger and I-Spy game. To track behavior and participation, staff developed a tool to motivate and encourage participants to do their best during the program. "Participation Kudos" were awarded at the end of each session and were displayed so that they could track their progress. To celebrate successfully completing this unique virtual after school experience, staff recognized each participant by mailing a certificate and 'goodie bag.' The department was happy to offer this program during a time when kids were faced with many challenges due to COVID-19. This program provided a consistent space for them to meet and interact with their peers and build a positive relationship with staff.

Agoura Hills

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602174-19 Jurisdiction: Agoura Hills
Project Title: Forest Cove Park ADA Accessibility Improvements
IDIS Number: 11417
Operating Agency: City of Agoura Hills
Subrecipient Type: Participating City
Contract Period: 4/23/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of existing architectural and material barriers in the paths of travel and construction of improvements to conform with ADA standards at Forest Cove Park. The project will provide access to playground equipment for elderly or severely disabled adult residents by replacing playground sand and surface material with rubberized material for the playground surface. In addition, this project provides resurfacing and restriping of the uneven and cracked parking lot surface, disabled parking spaces, and the installation of a curb ramp to provide safe and unobstructed path of travel to the park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$298,572.00 This Year: \$288,120.00 Cumulative: \$288,120.00 Ratio: 96.5%

Annual Narrative:

Forest Cove Project

Agoura Hills is excited to announce that the project is now complete. There was a ribbon cutting ceremony with the Mayor and some of Agoura Hills Management Team on December 8, 2020.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Agoura Hills and the Recreation & Event Center remain “closed to the public since the close of business on March 12, 2020. As we enter the new fiscal year, the city is excited to start the Forest Cove Rehabilitation Project.

We currently have three projects ongoing: 1.Senior Social Services

2. COVID-19 special fund / Small Business Grant

3. Forest Cove Park Rehabilitation and Maintenance Project Forest Cove Rehab Project

The following is a list of actions taken:

August 12 -Contract awarded to Ardalan Construction

August 31 - Pre-Construction Meeting

September 1 – Notice to Proceed Letter was issued September 4 – Work began at the site

October 14 – Work has continued to move smoothly and contractor preparing to pour concrete and possibly the PIP surface within the next two weeks.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Forest Cove Project

Agoura Hills is excited to announce that the project is now complete. There was a ribbon cutting ceremony with the Mayor and some of Agoura Hills Management Team on December 8, 2020. Since then, the City of Agoura Hills has submitted funding requests for \$88,119 and \$136,012.

We have requested an audit from CDBG and are awaiting a time and date of availability to complete the next step in the process. There will be at least one or two more funding requests as we get closer to closing out this project, including the 5% retention requirements.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Forest Cove Project

The release and reimbursement of the final 5% retention money was submitted on March 23, 2021 and this project is now complete. Final closeout will occur in Quarter 4.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

This project was completed during Quarter 2 and the final retention funds were released in April 2021, which was the final transaction for this project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601821-20 Jurisdiction: Agoura Hills
 Project Title: Senior Social Services Program
 IDIS Number: 11584
 Operating Agency: City of Agoura Hills
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides senior social service that assist elderly persons with a variety of topics including Medicare, Social Security, housing, and insurance. It also provides support groups for care-giving spouses, counseling assistance for senior care givers, and legal and financial services.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 23 Cumulative: 23 Ratio: 46.0%
 Net Expenditures: Budgeted: \$14,705.00 This Year: \$13,750.00 Cumulative: \$13,750.00 Ratio: 93.5%

Annual Narrative:

As we close out FY2020-21, we close a piece of history as Los Angeles battled the COVID-19 pandemic that swept across the United States. During this pandemic, COVID-19 brought many uncertainties as many things changed and caused a tremendous interruption to our daily lives.

These interruptions affected personal income earning, loss of businesses, mental strains, physical communication, and a huge loss of revenue throughout our communities. There was a loss of participation in local programs due to all of our senior population trying to cope with the virus that left them very vulnerable, to the point that every step could have been a life-altering decision.

The City of Agoura Hills will do its part to try to reengage our senior community to come back and enjoy not only the informational programs, but restore some sort of level of normalcy in being able to laugh and gather once again to pass the day.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Non-Hispanic	1	0
White - Non-Hispanic	4	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	2	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

16274 Vasquez Canyon Rd Spc 67	Canyon Country	CA	91351	Owners	Extremely Low	\$4,464
16274 Vasquez Cyn Rd 84	Canyon Country	CA	91351	Owners	Extremely Low	\$4,612
2451 Soledad Canyon Rd Spc # 6	Acton	CA	93510	Owners	Extremely Low	\$2,462
2451 Soledad Canyon Road Space 23	Acton	CA	93510	Owners	Low	\$4,915
30000 Sand Canyon Road 15	Canyon County	CA	91387	Owners	Low	\$3,728

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 1

Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Agoura Hills and the Recreation & Event Center remain closed to the public since March 12, 2020. In Quarter 1 of the new fiscal year, the city witnessed a good response to online classes. All senior activities have been conducted virtually through ZOOM.

We currently have three projects ongoing:

1. Senior Social Services
2. COVID-19 special fund / Small Business Grant
3. Forest Cove Park Rehabilitation and Maintenance Project

Senior Social Programs

July 21: Caregiver Support / Caring During COVID-19 / What to do when caring for your loved one becomes too much
Total of 42 participants attended this class 2 of the 42 participants were residents

August 5, 19 and September 2, 16

Care Givers Support

Total of 3 participants were residents attended these classes

1 of the 3 attended all four (4) classes

August 11

Senior Lecture / Will You Pass Your Next Driver's Test

Total of 9 participants were residents

2 of the 9 did not provide Birthdate /data not entered

August 25

Senior Lecture / Meeting the Challenges of Solo Aging

Total of 4 participants were residents

2 of the 4 did not provide Birthdate / data not entered

Sept 8

Senior Lecture / Creating a COVID-19 Backup Plan

Total of 6 participants were residents

4 of the 6 did not provide Birthdate / data not entered

Sept 22

Senior Lecture / Legalities of Hiring In-Home Care

Total of 3 participants were residents

Quarter: 2 Accomplishment Quantity: 12

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Quarter:2

Accomplishment Quantity: 12

Accomplishment Narrative:

The City of Agoura Hills and the Recreation & Event Center remain closed to the public since March 12, 2020.

In Quarter 2, the program saw a HUGE decrease in attendees for the online classes. All senior activities have been conducted virtually through ZOOM.

We currently have three projects ongoing:

1. Senior Social Services
2. COVID-19 special fund / Small Business Grant – (program has funding for 1 more business)
3. Forest Cove Park Rehabilitation and Maintenance Project – COMPLETED / funding requests have started.

SENIOR PROGRAMS

October 7, 21 and November 4, 18

Care Givers Support

Total of 1 participant was a resident who attended these classes

1 participant attended two of the four classes

October 27

Senior Lecture / Will You Pass Your Next Driver's Test

Total of 2 participants were residents attended these classes

October 2, 6, 19, and December 21

Senior Lecture / Advocacy Class

Total of 5 participants were residents who attended these classes

October 13

Senior Lecture / What's New in Medicare

Total of 6 participants were residents attended these classes

3 of the 6 did not provide Birthdate / data not entered

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

Quarter: 3

Accomplishment Quantity: 6

Accomplishment Narrative:

The City of Agoura Hills and the Recreation & Event Center remain closed to the public since March 12, 2020.

Quarter 3 saw a HUGE decrease in attendees of the online classes. All senior activities have been conducted virtually through ZOOM.

We currently have two projects ongoing:

1. Senior Social Services
2. Recreation & Event Center ADA Improvement Project

Projects that have been finalized/closed:

1. COVID-19 special fund / Small Business Grant – All Funds Distributed
2. Forest Cove Park Rehabilitation and Maintenance Project – COMPLETED / All Funding requests have been submitted.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

SENIOR PROGRAMS

January 6, February 3 & 17, March 3 & 17

Care Givers Support Total of 34 participants attended these classes

1 attendee was a resident

January 12 -Senior Lecture / Financial Self Defense

Total of 37 participants attended this class

5 attendees were residents

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

Quarter: 4

Accomplishment Quantity: 5

Accomplishment Narrative:

In Quarter 4, due to the COVID-19 pandemic, all classes were hosted via ZOOM.

SENIOR PROGRAMS

April 2, 7, 9, 16, 21: Caregivers Support

Total of 8 participants attended these classes

2 attendees were residents

April 2, 15, 21: Senior Advocacy

Total of 3 participants (1 per class) participated in these classes

3 participants were residents

May 5, 7, 14, 19, 21, 28: Care Givers Support

Total 8 participants attended these classes

2 attendees were residents

June 2, 4, 11, 16, 18, 25: Care Givers Support

Total 7 participants attended these classes

2 attendees were residents

June 29: Senior Advocacy

Only 1 participant was a resident

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Arcadia

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602116-19 Jurisdiction: Arcadia
Project Title: ADA Bus Stop Improvements
IDIS Number: 11348
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 10/3/2019 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project removes architectural and material barriers at several transit bus stop locations within the city to provide unobstructed access to public transportation for 4,223 elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,223 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$210,000.00 This Year: \$11,207.00 Cumulative: \$14,025.00 Ratio: 6.7%

Annual Narrative:

The City finalized a list of bus stops with deficiencies and itemized specific improvements for the scope of work. A significant portion of the bid packet has been completed and is being prepared for advertising.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Currently, staff continues to investigate the list of several Arcadia Transit Fixed Route, Metro and Foothill Transit bus stops that were previously surveyed and inventoried for access barriers and deficiencies. The list of bus stops had to be expanded since additional bus stops have deficiencies/barriers that must be addressed.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

City staff continues to investigate the expanded list of all bus stops because it came to the City's attention that a number of those not on the initial inventory list have deficiencies or barriers that must be addressed. Once surveyed, the City will add those stops with deficiencies to the list of other Arcadia Fixed Routes, Metro and Foothill bus stops that were previously inventoried.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, the City finalized a list of stops with deficiencies/barriers and itemized specific improvements for a detailed scope of work. In the next quarter, bid specifications will be established and the project will be advertised for bids.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The specifications for this project have been established and the City is taking the necessary steps to prepare and take the project to bid.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602218-19 Jurisdiction: Arcadia
 Project Title: Arcadia COVID-19 Small Business Grant Program
 IDIS Number: 11659
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 6/25/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new Arcadia COVID19 small business assistance program provides \$5,000 grants to eligible independently owned and operated Arcadia small businesses, with no more than 50 full-time equivalent (FTE) employees, economically impacted by COVID19 for the purposes of retaining the job of at least one FTE low-and-moderate income employee per grant.

Applications will be reviewed and scored up to 100 total points based solely on the criteria listed below. All businesses scoring 90 points or greater will be deemed eligible for the initial round of grant funding as “Tier 1” applicants. Grant recipients will be chosen by a random lottery of all eligible Tier 1 applicants (i.e., those scoring 90 points or higher). Remaining applicants will be considered “Tier 2” applicants. If funding is available after Tier 1 grants have been issued, a random lottery of eligible Tier 2 applicants will be held until all available funding is awarded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 39 This Year: 39 Cumulative: 39 Ratio: 100.0%
 Net Expenditures: Budgeted: \$195,000.00 This Year: \$130,000.00 Cumulative: \$195,000.00 Ratio: 100.0%

Annual Narrative:

In total, 39 grants of \$5,000 each were issued/reported for FY2020-21 to qualifying small business in Arcadia. All grants were issued for the purpose of retaining low-moderate income jobs and/or for qualifying microenterprises under CDBG guidelines and income limits.

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	52.00	52.00	52.00
Total	52.00	52.00	52.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	4
Technicians	2
Sales	8
Office and Clerical	4
Operatives (semi-skilled)	4
Service Workers	30
Total:	52

Grants/Loans:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	13	0
4	39	0
<hr/>		
Total	52	0

Quarter: 2 Accomplishment Quantity: 13

Accomplishment Narrative:

The COVID-19 Small Business Grant Program issued 13 grants of \$5,000 each to lottery selected small businesses located in the City of Arcadia. Recipients were required to be independently owned and operated Arcadia small businesses with no more than 50 full-time equivalent (FTE) employees and to have been economically impacted by COVID-19. Through execution of a grant agreement between the City of Arcadia and each recipient, the grant funding was required to be used for the purpose of retaining the job of at least one FTE low-and-moderate income employee. The COVID-19 Small Business Grant Program resulted in the retention of 13 FTE low-and-moderate income employees.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report for this reporting period.

Quarter: 4 Accomplishment Quantity: 26

Accomplishment Narrative:

The COVID-19 Small Business Grant Program issued 26 grants of \$5,000 each to qualifying small business in Arcadia. Grants were issued for the purpose of retaining low- moderate income jobs and/or for qualifying microenterprises under CDBG guidelines and income limits.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600794-20 Jurisdiction: Arcadia
Project Title: Congregate Meals Program
IDIS Number: 11573
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 2/22/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program is administered by the City's Recreation Department staff and provides elderly residents, 55 years of age or older, with nutritious meals for lunch Monday through Friday at the Arcadia Recreation Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 368 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$38,768.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City continues to comply with LA County's COVID-19 safeguards and restrictions in order to protect the public health and safety of their residents. For this reason, there is no activity to report for this quarter.

The City anticipates the senior meals program will commence starting July 1, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this reporting period, staff is preparing for a holiday drive-thru meal program. The work includes coordinating with the contracted food vendor to prepare meals safely in accordance state and federal regulations.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to comply with LA County's COVID-19 safeguards and restrictions in order to protect the public health and safety of their residents. No activity to report for this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to comply with LA County's COVID-19 safeguards and restrictions in order to protect the public health and safety of their residents. For this reason, there is no activity to report for this quarter.

When the Community Center reopens, the senior meal plan will resume while following all necessary county guidelines and COVID-19 protocols.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to comply with LA County's COVID-19 safeguards and restrictions in order to protect the public health and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

safety of their residents. For this reason, there is no activity to report for this quarter. When the Community Center reopens, the senior meal plan will resume while following all necessary county guidelines and COVID-19 protocols.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96619-20 Jurisdiction: Arcadia
 Project Title: Information and Referral Services for Senior Citizens
 IDIS Number: 11429
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides elderly residents, 55 years of age or older, with essential assistance and information on services such as government benefits assistance (Medicare, social security, income tax, medical, SSI), housing, transportation, legal assistance, in-home services, health services and educational opportunities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 850 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$12,016.00 This Year: \$7,736.00 Cumulative: \$7,736.00 Ratio: 64.4%

Annual Narrative:

Highlights for this year include the following virtual events: COVID-19 Vaccine Update by Methodist Hospital, Psoriatic Arthritis & Psoriasis by Methodist Hospital, Cancer Myths by City of Hope, Food Boost Immunity by Methodist Hospital, Breast Cancer by City of Hope, Lung Cancer by City of Hope, Diabetes Type 2 by City of Hope and the Veteran Benefits for Seniors by Alzheimer's LA.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	3	0
White - Non-Hispanic	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Moderate	2	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1930 S. 7th Avenue	Arcadia	CA	91006	Owners	Extremely Low	\$20,000
326 Diamond Street	Arcadia	CA	91006	Owners	Extremely Low	\$14,820
1634 Perkins Drive	Arcadia	CA	91006	Owners	Moderate	\$19,926
590 West Huntington Drive G	Arcadia	CA	91007	Owners	Moderate	\$15,000

Total Number of Housing Units Assisted : 4

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, staff contacted over 3000 seniors in order to provide useful community resources such as local food banks, homecare, tax and medical information. In addition, more than 20 new senior resources were added to the Information and Referral database.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to comply with LA County's COVID-19 safeguards and restrictions in order to protect the public health and safety of their residents. During this time, the City mailed out the monthly Senior newsletter (Connection) to 400 seniors, and staff contacted more than 2000 senior citizens to provide wellness calls and provide any requested resources and referrals as needed.

A highlight for this quarter was the Bingo Drive-in, virtual Health Seminars conducted by Methodist Hospital and UCLA Alzheimer's LA Department. In addition, 10 new resources were added to the City's Informational and Referral database.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this reporting period, no new Home Improvement Program Grants were completed.

This popular Program continues to serve low- to moderate-income homeowners with financial assistance in order to address code violations, health and safety issues, energy efficiency improvements and other qualified home repairs.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the pandemic, the City worked with its partners in providing seniors with virtual seminars. Information was also provided to seniors over the phone or via email. The Information and Referral Program continues to be a strong foundation for the Arcadia Senior Services Operation and essential services offered including Medicare/medical, transportation and home care referrals.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96618-20 Jurisdiction: Arcadia
 Project Title: Rehabilitation: Single-Unit Residential
 IDIS Number: 11430
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants to income-qualified homeowners for home improvements including but not limited to correcting code violations, interior and exterior painting, roofing, siding, and the repair or replacements of items such as heating, plumbing, and electrical systems.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 13 This Year: 8 Cumulative: 8 Ratio: 61.5%
 Net Expenditures: Budgeted: \$235,505.00 This Year: \$202,422.00 Cumulative: \$202,422.00 Ratio: 86.0%

Annual Narrative:

This fiscal year was another successful program year for the City's Home Improvement Program. The program assisted a total of seven income-qualified property owners with essential repairs to their homes. The program continues to have a positive and direct impact in the surrounding neighborhoods.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
White - Hispanic	1	0
White - Non-Hispanic	1	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	2	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1144 Valencia Way	Arcadia	CA	91006	Owners	Low	\$20,000
1840 S. 7th Avenue	Arcadia	CA	91006	Owners	Moderate	\$19,880
2270 Highland Vista Drive	Arcadia	CA	91006	Owners	Moderate	\$20,000

Total Number of Housing Units Assisted : 3

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	3
Otherwise exempt	3

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	1

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

For this reporting period, one rehabilitation repair grant was completed with an additional five grants in the approval process. The City's Home Improvement Program continues to assist low- to moderate-income homeowners in addressing health and safety issues, building code repairs and energy efficiency improvements.

Quarter: 2 Accomplishment Quantity: 3 Female-Headed Households: 2

Accomplishment Narrative:

During Quarter 2, a total of three Home Improvement Program (HIP) Grants were completed and one grant is underway. The City anticipates additional HIP grants to be funded during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this reporting period, no new Home Improvement Program Grants were completed.

This popular Program continues to serve low- to moderate-income homeowners with financial assistance in order to address code violations, health and safety issues, energy efficiency improvements and other qualified home repairs.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 2

Accomplishment Narrative:

In Quarter 4, the Home Improvement Program provided three more repair grants to homeowners who met the low- to moderate- income levels. The program addressed health and safety issues, energy efficiency upgrades and other general improvements to older properties in the community.

Avalon

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602123-19 Jurisdiction: Avalon
 Project Title: Curb Ramp & Sidewalk Improvements - Phase II
 IDIS Number: 11391
 Operating Agency: City of Avalon
 Subrecipient Type: Participating City
 Contract Period: 8/6/2019 to 6/30/2021 Quarter Completed: 4
 Activity Code: 03L Sidewalks
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project will remove architectural and material barriers by installing ADA compliant curb ramps and/or repairing sidewalks to allow unobstructed access for elderly and severely disabled pedestrians to essential facilities such as shopping, professional offices, schools and churches.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 3,850 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$71,328.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Funds allocated for this project were combined with FY2020 funds for the same project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Non-Hispanic	1	0
White - Non-Hispanic	4	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	2	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
16274 Vasquez Canyon Rd Spc 67	Canyon Country	CA	91351	Owners	Extremely Low	\$4,464
16274 Vasquez Cyn Rd 84	Canyon Country	CA	91351	Owners	Extremely Low	\$4,612
2451 Soledad Canyon Rd Spc # 6	Acton	CA	93510	Owners	Extremely Low	\$2,462
2451 Soledad Canyon Road Space 23	Acton	CA	93510	Owners	Low	\$4,915
30000 Sand Canyon Road 15	Canyon County	CA	91387	Owners	Low	\$3,728

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

3) Total units occupied by elderly (62 years or older): 3 0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No work was performed due to COVID-19.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No work was performed due to COVID-19.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No work was performed due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No work was performed due to COVID-19.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Azusa

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602254-20 Jurisdiction: Azusa
Project Title: Azusa CDBG Small Business Grant Assistance
IDIS Number: 11698
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 10/2/2020 to 6/30/2021 Quarter Completed: 3
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as, payroll, rent, or utilities for eligible business owners. The small business must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons, and for every \$10,000 in grant funding issued, one permanent, full time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees when the crisis ends, that would count as job retention or creation. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year. Eligible participants will be selected through a lottery system.

Grants awarded to small businesses will be administered in partnership with LACDA, who will assist with screening, lottery selection, eligibility and payment of awards.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 5 This Year: 5 Cumulative: 5 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,323.00 This Year: \$50,323.00 Cumulative: \$50,323.00 Ratio: 100.0%

Annual Narrative:

A total of five businesses received grant funds which created two jobs and retained five jobs. The grant funds resulted in a total of 5.875 FTE jobs of which 3.75 FTE jobs employed low- and moderate-income persons.

Quarter: 3 Accomplishment Quantity: 5

Accomplishment Narrative:

Five existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96037-20 Jurisdiction: Azusa
Project Title: Azusa Family Services and After School Program
IDIS Number: 11509
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides comprehensive social and mental health supportive services for Azusa at-risk youth. Information, referral and outreach services for mental health, substance abuse, domestic violence and homeless resources are available to participants in the Azusa Afterschool Program. Afterschool recreation programs are held at Powell, Murray, Dalton, Mountain View, Lee, and Gladstone Street Elementary Schools in the City of Azusa.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$24,650.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project had no activity. Due to COVID-19, the Azusa Family and Afterschool Program was suspended. No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 restrictions, there was no activity during Quarter 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 restrictions, there was no activity during Quarter 2.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 restrictions, there was no activity during Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601860-20 Jurisdiction: Azusa
Project Title: Code Enforcement Program
IDIS Number: 11552
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Azusa. The program is operated in tandem with the City's CDBG-funded Single Family Housing Rehabilitation program and the locally funded Graffiti-Free Azusa Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 23,320 This Year: 23,320 Cumulative: 23,320 Ratio: 100.0%
Net Expenditures: Budgeted: \$110,000.00 This Year: \$110,000.00 Cumulative: \$110,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, a total of 189 rental property complexes, comprising 669 rental housing units, were inspected. In summary, 259 complaints were processed, 143 complaint follow-up visits were conducted, 65 Notice of Violation (NOV) letters were issued, 168 properties were inspected for the Real Property Record Report (RPRR) program, 33 administrative fine citations were issued, and 196 homeless-related contacts were made and issued referrals to homeless service organizations (HALO- Homeless Alternatives to Living on the Streets).

In sum, 29 cases of deteriorated conditions were cited or investigated including 15 cases of illegal signs, 11 cases of illegal street vending, one case of vehicular lawn parking, and two illegal garage conversions.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 1, 53 rental property complexes consisting of 187 rental housing units were inspected. 42 complaints were processed and two complaint follow-up visits were made. A total of 22 Notice of Violation letters were issued, and 36 properties were inspected for the Real Property Record Report (RPRR) Program. Two RPRR follow-up visits were made. One public nuisance hearing was conducted. Five administrative fine citations were issued. 46 homeless-related contacts were made (HALO).

Six cases of deteriorated conditions were cited or investigated. All six cases were illegal signs posted.

Quarter: 2 Accomplishment Quantity: 23,320

Accomplishment Narrative:

For Quarter 2, 38 rental property complexes consisting of 70 rental housing units were inspected. 63 complaints were processed and two complaint follow-up visits were made. A total of 10 Notice of Violation letters were issued, and 53 properties were

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

inspected for the Real Property Record Report (RPRR) Program. Two RPRR follow-up visits were made. 64 homeless-related contacts were made (HALO).

One case of deteriorated conditions was cited or investigated. It was an illegal garage conversion.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 3, 55 rental property complexes consisting of 266 rental housing units were inspected. 55 complaints were processed and 26 complaint follow-up visits were made. In total, 15 Notice of Violation letters were issued, and 36 properties were inspected for the Real Property Record Report (RPRR) Program. Two RPRR follow-up visits were made and 20 homeless-related contacts were made (HALO).

Two cases of deteriorated conditions were cited or investigated. Both were illegal garage conversions.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For Quarter 4, 43 rental property complexes consisting of 146 rental housing units were inspected. 99 complaints were processed and 113 complaint follow-up visits were made. In total, 18 Notice of Violation letters were issued, and 43 properties were inspected for the Real Property Record Report (RPRR) Program. 26 RPRR follow-up visits were made. 66 homeless-related contacts were made (HALO).

During the reporting period, 20 cases of deteriorated conditions were cited and/or investigated. The cases consisted of 11 street vending operations and nine illegal signs posted.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D00032-20 Jurisdiction: Azusa
Project Title: Neighborhood Homework House
IDIS Number: 11507
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides tutoring, enrichment activities, and motivational support to youths of low- and moderate-income households from preschool through high school age in the City of Azusa.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 225 This Year: 65 Cumulative: 65 Ratio: 28.9%
Net Expenditures: Budgeted: \$15,000.00 This Year: \$14,999.00 Cumulative: \$14,999.00 Ratio: 100.0%

Annual Narrative:

During the program year, a total of 65 low and moderate-income at-risk youth received tutoring, enrichment activities and motivational support to enhance learning and developmental skills. In summary, 44 participants were from extremely low-income households and 21 were from low-income households. Due to the ongoing impacts of COVID-19, Neighborhood Homework House implemented adaptive measures to deliver virtual, online services to participants.

No leveraged funds were used on this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 restrictions, there was no activity during Quarter 1.

Quarter: 2 Accomplishment Quantity: 50

Accomplishment Narrative:

For Quarter 2, Neighborhood Homework House provided 50 new clients with tutoring, enrichment activities, and motivational support. Due to COVID-19, services were provided using remote and virtual learning. 16 clients were low income, and 34 clients were extremely low income.

Quarter: 3 Accomplishment Quantity: 15

Accomplishment Narrative:

For Quarter 3, Neighborhood Homework House provided 15 new clients with tutoring, enrichment activities, and motivational support. Due to COVID-19, services were provided using remote and virtual learning. Of the total 15 clients, 10 clients were extremely low income, and five clients were low income.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96034-20 Jurisdiction: Azusa
 Project Title: Senior Referral and Case Management
 IDIS Number: 11508
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides referral and case management services to elderly persons, ages 55 years and older, residing in the City of Azusa. Services include bilingual information and assistance, comprehensive assessment, and care management.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 115 Cumulative: 115 Ratio: 115.0%
 Net Expenditures: Budgeted: \$40,000.00 This Year: \$27,535.00 Cumulative: \$27,535.00 Ratio: 68.8%

Annual Narrative:

A total of 115 unduplicated Azusa senior adults received care management, information and referral, and comprehensive assessment services, including assistance to homebound clients. Direct assistance included coordination among various federal, state and local agencies that serve seniors, such as the Social Security Administration (SSA), Medicare, the Area Agency on Aging, health care agencies and local food delivery services and food banks. To better serve senior adults during the COVID-19 pandemic, the YWCA-SGV modified service delivery methods to include virtual, online meetings and telephone conferences.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American - Non-Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	45
White - Non-Hispanic	3
Total	52

Quarter: 1 Accomplishment Quantity: 52

Accomplishment Narrative:

For Quarter 1, 52 new clients received services. Due to COVID-19, the YWCA-SGV offered clients modified services in the form of virtual care management, information, and referral services. Tele-services were used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance. Some client home visits were conducted.

Quarter: 2 Accomplishment Quantity: 14

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

For Quarter 2, 14 new clients received services. Due to COVID-19, the YWCA-SGV provided modified services in the form of virtual care management, information, and referral services. Tele-services were used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance. When safe to do so, some home visits to clients were conducted.

Quarter: 3 Accomplishment Quantity: 17

Accomplishment Narrative:

During Quarter 3, no new clients received services. However, the YWCA-SGV continued to provide modified services, due to COVID-19, to existing clients in the form of virtual care management, information, and referral services. Tele-services were also used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance.

Quarter: 4 Accomplishment Quantity: 32

Accomplishment Narrative:

During Quarter 4, 32 new clients received services. Due to COVID-19, the YWCA-SGV continued to provide modified services to clients in the form of virtual care management, information, and referral services. Tele-services were also used to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602093-19 Jurisdiction: Azusa
Project Title: Sidewalks and ADA Improvements - Azusa
IDIS Number: 11361
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will provide unobstructed path of travel for severely disabled adults and elderly persons by the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage, or other tripping hazards.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,357 This Year: 3,357 Cumulative: 3,357 Ratio: 100.0%
Net Expenditures: Budgeted: \$268,539.00 This Year: \$112,749.00 Cumulative: \$128,282.00 Ratio: 47.8%

Annual Narrative:

This project is complete. The improvements included installation of ten (10) Americans with Disability Act-compliant (ADA) curb ramps with detectable surfaces. Additionally, 4,800 square feet of cross gutters were installed and 1,250 square feet of deteriorated sidewalk were removed and replaced.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction bid document was submitted to LACDA on September 14, 2020. LACDA approved the documents on September 22, 2020. A Bid Opening and award of contract will occur next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

On September 14, 2020, a construction bid document was submitted to LACDA. LACDA approved the construction bid document on September 22, 2020. On October 8, 2020, a Section 3 pre-construction meeting was held. A public bid opening was held on October 14, 2020. A construction contract was awarded on November 2, 2020. Construction will begin next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction is nearing completion. A Labor Compliance File Review will be requested next quarter.

Quarter: 4 Accomplishment Quantity: 3,357

Accomplishment Narrative:

Construction is complete. A Labor Compliance File Review was conducted on April 29, 2021. The Azusa City Council accepted the project as complete on May 17, 2021 and authorized the Notice of Completion and retention payment to be

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

released.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601168-20 Jurisdiction: Azusa
 Project Title: Single Family Housing Rehabilitation
 IDIS Number: 11534
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides funding for minor home-rehabilitation grants up to a maximum of \$12,000 to income eligible low- and moderate-income residents of Azusa to improve housing stock or to correct residential code violations. This program is operated in conjunction with the City's Residential Code Enforcement Program.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 14 This Year: 12 Cumulative: 12 Ratio: 85.7%
 Net Expenditures: Budgeted: \$185,000.00 This Year: \$173,100.00 Cumulative: \$173,100.00 Ratio: 93.6%

Annual Narrative:

During the program year, a total of 12 housing rehabilitation projects were completed totaling more than \$140,000 in construction costs. Due to the ongoing impacts of COVID-19, housing rehabilitation activities were restricted to exterior improvements, such as roofs, window installation, and exterior painting. Of the 12 projects completed, 11 were roof replacements and one was windows replacement. Four households were extremely low income, two were low income, and six were moderate income.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	4	0
White - Non-Hispanic	2	0
Total	6	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	1	0
Moderate	3	0
Total	6	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
266 N. Dominguez	Azusa	CA	91702	Owners	Low	\$12,000
250 N. Dominguez Pl	Azusa	CA	91702	Owners	Moderate	\$12,000

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

615 N. Vernon Ave.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
701 W. Bayless St.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
305 W. Ashby St.	Azusa	CA	91702	Owners	Moderate	\$12,000
830 E. Glenlyn Dr.	Azusa	CA	91702	Owners	Moderate	\$12,000

Total Number of Housing Units Assisted : 6

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

Number of housing units constructed before 1978	2
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	9
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	1

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	2	0
2	4	0
Total	6	0

Quarter: 1 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

In Quarter 1, two single-family housing rehabilitation projects were completed. The two households were extremely low-income. Due to the impacts of COVID-19, housing rehabilitation activities were restricted to new roofing. Both housing rehabilitation projects completed this quarter received new roofs.

Quarter: 2 Accomplishment Quantity: 4 Female-Headed Households: 2

Accomplishment Narrative:

In Quarter 2, four single-family housing rehabilitation projects were completed. Two households were extremely low-income and two households were moderate income. Three of the four households were occupied by elderly persons. Due to the impacts of COVID-19, housing rehabilitation activities were restricted to new roofing.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

In Quarter 3, two single-family housing rehabilitation projects were completed. One household was low income and one household was moderate income. Due to the on-going impacts of COVID-19, housing rehabilitation activities were restricted to exterior improvements, such as new roof, window installation, and exterior painting.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 1

Accomplishment Narrative:

In Quarter 4, four single-family housing rehabilitation projects were completed. One household was low income and three households were moderate income. All properties received new roofs.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Bell

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96069-20 Jurisdiction: Bell
Project Title: Code Compliance
IDIS Number: 11511
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code compliance program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Bell.

Following are the most common violations addressed through this CDBG-funded activity: significant accumulation of abandoned cars, bulky items, trash and debris, overgrown weeds, garage conversions, unsafe and illegal additions, fences or wall in hazardous condition, use of tarps as storage space visible from public streets.

This Program works in tandem with the City's CDBG-funded Residential Rehabilitation Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
Net Expenditures: Budgeted: \$254,524.00 This Year: \$238,070.00 Cumulative: \$238,070.00 Ratio: 93.5%

Annual Narrative:

The program allowed the City of Bell to curb and prevent blight by providing code enforcement services. A total of 1,576 complaints were investigated at 862 Single-Family homes and 714 Multi-Unit properties; 1,187 investigations had voluntary compliance; 372 notices were issued; 3 investigations were referred to the City Prosecutor; and 14 citations were issued.

The total deteriorated conditions were investigated and had voluntary compliance: 188 inoperable vehicles; 469 overgrown weeds; 342 bulky items, trash and debris; 236 dilapidated fences, walls, etc.; 46 un-permitted structures, conversions, additions; and 295 use of tarps as storage.

Quarter: 1 Accomplishment Quantity: 38,290

Accomplishment Narrative:

In Quarter 1, a total of 379 complaints were investigated at 230 single-family homes and 149 multi-unit properties: 266 investigations had voluntary compliance; 111 notices were issued; no investigations were referred to the City Prosecutor; and 2 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

39 inoperable vehicles; 107 overgrown weeds; 88 bulky items, trash and debris; 48 dilapidated fences, walls, etc.; 15 un-permitted structures, conversions, additions; and 82 use of tarps as storage.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 2, a total of 430 complaints were investigated at 237 single-family homes and 193 multi-unit properties: 353 investigations had voluntary compliance; 67 notices were issued; 3 investigations were referred to the City Prosecutor; and 7 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

101 inoperable vehicles; 80 overgrown weeds; 95 bulky items, trash and debris; 60 dilapidated fences, walls, etc.; 4 un-permitted structures, conversions, additions; and 90 use of tarps as storage.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, a total of 385 complaints were investigated at 207 single-family homes and 178 multi-unit properties: 287 investigations had voluntary compliance; 96 notices were issued; no investigations were referred to the City Prosecutor; and 2 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

22 inoperable vehicles; 123 overgrown weeds; 102 bulky items, trash and debris; 65 dilapidated fences, walls, etc.; 13 un-permitted structures, conversions, additions; and 60 use of tarps as storage.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, a total of 382 complaints were investigated at 188 single-family homes and 194 multi-unit properties: 281 investigations had voluntary compliance; 98 notices were issued; no investigations were referred to the City Prosecutor; and 3 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

26 inoperable vehicles; 159 overgrown weeds; 57 bulky items, trash and debris; 63 dilapidated fences, walls, etc.; 14 un-permitted structures, conversions, additions; and 63 use of tarps as storage.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601981-20 Jurisdiction: Bell
Project Title: Commercial Rehabilitation Program
IDIS Number: 11558
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Commercial Rehabilitation Program will provide grants and/or loans to eligible property owners for design and facade improvements to the exterior of commercial buildings. Exterior facade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$623.67 Cumulative: \$623.67 Ratio: 1.2%

Annual Narrative:

No financial assistance was provided through the Commercial Rehabilitation Program as the need for emergency grants to the local, small business economically impacted by the COVID-19 pandemic took priority. The City conducted discussions with LACDA to assist with administration of the technical aspects of this program. However, no final decisions were made between the City and LACDA.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the Commercial Rehabilitation Program is on temporary hold. The City will revisit the program once the community is on the road to economic recovery. Due to COVID-19, staff has not been able to market the program to our business and property owners. The City is working with LACDA on a resolution wherein LACDA may assist with the administration of the technical aspects of the program in a few months.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the Commercial Rehabilitation Program continues to be on temporary hold. The City has been implementing other important programs to assist residents and businesses.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A Commercial Rehabilitation Program application has been provided to an interested business owner. Additionally, the City is reviewing the Commercial Rehabilitation Program Maintenance Covenant and Agreement and Guidelines.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The potential business owner that expressed interest in the Commercial Rehabilitation Program during last quarter has not submitted an application. In addition, a budget amendment was approved to reallocate \$100,000 to the COVID-19 Small Business Relief Grant to meet the needs of the local, small businesses experiencing economic difficulties during the COVID-19 pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602312-20 Jurisdiction: Bell
Project Title: COVID-19 Small Business Relief Grant
IDIS Number: 11738
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 2/17/2021 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

The City of Bell's Small Business Relief Grant offers one-time grants up to the amount of \$5,000 to eligible businesses to help create jobs, retain jobs, and offer quality services to the residents of Bell. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among others. Businesses are not expected to pay back grants.

The grant funds may be used for:

- Payments of business rent or required monthly business loan payments.
- Payments of essential wages, taxes, and normal benefits to employees essential to maintain business.
- Normal operating costs that are included in "cost of goods sold" as indicated on the business income statement (raw materials for manufacturers, component pieces for assemblers, items for resale for retailers, food for restaurants, etc.)
- Normal operating expenses that are included in "operating expenses" as indicated on business income statement (utilities, insurance, professional services, etc.)
- Normal draw or wages on a weekly or monthly basis to business owner.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments: Goal: 30 This Year: 15 Cumulative: 15 Ratio: 50.0%

Net Expenditures: Budgeted: \$200,000.00 This Year: \$153,131.00 Cumulative: \$153,131.00 Ratio: 76.6%

Annual Narrative:

A total of 15 Small Business Grants up to a maximum of \$5,000 each was awarded to local businesses economically impacted by the COVID-19 pandemic. The grants were primarily used for the businesses' rent. In addition, the grants paid for essential wages and operating expenses.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	15	0
<hr/>		
Total	15	0

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Round 2 of the Small Business Relief Grant Program with funding provided through the CDBG and CDBG-CV COVID-19 programs was conducted this quarter. A total of 25 completed applications were submitted in March 2021. Staff will determine which grants will be awarded from the two (2) funding sources.

Grant Agreements between the City and local businesses have been executed. It is anticipated that the checks for relief grants

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

will be released in the next quarter.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

A total of 15 Small Business Grants up to a maximum of \$5,000 each was awarded to local businesses economically impacted by the COVID-19 pandemic. The grants were primarily used for the businesses' rent. In addition, the grants paid for essential wages and operating expenses.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601870-20 Jurisdiction: Bell
Project Title: Graffiti Removal
IDIS Number: 11554
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This program provides funding to remove graffiti from public right-of-way areas and on private property where the graffiti is visible from the public right-of-ways. The graffiti removal program consists of covering graffiti with paint or "water-blasting" curbs, sidewalks, streets, walls, and trees.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
Net Expenditures: Budgeted: \$98,920.00 This Year: \$98,920.00 Cumulative: \$98,920.00 Ratio: 100.0%
Square Feet of Graffiti Removed: 239,351

Annual Narrative:

A total of 239,351 square feet of graffiti was removed from 14,464 residential, commercial and/or public right-of-way structures.

Leverage funds in the amount of \$93,080 were used for this project.

Quarter: 1 Accomplishment Quantity: 38,290

Accomplishment Narrative:

The project provided for the removal of approximately 43,017 square feet of graffiti from 2,350 residential, commercial, and/or public right-of-way structures.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 53,754 square feet of graffiti from 3,420 residential, commercial, and/or public right-of-way structures.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 67,071 square feet of graffiti from 3,563 residential, commercial, and/or public right-of-way structures.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 75,509 square feet of graffiti from 5,131 residential, commercial, and/or public right-of-way structures.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96061-20 Jurisdiction: Bell
 Project Title: Single-Unit Residential Rehabilitation Program
 IDIS Number: 11510
 Operating Agency: City of Bell
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants of up to \$11,000 for low- and moderate-income mobile homeowners and \$18,000 grants or \$25,000 deferred loans to eligible single family low- and moderate-income homeowners to rehabilitate their properties.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 4 This Year: 2 Cumulative: 2 Ratio: 50.0%
 Net Expenditures: Budgeted: \$173,639.00 This Year: \$50,246.00 Cumulative: \$50,246.00 Ratio: 28.9%

Annual Narrative:

A total of two owner-occupied, single-family dwelling units were rehabilitated this program year. The home repair items included GFCIs, exterior paint, replacement windows, replacement doors, copper re-pipe replacement floors, kitchen cabinets, bathroom vanity, bathtub surround, electrical panel and bathroom exhaust.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Hispanic	1	0
Total	1	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Total	1	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
6911 Fishburn Ave	Bell	CA	90201	Owners	Extremely Low	\$18,361

Total Number of Housing Units Assisted : 1

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	1	0
Total	1	0

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

Four projects were denied, four applications were mailed, one application is in review, one project is pending property ID request, one project is in mid-construction, and one project is completed.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Five projects were denied, one application is in the site inspection phase, four projects are awaiting lead/asbestos testing, and one project is under construction.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Lead/asbestos testing was completed for four projects. The City's Rehabilitation Specialist position was vacated at the beginning of the quarter. The position will be filled by the next quarter.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City's Rehabilitation Specialist position remained unfilled during this quarter. The position will be filled by the next quarter. One project was completed in Quarter 4

Bell Gardens

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602095-19 Jurisdiction: Bell Gardens
Project Title: Bell Gardens Ford Park Aquatics Center
IDIS Number: 11332
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the design and architectural and engineering costs for the future construction of a new aquatics center to replace the dilapidated swimming pool facility at John Anson Ford Park.

CDBG funds will be used for personnel, non-personnel and capital costs.

The aquatics center will be located at John Anson Ford Park, 8000 Park Lane, Bell Gardens, CA, 90201.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,152,522.00 This Year: \$354,863.00 Cumulative: \$370,713.00 Ratio: 32.2%

Annual Narrative:

Project design and planning are on-going, it is anticipated the City will go into plan check in December 2021. The City plans to add the FY2021-22 CDBG funds to the project. In addition, a time extension request was approved for the project.

The City is currently considering a Section 108 loan for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Planning, design, and engineering continues to be in progress.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A Request for Proposal for project Design, Architecture and Engineering Services was issued during Quarter 2. The agreement with the firm selected will be taken to the City Council for approval during the Quarter 3. The City will begin the Section 10028 loan application process with LACDA during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design and planning are on-going. FY2021-22 CDBG funds will be added to the project for the next program year. In addition, a time extension request will be submitted for this project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Project design and planning are on-going.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602236-20 Jurisdiction: Bell Gardens
Project Title: Bell Gardens Residential Tenant Rental Assistance Grant - CDBG
IDIS Number: 11663
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 8/5/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new CDBG program provides emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic for various reasons identified in the "Lottery Rental Intake Form". The program will provide a maximum total grant of \$1500 over a three-month period at a rate of \$500 per month or 50% of the monthly rental, but not exceeding \$500 per month for a maximum period of 3 months

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 76 This Year: 13 Cumulative: 13 Ratio: 17.1%
Net Expenditures: Budgeted: \$123,155.00 This Year: \$31,298.00 Cumulative: \$31,298.00 Ratio: 25.4%

Annual Narrative:

A total of 13 Emergency Rental Assistance grants have been awarded to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID-19 pandemic during FY2020-21.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the quarter, the City conducted Outreach and Marketing for the program. No grants have been awarded.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This CDBG program provided 34 emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This CDBG program provided 16 emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic.

Quarter: 4 Accomplishment Quantity: 13

Accomplishment Narrative:

There was no activity to report for Quarter 4. The activity showing in Quarter 4 Activity Accomplishment was completed in Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602237-20 Jurisdiction: Bell Gardens
Project Title: Bell Gardens Small Non-Essential Business Assistance Grant - CDBG
IDIS Number: 11664
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 8/5/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new CDBG program will provide grants up to \$3,000 for eligible microenterprises businesses with 5 or less employees that have been deemed as “non-essential” by the State and County and ordered to be closed since March 2020. The Objective of the CDBG-CV Small Non-Essential Business Assistance Program (Program) is to encourage: Private section job creation/retention; Capital formation; Private sector projects that have a financial feasibility based on recognized underwriting criteria; Development of sales tax and property tax base; Support of existing businesses; and Relief of negative impact of the Covid-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 85	This Year: 9	Cumulative: 9	Ratio: 10.6%
Net Expenditures:	Budgeted: \$103,813.00	This Year: \$7,425.00	Cumulative: \$7,425.00	Ratio: 7.2%

Annual Narrative:

This project was closed during the 4th quarter. A total of 9 businesses received assistance during FY 2020-21. A new Business Assistance Program has been established.

Quarter: 1 Accomplishment Quantity: 7

Accomplishment Narrative:

During the quarter, the City conducted Outreach and Marketing for the Small Business Assistance Program. Staff conducted three separate rounds of application submittals for the Program as follows:

First Round of Applications – The open application period was from August 13, 2020 to August 27, 2020. A lottery was not needed due to the number of pre-application submittals, totaling 17, which was well within the funding limits. The City then received 11 formal applications. Out of the 11 applications for this first round four grants have been awarded. Staff is currently working on gathering the second phase formal application submittals to determine eligibility.

Second Round of Applications – The open application period was from September 3, 2020 to September 17, 2020. A lottery was once again un-necessary due to the number of pre-application submittals, totaling 54 out of 85 available for funding. The City received 19 formal applications. Three additional grants have been awarded, totaling seven overall awards.

Third Round of Applications – The open application period was from September 24, 2020 to October 13, 2020. A total of three pre-applications were received.

In summary, from the three rounds, a total of 74 preliminary applications , 30 formal applications were received, and seven grants have been awarded . Out of the 30 total formal applications received, six were determined ineligible.

To provide an opportunity for the remaining businesses to submit their second phase formal application to determine

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

qualifications, the deadline has been extended to Thursday, October 29, 2020 at 5:00 p.m. All applicants have been notified.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report in Quarter 2 for this project.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

Two grants in the amount of \$3,000 each were given to two businesses in Quarter 3. Arztour Travel Agency is stilling waiting on their issuance of a DUNS number, and once received we will provide that number to LACDA to update.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602361-20 Jurisdiction: Bell Gardens
Project Title: CDBG Business Assistance Program
IDIS Number: 11783
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 6/16/2021 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program provides funding to administer a Business Assistance Grant Program to exclusively benefit businesses impacted by COVID-19 that are located in the City of Bell Gardens. The Business Assistance Grant Program will offer a maximum amount-not-to-exceed \$10,000 to businesses that provide goods and services to residents in a low- and moderate-income service area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 8 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$96,388.00 This Year: \$33.00 Cumulative: \$33.00 Ratio: 0.0%

Annual Narrative:

This project will begin during Quarter 1 of FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602255-20 Jurisdiction: Bell Gardens
Project Title: Emergency Utility Assistance Program
IDIS Number: 11709
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 11/10/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides Federal Community Development Block Grant Cares Act funds to eligible low income Bell Gardens residents who have lost their jobs due to the COVID-19 pandemic and are in need of assistance to help maintain critical utilities and avoid cutoff of service. Eligible utilities include; past due gas bill, electric bill, and water bill. A cell phone bill is not eligible.

Residents interested in this program will be required to complete a Pre-Application. All pre-applications identified as eligible residents submitted by the deadline will be placed into a lottery. Two hundred & Fifty (250) pre-applications will be pulled through a lottery process and qualified. For as many applications that are selected and disqualified, the same number will be pulled from the batch of pre-applications that were not initially pulled until a total of two hundred & fifty (250) residents are able to be qualified. If additional funds become available, the pre-applications not selected will be first in line to be selected for another lottery process.

Eligible households drawn from the lottery process to be granted \$100 a month for two (2) months. The payments will be made directly to a qualified utility provider.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 125 This Year: 50 Cumulative: 50 Ratio: 40.0%
Net Expenditures: Budgeted: \$21,960.00 This Year: \$21,476.00 Cumulative: \$21,476.00 Ratio: 97.8%

Annual Narrative:

50 emergency utility assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the pandemic during FY 2020-21.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report for this project in Quarter 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 2. The project is scheduled to begin in Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There was no activity during Quarter 3. The project is scheduled to begin in Quarter 4.

Quarter: 4 Accomplishment Quantity: 50

Accomplishment Narrative:

50 Emergency Utility Assistance grants were given during Quarter 4.

Beverly Hills

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602235-20 Jurisdiction: Beverly Hills
Project Title: CDBG Rental & Utility Assistance
IDIS Number: 11695
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 9/23/2020 to 6/30/2021 Quarter Completed: 3
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this program will provide short-term subsistence payments for up to three (3) months of assistance on behalf of an individual or family for rent and utilities. The program will provide services to approximately 50 individuals and/or families.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 25 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project will be closed and the funds will be used for the CDBG Senior Activities project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No clients were served during Quarter 1. Staff is working with the City Council to reach an agreement with the subrecipient to administer the program. The program should be active during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No clients were served during Quarter 2. The City plans to close the project during Quarter 3 and move funds to the CDBG Senior Activities project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This project will be closed and funds will be used for the CDBG Senior Activities project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602234-20 Jurisdiction: Beverly Hills
 Project Title: CDBG Senior Activities
 IDIS Number: 11694
 Operating Agency: City of Beverly Hills
 Subrecipient Type: Participating City
 Contract Period: 9/23/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this program will provide a variety of public services to senior citizens who are 55 years of age or older, including (but not be limited to): preparing and delivering meals, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Some services will be administered by Jewish Family Service of Los Angeles, a non-profit organization. Senior citizens may receive other services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons. Other services may include: providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 70 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 184 Cumulative: 184 Ratio: 122.7%
 Net Expenditures: Budgeted: \$370,612.00 This Year: \$370,611.00 Cumulative: \$370,611.00 Ratio: 100.0%

Annual Narrative:

The City's LACDA Contract Manager recommended that the attached list be uploaded pending resolution of reporting issues.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	184
Total	184

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	184
Total	184

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 1 because the CDBG-CV Senior Activities funds are being used ahead of this project. The project will be active during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

At least 221 individuals were served this quarter. The services were provided on 60 occasions, for a total of 11,954 client

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

contacts. Staff is still tabulating the data from Quarter 1 and Quarter 2. Updated reporting data will be provided during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

9,039 meals were served during Quarter 3. The services were provided on 45 occasions, for a total of 9,039 client contacts. Staff is working to resolve issues with the Public Service Panel. Updated reporting data will be provided during Quarter 4.

Quarter: 4 Accomplishment Quantity: 184

Accomplishment Narrative:

The clients served by the program were not saved in the Public Service Panel. The attached list of clients served by the CDBG-CV Senior Activities program is identical to the list served by CDBG. The clients can be entered if the FY2020-21 Public Service Panel can be reopened.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99102-19 Jurisdiction: Beverly Hills
 Project Title: Housing Rehabilitation Program - Multi-Unit Residential
 IDIS Number: 11267
 Operating Agency: City of Beverly Hills
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 1
 Activity Code: 14B Rehabilitation: Multi-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

The Multi-Unit Housing Rehabilitation Program provides grants and/or deferred loans for rehabilitation of low- and moderate-income multi-family units. It includes a handyworker program providing grants of up to \$5,000 for minor home repairs and grants and/or deferred loans of up to \$10,000 to address major CDBG-eligible building code compliance issues and energy efficiency upgrades.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 3 This Year: 1 Cumulative: 3 Ratio: 100.0%
 Net Expenditures: Budgeted: \$40,730.00 This Year: \$0.00 Cumulative: \$40,730.00 Ratio: 100.0%

Annual Narrative:

The end date for this project was June 30, 2020.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	0	1
Total	0	1

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	0	1
Total	0	1

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
438 S Oakhurst Dr Apt # 1	Beverly Hills	CA	90212	Renters	Extremely Low	\$10,000

Total Number of Housing Units Assisted : 1

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The end date for this project was June 30, 2020.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99102-20 Jurisdiction: Beverly Hills
Project Title: Housing Rehabilitation Program - Multi-Unit Residential
IDIS Number: 11491
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 3
Activity Code: 14B Rehabilitation: Multi-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

The Multi-Unit Housing Rehabilitation Program provides grants and/or deferred loans for rehabilitation of low- and moderate-income multi-family units. It includes a handyworker program providing grants of up to \$5,000 for minor home repairs and grants and/or deferred loans of up to \$15,000 to address major CDBG-eligible building code compliance issues and energy efficiency upgrades.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project will be closed and the funds will be used for the CDBG Senior Activities project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 2. The City plans to close the project during the Quarter 3 and move the funds to the CDBG Senior Activities project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This project will be closed, and the funds will be used for the CDBG Senior Activities project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96095-20 Jurisdiction: Beverly Hills
Project Title: Housing Rehabilitation Program - Single-Unit Residential
IDIS Number: 11492
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 1
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides handyworker grants of up to \$5,000 for minor home repairs as well as grants up to \$20,000 for major home rehabilitation to low- and moderate-income single-family homeowners and renters.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$75,935.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 1. This project will be closed during Quarter 2. Following closeout, the unallocated CDBG funds will be added to the CDBG Rental Assistance Program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 1. This project will be closed during Quarter 2. Following closeout, the unallocated CDBG funds will be added to the CDBG Rental Assistance Program.

Calabasas

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601330-20 Jurisdiction: Calabasas
Project Title: Residential Rehabilitation
IDIS Number: 11539
Operating Agency: City of Calabasas
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential properties, including mobile homes that are in need of major repairs and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 7 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$101,372.00 This Year: \$8,970.00 Cumulative: \$8,970.00 Ratio: 8.8%

Annual Narrative:

No projects were completed during FY2020-21 due to the impact of COVID-19. The application review process resumed during Quarter 4 and the program is expected to begin normal activity during FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 2.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed during Quarter 4. The application review process resumed.

Cerritos

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602055-19 Jurisdiction: Cerritos
Project Title: ADA - Removal of Barriers at El Rancho Verde & Ecology Park
IDIS Number: 11314
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 3
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The new project will remove the existing playground surface materials (sand) and replaces it with new rubberized material to provide accessibility for elderly and severely disabled adults so they can access playground equipment with their children and grandchildren at El Rancho Verde Park and Ecology Park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$133,689.00 This Year: \$93,599.00 Cumulative: \$93,599.00 Ratio: 70.0%

Annual Narrative:

This project was completed in December 2020, and as a result, the City submitted for reimbursement on December 31, 2020. The City received its reimbursement on January 8, 2021. As such, this project is closed out and no further action will be taken.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 the City of Cerritos began construction activity at El Rancho Verde Park and Ecology Park. Construction commenced on August 17, 2020 with the removal of sand within the playground areas. Subsequently, the contractor proceeded with the installation of rubberized material to remove barriers and increase accessibility. During Quarter 1, 90% of the project was completed and construction activity will be completed during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the City of Cerritos completed construction activity at El Rancho Verde Park and Ecology Park. Physical barriers, such as sand and curbed entrances, at the playground areas at both parks were removed and new rubberized surface materials were installed thereby increasing accessibility to playground areas at both parks. During this quarter, on December 31, 2020, the City of Cerritos submitted its request for reimbursement to LACDA accordingly.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

This project was completed in December 2020, and as a result, the City submitted for reimbursement on December 31, 2020. The City received its reimbursement on January 8, 2021. As such, this project is closed out and no activity occurred during Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602184-20 Jurisdiction: Cerritos
Project Title: ADA - Removal of Barriers at Liberty Park Fit Core & El Rancho Verde-Fitness Stations
IDIS Number: 11627
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/7/2020 to 6/30/2022
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The FY 2020-2021 CDBG funded project in the City of Cerritos will entail the removal of existing surface material barriers (sand) and the replacement of new rubberized material to provide accessibility for disabled persons so they can access exercise equipment at two City parks. These parks include Liberty Park-Fit Core- 19211 Studebaker Rd (+2,500 square feet) and El Rancho Verde Park-Fitness Stations (+2,300 square feet).

According to the United States Census Bureau's 2013-2017 American Community Survey 5-Year Estimate, it is anticipated that this project will benefit approximately 4,059 persons with a disability in the City of Cerritos, by allowing direct access to the exercise equipment areas by removing physical barriers.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 1 Cumulative: 1 Ratio: 50.0%
Net Expenditures: Budgeted: \$188,700.00 This Year: \$139,889.00 Cumulative: \$139,889.00 Ratio: 74.1%

Annual Narrative:

This project resulted in the installation of a total of approximately 5,000 square feet of new rubberized surface materials in lieu of sand (El Rancho Verde) and wood chips (Liberty Park). Construction began in June 2021 and has now been completed, resulting in new playground opportunities for persons with disabilities. Overall the project is anticipated to serve the City's disabled population, which includes approximately 4,000 individuals.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, there was no construction activity for the two CDBG funded projects in the City of Cerritos, which include El Rancho Verde Park (fitness stations) and Liberty Park (fit core). These two parks will receive new rubberized material in the playground areas to remove barriers and increase accessibility. However, the City created a project implementation schedule during Quarter 1, which consists of the following: development of bid specification during Quarter 2 (December 2020), a public bidding process and awarding of a contract during Quarter 3 (February 2021), and completion of the project by Quarter 4 (June 2021).

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the City of Cerritos hired an engineer to prepare grounding plans for the fitness equipment, which will be installed after the new rubberized surface materials at these parks. Considering the location of these parks, said plans were sent to Southern California Edison (due to easements) in December 2020. The City is currently preparing bid specifications and anticipates going out to bid for the project during Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the City developed bid specifications and worked with LACDA to get the bid specifications approved and authorization to go out to bid. In March 2021, the City released the bid document to obtain bids from qualified contractors for the specified work. The bid submittal deadline is April 13, 2021, and as such, the City anticipates receiving Council approval and award of contract to a contractor for such improvements at the May 10, 2021 City Council meeting.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 4, the City Council awarded the contract for the work, the contractor started the work, and the project was completed. The result of such includes new rubberized surface materials at the fit core areas at Liberty Park and El Rancho Verde Park. Construction was completed in June 2021 and the City has now retained a consultant (Willdan), who is currently preparing the Davis Bacon compliance audit. Staff anticipates this will be completed in July 2021 and the City will request reimbursement in July or August 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602287-20 Jurisdiction: Cerritos
Project Title: ADA Access Ramp and Sidewalk Improvements FY20-21
IDIS Number: 11733
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 2/2/2021 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in a primarily residential area by installing ADA compliant curb ramps and sidewalks to allow unobstructed access for elderly and severely disabled adult pedestrians. The project locations are bounded by the northwest corner of Bloomfield Avenue, Claretta Avenue and Del Amo Boulevard.

CDBG funds will be used for non-personnel and capital outlays.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,836 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$219,369.00 This Year: \$207,927.00 Cumulative: \$207,927.00 Ratio: 94.8%

Annual Narrative:

This project is underway and is anticipated to provide approximately 25 new curb ramps, with the association sidewalk repairs and tree removal/replacement. With these improvements, the subject residential neighborhood will become ADA compliant and will provide the public with accessible forms or paths of travel.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the City prepared the Environmental Survey Request Form and executed a contract with LACDA for the project (February 2, 2021). In addition, the City developed bid specifications and received approval on March 15, 2021 of such specifications. As a result, in March 2021 the City released the bid opportunity to receive bids from qualified contractors for the improvements. The bid submittal deadline is April 13, 2021, after which the City will take the item/award of contract to City Council on May 10, 2021. Construction will begin shortly thereafter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, the Cerritos City Council awarded a contract to Kalban Inc. (May 2021) to complete the improvements by installing ADA curb ramps and sidewalks in a residential neighborhood generally located at the northwest corner of Bloomfield Avenue and Del Amo Boulevard. In preparation for sidewalk and curb ramp improvements, the contract began construction in June 2021, and started removing trees that are required to be removed and replaced for such improvements. The trees will be replaced accordingly. Construction is anticipated to be completed by end of July 2021.

Claremont

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602222-20 Jurisdiction: Claremont
 Project Title: Claremont COVID-19 Emergency Rental Assistance Program
 IDIS Number: 11505
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The COVID-19 Claremont Emergency Rental Assistance Program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Claremont.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 74 This Year: 56 Cumulative: 56 Ratio: 75.7%
 Net Expenditures: Budgeted: \$175,059.00 This Year: \$174,662.00 Cumulative: \$174,662.00 Ratio: 99.8%

Annual Narrative:

Emergency rental assistance grants were provided 56 income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Claremont.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	6
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	4
White - Hispanic	18
White - Non-Hispanic	22
Total	56

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	19
Low	18
Moderate	19
Total	56

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 56

Accomplishment Narrative:

A total of 56 Emergency Rental Assistance grants were awarded to eligible income-eligible households. Direct rental payments were made to landlords/property management companies on behalf of the tenants.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 69 applicants funded under this program through December 31, 2020. This includes 55 applicants from the CDBG-CV funded Emergency Rental Assistance Program (2019-2020) that received their second rental assistance payment, and 14 new unique applicants that were funded in full for the two months.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new applicants were provided emergency rental assistance during Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602216-19 Jurisdiction: Claremont
 Project Title: COVID-19 Claremont Emergency ED Grant Program
 IDIS Number: 11500
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 6/23/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Claremont Emergency Small Business Grant Program provides emergency grants to Claremont-based businesses that have been impacted by COVID-19, the Governor of California's Executive Order, and/or the Los Angeles County Public Health Order "Safer at Home" for the purposes of retaining jobs held by low-and moderate-income employees.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
 Net Expenditures: Budgeted: \$85,767.00 This Year: \$75,155.00 Cumulative: \$85,767.00 Ratio: 100.0%

Annual Narrative:

The 4 types of businesses funded through the COVID Economic Development Program included fitness, distillery, and salon . Grant amounts ranged from \$10,340 to \$20,000 and were used to supplement payroll and/or toward monthly lease expenses. The businesses were funded starting in July 2020, with final payments being made in October 2020.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Citrus Grove Distillers	58029598	Existing Expanded
Hot Yoga	50638988	Existing Expanded
Performance Athletic Center	043138392	Existing Expanded
Salon Lever	96106170	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	4	0
Total	4	0

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Four applicants were funded through the COVID Economic Development Program. The types of businesses include fitness, distillery, and salon. Grant amounts have ranged from \$10,340 to \$20,000 and have been used to supplement payroll and/or toward monthly lease expenses. All businesses have either hired or retained low/moderate income employees. The businesses were funded starting in July 2020, with final payments being made in October 2020.

Please note that the City will provide the income, race/ethnicity, number of jobs retained/created, etc. in the report for Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 4

Accomplishment Narrative:

The businesses reported in the prior quarter are included in this report.

1. Citrus Grove Distillers
2. Salon Lever
3. Hot Yoga
4. Performance Athletic Center

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602215-19 Jurisdiction: Claremont
Project Title: COVID-19 Claremont Emergency Micro Grant Program (FY19-20)
IDIS Number: 11499
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 6/23/2020 to 6/30/2021 Quarter Completed: 3
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Claremont Emergency Small Business Grant Program provides emergency grants to Claremont-based businesses, with 5 employees or less, that have been impacted by COVID-19, the Governor of California's Executive Order, and/or the Los Angeles County Public Health Order "Safer at Home" for the purposes of retaining jobs held by low-and moderate-income employees.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 10 This Year: 9 Cumulative: 9 Ratio: 90.0%
Net Expenditures: Budgeted: \$117,271.00 This Year: \$52,247.00 Cumulative: \$117,271.00 Ratio: 100.0%

Annual Narrative:

A total of nine microenterprises were funded under COVID-19 Claremont Emergency Micro Grant Program .

Quarter: 2 Accomplishment Quantity: 9

Accomplishment Narrative:

A total of nine microenterprises were funded under this program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new businesses received assistance under this program. The DUNS numbers were provided on this quarter's report.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96121-20 Jurisdiction: Claremont
Project Title: Housing Rehabilitation
IDIS Number: 11649
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 7/20/2020 to 6/30/2022
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides small grants and deferred zero interest loans for housing rehabilitation to qualified homeowners for correcting code deficiencies, installing energy saving items, improving accessibility to disabled persons.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$40,000.00 This Year: \$3,455.00 Cumulative: \$3,455.00 Ratio: 8.6%

Annual Narrative:

Three applications were processed but for reasons that were mostly attributed to COVID-19, the projects did not move forward. A time of performance amendment was filed and the new completion date for this project is June 30, 2022.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In response to the coronavirus pandemic, the City has significantly reduced funding for this program and re-directed funding to address the current need. Therefore, only one applicant will be assisted this fiscal year. One application was activated from the waiting list, but the application was withdrawn at the request of the applicant during the eligibility review. A second application was activated and is currently under review. It is anticipated this application will be approved for funding in the next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, two applications were reviewed for participation. One applicant dropped out and the second was deemed ineligible to participate. An additional application will be activated off the waiting list to determine if they qualify for the program in the next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, a third application was activated off the wait list and reviewed for eligibility but, was deemed ineligible for participation in the program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A time of performance amendment was filed and the new completion date for this project is June 30, 2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96123-20 Jurisdiction: Claremont
Project Title: Senior Case Management
IDIS Number: 11650
Operating Agency: City of Claremont
Subrecipient Type: Participating City
Contract Period: 7/20/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides elderly persons, 55 years of age and older, residing within the City of Claremont with a comprehensive resource for social services and referrals to other agencies.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 75 This Year: 34 Cumulative: 34 Ratio: 45.3%
Net Expenditures: Budgeted: \$31,536.00 This Year: \$11,935.00 Cumulative: \$11,935.00 Ratio: 37.8%

Annual Narrative:

Overall, 2,370 units of service were provided. 2,310 telephone calls were received, and 10 office visits and 50 home visits were conducted. There were a total of 34 unduplicated clients served during the Fiscal Year (FY) 2020-2021.

Quarter: 1 Accomplishment Quantity: 7

Accomplishment Narrative:

A total of 285 units of service were provided, 271 telephone calls were received, seven office visits and seven home visits were conducted. There was a total of seven new unduplicated clients served during Quarter 1.

Quarter: 2 Accomplishment Quantity: 14

Accomplishment Narrative:

During Quarter 2, a total of 723 units of service were provided, 703 telephone calls were received, zero office visits and 20 home visits were conducted. There was a total of 14 new unduplicated clients served during Quarter 2.

Quarter: 3 Accomplishment Quantity: 3

Accomplishment Narrative:

During Quarter 3, a total of 723 units of service were provided, 657 telephone calls were received, zero office visits and 14 home visits were conducted. There was a total of three new unduplicated clients served during Quarter 3.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

During Quarter 4, a total of 691 units of service were provided, 679 telephone calls were received, three office visits and nine home visits were conducted. There was a total of 10 new unduplicated clients served during Quarter 4.

Please note correction on the report for Quarter 3: A total of 671 units of service were provided instead of 723.

Commerce

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601400-20 Jurisdiction: Commerce
Project Title: Code Enforcement Program
IDIS Number: 11578
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses in low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Commerce. In addition, this program works to ensure compliance with the City's zoning and building ordinances, and State and County health codes.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, visible junk, trash and debris, garbage/recycling container placement and time, abandoned/inoperable vehicles on private property, illegal construction, illegal signage, illegal sales/no business license, zoning use regulations, encroachment of the public right of way, garage conversions, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Home Preservation Grant Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 9,340 This Year: 9,340 Cumulative: 9,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,999.00 Cumulative: \$9,999.00 Ratio: 100.0%

Annual Narrative:

During FY2020-21, the following 423 deteriorated conditions were cited: 44 overgrown vegetation, 136 visible junk, 135 trash & debris, 36 garbage container placement, 21 inoperable vehicle(s), six illegal construction, one illegal signage, four illegal sales, six zoning use regulations, two encroachment of public right-of-way, four garage conversion, and 28 health & safety. A total of 207 new cases were opened and a total of 125 cases were deemed closed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the following 140 deteriorated conditions were cited: 12 overgrown vegetation, 48 visible junk, 48 trash & debris, 13 garbage container placement, three inoperable vehicles, two illegal construction, one illegal sales, one zoning use regulations, one encroachment of public right-of-way, two garage conversion, and nine health & safety. A total of 66 cases were opened during Quarter 1. A total of 14 cases were closed-out, with 52 cases remaining open.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the following 69 deteriorated conditions were cited: six overgrown vegetation, 24 visible junk, 24 trash & debris, eight garbage container placement, two inoperable vehicles, and five health & safety. A total of 35 cases were opened during Quarter 2. A total of 32 cases were closed-out, with three cases remaining open.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 9,340

Accomplishment Narrative:

During the Quarter 3, the following 101 deteriorated conditions were cited: seven overgrown vegetation, 34 visible junk, 33 trash & debris, eight garbage container placement, eight inoperable vehicle(s), one illegal construction, three zoning use regulations and seven health & safety. A total of 50 cases were opened during Quarter 3. A total of 40 cases were closed-out, with 10 cases remaining open.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, the following 113 deteriorated conditions were cited: 19 overgrown vegetation, 30 visible junk, 30 trash & debris, seven garbage container placement, eight inoperable vehicle(s), three illegal construction, one illegal signage, three illegal sales/no business license, two zoning use regulations, one encroachment of public right away, two garage conversions and seven health & safety. A total of 56 cases were administered in Quarter 4, with 17 new cases opened and 39 cases deemed closed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97137-20 Jurisdiction: Commerce
Project Title: Community Based Policing Program
IDIS Number: 11598
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides for additional and enhanced police services by Los Angeles County Sheriff's Department in low- and moderate-income neighborhoods to combat drug, gang, and graffiti activity.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 9,340 This Year: 9,340 Cumulative: 9,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 4. Due to Covid-19 Pandemic, all in-person community meetings were postponed. However, even without community meetings the Los Angeles County Sheriff's Department provided police services in low- and moderate-income neighborhoods, which resulted in increased patrols in some neighborhoods to combat drug, gang, and graffiti activities.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 1. However, it is anticipated that meetings will be held in the following quarters, which will result in increased patrols.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 2. Due to Covid-19 Pandemic, all in-person meetings have been postponed. However, it is anticipated that meetings will be held in the following quarters, which will result in increased patrols.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 3. Due to Covid-19 Pandemic, all in-person meetings have been postponed. However, it is anticipated that meetings will be held in the following quarter, which will result in increased patrols.

Quarter: 4 Accomplishment Quantity: 9,340

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during Quarter 4. Due to Covid-19 Pandemic, all in-person community meetings were postponed. However, even without community meetings the Los Angeles County Sheriff's

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Department provided police services in low-and-moderate income neighborhoods, which resulted in increased patrols in some neighborhoods to combat drug, gang, and graffiti activities.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601074-20 Jurisdiction: Commerce
 Project Title: Home Preservation Grant Program
 IDIS Number: 11577
 Operating Agency: City of Commerce
 Subrecipient Type: Participating City
 Contract Period: 7/2/2020 to 6/30/2022
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides residential rehabilitation grants to low- and moderate-income qualified, single-family owner-occupied, households to eliminate substandard housing conditions and promote property maintenance.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 6 This Year: 1 Cumulative: 1 Ratio: 16.7%
 Net Expenditures: Budgeted: \$159,888.00 This Year: \$95,321.00 Cumulative: \$95,321.00 Ratio: 59.6%

Annual Narrative:

For the program year, the City provided residential rehabilitation grants to four low- to moderate-income qualified single-family owner-occupied households to eliminate substandard housing conditions and promote property maintenance.

No leveraged funds were used.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the Home Preservation Grant Program re-qualified two prior year applications and the projects are now in the bid phase. 11 wait listed applications were activated. Of the 11 applications, nine were non-responsive and two are under review. The City also worked to secure a Lead and Asbestos contract with Lead Tech Environmental for lead and asbestos testing services.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, one of the two prior year re-qualified applicants is in the construction process and the other is in the process of signing the Construction Contract. Six more wait-listed applications were activated. Of the six wait list applications, four were non-responsive and two are under review. The two applications that were under review were approved for inspection. For

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

one out of the two applications, an initial inspection was conducted. The contract for Lead Tech Environmental for lead and asbestos testing services was approved by City Counsel. Of the 11 applications, nine were non-responsive and two are under review. The City also worked to secure a Lead and Asbestos contract with Lead Tech Environmental for lead and asbestos testing services.

Quarter: 3 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During Quarter 3, one of the two prior year re-qualified applicants has been completed and the other has signed the Construction Contract and will be completed in Quarter 4. Three more wait-listed applications were activated. Of the three waitlist applications, all three qualified for the inspection process. The prior two applications that were approved for inspection have also signed Construction Contracts and will be completed in Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, one of the two prior year re-qualified applicants was completed and the other was In Progress. The prior two applicants who signed construction contracts were completed. Of the three wait-listed applicants, one was In Progress and the other two applicants were queued for next fiscal year.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Covina

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601875-20 Jurisdiction: Covina
Project Title: Adult Workforce Job Readiness Program
IDIS Number: 11585
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program prepares and trains homeless adult job seekers for entry level employment into career-track permanent employment through a local Community Based Development Organization's Job-Readiness program. This program also provides skilled workers for local employers by hiring graduates of the Job-Readiness program.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2 This Year: 12 Cumulative: 12 Ratio: 600%
Net Expenditures: Budgeted: \$45,000.00 This Year: \$44,999.00 Cumulative: \$44,999.00 Ratio: 100.0%

Annual Narrative:

In the final quarter of FY2020-21, Support Solutions staff performed outreach to dozens of potential candidates for the employment program. Staff continue to maintain contact with referral partners as well as to maintain a presence so that the community is aware of the program and its services. This quarter staff increased street outreach to increase enrollment. Street outreach typically yields contacts with high-acuity clients who may not yet be ready to commit to the requirements of the program, but who may eventually reach out for help after trust is built over several contacts.

This quarter, the program began to implement CaseFlow, a new case management system designed specifically for the employment program which helps staff centralize data and keep better track of program participants' progress.

This quarter one of our participants who gained employment last year was housed after years of living in his car.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, the program has enrolled three individuals who are homeless. Intake will be uploaded in Quarter 2. Several program participants from the last fiscal year still receive services as well, either for job preparation or for housing, financial literacy, or employment retention.

This quarter saw an increase in referrals from people who heard about the program through current and past program participants. Word-of-mouth proves to be the most effective recruitment tool since people experiencing homelessness communicate readily with one another and can easily explain how the program can help their peers in a practical way.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the program placed one participant in long-term employment as a maintenance worker for a retail store, one client in long-term employment as a customer service representative in a retail store, and one client in long-term employment as a forklift operator for a food processing company.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Since the beginning of the quarter the program has enrolled three individuals who are homeless. Intake will be uploaded in Quarter 3.

The program continues to receive a steady stream of referrals due to maintaining relationships with local organizations and other service providers.

Quarter: 3 Accomplishment Quantity: 11

Accomplishment Narrative:

In Quarter 3, the program placed one participant in long-term employment as a customer service representative in a retail store. The program has enrolled four individuals who are homeless. This quarter, the program helped two participants move into permanent housing as a direct result of their participation in the program.

The program continues to receive referrals from community organizations and community members, especially program participants themselves.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

In the final quarter of FY 2020-21, Support Solutions staff performed outreach to dozens of potential candidates for the employment program. Staff continue to maintain contact with referral partners as well as to maintain a presence so that the community is aware of the program and its services. This quarter staff increased street outreach to increase enrollment. Street outreach typically yields contacts with high-acuity clients who may not yet be ready to commit to the requirements of the program, but who may eventually reach out for help after trust is built over several contacts.

This quarter, the program began to implement CaseFlow, a new case management system designed specifically for the employment program which helps staff centralize data and keep better track of program participants' progress.

This quarter one of our participants who gained employment last year was housed after years of living in his car.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601991-18 Jurisdiction: Covina
Project Title: City Hall, Library, and Parks & Rec HQ ADA Improvements
IDIS Number: 11057
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/10/2018 to 6/30/2021 Quarter Completed: 4
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project is the design phase for the site-specific assessment of material and architectural barriers which will direct the development of architectural and engineering plans and construction of accessibility improvements of accessibility improvements for seniors and disabled adults.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$90,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No funds were expended in FY2020-21. Due to COVID-19 and the City's efforts to comply with public health orders, the City Hall, Library, and Parks & Rec HQ ADA Improvements Project was suspended. The project expired at the end of the fiscal year.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, an RFP request was sent by the Engineering Department. Covina has received one bid and currently awaiting response for two additional bids.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Engineering Department continues to pursue additional bids.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Engineering Department continues to pursue additional bids.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This program expired at the end of FY2020-21.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602065-18 Jurisdiction: Covina
Project Title: Covina Park Public Art Project
IDIS Number: 11293
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/29/2019 to 6/30/2021 Quarter Completed: 4
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the restoration of art murals in Covina Park, at 301 N. 4th Ave, that have suffered deterioration and vandalism. The restoration of the art murals benefit the users of, and residents living near, the park.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$15,000.00 This Year: \$15,000.00 Cumulative: \$15,000.00 Ratio: 100.0%

Annual Narrative:

This project provided restoration of the art murals in Covina Park which had suffered deterioration and vandalism. Restoration started and completed in April 2021. The total cost of the mural restoration was \$18,197.30, of which \$15,000 was paid out of CDBG funds.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was delayed due to bandshell work, which is expected to be completed by the Public Works Department by November 2020. The mural restoration project will proceed when the Public Works work is complete.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Public Works Department confirmed bandshell work completion in November 2020. The Parks and Recreation Department is awaiting on muralist for an updated quote for the mural restoration.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, the Parks and Recreation Department obtained a quote from muralist for the mural restoration in February. The muralist quoted \$18,197.30 for the restoration service, of which \$15,000 will be paid out of CDBG funds and the balance will be paid out of other accounts from the City's Public Works and Parks and Recreation Department.

Following contract execution, the muralist began restoration of the murals late March. The project is expected to be completed by the end of the fiscal year.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

This quarter, the muralist completed the mural restoration project in April 2021. This project and program are now complete.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602258-20 Jurisdiction: Covina
Project Title: Covina Woman's Club ADA Improvements
IDIS Number: 11758
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/20/2021 to 6/30/2022
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material and architectural barriers to improve access for seniors and disabled adults. The scope of work includes exterior installation of access ramps, accessible doors, and other incidental improvements to provide accessible pathways to the facility

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No funds were expended in FY2020-21, as the project was pending contract execution. We expect the project to be completed in FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No work has been initiated for this project, as the project was pending contract execution.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602066-18 Jurisdiction: Covina
Project Title: FAIR District Public Improvement Project
IDIS Number: 11294
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/29/2019 to 6/30/2021 Quarter Completed: 2
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for public improvements on Front Street bordered by Citrus Ave on the west, Barranca Avenue on the east, San Bernardino Road on the south and the Metrolink railroad line on the north. These improvements will include sidewalks, curbs, gutters, trees, and permanently affixed benches, sculptures, murals and other works of art, stormwater bio-swales, and sidewalk lighting.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 6,025 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$24,746.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This program was designed to create public improvements in the Covina FAIR District. This project required coordination with public utility providers, and as such, became more expensive than anticipated. To provide a better use of funds, this project has been cancelled. The funding will be used instead for a jobs creation project that will allow businesses in Covina, including in the FAIR District, to hire low- and- moderate income employees. No CDBG funds were spent on the FAIR District project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19 and the City's efforts to comply with public health orders, the FAIR District Public Improvement Project is suspended.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

On December 15, 2020, Covina City Council has approved for this project to be terminated and funds be reallocated for a new program. The City will work with LACDA for the mid-year termination and the start of a new program requirements.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96164-20 Jurisdiction: Covina
Project Title: Residential Rehabilitation
IDIS Number: 11513
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides a combination of grants and loans for rehabilitation of existing residential properties which are low- and moderate-income, owner-occupied single-family homes and mobile homes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$26,847.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to Covid-19, the program was put on hold and some funding was allocated to project 602299-20, the Small Business Grant. It is anticipated that the program will resume in FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19, the program is on hold and no funds have been expended to date.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19, the program is on hold and no funds have been expended to date.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19, the program is on hold and no funds have been expended to date.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19, this program was on hold and no funds have been expended to date. Some program funds were allocated to the Small Business Grant Program run by LACDA.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96153-20 Jurisdiction: Covina
Project Title: Second Start Literacy Program
IDIS Number: 11512
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05H Employment Training
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program teaches basic reading skills to illiterate and functionally illiterate English-speaking adults. It provides educational opportunities to acquire and improve literacy skills in order to achieve their full potential, be self-sufficient, and to participate effectively in society as productive workers, family members, and residents of the City of Covina.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 23 This Year: 14 Cumulative: 14 Ratio: 60.9%
Net Expenditures: Budgeted: \$14,830.00 This Year: \$14,664.00 Cumulative: \$14,664.00 Ratio: 98.9%

Annual Narrative:

In FY2020-21, the Second Start Literacy Program (SSLP) provided learner-centered basic literacy services via ZOOM to 23 adults not served by traditional adult education schools. These services offered adults with educational opportunities to acquire and improve literacy skills, achieve their full potential, be self-sufficient, and participate effectively in society as productive workers, family members, and citizens. Furthermore, during the COVID-19 pandemic, the Second Start Literacy Program was instrumental in serving adults not served by traditional adult education schools, mainly because most program participants are low-income, non-English speakers, and some are illiterate in their native language. Additionally, traditional adult school classes and hours are not always convenient or accessible to adults who are head of household and are most in need of these services. In FY2020-21, 14 clients received program services.

Quarter: 1 Accomplishment Quantity: 7

Accomplishment Narrative:

In Quarter 1, the Second Start Literacy Program offered 24 Literacy Classes via ZOOM to adults with low-literacy skills. There were 121 client contacts and seven students in this period. During this quarter, three adults reported getting more involved in their child's education, homework, and feeling more confident navigating their children's school portal and especially learning how to use ZOOM. Through the Literacy's Citizenship Preparation Class, one adult obtained her United States Citizenship.

Moreover, in July, Literacy Staff in collaboration with Library Staff hosted its first virtual Family Literacy Night. Since 2018, the Family Literacy Program has been instrumental in increasing community awareness of the library as an early literacy resource. During the July virtual Family Literacy Night, eight families and their children learned literacy strategies and received free resources to build and support reading at home.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 2, the Covina Public Library's Second Start Literacy Program offered 58 Literacy Classes via ZOOM to adults with low-literacy skills. There were 170 client contacts and nine students in this period. Eight client intakes have been entered

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

in total for Quarter 1 and Quarter 2. One additional client intake will be uploaded in Quarter 3. During this quarter, one adult obtained U.S. Citizenship and most adults have reported an increase in self-esteem and getting more involved in their child's education. Moreover, in October, Literacy Staff in collaboration with Library Staff hosted its second virtual Family Literacy Night which continues to be instrumental in increasing community awareness of the library as an early literacy resource.

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

During Quarter 3, the Covina Public Library's Second Start Literacy Program offered 40 Literacy Classes via ZOOM to adults with low-literacy skills. There were 237 client contacts and 14 students in this period. Moreover, in January, Literacy Staff in collaboration with Library Staff hosted a virtual Family Literacy Night, which continues to be instrumental in increasing community awareness of the library as an early literacy resource.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, the Covina Public Library's Second Start Literacy Program offered 19 Literacy Classes via ZOOM to adults with low-literacy skills and three Citizenship Preparation Classes. In this quarter, one adult reported improvement in learning how to use proper grammar and write concise incident/accident job-related reports.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601194-20 Jurisdiction: Covina
Project Title: Senior Case Management
IDIS Number: 11536
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program offered through a partnership with YWCA Intervale Services, provides on-site, office-based senior case management and in-home assessment for senior (aged 55+) residents. Additionally, the program arranges in-home services, develops personal care programs, and conducts follow-up monitoring to ensure problem resolution.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 45 This Year: 49 Cumulative: 49 Ratio: 108.9%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$10,000.00 Cumulative: \$10,000.00 Ratio: 100.0%

Annual Narrative:

The Case Management administered through the YWCA continued to operate through phone appointments to follow LA County Guidelines. Program staff continued assisting seniors remotely with office and later during the fiscal year, staff made home visits on an as-needed basis.

Quarter: 1 Accomplishment Quantity: 15

Accomplishment Narrative:

During Quarter 1, the program reports 12 client contacts: four contacts made in July; four in August; and four contacts made in September. Senior Case Management administered through the YWCA continues to service by telephone to follow LA County Guidelines due to COVID-19.

Quarter: 2 Accomplishment Quantity: 16

Accomplishment Narrative:

During Quarter 2, the program saw a drop during the holidays in December. The program reports 12 client contacts: three contacts made in October; nine in November; and zero made in December. Senior Case Management, administered through the YWCA continues to service by telephone to follow LA County Guidelines due to Covid-19.

Quarter: 3 Accomplishment Quantity: 10

Accomplishment Narrative:

In Quarter 3, the program reports nine client contacts: zero in January; six in February; and three in March. The YWCA continued to operate Senior Case Management through Quarter 3, and although most appointments were done over the phone, some in-person appointments were held when LA County COVID-19 guidelines allowed for it.

Quarter: 4 Accomplishment Quantity: 8

Accomplishment Narrative:

In Quarter 4, the program reports 17 client contacts: zero in April; eight in May; and nine in June. The YWCA continued to

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

operate Senior Case Management through Quarter 4, and although most appointments were over the phone, some in-person appointments were held as needed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601181-20 Jurisdiction: Covina
Project Title: Senior Information and Referral
IDIS Number: 11535
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors (aged 55+) in locating services and resources needed to maintain independent living. It provides a one-stop service for seniors including legal assistance, transportation, health awareness, tax preparation, and renter tax rebate information.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 160 This Year: 125 Cumulative: 125 Ratio: 78.1%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$8,190.00 Cumulative: \$8,190.00 Ratio: 81.9%

Annual Narrative:

Due to the pandemic, the Senior and Community Center remained closed. In-person services to seniors were suspended for the rest of the fiscal year. Therefore, the seniors stayed home and did not seek information and referral services as often as in other years. Information and referral services were mainly provided over the phone. Many of the calls were referrals to local and County services for most of the year. As the State and County health orders allowed, in-person service began to increase outside programming.

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported.

In Quarter 1, program staff made the following phone contacts: 485 in July; 394 in August; and 417 in September. A total of 1,296 phone contacts were made during the reporting period. In addition, program staff made 20 office contacts over the same period of time.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported.

In Quarter 2, program staff made the following phone contacts: 366 in October; 218 in November; and 177 in December. A total of 761 phone contacts were made during the reporting period. In addition, program staff made 57 office contacts over the same time. During the holiday season, the program typically experiences a drop in the number of client contacts.

Quarter: 3 Accomplishment Quantity: 102

Accomplishment Narrative:

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported. AARP Tax preparation was held in a curbside format by reservation only and with limited contact due to COVID regulations.

In Quarter 3, program staff made the following phone contacts: 245 in January; 270 in February; and 219 in March. A total of 734 phone contacts were made during the reporting period. In addition, program staff made 117 office contacts over the same time.

Quarter: 4 Accomplishment Quantity: 22

Accomplishment Narrative:

The Senior and Community Center remained closed to regular Senior programming due to the pandemic for all three months reported. AARP Tax preparation was held in a curbside format by reservation only and with limited contact due to COVID regulations.

In Quarter 4, program staff made the following phone contacts: 366 in April; 381 in May; and 567 in June. A total of 1,314 phone contacts were made during the reporting period. In addition, program staff made 85 office contacts over the same time.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601198-20 Jurisdiction: Covina
 Project Title: Senior Nutrition
 IDIS Number: 11537
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program, through partnership with YWCA Intervale Services, provides noon meals to seniors (aged 55+). This program also provides for an on-site senior nutrition manager in consultation with a dietary consultant.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 90 This Year: 115 Cumulative: 115 Ratio: 127.8%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$5,724.00 Cumulative: \$5,724.00 Ratio: 57.2%

Annual Narrative:

Due to the LA County Guidelines, Covina Senior & Community Center remained closed. Meals for Nutrition Program were home delivered by reservations. The need for home delivery meals for Seniors in the Summer was at peak, steady in the fall, declined during winter holidays and continued to decrease for the remaining of the fiscal year. As the State regulations began to lift and reopen, the seniors were more comfortable dining out and grocery shopping so the need for meals decreased.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	15
Other Race - Hispanic	19
Other Race - Non-Hispanic	1
White - Hispanic	4
White - Non-Hispanic	12
Total	52

Quarter: 1 Accomplishment Quantity: 62

Accomplishment Narrative:

The Nutrition Program served nearly 8,760 guests this quarter, when the average before the pandemic was just over 3,500. The program saw a spike in the number of meals delivered in July, followed by a decline in August, and then another decrease in meals in September. Staff lowered the meal count to 150 meals each week in September to adjust to the need.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

In Quarter 2, the program served a total of 6,100 meals: 1,660 in October; 2,000 in November; and 2,440 in December. With the holidays in November, we saw meal reservations numbers decline because of the spike caused by the pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Reservations for meal deliveries were made in advance. There are eight meals provided per participant per week.

Quarter: 3 Accomplishment Quantity: 49

Accomplishment Narrative:

In Quarter 3, the program served a total of 9,931 meals: 3,162 in January; 2,842 in February; and 3,927 in March. Nutrition meals are still being delivered and the numbers remained steady throughout the quarter.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

In Quarter 4, the program served a total of 8,967 meals: 3,864 in April; 2,527 in May; and 2,576 in June. Nutrition meals are still being delivered but the need for food numbers have declined due to the State lifting most capacity limits and distancing restrictions.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602299-20 Jurisdiction: Covina
Project Title: Small Business Grant Assistance - CDBG
IDIS Number: 11757
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/20/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as payroll, rent, or utilities for eligible business owners. The small business must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons and for every \$10,000 in grant funding issued, one permanent, full-time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees, that would count as job creation. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year.

Grants will be administered in partnership with LACDA, who will assist with screening, lottery selection, eligibility, and payment of grant awards.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 4 This Year: 3 Cumulative: 3 Ratio: 75.0%
Net Expenditures: Budgeted: \$45,582.00 This Year: \$32,732.00 Cumulative: \$32,732.00 Ratio: 71.8%

Annual Narrative:

A total of six businesses received grant funds, which created zero jobs and retained three jobs. The grant funds resulted in a total of three Full Time Equivalent (FTE) jobs of which three FTE jobs employed low- and moderate-income persons.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

Three existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Cudahy

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96168-20 Jurisdiction: Cudahy
Project Title: Business Assistance Program
IDIS Number: 11467
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing project provides funds to assist existing and potential new business owners in retaining, expanding, or opening a business in the City of Cudahy that provides goods and services to the low- and moderate-income residents. The Program offers assistance with completing applications for permits and business licenses and provides technical assistance through one-on-one consultations, trainings, and workshops to address the needs of the city's business community.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 28 This Year: 121 Cumulative: 121 Ratio: 432.1%
Net Expenditures: Budgeted: \$43,403.00 This Year: \$32,983.00 Cumulative: \$32,983.00 Ratio: 76.0%

Annual Narrative:

The Business Assistance Program assisted a total of 121 businesses. The technical assistance included assisting new businesses apply and become familiar with the business license requirements and referral services to other programs.

Quarter: 1 Accomplishment Quantity: 33

Accomplishment Narrative:

In Quarter 1 a total of 33 business were provided services which included providing guidance on how and where to obtain various permits and Fictitious name statement, providing appropriate and requested forms, and guidance on licenses and fees.

Quarter: 2 Accomplishment Quantity: 34

Accomplishment Narrative:

In Quarter 2, the program assisted a total of 34 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

Quarter: 3 Accomplishment Quantity: 29

Accomplishment Narrative:

In Quarter 3, the program assisted a total of 29 business by providing the following services: guidance on how and where to obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

Quarter: 4 Accomplishment Quantity: 25

Accomplishment Narrative:

In Quarter 4, the program assisted a total of 25 business by providing the following services: guidance on how and where to

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

obtain various permits and fictitious name statement, disseminating appropriate and requested forms, and guidance on licenses and fees.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96179-20 Jurisdiction: Cudahy
 Project Title: Clara Street Park Food Distribution
 IDIS Number: 11466
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05W Food Bank
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a monthly food distribution at Clara Street Park for low-and moderate-income Cudahy residents.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 800 This Year: 546 Cumulative: 546 Ratio: 68.2%
 Net Expenditures: Budgeted: \$34,616.00 This Year: \$34,616.00 Cumulative: \$34,616.00 Ratio: 100.0%

Annual Narrative:

The program year came to a successful close for the Clara Street Park Food Distribution Program with 1,410 food distributions. Due to the ongoing Coronavirus pandemic, the program distributed foods via home deliveries. Toward the end of the fiscal year, in-person pick up was available. The goal for the program was 800, which the program exceeded.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	1
White - Hispanic	196
White - Non-Hispanic	2
Total	199

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	198
Low	1
Total	199

Quarter: 1 Accomplishment Quantity: 251

Accomplishment Narrative:

In Quarter 1 the Food Distribution Program assisted 251 participants. 250 participants fell under the "extremely low" income category and one participant fell into the "low" income category. Food distribution goods included staples like potatoes, rice, beans, fruits, and vegetables.

Quarter: 2 Accomplishment Quantity: 199

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 2, the Clara Park Food Distribution Program served a total of 190 new residents. These clients picked up their items, while 918 deliveries were completed to reoccurring homebound residents who were unable to physically pick up food items. A total of 1,108 individuals were served.

Quarter: 3 Accomplishment Quantity: 96

Accomplishment Narrative:

In Quarter 3 for the Clara Park Food Distribution, a total of 25 new residents were registered and 1,134 deliveries were completed to reoccurring homebound residents that were unable to physically pick up their items, for a grand total of 1,159.

The residents were allocated with the following groceries items listed below. All months vary due to availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Pastries
- Canned Corn
- Tortillas

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4, the Clara Park Food Distribution served a total of five new residents and 589 reoccurring residents picked up their items. Furthermore, 270 deliveries were completed to reoccurring homebound residents that were unable to physically pick up their items. Total persons served was 864.

The residents were allocated with the following groceries items listed below based on availability.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Tomatoes - 5lbs. bag
- Bananas- 5lbs. bag
- Pastries
- Canned Corn
- Tortillas

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96171-20 Jurisdiction: Cudahy
Project Title: Code Enforcement Program
IDIS Number: 11468
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Cudahy.

The following are the most common violations addressed through this CDBG-funded activity: trash or debris, overgrown vegetation, abandoned equipment/vehicles, inoperable vehicles, disrepair of exterior house, farm animals on property, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This program works in tandem with the City's CDBG-funded Single-Unit Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 24,135 This Year: 24,135 Cumulative: 24,135 Ratio: 100.0%
Net Expenditures: Budgeted: \$136,716.00 This Year: \$49,134.00 Cumulative: \$49,134.00 Ratio: 35.9%

Annual Narrative:

There was a total of 41 cases during the fiscal year. There were no closeouts. The program did find itself impacted by the Coronavirus pandemic as it complied with safer-at-home orders and had minimal in person interactions.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, two new code cases were opened. The conditions cited included overgrown vegetation, trash/debris, and visible deterioration. The total number of remaining active cases is 42.

Code Enforcement continues to take COVID-19 precautions in their operations and has been able to resume some of their regular operations. This quarter bulky item pick-up was resumed since it was suspended last quarter.

Quarter: 2 Accomplishment Quantity: 24,135

Accomplishment Narrative:

During the Quarter 2, one code case was resolved. Remaining number of active cases is 41. The violations that were abated were as follows: Exterior light fixture, window screens, fence damaged, and overgrown trees.

Code Enforcement continues to take COVID-19 precautions in their operations and has been able to resume some of their regular operations.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, zero code cases were resolved. The remaining number of active cases is 41.

Code Enforcement continues to take COVID-19 precautions in their operations and has been able to resume some of their regular operations.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, zero code cases were resolved. The remaining number of active cases is 41.

Code Enforcement continued to take COVID-19 precautions in their operations and were able to resume some of their regular operations.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601796-20 Jurisdiction: Cudahy
Project Title: Senior Activities
IDIS Number: 11469
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in the community by promoting health and wellness activities to aid in a better quality of life.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 20 Cumulative: 20 Ratio: 25.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

Although services were impacted due to the COVID-19 pandemic for the program year, the program was able to adapt and modify its services to continue to serve the City's senior residents. Case management services were offered remotely.

A total of 20 unduplicated clients were served this fiscal year, with 138 duplicated clients in total.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, the program served 11 unduplicated clients and 15 duplicated clients. Due to data entry timing, these accomplishments will be reflected in Quarter 2 QPR.

Due to the ongoing COVID-19 pandemic, the program continued to take precautions in delivering services. Services continued to be offered via telephone with referrals to services agencies to meet the needs of the seniors, along with coordinated food deliveries.

Quarter: 2 Accomplishment Quantity: 11

Accomplishment Narrative:

In Quarter 2, the program served six unduplicated clients and 43 duplicated clients.

Due to data entry timing, these accomplishments will be reflected in the Quarter 3 QPR.

Due to the ongoing COVID-19 pandemic, the program continued to take precautions in delivering services. Services continued to be offered via telephone with referrals to services agencies to meet the needs of the seniors, along with coordinated food deliveries.

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In Quarter 3, the program served two unduplicated clients and 45 duplicated clients. Due to system glitches this data is not reflected in the accomplishments section.

Due to the ongoing COVID-19 pandemic, the program continued to take precautions in delivering services. Services continued to be offered via telephone with referrals to services agencies to meet the needs of the seniors, along with coordinated food deliveries.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

In Quarter 4, the program served one unduplicated client and 35 duplicated clients.

Due to the ongoing COVID-19 pandemic, the program continued to take precautions in delivering services. Services continued to be offered via telephone with referrals to service agencies to meet the needs of the seniors, along with coordinated food deliveries.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96166-20 Jurisdiction: Cudahy
 Project Title: Single-Unit Housing Rehabilitation
 IDIS Number: 11470
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project offers grants and below market interest rate loans for single-family homes including and emergency grants to assist existing low- and moderate-income households with the repair or rehabilitation of owner-occupied units.

Accomplishments and Net Expenditures

Priority Need:	Housing			
Performance Indicator:	Housing Units			
Quantitative Accomplishments:	Goal: 10	This Year: 5	Cumulative: 5	Ratio: 50.0%
Net Expenditures:	Budgeted: \$91,087.00	This Year: \$35,629.00	Cumulative: \$35,629.00	Ratio: 39.1%

Annual Narrative:

The Single-Unit Housing Rehab program completed three(3) projects by the end of June and is anticipating an additional three (3) before July 22,2021. This would bring the total to five (5) for the fiscal year. Given the challenges that the coronavirus pandemic brought on the program is excited to have been able to resume the program to full capacity.

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	2
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There are no accomplishments to report in Quarter 1.

The program continues to be impacted by COVID-19 pandemic closures. No new projects have been started due to the continued closure of the City's Building & Safety Department who conduct initial inspections. The program wanted to avoid starting projects that would then have to be stopped, so it will resume processing applicants once all components of the project can be offered and the repairs can be completed. The program is exploring options to adopt virtual practices to move the program forward. The virtual practices the program is considering include electronic document submissions and virtual inspections. The City hopes to be able to resume the program operations in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There are no accomplishments to report yet, for Quarter 2.

During this quarter applicants that were income qualified prior to the pandemic were contacted. There was a total of three applicants contacted. Due to the lapse of time, applicants were informed that they needed to provide updated income qualification documentation, because the documents provided prior to the pandemic were older than six months. Of the three applicants, one applicant withdrew for personal reasons.

An additional inquiry came in with interest in the program. In total, the program is processing four projects this reporting quarter.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 3 one project was completed, with the final inspection taking place on February 19, 2021.

One project was recertified for income qualification and is anticipated to start construction in Quarter 4.

Two other projects were income qualified, whose project are anticipated to start construction in Quarter 3.

There are two additional households that are currently in the Income Qualification phase.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

During Quarter 4 two projects were completed.

There are three projects that are in the middle of construction.

They are anticipated to be complete before July 22,2021 and should be reflected in FY2020-21.

Culver City

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602274-20 Jurisdiction: Culver City
Project Title: ADA TP
IDIS Number: 11710
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 11/23/2020 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers, such as sidewalk bollards, uplifted, cracked, narrow sidewalks and panels, lack of ADA-compliant curb ramps, through the design and construction of nineteen (19) ADA-compliant curb ramps in addition to the curb ramps, replacement sidewalk panels, tree root trimming, placement of tree root well grates and relocation of utility poles previously approved, to provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,595 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$266,721.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project design work has been awarded to a third-party contractor.

Anticipated dates:

Design completion July 2021
Construction bidding to commence August 2021
Construction contractor selection September 2021
Construction commencing October 2021
Construction complete May 2022

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is currently under bid consideration with construction to commence in February 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The following is a summary of Quarter 3 accomplishments for the 41 Curb Ramps at various locations:

- A. The project is in-design by an outside consultant
- B. Design is anticipated to be completed by June 2021
- C. Construction bidding - July 2021
- D. Contractor Selection/Contract – August 2021
- E. Construction Start - Sept/October 2021

Quarter: 4 Accomplishment Quantity: 0

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The project design work has been awarded to a third-party contractor.

Anticipated dates:

Design completion July 2021

Construction bidding to commence August 2021

Construction contractor selection September 2021

Construction commencing October 2021

Construction complete May 2022

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602154-19 Jurisdiction: Culver City
Project Title: ADA Transition Plan Parks Project
IDIS Number: 11381
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2021
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers at nine (9) City parks. These barriers include uplifted, cracked sidewalks and panels, lack of curbs and ramps, and lack of paths preventing access and use of park amenities. Removal of these barriers through the design and construction of curb ramps and walkways, replacement sidewalk panels and tree root trimming will provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 9 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$35,967.00 This Year: \$22,339.00 Cumulative: \$22,339.00 Ratio: 62.1%

Annual Narrative:

This project is expected to be completed by the end of July. We will then request a compliance review.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 this has been put out for bid.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is currently under bid consideration with construction to commence in February 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction is anticipated to be completed in May 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The contractor is finishing up the final punch list items.

Notice of completion will be filed in 2-3 weeks.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602150-19 Jurisdiction: Culver City
Project Title: ADA Transition Plan Sidewalk Repairs/Curb Ramps Project
IDIS Number: 11380
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2023
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers, such as sidewalk bollards, uplifted, cracked, narrow sidewalks and panels, through the design and construction of curb ramps, replacement sidewalk panels, tree root trimming, placement of tree root well grates and relocation of utility poles to provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,532 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$439,141.00 This Year: \$253,026.00 Cumulative: \$253,026.00 Ratio: 57.6%

Annual Narrative:

The initial design costs when this project was put to bid exceeded the budget. The City is now working to design in-house and to find cost saving where appropriate.

It is anticipated that construction will commence in October 2021 and be completed in May 2022.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 on September 29, the City Council approved a construction contract with CEM for this project. The pre-construction meeting will be scheduled thereafter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is currently under bid consideration with construction to commence in February 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The following is a summary of Quarter 3 accomplishments for the Curb Ramp Project on Overland Ave:

The City received a design proposal for these ramps. However, the proposal came in over budget, so the City is now looking at in-house design options. The City is also studying the ramp locations with the intent to find cost savings.

Sidewalk repairs are anticipated to be completed in May 2021.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The initial design costs when this project was put to bid exceeded the budget. The City is now working to design in-house and to find cost saving where appropriate.

It is anticipated that construction will commence in October 2021 and be completed in May 2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96189-19 Jurisdiction: Culver City
Project Title: Senior & Disabled Services Program
IDIS Number: 11245
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides information and referrals for ride share information, housing, independent living skills, financial assistance, and assisted technology to seniors and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 400 This Year: 0 Cumulative: 69 Ratio: 17.2%
Net Expenditures: Budgeted: \$28,277.00 This Year: \$0.00 Cumulative: \$7,342.00 Ratio: 26.0%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96189-20 Jurisdiction: Culver City
 Project Title: Senior & Disabled Services Program
 IDIS Number: 11651
 Operating Agency: City of Culver City
 Subrecipient Type: Participating City
 Contract Period: 7/20/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05B Services for the Disabled
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides information and referrals for ride share information, housing, independent living skills, financial assistance, and assisted technology to seniors and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 400 This Year: 175 Cumulative: 175 Ratio: 43.8%
 Net Expenditures: Budgeted: \$33,247.00 This Year: \$33,247.00 Cumulative: \$33,247.00 Ratio: 100.0%

Annual Narrative:

Culver City Senior & Disabled Services Program
 FY2020/2021
 CDBG Quarter 4 Report

The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for 87 Culver City clients.

Due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health, Cedars Sinai, and Los Angeles Public Library to provide virtual workshops. The following virtual workshops were provided throughout Quarter 4:

- Cedars-Sinai - "The Learning Table"
- o Endometriosis Awareness – Wednesday, April 21st
- o Chronic Knee Pain – Tuesday, May 4th
- o Chronic Hip Pain – Tuesday, May 11th
- o Concept of Hemorrhage Control – Tuesday, June 15th
- UCLA Health
- o Heart Health & COVID-19 Update – Thursday, April 29th
- o Planning for the End of Life: Advanced Directives & Hospice Care – Tuesday, May 4th
- o Exercising as You Age – Tuesday, May 18th
- o Tech Help for You – Saturday May 8th & 29th
- o Hypertension in Older Adults – Tuesday, June 1st
- o Oral Health – Tuesday, June 15th
- Los Angeles Public Library
- o Tea & a Tale – Every Tuesday in April.
- o It's Sew Cool/Knit & Crochet Circle – Every Wednesday in June

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)

Each year the Administration for Community Living leads our nation's observance of Older Americans Month. The theme for 2021 is "Communities of Strength." Traditionally, the Culver City Senior Center has celebrated Older Americans Month in May by inviting seniors to the center for a party. However, due to the COVID-19 pandemic, the Recreation & Community Services staff invited seniors to the center's drive-through carnival. At this event we guided seniors through various carnival-inspired games and gave out goodie bags, treats, prizes and lunch for participating. The seniors were very appreciative of this event as it offered them a time for socialization and interaction.

The month of June is recognized as National Alzheimer's and Brain Awareness Month. The Recreation & Community Services recreation specialist partnered with Alzheimer's Association to promote and offer virtual programming. The programs included the following workshops listed below:

- "Healthy Living for Your Brain & Body" – June 4th, 9th and 27th
- "10 warning Signs of Alzheimer's" – June 1st and 17th
- "Understanding Alzheimer's & Dementia" – June 3rd, 4th and 18th
- "Effective Communication Strategies" – June 9th, 17th and 26th

The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services planned "Bloom in June" in the month of June. 20 adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered individually wrapped flowers, city swag items and treats. The participants of the event were able to reserve any Tuesday in June that worked with their schedule. Participants were also able to take a socially distanced photo with staff. Due to Covid-19 the monthly DDD & Socialite in-person dances have not taken place since March 2020; attendees of the monthly events have actively been participating in our socially distanced events and are very appreciative of the cities continued outreach throughout the pandemic.

The Recreation & Community Services recreation specialist overseeing senior programming and events planned a Car Bingo event for June 30th. At this event 25 seniors signed up in advance to attend the event in their cars to play bingo and earn prizes in addition to the goodie bags they received for attending. Staff utilized an FM transmitter to facilitate the event and announce bingo numbers for participants to mark their sheets. The participants found the event to be creative and were appreciative of the opportunity to participate in activities at the center once again.

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed staff has expanded the Senior Center Nutrition Program. Prior to Covid-19 the Culver City Senior Center served congregate meals Monday-Friday to an average of 70 participants a day. Throughout the pandemic staff have delivered over 100,000 meals to seniors who have been staying safe at home. 15 Parks, Recreation & Community Services staff have been delivering meals to over 400 seniors every Monday & Wednesday since the start of the safer at home regulations. There is a total of 15 route sheets with an average of 13 clients and deliveries per route. The routes are mapped out across Culver City. Currently the delivery program has a total of active 200 participants receiving meals. The Senior Center Nutrition Program also offers a pick-up service for seniors who are capable of driving to the Culver City Senior Center and picking up their meals all while staying in their vehicles. The average pick-up participant total is 35 clients; the service is offered Monday & Wednesday 10:30am-12:00pm.

The Recreation & Community Services recreation specialist overseeing Disability Services, Senior & Social Services staff, and Culver City CERT have partnered together to provide grocery bags to community members over the age of 65 and/or with underlying medical conditions and those neighbors who have lost their jobs, who don't have the means to purchase and pickup groceries during the pandemic. Parks, Recreation & Community Services staff sanitize and assemble the groceries at the Culver City Senior Center every Monday & Wednesday. Once the grocery bags are created the Culver City CERT team picks the grocery bags up and delivers them to participating community members. On June 23, the last of the packaged food was picked up and delivered to participants in need of the items.

Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services staff collaborated with LA County and offered a Cal Fresh Healthy Living Workshop every Tuesday in June. Class topics included, how to boost your immune system, ways to incorporate more fruits and vegetables into meals, food safety and how to build healthy meals.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Throughout the pandemic there has been a rise in unhoused case management cases. The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services continues to work with St. Josephs Center, Culver City Fire Department, and Special Services for Groups to assist and support the unhoused and seniors. The Recreation & Community Services Supervisor and recreation specialist, SSG, and CCFD worked with (mention individuals who are connected to City Manager). St. Josephs and the Recreation & Community Services recreation specialist also partnered up to provide resources and case management for two unhoused men living in their cars around the Culver City Senior Center. Staff was able to connect the men with the Safe Parking organization that provides financial assistance with registration, license plate tags and insurance payments for their vehicles while also offering access to a safe area to stay with security and restroom access. The outreach team for St. Josephs and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need.

Throughout Quarter 4, the Culver City Senior Center has been planning and preparing for its reopening on July 6. As part of our reopening plan, we will continue to offer virtual workshops with our partners at UCLA Health, Cedars-Sinai, and the Los Angeles Public Library. Many of our existing Social Service partners have agreed to return to in-person services while others have agreed to hybrid services. Additionally, our Senior Center Nutrition Program will now be offered by pick-up only at the senior center to our participants who are not homebound. In addition to these changes, we will be offering various in-person programming like Zumba, Sign Language and Yoga classes. The Recreation & Community Services staff look forward to welcoming our community members back into the center to continue assisting and providing them with essential services.

Quarter: 1 Accomplishment Quantity: 5

Accomplishment Narrative:

In Quarter 1, the Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for eight new clients, which will be reported in Quarter 2.

Due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health, Wise & Healthy Aging, and Anthem Blue Cross to provide virtual workshops. The following virtual workshops were provided throughout Quarter 1:

- Facing Breast Cancer in 2020—Tuesday, July 14th
- Let's Talk About How to Avoid Scams & Fraud During COVID—Tuesday, July 21st
- Aging and Diseases—Tuesday, July 28th
- Healthy Living for Your Brain and Body: Tips from the Latest Research—August 5th
- Advanced Health Care Planning—August 11th
- What You Need to Know About Medicare—September 10th
- Heart Health and COVID-19—September 24th

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14th. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff coordinated a Luau theme dance for developmentally disabled adults in September via Zoom; total attendance of 15.

During Quarter 1, one new client was interviewed and processed to become registered users of the Culver City's Dial-A-Ride and Discount Taxi Coupon program for disabled residents.

Quarter: 2 Accomplishment Quantity: 13

Accomplishment Narrative:

Culver City Senior & Disabled Services Program

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

FY2020-21

CDBG 2nd Quarter Report

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for 11 Culver City clients.

Due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health and Cedars Sinai to provide virtual workshops. The following virtual workshops were provided throughout the 2nd quarter:

- COVID-19 and Sleep— Thursday, October 22nd
- Flu and COVID-19— Friday, October 30th
- Grief & Loss — Thursday, November 12th
- Tech Help for U — Saturday, November 21st
- Advance Health Care Planning — Thursday, December 3rd
- Alzheimer's Disease Research & Clinical Trials — Monday, December 7th
- Differentiating Between the Flu, the Cold, and COVID-19—Friday, December 4th

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff coordinated the first ever Disability Awareness month drive up event in October for developmentally disabled adults and children in October; total attendance of 80.

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff coordinated “Santa on Your Doorstep” in December for 20 developmentally disabled adults. Recreation & Community Services staff visited developmentally disabled adults’ home with gifts and participants were able to take a photo with Santa while maintaining social distance.

During Quarter 1, three new clients were interviewed and processed to become registered users of the Culver City’s Dial-A-Ride and Discount Taxi Coupon program for disabled residents.

Quarter: 3 Accomplishment Quantity: 18

Accomplishment Narrative:

In Quarter 3, due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health, Cedars Sinai, and Los Angeles Public Library to provide virtual workshops. The following virtual workshops were provided throughout Quarter 2:

- Cedars Sinai - “The Learning Table” The COVID-19 Vaccine— Tuesday, February 23rd
- All About Metro Transit— Tuesday, March 2nd
- 3rd Annual Westside Safety and Preparedness Fair — Sunday, March 7th

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff collaborated with the City of Culver City’s Information Technology department to make all Senior and Disabled Services

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

webpages ADA compliant. This includes converting PDF documents from those webpages into imbedded fillable pages that screen readers can interpret to eliminate multiple subsequent steps; added direct links to all emails and phone numbers; added different headings (e.g., H2, H3) for screen reading accessibility; removed non-pertinent information from the pages to make the pertinent information more accessible; and made the pages more helpful for the user than informational.

The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services planned “Spring on Your Doorstep” in the month of March. 20 adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered baskets with games and treats. The participants of the event were able to reserve any Tuesday in March that worked with their schedule. Participants were also able to take a socially distanced photo with the Easter Bunny. Due to Covid-19 the monthly DDD & Socialite in-person dances have not taken place since March 2020; attendees of the monthly events have actively been participating in our socially distanced events and are very appreciative of the cities continued outreach throughout the pandemic.

Although the center closed, staff has expanded the Senior Center Nutrition Program. Prior to Covid-19 the Culver City Senior Center served congregate meals Monday-Friday to an average of 70 participants a day. Throughout the pandemic staff have delivered over 100,000 meals to seniors who have been staying safe at home. 15 Parks, Recreation & Community Services staff have been delivering meals to over 400 seniors every Monday & Wednesday since the start of the safer at home regulations. There is a total of 15 route sheets with an average of 13 clients and deliveries per route. The routes are mapped out across Culver City. Currently the delivery program has a total of active 200 participants receiving meals. The Senior Center Nutrition Program also offers a pick-up service for seniors who are capable of driving to the Culver City Senior Center and picking up their meals all while staying in their vehicles. The average pick-up participant total is 35 clients; the service is offered Monday & Wednesday 10:30am-12:00pm.

Throughout the pandemic there has been a rise in unhoused case management cases. The Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services continues to work with St. Josephs Center, Culver City Fire Department, and Special Services for Groups to assist and support the unhoused and seniors. The Recreation & Community Services coordinator, SSG, and CCFD worked with a couple from Culver City and provided case management for the couple and communicated with their social worker throughout all the couples mental and health issues for a period of four months. St. Josephs and the Recreation & Community Services coordinator also partnered up to provide resources and case management for an unhoused woman living around the Culver City Senior Center. Staff was able to connect the homeless woman to her family and get in contact with her social worker to make sure she was receiving the necessary resources she needed and eventually provide her with shelter. The outreach team for St. Josephs and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need.

In honor of National Nutrition Month, the Recreation & Community Services coordinator overseeing Disability Services and Senior & Social Services staff collaborated with LA County and offered a Cal Fresh Healthy Living Workshop every Tuesday in March. Class topics included, how to boost your immune system, ways to incorporate more fruits and vegetables into meals, how to build healthy meals and snacks, food safety and eating on a budget.

The Recreation & Community Services coordinator overseeing Disability Services, Senior & Social Services staff, and Culver City CERT have partnered together to provide grocery bags to community members over the age of 65 and/or with underlying medical conditions and those neighbors who have lost their jobs, who don’t have the means to purchase and pickup groceries during the pandemic. Parks, Recreation & Community Services staff sanitize and assemble the groceries at the Culver City Senior Center every Monday & Wednesday. Once the grocery bags are created the Culver City CERT team picks the grocery bags up and delivers them to participating community members.

Quarter: 4 Accomplishment Quantity: 139

Accomplishment Narrative:

Culver City Senior & Disabled Services Program
FY 2020/2021
CDBG 4th Quarter Report

The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services staff assisted and entered data into the CDBG database for 87 Culver City clients.

Due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health, Cedars Sinai, and Los Angeles Public Library to provide virtual workshops. The following virtual workshops were provided throughout the 4th quarter:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Cedars-Sinai - “The Learning Table”
- o Endometriosis Awareness – Wednesday, April 21st
- o Chronic Knee Pain – Tuesday, May 4th
- o Chronic Hip Pain – Tuesday, May 11th
- o Concept of Hemorrhage Control – Tuesday, June 15th
- UCLA Health
- o Heart Health & COVID-19 Update – Thursday, April 29th
- o Planning for the End of Life: Advanced Directives & Hospice Care – Tuesday, May 4th
- o Exercising as You Age – Tuesday, May 18th
- o Tech Help for You – Saturday May 8th & 29th
- o Hypertension in Older Adults – Tuesday, June 1st
- o Oral Health – Tuesday, June 15th
- Los Angeles Public Library
- o Tea & a Tale – Every Tuesday in April.
- o It’s Sew Cool/Knit & Crochet Circle – Every Wednesday in June

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups Silver (SSG)

Each year the Administration for Community Living leads our nation’s observance of Older Americans Month. The theme for 2021 is “Communities of Strength.” Traditionally, the Culver City Senior Center has celebrated Older Americans Month in May by inviting seniors to the center for a party. However, due to the COVID-19 pandemic, the Recreation & Community Services staff invited seniors to the center’s drive-through carnival. At this event, we guided seniors through various carnival-inspired games and gave out goodie bags, treats, prizes and lunch for participating. The seniors were very appreciative of this event as it offered them a time for socialization and interaction.

The month of June is recognized as National Alzheimer’s and Brain Awareness Month. The Recreation & Community Services recreation specialist partnered with Alzheimer’s Association to promote and offer virtual programming. The programs included the following workshops listed below:

- “Healthy Living for Your Brain & Body” – June 4th, 9th and 27th
- “10 warning Signs of Alzheimer’s” – June 1st and 17th
- “Understanding Alzheimer’s & Dementia” – June 3rd, 4th and 18th
- “Effective Communication Strategies” – June 9th, 17th and 26th

The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services planned “Bloom in June” in the month of June. 20 adults with developmental disabilities participated in the event, all participants are long time Socialite and DDD attendees. Staff delivered individually wrapped flowers, city swag items and treats. The participants of the event were able to reserve any Tuesday in June that worked with their schedule. Participants were also able to take a socially distanced photo with staff. Due to Covid-19 the monthly DDD & Socialite in-person dances have not taken place since March 2020; attendees of the monthly events have actively been participating in our socially distanced events and are very appreciative of the cities continued outreach throughout the pandemic.

The Recreation & Community Services recreation specialist overseeing senior programming and events planned a Car Bingo event for June 30th . At this event 25 seniors signed up in advance to attend the event in their cars to play bingo and earn prizes in addition to the goodie bags they received for attending. Staff utilized an FM transmitter to facilitate the event and announce bingo numbers for participants to mark their sheets. The participants found the event to be creative and were appreciative of the opportunity to participate in activities at the center once again.

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14, 2020. Although the center closed staff has expanded the Senior Center Nutrition Program. Prior to Covid-19 the Culver City Senior Center served congregate meals Monday-Friday to an average of 70 participants a day. Throughout the pandemic staff have delivered over 100,000 meals to seniors who have been staying safe at home. 15 Parks, Recreation & Community Services staff have been delivering meals to over 400 seniors every Monday & Wednesday since the start of the safer at home regulations. There is a

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

total of 15 route sheets with an average of 13 clients and deliveries per route. The routes are mapped out across Culver City. Currently the delivery program has a total of active 200 participants receiving meals. The Senior Center Nutrition Program also offers a pick-up service for seniors who are capable of driving to the Culver City Senior Center and picking up their meals all while staying in their vehicles. The average pick-up participant total is 35 clients; the service is offered Monday & Wednesday 10:30am-12:00pm.

The Recreation & Community Services recreation specialist overseeing Disability Services, Senior & Social Services staff, and Culver City CERT have partnered together to provide grocery bags to community members over the age of 65 and/or with underlying medical conditions and those neighbors who have lost their jobs, who don't have the means to purchase and pickup groceries during the pandemic. Parks, Recreation & Community Services staff sanitize and assemble the groceries at the Culver City Senior Center every Monday & Wednesday. Once the grocery bags are created the Culver City CERT team picks the grocery bags up and delivers them to participating community members. On June 23, the last of the packaged food was picked up and delivered to participants in need of the items.

Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services staff collaborated with LA County and offered a Cal Fresh Healthy Living Workshop every Tuesday in June. Class topics included, how to boost your immune system, ways to incorporate more fruits and vegetables into meals, food safety and how to build healthy meals.

Throughout the pandemic there has been a rise in unhoused case management cases. The Recreation & Community Services recreation specialist overseeing Disability Services and Senior & Social Services continues to work with St. Josephs Center, Culver City Fire Department, and Special Services for Groups to assist and support the unhoused and seniors. The Recreation & Community Services Supervisor and recreation specialist, SSG, and CCFD worked with (mention individuals who are connected to City Manager). St. Josephs and the Recreation & Community Services recreation specialist also partnered up to provide resources and case management for two unhoused men living in their cars around the Culver City Senior Center. Staff was able to connect the men with the Safe Parking organization that provides financial assistance with registration, license plate tags and insurance payments for their vehicles while also offering access to a safe area to stay with security and restroom access. The outreach team for St. Josephs and Recreation & Community Services staff communicate regularly and provide constant outreach for people in need.

Throughout the 4th quarter, the Culver City Senior Center has been planning and preparing for its reopening on July 6. As part of our reopening plan, we will continue to offer virtual workshops with our partners at UCLA Health, Cedars-Sinai and the Los Angeles Public Library. Many of our existing Social Service partners have agreed to return to in-person services while others have agreed to hybrid services. Additionally, our Senior Center Nutrition Program will now be offered by pick-up only at the senior center to our participants who are not homebound. In addition to these changes, we will be offering various in-person programming like Zumba, Sign Language and Yoga classes. The Recreation & Community Services staff look forward to welcoming our community members back into the center to continue assisting and providing them with essential services.

Diamond Bar

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602069-19 Jurisdiction: Diamond Bar
Project Title: Area 1 Residential Neighborhood ADA Curb Ramps Improvements Project
IDIS Number: 11318
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material sidewalk barriers for elderly persons and severely disabled adults and provides accessibility to existing sidewalks through the construction of curb ramps at various locations where no curb ramps or substandard curb ramps currently exist.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,360 This Year: 4,360 Cumulative: 8,720 Ratio: 200%
Net Expenditures: Budgeted: \$160,000.00 This Year: \$17,089.00 Cumulative: \$145,820.00 Ratio: 91.1%

Annual Narrative:

Gentry Brothers, Inc., completed the construction of 25 new and/or upgraded curb ramps.

Leverage funds were not used for this project as the final construction cost came in under budget.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the Notice of Completion was filed and recorded. Delays in receiving the labor and contract compliance documents have occurred. The Certified Payroll Reports were submitted, reviewed, and required corrections. The Construction File Review is scheduled for the next quarter.

Quarter: 2 Accomplishment Quantity: 4,360

Accomplishment Narrative:

During Quarter 2, a Contract and Labor File Review was conducted on October 20, 2020. The project is 100% completed. Financial close-out is in progress.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602227-19 Jurisdiction: Diamond Bar
Project Title: CDBG Business Recovery Program - Economic Development Grants
IDIS Number: 11632
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 6/29/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The Business Recovery Grant Program provides eligible small businesses \$5,000 in grant assistance to be used to cover business costs, including rent, payroll, utilities, personal protective equipment (PPE), and the purchase and installation of equipment to accommodate physical distancing.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 36 This Year: 38 Cumulative: 38 Ratio: 105.6%
Net Expenditures: Budgeted: \$184,570.00 This Year: \$184,570.00 Cumulative: \$184,570.00 Ratio: 100.0%

Annual Narrative:

The City successfully award 38 Small Business Grants to 38 local businesses that were economically impacted by the COVID-19 pandemic. 37 businesses received a maximum of grant \$5,000 each in CDBG-CV funds. One business received a combination of \$4,570 in CDBG funds and \$430 in CDBG-CV funds and for a total of \$5,000. The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses. Due to the difficult economic environment, one of the businesses which received the small business grant has closed.

Quarter: 2 Accomplishment Quantity: 38

Accomplishment Narrative:

A total of 38 Small Business Grants were awarded to 38 local businesses that were economically impacted by the COVID-19 pandemic. 37 businesses received a maximum of grant \$5,000 each in CDBG-CV funds. One business received a combination of \$4,570 in CDBG funds and \$430 in CDBG-CV funds and for a total of \$5,000. The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Direct Benefits information for jobs retained, jobs created, and types of jobs created/retained are being collected from the local businesses assisted through the Business Recovery Program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Collection of the Direct Benefits information for jobs retained, jobs created, and types of jobs created/retained from the local businesses assisted through the Business Recovery Program are on-going. Review of the employee records submitted by the businesses are on-going as well. One business which received the small business grant has closed. The City will begin entering the jobs information during the next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600503-20 Jurisdiction: Diamond Bar
 Project Title: Home Improvement Program
 IDIS Number: 11482
 Operating Agency: City of Diamond Bar
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing Home Improvement program provides deferred loans, up to a maximum of \$20,000, to eligible low-and moderate-income homeowners for necessary and CDBG-eligible home improvements as well as to mitigate building and safety code deficiencies and violations.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 4 This Year: 2 Cumulative: 2 Ratio: 50.0%
 Net Expenditures: Budgeted: \$100,716.00 This Year: \$61,156.00 Cumulative: \$61,156.00 Ratio: 60.7%

Annual Narrative:

A total of two owner-occupied, single-family dwelling units were rehabilitated this program year. The home improvement items included re-roofing, removal of rain gutters, exterior paint, stucco patch, installation of windows, removal and replacement of doors, and installation of new electric service panel.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	0	2
Total	0	2

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the Quarter 1, four new HIP applicants are in the approval process and one applicant was terminated.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Quarter 2, two applicants are in the work write-up phase and two applicants are in the application approval phase. Delays in program implementation have occurred due to new HIP consultants starting in October 2020 and to COVID-19 restrictions.

In addition, three past HIP participants have requested payoff demands. one deferred loan repayment was submitted to LACDA as program income, and the other two are pending.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, one applicant is under construction and two applicants are out to bid. In addition, one applicant has been denied and one is in the process of submitting their application.

HIP staff mailed two interest letters and assigned one case number. The City had two deferred loan repayments submitted to LACDA as program income and has one pending.

Quarter: 4 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

During Quarter 4, two projects were completed. one project is under construction and one project went out to bid. The HIP consultant mailed three interest letters and assigned one case number.

The City submitted one deferred loan repayment to LACDA, and one homeowner has requested a payoff demand. In addition, the HIP consultant has updated some of the program brochures and loan forms.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96904-20 Jurisdiction: Diamond Bar
 Project Title: Senior Programming
 IDIS Number: 11483
 Operating Agency: City of Diamond Bar
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides activities and programming for elderly persons, 55 years of age and older, in the City of Diamond Bar. Activities include: senior excursions, information and referral, physical mobility classes, seminars, arts and crafts, game days and special events.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 700 This Year: 196 Cumulative: 196 Ratio: 28.0%
 Net Expenditures: Budgeted: \$46,904.00 This Year: \$46,904.00 Cumulative: \$46,904.00 Ratio: 100.0%

Annual Narrative:

For the program year, the Senior Programming Project provided services to 196 seniors.

A total of 3,645 client contacts were made through activities including Senior Video Views, Virtual Presentations and Workshops, Senior Resource Phone Line, Senior Drive Thru Lunch, Senior Resource Bags, Virtual Bingo, and a Holiday Stocking Delivery.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	2	0
Total	2	0

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	6
Asian - Non-Hispanic	74
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	4
Black/African American & White - Non-Hispanic	1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Black/African American - Non-Hispanic	5
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	8
Other Race - Non-Hispanic	16
White - Hispanic	33
White - Non-Hispanic	35
Total	185

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Moderate	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
205 N. Pintado Drive	Diamond Bar	CA	91765	Owners	Extremely Low	\$19,350
23540 Casa Loma Drive	Diamond Bar	CA	91765	Owners	Moderate	\$18,900

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Quarter: 1 Accomplishment Quantity: 185

Accomplishment Narrative:

During this quarter, 186 resource bags were distributed to seniors with items to use during the L.A. County's Safer at Home Order. CDBG funds were used to purchase puzzle books, exercise bands, pedometers, and craft and gardening materials. Other items contained in the resource bags included hand sanitizer, glove packets, exercise print outs, note pads, pens, jar openers, toothbrush kits, grooming items, key wristbands, calendars, magnets, water, snacks, and pain cream.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, 2,366 client contacts were provided through various programs. These activities included:

- Virtual Workshops: Senior Resources-Learn How to Use WebTrac, Senior Resource Bag Giveaway, Senior Dental Care Part 1 and Part 2, and Senior Resources-Meal Services. (Attendance: 2,027)
- Senior Resources: Senior Resource Phone Line and Holiday Stocking Delivery. (Attendance: 321)
- Virtual Bingo: (Attendance: 18)

Quarter: 3 Accomplishment Quantity: 11

Accomplishment Narrative:

During Quarter 3, 531 client contacts were provided through various programs. These activities included:

- Senior Video Views: Senior Fitness (Attendance: 185)
- Virtual Presentation: (Attendance: 17)
- Senior Resource Phone Line: (Attendance: 12)
- Senior Drive Thru Lunch: (Attendance: 80)
- Senior Resource Bags: (Attendance: 147)
- Virtual Bingo: (Attendance: 90)

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 4, 562 client contacts were provided through various programs. These activities included:

- Senior Video Views: (Attendance: 166)
- Virtual Presentation: (Attendance: 6)
- Senior Resource Phone Line: (Attendance: 11)
- Senior Drive Thru Lunch: (Attendance: 84)
- Senior Resource Bags: (Attendance: 200)
- Virtual Bingo: (Attendance: 95)

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Duarte

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602171-20 Jurisdiction: Duarte
Project Title: Duarte City Hall ADA Improvement Project
IDIS Number: 11642
Operating Agency: City of Duarte
Subrecipient Type: Participating City
Contract Period: 7/13/2020 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The new project includes removing architectural barriers that impede elderly and severely disabled persons' safe paths of travel to Duarte City Hall from Huntington Drive, the City Hall parking lot, within the City Hall Courtyard area, and replace with ADA-compliant ramps, hand railings, and directional signage. The project may also include City Hall parking lot restriping to create ADA-compliant parking stalls.

The project location is Duarte City Hall, 1600 Huntington Drive, Duarte, CA 91010
CT 4301.01, BG 2.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$497,468.00 This Year: \$2,042.00 Cumulative: \$2,042.00 Ratio: 0.4%

Annual Narrative:

This project will remove architectural barriers that impede safe paths of travel for elderly and disabled persons entering the Duarte City Hall complex from the parking area to the adjoining Courtyard and entrance to City Hall. Construction is anticipated to begin in December 2021. This project's current contract end date is June 30, 2022.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, there was no activity.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design is nearing completion. An amendment to add unallocated CDBG funds to increase the available budget was completed this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction bid package is expected to be completed by summer 2021. Construction is expected to begin in the fall 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Plans and specifications are being finalized. A bid opening is anticipated to be held in September 2021.

El Segundo

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602294-20 Jurisdiction: El Segundo
Project Title: City Hall ADA Restroom Facilities Improvement Project
IDIS Number: 11747
Operating Agency: City of El Segundo
Subrecipient Type: Participating City
Contract Period: 3/5/2021 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project removes architectural and material barriers to two separate existing public men's and women's restroom facilities at El Segundo City Hall that impede access and mobility for the City's seniors and severely disabled persons by lowering and replacing existing restroom counter tops/sinks, toilets, soap and paper towel dispensers and installing wheelchair-accessible stalls, in addition to widening of restroom entry doors for wheelchair access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 988 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$199,681.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project will remove architectural barriers that impede access for elderly and disabled persons utilizing the City Hall public restroom facilities.

Construction is anticipated to begin in January 2022. This project's current contract end date is June 30, 2022.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design is underway. Plans and specifications are expected to be completed next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction bid document is under preparation. A construction contract award is expected by September 2021. Construction is anticipated to begin in January 2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602062-19 Jurisdiction: El Segundo
Project Title: Joslyn Senior Center ADA Restroom Retrofit
IDIS Number: 11315
Operating Agency: City of El Segundo
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 2
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will retrofit the existing restroom facilities at the Joslyn Senior Center to remove architectural barriers that impede access and mobility for the City's seniors and severely disabled adults by lowering and replacing existing restroom counter tops/sinks, toilets, soap and paper towel dispensers, and adjusting and/or widening of doors for improved wheelchair access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$122,361.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to funding constraints, this project was not implemented.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity this quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to funding constraints, this project will be canceled. Funds from this canceled CDBG project will be reallocated to a new CDBG project.

Hawaiian Gardens

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602338-20 Jurisdiction: Hawaiian Gardens
Project Title: FY 2020-2022 Street Improvements
IDIS Number: 11765
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 5/2/2021 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets at the following locations:

1. Horst Avenue from Tilbury Street to 214th Street
2. Seine Avenue from Civic Center Drive to Carson Street
3. 224th Street from Norwalk Boulevard to Belshire Avenue
4. Devlin Avenue from Carson Street to Civic Center Drive
5. 216th Street from Norwalk Boulevard to Horst Avenue
6. Juan Avenue from Carson Street to 214th Street
7. Belshire Avenue from 221st Street to 224th Street
8. 223rd Street from Juan Avenue to Norwalk Boulevard

Census Tracts: 5551.02, 5552.11, 5552.12

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 13,170 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$102,611.00 This Year: \$2,328.00 Cumulative: \$2,328.00 Ratio: 2.3%

Annual Narrative:

The beginning contract date for this project is May 2, 2021. The bid package was approved by LACDA and the project went out to bid during Quarter 4. The project will continue into FY2021-22. The bid opening will take place Quarter 1 of FY2021-22. The project will be completed during FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The Beginning Contract Date for this project is May 2, 2021. The bid package was approved by LACDA and the project went out to bid during Quarter 4. The project will continue into FY2021-22. The bid opening will take place during Quarter 1 of FY2021-22.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602261-20 Jurisdiction: Hawaiian Gardens
Project Title: Hawaiian Gardens CDBG Small Business Assistance
IDIS Number: 11705
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 10/21/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

In response to COVID-19, this new program will provide funding for a Small Business Assistance Program to benefit local businesses located in the City of Hawaiian Gardens. The program will offer a maximum amount-not-to-exceed grant of \$5,000 to businesses that provide goods and services to residents in a low- and moderate-income service area (LMA).

The grant funds can be used for operational expenses of the business such as, Employee payroll; working capital and equipment expenses, and operational costs (including utility, loan, lease and mortgage payments) to continue operations; payment of outstanding business expenses; and adaptive practices needed to remain open (i.e. equipment and supplies for physical distancing).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments: Goal: 18 This Year: 4 Cumulative: 4 Ratio: 22.2%

Net Expenditures: Budgeted: \$100,275.00 This Year: \$93,412.00 Cumulative: \$93,412.00 Ratio: 93.2%

Annual Narrative:

Please deny this report. Staff is still in the process of collecting the project reporting data.

Quarter: 2 Accomplishment Quantity: 4

Accomplishment Narrative:

There were four grants awarded to Hawaiian Gardens businesses for a total of \$20,000 during Quarter 2.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There were zero grants awarded in Quarter 3. However, there were a total of 26 grants awarded to Hawaiian Gardens businesses for a total of \$88,827 during Quarter 2 (originally reported four grants totaling \$20,000).

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Please deny this report. Staff is still in the process of collecting the project reporting data.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602086-19 Jurisdiction: Hawaiian Gardens
Project Title: Hawaiian Gardens Street Improvements FY 2019-20
IDIS Number: 11359
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets at the following locations:

Juan Avenue from 221st Street to 226th Street
Horst Avenue from 221st Street to 223rd Street
Elaine Avenue from Civic Center Drive to 221st Street

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$190,948.00 This Year: \$172,580.00 Cumulative: \$181,401.00 Ratio: 95.0%

Annual Narrative:

The construction contract was awarded to Hardy and Harper, Inc. during the 3rd quarter. The "Notice to Proceed" was issued in mid-November. Work commenced on November 30, 2020. Construction was completed during the 3rd quarter. The City and LACDA staff were coordinating to schedule a Labor Compliance File Review during the 4th quarter. The project Funding Period has been extended to June 30, 2022 to allow enough time to complete the File Review Clearance process.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City Council awarded the construction contract to Hardy and Harper, Inc. on October 27, 2020. The "Notice to Proceed" was issued in mid-November. Work commenced on November 30, 2020. The project is on schedule to be completed during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction was completed during Quarter 3. The City will schedule a Labor Compliance File Review for Quarter 4. The City will request an amendment to extend the Funding Period to June 30, 2022 to allow enough time to complete the File Review Clearance process.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction was completed during Quarter 3. The City was working with LACDA staff to schedule a Labor Compliance File

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Review during Quarter 4.

Hermosa Beach

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602202-20 Jurisdiction: Hermosa Beach
Project Title: Prospect Ave Curb Ramp Project
IDIS Number: 11613
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides clear paths of travel along Prospect Avenue between 3rd Street and 4th Street where no curb ramps currently exist or the reconstruction of deteriorated curb ramps is necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,181 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$63,710.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No activity to report at this time.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is preparing the bid documents and will be emailing them to CDBG Contract Manager for review prior to posting the request for proposals (RFP). The project remains in the design/specification preparation phase. This project will be run concurrent with Project No. 602079-19.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Preparing Plans and Specifications

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report at this time.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report at this time.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602079-19 Jurisdiction: Hermosa Beach
Project Title: Prospect Avenue Corridor ADA Sidewalks & Access Ramps
IDIS Number: 11325
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to provide clear paths of travel within the City where no curb ramps currently exist or the reconstruction of deteriorated curb ramps are necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach. Improvements will take place along the Prospect Avenue corridor, bounded on the North by Aviation Blvd and to the South by Herondo Street (CT 6211.02)

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,181 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$69,865.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No activity to report at this time.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is preparing the bid documents and will be emailing them to CDBG Contract Manager for review prior to posting the request for proposals (RFP). The project remains in the design/specification preparation phase. This project will be run concurrent with Project No. 602202-20.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Preparing Plans and Specifications

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report at this time.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report at this time.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602324-20 Jurisdiction: Hermosa Beach
 Project Title: Small Business Assistance Grant
 IDIS Number: 11756
 Operating Agency: City of Hermosa Beach
 Subrecipient Type: Participating City
 Contract Period: 5/25/2021 to 6/30/2021
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Hermosa Beach to exclusively benefit local businesses located in the City of Hermosa Beach. The LACDA SBA Grant Program offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job for a low- or moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 6 This Year: 7 Cumulative: 7 Ratio: 116.7%
 Net Expenditures: Budgeted: \$72,521.00 This Year: \$72,521.00 Cumulative: \$72,521.00 Ratio: 100.0%

Annual Narrative:

A total of 7 businesses received grant funds, which created 2 jobs and retained 5 jobs. The grant funds resulted in a total of 5 FTE jobs of which 4 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian and White - Non-Hispanic	1
White - Hispanic	3
White - Non-Hispanic	3
Total	7

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	3
Low	1
Moderate	2
Total	7

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Beach City Beauty	129724667	Existing Expanded
Curious	026264137	Existing Expanded
Frito Misto	072747780	Existing Expanded
Gum Tree	023228326	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

La Haute Boutique and Salon	056821330	Existing Expanded
Mimosa, Inc.	122201192	Existing Expanded
So Ho Yoga	088800209	Existing Expanded
Underground Grill and Pub	104025772	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	7	0
Total	7	0

Quarter: 4 Accomplishment Quantity: 7

Accomplishment Narrative:

7 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Irwindale

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602319-20 Jurisdiction: Irwindale
 Project Title: Senior Citizen Home Meal Delivery Program
 IDIS Number: 11744
 Operating Agency: City of Irwindale
 Subrecipient Type: Participating City
 Contract Period: 3/1/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program funds the Senior Citizen Home Meal Delivery Program to help safeguard the City's most vulnerable senior population during the COVID-19 pandemic. For this program, City staff deliver meals three times a week.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 35 Cumulative: 35 Ratio: 70.0%
 Net Expenditures: Budgeted: \$9,561.00 This Year: \$9,561.00 Cumulative: \$9,561.00 Ratio: 100.0%

Annual Narrative:

During this year the city was able to provide the older adult community a well balanced, low in sodium, fruits and vegetable nutrition meal program. This program provide meals for approximately 20-40 seniors daily. The client list is attached to the QPR.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	35
Total	35

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter the program assisted the city with providing senior meals to our most vulnerable population.

Quarter: 4 Accomplishment Quantity: 35

Accomplishment Narrative:

During this quarter the program assisted the city with providing senior meals to our most vulnerable population. This program provided approximately 20-40 meals daily.

La Canada Flintridge

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602181-20 Jurisdiction: La Canada Flintridge
Project Title: ADA Accessible Sidewalk Ramp Project
IDIS Number: 11726
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 1/5/2021 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material barriers through the repair/replacement of sidewalk ramps at the northeast corner of Foothill Blvd and Ocean View Blvd and relocation of existing traffic pull boxes for unobstructed paths of travel for elderly and disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,341 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,075.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No activity on this project has taken place as of this date, as the bigger project area that this project is part of will not be ready to be designed and constructed until Quarter 1 or Quarter 2 of FY2021-22.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity on this project has taken place during Quarter 3 as the bigger project area that this project is part of will not be ready to be designed and constructed until Quarter 1 or Quarter 2 of FY2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity on this project has taken place during Quarter 4 as the bigger project area that this project is part of will not be ready to be designed and constructed until Quarter 1 or Quarter 2 of FY2021-22.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602219-19 Jurisdiction: La Canada Flintridge
Project Title: ADA Parking Lot Improvements - Community Center
IDIS Number: 11673
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 6/25/2020 to 6/30/2022
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material barriers such as cracked and uplift parking surfaces through total resurfacing and re-striping area of the parking lot with new asphalt, new parking lot striping, and new ADA signage.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1,296 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$31,925.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Project bids and specifications are being drafted by the Engineering Division of the City are almost complete and will soon be submitted to LACDA for review and approval before they are put out for bid.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the project was assessed by City engineering staff and design work started.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3 project bids and specifications were begun by the Engineering Division of the City.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, project bids and specifications are being drafted by the Engineering Division of the City and are almost complete.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600753-20 Jurisdiction: La Canada Flintridge
Project Title: Residential Rehabilitation Project
IDIS Number: 11464
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing Residential Rehabilitation program funds grants up to \$20,000 each to income eligible owner-occupied single-family dwellings to assist with repair and rehabilitation work.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 2 Cumulative: 2 Ratio: 66.7%
Net Expenditures: Budgeted: \$41,140.00 This Year: \$37,094.00 Cumulative: \$37,094.00 Ratio: 90.2%

Annual Narrative:

As of Quarter 4, a total of three applications have been received. Construction was completed for two applicants. One application is on the waiting list.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 1, the program received two applications. Both applications are under review. There are no applicants on the waiting list.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 2, a total of three applications have been received. Two applications are in the bid phase. One application is on the waiting list.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 3, a total of three applications have been received. One application has been completed, one application is under construction and one application is on the waiting list.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 4, construction was completed for two applicants. One application is on the waiting list.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D98662-20 Jurisdiction: La Canada Flintridge
Project Title: Sewer Connection Subsidies
IDIS Number: 11465
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants up to \$6,000 to income eligible homeowners for plumbing retrofit and hardscape construction costs associated with the connection of single-family residences to sewer lines.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$7,990.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, the program has received two applications. One application has been reviewed and additional information from the applicant was required. The documentation from the applicant was not received in enough time to complete a project in FY2020-21, but should be ready to complete in early FY2021-22. One application is on the waiting list.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 1, the program received no applications. There are no applicants on the waiting list.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 2, the program has received no applications. There are no applicants on the waiting list.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 3, the program has received two applications. One application is under review and one application is on the waiting list.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, one application was reviewed and found to be qualifying, but additional documentation required from the applicant was not received in sufficient time to complete the project in FY2020-21. One application is on the waiting list.

La Mirada

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600671-20 Jurisdiction: La Mirada
Project Title: Foster Park Residential Code Enforcement Program
IDIS Number: 11432
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: SBA Slum/Blight Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting slum and blighted conditions within the Foster Park Neighborhood where 45.6% of the homes illustrate conditions of blight as evidenced in the 2014 Slum/Blight Survey.

The following are the most common violations addressed through this CDBG-funded activity: deteriorated exterior finish and/or windows, substandard or non-permitted construction or materials, damaged roofs, damaged driveways, non-permitted conversions.

This program is operated in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,570 This Year: 5,570 Cumulative: 5,570 Ratio: 100.0%
Net Expenditures: Budgeted: \$65,000.00 This Year: \$57,994.00 Cumulative: \$57,994.00 Ratio: 89.2%

Annual Narrative:

A total of 203 cases were processed during FY2020-21 to address property maintenance and code violations.

Quarter: 1 Accomplishment Quantity: 67

Accomplishment Narrative:

67 cases were open to address code violations in the Foster Park neighborhood. 20 cases were open for property maintenance, 29 cases were open for storage issues, three cases were open for building w/o permit, 11 were open for landscape maintenance and four were open for lawn parking. Two citations were issued.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was a total of 36 code enforcement cases handled in the Foster Park neighborhood. 17 cases for property maintenance, eight cases for storage issues, five cases for landscape issues, four cases for inoperative vehicles, and two cases for lawn parking. Also, two citations were issued.

Quarter: 3 Accomplishment Quantity: 5,440

Accomplishment Narrative:

During Quarter 3, 73 new cases were opened to address code violations in the Foster Park neighborhood. 14 cases were open for property maintenance, 28 cases for storage issues, 24 cases for landscape issues, six cases were for inoperative vehicles, and one case for lawn parking. Also, four citations were issued.

Quarter: 4 Accomplishment Quantity: 63

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 4, 63 new cases were opened to address code violations in the Foster Park neighborhood. 23 cases for storage issues, 20 cases for property maintenance, seven cases for building without permits, six cases for landscape issues, and seven cases for lawn parking. Also, five citations were issued.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96288-20 Jurisdiction: La Mirada
 Project Title: Housing Rehabilitation
 IDIS Number: 11434
 Operating Agency: City of La Mirada
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants and low-interest deferred loans to rehabilitate or correct code violations for single-family residences and mobile homes of qualified low-income home owners within the City of La Mirada.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 9 This Year: 4 Cumulative: 4 Ratio: 44.4%
 Net Expenditures: Budgeted: \$296,097.00 This Year: \$175,617.00 Cumulative: \$175,617.00 Ratio: 59.3%

Annual Narrative:

During this fiscal year, three loans were closed and completed. Two loans are in the document stage and will be carried over to the next fiscal year. Processing the rehab loan have been delayed more than usual due to Covid-19.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	0	3
Total	0	3

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter due to the Covid-19, there was no rehab loans closed. We have two loans that remain open and are moving forward currently. The two loans were on delay due to Covid-19. We had one loan cancel due to multiple liens on the property.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter due to the Covid-19, there was no rehab loans closed. We have one loan preparing loan papers, and four in

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

the beginning process. Due to Covid-19 loan processing has been delayed.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 3, one housing rehabilitation loan was completed. One loan is in construction stage, one loan is in the documents stage, and two loans are in the bid stage. Due to the Covid-19 pandemic processing has been delayed but seems to be moving forward slowly.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During Quarter 4, two housing rehabilitation loans were completed and two loans are in the documents stage.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602153-19 Jurisdiction: La Mirada
 Project Title: Neff Historical Site Restoration - Phase II
 IDIS Number: 11397
 Operating Agency: City of La Mirada
 Subrecipient Type: Participating City
 Contract Period: 2/26/2020 to 6/30/2022
 Activity Code: 16B Non-Residential Historic Preservation
 National Objective: SBS Slum/Blight Spot
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This second phase of the project will restore and rehabilitate components of the Neff Estate Historical site through exterior building stucco repair, wood siding repair and replacement, wood panel repair and replacement, and re-painting of the Neff Mansion, the Barn, and the George House, for the goal of preserving this National Historical Register Landmark for future generations of residents to enjoy. The City currently owns, maintains, and operates this site.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
 Performance Indicator: Organizations
 Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$170,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to the COVID-19 pandemic, there will be a delay in the project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	1	0
White - Non-Hispanic	2	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Moderate	1	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
14720 Fairacres	La Mirada	CA	90638	Owners	Extremely Low	\$30,000
15830 Cobblestone Road	La Mirada	CA	90638	Owners	Low	\$35,000
14233 Whiterock Drive	La Mirada	CA	90638	Owners	Moderate	\$30,000

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

3) Total units occupied by elderly (62 years or older):

3

0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, there has been a delay in the City's ability to push the project forward. A request for an extension will be requested. New construction dates are projected as follows:

Bid Document Submission 10/29/20
Bid Document Acceptance 11/24/20
Bid Opening 1/5/2021
Contract Award 1/26/2021
Construction Completed 3/26/2021

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, there has been a delay in the City's ability to push the project forward. A request for an extension will be requested. New construction dates are projected as follows:

Bid Document Submission 1/22/21
Bid Document Acceptance 2/9/21
Bid Opening 3/1/21
Contract Award 3/9/21
Construction Complete 5/28/21

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the Covid-19 pandemic, there has been a delay in the City's ability to push the project forward. a request for an extension will be requested. New construction dates are projected as follows:

Bid Document Submission 4/26/21
Bid Document Acceptance 4/27/21
Bid Opening 5/26/21
Contract Award 6/08/21
Construction 7/30/21

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, there has been a delay in the City's to push the project forward. A request for an extension will be requested. New construction dates are projected as follows:

Bid Document Submission 7/12/2021
Bid Document Acceptance 4/27/2021
Bid Opening 8/19/2021
Contract Award 9/14/2021
Construction Complete 11/14/2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600507-20 Jurisdiction: La Mirada
Project Title: Senior Services Program
IDIS Number: 11433
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing senior services program provides a Tax Assistance Program from February through April and a monthly referral program called Helping Hands Program for senior citizens, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 180 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$51,925.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This fiscal year we had nothing to report due to the Activity Center building being closed to the public due to Covid-19.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the Covid-19 pandemic, we have nothing to report due to the Activity Center being closed to the public.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the Covid-19 pandemic, we have nothing to report this quarter due to the Activity Center being closed to the public.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the Covid-19 pandemic, we have nothing to report this third quarter due to the Activity Center still being closed to the public.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the Covid-19 pandemic, we have nothing to report due to the Activity Center being closed to the public.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602325-20 Jurisdiction: La Mirada
Project Title: Small Business Assistance Grant Program
IDIS Number: 11755
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 4/16/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for a Small Business Assistance (SBA) Grant Program to exclusively benefit businesses located in the City of La Mirada. The program will be administered by LACDA on behalf of the City of La Mirada and offers grants in the amount of \$10,000 to businesses that create or retain a Full-Time Equivalent job for a low-and moderate-income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 37 This Year: 33 Cumulative: 33 Ratio: 89.2%
Net Expenditures: Budgeted: \$370,000.00 This Year: \$330,000.00 Cumulative: \$330,000.00 Ratio: 89.2%

Annual Narrative:

During this FY2020-21 the LACDA administered Small Business Grant Program on behalf of the City of La Mirada for business that were impacted by COVID-19 pandemic. 33 applications were approved.

A total of 33 businesses received grant funds which created 14 jobs and retained 19 jobs. The grant funds resulted in a total of 28.5 FTE jobs of which 28.5 FTE jobs employed low- and moderate-income persons.

No leverage funding for this project.

Quarter: 4 Accomplishment Quantity: 33

Accomplishment Narrative:

During Quarter 4, the LACDA administered project assisted 33 businesses. 33 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

La Puente

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601490-20 Jurisdiction: La Puente
Project Title: Code Enforcement Program
IDIS Number: 11546
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of La Puente.

The following are the most common violations addressed through this CDBG-funded activity: garage conversions and unpermitted structures, accumulation of junk,/trash/debris, inoperable vehicles, overgrown vegetation, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39,420 This Year: 39,420 Cumulative: 39,420 Ratio: 100.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$249,663.00 Cumulative: \$249,663.00 Ratio: 99.9%

Annual Narrative:

Code Enforcement Officers opened and closed a total of 1,338 cases for Fiscal Year (FY) 2020-2021, addressing code deficiencies such as garage conversions, inoperable vehicles, illegal dumping, and other code violations throughout the year. The City declared State of Emergency due to the Corona Virus pandemic back in March 2020.

Throughout the Pandemic, the Code Enforcement Program continued to create flyers to make residents aware of how to come into compliance and understanding the regulations that are in place to assist with the removal of blight. This allowed property owners to understand and come into voluntary compliance within a reasonable time.

Currently, the City continues to monitor and make necessary changes to continue to comply with all the County orders and Health Officer order requirements.
Leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 39,420

Accomplishment Narrative:

In the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The program has made several changes to comply with all the County and Health Officer order requirements.

The City has continue to create flyers to make residents aware of how to come into compliance and understanding the regulations that are in place to assist with the removal of blight. This allowed property owners to understand and come into voluntary compliance within a reasonable time.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There was a total of 331 cases combined that were closed and opened due to code violations.

Cases included: Illegal Residential Conversions -69; Public Nuisance - 211; Inoperable Vehicles - 13; and Illegal Dumping - 26.

Leverage funds were used for this project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The program has made several changes to comply with all the County and Health Officer order requirements.

The City continues to create flyers to make residents aware of how to come into compliance and understanding the regulations that are in place to assist with the removal of blight. This allowed property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 291 cases combined that were closed and opened due to code violations.

Cases included: Illegal Conversions -63; Public Nuisance - 160; Inoperable Vehicles - 19; Graffiti removal request – 24 and Illegal Dumping - 25.

Leverage funds were used for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The program continues to make several changes to comply with all the County orders and Health Officer order requirements.

The City continues to create flyers to make residents aware of how to come into compliance and understanding of the regulations that are in place to assist with the removal of blight. This allows property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 339 cases combined that were closed and opened due to code violations.

Cases included: Illegal Conversions -71; Public Nuisance - 172; Inoperable Vehicles - 66; Graffiti removal request – 15 and Illegal Dumping - 15.

Leverage funds were used for this project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to comply with all the County orders and Health Officer order requirements.

The City continues to create flyers to make residents aware of how to come into compliance and understanding of the regulations that are in place to assist with the removal of blight. This allows property owners to understand and come into voluntary compliance within a reasonable time.

There was a total of 377 cases combined that were closed and opened due to code violations.

Cases included: Illegal Conversions -95; Public Nuisance - 205; Inoperable Vehicles - 61; Graffiti removal request – 13 and Illegal Dumping - three.

Leverage funds were used for this project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97301-20 Jurisdiction: La Puente
 Project Title: Housing Rehabilitation-Single Unit
 IDIS Number: 11516
 Operating Agency: City of La Puente
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants to rehabilitate single-family homes owned and occupied by low- and moderate-income households. Qualified recipients are also eligible to receive an additional grant to be used for asbestos and/or lead testing, abatement and abatement clearance monitoring, if required.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 12 This Year: 4 Cumulative: 4 Ratio: 33.3%
 Net Expenditures: Budgeted: \$176,905.00 This Year: \$68,762.00 Cumulative: \$68,762.00 Ratio: 38.9%

Annual Narrative:

A total of four Housing Rehabilitation projects were completed during FY2020-21. Eligible improvements included roof, electrical, plumbing, and structural repairs.

The City declared State of Emergency due to the COVID-19 Pandemic back in March 2020. Throughout the Pandemic, the Housing Rehab program was paused due to the "Stay at Home" order and continuous closures of sectors. In July 2020, the City made several changes and restructured the program to comply with all the County orders and Health Officer order requirements. In November 2020, staff was able to slowly continue processing Housing Rehab applications and continue the applicants that were "paused" due to the COVID-19 Pandemic.

Currently, the City continues to receive, review and process applications. A possible of 15 or more applicants are pending to be process to the next phase.

No leverage funds were reported for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Other Race - Non-Hispanic	1	0
White - Hispanic	1	0
White - Non-Hispanic	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	3	0
Total	4	0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
827 LARIMORE AVE	LA PUENTE	CA	91744	Owners	Extremely Low	\$12,000
15212 GIORDANNO ST	LA PUENTE	CA	91744	Owners	Low	\$12,000
15509 CADWELL STREET	LA PUENTE	CA	91744	Owners	Low	\$12,000
776 OCALA AVE	LA PUENTE	CA	91744	Owners	Low	\$12,000

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	4
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	4	0
Total	4	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of March 2020, the City declared State of Emergency due to the COVID-19 Pandemic. The program paused to make changes to comply with all the County and Health Officer order requirements.

In this quarter, four applicants are moving forward with Covid-19 restrictions to the construction phase. There are 10 applicants being processed in the qualification phase from last fiscal year to determine participation in the program. Two applicants have moved forward to the work scope/bid phase that will show in the next quarter, One is ready for construction.

Leverage funds were used for this project.

Quarter: 2 Accomplishment Quantity: 4 Female-Headed Households: 1

Accomplishment Narrative:

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City continues to make changes to the program as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

In this quarter, six applicants are moving forward with Covid-19 restrictions to the construction phase. There are four applicants being processed in the qualification phase from last quarter to determine participation in the program. one applicant has moved forward to the work scope/bid phase that will show in the next quarter, one will be moving forward to construction.

Leverage funds were used for this project.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The City continues to comply with all the County orders and Health Officer order requirements.

In this quarter, two applicants are moving forward with Covid-19 restrictions to the construction phase. There are four applicants being processed in the qualification phase from last quarter to determine participation in the program. five applicants have moved forward to the work scope/bid phase that will show in the next quarter, one will be moving forward to construction.

Leverage funds were used for this project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96309-19 Jurisdiction: La Puente
Project Title: Senior Services
IDIS Number: 11247
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project offers various programs, activities, and other services such as field trips, computer classes, aerobics, income-tax counseling, and legal advice to the elderly, 55 years of age and older, at the La Puente Senior Citizen Center.

Accomplishments and Net Expenditures

Priority Need:	CD - Senior Programs			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 150	This Year: 0	Cumulative: 57	Ratio: 38.0%
Net Expenditures:	Budgeted: \$52,861.00	This Year: \$0.00	Cumulative: \$44,164.00	Ratio: 83.5%

Annual Narrative:

The La Puente Senior Center offers a variety of classes and activities throughout Fiscal Year (FY) 2019-2020 until March 2020, such as: field trips, computer classes, aerobics, income-tax counseling, and legal advice. The Center also hosted several events such as dances and luncheons throughout most of the Fiscal Year. A total of 57 seniors participated in the various classes, activities and monthly events.

At the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The program has made some changes to comply with all the County orders and Health Officer order requirements.

All Senior activities that required social gatherings have been cancelled. The Senior Center has shifted to assisting senior with home delivery meals, remote services, such as income tax and legal counseling. Other services are served on a case by case and first-come, first-service basis.

Leverage funds were used for this project.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96309-20 Jurisdiction: La Puente
Project Title: Senior Services
IDIS Number: 11514
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project offers various programs, activities, and other services such as field trips, computer classes, aerobics, income-tax counseling, and legal advice to the elderly, 55 years of age and older, at the La Puente Senior Citizen Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 24 Cumulative: 24 Ratio: 16.0%
Net Expenditures: Budgeted: \$69,668.00 This Year: \$43,372.00 Cumulative: \$43,372.00 Ratio: 62.3%

Annual Narrative:

The City declared State of Emergency due to the COVID-19 pandemic back in March 2020. The City continues to make changes to the program as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

The City continues to discuss a possible opening date for the Senior Center, but no concrete date has been determined. All Senior activities that require to be at the Center and require social gatherings continue to be canceled.

The Senior Center successfully completed and assisted 24 senior applicants with the delivery breakfast, lunch, and dinner meals. Staff shifted to assisting seniors with remote services, such as income tax and legal counseling. Other services are served on a case by case and first-come, first-service basis.

Leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	24
Total	24

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of March 2020, the City declared State of Emergency due to the COVID-19 pandemic. The program has made some changes to comply with all the County orders and Health Officer order requirements.

All Senior activities that required social gatherings continue to be canceled.

The Senior Center has shifted to assisting seniors with home delivery meals under the CDBG-CV Senior Nutrition Program. Still, several of the senior activities have shifted to remote services such as income tax and legal counseling, notary services, caregiver support. Other services are served on a case by case and first-come, first-service basis.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Leverage funds were used for this project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The program continues to make several changes to comply with all the County orders and Health Officer order requirements.

All Senior activities that required social gatherings continue to be canceled.

The Senior Center has shifted to assisting seniors with home delivery meals under the CDBG-CV Senior Nutrition Program. Still, several of the senior activities have shifted to remote services such as income tax and legal counseling, notary services, caregiver support. Other services are served on a case by case and first-come, first-service basis.

Leverage funds were used for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The program continues to make changes as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

The City continues to discuss a possible opening date for the Senior Center, but no concrete date has been determined. All Senior activities that continue to require social gatherings continue to be canceled.

The Senior Center has shifted to assisting seniors with home delivery meals under the CDBG-CV Senior Nutrition Program. Still, several of the senior activities have shifted to remote services such as income tax and legal counseling, notary services, caregiver support. Other services are served on a case by case and first-come, first-service basis.

Quarter: 4 Accomplishment Quantity: 24

Accomplishment Narrative:

The program continues to make changes as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

The City continues to discuss a possible opening date for the Senior Center, but no concrete date has been determined. All Senior activities that continue to require social gatherings continue to be canceled.

The Senior Center has shifted to assisting senior community to remote services such as income tax and legal counseling, notary services, caregiver support. Other services are served on a case by case and first-come, first-service basis.

La Verne

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602244-19 Jurisdiction: La Verne
Project Title: La Verne COVID-19 Micro-Business Assistance Grant Program
IDIS Number: 11687
Operating Agency: City of La Verne
Subrecipient Type: Participating City
Contract Period: 8/25/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID19 Micro Business Assistance program provides one-time \$2,500 grants to eligible businesses to create or retain at least one full-time equivalent (FTE) job held by a low-and moderate income employee or owner, and help them re-open due to County COVID19 closures. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among other eligible expenses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 60 This Year: 12 Cumulative: 12 Ratio: 20.0%
Net Expenditures: Budgeted: \$59,770.00 This Year: \$57,500.00 Cumulative: \$57,500.00 Ratio: 96.2%

Annual Narrative:

23 businesses were given grants this year.

Quarter: 2 Accomplishment Quantity: 12

Accomplishment Narrative:

Summary during Quarter 3 the total of 12 micro-businesses were assisted.

During Quarter 1 a total of eight micro-business were assisted with grants totaling \$20,000.

During Quarter 2 a total of four micro-businesses were assisted with grants totaling \$12,500.

The City Council decided to start offering \$5,000 instead of \$2,500.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, a total of 18 micro-businesses were assisted with grants totaling \$55,000.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No additional grants were given during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602245-19 Jurisdiction: La Verne
Project Title: La Verne COVID-19 Small Business Assistance Grant Program
IDIS Number: 11688
Operating Agency: City of La Verne
Subrecipient Type: Participating City
Contract Period: 8/25/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID19 Small Business Assistance Grant program provides one-time \$2,500 grants to eligible businesses to create or retain at least one full-time equivalent (FTE) job held by a low-and moderate income employee, and help them re-open due to County COVID19 closures. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among other eligible expenses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 60 This Year: 7 Cumulative: 7 Ratio: 11.7%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$62,500.00 Cumulative: \$62,500.00 Ratio: 41.7%

Annual Narrative:

15 businesses were given grants this year.

Quarter: 2 Accomplishment Quantity: 7

Accomplishment Narrative:

Recap for Quarter 3:

A total of three small business grants were given out to businesses totaling \$7,500 in Quarter 1.

A total of four small business grants were given out to businesses totaling \$10,000 in Quarter 2.

The City Council increased the grant to \$5,000 from \$2,500.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3 a total of 10 small business was given grants totaling \$32,500.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No additional grants were awarded this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602243-20 Jurisdiction: La Verne
 Project Title: Senior Hot Lunch Program
 IDIS Number: 11681
 Operating Agency: City of La Verne
 Subrecipient Type: Participating City
 Contract Period: 8/17/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program serves hot lunch to seniors, 60 years of age and older, at the La Verne Community Center. For COVID19 stay-at-home orders this program offers pick-up or delivery of hot lunches.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 139 Cumulative: 139 Ratio: 92.7%
 Net Expenditures: Budgeted: \$22,745.00 This Year: \$20,628.00 Cumulative: \$20,628.00 Ratio: 90.7%

Annual Narrative:

A total of 218 seniors were served lunch this year with a total of 43,303 lunches.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
American Indian/Alaskan Native & White - Non-Hispanic	3
Asian - Non-Hispanic	2
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	5
Other Race - Hispanic	20
Other Race - Non-Hispanic	8
White - Hispanic	17
White - Non-Hispanic	80
Total	139

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	139
Total	139

Quarter: 1 Accomplishment Quantity: 139

Accomplishment Narrative:

141 people were served this quarter with a total of 8,700 lunches.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 28 new clients were served during Quarter 3 and a total of 14,087 lunches year to date.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 27 new clients were served this quarter a total of 10,506 lunches.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 22 new clients were served this quarter. A total of 10,010 lunch were served.

Lawndale

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602186-20 Jurisdiction: Lawndale
Project Title: FY 2020-21 Lawndale Street Resurfacing
IDIS Number: 11628
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project will consist of street improvements, including cold mill variable depth of existing asphalt pavement, installation of new asphalt – asphalt rubber hot mix (ARHM), saw cutting and removal and reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping at the following primarily residential, low-and moderate-income income areas:

1. Manhattan Beach Blvd. from Rixford Avenue to Eastwood Avenue
2. Eastwood Avenue from Manhattan Beach Blvd. to Cul De Sac
3. Saylor Avenue from Manhattan Beach Blvd. to Cul De Sac
4. Osage Avenue from Manhattan Beach Blvd. to Cul De Sac
5. Avis Avenue from Manhattan Beach Blvd. to Cul De Sac

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,035 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$264,131.00 This Year: \$173,693.00 Cumulative: \$173,693.00 Ratio: 65.8%

Annual Narrative:

There were project delays during FY2020-21 due to the impact of COVID-19. The Funding Period has been extended to June 30, 2022. The bid package should be submitted to LACDA for review during Quarter 1 of FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, this project faced some delays due to COVID-19. This project is still in the design phase. The bid documents may be ready for LACDA review during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the FY2020-21 Lawndale Street Resurfacing project was still in the design phase. An updated Implementation Schedule will be provided to LACDA during Quarter 3.

The Lawndale Street Improvements FY2019-20 (602074-19) project is not shown in the LACDA reporting module. The project is currently active. This is the Quarter 2 narrative for project 602074-19. The project was awarded to Sequel Contractors, Inc. A Pre-Con Meeting was held by tele-conference on November 10, 2020. Work will begin on January 19, 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is still in the design phase. An updated Implementation Schedule will be provided to LACDA during Quarter 4. The Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

City will request an amendment to extend the project Funding Period to June 30, 2022.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is still in the design phase. The Funding Period has been extended to June 30, 2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602074-19 Jurisdiction: Lawndale
Project Title: Lawndale Street Improvements FY 2019-20
IDIS Number: 11320
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project will consist of approximately 3,500 linear feet of street improvements at the following primarily residential, low- and moderate-income income areas:

1. 147th Street from Hawthorne Boulevard to Prairie Avenue
2. Freeman Avenue, from Marine Avenue to 154th Street - SB1
3. 159th Street, from Firmona Avenue to Grevillea Avenue - SB1
4. Grevillea Avenue, from 159th Street to 170th Street - SB1

Improvements include new asphalt, saw cutting, removal, and reconstruction of curb & gutters, reconstruction of curb ramps, reconstruction of driveway approaches, reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,125 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$405,062.00 This Year: \$314,318.00 Cumulative: \$332,278.00 Ratio: 82.0%

Annual Narrative:

The project was awarded and commenced during FY2020-21. The project Funding Period has been extended to June 30, 2022 in order to ensure that there will be enough time to complete the Labor Compliance File Review and Clearance process. The Labor Compliance File Review should be scheduled during Quarter 1 of FY2021-22. The project should be closed-out by Quarter 2 of FY2021-22.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Sequel Contractors, Inc. began construction on January 19, 2021. Work is on schedule to be completed during Quarter 4. The City will request an amendment to extend the project Funding Period to June 30, 2022 to ensure that there will be enough time to complete the Labor Compliance File Review and Clearance process.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction continued during Quarter 4. The project is on schedule to be completed during Quarter 1 of FY2021-22.

The Labor Compliance File Review should be scheduled during Quarter 1 of FY2021-22.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96349-19 Jurisdiction: Lawndale
Project Title: Senior Activities
IDIS Number: 11248
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 1
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 175 This Year: 0 Cumulative: 67 Ratio: 38.3%
Net Expenditures: Budgeted: \$48,960.00 This Year: \$0.00 Cumulative: \$48,445.00 Ratio: 98.9%

Annual Narrative:

Hi Treasure!

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The Ending Contract Date for this project was 6/30/2020. This is probably a glitch with the system triggered by the CDBG-CV project which has a 2019 suffix.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96349-20 Jurisdiction: Lawndale
Project Title: Senior Activities
IDIS Number: 11490
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over. The program is conducted Monday through Friday at the City's Community Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 22 Cumulative: 22 Ratio: 73.3%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$5,541.00 Cumulative: \$5,541.00 Ratio: 55.4%

Annual Narrative:

During Fiscal Year 2020-2021, 22 seniors were served 6,393 lunches.

Leveraged funds supported this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no client activity for the project during Quarter 1. The project will likely begin serving clients during Quarter 2 after the funds for the CDBG-CV Senior Activities project have been exhausted.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no client activity for the project during Quarter 2. The project will begin serving clients during Quarter 3 after the funds for the CDBG-CV Senior Activities project have been exhausted.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no client activity for the project during Quarter 3. An amendment request was submitted to LACDA to reduce the project budget to \$10,000. This is because there is adequate budget available with the CDBG-CV Senior Activities project to cover all Senior Activities expenditures.

Quarter: 4 Accomplishment Quantity: 22

Accomplishment Narrative:

There was no client activity for the project during Quarter 4. An amendment request was submitted to LACDA to reduce the project budget to \$10,000. This was because there was adequate budget available with the CDBG-CV Senior Activities project to cover all Senior Activities expenditures.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lomita

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601884-20 Jurisdiction: Lomita
Project Title: Job Creation and Business Incentive Loan Program
IDIS Number: 11488
Operating Agency: City of Lomita
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides forgivable commercial rehabilitation loans to businesses within the City of Lomita for the purpose of creating permanent jobs that will be made available for low-and moderate-income individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$115,000.00 This Year: \$77,390.00 Cumulative: \$77,390.00 Ratio: 67.3%

Annual Narrative:

One loan was awarded during FY2020-21. A \$70,000 loan was awarded to Boardwalk Worldwide, LLC.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

An application from a business for a \$70,000 loan was received during Quarter 1. The loan is expected to be approved and awarded during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

An application from a business for a \$70,000 loan that was received during Quarter 1 was declined because the owner could not meet the program requirements.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A \$70,000 loan was awarded to Boardwalk Worldwide, LLC during Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new loans were awarded during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96370-20 Jurisdiction: Lomita
 Project Title: Lifeline Personal Response System
 IDIS Number: 11487
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides medically high-risk elderly persons, age 55 and older, and/or severely disabled adults with electronic home based devices which allow them to alert the hospital in the event of an emergency, even if they cannot reach or operate a telephone.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 30 This Year: 22 Cumulative: 22 Ratio: 73.3%
 Net Expenditures: Budgeted: \$30,437.00 This Year: \$13,065.00 Cumulative: \$13,065.00 Ratio: 42.9%

Annual Narrative:

22 clients were served during FY2020-21. The accomplishment goal of 30 clients served was not met due to the impact of COVID-19. No leverage funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
White - Hispanic	5
White - Non-Hispanic	13
Total	22

Quarter: 1 Accomplishment Quantity: 22

Accomplishment Narrative:

22 seniors were served during Quarter 1. They are entered in the Public Service reporting module and they all show a QPR Reporting Date within Quarter 1 reporting deadline. However, clients are not shown in this reporting module.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

23 seniors were served during Quarter 2. One participant is not reflected in the Public Service panel. Staff will work to resolve this matter during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

22 seniors were served during Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

22 seniors were served during Quarter 4.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96361-20 Jurisdiction: Lomita
 Project Title: Residential Rehabilitation
 IDIS Number: 11489
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential property homeowners including mobile homes, that are in need of major and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 8 This Year: 3 Cumulative: 3 Ratio: 37.5%
 Net Expenditures: Budgeted: \$76,751.00 This Year: \$27,374.00 Cumulative: \$27,374.00 Ratio: 35.7%

Annual Narrative:

Three projects were completed during FY2020-21. There were delays in the project activity due to COVID-19.

No leverage funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	3	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	1	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
24725 Pennsylvania Ave Space B-12	Lomita	CA	90717	Owners	Extremely Low	\$5,000
2350 West 250th Street Space # 23	Lomita	CA	90717	Owners	Extremely Low	\$5,000
1892 262nd Street	Lomita	CA	90717	Owners	Low	\$7,000

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
Total	2	0

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

One project was completed during Quarter 1. Four more projects are in the review phase.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

Two projects were completed during Quarter 2. Program activity has slowed due to the rise in COVID-19 cases.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed during Quarter 3.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed during Quarter 4.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Malibu

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96926-20 Jurisdiction: Malibu
 Project Title: Day Labor Exchange and Job Referral
 IDIS Number: 11597
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05H Employment Training
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides services to low- and moderate-income day workers at a centralized location used for labor outsourcing. It also provides services including registering for a Photo ID, bilingual assistance with hiring, a bilingual tutoring program, work lottery, daily lunches, sanitary facilities, and telephone and message access related to work.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 228 Cumulative: 228 Ratio: 76.0%
 Net Expenditures: Budgeted: \$23,062.00 This Year: \$19,597.00 Cumulative: \$19,597.00 Ratio: 85.0%

Annual Narrative:

In Fiscal Year 2020-2021 the Center's overall attendance of individuals was approximately 228 and generated 2163 jobs.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
Asian - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	4
Black/African American - Non-Hispanic	8
Other Race - Non-Hispanic	2
White - Hispanic	145
White - Non-Hispanic	28
Total	190

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	190
Total	190

Quarter: 1 Accomplishment Quantity: 117

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending September 30, 2020, the total number of jobs provided was 117 for both new and repeat clients.

Quarter: 2 Accomplishment Quantity: 62

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending December 31, 2020, the total number of jobs provided was 62 for both new and repeat clients.

Quarter: 3 Accomplishment Quantity: 38

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending March 31, 2021, 38 new individuals signed up to use the Center. The Center was closed for six weeks during COVID-19 peak cases.

Quarter: 4 Accomplishment Quantity: 11

Accomplishment Narrative:

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

For the three months ending June 30, 2021, 11 new individuals signed up to use the Center.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602251-20 Jurisdiction: Malibu
 Project Title: Malibu COVID-19 Childcare Services
 IDIS Number: 11696
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 9/21/2020 to 6/30/2021
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 program provides childcare for income-qualified households, through the Boys and Girls Club of Malibu (BGM), during the school day for students (aged 5-13) in local public schools that are not scheduled to open in Fall 2020 but will instead continue distance learning. Childcare activities include virtual learning supervision, homework assistance, tutoring, reading, arts and crafts, recreation, English language development courses, and social skills development.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 53 This Year: 42 Cumulative: 42 Ratio: 79.2%
 Net Expenditures: Budgeted: \$47,000.00 This Year: \$47,000.00 Cumulative: \$47,000.00 Ratio: 100.0%

Annual Narrative:

In FY2020-21 Boys and Girls Club childcare program served 42 children.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
Asian - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	2
Black/African American - Non-Hispanic	4
Other Race - Hispanic	29
Other Race - Non-Hispanic	2
White - Hispanic	89
White - Non-Hispanic	30
Total	159

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	142
Low	15
Moderate	2
Total	159

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Program delayed. Program to start 10/1/2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

42 Clients entered in Quarter 2 will be processed in Quarter 3. First time entering clients, I did not know that the QPR date was supposed to be entered when the client was entered.

Quarter: 3 Accomplishment Quantity: 42

Accomplishment Narrative:

Boys and Girls Club Childcare program served 42 children.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No clients served in 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602191-20 Jurisdiction: Malibu
 Project Title: Senior Public Safety Power Shutoff and Preparedness Training
 IDIS Number: 11503
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides seniors 55 years of age and older with information, training and resources on public safety power outages. At the end of training sessions, seniors are provided with a battery back up for their electronic medical assistive and essential use devices. This project is an extension of the City of Malibu's Public Safety program.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 70 This Year: 7 Cumulative: 7 Ratio: 10.0%
 Net Expenditures: Budgeted: \$44,000.00 This Year: \$44,000.00 Cumulative: \$44,000.00 Ratio: 100.0%

Annual Narrative:

For FY2020-21 seven back-up machines were given away.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	7
Total	7

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	7
Total	7

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Program was delayed. Program to start October 15, 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Program has been delayed.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Program has been delayed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 7

Accomplishment Narrative:

For quarter ending June 30, 2021, seven (white, non-Hispanic) were given a battery back-up machine.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602248-19 Jurisdiction: Malibu
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11689
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 9/3/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Malibu to exclusively benefit local businesses located in the City of Malibu. The LACDA SBA Program will offer a maximum amount-not-to-exceed \$10,000 to businesses that create or retain a Full-Time Equivalent (FTE) job of a low-and moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
 Net Expenditures: Budgeted: \$40,550.00 This Year: \$30,550.00 Cumulative: \$30,550.00 Ratio: 75.3%

Annual Narrative:

A total of 4 businesses received grant funds, which created 1 job and retained 3 jobs. The grant funds resulted in a total of 2.75 FTE jobs of which 2.25 FTE jobs employed low- and moderate-income persons.

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Half-Time (20 Hrs.):	1.00	0.50	1.00
Total	1.00	0.50	1.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Half-Time (20 Hrs.):	1.00	0.50	0.00
Three-Quarter-Time (30 Hrs.):	2.00	1.50	2.00
Total	3.00	2.00	2.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Sales	1
Total:	1

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	1
Sales	1
Service Workers	1
Total:	3

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 4

Accomplishment Narrative:

Four existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Malibu to exclusively benefit local businesses located in the City of Malibu

Manhattan Beach

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602027-18 Jurisdiction: Manhattan Beach
Project Title: Manhattan Senior Villas ADA Pathway
IDIS Number: 11081
Operating Agency: City of Manhattan Beach
Subrecipient Type: Participating City
Contract Period: 10/25/2018 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to create unobstructed paths of travel for seniors and severely disabled adults to access the Manhattan Senior Villas, Manhattan Village Park and Parkview Ave.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,679 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$468,377.00 This Year: \$3,648.00 Cumulative: \$11,202.00 Ratio: 2.4%

Annual Narrative:

This project will construct an Americans with Disabilities Act-compliant (ADA) concrete pathway to allow unobstructed paths of travel and accessibility for senior adults and severely disabled persons at the Manhattan Village Senior Villas. Construction is anticipated to begin in December 2021. This project's current contract end date is June 30, 2022.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity this quarter. The City is identifying additional funding sources to support project implementation.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity this quarter. The City is identifying additional funding sources to support project implementation.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A bid package is anticipated to be completed next quarter. Construction is anticipated for late summer.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The construction bid documents are being finalized. A formal bid opening is anticipated for August 2021. Construction is estimated to start in December 2021.

Maywood

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600791-20 Jurisdiction: Maywood
Project Title: Code Enforcement
IDIS Number: 11479
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement project aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts which have been deemed deteriorating or deteriorated in the City of Maywood.

The following are the most common types of violations cited through this CDBG-funded activity: illegal garage conversions, illegal additions, property maintenance, and illegal storage. This program is being operated in tandem with the Graffiti Removal Program to assist in arresting the decline of the area.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$120,134.00 Cumulative: \$120,134.00 Ratio: 80.1%

Annual Narrative:

A cumulative total of 775 investigations were investigated for 265 Single-Family homes and 510 Multi-Family homes year-to-date; 567 Notices of Violations were issued year-to-date.

The following cumulative deteriorated conditions were investigated year-to-date:
21 illegal garage conversions, 38 illegal additions, 694 property maintenance and 22 illegal storage.

No leverage funds were used on this project.

Quarter: 1 Accomplishment Quantity: 28,340

Accomplishment Narrative:

A total of 169 investigations were investigated for 65 Single-Family homes and 104 Multi-Family homes. 107 Notices of Violations were issued. There were 13 administrative citations which resulted in fines and two administrative citations had no fines. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: two illegal garage conversions, four illegal additions, 159 property maintenance and four illegal storage. Voluntary compliance occurred at the properties without fines or administrative hearings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 217 investigations were investigated for 66 Single-Family homes and 151 Multi-Family homes. 189 Notices of Violations were issued. There were 15 administrative citations which resulted in fines. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The following deteriorated conditions were investigated: three illegal garage conversions, five illegal additions, and 209 property maintenance.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 169 investigations were investigated for 60 Single-Family homes and 109 Multi-Family homes. 153 Notices of Violations were issued. There were six administrative citations which resulted in fines and two administrative hearings resulted in compliance. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: eight illegal garage conversions, three illegal additions, one illegal storage, and 157 property maintenance.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 220 investigations were investigated for 74 Single-Family homes and 146 Multi-Family homes. 127 Notices of Violations were issued. There were three administrative citations which resulted in fines and two administrative hearings resulted in compliance. All other investigations and Notices of Violations were resolved, and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: eight illegal garage conversions, 26 illegal additions, 17 illegal storage, and 169 property maintenance.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602313-20 Jurisdiction: Maywood
Project Title: COVID-19 Small Business Grant Program
IDIS Number: 11740
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 2/25/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program provides funding for LACDA to administer a Small Business Grant (SBG) Program on behalf of the City to exclusively benefit local businesses located in the City of Maywood. The program offers a maximum amount-not-to-exceed \$10,000 to businesses that provide goods and services to low- and moderate-income residents of the City of Maywood.

The grant funds can be used for operational expenses of the business such as, Employee payroll; working capital to continue operations; payment of outstanding business expenses; and adaptive practices needed to remain open (i.e. equipment and supplies for physical distancing).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 14	This Year: 14	Cumulative: 14	Ratio: 100.0%
Net Expenditures:	Budgeted: \$140,000.00	This Year: \$140,000.00	Cumulative: \$140,000.00	Ratio: 100.0%

Annual Narrative:

14 small, local businesses were assisted through the COVID-19 Small Business Grant Program. The LACDA administered this successful program on behalf of the City to provide much needed financial assistance for businesses economically impaired by the COVID-19 pandemic.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	14	0
Total	14	0

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The LACDA is administering the program on behalf of the City to provide much needed financial assistance for businesses economically impaired by the COVID-19 pandemic.

Quarter: 4 Accomplishment Quantity: 14

Accomplishment Narrative:

The LACDA is administering the program on behalf of the City to provide much needed financial assistance for businesses economically impaired by the COVID-19 pandemic. 14 small, local businesses were assisted through the COVID-19 Small Business Grant Program.

14 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominately low- and moderate-income residents.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602314-20 Jurisdiction: Maywood
Project Title: Emergency Owner-Occupied Utility Assistance Program
IDIS Number: 11741
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 2/25/2021 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Emergency Utility Assistance program provides emergency utility assistance grants to income-eligible owner-occupied households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Maywood.

Emergency Utility Assistance grants are utility payments made on behalf of an income-eligible household up to \$1,500 for a total of three (3) months to reduce and/or to prevent utility payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic. The utility expenses include electricity, gas, water, and internet.

Accomplishments and Net Expenditures

Priority Need:	CD - Public Services			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 5	This Year: 2	Cumulative: 2	Ratio: 40.0%
Net Expenditures:	Budgeted: \$20,000.00	This Year: \$8,318.00	Cumulative: \$8,318.00	Ratio: 41.6%

Annual Narrative:

The Emergency Utility Assistance program provided grants for two income-eligible homeowners who were economically impacted by the COVID-19 pandemic to pay for utilities. In addition, a CDBG Amendment was submitted and approved to extend the program to June 30, 2022.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, two applications were submitted for review and approval. The City has contracted with HUB Cities Career Center (HCCC) to implement the program.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 4, two income-eligible homeowners received financial assistance to pay for utilities through the Emergency Utility Assistance program.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602259-20 Jurisdiction: Maywood
Project Title: Emergency Rental Assistance Program
IDIS Number: 11704
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 10/8/2020 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Emergency Rental Assistance program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Maywood.

Emergency Rental Assistance grants are rental payments and/or utility payment made on behalf of an income-eligible household up to \$1,500 for a total of three (3) months to prevent and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic. The utility expenses include electricity, gas, water, and internet.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 26 This Year: 25 Cumulative: 25 Ratio: 96.2%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$49,537.00 Cumulative: \$49,537.00 Ratio: 99.1%

Annual Narrative:

The Emergency Rental Assistance Program offered two rounds of applications for CDBG financial assistance to income-eligible households that were economically impacted during the COVID-19 pandemic. The City contracted with HUB Cities Career Center to implement the program.

A total of 25 households received grants during the two application periods for assistance with CDBG-funded rental payments and/or utility payments. 18 of the households received one grant and seven of the households received two grants.

In addition, a CDBG Amendment was submitted and approved to extend the program to June 30, 2022.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Emergency Rental Assistance Program guidelines and application forms have been prepared. The City will begin advertising the program in the next quarter. In addition, a portion of the Emergency Rental Assistance Program's funds will be reprogrammed for the Small Business Grant Program and Emergency Owner-Occupied Utility Assistance Program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, 25 applications for the Emergency Rental Assistance Program were submitted for review and approval. The City has contracted with HUB Cities Career Center to implement the program. Rental payments and/or utility payment made on behalf of 22 income-eligible households have been approved and will be disbursed in the next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 25

Accomplishment Narrative:

During Quarter 4, 10 applications for the Emergency Rental Assistance Program were submitted for review and approval. Rental payments and/or utility payments were made on behalf of the 10 income-eligible households. seven of the households were repeat recipients for the rental and/or utility assistance grants from the previous quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601410-20 Jurisdiction: Maywood
 Project Title: Graffiti Removal Program
 IDIS Number: 11480
 Operating Agency: City of Maywood
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05I Crime Awareness/Prevention
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides funding for the removal of graffiti from public rights-of-way areas and on private property where graffiti is visible from the public right-of-way. Graffiti removal takes place in the primarily residential low- and moderate-income areas of the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
 Net Expenditures: Budgeted: \$86,815.00 This Year: \$86,815.00 Cumulative: \$86,815.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Other Local	\$99,185.00
<hr/>	
Total Leverage Funds	\$99,185.00
Square Feet of Graffiti Removed:	98,456

Annual Narrative:

A total of 98,456 square feet of graffiti was removed from 9,849 residential and other private property structures visible from the public right-of-way.

Leverage funds in the amount of \$99,185 were used for this project.

Quarter: 1 Accomplishment Quantity: 28,340

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 14,083 square feet of graffiti from 1,606 residential and other private property structures visible from the public right-of-way.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 21,363 square feet of graffiti from 2,132 residential and other private property structures visible from the public right-of-way.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 27,273 square feet of graffiti from 2,489 residential and other private property structures visible from the public right-of-way.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 35,737 square feet of graffiti from 3,622 residential and other private property structures visible from the public right-of-way.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602178-20 Jurisdiction: Maywood
Project Title: Sidewalk Rehabilitation Project FY 2020-2021
IDIS Number: 11626
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/8/2020 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project is the first phase in a two-phased project. This first phase will provide funds for design, plans and bid specifications, required for the construction of sidewalk improvements in the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,755 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$197,263.00 This Year: \$2,078.00 Cumulative: \$2,078.00 Ratio: 1.1%

Annual Narrative:

The Environmental Service Request (ESR) document was submitted to identify the street boundaries of the proposed project area. In addition, a CDBG Amendment was approved to extend the project period to June 30, 2022.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning for design and engineering is in progress.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning for design and engineering is on-going.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning for design and engineering is continuing to be in progress.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Project engineering and bid document preparation are on-going. A CDBG Amendment was submitted and approved to revise the project implementation schedule and to extend the project period to June 30, 2022.

Monrovia

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96422-20 Jurisdiction: Monrovia
Project Title: Code Enforcement: Neighborhood Preservation
IDIS Number: 11435
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Monrovia.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, discarded items, unpermitted structures, inoperable vehicles, graffiti, illegal conversions, and trash/debris in the public right of way.

This Program works in tandem with the City's CDBG-funded Residential Preservation Grant program and the Monrovia Area Partnership.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,725 This Year: 8,725 Cumulative: 8,725 Ratio: 100.0%
Net Expenditures: Budgeted: \$215,402.00 This Year: \$186,182.00 Cumulative: \$186,182.00 Ratio: 86.4%

Annual Narrative:

Report submitted via email due to technical difficulties.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The following code enforcement activities were performed during the first quarter reporting period of FY 2020-2021: 132.55 cases have been opened; 130.15 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 359 inspections completed this quarter.

During Quarter 1, six citations were issued as a result of inspection for 297 single family homes and multi-family homes, 62 businesses and commercial properties. 264 of these inspections were re-inspections made at these properties.

The following violations were observed: 27 landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; 111 public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; 37 properties were maintaining or actively constructing without required permits; and 27 zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The following code enforcement activities were performed during Quarter 2 reporting period of FY2020-21: 61.55 cases have

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

been opened; 148.45 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 258 inspections completed this quarter.

During Quarter 2, five citations were issued as a result of inspection for 203 single family homes and multi-family homes, 55 businesses and commercial properties. 99 of these inspections were re-inspections made at these properties.

The following violations were observed: 10 landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; 160 public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; 24 properties were maintaining or actively constructing without required permits; and 35 zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 3 Accomplishment Quantity: 8,725

Accomplishment Narrative:

The following code enforcement activities were performed during Quarter 3 reporting period of FY2020-21: 101.5 cases have been opened; 180 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 489 inspections completed this quarter. During Quarter 3, one citation was issued as a result of inspection for 397 single family homes and multi-family homes, 92 businesses and commercial properties. 302 of these inspections were re-inspections made at these properties. The following violations were observed: 21 landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; 71 public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; 27 properties were maintaining or actively constructing without required permits; and 66 zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Report submitted via email due to technical difficulties.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600775-20 Jurisdiction: Monrovia
 Project Title: Residential Preservation Grant
 IDIS Number: 11436
 Operating Agency: City of Monrovia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing residential rehabilitation program provides grants up to \$20,000 households in the City of Monrovia to eliminate substandard housing conditions and to promote property maintenance. The program also offers grants for projects designed to preserve the City of Monrovia's cultural heritage through the rehabilitation of historic homes.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 3 This Year: 1 Cumulative: 1 Ratio: 33.3%
 Net Expenditures: Budgeted: \$78,706.00 This Year: \$18,951.00 Cumulative: \$18,951.00 Ratio: 24.1%

Annual Narrative:

See attached

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	1	0
Total	1	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Total	1	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
603 Parker Ave.	Monrovia	CA	91016	Owners	Low	\$20,000

Total Number of Housing Units Assisted : 1

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	1	0
Total	1	0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, three projects: 736 Montana St, 408 Montana St, and 516 E Lime St. had to be placed on hold to ensure the safety and well-being of staff and potential grantees.

City staff are in the process of discussing options on how to move forward with the CDBG Residential Rehabilitation Program. These options include the consideration of the safety of our staff, consultant, and grantees. Once we have reached an agreed series of steps to continue providing these important resources to our low-moderate income residents, we will ensure the facilitation of this program meets our program goals.

In the meantime, City staff has been devoting time and energy to the administration of four CDBG COVID-19 Programs; COVID-19 Emergency Rental Assistance (ERA) Program, COVID-19 Emergency Utility Assistance (EUA) Program, Senior Meals on Wheels Program, and Food Distribution Program. Below shows the status of where we are on each of our COVID-19 programs.

COVID-19 ERA - Final screening of applications for eligibility

COVID-19 EUA - Final screening of applications for eligibility

Senior Meals on Wheels Program - Waiting for reimbursement list and quick intake forms from non-profit agency (VCSGV)

Food Distribution Program - Working with non-profit agency (Foothill Unity Center) to meet privacy concerns of clients

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, City staff took into serious consideration the health and well-being of staff, consultant, and grantees during this unfamiliar time. After discussing the different options moving forward, it was decided to submit an amendment for the CDBG Residential Rehabilitation Program to increase grant amounts to \$20,000 each and meet a goal of completing three projects total by the end of FY2020-21.

Since the amendment was recently processed and approved by City staff and LACDA, staff will reach out and help low-moderate income individuals on our ongoing waitlist that have stated the need of outdoor property improvements. To avoid any further exposure and transmission of the COVID-19 virus, the program will focus on outdoor improvements.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Over the past three quarters, City staff has been mindful of the reality COVID-19 has had in our community. To avoid any further exposure and transmission of the COVID-19 virus, City staff put the CDBG Residential Rehabilitation program on hold until we were able to ensure the safety and well-being of our City staff, consultant, and grantees. In Quarter 3, we were able to ramp up the program through the use of the CDC's COVID-19 safety guidelines: wearing a mask, maintaining a safe distance, and having hand sanitizer available.

During our planning of re-opening the program, we amended the CDBG Residential Rehabilitation Program to increase grant amounts to \$20,000 each and aim to meet a goal of completing three projects total by the end of FY2020-21. Since the amendment was approved by City staff and LACDA during Quarter 2, staff reached out to those on our ongoing waitlist that have stated the need for outdoor property improvements. Gearing the program's focus toward outdoor improvements allows for the safety of staff and grantees.

During our outreach to three low-mod income individuals on our waitlist, only two families provided all the required documentation for screening eligibility to move forward. One family ended up withdrawing their participation due to selling their property. This left one remaining household for the fiscal year. Because of the pandemic, the City is only able to assist one family by the end of this fiscal.

After our City staff and consultant deemed one project application and supporting documentation eligible, we started the next steps of the process: property walkthrough with the approval of the grantee, scheduling and completing the environmental review of the property. We are currently waiting on the reports from Lead Tech.

During the process of re-opening the CDBG Residential Rehabilitation program, City staff has also been devoting extensive time and energy to the administration of four CDBG COVID-19 Programs; COVID-19 Emergency Rental Assistance (ERA) Program, COVID-19 Emergency Utility Assistance (EUA) Program, Senior Meals on Wheels Program, and Food

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Distribution Program. The status of each of these projects are in the CDBG – CV QPR #3 narrative.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

See attached

Rancho Palos Verdes

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602075-19 Jurisdiction: Rancho Palos Verdes
Project Title: Access Improvements – Caddington Neighborhood FY 2019-20
IDIS Number: 11321
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the removal of approximately eleven (11) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at certain crosswalk locations within the Caddington Drive Neighborhood of the City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,866 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$177,940.00 This Year: \$105,602.00 Cumulative: \$151,836.00 Ratio: 85.3%

Annual Narrative:

The project was awarded in April 2021. A Notice To Proceed was issued to the contract. Work is expected to begin on July 19, 2021. LACDA approved an amendment to extend the project Funding Period to June 30, 2022. The project will be completed during FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design was completed during Quarter 1. The project will go out to bid in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project went out to bid during Quarter 2. Six bids were received on December 16, 2020. The lowest apparent low bidder was for NR Development, Inc. The City plans to award the contract and commence work during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The bid documents were submitted to LACDA for review during Quarter 3. The project will go out to bid in Quarter 4. The City will request an amendment request to extend the project Funding Period to June 30, 2022.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The bid documents were approved by LACDA and the project went out to bid. An agreement with the winning contractor was awarded in April 2021. A Notice To Proceed was issued to the contract. Work is expected to begin on July 19, 2021. LACDA approved an amendment to extend the project Funding Period to June 30, 2022.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602188-20 Jurisdiction: Rancho Palos Verdes
Project Title: Redondela Drive Area ADA Improvements
IDIS Number: 11629
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the removal of twelve (12) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at four (4) intersections along Redondela Drive and at the intersection of Gaucho Drive and Eldena Drive.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,165 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$147,040.00 This Year: \$27,315.00 Cumulative: \$27,315.00 Ratio: 18.6%

Annual Narrative:

The project design was nearing completion by the end of FY2020-21. The project has been amended with a June 30, 2022 end date. Progress may still be impacted by COVID-19. The project should be completed during FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is in the design phase. The design phase may be completed during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project is still in the design phase. The project is expected to go out to bid during Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is still in the design phase. The City will submit an amendment request to extend the project Funding Period to June 30, 2022. On July 1, 2021, the City will request an amendment to add the entire FY2021-22 CDBG allocation of \$142,848 to the project budget.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is still in the design phase. The City requested an amendment request to extend the project Funding Period to June 30, 2022, which was approved. The City plans to request an amendment to add the entire FY2021-22 CDBG allocation of \$145,078 to the project budget in July 2021.

Rolling Hills Estates

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602194-20 Jurisdiction: Rolling Hills Estates
Project Title: ADA Access Ramp & Sidewalk Improvements (Phase 7)
IDIS Number: 11566
Operating Agency: City of Rolling Hills Estates
Subrecipient Type: Participating City
Contract Period: 7/7/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new activity provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 745 This Year: 745 Cumulative: 745 Ratio: 100.0%
Net Expenditures: Budgeted: \$30,354.00 This Year: \$30,354.00 Cumulative: \$30,354.00 Ratio: 100.0%

Annual Narrative:

The Los Angeles County Public Works Department completed the work in February 2021. The City is processing the final invoice for the work. The final Funding Request will be submitted in July 2021.

\$48,169.30 in leverage general funds were used for the project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 1. Reconstruction activities will be performed by the Los Angeles County Public Works Department through a General Service Agreement and Request for Service Agreement to construct curb ramps and sidewalks at various locations along the following right-of-way. Los Angeles County Public Works Department has suspended much of their project activity due to COVID-19.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project work schedule was confirmed with the Los Angeles County Public Works Department. Reconstruction activities will begin in January 2021 and should be completed by February 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Los Angeles County Public Works Department completed the work in February. The City has requested the invoice for the work. The final Funding Request will be submitted during Quarter 4.

Quarter: 4 Accomplishment Quantity: 745

Accomplishment Narrative:

The Los Angeles County Public Works Department completed the work in February 2021. The City is processing the final

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

invoice for the work. The final Funding Request will be submitted in July 2021.

San Dimas

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602280-20 Jurisdiction: San Dimas
 Project Title: COVID-19 – San Dimas Small Business Assistance - ED Grant
 IDIS Number: 11717
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 12/11/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The City of San Dimas in partnership with CDGG is offering a new program called the COVID-19 Small Business Assistance Grant Program and is designed to assist eligible businesses, impacted by the COVID-19 Pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 10 This Year: 6 Cumulative: 6 Ratio: 60.0%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 60.0%

Annual Narrative:

A total of six businesses received grant funds which retained six full and part-time jobs. Jobs retained included two service workers, one manager, and three technician positions. The grant funds resulted in a total of 5.25 FTE jobs of which six employed low- and moderate-income persons.

No leveraged funds were used.

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	4.00
Half-Time (20 Hrs.):	1.00	0.50	1.00
Three-Quarter-Time (30 Hrs.):	1.00	0.75	1.00
Total	6.00	5.25	6.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	1
Technicians	3
Service Workers	2
Total:	6

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	6	0
Total	6	0

Quarter: 2 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 2, there was no activity. Four assistance checks, two for microenterprise and two for Special Economic Development Grants will be reported next quarter.

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

Successfully launched and marketed in January 2021, many funding applications were received. However, several businesses either did not qualify or failed to submit supporting documentation. As of Quarter 3, six local businesses received grant funds averaging the maximum amount of \$5,000. The businesses reported retention of two service workers, one manager, and three technician positions. Grant funds paid for the businesses' rent, inventory, and payroll.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new businesses received grants during the fourth quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602279-20 Jurisdiction: San Dimas
 Project Title: COVID-19 – San Dimas Small Business Assistance - Microenterprise
 IDIS Number: 11718
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 12/11/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18C Micro-Enterprise Assistance
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The City of San Dimas in partnership with CDBG is offering a new program called the COVID-19 Small Business Assistance Grant Program and is designed to assist eligible businesses, impacted by the COVID-19 Pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 10 This Year: 8 Cumulative: 8 Ratio: 80.0%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$45,000.00 Cumulative: \$45,000.00 Ratio: 90.0%

Annual Narrative:

During the program year, a total of eight micro-enterprise businesses facing a negative COVID-19 impact received a grant to sustain their operations. Grants of up to \$5,000 were awarded. Five business owners were low-income, and three business owners were moderate-income. Grant funds paid for the businesses' rent, inventory, and payroll.

No leveraged funds were used.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	8	0
Total	8	0

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during Quarter 2.

Quarter: 3 Accomplishment Quantity: 8

Accomplishment Narrative:

Successfully launched and marketed in January 2021, many San Dimas microenterprise businesses submitted applications. However, several businesses either did not qualify or failed to submit supporting documentation. As of Quarter 3, and with the Chamber of Commerce's assistance, eight local businesses received grant funds averaging the maximum amount of \$5,000. Grant funds paid for the businesses' rent, inventory, and payroll.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new business grants were awarded during the fourth quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601620-20 Jurisdiction: San Dimas
 Project Title: Housing Rehabilitation
 IDIS Number: 11547
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and deferred loans for the rehabilitation of qualified single-family residences throughout the city. Beneficiaries are low- and moderate-income single-family owner or a tenant occupied home. Mobile home units affixed to a foundation and part of the City's permanent housing stock are only assisted through the grant program. This project assists in eliminating unhealthy and unsafe conditions, including but not limited to, asbestos, lead, mold and related building and health code deficiencies.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 12 Cumulative: 12 Ratio: 120.0%
 Net Expenditures: Budgeted: \$138,126.00 This Year: \$135,187.00 Cumulative: \$135,187.00 Ratio: 97.9%

Annual Narrative:

During the program year, 12 housing rehabilitation projects were completed totaling \$85,534 in construction costs. Of the 12 projects completed, six were manufactured housing units and six were single-family residences. The improvements included: replacement of two heating/ventilation, and/or air conditioning systems; eight roof replacements; one sewer replacement; and one window replacement.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
American Indian/Alaskan Native - Non-Hispanic	1	0
White - Non-Hispanic	2	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	2	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1245 W. Cienega Avenue 1	San Dimas	CA	91773	Owners	Low	\$7,500
1630 W. Covina Blvd. 26	San Dimas	CA	91773	Owners	Moderate	\$6,850

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1632 Via Alegre	San Dimas	CA	91773	Owners	Moderate	\$7,500
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Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

Number of housing units constructed before 1978	2
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	3
Otherwise exempt	5

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	2
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	3	0
4	9	0
Total	12	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, construction began on four housing rehabilitation projects. 17 housing rehabilitation applications are pending eligibility review. 16 applicants are on the waiting list.

Quarter: 2 Accomplishment Quantity: 3 Female-Headed Households: 1

Accomplishment Narrative:

During Quarter 2, three Housing Rehabilitation projects were completed. Three projects were under construction, six were out to bid, and seven applications remained under eligibility review.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, five Housing Rehabilitation projects were under construction and will be completed in Quarter 4.

Quarter: 4 Accomplishment Quantity: 9 Female-Headed Households: 3

Accomplishment Narrative:

During Quarter 4, nine housing rehabilitation projects, totaling approximately \$64,000 in construction costs, were completed. Improvements included sewer replacement, heating and ventilation system replacement, and new roofs. The beneficiaries included three extremely low income, four low-income and two moderate-income households.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601695-20 Jurisdiction: San Dimas
 Project Title: Youth Scholarship Program
 IDIS Number: 11548
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides low- and moderate-income youth (ages 3-17) residing in the City of San Dimas the opportunity to participate in various year-round programs and activities such as dance classes, sports activities, swim classes, field trips, amusement park fees, etc. by subsidizing the program registration fees for eligible participants.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 17 Cumulative: 17 Ratio: 34.0%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$1,345.00 Cumulative: \$1,345.00 Ratio: 13.4%

Annual Narrative:

A total of 17 San Dimas youth received scholarships. The youth scholarships awarded allowed participants to enroll in remote-learning classes and activities during the pandemic. Beneficiaries included 12 youth from extremely low-income households and five youth from low-income households.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	4	0
White - Non-Hispanic	5	0
Total	9	0

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	4
White - Non-Hispanic	8
Total	12

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	4	0
Moderate	2	0
Total	9	0

Direct Benefit (Income):

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	12
Total	12

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1205 Cypress Street 107	San Dimas	CA	91773	Owners	Extremely Low	\$7,392
1602 Avenida Loma Vista	San Dimas	CA	91773	Owners	Extremely Low	\$7,500
407 Monte Vista Avenue	San Dimas	CA	91773	Owners	Extremely Low	\$7,500
1630 W. Covina Blvd. 5	San Dimas	CA	91773	Owners	Low	\$6,608
1658 Avenida Monte Vista	San Dimas	CA	91773	Owners	Low	\$7,000
316 W.Fifth Street	San Dimas	CA	91773	Owners	Low	\$7,200
801 W. Covina Blvd. 32	San Dimas	CA	91773	Owners	Low	\$6,824
1650 West Covina Blvd 46	San Dimas	CA	91773	Owners	Moderate	\$6,557
928 Durango St	San Dimas	CA	91773	Owners	Moderate	\$7,495

Total Number of Housing Units Assisted : 9

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	7	0

Quarter: 1 Accomplishment Quantity: 12

Accomplishment Narrative:

Quarter 1 saw no activity for this project. Due to COVID-19, Youth Scholarships will be offered virtually once school resumes.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity in Quarter 2. Due to COVID-19, remote and virtual classes were offered, however, no scholarships were awarded.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There were no new clients in Quarter 3. Due to COVID-19, remote and virtual classes were offered. To date, 12 scholarships have been awarded.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

Five scholarships were awarded during Quarter 4. Due to COVID-19, remote and virtual classes and activities were offered.

San Fernando

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602080-19 Jurisdiction: San Fernando
Project Title: Pico Street & San Fernando Road Improvements FY 2019-20
IDIS Number: 11326
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project includes street repaving, sidewalk repairs, and curb and gutter repairs to Pico Street and San Fernando Road which will benefit a primarily residential, low- and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 720 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$540,073.00 This Year: \$24,040.00 Cumulative: \$44,919.00 Ratio: 8.3%

Annual Narrative:

There were delays to the project design due to COVID-19. The project has been extended to June 30, 2022. The project plans and specs were still being finalized and submitted to LACDA for review during Quarter 1 of FY2021-22. The project will be completed during FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project continued to experience delays during Quarter 1 due to COVID-19. The project is still in the design phase. The bid package should be submitted to LACDA for review during Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

An amendment request to increase the project budget was submitted to LACDA during Quarter 2. The amendment should be approved, and the next phase of the project should commence during Quarter 3. The following updated Implementation Schedule was submitted to LACDA with the amendment request.

Revised Implementation Schedule

Phase Scheduled

Bid Document Submission 01/11/2021

Bid Document Acceptance 1/25/2021

Bid Opening 02/25/2021

Contract Award 03/15/2020

Construction Completed 6/07/2021

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There have been delays in the project design. The revised Implementation Schedule is copied below:

Thursday, December 16, 2021

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Bid Document Submission 06/03/2021
Bid Document Acceptance 06/10/2021
Bid Opening 07/18/2021
Contract Award 09/07/2021
Construction Completed 12/07/2021

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project plans and specs were still being finalized during Quarter 4. The bid package will be submitted to LACDA for review during Quarter 1 of FY 2021-22.

San Gabriel

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602085-19 Jurisdiction: San Gabriel
Project Title: City Hall Elevator Modernization Project
IDIS Number: 11331
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The new project provides access for severely disabled adults and elderly persons to the City Council Chamber and services on the 2nd floor of City Hall through elevator repair and replacement of mechanical and electrical components, pump unit, control system, car door equipment, cab, platform, and car fixtures.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$131,740.00 This Year: \$81,379.00 Cumulative: \$84,371.00 Ratio: 64.0%

Annual Narrative:

The project is carrying over to the next fiscal year.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was awarded to Thyssenkrupp Elevator Corp. on April 7, 2020. However, due to Covid-19 pandemic and other unforeseen events and delays, the project funding was not encumbered in the previous fiscal year. Previous fiscal year's general fund could not be carried over into new fiscal year; therefore, the City does not have sufficient funding to issue a purchase order. Additional CDBG funding is being requested for the project. Once the funding is secured and a purchase order is issued, the construction can begin.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Contractor (TKE) is in the process of purchasing the materials and building the electrical control panel, pump unit and fixtures for the elevator. It is expected that the actual construction and installation at the City Hall will begin at middle of May 2021 and to be completed by June 30, 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to many unexpected delays in the project, the construction began on June 16, 2021 with anticipated construction completion by the end of September 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96796-20 Jurisdiction: San Gabriel
Project Title: Code Enforcement Program
IDIS Number: 11485
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of San Gabriel.

The following are the most common violations addressed through this CDBG-funded activity: peeling paint, inoperable vehicles, unpermitted structures, illegal dumping, dead or overgrown vegetation, abandoned vehicles and the accumulation of junk, furniture and debris.

This program works in tandem with the City's Graffiti Removal Program and is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 21,617 This Year: 21,617 Cumulative: 21,617 Ratio: 100.0%
Net Expenditures: Budgeted: \$85,000.00 This Year: \$74,396.00 Cumulative: \$74,396.00 Ratio: 87.5%

Annual Narrative:

Fiscal year 2020-2021 summary

During the FY2020-21, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 446 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued because of inspections for 194 single family homes, 206 multiple family homes and 31 commercial properties. The following deteriorated conditions were found: 191 for overgrown vegetation/lawn maintenance, 311 junk, trash, and debris, five for deteriorated structures, 10 for inoperable vehicle and 39 unpermitted structure/construction. Staff conducted 1574 inspections to properties with violations or alleged violations and compliance was achieved with only 152 administrative citations issued.

During the FY2020-21, a total of 152 administrative citations were issued and 429 cases were opened.

Quarter: 1 Accomplishment Quantity: 21,617

Accomplishment Narrative:

During Quarter 1 of FY2020-21, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 210 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued because of inspections for 57 single family homes, 65 multiple family homes and three commercial properties.

The following deteriorated conditions were found: 22 for overgrown vegetation/lawn maintenance, 99 junk, trash, and debris, zero for deteriorated structures, four for inoperable vehicle and seven unpermitted structure/construction. Staff conducted 465 inspections to properties with violations or alleged violations and compliance was achieved with only 99 administrative

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

citations issued.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1 of FY2020-21, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 49 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued because of inspections for 32 single family homes, 32 multiple family homes and one commercial property. The following deteriorated conditions were found: one for overgrown vegetation/lawn maintenance, 52 junk, trash, and debris, one for deteriorated structures, four for inoperable vehicle and 12 unpermitted structure/construction. Staff conducted 314 inspections to properties with violations or alleged violations and compliance was achieved with only 18 administrative citations issued.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3 of FY2020-21, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 148 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued because of inspections for 42 single family homes, 78 multiple family homes and four commercial properties. The following deteriorated conditions were found: 12 for overgrown vegetation/lawn maintenance, 104 junk, trash, and debris, three for deteriorated structures, one for inoperable vehicle and nine unpermitted structure/construction. Staff conducted 409 inspections to properties with violations or alleged violations and compliance was achieved with only seven administrative citations issued.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4 of FY2020-21, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 39 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued because of inspections for 63 single family homes, 31 multiple family homes and one commercial properties. The following deteriorated conditions were found: 12 for overgrown vegetation/lawn maintenance, 56 junk, trash, and debris, one for deteriorated structures, one for inoperable vehicle and 11 unpermitted structure/construction. Staff conducted 386 inspections to properties with violations or alleged violations and compliance was achieved with only 28 administrative citations issued.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96803-20 Jurisdiction: San Gabriel
 Project Title: Parks & Recreation Youth Program
 IDIS Number: 11486
 Operating Agency: City of San Gabriel
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides supervised recreational activities for elementary/intermediate school children, ages 5-14 years old, during school and after-school hours and during summer breaks at:

McKinley Elementary 1425 Manley Dr, San Gabriel, CA 91776,
 Smith Park 232 W Broadway, San Gabriel, CA 91776,
 Vincent Lugo Park 300 W Wells Street, San Gabriel, CA 91776.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 91 This Year: 30 Cumulative: 30 Ratio: 33.0%
 Net Expenditures: Budgeted: \$40,000.00 This Year: \$15,427.00 Cumulative: \$15,427.00 Ratio: 38.6%

Annual Narrative:

The overall Virtual After School experience was very successful. This platform provided an opportunity for the youth to participate, engage, and learn from the staff and their peers. The City of San Gabriel is extremely fortunate to have been afforded CDBG funds to continue programming for our youth, especially during the pandemic.

A total of 30 children were served during this fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	6
Asian and White - Non-Hispanic	2
Other Race - Hispanic	3
White - Hispanic	2
White - Non-Hispanic	2
Total	15

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	4
Extremely Low	6
Low	5
Total	15

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 9

Accomplishment Narrative:

Due to Covid-19, the City of San Gabriel was unable to provide the Parks & Recreation Youth Programming at school sites, as schools in San Gabriel are closed. To provide a program, the only option was to conduct a virtual program for our youth.

Even though only nine youth qualified for the Parks & Recreation Youth Program, the response received with registration was extremely positive with 55 youth registered. With an overarching theme, "Adventure Awaits!", participants "traveled" around the world to learn about new customs, cultures, languages and cuisines.

Staff met and collaborated ideas to provide an online learning experience, to keep youth engaged and provide a safe and fun environment, while conducting enrichment learning, arts and crafts, and more. For the arts and crafts portion, staff conducted drive through supply pick up days a week before a certain craft was planned, while doing the crafts alongside the staff online.

Parents are excited for the program as are the youth. They are learning and having fun with the virtual experience.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the month of December, staff incorporated fun festive holiday activities into the curriculum. Some of the activities included writing and decorating holiday greeting cards for local seniors, learning about animals that live in the artic, exploring different cultural traditions during the holidays, and participating in craft projects that were pre-recorded by recreational staff for a month long video series.

Quarter: 3 Accomplishment Quantity: 15

Accomplishment Narrative:

Due to COVID-19, the City of San Gabriel, has continued to provide a fun, safe, and stimulating environment for its youth participants through the Virtual After School Program. To ensure that each participant has the materials they need to succeed in the program, a 'Program Supply Kit' is distributed at the beginning of the month. During this quarter, staff provided unique opportunities and lessons to help youth reflect on the challenges of 2020 to prepare and excite them for the possibilities for the New Year. Listed are a few of the lessons they participated in for the month of January: Quarantine Bucket List, New Year – New Me Journal, My Best Qualities reflection. To continue to meet the needs of our participants, the program has evolved to offer more STEAM based projects, arts and crafts, and physical fitness activities like dancing and stretching. In the month of February, we partnered with Snapology to offer a session for participants to explore the primary elements of storytelling using creativity, imagination, knowledge of fairytales, and Lego® Bricks to develop their own unique fairytales. Participants also had an opportunity to celebrate Black History Month and learn about the rich traditions of Lunar New Year. We're happy to be able to offer these important cultural learning experiences to help enrich the lives of our youth participants.

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

Due to COVID-19, the City of San Gabriel, has continued to provide a fun, safe, and stimulating environment for its youth participants through the Virtual After School Program. 'Program Supply Kits' with craft materials were distributed at the beginning of each month. During this quarter staff developed curriculum to engage and excite each participant. Some of the lessons include: Celebrating Dr. Seuss legacy, K9 Units and their important work in our community, St. Patrick's Day and Irish culture, National Children's Book Day, Earth Day activity and reflection, participants wrote their own science fiction novel, Mother's Day appreciation card and craft, exploring outer space and beyond, San Gabriel scavenger and I-Spy game. To track behavior and participation, staff developed a tool to motivate and encourage participants to do their best during the program. "Participation Kudos" were awarded at the end of each session and were displayed so that they could track their progress. To celebrate successfully completing this unique virtual after school experience, staff recognized each participant by mailing a certificate and 'goodie bag'. Our department was happy to offer this program during a time when kids were faced with many challenges due to COVID-19. This program provided a consistent space for them to meet and interact with their peers and build a positive relationship with Staff.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602084-19 Jurisdiction: San Gabriel
Project Title: Ramp & Sidewalk Improvement Project
IDIS Number: 11330
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material sidewalk barriers, such as cracked and uplifted sidewalks, for elderly and severely disabled adults and provides accessibility through the construction and reconstruction of curb ramps, sidewalks, curbs, gutters, and driveway approaches for the following streets:

Manley Drive from Valley Boulevard to Well Street;
Newby Avenue from New Avenue to Abbot Avenue; and
Jackson Avenue from Ramona Boulevard to Norwood Place
[Census tracts 4814.01 (BG 1, 3) and 4823.01 (BG 4, 5)].

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,902 This Year: 2,902 Cumulative: 5,804 Ratio: 200%
Net Expenditures: Budgeted: \$102,323.00 This Year: \$0.00 Cumulative: \$102,323.00 Ratio: 100.0%

Annual Narrative:

During the program year 2019-2020, this project was successful completed with Community Development Block Grant (CDBG) and leveraged City funds. All the pedestrian improvements were completed in the subject CDBG low-income areas.

The project was awarded to CEM Construction Corp on March 17, 2020, and the construction was completed in June 2020, with no issue/problem encountered during the construction. The Construction Contract Compliance File Review Clearance for subject CDBG funded project was approved on August 13, 2020.

Quarter: 2 Accomplishment Quantity: 2,902

Accomplishment Narrative:

Project complete.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602180-20 Jurisdiction: San Gabriel
Project Title: Street Improvement Project FY 20-21
IDIS Number: 11652
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/16/2020 to 6/30/2021
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

The new project provides for street improvements in designated low- and moderate-income residential areas.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 31,615 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$222,846.00 This Year: \$196,465.00 Cumulative: \$196,465.00 Ratio: 88.2%

Annual Narrative:

During the FY2020-21, this project was successful completed with Community Development Block Grant (CDBG). All street repairs were completed in the subject CDBG low-income areas. The project was advertised in August/September 2020 with a mandatory job walk on September 10, 2020. The project was awarded to All American Asphalt on October 20, 2020 with the construction on November 30, 2020. The project construction was completed on February 5, 2021. This project will be reported completed upon successfully completing a construction contract Labor Compliance File Review in the beginning of new FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The plans and specifications for the new 2020 CDGB Local Streets Slurry Seal Project were completed in August 2020. The City advertised the project in August 2020 with a mandatory job walk on September 10, 2020. Nine prospective bidders attended the mandatory meeting, and the City Clerk received and open three bids for the project on September 24, 2020. The project is anticipated to be awarded to lowest responsible bidder All American Asphalt on October 20, 2020. Due to insufficient funding, Broadway (from Junipero Serra to Walnut Grove) will be taken out of the project this year

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was awarded to lowest responsible bidder All American Asphalt on October 20, 2020. A notice to proceed (NTP) was issued on November 30, 2020. The slurry seal work is in progress. The project is expected to be completed by end of January 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project construction began on November 30, 2020. The project was successfully completed during Quarter 3. Staff will begin to work on the project close out requirement and finalize the final invoices with the contractors.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The project was successfully completed during Quarter 3. Staff is working with the contractor to obtain required compliance documents to close out the project.

Santa Fe Springs

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602252-20 Jurisdiction: Santa Fe Springs
Project Title: COMMERCIAL BUSINESS RENOVATION
IDIS Number: 11700
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 10/2/2020 to 6/30/2022
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

The new Commercial Façade Improvement Program will provide grants and/or loans, of up to \$150,000, to eligible property owners for design and façade improvements to the exterior of commercial buildings. Exterior façade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 1	This Year: 0	Cumulative: 0	Ratio: 0.0%
Net Expenditures:	Budgeted: \$150,000.00	This Year: \$0.00	Cumulative: \$0.00	Ratio: 0.0%

Annual Narrative:

The City of Santa Fe Springs Commercial Business Renovation project was on hold during 2020/2021 due to Covid-19. The project is now moving forward.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project has been on pause due to Covid-19 and the change in personnel with project staff. We plan on resuming project soon.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was previously on pause due to Covid-19 and the change in personnel with project staff. The City and County are meeting to move the project forward.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Santa Fe Springs is now meeting with County representatives on moving forward with the project. The project was on pause due to Covid-19.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602253-20 Jurisdiction: Santa Fe Springs
 Project Title: TEEN Program
 IDIS Number: 11699
 Operating Agency: City of Santa Fe Springs
 Subrecipient Type: Participating City
 Contract Period: 10/2/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides middle school and high school-aged students with a TEEN Club offering a wide-array of activities from arts & crafts, games, sports, to personal enrichment and academic development. Space is provided for school homework completion, meetings with a college coordinator, and college prep assistance. In addition, the TEEN Club offers participants a light meal and outings to various events around the south California region.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 60 This Year: 400 Cumulative: 400 Ratio: 666.7%
 Net Expenditures: Budgeted: \$26,753.00 This Year: \$26,753.00 Cumulative: \$26,753.00 Ratio: 100.0%

Annual Narrative:

FY2020-21 proved to be a challenging year for the City of Santa Fe Springs Teen Program. We had no in-person activities and we were challenged to continue engagement and enrichment programming virtually. This meant the teen staff had to learn Zoom, Kahoot!, and a host of other virtual programming. The pandemic got the staff out of their comfort zone and learn a whole new method of delivering teen programming via a computer and video camera.

As a result, the Teen Program staff widened the method of being able to engage youth and were able to have nearly 400 youth participate in a wide array of virtual programs, games, and presentations. As we prepare to welcome in-person programming beginning in July, we will take the lessons learned throughout a year of doing virtual teen programming and determine how we can strategically implement it in combination with in-person programs.

The City did not collect client information on participants since everything was done virtually for the fiscal year. The City intends on resuming the collection of self-certification forms and entering the information into the LACDA reporting system for FY2021-22.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	400
Total	400

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	400
Total	400

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Due to the current COVID-19 pandemic, all in-person programming at The Club has been suspended until further notice. There was no registrations for the fiscal year beginning July 1, 2020.

In lieu of in-person programming, Parks & Recreation Services (PRS) staff continue to engage community youth via virtual activities. The months of October, November, and December saw PRS staff carry out the following virtual events:

OCTOBER

The Club hosted a virtual pumpkin carving event on October 21st. Participants logged on to Zoom and the time was taken to share techniques on starting the carving pumpkin process and the staff engaged participants on the theme of their carving and what their plans for Halloween were. 14 youth participated in this event.

On October 28th, The Club had its virtual costume party. Youth participants dressed up and while on Zoom, played Halloween games, heard Halloween "dad" jokes, and had a virtual dance party. 15 youth participated in this event.

NOVEMBER

On November 11th, PRS staff hosted Thankful Neighbor event via Zoom. A Zoom link was sent out via e-mail to existing Club members and encouraged them to join City staff to share their thoughts on what they were thankful for this Thanksgiving season. Staff also provided messages of support during this difficult time and informed the youth who were participating of the various City services available to them such as checking out materials at the Library and homework help, in addition to the promotion of Club virtual activities. 22 youth participated in this event.

On November 18th, PRS staff hosted a virtual craft activity of making pumpkin spice Cheerio treats. Pre-registration was required and 13 youth participated in a step-by-step lesson on making these tasty treats.

DECEMBER

There was a Teens Virtual Christmas Party on December 9th. Participants were able to interact with each other over Zoom as they drank hot cocoa, played Zoom-based holiday games, and sang Christmas carols. There was even a special holiday scavenger hunt. 17 youth participated in this event.

On December 16th, the Christmas spirit kept going with a special version of Name that Tune - Holiday Edition. The participants were split into three teams and snippets of Christmas music were played and the teams had to correctly guess the music played. The winners received a small prize that was delivered by PRS staff to their place of residence. 18 youth participated in this fun event.

The pandemic continues to make providing wholesome, upbuilding programming to area youth a challenge, but PRS staff remained undeterred and continue undaunted in its mission to engage and positively influence Santa Fe Springs middle school- and high school-age population.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Santa Fe Springs Teen Program continued to be busy and put out a myriad of virtual programming in Quarter 3 of the fiscal year covering the months of January, February, and March 2021.

JANUARY

Conducted via Zoom on January 20th, teen participants were gathered into teams to participate in Team Pictionary. Program Leaders, using the chat feature, sent the clue to a selected person who had to draw the clue out not using words or numbers the whiteboard function in Zoom. Laughs were had by all as it was apparent that there was not an artist among the three groups. Afterwards, the teams competed in "Home Scavenger Hunts," where teams had to find obscure items throughout their house. Fourteen teens participated in this event.

On January 27th, teen participants convened on Zoom to learn how to make pancakes and give their suggestions on how to make the "ultimate pancakes." Teen Center staff tried their best to re-create the suggestions using ingredients on hand. Fun was had by all as the staff ate some of the incredible gastronomic creations. Nine teens logged into Zoom to participate in this event.

FEBRUARY

On February 10th, teen participants learned to make Valentine's rice krispy treats. Teens pre-registered for this event and the ingredients were supplied to them prior to the logging into Zoom. Staff led the teens step-by-step on how to create this easy, yet tasty, treat. They were also instructed on how to use colorful cellophane to wrap and present it as a gift to that special person.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Ten teens participated in this event.

A special version of Valentine's Day Bingo was held on February 17th. Virtual cards were sent to those who pre-registered for this game day. Teens that played and won were presented with virtual gift cards and prize packs that were delivered to their houses by staff. Twelve teens participated in this event.

MARCH

The teens knowledge of trivia was put to the test as they played Virtual Jeopardy. Questions covering several subjects were presented and the teens played in a tournament format until one was crowned the ultimate quiz master. Nine teens participated in this fun trivia event.

March always marks St. Patrick's Day and the teens celebrated it virtually. The teens were encouraged to dress up in the favorite St. Paddy's Day attire (or just wear green) and they played games and participated in other virtual activities in which prizes were awarded. Thirteen teens participated in this online event.

Parks & Recreation staff continue to put together quality programming despite the challenge of the COVID-19 pandemic and teens are responding. We anticipate that the number of participants may drop off because of "Zoom fatigue," but there are a dedicated number of teens who log-in because they truly enjoy the interaction with other teens and staff in a fun and structured setting. With decreasing numbers of COVID cases, the City hopes to return to some in-person programming in mid-June.

Quarter: 4 Accomplishment Quantity: 400

Accomplishment Narrative:

The Club, the teen center for The City of Santa Fe Springs, remained closed for in-person programming for the final quarter of FY2020-21, but we were still providing a robust offering of programming for middle school- and high school-aged youth. This programming was done virtually via Zoom, which wound up being a tool that helped in the City's continual engagement of community youth during the COVID pandemic.

APRIL

On April 14th, Club staff tested the teens' ability to note the subtlest of details in a Zoom game called "Spot the Difference." Teens were shown two photos of a same image, however there were slight changes from one image to the other. Teams were created and friendly competition was had for bragging rights to be the Spot the Difference kings & queens. 16 youth participated in this event.

On April 21st, teen participants had the ability to test their artistic abilities by playing Pictionary. The teens were put in teams and had to guess what their teammate was drawing on the Zoom whiteboard. Was it a whale or a question mark? We may never know. A fun time was had by all for the hour they were gathered. 17 youth participated in this event.

MAY

Club staff led participants on how to decorate a summer favorite fruit: Strawberries. Teen participants were encouraged to register so that strawberries could be delivered to their residence. They then logged on to Zoom on May 12th and learned tips and tricks on how to decorate their fresh fruit for gifts or that special dessert. Six youth participated in this event.

On May 19th, Club staff help a special workshop on "Everyday Life Hacks." These are simple tips designed to make life a little easier. Such as always store your peanut butter upside down (it won't separate) and for the most reliable information on Amazon items, read the three- and four-star reviews. We also invited the participants to share their own life hacks with the group. 11 youth participated in this event.

On May 26th, The Club partnered with Downey Federal Credit Union for a financial literacy workshop entitled "Bite of Reality" conducted via Zoom. Participants were able to learn the facts of money management and were able to set-up profiles to see what managing finances really consists of. 16 youth participated in this life learning presentation.

JUNE

The games kept coming in the month of June. On June 16th, teens had the opportunity to test their knowledge of music and musical trivia in "Name that Tune in June!" 15 participants spent the hour on Zoom and using the Kahoot! game app to answer. Winners received e-gift cards.

On June 23rd, Club staff helped welcome in the summer a virtual rave. Participants registered online and were able to listen to the latest and greatest upbeat music. Raffle prizes were handed out and a fun time was had by the 13 youth who participated.

Sierra Madre

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602221-19 Jurisdiction: Sierra Madre
 Project Title: COVID19 Small Business Grant Program
 IDIS Number: 11624
 Operating Agency: City of Sierra Madre
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 2
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID19 Small Business Grant Program provides \$5,000 grants to eligible independently owned and operated Sierra Madre small businesses, with no more than 50 full-time equivalent (FTE) employees, economically impacted by COVID19 for the purposes of retaining the job of at least one FTE low-and-moderate income employee per grant.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 28 This Year: 83 Cumulative: 83 Ratio: 296.4%
 Net Expenditures: Budgeted: \$141,280.00 This Year: \$132,000.00 Cumulative: \$132,000.00 Ratio: 93.4%

Annual Narrative:

Program has ended at this time, pending potential new health orders.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	9
Other Race - Hispanic	28
Other Race - Non-Hispanic	9
White - Non-Hispanic	37
Total	83

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	83
Total	83

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	83.00	83.00	83.00
Total	83.00	83.00	83.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	7
Technicians	4
Craft Workers(skilled)	23
Operatives (semi-skilled)	49

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total:

83

Quarter: 2 Accomplishment Quantity: 83

Accomplishment Narrative:

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Signal Hill

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602249-20 Jurisdiction: Signal Hill
 Project Title: CDBG Family Food Distribution Program
 IDIS Number: 11680
 Operating Agency: City of Signal Hill
 Subrecipient Type: Participating City
 Contract Period: 8/20/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this program provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to low to moderate- income eligible Signal Hill households on a bi-monthly basis. The program will provide services to approximately 50 households during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 33 Cumulative: 33 Ratio: 66.0%
 Net Expenditures: Budgeted: \$83,986.00 This Year: \$83,986.00 Cumulative: \$83,986.00 Ratio: 100.0%

Annual Narrative:

The Family Food Distribution Program served 33 families during the year on a bi-monthly basis through the distribution of nutritious food products. Clients were served on 38 occasions. There were a total of 1,207 client contacts.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
Asian - Non-Hispanic	5
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	13
Other Race - Hispanic	6
Other Race - Non-Hispanic	2
White - Non-Hispanic	5
Total	33

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	22
Low	9
Total	31

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The program began during Quarter 1, but the client information was still being processed at the end of the quarter. The Public Service module will be updated with the client data during Quarter 2.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 33

Accomplishment Narrative:

36 families were served this quarter; 32 duplicated clients and 4 new clients were served on 12 occasions, for a total of 384 client contacts.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

31 families were served this quarter; 29 duplicated clients and two new clients were served on 13 occasions, for a total of 394 client contacts.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

33 families were served this quarter; 33 duplicated clients and zero new clients were served on 13 occasions, for a total of 429 client contacts.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96546-20 Jurisdiction: Signal Hill
 Project Title: Food Distribution
 IDIS Number: 11596
 Operating Agency: City of Signal Hill
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this continuing program will provide meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to residents who are 55 years of age and older on a bi-monthly basis. If needed, this program may provide a variety of additional public services to senior citizens, including (but not be limited to): dial-a-ride for those who need to get to a store or doctor, social/recreational activities, food vouchers and taxi coupons. Other services may include providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior home-share), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 50 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 40 This Year: 46 Cumulative: 46 Ratio: 115.0%
 Net Expenditures: Budgeted: \$99,085.00 This Year: \$99,085.00 Cumulative: \$99,085.00 Ratio: 100.0%

Annual Narrative:

The Food Distribution Program served 46 seniors during the year on a bi-monthly basis through the distribution of nutritious food products. Clients were served on 50 occasions. There were a total of 2,209 client contacts.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	7
Black/African American - Non-Hispanic	4
Other Race - Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	1
White - Non-Hispanic	5
Total	19

Quarter: 1 Accomplishment Quantity: 19

Accomplishment Narrative:

During Quarter 1, 46 new clients were served on 13 occasions, for a total of 578 client contacts. There were some issues with the Public Service module. The clients served will be shown in Quarter 2.

Quarter: 2 Accomplishment Quantity: 27

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

46 individuals were served this quarter; 45 duplicated clients and one new client were served on 12 occasions, for a total of 540 client contacts.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

43 individuals were served this quarter; 42 duplicated clients and one new client were served on 12 occasions, for a total of 506 client contacts.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

45 individuals were served this quarter; 45 duplicated clients and zero new clients were served on 13 occasions, for a total of 585 client contacts.

South El Monte

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602203-20 Jurisdiction: South El Monte
Project Title: 2020 Residential Street Rehabilitation Project
IDIS Number: 11653
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/16/2020 to 6/30/2022
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

The new project provides for the rehabilitation of residential streets through asphalt concrete cold mill & overlay, localized reconstruction asphalt repairs, slurry seal, traffic striping and all related work.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,010 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$346,782.00 This Year: \$2,675.00 Cumulative: \$2,675.00 Ratio: 0.8%

Annual Narrative:

The streets identified in the CDBG 2020 Street Rehabilitation project have been on the City radar and in the City's Capital Improvement Project Plan for several years. Due to lack of funds, the street continues to get the usual pothole patch repairs as needed. The City is eager to move forward with its first street project since the start of Covid-19 and will be using its Community Development Block Grant funds to make this possible.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity during this quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There has not been any activity this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the Public Works Department worked with the Engineering Department to put together the Specification for the 2020 Residential Street Project. The City anticipates going out to bid in the next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4, the Public Works Department received approval on the specification submission and the City went out to bid. The bid opening was held on 5/13/2021 with City awarding the contract to Onyx Paving Company. The City held the pre-construction meeting on 6/24/2021. The project start date will be in the next quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602067-20 Jurisdiction: South El Monte
Project Title: Code Enforcement Program
IDIS Number: 11589
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been assessed with deteriorating or deteriorated conditions in the City of South El Monte.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 27,220 This Year: 27,220 Cumulative: 27,220 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$100,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

While this program provided service to our low-mod areas in the City, we noticed an increase in beautification and clean-up efforts. Keeping the City clean, maintained and free of dumping is what this program helps us do. We were able to minimize the amount of dumping in certain areas. We addressed overgrown vegetation. With constant enforcement, property and building owners understood the importance of maintaining the properties' aesthetics. We have seen property owners attempt to upkeep their properties. This program has allowed the City to create working relationships within the community which in turn will help continue the efforts of keeping South El Monte clean and beautiful.

Quarter: 1 Accomplishment Quantity: 20

Accomplishment Narrative:

During Quarter 1, most of the code violations were verbal notices, one open case with the Sheriff's Department for illegal construction/operation. The following conditions were cited: 14-trash/debris, one- overgrown vegetation, one-graffiti, three-Unpermitted Structure. 19 follow-up visits were made and compliance was met without fines or administrative hearings.

Quarter: 2 Accomplishment Quantity: 16

Accomplishment Narrative:

During Quarter 2, only verbal notices issued, one red tag was issued due to an in-operational vehicle. The following deteriorating conditions were addressed: 12-trash/debris, three-overgrown vegetation, one- inoperative vehicles, three-unpermitted structures. Approximately 95% of the cases met compliance without fines or administrative hearings.

Quarter: 3 Accomplishment Quantity: 27,165

Accomplishment Narrative:

During Quarter 3, both verbal warning and notices were issued: Verbal warnings were 13 and nine notices were posted. The following conditions were addressed: 10 trash/debris, one overgrown vegetation, five graffiti, one inoperative vehicles, one visible deterioration condition, three unpermitted structures. Approximately 70% of the cases met compliance without fines or administrative hearings. The remaining cases are on-going.

Quarter: 4 Accomplishment Quantity: 19

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During Quarter 4, both verbal warning and notices were issued. Verbal warnings: 17 and two notices were posted.

The following conditions were addressed:

Six-trash/debris

Six-overgrown vegetation

Six- graffiti

Zero- inoperative vehicles

Zero- visible deterioration condition

One-unpermitted structure.

Approximately 89% of the cases met compliance without fines or administrative hearings. The remaining cases are on-going.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602220-19 Jurisdiction: South El Monte
 Project Title: COVID-19 Emergency Rental Assistance Program
 IDIS Number: 11504
 Operating Agency: City of South El Monte
 Subrecipient Type: Participating City
 Contract Period: 6/24/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance program provides one-time emergency rental assistance grants up to \$1,000 to income-eligible households economically impacted during the COVID19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of South El Monte. Emergency rental assistance grants are rental payments made on behalf of an income-eligible household to maintain housing and/or to reduce rental payment delinquency in arrears.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 130 This Year: 37 Cumulative: 37 Ratio: 28.5%
 Net Expenditures: Budgeted: \$130,000.00 This Year: \$127,373.00 Cumulative: \$127,373.00 Ratio: 98.0%

Annual Narrative:

Grant summary- The grand total of families the City of South El Monte was able to assist was 37 families. Each family that qualified for rental assistance was provided, \$1,000 and most qualified for two months of paid rent through these funds. The demographics for families assisted include the following: 31 out of 37 families identified as Hispanic, two out of 37 families identified as White-Hispanic, one out of the 37 families' identified as Asian, one identified as White, one identified as Hispanic-Asian and one identified as Hispanic-Black.

57% of the families assisted fall under the Extremely Low-Income category.

38% of the families assisted fall under the Low-Income category.

2.5% fall under the Moderate Income and the remaining 2.5% fall under the Median Income category. No leverage funding for the project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	37
Total	37

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	37
Total	37

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 2 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Quarter 1: We assisted 18 families. 17 families identify as Hispanic and one identifies as Asian. 13 families were within the Extremely Low-Income category and five families were within the Low- Income category.

Quarter 2: We assisted eight families. All eight families identify as Hispanic. Four families were categorized as Extremely Low Income and Four families were categorized as Low Income.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter 3: The City was able to assist 11 families with rental assistance. Six families identify as a Hispanic household. Two families identify themselves as a White- Hispanic household. One family identifies as a White-non Hispanic household. One family identifies themselves as Hispanic and Asian household. One family identifies themselves as a Black and Hispanic household.

Quarter: 4 Accomplishment Quantity: 37

Accomplishment Narrative:

Quarter 4: The City did not have any activity in Quarter 4, therefore there is nothing to report for this quarter. All activity / expended funds were completed in Quarter 3.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601985-18 Jurisdiction: South El Monte
Project Title: Senior Center Women & Men's Restroom Renovation
IDIS Number: 11050
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2021 Quarter Completed: 4
Activity Code: 03A Construction or Rehabilitation of Public Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material and architectural barriers through the renovation of the City of South El Monte's Senior Center restrooms to provide access and usability for seniors and disabled adults.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$94,099.00 This Year: \$76,932.00 Cumulative: \$83,237.00 Ratio: 88.5%

Annual Narrative:

The Women & Men's Restroom Renovation Project was completed in compliance with the plans and specifications by Urban Professional Builders, Inc. The work included renovation of existing women and men's restroom facilities at the Senior Center. The final cost for the construction work completed by Urban Professional, Inc.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, the contractor completed the work on the Women and Men's restrooms located at the South El Monte Senior Center. In the next quarter, the City will be working with the contractor on the checklist and project close-out.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Notice of Completion was filed on 12/08/2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Retention Release payment was processed in January 2021.
Notice of Completion was recorded in December 2020.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

The City completed this project last quarter and released the final payment to contractor once in compliance. Due to Covid-19, the City was unable to have a grand opening. This was a much-needed addition for the Seniors at our South El Monte Senior Center.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602326-20 Jurisdiction: South El Monte
Project Title: Small Business Assistance Grant Program
IDIS Number: 11759
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 4/20/2021 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program provides funding for grants to local businesses impacted by COVID-19 through the LACDA/Cities Small Business Assistance Grant Program. The offers \$10,000 grants to businesses that provides goods and services to residents in predominately low- and moderate-income communities.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$20,401.00 This Year: \$10,401.00 Cumulative: \$10,401.00 Ratio: 51.0%

Annual Narrative:

A total of two businesses received grants.

No leverage funding for this project.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

Two existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominately low- and moderate-income residents.

South Pasadena

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602260-20 Jurisdiction: South Pasadena
Project Title: Senior Nutrition Program
IDIS Number: 11706
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 10/19/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This is a continuing program. The City's Senior Meal program, seniors (ages 55 or older) will receive a reduced cost meal (\$2.75 for onsite; \$3.00 for home delivery) daily, Monday through Friday. Typically, meals are provided at the Senior Center but due to COVID-19, the Senior Center is closed. During this time, staff still retains its capacity to deliver hot meals to senior residents in need.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 275 This Year: 116 Cumulative: 116 Ratio: 42.2%
Net Expenditures: Budgeted: \$24,998.00 This Year: \$23,539.00 Cumulative: \$23,539.00 Ratio: 94.2%

Annual Narrative:

The entire reporting period was completed during the COVID-19 pandemic. As such the Senior Nutrition Program did not offer onsite hot lunches or special event lunches for seniors, during the entire reporting year.

COVID-19 significantly impacted the Program, which focused its efforts on safely meeting the needs of seniors residing in the City of South Pasadena. As such, most resources were utilized to successfully sustain the home delivery program. At the height of the pandemic the program provided approximately 1,200 meals monthly. There was a higher demand for home delivered food as the various waves of the pandemic persisted, from July 2020 to December 2020. In January 2021, seniors were eligible for the COVID-19 vaccine, which modified the demand for home delivered food, once again. As more of the general population participated in the vaccine program, the number of COVID-19 cases declined, which offered seniors the opportunity to safely and independently grocery shop or dine out with friends and family. Overall, the program ebbed and flowed as COVID-19 cases increased and decreased. Culminating on June 15, when the state of California lifted the Stay at Home Order and all other restrictive COVID-19 mandates.

Quarter: 2 Accomplishment Quantity: 97

Accomplishment Narrative:

The City of South Pasadena, Senior Nutrition Program has focused on providing hot nutritious meals to the resident of South Pasadena and surrounding communities. Due to COVID-19 and the Safer at Home order the program has operated a little differently. The Senior Center is not open to the public and solely has focused delivering meals to residents of South Pasadena. In addition, we offered Grab n Go meals for those seniors that did not reside in the city assuring the service was provided contactless. For Quarter 2 we have served a total of 4,134 meals, with 3,942 delivered and 192 grab n go meals picked up.

Due to the pandemic we dropped in the number of unduplicated users taking advantage of the program. Initially we have intended to serve 275 persons as in the previous fiscal year. However, since we are limiting the service to South Pasadena residents, we will not be reaching that goal until the Senior Center re-opens to the public. A reasonable number for this physical year should be 150 unduplicated users. And we will have to keep a close watch as the pandemic continues to roll out.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The program is advertised via a monthly newsletter that is mailed through US mail, emails sent to all Center members, and copies of the menu are sent with each participant, as well as copies left outside the facility. The program is also promoted in the City of South Pasadena website, with the menu updated each month.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 the Senior Center remains closed for indoor dining. All meals are delivered to the participants so they may enjoy them in the safety and comfort of their own homes. Subsequently, because of low participation, the Grab N Go program was canceled, in Quarter 3. Additionally, all the special lunch events that occurred in past years were canceled as well. Overall, in comparison to past years, the Senior Nutrition Program is currently functioning at minimum capacity, by concentrating its resources on homebound seniors and those impacted by COVID-19.

The Program participation continues to fluctuate. A major contributing factor for the variance in participation, is COVID-19. The Program had maximum participation at the beginning of the quarter with a total of 1,258 meals delivered in the month of January, with approximately 52 unduplicated members. Since seniors were among the first eligible to receive the COVID-19 vaccine, many participants are now inoculated. Seniors are now safely grocery shopping on their own. Additionally, as positive COVID-19 cases decrease and the County of Los Angeles lifts restrictions, seniors can partake in outdoor dining at local restaurants and or enjoy a meal at someone's home. At the end of the quarter there were 41 unduplicated members, with 1,062 meals delivered. A total of 3,295 meals were delivered during Quarter 3.

Quarter: 4 Accomplishment Quantity: 19

Accomplishment Narrative:

Due to COVID-19 the Senior Center remained closed for indoor dining, during Quarter 4. All meals were delivered to the participants so they may enjoy them in the safety and comfort of their own homes. Additionally, all the special lunch events that occurred in past years were cancelled as well.

Participation in the Program in the final quarter had minimal fluctuation, in comparison to the previous three quarters. A major contributing factor for the lack of variance, in participation, is COVID-19. Since seniors were among the first eligible to receive the COVID-19 vaccine, many participants are inoculated. As such seniors safely grocery shop on their own. Additionally, as positive COVID-19 cases decreased and the County of Los Angeles lifted restrictions, seniors were able to participate in outdoor dining at local restaurants and or enjoy a meal at someone's home. In April, at the beginning of the quarter a total of 987 meals were delivered. At the end of the quarter, June, 902 meals were delivered.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602281-20 Jurisdiction: South Pasadena
Project Title: Sidewalk Replacements & ADA Ramp Upgrades Project
IDIS Number: 11720
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 12/16/2020 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

Replace existing non-compliant ADA ramps with new and retrofit existing ADA compliant ramps with the installation of truncated domes. Remove and replace uplifted sidewalks creating a safe path for pedestrians. Removal will provide unobstructed paths of travel for elderly and disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,720 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$216,557.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City is generating plans and specifications for the project. The project is scheduled to be advertised in October.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is generating plans and specifications for the project. The project is scheduled to be advertised at the end of Quarter 3 or in the beginning of Quarter 4.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is generating plans and specifications for the project. The project is scheduled to be advertised in July.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is generating plans and specifications for the project. The project is scheduled to be advertised in October.

Temple City

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600604-20 Jurisdiction: Temple City
 Project Title: Asbestos and Lead-Based Paint Testing and Abatement Program
 IDIS Number: 11529
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project is implemented in conjunction with the Housing Rehabilitation Program and provides grants to qualified low- and moderate-income households of Temple City for the purpose of asbestos and/or lead-based paint testing and abatement.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
 Net Expenditures: Budgeted: \$14,400.00 This Year: \$12,530.00 Cumulative: \$12,530.00 Ratio: 87.0%

Annual Narrative:

The City issued two grants this FY to lower-income households. One of the projects required hazard abatements and/or containment, and the other project only required testing of the area where the improvements were being made.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Total	1	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Total	1	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5514 Parmerton Ave	Temple City	CA	91780	Owners	Low	\$9,200
Total Number of Housing Units Assisted : 1						

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	0
4	1	0
<hr/>		
Total	2	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was one project that requiring asbestos/lead abatement work started this quarter that will be completed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City assisted one homeowner with asbestos and/or lead testing and abatement this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City did not have any accomplishments this quarter, but one project recently finished and will be reported next quarter.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City assisted one low-income household with a grant for asbestos/lead-based paint testing this quarter. The owner participated in the associated housing rehabilitation program, so the City issued a grant for the owner to have the area tested where they were having improvements made.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96756-20 Jurisdiction: Temple City
 Project Title: Housing Rehabilitation Program
 IDIS Number: 11515
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides deferred loans and grants for home improvements and/or the correction of CDBG-eligible building and zoning code violations to eligible income qualified single-family households in Temple City.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 3 This Year: 2 Cumulative: 2 Ratio: 66.7%
 Net Expenditures: Budgeted: \$66,000.00 This Year: \$66,000.00 Cumulative: \$66,000.00 Ratio: 100.0%

Annual Narrative:

The City assisted two households this FY for the Housing Rehabilitation Program. The City issued one property owner a loan and grant, and another property owner a grant. Both projects were needed improvements to improve their quality of live that had been deferred because the owners could not afford to do the improvements on their own.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	2	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5538 Persimmon Ave	Temple City	CA	91780	Owners	Low	\$700
5538 Persimmon Ave	Temple City	CA	91780	Owners	Low	\$10,000
Total Number of Housing Units Assisted : 2						

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	1
4	1	0
Total	2	1

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There are no accomplishments this quarter. There was one grant/loan project that started this quarter that will be completed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City assisted one homeowner with a grant and loan during this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City did not have any accomplishments this quarter, but one housing rehabilitation project finished recently and will be reported next quarter.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

The City assisted one low-income household this quarter with a \$10,000 grant.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602247-20 Jurisdiction: Temple City
 Project Title: Small Business Assistance Program - Special Economic Development
 IDIS Number: 11668
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 8/10/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The program will provide a grant up to \$10,000 to small businesses with 25 employees or less, including the business owner, that have been affected by the COVID-19 pandemic. The business must demonstrate that they have been negatively impacted (i.e., forced closure, at least a 25 percent loss of income, inability to meet social distancing requirements, required to provide personal protective equipment for staff, etc.).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Jobs

Quantitative Accomplishments: Goal: 22 This Year: 58 Cumulative: 58 Ratio: 263.6%

Net Expenditures: Budgeted: \$221,423.00 This Year: \$218,370.00 Cumulative: \$218,370.00 Ratio: 98.6%

Annual Narrative:

The City assisted 21 small businesses with at least one low/mod employee this FY. In total, the City assisted small businesses retain 58 jobs that were held by an employee living in a low/mod household, the F.T.E. retained by the program is 40.75.

City staff made an error and only one business should have been reported in Quarter 2, not two.

The goal established for the program was 22, but City staff set the goal based on the number of businesses assisted, not the number of low/mod jobs retained.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	1	0
Total	1	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Total	1	0

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	17.00	17.00	17.00
Half-Time (20 Hrs.):	20.00	10.00	20.00
Quarter-Time (10 Hrs.):	4.00	1.00	4.00
Three-Quarter-Time (30 Hrs.):	17.00	12.75	17.00
Total	58.00	40.75	58.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5538 Persimmon Ave	Temple City	CA	91780	Owners	Low	\$10,000

Total Number of Housing Units Assisted : 1

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	0
Total	1	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There were no accomplishments this quarter. The City hired a consultant to assist with the application documents and City staff has had a hard time obtaining the required documents from businesses. one business was approved recently for this program, so there will be accomplishments in Quarter 2.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

One grant was issued this quarter to a business that was able to retain two part-time employees.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City did not have any accomplishments this quarter. Staff went back to the City Council with a recommendation to modify the program guidelines to allow more businesses to qualify for the program. More accomplishments are anticipated during the next quarter.

Quarter: 4 Accomplishment Quantity: 56

Accomplishment Narrative:

The City assisted 20 businesses with at least one low/mod employee this quarter. Overall, there were 56 jobs that were retained by employees living in a low/mod this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602250-20 Jurisdiction: Temple City
 Project Title: Small Business Assistance Program, Micro-Enterprise
 IDIS Number: 11690
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 9/8/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18C Micro-Enterprise Assistance
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The program will provide a grant up to \$10,000 to small businesses with five employees or less, including the business owner, that have been affected by the COVID-19 pandemic. The business must demonstrate that they have been negatively impacted (i.e., forced closure, at least a 25 percent loss of income, inability to meet social distancing requirements, required to provide personal protective equipment for staff, etc.).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 18 This Year: 19 Cumulative: 19 Ratio: 105.6%
 Net Expenditures: Budgeted: \$183,500.00 This Year: \$180,401.00 Cumulative: \$180,401.00 Ratio: 98.3%

Annual Narrative:

The City assisted a total of 19 lower-income business owners that were impacted by the COVID-19 pandemic this FY. The grants helped the lower-income business owners pay for rent, utilities, and/or salaries. Overall, the small business grants helped retain 22.75 F.T.E. jobs this FY.

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	22.00	22.00	22.00
Half-Time (20 Hrs.):	20.00	10.00	20.00
Quarter-Time (10 Hrs.):	4.00	1.00	4.00
Three-Quarter-Time (30 Hrs.):	17.00	12.75	17.00
Total	63.00	45.75	63.00

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	4	0
Total	4	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There were no accomplishments this quarter. The City hired a consultant to assist with the application documents and City staff has been reviewing applications. The City hopes to have some accomplishments in Quarter 2.

Quarter: 2 Accomplishment Quantity: 4

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Quarter 2, the City assisted four businesses where the owners qualified as living in a household that was at or below the moderate-income household level. City staff has not submitted the funding requests yet for all the expenditures, so there is a discrepancy with the numbers in this report and the expenditures from the QPR.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

The City approved one grant this quarter to a business owner that lives in an extremely low-income household.

Quarter: 4 Accomplishment Quantity: 14

Accomplishment Narrative:

The City assisted a total of 14 businesses this quarter with grants to help them retain employees or stay in business; one business was assisted last quarter but was not reported. The City helped retain 17.75 F.T.E. jobs this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602246-20 Jurisdiction: Temple City
 Project Title: Temporary Emergency Rental Assistance
 IDIS Number: 11667
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 8/10/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The program will provide temporary rental assistance to households that are moderate-income or below that have been financially affected by the COVID-19 pandemic. The City will make payments on behalf of the resident(s) for up to \$1,000 per month, for up to three months, to the landlord or management company.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 34 This Year: 16 Cumulative: 16 Ratio: 47.1%
 Net Expenditures: Budgeted: \$99,794.00 This Year: \$88,400.00 Cumulative: \$88,400.00 Ratio: 88.6%

Annual Narrative:

The City assisted 33 lower-income households this FY with temporary rental assistance for households that were impacted by the COVID-19 pandemic. The number in the Activity Accomplishments does not include 17 additional lower-income households that should have been submitted through the Public Services module prior to the deadline. Staff working on this program were assigned to another program and were not able to update the numbers prior to the deadline.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	5
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
White - Hispanic	2
White - Non-Hispanic	1
Total	12

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	9
Low	2
Moderate	1
Total	12

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	16.00	16.00	14.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Half-Time (20 Hrs.):	2.00	1.00	0.00
Three-Quarter-Time (30 Hrs.):	1.00	0.75	0.00
Total	19.00	17.75	14.00

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City has been processing residents using the CV1070-20 funds first for the Temporary Emergency Rental Assistance program. After the applicants have been approved from the other program, we will start to process people using this program. The City anticipates having accomplishments next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City has assisted qualified applicants with issuing checks to their landlords for rental assistance this quarter, however, staff did not submit the recipients, so they are not showing as accomplishments. All the receipts will be reported in Quarter 3.

Quarter: 3 Accomplishment Quantity: 12

Accomplishment Narrative:

The City has assisted 12 households this quarter with temporary rental assistance.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

The City assisted 17 low-income households this quarter with temporary emergency rental assistance. The number submitted to the Activity Accomplishments is lower than the number of households the City assisted. The staff working on this program were assigned to another program and were not able to update the numbers prior to the deadline.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97755-20 Jurisdiction: Temple City
Project Title: Youth Scholarship Program
IDIS Number: 11517
Operating Agency: City of Temple City
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides scholarships to children ages 17 years old and younger in below moderate-income families allowing them to participate in various recreation classes/activities offered by the City's Parks and Recreation Department.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 24 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City's youth recreation classes were closed this FY, as a result of the COVID-19 pandemic. Therefore, the City did not have any accomplishments for this program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic and all City youth recreation classes being closed until further notice, no scholarships were issued this quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic and all City youth recreation classes being closed until further notice, no scholarships were issued this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic and all City youth recreation classes being closed until further notice, no scholarships were issued this quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic, the City's youth recreation classes were still closed. As a result, there were no accomplishments this quarter.

Torrance

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602190-20 Jurisdiction: Torrance
Project Title: Sidewalk Repair for Disabled Accessibility
IDIS Number: 11661
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 7/22/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will create clear paths of travel that will benefit approximately 12,676 elderly and severely disabled adult pedestrians by removing architectural and material barriers through repair or replacement of damaged and uplifted sidewalks within Census Tract 6511.01, Block Groups 1 and 2, in the City of Torrance. The work area is bounded by Sepulveda Boulevard to the north, Crenshaw Boulevard to the east, 235th Street to the south, and Maple Avenue to the west.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,676 This Year: 12,676 Cumulative: 12,676 Ratio: 100.0%
Net Expenditures: Budgeted: \$786,443.00 This Year: \$786,443.00 Cumulative: \$786,443.00 Ratio: 100.0%

Annual Narrative:

For the program year, construction of all CDBG-funded sidewalk work was completed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The construction documents have been completed and project was advertised for bids. Bids were opened on September 2nd and are currently being reviewed.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The construction contract for the project has been awarded and we are hoping for construction to commence late January 2021.

Quarter: 3 Accomplishment Quantity: 11,159

Accomplishment Narrative:

Construction of the project has commenced in Quarter 3 and is anticipated to be substantially completed in the next quarter.

Quarter: 4 Accomplishment Quantity: 1,517

Accomplishment Narrative:

In Quarter 4, construction of all CDBG-funded items was completed. We expect to submit for final reimbursement by the August 2021 deadline and labor compliance file review.

Walnut

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602199-19 Jurisdiction: Walnut
Project Title: Butterfield Park ADA Accessibility Improvement Project
IDIS Number: 11412
Operating Agency: City of Walnut
Subrecipient Type: Participating City
Contract Period: 4/9/2020 to 6/30/2021 Quarter Completed: 3
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Butterfield Park ADA Accessibility Improvement Project involves the construction of an accessible entrance to Butterfield Park and the restroom facilities.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$214,681.00 This Year: \$158,338.00 Cumulative: \$158,338.00 Ratio: 73.8%

Annual Narrative:

The City successfully completed the construction of an accessible entrance to Butterfield Park. The improvements included re-grading and constructing a trail using decomposed granite to meet the slope requirements of an accessible pathway from the public street to the park. The improvements also include updating the path of travel with handrails in areas that are defined as a ramp, and other minor grading improvements that facilitate accessible pathway construction.

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

In Quarter 1, a Notice to Proceed was issued to Gentry General on July 20, 2020. Construction was completed on September 11, 2020. A Notice of Completion and labor compliance review will be completed during the final next reporting period.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A Notice of Completion was filed in December 2020. A construction contract compliance file review clearance letter was received from LACDA which allowed the retention withheld amount to be released to Gentry General.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City successfully completed the construction of an accessible entrance to Butterfield Park.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600804-20 Jurisdiction: Walnut
Project Title: Senior Citizen Activities
IDIS Number: 11477
Operating Agency: City of Walnut
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides elderly persons (age 55 and older) with bus transportation to various city sponsored events and excursions throughout the year. It also offers a support group for grieving elderly persons coping with loss through sessions that offer discussion, processing exercises, and guest speakers at the City of Walnut Senior Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 150 This Year: 5 Cumulative: 5 Ratio: 3.3%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$4,800.00 Cumulative: \$4,800.00 Ratio: 48.0%

Annual Narrative:

A total of five unduplicated clients were served during FY2020-21.

The Senior Excursions component was canceled due to county regulations and efforts against the spread of COVID-19 amongst the senior population. Nonetheless, the City was able to provide clients with support during these trying times via group Zoom meetings.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	2
White - Non-Hispanic	3
Total	5

Quarter: 1 Accomplishment Quantity: 5

Accomplishment Narrative:

A total of five unduplicated clients were served by the GROW Program. The group met a total of six times: twice in July, twice in August, and twice in September.

The Senior Excursions component has been canceled due to county regulations and efforts against the spread of COVID-19 amongst the senior population. Nonetheless, the City has been able to provide its clients with support during these trying times via group Zoom meetings.

***Due to a pending amendment in the system, the client information was entered into the public service module, but the

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

system would not allow the submission of the client information into the reporting module. Therefore, the clients served during Quarter 1 will appear in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served by the GROW Program. However, the group met a total of six times: twice in October, twice in November, and twice in December. It is anticipated that additional seniors will be served in the last two quarters.

The Senior Excursions component has been canceled due to county regulations and efforts against the spread of COVID-19 amongst the senior population. Nonetheless, the City has been able to provide its clients with support during these trying times via group Zoom meetings.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served by the GROW Program. However, the group met a total of six times: twice in January, twice in February, and twice in March.

The Senior Excursions component has been canceled due to county regulations and efforts against the spread of COVID 19 amongst the senior population. Nonetheless, the City has been able to provide its clients with support during these trying times via group Zoom meetings.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served by the GROW Program. However, the group met a total of six times: twice in April, twice in May, and twice in June.

The Senior Excursions component was canceled due to county regulations and efforts against the spread of COVID-19 amongst the senior population. Nonetheless, the City was able to provide clients with support during these trying times via group Zoom meetings.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602256-20 Jurisdiction: Walnut
 Project Title: Senior Citizen COVID-19 Relief Program - Walnut Basic Bag 4 U
 IDIS Number: 11701
 Operating Agency: City of Walnut
 Subrecipient Type: Participating City
 Contract Period: 10/6/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program, "Walnut Basic Bags 4 U", provides for essential grocery delivery for senior residents, aged 55 or older, of the City of Walnut that are observing COVID19 stay-at-home orders, practicing social-distancing or limiting exposure to the public. Also, city plans to deliver groceries once a week.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 85 This Year: 360 Cumulative: 360 Ratio: 423.5%
 Net Expenditures: Budgeted: \$45,489.00 This Year: \$36,712.00 Cumulative: \$36,712.00 Ratio: 80.7%

Annual Narrative:

A total of 389 seniors, limiting exposure to the public due to COVID-19, were provided essential groceries from October 2020 through June 2021.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	83
Asian - Non-Hispanic	146
Black/African American - Non-Hispanic	11
Native Hawaiian/Other Pacific Islander - Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	57
Other Race - Non-Hispanic	24
White - Hispanic	3
White - Non-Hispanic	33
Total	360

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 29 seniors observing Stay Home orders due to COVID-19 were provided essential groceries.

Quarter: 3 Accomplishment Quantity: 179

Accomplishment Narrative:

A total of 179 seniors limiting exposure to the public due to COVID-19 were provided essential groceries.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 181

Accomplishment Narrative:

A total of 181 seniors, limiting exposure to the public due to COVID-19, were provided essential groceries.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99589-20 Jurisdiction: Walnut
 Project Title: Single Family Rehabilitation
 IDIS Number: 11478
 Operating Agency: City of Walnut
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and/or loans to owner-occupied single family detached residential dwellings. Rehabilitation activities include, but are not be limited to, safety, health, and code violations corrections, improvements to increase energy efficiency, water use efficiency, removal of materials and architectural barriers, and the performance of lead-based paint and asbestos hazard evaluations and remediation.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 5 This Year: 3 Cumulative: 3 Ratio: 60.0%
 Net Expenditures: Budgeted: \$100,755.00 This Year: \$67,182.00 Cumulative: \$67,182.00 Ratio: 66.7%

Annual Narrative:

The City received and reviewed seven applications during FY2020-21. Of the seven applications, a total of three were approved and completed. Two applications were terminated, and two additional applications will be processed next fiscal year.

No leveraged funds were used.

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	3	1
Total	3	1

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 1, the City received and reviewed two applications. One application was approved and soon to be in the bidding phase. The second application was under review and pending additional documentation to determine eligibility.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, the City received one new application for a total of three applications. One project is soon to be underway and another project is reviewing the results of the bids received. One additional project is in the bidding phase.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the Quarter 3, the City received two new applications for a total of five applications. Two projects were completed, and one additional project was in the pre-bid phase. Two applications were terminated.

Quarter: 4 Accomplishment Quantity: 3 Female-Headed Households: 1

Accomplishment Narrative:

During Quarter 4, the City received two new applications for a total of seven applications. Three projects were completed. Two projects were terminated due to lack of owner response and being over income. Two applications will be processed next fiscal year.

West Hollywood

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602077-19 Jurisdiction: West Hollywood
 Project Title: Curb / Sidewalk Construction - Phase IX
 IDIS Number: 11323
 Operating Agency: City of West Hollywood
 Subrecipient Type: Participating City
 Contract Period: 7/18/2019 to 6/30/2021 Quarter Completed: 2
 Activity Code: 03L Sidewalks
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project funds the Curb/Sidewalk Construction Phase IX project which provides for the removal of physical barriers by constructing permanent curb cuts and repairs to existing sidewalks with gaps or root damage. These improvements will remove safety hazards and barriers to basic mobility for severely disabled adults and the elderly and prevent disabled persons from using unsafe alternatives such as driveway curb cuts designed specifically for vehicular access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 34,804 This Year: 34,804 Cumulative: 34,804 Ratio: 100.0%
 Net Expenditures: Budgeted: \$223,528.00 This Year: \$223,528.00 Cumulative: \$223,528.00 Ratio: 100.0%

Annual Narrative:

In Quarter 2 for the period of October 1-December 31, 2020 we completed the CDBG-Funded project, CIP 2001, NO. 602077-19. Due to Covid-19 the first date of construction was postponed to August 24th, 2020. The contractor's end date for the project was on October 30th, 2020.

Notice of Completion went to City Council for their meeting on January 19th, 2021.

During the CIP 2001 Phase IX CDBG-Funded Sidewalk Repair Project, the city was able to construct approximately 18,750 square feet of concrete repairs at 160 locations; six curb ramps were repaired to comply with ADA standards within the project area. The project was completed on schedule and within the budget. CDBG funds were used for this project in full

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
White - Hispanic	2	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Moderate	3	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
133 N. Dommer	Walnut	CA	91789	Owners	Moderate	\$45,000
20310 Fuero Dr.	Walnut	CA	91789	Owners	Moderate	\$12,500
368 Camino De Teodoro	Walnut	CA	91789	Owners	Moderate	\$12,500

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As today, we already used all CDBG fund of \$223,528 on approved locations for repairs and some budget from the general account. The contractor is working within the schedule and approved budget. All labor compliance requirements checked by our consulting Project manager are in order. We are about to wrap this project by October 15, 2020. As soon as we complete filing and get all the labor compliance documents, the final review meeting will be scheduled.

Quarter: 2 Accomplishment Quantity: 34,804

Accomplishment Narrative:

In the Quarter 2 for the period of October 1-December 31, 2020 we completed the CDBG-Funded project, CIP 2001, NO. 602077-19. Due to Covid-19 the first date of construction was postponed to August 24th, 2020. The contractor's end date for the project was on October 30th, 2020.

Notice of Completion went to City Council for their meeting on January 19th, 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602187-20 Jurisdiction: West Hollywood
Project Title: Curb/Sidewalk Construction - Phase X
IDIS Number: 11612
Operating Agency: City of West Hollywood
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Curb/Sidewalk Construction - Phase X project will provide for the removal of physical barriers by constructing permanent repairs to existing sidewalks with gaps or root damage.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,915 This Year: 3,915 Cumulative: 3,915 Ratio: 100.0%
Net Expenditures: Budgeted: \$211,498.00 This Year: \$211,498.00 Cumulative: \$211,498.00 Ratio: 100.0%

Annual Narrative:

In Quarter 4 of FY2020 – 21 we completed the CDBG-Funded project CIP 2101, Phase X.
The first date of construction was on April 19th, the contractor's end date for the project was on May 28th.

The close-out of the project is underway. We about to submit on-line Project File to LACDA for review. Notice of Completion will go to City Council for their meeting in July 19, 2021.

During the CIP 2101 Phase X CDBG-Funded Sidewalk Repair Project, the city was able to construct

- More than 140 sidewalk and driveway locations
- Nine broken and damaged curb ramps were replaced to meet requirements of the Americans with Disabilities Act
- About 20 spaces for city's trees were created in the new parkways located on public right-of-way.
- 15 damaged water and fire service utility boxes were replaced and leveled with the new sidewalks.
- The entire sidewalk along Hammond West Hollywood Elementary School, corner ramp, and driveway were replaced and improved

The project was completed on schedule and within the budget. The CDBG fund was used for this project in full.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As soon as the current project (Phase IX) is completed, we will submit via email the Form for Request for Construction Project Bid Document Review, CDBG Bid Document Check List, and Matrix of Roles and Responsibilities. We're anticipating this to occur late October or early November.

The City hopes to begin advertising the project for bids on November 26, 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A Notice Inviting Bids was published for public works construction project, CIP 2101 Concrete Repair Program– Phase X.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The bid submittals are due into PlanetBids on February 11, 2021 and there is a pre-bid meeting scheduled for January 27, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3 of the FY2020-21 (January 1 – March 31, 2021) we had no construction activities pertaining to the CDBG - Funded projects.

However, on January 21, 2021 we advertised the CDBG project, on February 11, 2021 had a bid opening, and on March 16, 2021 got awarded the next CDBG - Funded Sidewalk Repair Project No. 602187 (Phase X).

The Notice of Contact Award was emailed to the LACDA office. Construction work is anticipated to commence on April 19, 2021, date of completion prior to 06/30/2021.

The contractor submitted signed contract documents, bonds, labor compliance forms, insurances, and the contract was executed last week.

About 8500 Sq. F. of the sidewalks and eight curb ramps will be repaired to comply with ADA standards

Quarter: 4 Accomplishment Quantity: 3,915

Accomplishment Narrative:

In Quarter 4 of the FY2020-21 we completed the CDBG-Funded project CIP 2101, Phase X.

The first date of construction was on April 19th, the contractor's end date for the project was on May 28th.

The close-out of the project is underway. We are about to submit on-line Project File to LACDA for review. Notice of Completion will go to City Council for their meeting in July 19, 2021.

During the CIP 2101 Phase X CDBG-Funded Sidewalk Repair Project, the city was able to construct

- More than 140 sidewalk and driveway locations
- Nine broken and damaged curb ramps were replaced to meet requirements of the Americans with Disabilities Act
- About 20 spaces for city's trees were created in the new parkways located on public right-of-way.
- 15 damaged water and fire service utility boxes were replaced and leveled with the new sidewalks.
- The entire sidewalk along Hammond West Hollywood Elementary School, corner ramp, and driveway were replaced and improved

The project was completed on schedule and within the budget. The CDBG fund was used for this project in full.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96835-20 Jurisdiction: West Hollywood
 Project Title: Programs for the Homeless
 IDIS Number: 11431
 Operating Agency: City of West Hollywood
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This is a continuing project that provides outreach, social services, and shelter to homeless adults from the West Hollywood community. The shelter is an overnight facility which provides comprehensive case management, emergency and transitional shelter, meals, and access to trauma therapy and psychiatry.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 128 Cumulative: 128 Ratio: 42.7%
 Net Expenditures: Budgeted: \$46,999.00 This Year: \$43,040.00 Cumulative: \$43,040.00 Ratio: 91.6%

Annual Narrative:

Ascencia's progress towards cumulative annual scores are as follows: Direct Assistance= 199%; Connection to Homeless Services Providers= 175%; Accessing Mainstream Services= 322%; Completion and verification of the VI-SPDAT= 175%; The total number of people from the City of West Hollywood assisted were 128.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	4
Other Race - Hispanic	4
White - Non-Hispanic	8
Total	16

Quarter: 1 Accomplishment Quantity: 16

Accomplishment Narrative:

Successes this quarter include six clients moving into permanent housing via the following ways: One utilized HACOLA vouchers, Four without subsidy with assistance and support from Asensia. One utilized a food on foot Program Subsidy. 31 new and ongoing clients remained housed from the previous contract year as well as this quarter.

Due to the COVID-19 pandemic, Ascencia continues to modify their service delivery across the agency in effort to reduce the spread of the virus for both staff and program participants. Service delivery modifications include providing services to program participants in non-contact formats including but not limited to telephone and email contact. Staff continue meeting with program participants in person on an as-needed basis while practicing social distancing and using personal protective equipment. Outreach for West Hollywood is now being conducted on Mondays through Thursday as requested by the City of West Hollywood staff. Ascencia is staying up to date with all health requirements and recommendations provided by the Center for Disease Control (CDC) and Los Angeles County Department of Public Health (LADPH). In addition, Ascencia stays informed with County, City, State, and Federal entities in regard to updated service provisions for Homeless Service Providers. Ascencia staff and shelter clients are tested weekly to ensure possible exposure to Covid-19 is kept to a minimal.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 81

Accomplishment Narrative:

Successes this quarter include four clients moving into permanent housing via the following ways: One utilized a LACDA voucher, two without subsidy with assistance and support from Ascencia. One utilized a HACLA voucher. 22 new and ongoing clients remained housed from the previous contract year as well as this quarter. Nine clients completed their year in the retention services program. They were provided referral to additional services according to their continued need upon their exit.

Quarter: 3 Accomplishment Quantity: 16

Accomplishment Narrative:

Successes this quarter include two clients, one moving into permanent housing without subsidy with assistance and support from Ascencia, and the second transitioning into Project Room Key via Ascencia and later receiving Rapid Rehousing through Step Up on Second was able to obtain permanent housing. Furthermore, 18 new and on-going clients remain in housing and six clients completed their annual retention goal utilizing Ascencia's retention program. Upon graduation from the program they were provided referral to additional services according to their continued need. A very integral part of Ascencia's Retention program is not only to provide retention services in clients current housed placement, but also to help client increase the quality of their lives. This quarter our Retention Case Manager(RCM) not only assisted a client in retaining their shared housing placement, as their retention year came to an end, our RCM continued to work with the client to achieve their personal goal of a single occupancy/living independently.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

Successes this quarter include Five clients, four moving into permanent housing without subsidy with assistance and support from Ascencia, and one transitioning into housing via a HACLA voucher. Furthermore, in Quarter 3, two clients completed their annual retention goal utilizing Ascencia's retention program. Five new clients were added to the 17 clients remaining in retention services the previous quarter. Quarter 3 ends with 20 new and on-going clients participating in retention services. The two clients exiting retention services were provided referral to additional services according to the clients continued need. This quarter six out of seven service category goals have been reached within 94% or higher. Exited services to permeant housing is five; Housing Retention Services new and unduplicated is five; 20 new and ongoing persons retained housing this quarter. Lastly, 10 clients utilized 302 bed nights.

Westlake Village

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601184-20 Jurisdiction: Westlake Village
Project Title: Single Family Residential Rehabilitation Program
IDIS Number: 11481
Operating Agency: City of Westlake Village
Subrecipient Type: Participating City
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants up to \$5,000 to single family owner-occupied household, including those occupying manufactured and mobile-homes, to fund improvements such as roof repairs, non-conforming water heaters, painting, plumbing, built-in Energy Star appliances, and electrical repairs to comply with current building codes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$6,250.00 This Year: \$740.00 Cumulative: \$740.00 Ratio: 11.8%

Annual Narrative:

No projects were completed during FY2020-21 due to the impact of COVID-19. The project budget was substantially reduced. The program will resume in FY2021-22.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the impact of COVID-19, there was no activity during Quarter 2.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Bids for a new project were obtained. The project should be completed during Quarter 4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed during Quarter 4. One project was on track to be completed, but it was delayed by the Homeowner Association approval process. The project has now been approved and it will be completed during Quarter 1 of FY2021-22.

Countywide

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMA0-20 Jurisdiction: Countywide
Project Title: Capacity Building LMA
IDIS Number: 11593
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit predominately low-and moderate-income residential areas.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 24 This Year: 101 Cumulative: 101 Ratio: 420.8%
Net Expenditures: Budgeted: \$98,581.00 This Year: \$42,853.07 Cumulative: \$42,853.07 Ratio: 43.5%

Annual Narrative:

The fiscal year concluded with 101 served.

Quarter: 1 Accomplishment Quantity: 22

Accomplishment Narrative:

During the first quarter, staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

Quarter: 2 Accomplishment Quantity: 27

Accomplishment Narrative:

For the second quarter, staff developed resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities. Staff continued to provide technical assistance.

Quarter: 3 Accomplishment Quantity: 29

Accomplishment Narrative:

Staff planned and prepared reference and resource materials for an online training for CDBG-funded non-profit organizations, County Departments and internal Divisions. Trainings were posted on the Online system.

Staff continues to conduct onsite comprehensive technical assistance via MS Teams to public and non-profit organizations on project development, including service area determination, implementation, oversight and monitoring of their CDBG-funded activities qualified as benefiting predominantly low-to moderate-income areas.

Quarter: 4 Accomplishment Quantity: 23

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In the fourth quarter, staff planned and prepared reference and resource materials for an online training for CDBG-funded non-profit organizations, County Departments and internal Divisions. Trainings were posted on the Online system.

Staff continues to conduct onsite comprehensive technical assistance via MS Teams to public and non-profit organizations on project development, including service area determination, implementation, oversight and monitoring of their CDBG-funded activities qualified as benefiting predominantly low-to moderate-income areas.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMC0-20 Jurisdiction: Countywide
Project Title: Capacity Building LMC
IDIS Number: 11594
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 01 Acquisition
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit a limited clientele of low-and moderate-income qualified individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 55 This Year: 317 Cumulative: 317 Ratio: 576.4%
Net Expenditures: Budgeted: \$137,177.00 This Year: \$64,814.03 Cumulative: \$64,814.03 Ratio: 47.2%

Annual Narrative:

The program year ended with 317 served.

Quarter: 1 Accomplishment Quantity: 81

Accomplishment Narrative:

During the first quarter, staff provided comprehensive technical assistance to public and private organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low-and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 2 Accomplishment Quantity: 78

Accomplishment Narrative:

During the second quarter, staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded economic development activities.

Quarter: 3 Accomplishment Quantity: 85

Accomplishment Narrative:

Staff planned and prepared reference and resource materials for online training.

Staff continues to conduct comprehensive technical assistance via MS Teams to public and non-profits on project implementation, oversight and monitoring of their CDBG-funded activities to ensure successful project completion and benefit to the limited clientele that are predominantly low-to moderate-income.

Quarter: 4 Accomplishment Quantity: 73

Accomplishment Narrative:

As of the fourth quarter, staff planned and prepared reference and resource materials for online training.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Staff conducted comprehensive technical assistance via MS Teams to public and non-profits on project implementation, oversight and monitoring of their CDBG-funded activities to ensure successful project completion and benefit to the limited clientele that are predominantly low-to moderate-income.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMH0-20 Jurisdiction: Countywide
Project Title: Capacity Building LMH
IDIS Number: 11595
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and activities providing or improving residential structures which are occupied by low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 27 This Year: 90 Cumulative: 90 Ratio: 333.3%
Net Expenditures: Budgeted: \$136,577.00 This Year: \$55,553.26 Cumulative: \$55,553.26 Ratio: 40.7%

Annual Narrative:

This program year ended with an accomplishment of 90 served.

Quarter: 1 Accomplishment Quantity: 19

Accomplishment Narrative:

In the first quarter, as programs gradually resumed services during the COVID-19 pandemic, staff provided online and telephonic technical assistance to public and non-profit organizations that provide minor home repairs and residential rehabilitation activities to eligible low- to moderate-income households. The purpose of the assistance was to confirm that their policies and procedures, program guidelines and processes were compliant with the CDBG program and to ensure that their projects would be successfully completed in light of the mandated health and safety measures.

Quarter: 2 Accomplishment Quantity: 26

Accomplishment Narrative:

Staff developed reference materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Quarter: 3 Accomplishment Quantity: 26

Accomplishment Narrative:

Staff planned and prepared reference and resource materials online training for CDBG-funded non-profit organizations, County Departments and internal Divisions. Trainings were posted in the Online System.

Staff continues to provide technical assistance to public and non-profit organizations that provide minor home repairs and residential rehabilitation activities to eligible low- to moderate-income households, in order to confirm that their policies and procedures, program guidelines and processes were compliant with the CDBG program and to ensure that their projects would be successfully completed.

Quarter: 4 Accomplishment Quantity: 19

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

For the fourth quarter, staff planned and prepared reference and resource materials online training for CDBG-funded non-profit organizations, County Departments and internal Divisions. Trainings were posted in the Online System.

Staff provided technical assistance to public and non-profit organizations that provide minor home repairs and residential rehabilitation activities to eligible low- to moderate-income households, in order to confirm that their policies and procedures, program guidelines and processes were compliant with the CDBG program and to ensure that their projects would be successfully completed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: XX0600-20 Jurisdiction: Countywide
Project Title: CDBG Division Admin
IDIS Number: 11610
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 21A General Program Administration
National Objective: OTH Other Criteria
Objective: N/A Outcome: N/A

Project Summary

FY 2020-2021 Division Admin Budget

Accomplishments and Net Expenditures

Priority Need: CD - Planning & Administration
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$4,446,975.00 This Year: \$3,061,582.66 Cumulative: \$3,061,582.66 Ratio: 68.8%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600712-20 Jurisdiction: Countywide
 Project Title: County Economic Development Loan Program
 IDIS Number: 11530
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2023 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The County Business Loan Program provides financial support to small- and medium-sized businesses through a revolving loan fund for the retention and/or creation of low- and moderate-income jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 2 This Year: 63 Cumulative: 63 Ratio: 3150.
 Net Expenditures: Budgeted: \$3,063,145.00 This Year: \$984,461.12 Cumulative: \$984,461.12 Ratio: 32.1%

Annual Narrative:

At the end of the program year, the loan program was successfully marketed and was able to assist a business with a loan to retain jobs and help the business grow in order to create jobs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	2
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Hispanic	59
White - Hispanic	1
Total	63

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	18
Extremely Low	20
Low	21
Moderate	4
Total	63

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	25.00	25.00	7.00
Total	25.00	25.00	7.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	38.00	38.00	38.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total	38.00	38.00	38.00
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Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Laborers (unskilled)	25
Total:	25
Number of Jobs with Employer sponsored health care benefits	3
Number of Jobs with Employer sponsored health care benefits	23

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Laborers (unskilled)	38
Total:	38

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Avg Interest Rate</u>	<u>Avg Amortization Period (Months)</u>	<u>Amount</u>
3	0	1	3	Amortization Loan	3.75 %	120	\$1,745,000
4	0	1					
Total	0	2					

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 2nd quarter, we continued to market the program to fund economic development projects.

Quarter: 3 Accomplishment Quantity: 63

Accomplishment Narrative:

We continued to market the loan program to businesses that can meet the job creation/retention requirements.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, this loan program cumulatively funded one business loan to assist with the retention of jobs and help the business grow to create jobs.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602131-19 Jurisdiction: Countywide
 Project Title: Microloan Program
 IDIS Number: 11358
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 11/6/2019 to 6/30/2022 Quarter Completed: 4
 Activity Code: 18C Micro-Enterprise Assistance
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides financial support to microbusinesses through a revolving loan fund to the unincorporated areas of the Los Angeles County and its participating cities. Loans up to \$50,000 will be issued to borrowers meeting the definition of microenterprises with varying interest rates and a loan term from 1 to 20 years.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 6 This Year: 20 Cumulative: 20 Ratio: 333.3%
 Net Expenditures: Budgeted: \$200,000.00 This Year: \$171,000.00 Cumulative: \$171,000.00 Ratio: 85.5%

Annual Narrative:

For the program year, the microloan program was promoted and was able to assist a total of 20 microenterprises with loans ranging from \$5,000 up to \$10,000 for working capital needs, equipment and inventory.

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	5
Low	7
Moderate	8
Total	20

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Carlos Sanchez Trejo DBA D Angelus Events	084460606	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Avg Interest Rate</u>	<u>Avg Amortization Period (Months)</u>	<u>Amount</u>
3	0	1	3	Deferred Payment/Forgiveable Loan	2.44 %	48	\$10,000
Total	0	1					

Quarter: 2 Accomplishment Quantity: 3

Accomplishment Narrative:

The microloan program was promoted to microenterprises and successfully funded three eligible microenterprises within the unincorporated area of the County. Microenterprises were also provided with referrals to resources to enable their success.

Quarter: 3 Accomplishment Quantity: 1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The microloan program was promoted to microenterprises and successfully funded one eligible microenterprise within the unincorporated area of the County. Microenterprises were also provided with referrals to resources, including webinars, to enable their success.

Quarter: 4 Accomplishment Quantity: 16

Accomplishment Narrative:

As of the fourth quarter, the microloan program successfully funded 16 microenterprises with loans ranging from \$5,000 up to \$10,000. The microenterprises received referrals to resources to help them succeed.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: REHAB0-19 Jurisdiction: Countywide
Project Title: Rehab Administration
IDIS Number: 11285
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 14H Rehabilitation Administration
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project provides funding for the activity delivery costs directly related to carrying out housing rehabilitation activities and assisting public and non-profit organizations that implement projects to provide or improve housing for low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 37 This Year: 0 Cumulative: 142 Ratio: 383.8%
Net Expenditures: Budgeted: \$78,716.00 This Year: \$0.00 Cumulative: \$29,034.75 Ratio: 36.9%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: REHAB0-20 Jurisdiction: Countywide
Project Title: Rehab Administration
IDIS Number: 11609
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 14H Rehabilitation Administration
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project provides funding for the activity delivery costs directly related to carrying out housing rehabilitation activities and assisting public and non-profit organizations that implement projects to provide or improve housing for low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 37 This Year: 120 Cumulative: 120 Ratio: 324.3%
Net Expenditures: Budgeted: \$62,988.00 This Year: \$24,866.83 Cumulative: \$24,866.83 Ratio: 39.5%

Annual Narrative:

During the 2020-2021 program year, Environmental Services (ESU) staff provided clearance for the rehabilitation of 120 single-family homes and multi-family units submitted through the Housing Rehabilitation Programs of CDBG participating cities and community-based organizations. Notable accomplishments including the expanding use of energy efficient items in these programs, such as: windows; HVAC systems; and roofs, giving additional long-term relief to income-qualified homeowners. ESU will continue to review the properties for CDBG-participating city rehabilitation programs and provide technical assistance to staff, as needed.

Quarter: 2 Accomplishment Quantity: 58

Accomplishment Narrative:

During the 2nd Quarter, 58 housing units were reviewed and cleared by Environmental Services staff.

Quarter: 3 Accomplishment Quantity: 33

Accomplishment Narrative:

During the 3rd Quarter, 33 housing units were reviewed and cleared by Environmental Services staff.

Quarter: 4 Accomplishment Quantity: 29

Accomplishment Narrative:

During the 4th quarter, 29 housing units were reviewed and cleared by Environmental Services staff.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A00950-20 Jurisdiction: Countywide
Project Title: Section 108 Project Administration
IDIS Number: 11473
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This Exhibit A provides funding for staff costs directly associated with the administration of the Section 108 loan program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$37,675.00 This Year: \$37,675.00 Cumulative: \$37,675.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96601-20 Jurisdiction: Countywide
 Project Title: S. Mark Taper Foundation Shelter Resource Bank
 IDIS Number: 11603
 Operating Agency: Shelter Partnership, Inc.
 Subrecipient Type: CBO
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project provides funding to support the S. Mark Taper Foundation Shelter Resource Bank which solicits and distributes new excess merchandise orders, free of charge, to more than 200 homeless service agencies and agencies serving impoverished people each year throughout the unincorporated areas of the County of Los Angeles.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100,000 This Year: 100,000 Cumulative: 100,000 Ratio: 100.0%
 Net Expenditures: Budgeted: \$210,000.00 This Year: \$210,000.00 Cumulative: \$210,000.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Measure H	\$150,000.00
Other Federal	\$300,000.00
Other Private	\$100,000.00
Total Leverage Funds	\$550,000.00

Annual Narrative:

2020 was a difficult year for our organization. We were unable to host volunteers at our warehouse project due to the pandemic, had to move our Annual Gala online, and had to pivot to providing services beyond our normal distribution network to support emergency shelter sites set up throughout the City and County of Los Angeles. Despite these roadblocks, our organization rose to the challenges and had one of our best years. In 2020, we distributed approximately \$17 million to 264 agencies directly serving L.A. County residents living in poverty. This includes over \$1 million to support sites set up during the pandemic to help "flatten the curve" of the health crisis in the local homeless community. We supplied these locations with over 1 million face masks and multiple truckloads of hand sanitizer.

Quarter: 1 Accomplishment Quantity: 25,000

Accomplishment Narrative:

Shelter Partnership's S. Mark Taper Foundation Resource Bank completed its first quarterly distribution for the Fiscal Year (July 1 through September 30th) fulfilling 167 agencies orders with nearly \$3 million in new donated goods. Highlights included thousands of cloth masks; backpacks; personal care products including women's personal care products, toothpaste, shampoo and soap; cleaning products including detergent; thousands of pieces of clothing (including maternity clothing); shoes and socks; and goods for babies and toddlers, including clothing and diapers; suitcases and more. The quarterly distribution included fulfilling numerous orders with a value of over \$225,000 for the Project Roomkey sites and the City Parks and Recreation sites that are being utilized for persons over 65 years of age or with underlying health conditions that put them at high risk of COVID-19.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

men, women, youth, and children; socks and shoes; over 300,000 disposable masks; 5,000 cloth masks; thousands of children's educational magazines; tote bags and purses; thousands of stuffed animals; shampoo, conditioner and soap; nearly 300,000 pairs of disposable women's underwear, and more.

Quarter: 2 Accomplishment Quantity: 25,000

Accomplishment Narrative:

Our second quarter, October 1, 2020 through December 31, 2020 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$5,753,800 in new goods that included several truckloads of hand-sanitizer and soap, hundreds of thousands of face-masks, 30 pallets of shampoo and conditioner and over 300 cases of hair styling products, 10 pallets of drug store items, and pallets of toothbrushes/toothpaste as well as toilet paper. We also secured a wide variety of children's items, including over 30 pallets of diapers as well as baby/toddler grooming items, 14 pallets of toys, and children's pajamas. We secured another over 130 pallets of clothing, including 7 pallets of sleepwear for the family, 33 pallets of men's shorts, and 22 pallets of mixed clothing and shoes, as well as much more!

The quarter's distribution may have been our largest yet with \$8,340,128 in new goods distributed to 216 agencies. These included many high-priority items including thousands of masks, truckloads of hand sanitizer, and thousands of bars of soap. We also distributed shampoo, conditioner, thousands of rolls of toilet paper, shoes, socks, clothing, and toys for the holidays.

Quarter: 3 Accomplishment Quantity: 25,000

Accomplishment Narrative:

Our third quarter, January 1, 2021 through March 31, 2021 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$2,988,853 in new goods that included several truckloads of hand-sanitizer, over 3,000 pairs of men's shoes, over 1,000 cases of adult diapers, nearly 1,000 bottles of hand soap, and a large shipment of chairs and desks. We also secured 200 KN95 facemasks, 40 pallets of mixed clothing and necessary household items like bath towels, cutlery, and dishware.

Quarter: 4 Accomplishment Quantity: 25,000

Accomplishment Narrative:

Our fourth quarter, April 1, 2021 through June 30, 2021 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$4,766,449 in new goods that included truckloads of men's, women's and children's clothing; nearly \$200,000 worth of children's shoes; winter items like blankets and jackets; and thousands of reusable face masks.

During the quarter, we distributed approximately \$7,788,877 in goods to 188 different Los Angeles County agencies directly serving people living in poverty.

Float Loan

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600595-19 Jurisdiction: Float Loan
Project Title: County Development Loan Program Operations
IDIS Number: 11149
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This project provides technical assistance to businesses on access to capital including financing for real estate purchase, construction, equipment purchase, inventory financing, and working capital through the County Development Loan Program and other LACDA financing programs the retention and/or creation of low- and moderate-income jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$0.00 Cumulative: \$7,745.36 Ratio: 38.7%

Annual Narrative:

The program has deployed a marketing campaign to target the unincorporated areas of Los Angeles County with specific interest in businesses that have been affected by Covid-19. Inquiries have increased and applications are being processed. The pipeline has been established and staff is actively screening inquiries for applicants which meet program thresholds and successfully meet underwriting criteria. Several potential borrowers have been identified and moved into underwriting. One (1) loan has been funded via a partial disbursement in the amount of \$934,080.90.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600595-20 Jurisdiction: Float Loan
 Project Title: County Development Loan Program Operations
 IDIS Number: 11476
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This project provides technical assistance to businesses on access to capital including financing for real estate purchase, construction, equipment purchase, inventory financing, and working capital through the County Development Loan Program and other Los Angeles County Development Authority financing programs the retention and/or creation of low- and moderate-income jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 1 This Year: 22 Cumulative: 22 Ratio: 2200%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$14,280.85 Cumulative: \$14,280.85 Ratio: 71.4%

Annual Narrative:

For the program year, the Small Business Stabilization Loan Program successfully funded 20 small business loans for a total of \$6,557,000. The County Development Loan Program and other LACDA financing programs provided access to capital for financing for real estate purchase, construction, equipment purchase, inventory financing, and working capital. Through these loans, approximately 18 jobs were retained along with the creation of 3 jobs to date.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	13
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
White - Hispanic	5
Total	22

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	11
Extremely Low	1
Low	3
Moderate	7
Total	22

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	3.00	3.00	3.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total	3.00	3.00	3.00
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Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	18.00	18.00	8.00
Half-Time (20 Hrs.):	4.00	2.00	1.00
Total	22.00	20.00	9.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Service Workers	3
Total:	3
Number of Jobs with Employer sponsored health care benefits	6

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Service Workers	22
Total:	22

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Avg Interest Rate</u>	<u>Avg Amortization Period (Months)</u>	<u>Amount</u>
4	0	20	4	Deferred Payment/Forgiveable Loan	3.25 %	72	\$6,557,000
Total	0	20					

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, staff procured and executed contracts with 3 community organizations to provide technical assistance services to assist small businesses to successfully apply for a LACDA loan. Staff developed the BizHelp.lacda.org webpage to serve as an online registrant portal to allow for businesses to register for technical assistance webinars and register for one-on-one technical assistance sessions with one of the providers. Separately, staff also developed the following documents: an application portal for applicants to access, the loan program underwriting guidelines, loan application requirements and various loan documents/templates in order to provide access to capital via an online portal.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Small Business Stabilization Loan (SBSL) program launched January 5, 2021 to enable small businesses to sign up for technical assistance to successfully apply for a loan. Technical assistance services provided included 12 webinars on various topics plus 14 webinars on how to apply for a LACDA business loan. In addition, 338 individual counseling sessions were completed through our community service providers. A total of 105 loan applications were received and have been assigned to loan underwriters and loan processors.

Quarter: 4 Accomplishment Quantity: 22

Accomplishment Narrative:

At the end of the fourth quarter, the Small Business Stabilization Loan Program cumulatively funded approximately 20 loans to small businesses for a total of \$6,557,000.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602136-19 Jurisdiction: Float Loan
Project Title: Vermont and Manchester Utilities Relocation- Float Loan
IDIS Number: 11408
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 3/19/2020 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project is a Float loan for the design and construction costs associated with the street vacation for the new development at Vermont and Manchester, located on the east side of the 8400 and 8500 blocks for South Vermont Avenue in the City of Los Angeles. The Float loan funds will pay for costs associated with the relocation of the existing and installation of new utilities, including labor compliance monitoring costs, and all related construction costs.

The new development will provide affordable housing for low- and moderate-income families and seniors, commercial/retail space to accommodate essential services, a transit plaza, a Los Angeles County Metropolitan Transportation Authority (Metro) training center, a parking structure, and a charter school.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 97,410 This Year: 97,410 Cumulative: 97,410 Ratio: 100.0%
Net Expenditures: Budgeted: \$6,480,797.00 This Year: \$6,219,030.86 Cumulative: \$6,219,030.86 Ratio: 96.0%

Annual Narrative:

In the program year, the project has completed the design of the B-permit work as well as the construction for relocation of existing utilities.

Quarter: 2 Accomplishment Quantity: 97,410

Accomplishment Narrative:

The design of the street vacation is 100% completed and the design of B-permit work is approximately 85% completed. Construction for relocation of existing utilities is approximately 52%.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The design of B-permit work is approximately 95% completed. Construction for relocation of existing utilities is approximately 95% completed.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, the design of B-permit work was 100% completed. Construction for relocation of existing utilities was 100% completed.

Section 108 Repayment

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A98999-20 Jurisdiction: Section 108 Repayment
Project Title: Section 108 Loan Principal Repayment
IDIS Number: 11474
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2020 to 6/30/2021
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This Repayment Exhibit A contains CDBG funds from cities/borrowers used to repay the annual principal on Section 108 loans drawn down to date against the Countywide Section 108 Loan Program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$125,000.00 This Year: \$125,000.00 Cumulative: \$125,000.00 Ratio: 100.0%

Annual Narrative:

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2020-2021 CAPER CDBG Activity Listing
(Activities Included in Analysis)

1st District CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1032-19 Jurisdiction: 1st District CDBG-CV1
Project Title: Rent Relief Program - District 1
IDIS Number: 11450
Operating Agency: Housing Assistance
Subrecipient Type: Division of LACDA
Contract Period: 6/9/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance program provides emergency rental assistance to small landlords with four (4) units or less who rely on the rent as their source of income and have been economically impacted by the pandemic. The landlord must occupy one of the rental units.

The rental assistance consists of rental payments, up to \$1,000 per month, for a maximum period of 3 months, made on behalf of an income-eligible household, whose household meets the 60% Area Median Income (AMI) threshold.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 15 Cumulative: 15 Ratio: 18.8%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$210,551.07 Cumulative: \$210,551.07 Ratio: 70.2%

Annual Narrative:

On October 1, the total number of applications received for the SD1 program was 53 applications. 15 applicants were approved; 38 were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, and incomplete applications. As of July 2021, the total number of applicants served was 28.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
White - Hispanic	14
Total	15

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	11
Low	4
Total	15

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

On October 1, the total number of applications received for the SD1 program was 53 applications. 15 applicants were approved; 38 were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, and incomplete applications. As of July 2021, the total number of applicants served was 28.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1042-19 Jurisdiction: 1st District CDBG-CV1
 Project Title: COVID-19 Emergency Rental Assistance - District 1
 IDIS Number: 11495
 Operating Agency: Alma Family Services
 Subrecipient Type: CBO
 Contract Period: 6/17/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The target service area is East Los Angeles. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 200 This Year: 56 Cumulative: 56 Ratio: 28.0%
 Net Expenditures: Budgeted: \$700,000.00 This Year: \$524,505.00 Cumulative: \$699,505.00 Ratio: 99.9%

Annual Narrative:

Alma Family Services is grateful for the County of Los Angeles and Supervisor Hilda Solis' leadership in addressing the needs of renters who are under significant anxiety and fear of eviction. The Rental Assistance project, well-aligned with Alma's foundational mission of improving the quality of life of all individuals, was a lifeline for SD1 residents. Our team of case managers and administrators heard firsthand how mounting rent debt was exacerbating co-occurring issues. Several renters shared how they did not know where to turn. We deeply appreciate the hard work of those involved in making this project available to community members during this most unprecedented time. When first invited to be part of this effort, Alma was asked to serve 200 individuals. Through diligent and passionate work from our team, 224 renters received support towards staying in their homes. Additionally, many renters received information and linkage to other resources, including PPE and vaccination opportunities, as Alma leveraged other programs and partnerships for greater impact.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Black/African American - Hispanic	1
Other Race - Hispanic	44
Other Race - Non-Hispanic	1
White - Hispanic	9
Total	56

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	35
Low	14
Moderate	7

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

56

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the final quarter, Alma's rental assistance team worked frenetically to expedite the documentation and eligibility verification process in order to support as many community members as possible within the resources provided. Staff was able to coordinate the application process for a higher than the projected number of renters, following up with the landlord to address any questions related to the program and gather the necessary paperwork towards processing the emergency rental assistance. Alma staff met and exceeded its goal for this specific quarter, surpassing the program's objective of serving 200 community members.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1047-19 Jurisdiction: 1st District CDBG-CV1
Project Title: COVID-19 - Microenterprise Assistance Program
IDIS Number: 11636
Operating Agency: Inclusive Action for the City
Subrecipient Type: CBO
Contract Period: 7/14/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new COVID19 1st Supervisorial District Micro-Business Assistance project will provide grants in amounts up to \$5,000 per micro-business for:

- Employee payroll
- Payroll for employee sick time
- Working capital to continue operations
- Payment of outstanding business expenses including rent
- Adaptive business practices needed to remain open

Applicant must show that business was impacted by COVID-19 through a hardship statement including something about closure and reduction in revenue.

Microenterprise means a business having five or fewer employees, one or more of whom owns the business. The Program will serve up to fifty-two(52) low- to moderate-income business owners.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 52	This Year: 54	Cumulative: 54	Ratio: 103.8%
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Net Expenditures:	Budgeted: \$300,000.00	This Year: \$300,000.00	Cumulative: \$300,000.00	Ratio: 100.0%
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Annual Narrative:

In 2020, we established a partnership with regional leaders to support small businesses and their capital needs. Since the summer, we partnered with the Office of LA County Supervisor Hilda Solis to manage a grant program that awarded grants of \$5,000 or less to small businesses affected by the pandemic that had not received emergency aid from any government entity. We dedicated ourselves to assisting entrepreneurs through each stage of the application process, filling out applications, explaining requirements, gathering documents, and supporting tax preparation and amendments. Ultimately, we awarded \$264,000 in grants to 54 small businesses across the County's unincorporated areas in the First Supervisorial District.

Our team partnered with organizations and agencies in SD1 to share the opportunity, as well as canvassed in person to share the opportunity with small businesses.

In the last few months, we have been working with the 54 small businesses to collect the recipients' 6 month reporting documents. From reporting documents that we have received, almost all businesses share that the grant helped them significantly in unprecedented times to keep their operations running even when business halted or slowed. Some businesses shared that this was the only grant they received during the pandemic, and without this support would have no way of keeping afloat.

"The biggest impact the grant had was on my morale. It makes a great difference to know that someone believed in my business." - Anonymous

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Aaron Trucking	Pending	Existing Expanded
Amar Test Only Smog Center	85688304	Existing Expanded
Ameribiz Management Consulting LLC	117810612	Existing Expanded
Angels Haircuts	Pending	Existing Expanded
Araceli P Hair Professional	117724555	Existing Expanded
Atlantic Barbers	27524705	Existing Expanded
Aurora del Carmen Torres Olmedo	Pending	Existing Expanded
Body Fitness	49474972	Existing Expanded
CALI-MEX Tax & Business Services, LLC	2702137	Existing Expanded
Camilas Jr Bakery	20739788	Existing Expanded
Casa Gastelum Bridal Tuxedos	784394301	Existing Expanded
Cecys Flowers and Party Supply	117873126	Existing Expanded
Christians Flower Shop	839004256	Existing Expanded
David Meneses	117974061	Existing Expanded
Duran Ice Cream	117822359	Existing Expanded
Elvia Gonzalez	Pending	Existing Expanded
Eyes4U	Pending	Existing Expanded
Fausto Gamez	117652053	Existing Expanded
Fausto Gil Rosas	117758351	Existing Expanded
Food Ice Cream Garcia	117899266	Existing Expanded
Francisco Carrasco	117734054	Existing Expanded
Frutas y Raspados el 13	Pending	Existing Expanded
Garcia Tax Consultants, Inc.	138930545	Existing Expanded
Georges Barbershop	117790861	Existing Expanded
Gloria Trejo	25732081	Existing Expanded
Guadalupe Cuellar Mancera	Pending	Existing Expanded
Imagination Party Services	117854496	Existing Expanded
Imperio Wireless 7	Pending	Existing Expanded
Jose A. Flores	Pending	Existing Expanded
Kary Supplys Rentals	Pending	Existing Expanded
Kermesse, Inc.	114871256	Existing Expanded
La Chispita	Pending	Existing Expanded
La Ronda Restaurant	874638240	Existing Expanded
Laras Beauty Salon	Pending	Existing Expanded
Las Segovias Nicaraguan Restaurant	Pending	Existing Expanded
Ling Ge	Pending	Existing Expanded
Lolos Market	Pending	Existing Expanded
Magdalenos Barber Shop	5119069	Existing Expanded
Mariachi Sangre de Rocio	Pending	Existing Expanded
Medardo Galeno	Pending	Existing Expanded
Mi Cabana Restaurante	930028295	Existing Expanded
Miguel Angel Alfaro Viurquiz	Pending	Existing Expanded
Mireyas Nail Salon	Pending	Existing Expanded
Moto Tecnica	362611329	Existing Expanded
Nolla Professional Services	37255029	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

OSS Sports	44082248	Existing Expanded
Pegasus Ponies & Petting Zoos	Pending	Existing Expanded
Ramonas Barbershop and Beauty Salon	Pending	Existing Expanded
The Lounge Exclusive	102317970	Existing Expanded
The Urban Warehouse	Pending	Existing Expanded
Torres Signs	6066381	Existing Expanded
Tumaca LLC	66881592	Existing Expanded
Velez Ice Cream	Pending	Existing Expanded
Zaz Beauty Salon	Pending	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	54	0
Total	54	0

Quarter: 3 Accomplishment Quantity: 54

Accomplishment Narrative:

In 2020, we established a partnership with regional leaders to support small businesses and their capital needs. Since the summer, we partnered with the Office of LA County Supervisor Hilda Solis to manage a grant program that awarded grants of \$5,000 or less to small businesses affected by the pandemic that had not received emergency aid from any government entity. We dedicated ourselves to assisting entrepreneurs through each stage of the application process, filling out applications, explaining requirements, gathering documents, and supporting tax preparation and amendments. Ultimately, we awarded \$264,000 in grants to 54 small businesses across the County's unincorporated areas in the First Supervisorial District.

Our team partnered with organizations and agencies in SD1 to share the opportunity, as well as canvassed in person to share the opportunity with small businesses.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1046-19 Jurisdiction: 1st District CDBG-CV1
Project Title: COVID19 Emergency Rental Assistance - 1st District
IDIS Number: 11635
Operating Agency: Mexican American Opportunity Foundation (MAOF)
Subrecipient Type: CBO
Contract Period: 7/14/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated community of Walnut Park. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 29 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$52,609.00 Cumulative: \$52,609.00 Ratio: 52.6%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1048-19 Jurisdiction: 1st District CDBG-CV1
 Project Title: Emergency Rental Assistance - 1st District SGV
 IDIS Number: 11621
 Operating Agency: Neighborhood Legal Services of Los Angeles County
 Subrecipient Type: CBO
 Contract Period: 7/6/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in eligible areas of Los Angeles County. Unincorporated areas of District 1- San Gabriel Valley - is the primary service area for this activity.

Emergency Rental Assistance grants are rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of three months to maintain housing and/or reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 41 Cumulative: 41 Ratio: 82.0%
 Net Expenditures: Budgeted: \$200,000.00 This Year: \$124,575.00 Cumulative: \$124,575.00 Ratio: 62.3%

Annual Narrative:

NLSLA implemented the ERAP program in July 2020. NLSLA received the client data in an excel sheet on July 3, 2020, and we immediately sent out e-mails to each client informing them of the process and provided the list of documents that needed to be completed and submitted to receive the rental assistance. During the months of July and August 2020, NLSLA was able to assist 41 families and those families received the rental assistance offered by the County program.

NLSLA was creative and used technology to make contact with the families. The same technology and remote processes were employed to make it easier for these families to submit the documentation. For the families that did not have access to technology - NLSLA provided self-addressed stamped envelopes and also set up a drop box at our El Monte Office for the participants to be able to drop off documents in a safe manner. We were also available to consult via telephone on a daily basis to troubleshoot and brainstorm ways to assist families in the process. We also made sure to provide non-English speaking staff and materials for families to be able to understand the program in their own languages.

NLSLA is appreciative to the County of Los Angeles for allowing us the opportunity to assist the residents of the First District. Housing stability during a pandemic is one of the most critical needs for families. Keeping families housed was of paramount importance and it was an honor to assist these families.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	41
Total	41

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Low	41
Total	41

Quarter: 4 Accomplishment Quantity: 41

Accomplishment Narrative:

NLSLA implemented the ERAP program in July 2020. NLSLA received the client data in an excel sheet on July 3, 2020, and we immediately sent out e-mails to each client informing them of the process and provided the list of documents that needed to be completed and submitted to receive the rental assistance. During the months of July and August 2020, NLSLA was able to assist 41 families and those families received the rental assistance offered by the County program.

2nd District CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1033-19 Jurisdiction: 2nd District CDBG-CV1
 Project Title: Rental Relief Program - District 2
 IDIS Number: 11451
 Operating Agency: Housing Assistance
 Subrecipient Type: Division of LACDA
 Contract Period: 6/9/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance program provides emergency rental assistance to Mom and Pop landlords with ten (10) units or less who are economically impacted by the pandemic.

The rental assistance consists of rental payments, up to \$1,000 per month, for a maximum period of 3 months, made on behalf of an income-eligible household, whose household meets the 80% Area Median Income (AMI) threshold.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 210 This Year: 29 Cumulative: 29 Ratio: 13.8%
 Net Expenditures: Budgeted: \$807,702.00 This Year: \$86,620.00 Cumulative: \$86,620.00 Ratio: 10.7%

Annual Narrative:

On October 1, the total number of applications received for the SD2 program was 112 applications. 30 applicants were approved; 82 applicants were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, tenants receiving a subsidy, and incomplete applications.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	9
White - Hispanic	16
White - Non-Hispanic	2
Total	29

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	12
Low	12
Moderate	5
Total	29

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

On October 1, the total number of applications received for the SD2 program was 112 applications. 30 applicants were approved; 82 applicants were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, tenants receiving a subsidy, and incomplete applications.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1023-19 Jurisdiction: 2nd District CDBG-CV1
Project Title: COVID-19 Emergency Rental Assistance Program
IDIS Number: 11442
Operating Agency: Special Service for Groups
Subrecipient Type: CBO
Contract Period: 5/28/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in eligible areas of Los Angeles County. Emergency Rental Assistance grants are rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of three months to maintain housing and/or reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 135 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$500,000.00 This Year: \$283,068.00 Cumulative: \$283,068.00 Ratio: 56.6%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1029-19 Jurisdiction: 2nd District CDBG-CV1
 Project Title: COVID 19 Emergency Rental Assistance - 2nd District
 IDIS Number: 11445
 Operating Agency: St. Joseph Center
 Subrecipient Type: CBO
 Contract Period: 6/8/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities of the 2nd Supervisorial District. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 135 This Year: 42 Cumulative: 42 Ratio: 31.1%
 Net Expenditures: Budgeted: \$500,000.00 This Year: \$137,349.00 Cumulative: \$137,349.00 Ratio: 27.5%

Annual Narrative:

As of March 31st, 2021, SJC has contacted 800 individuals. Of those contacted, 688 either did not respond or declined services. The remaining 112 individuals participated in the assessment process. Of the 112 individuals assessed, 67 were either ineligible due to being over income, their lease was inconsistent with the information they provided for the application, or they were a property owner. We provided rental assistance to 43 individuals. Our barriers with providing assistance have been due to non responsive landlords, inaccurate reporting from applicants, and inability of applicants and landlords to submit required documents.

Due to an error in the Public Serve portal the number of households served is populating under Quarter 4 since the entries were made in May 2021 after the problem with the census track was resolved.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	28
White - Hispanic	13
White - Non-Hispanic	1
Total	42

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	24
Low	10
Moderate	8
Total	42

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of December 30th, 2020, SJC has contacted 700 individuals. Of those contacted, 598 either did not respond or declined services and 102 participated in the assessment process. Of the 102 individuals assessed, 43 were either ineligible due to being over income, their lease was inconsistent with the information they provided for the application, or they were a property owner. We provided rental assistance 29 individuals and currently have 30 individuals for whom we are waiting to receive documents from in order to provide rental assistance. Our barriers with providing assistance have been due to non responsive landlords, inaccurate reporting from applicants, and inability of applicants and landlords to submit required documents.

Demographics for clients served will be included in Q3 submission.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of March 31st, 2021, SJC has contacted 800 individuals. Of those contacted, 688 either did not respond or declined services. The remaining 112 individuals participated in the assessment process. Of the 112 individuals assessed, 70 were either ineligible due to being over income, their lease was inconsistent with the information they provided for the application, or they were a property owner. We provided rental assistance to 42 individuals. Our barriers with providing assistance have been due to non responsive landlords, inaccurate reporting from applicants, and inability of applicants and landlords to submit required documents.

Due to an error in the Public Service portal the number of households served is populating under Quarter 4 since the entries were made in May 2021 after the problem with the census track was resolved.

Quarter: 4 Accomplishment Quantity: 42

Accomplishment Narrative:

As of March 31st, 2021, SJC has contacted 800 individuals. Of those contacted, 688 either did not respond or declined services. The remaining 112 individuals participated in the assessment process. Of the 112 individuals assessed, 67 were either ineligible due to being over income, their lease was inconsistent with the information they provided for the application, or they were a property owner. We provided rental assistance to 43 individuals. Our barriers with providing assistance have been due to non responsive landlords, inaccurate reporting from applicants, and inability of applicants and landlords to submit required documents.

Due to an error in the Public Serve portal the number of households served is populating under Quarter 4 since the entries were made in May 2021 after the problem with the census track was resolved.

3rd District CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1059-19 Jurisdiction: 3rd District CDBG-CV1
Project Title: COVID19 Topanga Portable Restroom/Hygiene Station
IDIS Number: 11502
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 6/24/2020 to 6/30/2022
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID19 project provides for a portable restroom/hygiene station in the unincorporated Topanga Canyon area of the 3rd Supervisorial District of Los Angeles County to help reduce the transmission of COVID19 among persons experiencing homelessness.

Accomplishments and Net Expenditures

Priority Need:	Homelessness			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 1	This Year: 1	Cumulative: 1	Ratio: 100.0%
Net Expenditures:	Budgeted: \$4,000.00	This Year: \$2,775.22	Cumulative: \$2,775.22	Ratio: 69.4%

Annual Narrative:

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

For the third quarter, this project of providing portable restrooms and handwashing stations to people experiencing homelessness in Topanga Canyon continues service. First deployed in May 2020 in response to the COVID19 pandemic, this project continues. Project is preparing for financial close-out.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1041-19 Jurisdiction: 3rd District CDBG-CV1
Project Title: Topanga Community Meals and Hygiene Products Distribution Program
IDIS Number: 11494
Operating Agency: Topanga Community Club
Subrecipient Type: CBO
Contract Period: 6/19/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program will provide meals for low- to moderate-income individuals living in the unincorporated areas of the Third Supervisorial District who have been impacted by COVID-19. TCC will also purchase hygiene products as recommended by the 3rd District Supervisor's Office to be distributed by volunteers within Topanga for vulnerable populations.

The TCC leadership will be responsible for soliciting area restaurants to produce meals at a total cost of \$10/per meal for low to moderate-income individuals three times per week. Meal distribution up to three times per week will take place at the Topanga Library, located at 122 N. Topanga Canyon Boulevard, Topanga, CA 90290 and also delivered to identified homebound residents. Personal hygiene products will be purchased and stored at the Topanga Library storage unit. These supplies will be distributed separately from meals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$51,474.00 This Year: \$37,204.00 Cumulative: \$51,474.00 Ratio: 100.0%

Annual Narrative:

This program provided meals for low- to moderate-income individuals living in the unincorporated area of the Third Supervisorial District who were impacted by COVID-19. TCC also purchased and distributed hygiene products as recommended by the 3rd District Supervisor's Office. The products were given within Topanga to vulnerable populations, including those experiencing homelessness.

The TCC leadership and community supporters solicited area restaurants to produce meals at a total cost of \$10/per meal for low to moderate-income individuals three times per week. Meal distribution up to three times per week took place at the Topanga Library, located at 122 N. Topanga Canyon Boulevard, Topanga, CA 90290 and also delivered to identified homebound residents when deemed appropriate for their safety and well-being. Personal hygiene products were purchased and stored at the Topanga Library storage unit. These supplies were distributed separately from meals on an as-needed basis. The program was very helpful to those who needed the meals and supplies.

In conclusion, this program helped both those receiving a meal or supplies, and local restaurants that faced shortfalls in revenue due to COVID-19. All expressed gratitude for this program, and were sad to see it come to an end.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Topanga Community Center weekly meal distribution began in early July and served 173-180 meals per day, three times a week for 8 weeks. The benefit of this program was multi-fold: we were able to help local businesses, residents, and the homeless population of Topanga.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

We began with an online application process for local businesses and business owners in unincorporated Topanga Canyon to help establishments that had been hit hard by COVID-19 losses. We made sure the restaurants could meet the demands of the program and each restaurant knew that they would have to make 100 meals that were prepackaged and delivered to the Topanga Library on the day of the week they were assigned.

When the program began in July, we started by informing the community of the availability of meals with a combination of digital appeals (nextdoor.com, email blasts to various list-serve groups) and homeless outreach through collaboration with the Topanga Town Council and the Topanga COVID Coalition, a group that had been formed in the spring of 2020 to discuss COVID issues in our area. All outreach was directly to residents of unincorporated Topanga Canyon. Meals were served Mondays, Tuesdays and Thursdays and we asked those interested in a meal to tell us of their interest ahead of time when possible so that we could communicate with the restaurants prepping the meals and work together to estimate the number of meals we would serve each week. We also accounted for the homeless population and walk-ups.

We served 150 meals on the first day of service. This was a combination of reserved meals based on community interest, walk-ups, homeless population, and word of mouth. This number quickly grew and the following week, the same establishment served 189 meals. As the program progressed (and as stated above), we served 173-180 meals per service day, well above what we had initially estimated (100/day). Many of our recipients returned each week to claim a meal or multiple meals for their household.

All unclaimed meals were set aside for Topanga's homeless population, which received a steady number of 30 each service day (this number was per request of the volunteer serving the homeless) plus any unclaimed meals at the end of service. Each day, all additional meals were given to the homeless so that no meal went to waste. While we did not ask for income or demographic information, we believe many of our recipients were experiencing food insecurity and live on fixed, low or no income.

We have been able to serve additional meals with the surplus funds. This equated to 160 meals twice in March. We project serving twice more in April with remaining funds for this initiative. This fund has helped us serve more than 4500 meals to those in need in unincorporated Topanga Canyon and without a doubt, helped lift the spirits and improve the lives of many of our neighbors.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Meals were distributed at the Topanga Library for low- to moderate-income individuals who self-identified as needing a meal due to impacts of COVID-19. The meal production was evenly split among the same three local restaurants that were selected for the program during the height of the pandemic. LA Food Bank boxes were also given to those who requested them at the same time they received their meal(s) during a socially distanced distribution process.

4th District CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1091-19 Jurisdiction: 4th District CDBG-CV1
Project Title: Distant Learning Wellness Program
IDIS Number: 11703
Operating Agency: Boys and Girls Club of Whittier
Subrecipient Type: CBO
Contract Period: 10/6/2020 to 6/30/2022 Quarter Completed: 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 program provides for bi-lingual social workers/case managers to connect with and visit fifty (50) identified students who are not successfully participating in distance-learning school due to the pandemic or who have been identified as high risk, and their families to perform wellness checks. Social workers/case managers will assess the cause of students' irregular distance-learning attendance and identify other social and emotional needs. Recommendations will be provided for services or resources to help support the family and the children in school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 72 Cumulative: 72 Ratio: 144.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$67,953.00 Cumulative: \$67,953.00 Ratio: 68.0%

Annual Narrative:

Wellness Check Case Manager

The Wellness Check Case Manager collaborates with partnering school district to identify students who are either not attending school or are not participating regularly in the district's distant learning program. The Wellness Check Case Manager is responsible for maintaining active communication with partnering school district staff to ensure quality delivery and services to the families. The Wellness Check Case Manager supports the family by engaging and performing a comprehensive family needs assessment to help identify the family strengths and barriers to distance learning. The Wellness Check Case Manager maintains and monitors up to date records (i.e., charts and electronic database) to identified students that is used to track and monitor weekly progress. This new COVID-19 program was able to provide for bi-lingual social workers/case manager to connect with and visit fifty (50) identified students who are not successfully participating in distance-learning school due to the pandemic or who have been identified as high risk, and their families to perform wellness checks. The beginning contract date for this program started on October 6, 2020.

There is no qualitative report for the 1st quarter as work on the program contract began on 10/6/2020. In the 2nd quarter, a total of 3 participants were supported by the Wellness Check Manager as she conducted weekly home visits and collaborated with school staff. Home visits were put on hold due to Los Angeles Health Department guidelines for COVID-19. The Wellness Check Manager held zoom visits and telephone calls to continue check-ins.

In the 3rd quarter, a total of 48 participants were supported by the Wellness Check Manager. Of the 48 participants, 13 were seen on a weekly basis due to their high-risk referral status made by the school referral. These students and their families were either hard to get a hold of due to no answer or call back. The Wellness Check was able to locate the families and support them based on their needs. The remaining 35 participants were seen 1x-2x as their referral status was not urgent. These families were provided with community resources and/or food voucher for a neighboring restaurant.

In the fourth quarter, the Wellness Check Case Manager supported a total of 24 students and their families. Students and their families were supported by the Wellness Check Case Manager with community resources for the purpose of reinforcing school attendance as most students returned to in-person learning. Only 2 students of the 24 remained in distance learning and were able to maintain daily attendance through the end of the school year. The Wellness Check Manager supported 5 students enroll in summer programs through the school district as well with the Boys and Girls Clubs of Whittier. Virtual visits, support with community resources, and teaming with school staff continue to be ongoing through the end of the 4th quarter.

Success Stories:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Thanks to this program, many students were able to re-engage in distance learning once a family needs assessment was completed. Many students lacked basic resources and communication with the schools to help them be successful. Those who encountered barriers during distance learning were able to receive hot spots, exchange chrome books, and learned how to access technical support through the school district.

Other students and their families faced homelessness during the pandemic. One student lacked childcare accessibility due to lack of community resources knowledge. The Wellness Check Manager was able to help the single father enroll his student to the Boys and Girls Clubs afterschool drop-in center so that he may continue to work and provide for his daughter. The student was able to participate and engage in a healthy and safe environment. Three other students also benefited from this program as the Wellness Check Manager was able to help the students get round trip transportation to get to school. With the help of the manager, the school district was able to pay for Hop.Skip.Drive to ensure the students arrived and departed safely.

A rising 8th grader had not been turning in any assignments and was failing all his online classes. With individualized academic support provided online by the Wellness Check Manager, Sebastien was able to catch up on his work, follow through on assignments and raise his GPA from a 0.8 to 2.0. By year-end he had improved from F to a C average. Now Sebastien feels more confident returning to school in the fall. The Wellness Check Case Manager is super proud of him for his improvement and progress.

An 8th grader was apprehensive to receive support from Wellness Check Manager when he first met with her in December of 2020. During the initial meeting, it was reported he was failing all of his classes and at risk of not promoting due to his low GPA. The student presented with low self-esteem and lack of motivation due to distance learning. After much empowerment, resources, and school teaming, the student demonstrated tremendous growth within the first two months as his grades improved from all F's to Bs and Cs. His GPA went from a 0.8 to a 2.33 in the second trimester and ended his 8th grade year with a 3.33! His family all recognized his growth, see a happier and joyful young man.

No leverage funding for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	2
Asian - Hispanic	1
Black/African American - Non-Hispanic	2
White - Hispanic	67
Total	72

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	6
Low	49
Moderate	16
Total	72

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Wellness Check Case Manager

The Wellness Check Case Manager collaborates with partnering school district to identify students who are either not attending school or are not participating regularly in the District's Learning program. The Wellness Check Case Manager is responsible for maintaining active communication with partnering school district staff to ensure quality delivery and services to the families. The Wellness Check Case Manager supports the family by engaging and performing a comprehensive family needs assessment to help identify the family strengths and barriers to distance learning. The Wellness Check Case Manager maintains and monitors up to date records (i.e. charts and electronic database) to identified students that is used to track and monitor weekly progress.

Home Visits

The Wellness Check Case Manager began seeing students and families face to face in the family home. Due to the COVID-19 pandemic and surging cases in Los Angeles County, The Wellness Check Case Manager and the organization adheres to the county health department guidelines and continued to meet with the students and their parents via secure video conferencing and telephone check ins. During the Months of November and December 2020, the Wellness Check Case

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Manager supported three students and their families to prepare during the winter break how to increase daily attendance, build and use coping skills when feeling overwhelmed, and model effective communication skills to support students and families communicate their needs, identify barriers, develop a family plan to execute positive reinforcement and increase confidence to make an impact in their child's educational success. When appropriate, the Wellness Check Case Manager will provide community linkages to the family such as mental health referrals, tutoring, and highlighting the virtual clubs provided by Boys and Girls Clubs of Whittier.

Highlights

The Wellness Check Case Manager collaborated with the partnering school district to build a strong rapport in strong partnership the district clinical social worker. Thanks to the active teaming, both the Wellness Check Case Manager and the district school social worker finalized the referral process by ironing out the criteria for service. The Wellness Check Case Manager teamed with school staff to ensure proper delivery of service and supported student and families in SST (Student Success Team) meetings, collaterals with school principal to ensure safety and wellbeing of the students receiving the services.

A student in the 7th grade actively participated in sessions with Wellness Check Case Manager. The family was linked to the Boys and Girls Clubs of Whittier for the annual toy drive distribution, food distribution in the community, and assisted with jump starting the student IEP (individualized education plan) meeting. The student was able to improve his grades from three F's to C's during the month of December. The student demonstrates increased motivation to do well in school as evidence by the student self-esteem and eagerness to do well in school.

A student in the 7th grade identified worries due to exposure to COVID-19. The student and family met with Wellness Check Case Manager via secure video conferencing while the family recovered from their symptoms. The family was provided community resources for testing sites, food deliveries to the home, and a \$100 gift card provided by the Boys and Girls Clubs of Whittier. The family expressed feeling supported and student expressed feeling understood during this challenging time. Student actively participates in sessions with the Wellness Check Case Manager and continues to log in daily to school.

A student in the 7th grade was referred due to urgent need of reaching out to the family as the student had little to no participation in distance learning. The Wellness Check Case Manager meets with student daily to support the student increase confidence as well as empower the student's mother to increase positive reinforcements and praising in the home. The student and family actively participate in the services and follow through on plan set with the Wellness Check Case Manager as evidence by mother contacting school attendance clerk for student updates and connecting student to tutoring services.

Special Events

The Wellness Check Case Manager invited the families to the Boys and Girls Clubs of Whittier toy distribution event held on a Saturday December 12, 2020. One family participated in the event and expressed gratitude for the community event. The Wellness Check Case Manager also linked the families to food distribution drive held in their community on Saturday December 19, 2020.

Quarter: 3 Accomplishment Quantity: 48

Accomplishment Narrative:

The Wellness Check Case Manager continued to collaborate with partnering school district to identify students who are either not attending school or are not participating regularly in the district's learning program. The Wellness Check Case Manager continues to maintain active and open communication with partnering schools' staff (i.e., school counselors, school principals, district clinical social worker and community liaisons) to ensure quality delivery and services to the families.

Home Visits: The Wellness Check Case Manager supported a total of 50 students and their families during the third quarter. 14 of the 50 students meet weekly with Wellness Check Case Manager for a more intense programming due to barriers in distance learning. The school district identifies student and their families who need community resources such as food, clothing, health coverage for students to be successful in school and limit or eliminate barriers that arise during the pandemic. The Wellness Check Case Manager checks in a few times with students and their families depending on the needs and conducts follow up calls or virtual meeting to ensure families were able to be assisted and continue to engage in distance learning.

Highlights: During the third quarter, the Wellness Check Case Manager participated in School Attendance Review Team meetings to support students and their parents who had missed school more than 7 times during the semester to help come up with a plan for increase engagement and attendance. WCCM teamed and collaborated with school counselors and school principals on strategies to re-engage students and identify incentives for increase attendance. Not only did students increase their attendance from 2 times per week to 5 times per week, but students also made significance grade improvements. One example includes an 8th grade student when recently engaged to Wellness Check Case Manager, the student had a 0.8 GPA and at the end of the second semester, the student raised his GPA to a 2.33.

Urgent cases have also been referred to the Boys and Girls Clubs of Whittier and Pico Rivera due to schools not able to contact student or the family. Such cases included student's absence for two months with no distance learning engagement. WCCM was able to locate the family and after supporting the family with needs and identifying barriers, the student was provided by the school district round trip transportation to and from school and engage in the school's Learning Lab. The

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

student is a McKinney Vento due to their housing situation. The Boys and Girls Clubs of Whittier and Pico Rivera were able to assist the family with a \$100 grocery voucher, PPE, and hygiene items.

Special Events: The Boys and Girls Clubs of Whittier and Pico Rivera were able to support 50 families with a \$50 restaurant gift certificate in the month of January 2021. The families referred to Wellness Checks by South Whittier School District stopped by the office to pick up their restaurant certificates. Many families expressed great appreciation for the support, especially after the holidays and school staff were excited for the opportunity to refer families to our Clubs.

Quarter: 4 Accomplishment Quantity: 24

Accomplishment Narrative:

Wellness Check Case Manager

The fourth quarter was filled with transitions and celebrations. The Wellness Check Case Manager teamed and collaborated with stakeholder in District 4 which included school officials, housing specialists, and nonprofit organizations to support students and their families with counseling and other basic needs. The Wellness Check Case Manager role remained active to support students maintain positive attendance by attending in person or virtually daily.

Home Visits

In the fourth quarter, the Wellness Check Case Manager supported a total of 24 students and their families. Students and their families were supported by the Wellness Check Case Manager with community resources for the purpose of reinforcing school attendance as most students returned to in-person learning. Only 2 students of the 24 remained in distance learning and were able to maintain daily attendance through the end of the school year. The students last day of school was on June 4, 2021. Although students are on summer break, many families inquired about how to keep their students engaged and busy during the summer as the county has eased up and allow for more access to be outdoors. The Wellness Check Manager supported 5 students enroll in summer programs through the school district as well with the Boys and Girls Clubs of Whittier. Virtual visits, support with community resources, and teaming with school staff continue to be ongoing through the summer.

Highlights

During the 4th quarter, Wellness Check Manager received a few self-referrals as parents heard about the support with attendance has been successful with other students. One of the participants is a newcomer from Honduras. The student attended school on and off due to lack of childcare as everyone in the home all work to sustain their day-to-day living. This student remained in the office for up to 3 hours after school waiting to get picked up from her father. Wellness Check Manager supported this student and her father to receive low cost/no cost childcare from the Boys and Girls Clubs of Whittier after school drop-in center. This was a major and impactful difference to the family as father was able to work with the peace of mind knowing his daughter is safe and engaging in enriching activities with the club.

During a weekly check in with student and his parent, the Wellness Check Manager was informed the family had declined to participate in the 8th grade promotion. The Wellness Check Manager inquired why the family had declined, and learned that the expenses associated with the promotion event would pose a financial hardship to the family. After finding out the reason why the family declined, Wellness Check Manager reached out to the 8th grade school counselor to see if the family could still participate. The school counselor did her magic, asked for time slots, rallied school staff together, and put together a wonderful donation for the student and his family. The mother was overjoyed with the school's support. The student proudly participated in his 8th grade promotion on June 4th.

Special Events

The Boys and Girls Clubs of Whittier supported with distribution of gift cards to families in the surrounding districts. South Whittier families stopped by to pick up from the administrative office. Many expressed their plan to go out for a family dinner, use for the promotion celebration, or saving the gift cards until Father's Day.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1040-19 Jurisdiction: 4th District CDBG-CV1
Project Title: COVID-19 Homeless Care Services
IDIS Number: 11493
Operating Agency: The Beacon House Association of San Pedro
Subrecipient Type: CBO
Contract Period: 6/19/2020 to 6/30/2021
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program will provide funding for COVID-19 care services for the homeless community in the community of San Pedro. The Beacon House Association of San Pedro (BHAOSP) is a residential drug rehabilitation treatment center for males. The agency will connect with key partners to ensure there is adequate coordination of services while preparing for and responding to helping the homeless during the COVID-19 pandemic. Direct services will include food, shelter, bathing facilities, counseling, and case management. Referrals to other facilities will be made to meet the needs of the clients.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1012-19 Jurisdiction: 4th District CDBG-CV1
Project Title: COVID19 Emergency Rental Assistance - 4th District
IDIS Number: 11437
Operating Agency: The Whole Child
Subrecipient Type: CBO
Contract Period: 6/4/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities of Whittier/South Whittier. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$370,610.00 This Year: \$244,452.00 Cumulative: \$244,452.00 Ratio: 66.0%

Annual Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1005-19 Jurisdiction: 4th District CDBG-CV1
 Project Title: COVID19 Emergency Rental Assistance - 4th District
 IDIS Number: 11425
 Operating Agency: Volunteers of America of Los Angeles
 Subrecipient Type: CBO
 Contract Period: 5/15/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities of Hacienda Heights/Rowland Heights. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 94 Cumulative: 94 Ratio: 94.0%
 Net Expenditures: Budgeted: \$370,610.00 This Year: \$342,277.00 Cumulative: \$342,277.00 Ratio: 92.4%

Annual Narrative:

Program Closed

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	94
Total	94

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	94
Total	94

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Activity Accomplishment:

Quarter 1: 16

Quarter 2: 40

Quarter 3: 24

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter 1:

Median income for Q1 Very low = 5

Median income for Q1 extremely low = 11

Total numbers Quarter 1 = 16

Quarter 2:

Median income for Q2 Very low = 11

Median income for Q2 extremely low = 29

Total numbers Quarter 2 = 40

Quarter 3:

Median income for Q3 Very low = 10

Median income for Q3 extremely low = 14

Total numbers Quarter 3 = 24

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 94

Accomplishment Narrative:

4th Quarter:14

Demographics

Hispanics:6 Asian non Hispanic:7 White Non-Hispanic:1

Median Income

Extremely Low:9

Very Low:4

Low: 1

5th District CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1014-19 Jurisdiction: 5th District CDBG-CV1
 Project Title: Emergency Rental Assistance - 5th District
 IDIS Number: 11438
 Operating Agency: Antelope Valley Domestic Violence Council
 Subrecipient Type: CBO
 Contract Period: 6/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in eligible areas of Los Angeles County. Emergency Rental Assistance grants are rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 135 This Year: 105 Cumulative: 105 Ratio: 77.8%
 Net Expenditures: Budgeted: \$496,575.00 This Year: \$161,639.00 Cumulative: \$166,629.00 Ratio: 33.6%

Annual Narrative:

The Emergency Rental Assistance program was incredibly beneficial for the applicants that we were able to assist. Those who received assistance through the program, both the tenants and the landlords, were so appreciative of the help. We faced two major challenges with this program. First, we had a very difficult time getting many of the applicants to respond to our requests for documentation, or to even respond to our initial phone call/email informing them they were selected to receive assistance.

The second challenge we faced was that many landlords did not want to provide a W9 form so that they could receive a 1099 form at the end of the year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	105
Total	105

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	105
Total	105

Quarter: 4 Accomplishment Quantity: 105

Accomplishment Narrative:

The Emergency Rental Assistance program was incredibly beneficial for the applicants that we were able to assist. Those who received assistance through the program, both the tenants and the landlords, were so appreciative of the help. We faced two major challenges with this program. First, we had a very difficult time getting many of the applicants to respond

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

to our requests for documentation, or to even respond to our initial phone call/email informing them they were selected to receive assistance.

The second challenge we faced was that many landlords did not want to provide a W9 form so that they could receive a 1099 form at the end of the year.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1006-19 Jurisdiction: 5th District CDBG-CV1
Project Title: Emergency Rental Assistance Program - 5th District
IDIS Number: 11615
Operating Agency: Housing Rights Center
Subrecipient Type: CBO
Contract Period: 7/2/2020 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Emergency Rental Assistance (COVID-19-ERA) program provides emergency rental assistance grants to income-eligible households, economically impacted by the pandemic. The primary service area includes the unincorporated communities south of the Angeles National Forest and eastward to the county border, in the 5th Supervisorial District of Los Angeles County. The rental assistance consists of rental payments made on behalf of an income-eligible household, up to \$1,000 per month, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears due to the economic downturn.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 133 This Year: 63 Cumulative: 63 Ratio: 47.4%
Net Expenditures: Budgeted: \$496,576.00 This Year: \$342,326.00 Cumulative: \$342,326.00 Ratio: 68.9%

Annual Narrative:

As of June 30, 2021, the HRC Program Administrators have utilized the CDBG-CV1 funds to support a total of one-hundred and twenty (120) income qualified households with maximum rental assistance of up to \$3,000 for up to three (3) months to assist with arrearage and/or future rental payments. The HRC Program Administrators verified the tenant application forms, supporting documents that documented economic impact during the COVID-19 pandemic period of March 27, 2020 to present, income eligibility per CDBG's income guidelines, proof of identification and established tenancy in Unincorporated Jurisdictions of Supervisorial District 5. In addition, HRC Program Administrators communicated with qualified applicant's landlords to explain the program requirements and thereby encourage greater participation.

From Quarter One through Quarter Four, the HRC Program Administrators closed a total of nine (9) tenant-qualified applications due to non-responsiveness from the landlord/housing provider; The HRC Program Administrators engaged in multiple efforts to obtain the required landlord participation agreement and W9 form from the landlords, including but not limited to calling and leaving voice mails, engaging the tenants and requesting their assistance in obtaining the required documents, mailing the forms via USPS to the landlords using the mailing address provided by the tenants in the Tenant Application Form.

In addition, from Quarter One through Quarter Four, the HRC Program Administrators closed a total of twenty-eight (28) incomplete tenant applications due to applicant tenant's poor follow through and non-responsiveness after program administrators engaged in efforts to obtain required documentation to verify program eligibility. The HRC Program Administrators deemed a total of eight (8) applications ineligible due to residents relocating out of the Supervisorial 5, Unincorporated Jurisdictions and three (3) households who were disqualified due to exceeding the U.S. Department of Housing and Urban Development (HUD) established "Moderate-Income" limits. A total of five (5) applicants turned down the assistance due to having their employment reinstated, or because they were no longer in need.

It is important to note that the HRC Program Administrator was able to record approximately fifty-three (53) records of Public Service Income Self-Certification data from households served from Quarter One through Quarter Four in this report due to the LACDA being able to add the majority of the census tract codes that were not available prior to this quarter. However, a total of

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

three (3) census tracts were not available for the HRC's Program Administrators to select from the drop-down menu when recording the Public Service Income Self-Certification data, therefore, the total number of households submitted to this Annual Report will not be reflective of the total households served under the CDBG-CV1 Emergency Rental Assistance Program for Supervisorial District 5. The HRC Program Administrator is collaborating with the LACDA Contract Monitor to resolve the programming algorithm, and submit data from the three households not currently captured in the Annual Report.

In addition, the HRC Program Administrators would like to highlight that there is an anomaly when it comes to capturing the dire need of services. Although the HRC Program Administrators were unable to complete the goal of serving one-hundred and thirty-three (133) households by June 30, 2021, the number of households in need of rental relief is high. The Program Administrators were able to observe that those in dire need often have poor follow-through with submission of applications, despite having the intense case management and support from the Program Administrators. In addition, due to the program design and limited funding, applicants (both landlords and tenants) replied opting out of applying for this particular program due to the small amount of funding available, and the required paperwork to determine eligibility. In addition, many applicant tenants also reported opting out due to fear of retaliation or refusal to participate from the landlord, and the fact that this program was not designed to offer the direct payment-to-tenant option. All in all, with the extension of the Eviction Moratorium through AB833, the HRC Program Administrators will continue to engage in arduous efforts to reach out again and encourage all tenants who were wait-listed in the original lottery selection roster who have outstanding rental arrears, are income eligible and are able to document economic impact due to COVID-19, and landlords who refused assistance in the past, to submit their application and supporting documents.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	11
Asian and White - Non-Hispanic	3
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	6
Other Race - Hispanic	15
Other Race - Non-Hispanic	3
White - Hispanic	2
White - Non-Hispanic	19
Total	63

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	25
Low	27
Moderate	11
Total	63

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

THE HRC SERVED A TOTAL OF THIRTY-NINE HOUSEHOLDS OUT OF A TOTAL OF ONE-HUNDRED AND NINE HOUSEHOLDS IN QUARTER 3. THE HRC PROGRAM ADMINISTRATORS CLOSED A TOTAL OF SEVEN (7) INCOMPLETE APPLICATIONS DUE TO TENANT NON-RESPONSIVENESS. THE HRC HAS RECEIVED A HIGHER TURN OUT OF APPLICANTS WHO ARE EXPRESSING DIRE NEED OF ASSISTANCE IN QUARTER 4 THAN THEY DID IN QUARTER 2 AND 3. THE LOW-SUBMISSION OF PROGRAM APPLICATIONS WAS NOTED DURING QUARTER 2 AND 3 AS A RESULT OF THE OPERATION OF THE LOS ANGELES COUNTY RENT RELIEF PROGRAM AS THE RENT RELIEF PROGRAM WAS COMING TO AN END DUE TO FUNDING RUNNING OUT, PROGRAM PARTICIPANTS BEGAN TO REACH OUT TO PROGRAM ADMINISTRATORS ASKING IF FUNDING WAS STILL

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

AVAILABLE; HENCE AN INCREASE IN HOUSEHOLDS SERVED DURING QUARTER 3. IT IS IMPORTANT TO NOTE THAT A TOTAL OF TWENTY-FIVE (25) CENSUS TRACTS WERE NOT AVAILABLE FOR THE HRC'S PROGRAM ADMINISTRATORS TO SELECT FROM THE DROP-DOWN MENU WHEN INPUTTING PUBLIC SERVICE INCOME SELF-CERTIFICATION DATA, THEREFORE, THE TOTAL NUMBER OF HOUSEHOLDS SUBMITTED TO THIS QPR IS NOT REPRESENTATIVE OF THE TOTAL HOUSEHOLDS SERVED TO DATE. THE HRC PROGRAM ADMINISTRATORS IS COLLABORATING WITH THE LACDA CONTRACT MONITOR TO RESOLVE THE PROGRAMMING ALGORITHM, AND SUBMIT DATA FROM THE FORTY-ONE HOUSEHOLDS NOT CURRENTLY CAPTURED

Quarter: 4 Accomplishment Quantity: 63

Accomplishment Narrative:

The HRC Program Administrators served a total of nineteen (19) households in the fourth quarter. As of June 30, 2021, the HRC Program Administrators have utilized the CDBG-CV-1 funds to support a total of one-hundred and twenty (120) income qualified households with maximum rental assistance of up to \$3,000 for up to three months. The HRC Program Administrators verified the tenant application forms, supporting documents that documented economic impact during the COVID-19 pandemic period of March 27, 2020 to present, income eligibility per CDBG's income guidelines, proof of identification and established tenancy in Unincorporated Jurisdictions of Supervisorial District 5. In addition, HRC Program Administrators communicated with qualified applicant's landlords to explain the program requirements and thereby encourage greater participation. The HRC Program Administrators closed a total of four (4) tenant-qualified applications due to non-responsiveness from the landlord/housing provider. The HRC Program Administrators engaged in multiple efforts to obtain the required landlord participation agreement and W9 form from the landlords, including but not limited to calling and leaving voicemails, engaging the tenants and requesting their assistance in obtaining the required documents, mailing the forms via USPS to the landlords using the mailing address provided by the tenants in the Tenant Application Form. In addition, the HRC Program Administrators closed a total of nine (9) incomplete tenant applications due to tenant's poor follow through and non-responsiveness after program administrators engaged in efforts to obtain required documentation to verify program eligibility. Lastly, the HRC Program Administrators deemed a total of four (4) applications ineligible due to residents relocating out of the Supervisorial 5, Unincorporated Jurisdictions and one (1) household who was disqualified due to exceeding the U.S. Department of Housing and Urban Development (HUD) established "Moderate-Income" limits. It is important to note that the HRC Program Administrator was able to record Public Service Income Self-Certification data from households served from Quarter One through Quarter Three due to the LACDA being able to add the majority of the census tract codes that were not available prior to this quarter. However, it is important to note that a total of three (3) census tracts were not available for the HRC's Program Administrators to select from the drop-down menu when recording the Public Service Income Self-Certification data, therefore, the total number of households submitted to this Quarter's QPR is not representative of the total households served to date. The HRC Program Administrator is collaborating with the LACDA Contract Monitor to resolve the programming algorithm, and submit data from the three households not currently captured in Quarter Four.

Agoura Hills CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1087-19 Jurisdiction: Agoura Hills CDBG-CV1
Project Title: COVID-19 Small Business Grant Program
IDIS Number: 11672
Operating Agency: City of Agoura Hills
Subrecipient Type: Participating City
Contract Period: 8/7/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Small Business Grant program provides grants up to \$2,500 to eligible independently owned and operated City of Agoura small businesses with an active City of Agoura business license and having been in business for at least one (1) year with no more than 25 full-time equivalent (FTE) employees including the owner. The business must have been economically impacted by COVID-19 and must retain at least one full-time equivalent (FTE) permanent job held by low-and-moderate income employee. A lottery process will be used to award grants. This project is 100% CDBG-CV funded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 17 This Year: 18 Cumulative: 18 Ratio: 105.9%
Net Expenditures: Budgeted: \$44,646.00 This Year: \$44,646.00 Cumulative: \$44,646.00 Ratio: 100.0%

Annual Narrative:

COVID-19 Special Fund / Small Business Grant

Upon being allotted \$44,646.00 for the City of Agoura Hills local businesses we were able to provide financial assistance to 17 businesses @ \$2,500.00 and 1 business @ \$2,146 during the COVID-19 Pandemic.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This Quarterly Narrative is to update CDBG on the progress of the Small Business Grant that the City of Agoura Hills provided small businesses throughout the city.

I was unaware that there was a separate tab for this project at all until our program manager brought this to my attention today.

Q1 - during August & September 2020 the city provided 11 grants @ \$2500 that = \$27,500.00

Q2 - during October & November 2020 the city provided 6 grants @ \$2500 that = \$15,000.00

TOTAL GRANTS = 17 for \$42,500.00

This leaves remaining funds of \$2,146.00

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

COVID-19 Special Fund / Small Business Grant

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The last grant was issued to the last business on February 3, 2021 for the remainder of funds \$2,146.00.

The reimbursement request was submitted on April 7, 2021 and this project is now complete and CLOSED.

Quarter: 4 Accomplishment Quantity: 18

Accomplishment Narrative:

COVID-19 Special Fund / Small Business Grant

The last grant was issued to the last business on February 3, 2021 for the remainder of funds \$2,146.00.

The reimbursement request was submitted on April 7, 2021 and this project is now complete and CLOSED.

Arcadia CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1044-19 Jurisdiction: Arcadia CDBG-CV1
 Project Title: Arcadia COVID-19 Small Business Grant Program
 IDIS Number: 11459
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 6/11/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new Arcadia COVID19 small business assistance program provides \$5,000 grants to eligible independently owned and operated Arcadia small businesses, with no more than 50 full-time equivalent (FTE) employees, economically impacted by COVID19 for the purposes of retaining the job of at least one FTE low-and-moderate income employee per grant.

Applications will be reviewed and scored up to 100 total points based solely on the criteria listed below. All businesses scoring 90 points or greater will be deemed eligible for the initial round of grant funding as “Tier 1” applicants. Grant recipients will be chosen by a random lottery of all eligible Tier 1 applicants (i.e., those scoring 90 points or higher). Remaining applicants will be considered “Tier 2” applicants. If funding is available after Tier 1 grants have been issued, a random lottery of eligible Tier 2 applicants will be held until all available funding is awarded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 36 This Year: 36 Cumulative: 36 Ratio: 100.0%
 Net Expenditures: Budgeted: \$180,000.00 This Year: \$0.00 Cumulative: \$180,000.00 Ratio: 100.0%

Annual Narrative:

Utilizing CDBG-CV funds, the Arcadia COVID-19 small business assistance program provided \$5,000 grants to 36 eligible independently owned and operated Arcadia small businesses financially impacted by COVID-19 for the purpose of creating or retaining the job of at least one FTE low-and-moderate income employee per grant. All CDBG-CV funds were used for non-personnel costs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	36
Total	36

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	30
Moderate	6
Total	36

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	36.00	36.00	36.00
Total	36.00	36.00	36.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	7
Technicians	7
Sales	8
Office and Clerical	7
Service Workers	7
Total:	36

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	36	0
Total	36	0

Quarter: 2 Accomplishment Quantity: 36

Accomplishment Narrative:

The COVID-19 Small Business Grant Program issued 49 grants of \$5,000 each to lottery selected small businesses located in the City of Arcadia. 36 of the grants were funded by CDBG-CV funding and 13 grants with regular CDBG funding. Recipients were required to be independently owned and operated Arcadia small businesses with no more than 50 full-time equivalent (FTE) employees and to have been economically impacted by COVID-19. Through execution of a grant agreement between the City of Arcadia and each recipient, the grant funding was required to be used for the purpose of retaining the job of at least one FTE low-and-moderate income employee. The COVID-19 Small Business Grant Program resulted in the retention of 49 FTE low-and-moderate income employees.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to be reported for Quarter 4

Azusa CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1052-19 Jurisdiction: Azusa CDBG-CV1
 Project Title: Azusa Emergency Utility Assistance Payments
 IDIS Number: 11714
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 6/25/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Azusa Emergency Utility Payment Assistance Program is a new program that provides emergency utility payment assistance grants to income-eligible Azusa households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay.

Emergency Utility Payment Assistance grants are utility payments made on behalf of an income-eligible household, in an amount not to exceed \$900, for a maximum period of 3 months to maintain utility service and/or to reduce utility payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic. Payments will be made directly to one or two local utility companies; either Azusa Light and Water or Southern California Gas Company or a combination of both on behalf of the income-eligible household.

Accomplishments and Net Expenditures

Priority Need:	CD - Public Services			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 60	This Year: 36	Cumulative: 36	Ratio: 60.0%
Net Expenditures:	Budgeted: \$60,825.00	This Year: \$29,852.00	Cumulative: \$29,852.00	Ratio: 49.1%

Annual Narrative:

A total of 36 Azusa income-eligible residents participated in the Emergency Utility Assistance Program. Of the 36 participants, 22 were extremely low income, 6 were low income, 7 were moderate income, and 1 was above moderate income. A total of \$21,109 in utility assistance payments was made directly to two separate utility companies on behalf of the Azusa participants. Four participants received the maximum assistance allowed of \$900. The average amount of assistance provided per recipient was approximately \$700.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	3
Other Race - Hispanic	1
White - Hispanic	27
White - Non-Hispanic	5
Total	36

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	22
Low	6

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Moderate	7
Total	36

Quarter: 2 Accomplishment Quantity: 6

Accomplishment Narrative:

A total of 30 Azusa income-eligible residents participated in the Emergency Utility Assistance Program. Of the 30 participants, 19 were extremely low income, four were low income, 6 were moderate income, and 1 was above moderate income. A total of \$21,109 in utility assistance payments was made directly to two separate utility companies on behalf of the Azusa participants. Four participants received the maximum assistance allowed of \$900. The average amount of assistance provided per recipient was approximately \$703.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new Emergency Utility Assistance Grants were awarded during the third quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No Emergency Utility Assistance grants were awarded during the fourth quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1049-19 Jurisdiction: Azusa CDBG-CV1
 Project Title: Azusa Small Business Grant Assistance
 IDIS Number: 11708
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 6/25/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as, payroll, rent, or utilities for eligible business owners. The small business must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons, and for every \$10,000 in grant funding issued, one permanent, full time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees when the crisis ends, that would count as job retention or creation. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year. Eligible participants will be selected through a lottery system.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 15 This Year: 18 Cumulative: 18 Ratio: 120.0%
 Net Expenditures: Budgeted: \$181,000.00 This Year: \$166,280.00 Cumulative: \$166,280.00 Ratio: 91.9%

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	8
Black/African American - Non-Hispanic	1
Other Race - Hispanic	9
White - Hispanic	7
White - Non-Hispanic	6
Total	31

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	2
Extremely Low	14
Low	14
Moderate	1
Total	31

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	4.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Half-Time (20 Hrs.):	1.00	0.50	0.00
Quarter-Time (10 Hrs.):	3.00	0.75	3.00
Three-Quarter-Time (30 Hrs.):	1.00	0.75	1.00
Total	9.00	6.00	8.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	9.00	9.00	9.00
Half-Time (20 Hrs.):	5.00	2.50	4.00
Quarter-Time (10 Hrs.):	2.00	0.50	2.00
Three-Quarter-Time (30 Hrs.):	6.00	4.50	6.00
Total	22.00	16.50	21.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	2
Professional	2
Office and Clerical	2
Operatives (semi-skilled)	1
Service Workers	2
Total:	9
Number unemployed prior to taking jobs created under this activity.	8
Number of Jobs with Employer sponsored health care benefits	2

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	1
Sales	2
Office and Clerical	2
Craft Workers(skilled)	3
Operatives (semi-skilled)	4
Service Workers	10
Total:	22

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Alondras Bakery (Raul Corona)	117747059	Existing Expanded
Azusa Discovery Center	N/A	Existing Expanded
Bellus Hair Studio	N/A	Existing Expanded
Compassion Caregiving Services	N/A	Existing Expanded
ELDS, INC	784981222	Existing Expanded
Jesses Barbershop	N/A	Existing Expanded
Jolly Transport Incorporated	066706522	Existing Expanded
KP SUBS INC (B & G Subs Incorporated)	018087412	Existing Expanded
L.A. Restorations	N/A	Existing Expanded
Leos Beauty Salon	N/A	Existing Expanded
Little Gems Learning and Daycare (Little Gems Learning, Inc.)	051371925	Existing Expanded
M & G Auto Body	N/A	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Pocho Wear (Pocho Inc.)	035559567	Existing Expanded
Precision Performance, LLC	826527194	Existing Expanded
Randys Off Road & Auto	843833562	Existing Expanded
Straight A, Inc.	079640378	Existing Expanded
Top Nails and Spa	N/A	Existing Expanded
Valley Hi Laundry (Valley Hi Trading, Inc.)	193721995	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	18	0
Total	18	0

Quarter: 3 Accomplishment Quantity: 18

Accomplishment Narrative:

18 existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Bell CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1025-19 Jurisdiction: Bell CDBG-CV1
Project Title: COVID-19 Small Business Relief Grant
IDIS Number: 11443
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 6/4/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

The City of Bell's Small Business Relief Grant will offer one-time grant up to the amount of \$5,000 to eligible businesses to help create jobs, retain jobs, and offer quality services to the low-mod area residents of Bell. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among others. Businesses are not expected to pay back grants.

Grants will be available on a first come, first services basis until funds are exhausted. In addition, priority will be given to businesses not eligible and/or receive funding for federal or state programs providing equal or greater economic relief under this program.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments: Goal: 40 This Year: 40 Cumulative: 40 Ratio: 100.0%

Net Expenditures: Budgeted: \$242,958.00 This Year: \$242,958.00 Cumulative: \$242,958.00 Ratio: 100.0%

Annual Narrative:

The COVID-19 Small Business Relief Grant Program offered 2 rounds of financial assistance to local businesses that were economically impacted by the COVID-19 pandemic.

Round 1 - A total of 34 businesses received \$5,000 grants through the Small Business Relief Grant Program. Financial assistance for Round 1 was provided with CDBG-CV (COVID-19) CARES program funds. These grants were awarded in the 2nd quarter.

Round 2 - A total of 6 businesses received \$5,000 grants through the Small Business Relief Grant Program funded by the CDBG-CV (COVID-19) CARES program. 3 of the businesses were repeat recipients from Round 1. Round 2 grants were awarded in the 4th quarter.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Active Automotive	016396870	Existing Expanded
Adorable Childrens Apparel	073601313	Existing Expanded
Bell Holistic Center Inc.	067856643	Existing Expanded
Border X Brewing	051868097	Existing Expanded
Campos Taxes & Insurance	019814378	Existing Expanded
Cedars Meat Market & Grill	117572825	Existing Expanded
Charlies Chop Shop	076521918	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

City Driving School	055437824	Existing Expanded
Digital Source Cell and Travel Inc	948442707	Existing Expanded
El Nuevo Mundo Market Corp	079722028	Existing Expanded
El Panon Bakery #2	105797271	Existing Expanded
El Pescador	059236687	Existing Expanded
Empire Batteries	117481477	Existing Expanded
Filthy Cuts Barbershop	055324429	Existing Expanded
Golden Panda Chinese Food	128052459	Existing Expanded
Gorditas Mexican Food	081512243	Existing Expanded
Halftime House of Highlights	117488133	Existing Expanded
HG Graphic and Printing	025510821	Existing Expanded
Jonathans Deluxe Inc.	117570737	Existing Expanded
Julias Party Supply	874881451	Existing Expanded
Julies Travel	077512742	Existing Expanded
Kongs Pets & Grooming	039690398	Existing Expanded
La Casita Mexicana	168274541	Existing Expanded
La Threading & Beauty Salon	033476019	Existing Expanded
Lupitas Beauty Salon	601750045	Existing Expanded
Monkeynality	117570340	Existing Expanded
Ninas Cafe Bar Inc	010038538	Existing Expanded
Onestopwireless corp	069442243	Existing Expanded
Ramirez Tours and Travel	859622375	Existing Expanded
Razor Studio	016607190	Existing Expanded
Sandras Beauty Salon and Gifts	930078100	Existing Expanded
Style Nails & Spa	045276138	Existing Expanded
Toms Natural Nail	622265809	Existing Expanded
Yolis Flowers	016373404	Existing Expanded
Cudahy Auto Center	117962018	Existing Expanded
Ez Graphics	056624135	Existing Expanded
Marys Decorations	153288050	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	34	0
4	6	0
Total	40	0

Quarter: 2 Accomplishment Quantity: 34

Accomplishment Narrative:

A total of 34 Small Business Grants up to a maximum of \$5,000 each were awarded to 34 local businesses that were economically impacted by the COVID-19 pandemic. The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Round 2 of the Small Business Relief Grant Program with funding provided through the CDBG-CV COVID-19 and CDBG programs was conducted this quarter. A total of 25 completed applications were submitted in March 2021. Staff will determine which grants will be awarded from the two (2) funding sources.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Grant Agreements between the City and local businesses have been executed. It is anticipated that the checks for relief grants will be released in the next quarter.

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

A total of 6 Small Business Grants up to a maximum of \$5,000 each were awarded to 6 local businesses that were economically impacted by the COVID-19 pandemic. 3 of the businesses were repeat recipients from the previous 2nd Quarter when Round 1 of the grants were awarded.

The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1019-19 Jurisdiction: Bell CDBG-CV1
 Project Title: Senior Assistance Program
 IDIS Number: 11439
 Operating Agency: City of Bell
 Subrecipient Type: Participating City
 Contract Period: 6/4/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Senior Assistance Program assists older adults with limited means in obtaining daily hot meals or groceries. Senior clients may contact the Bell Community Center or be referred by others to inquire about assistance. Staff will conduct an in-person assessment of the seniors to determine their needs. Once the assessment is made, staff will recommend if the senior requires the services of daily meals, weekly groceries, or both. Daily meals and weekly groceries are purchased and delivered to the seniors by staff..

Staff has developed a contact list of all the seniors who were previously participating in the existing “Bell 55+ Club Senior Program” or that have been referred to the Community Services Department. This contact list is used to make daily welfare phone calls to ensure that seniors are doing well and if they need assistance with any referrals. The meal services provide a much-needed support to the seniors in the community with meals and groceries, but more importantly it provides many of these seniors who live alone a social interaction opportunity, even if it is through a phone conversation. These services are advertised through the City’s social media platforms with over 9,000 followers.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 70 This Year: 32 Cumulative: 32 Ratio: 45.7%
 Net Expenditures: Budgeted: \$33,500.00 This Year: \$33,500.00 Cumulative: \$33,500.00 Ratio: 100.0%

Annual Narrative:

A total of duplicated 1,092 client contacts were provided through the Senior Assistance Program. 814 meals and 278 bags of groceries were delivered to the seniors by staff.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
Asian - Non-Hispanic	3
Other Race - Hispanic	17
Other Race - Non-Hispanic	1
White - Hispanic	3
White - Non-Hispanic	6
Total	32

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	24
Total	24

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Senior Assistance Program offered daily meals Monday through Friday from two different local restaurants and weekly grocery bags. The City has assisted 32 clients and entered the client data in the Public Service Panel. However, the information does not appear on the QPR. A copy of the Public Service Search Report is attached.

During the 1st quarter, the program provided 212 client contacts in August 2020 and 340 client contacts in September 2020, for a total of 552 client contacts. A total of 385 meals and 167 bags of groceries were delivered during this quarter.

During the 2nd quarter, the program provided 385 client contacts in October 2020, 83 client contacts in November 2020, and no client contacts in December 2020, for a total of 468 client contacts. A total of 369 meals and 99 bags of groceries were delivered during this quarter.

Quarter: 3 Accomplishment Quantity: 8

Accomplishment Narrative:

Financial close-out for the project is in progress.

The City has assisted 32 clients and entered the client data in the Public Service Panel.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, the program provided 72 client contacts. 60 meals and 12 bags of groceries were delivered during this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1020-19 Jurisdiction: Bell CDBG-CV1
 Project Title: Virtual Recreation Program
 IDIS Number: 11440
 Operating Agency: City of Bell
 Subrecipient Type: Participating City
 Contract Period: 6/4/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Virtual Recreation Programs will consist of a weekly Cooking and Arts and Crafts Class that will engage the family. Recreation staff will plan, record, edit videos, and post weekly. Each week will feature different meals and activities. The programs will be advertised via the City's social media channels with over 9,000 followers. Staff will monitor video responses throughout the week and answer any questions from the public.

The curriculum will focus on common household items to create accessibility amongst participants. Resources will be available for residents that need certain supplies to participate in virtual classes. These requested supplies will be available for pick up at the Bell Community Center or delivered to upon request. With students having to remotely attend classes and with recreation programs temporarily canceled, these virtual programs create in-home opportunities for families to engage with one another and provide valuable recreational needs for the youth.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 238 Cumulative: 238 Ratio: 158.7%
 Net Expenditures: Budgeted: \$14,500.00 This Year: \$14,500.00 Cumulative: \$14,500.00 Ratio: 100.0%

Annual Narrative:

The Virtual Recreation Program was successful in providing 952 duplicated client contacts to families with children when recreation programs were temporarily paused as a result of the COVID-19 pandemic.

The program offered a total of 37 videos of activities ranging from crafts to cooking. Among all 37 videos the program received a total of 12,850 views on the City's website and social media channels. In addition, the program hosted 5 Zoom nights to directly engage with participants.

Cooking and Arts and Crafts Classes included the following activities:

CATEGORIES VIDEOS POSTED ZOOM NIGHTS

Stay Cookin'	15
Stay Creative	10
Stay Active	12
Zoom Paint Night	2
Zoom Craft Night	1
Zoom Cooking Night	1
Zoom Game Night	1

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	4

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Black/African American - Hispanic	5
Other Race - Hispanic	143
Other Race - Non-Hispanic	2
White - Hispanic	78
White - Non-Hispanic	6
Total	238

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	3
Extremely Low	129
Low	83
Moderate	23
Total	238

Quarter: 2 Accomplishment Quantity: 115

Accomplishment Narrative:

The Virtual Recreation Program provided a total of 169 kits to families. These kits were made shareable so families with more than 1 child can benefit from them.

The City has assisted 238 clients and entered the client data in the Public Service Panel. However, the information does not appear on the QPR. A copy of the Public Service Search Report is attached.

During the 1st quarter, staff released video content and put together the kits in July and August 2020. The client contacts for the prior months included 238 duplicated client contacts. A total of 27 virtual classes and/or activities were conducted during the prior quarter.

During the 2nd quarter, 714 duplicated client contacts were provided. A total of 15 virtual classes and/or activities were conducted during this quarter.

Financial close-out of the project is in progress.

A total of 952 duplicated client contacts were provided through the Virtual Recreation Program. The program offered a total of 37 videos of activities ranging from crafts to cooking. Alongside these videos a total of 5 Zoom nights were hosted to directly engage with participants who received the kits. Among all 37 videos the program received a total of 12,850 views on the City's website and social media channels.

The video statistics are listed below:

CATEGORIES VIDEOS POSTED ZOOM NIGHTS

Stay Cookin'	15
Stay Creative	10
Stay Active	12
Zoom Paint Night	2
Zoom Craft Night	1
Zoom Cooking Night	1
Zoom Game Night	1

Total 37 5

Quarter: 3 Accomplishment Quantity: 14

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Financial close-out of the program is completed.

Bell Gardens CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1110-20 Jurisdiction: Bell Gardens CDBG-CV1
Project Title: CDBG-CV Business Assistance Program
IDIS Number: 11782
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 6/16/2021 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program provides funding to administer a Business Assistance Grant Program to exclusively benefit businesses impacted by COVID-19 that are located in the City of Bell Gardens. The Business Assistance Grant Program will offer a maximum amount not-to-exceed \$10,000 to businesses that provide goods and services to residents in a low- and moderate-income service area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 6 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$71,862.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project will begin during the first quarter of FY 2021-22.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1062-19 Jurisdiction: Bell Gardens CDBG-CV1
 Project Title: COVID 19 - Bell Gardens Residential Tenant Rental Assistance Grant
 IDIS Number: 11669
 Operating Agency: City of Bell Gardens
 Subrecipient Type: Participating City
 Contract Period: 8/7/2020 to 6/30/2022
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 program provides emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic for various reasons identified in the "Lottery Rental Intake Form". The program will provide a maximum total grant of \$1500 over a three-month period at a rate of \$500 per month or 50% of the monthly rental, but not exceeding \$500 per month for a maximum period of 3 months

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 124 This Year: 132 Cumulative: 132 Ratio: 106.5%
 Net Expenditures: Budgeted: \$185,286.00 This Year: \$168,240.00 Cumulative: \$168,240.00 Ratio: 90.8%

Annual Narrative:

A total of 132 emergency rental assistance grants were provided to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the pandemic during FY 2020-21.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	132
Total	132

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	81
Low	38
Moderate	13
Total	132

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report for this project in Q1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This COVID-19 program provided 171 emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the COVID19 pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

2 emergency rental assistance grants to income-eligible households residing in the City of Bell Gardens that have been economically impacted by the pandemic.

Quarter: 4 Accomplishment Quantity: 132

Accomplishment Narrative:

There was no activity during the 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1073-19 Jurisdiction: Bell Gardens CDBG-CV1
 Project Title: COVID 19 - Bell Gardens Small Non-Essential Business Assistance Grant
 IDIS Number: 11670
 Operating Agency: City of Bell Gardens
 Subrecipient Type: Participating City
 Contract Period: 8/7/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18C Micro-Enterprise Assistance
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new COVID 19 program will provide grants up to \$3,000 for eligible microenterprises businesses with 5 or less employees that have deemed as “non-essential” by the State and County and ordered to be closed since March 2020. The Objective of the CDBG-CV Small Non-Essential Business Assistance Program (Program) is to encourage: Private section job creation/retention; Capital formation; Private sector projects that have a financial feasibility based on recognized underwriting criteria; Development of sales tax and property tax base; Support of existing businesses; and Relief of negative impact of the Covid-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 85 This Year: 27 Cumulative: 27 Ratio: 31.8%
 Net Expenditures: Budgeted: \$156,187.00 This Year: \$84,325.00 Cumulative: \$84,325.00 Ratio: 54.0%

Annual Narrative:

This project was closed during 4th quarter and a new Business Assistance Program was established. A total of 27 grants were given to businesses during FY 2020-21.

No leveraged funds were used.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	81000	0
Total	81000	0

Quarter: 2 Accomplishment Quantity: 27

Accomplishment Narrative:

The CV Small Non-Essential Business Assistance program provided \$3,000 grants to 27 businesses for eligible microenterprises businesses with 5 or less employees that have deemed as “non-essential” by the State and County and ordered to be closed since March 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during the 3rd quarter to report.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

There was no during the 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1092-19 Jurisdiction: Bell Gardens CDBG-CV1
Project Title: Emergency Utility Assistance Program
IDIS Number: 11707
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 10/26/2020 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides Federal Community Development Block Grant Cares Act funds to eligible low income Bell Gardens residents who have lost their jobs due to the COVID-19 pandemic and are in need of assistance to help maintain critical utilities and avoid cutoff of service. Eligible utilities include; past due gas bill, electric bill, and water bill. A cell phone bill is not eligible.

Residents interested in this program will be required to complete a Pre-Application. All pre-applications identified as eligible residents submitted by the deadline will be placed into a lottery. Two hundred & Fifty (250) pre-applications will be pulled through a lottery process and qualified. For as many applications that are selected and disqualified, the same number will be pulled from the batch of pre-applications that were not initially pulled until a total of two hundred & fifty (250) residents are able to be qualified. If additional funds become available, the pre-applications not selected will be first in line to be selected for another lottery process.

Eligible households drawn from the lottery process to be granted \$100 a month for two (2) months. The payments will be made directly to a qualified utility provider.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 125 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$33,040.00 This Year: \$12,234.00 Cumulative: \$12,234.00 Ratio: 37.0%

Annual Narrative:

The project is scheduled to begin in FY 2021-22. An extension was approved by LACDA.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report for this project in Q1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during the 1st and 2nd quarters. The project is scheduled to begin in the 4th quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during the first 3 quarters. The project is scheduled to begin in the 4th quarter.

Quarter: 4 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

There was no activity during FY 2020-21.

Beverly Hills CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1028-19 Jurisdiction: Beverly Hills CDBG-CV1
 Project Title: COVID 19 Beverly Hills CDBG-CV Senior Activities
 IDIS Number: 11633
 Operating Agency: City of Beverly Hills
 Subrecipient Type: Participating City
 Contract Period: 7/14/2020 to 6/30/2022
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new activity in response to the COVID-19 pandemic provides a variety of services for Beverly Hills residents who are 55 years of age or older, including (but not limited to) meal and other deliveries, group online activities via Zoom or other social platforms, virtual activities via electronic devices, welfare checks and dial-a-ride to stores or doctors. Senior residents may receive other services including case management, assistance with government benefits and referrals, emergency call button services, medical and dental needs, social and recreational activities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 70 This Year: 180 Cumulative: 180 Ratio: 257.1%
 Net Expenditures: Budgeted: \$100,414.00 This Year: \$100,414.00 Cumulative: \$100,414.00 Ratio: 100.0%

Annual Narrative:

3,342 meals were served during FY 2020-21. The services were provided on 17 occasions, for a total of 3,342 client contacts.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	6
Asian and White - Non-Hispanic	6
Black/African American & White - Non-Hispanic	5
Black/African American - Non-Hispanic	8
Other Race - Hispanic	5
Other Race - Non-Hispanic	28
White - Hispanic	7
White - Non-Hispanic	113
Total	180

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	180
Total	180

Quarter: 2 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

There was no activity during the 1st and 2nd quarters. The CDBG-funded Senior Activity was implemented first. The CDBG-CV Senior Activities will begin during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

3,342 meals were served during the 3rd quarter. The services were provided on 17 occasions, for a total of 3,342 client contacts.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served during the 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1065-19 Jurisdiction: Beverly Hills CDBG-CV1
Project Title: COVID 19 Beverly Hills Rental & Utility Assistance
IDIS Number: 11674
Operating Agency: City of Beverly Hills
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2021 Quarter Completed: 2
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID 19 program will provide short-term subsistence payments for up to three (3) months of assistance on behalf of an individual or family for rent and utilities. The program will provide services to approximately 50 individuals and/or families.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 25 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project will be closed and the remaining funds will be used for Senior Activities.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project will be closed and the remaining funds will be used for Senior Activities.

Cerritos CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1096-20 Jurisdiction: Cerritos CDBG-CV1
Project Title: CDBG-CV Senior Center Improvements
IDIS Number: 11731
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 1/26/2021 to 6/30/2022
Activity Code: 03A Construction or Rehabilitation of Public Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 related project provides improvements at the Cerritos Senior Center. Improvements will include the installation of automatic ADA-compliant doors, touchless water filling stations, dividers between the men restroom urinals, touchless sensor flushers, HEPA HVAC filtration system and foot-operated openers on existing restroom doors with touchless buttons throughout the Senior Center. The improvements will reduce cross contamination and prevent the future spread of COVID-19 amongst the City's most sensitive population.

CDBG-CV1 funds will be used for non-personnel costs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$116,563.00 This Year: \$116,563.00 Cumulative: \$116,563.00 Ratio: 100.0%

Annual Narrative:

Through the receipt of these CDBG COVID-19 funds, the City was able to complete various improvements at the Cerritos Senior Center, which serves the City's most sensitive population. Improvements will allow the Senior Center to reduce or eliminate potential cross contamination of the COVID-19 pandemic and will greatly serve Cerritos seniors.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the City completed/submitted its ESR Environmental Form and also executed a contract with LACDA for the improvements at the senior center. LACDA provided the City with authorization to proceed on March 2, 2021. As a result, the City is currently in the process of starting construction, with the respective contractors ordering the required parts for improvements. It is anticipated that physical improvements will commence in April 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, construction/improvements commenced, including the installation of touchless toilets, sinks, water bottle refill stations, as well as automatic doors at the Cerritos Senior Center. Construction/improvements were completed in June 2021, and as a result, the City has retained a consultant (Willdan), who has started the Davis Bacon compliance audit. The audit is anticipated to be completed in July 2021, and the City anticipates seeking reimbursement in July or August 2021.

Claremont CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1024-19 Jurisdiction: Claremont CDBG-CV1
 Project Title: Claremont COVID-19 Emergency Rental Assistance Program
 IDIS Number: 11458
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 6/11/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The COVID-19 Claremont Emergency Rental Assistance Program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Claremont.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 55 Cumulative: 55 Ratio: 220.0%
 Net Expenditures: Budgeted: \$92,759.00 This Year: \$3,983.00 Cumulative: \$92,759.00 Ratio: 100.0%

Annual Narrative:

Emergency rental assistance grants were provided to 55 income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Claremont.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	2
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	6
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	4
White - Hispanic	19
White - Non-Hispanic	21
Total	55

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	17
Low	19
Moderate	19
Total	55

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There were 55 unique applicants funded under this program, which provided for 1 of 2 rental assistance payments for each applicant. The second rental assistance payment will be paid using the City's CDBG funded Emergency Rental Assistance Program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No additional emergency rental assistance payments were provided under this CDBG-CV funded program. All funds were exhausted during the last reporting period.

Commerce CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1080-19 Jurisdiction: Commerce CDBG-CV1
 Project Title: CV Small Business Assistance Grant
 IDIS Number: 11671
 Operating Agency: City of Commerce
 Subrecipient Type: Participating City
 Contract Period: 8/7/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

The City of Commerce's Small Business Assistance Grant will offer one-time grant up to the amount of \$7,000 to eligible businesses impacted by the COVID-19 pandemic offer quality services to the low-mod area residents of Commerce. The grants may be used for expenses such as payroll, rent, utilities and necessary equipment to continue business operations, among others. Businesses are not expected to pay back grants.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 11 This Year: 6 Cumulative: 6 Ratio: 54.5%
 Net Expenditures: Budgeted: \$74,890.00 This Year: \$74,888.00 Cumulative: \$74,888.00 Ratio: 100.0%

Annual Narrative:

A total of six (6) businesses received grants.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
City of Commerce Flowers, Inc.	113468859	Existing Expanded
Digital Image Systems (EJG Associates, Inc.)	019621067	Existing Expanded
El Cafetalito Restaurant	N/A	Existing Expanded
Galazxy Enterprises Inc.	008313603	Existing Expanded
IL Saggio	028144142	Existing Expanded
Mediterranean Kitchen	020927775	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	6	0
Total	6	0

Quarter: 3 Accomplishment Quantity: 6

Accomplishment Narrative:

Six (6) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominantly low- and moderate-income residents.

Covina CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1099-20 Jurisdiction: Covina CDBG-CV1
 Project Title: Covina Small Business Grant Assistance
 IDIS Number: 11754
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 4/13/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides one-time only, business grants in an amount not to exceed \$10,000 per eligible business owner to respond to the impacts of COVID-19. The grants may be used for expenses such as payroll, rent, or utilities for eligible business owners. The small business must employ no more than 15 employees and must create or retain jobs available to low/moderate income persons and for every \$10,000 in grant funding issued, one permanent, full-time equivalent (FTE), job must be retained or created. If workforce reductions occurred because of the impacts of COVID-19 and the business intends to rehire those same employees, that would count as job creation. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year.

Grants will be administered in partnership with LACDA, who will assist with screening, lottery selection, eligibility, and payment of grant awards.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 6 This Year: 6 Cumulative: 6 Ratio: 100.0%
 Net Expenditures: Budgeted: \$57,268.00 This Year: \$57,268.00 Cumulative: \$57,268.00 Ratio: 100.0%

Annual Narrative:

A total of 6 businesses received grant funds, which created 1 job and retained 5 jobs. The grant funds resulted in a total of 6 FTE jobs of which 6 FTE jobs employed low- and moderate- income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
White - Hispanic	5
White - Non-Hispanic	1
Total	7

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	2
Low	3
Moderate	2
Total	7

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Full-Time (40 Hrs.):	1.00	1.00	1.00
Total	1.00	1.00	1.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	4.00	4.00	4.00
Half-Time (20 Hrs.):	2.00	1.00	2.00
Total	6.00	5.00	6.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Service Workers	1
Total:	1

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	1
Office and Clerical	2
Craft Workers(skilled)	1
Service Workers	2
Total:	6

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Combined Graphics A California Corporation	19-838-5825	Existing Expanded
Cynthia Shimabukuro	11-800-5844	Existing Expanded
Elias Omar Aguayo dba Zodiac Juiceology and Apothecary	04-306-7468	Existing Expanded
Jaas LLC	08-119-1257	Existing Expanded
Pioneer Door Inc	84-846-3667	Existing Expanded
RZM Ventures LLC	11-681-6998	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	6	0
Total	6	0

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

Six (6) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1043-19 Jurisdiction: Covina CDBG-CV1
 Project Title: CV Emergency Assistance to Microenterprises
 IDIS Number: 11565
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/7/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18C Micro-Enterprise Assistance
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides grants to eligible microenterprises, with five or fewer employees, impacted by the COVID-19 pandemic in the City of Covina. Grants awarded in the amount of \$4500 may be used to provide financial support for the establishment, stabilization or expansion of microenterprises. Grants may be used for expenses such as rent or utilities for eligible micro-enterprise business owners. Eligible micro-enterprise businesses may be selected through a lottery system.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 15 This Year: 3 Cumulative: 3 Ratio: 20.0%
 Net Expenditures: Budgeted: \$70,848.00 This Year: \$13,580.00 Cumulative: \$13,580.00 Ratio: 19.2%

Annual Narrative:

Due to a lack of qualifying applicants, this project was completed and closed in Q2 after serving three businesses. Funding not expended has been transferred to the LACDA Small Business Grant Program.

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	1
Moderate	2
Total	3

Grants/Loans:					<u>Avg Interest</u>	<u>Avg Amortization</u>	
<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Rate</u>	<u>Period (Months)</u>	<u>Amount</u>
2	0	3	2	Deferred Payment/Forgiveable Loan	0.00 %	0	\$13,500
Total	0	3					

Quarter: 2 Accomplishment Quantity: 3

Accomplishment Narrative:

In this quarter, including clients served in quarter 1, three forgivable loan awards were given to eligible Microenterprises in the City of Covina. 31 pre-applications were received, and of those, three qualified after submitting full documentation. Each grantee was awarded \$4,500 to assist with rent and utilities for their microenterprise. 12 pre-applicants were disqualified for having received other federal funds, 3 were non-responsive, 10 did not meet other program criteria, and 3 withdrew. Two microenterprises were awarded forgivable loans in Q1, and one was awarded in Q2. We intend to allocate unused funds to the LACDA Small Business Grant Program.

Quarter: 3 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

This project was completed in Q2. In Q1, two qualifying microenterprises received grants of \$4,500 each. In Q2, one qualifying microenterprise received a grant for \$4,500.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1034-19 Jurisdiction: Covina CDBG-CV1
 Project Title: CV Emergency Rental Assistance Program
 IDIS Number: 11567
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/7/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program, the CV Emergency Rental Assistance Program, in partnership with Catholic Charities of Los Angeles, Inc. provides emergency rental assistance grants to income-eligible families economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Covina.

Emergency Rental Assistance grants are rental payments made on behalf of income-eligible families in an amount determined by the agency, using HUD allowable rent levels, for a maximum period of 3 months to maintain housing and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 22 This Year: 23 Cumulative: 23 Ratio: 104.5%
 Net Expenditures: Budgeted: \$100,000.00 This Year: \$99,825.00 Cumulative: \$99,825.00 Ratio: 99.8%

Annual Narrative:

The Emergency Rental Assistance Program was much-needed in the community for City of Covina residents who were financially impacted due to the pandemic. There were 71 applicants who applied for the initial pre-application; 62 applicants selected from the lottery; 47 applications were reviewed; and 24 applications were not selected for program funds due to non-responsiveness, withdrawal, and missing requested documentation. The program assisted a total of 23 applicants with a total of \$79,825 in paid rent. A total administration fee of \$20,000 was paid to Catholic Charities of Los Angeles, Inc., to administer the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	2
Black/African American & White - Non-Hispanic	1
Other Race - Hispanic	2
Other Race - Non-Hispanic	1
White - Hispanic	6
White - Non-Hispanic	10
Total	23

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	6
Low	10

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Moderate	7
Total	23

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 1, twenty-two (22) applicants were selected from the lottery and an additional forty (40) were selected for the waitlist. In Quarter 2, five (5) applicants were unable to receive assistance because they were either non-responsive or did not provide the documents requested. Seventeen (17) applicants out of the twenty-two received rental assistance payments: 15 in October; 1 in November; and 1 in December. A total of \$58,225 is paid in rent. Client intake data will be uploaded in Quarter 3. Catholic Charities of Los Angeles, Inc., a subrecipient is still in the process of reviewing six (6) additional applications from the wait list.

Quarter: 3 Accomplishment Quantity: 21

Accomplishment Narrative:

In Quarter 3, eight (8) applicants were unable to receive assistance because they were either non-responsive or did not provide the documents requested. This quarter, four (4) applicants received rental assistance payments: 0 in January; 4 in February; and 0 in March. A total of \$14,400 is paid in rent this quarter. Catholic Charities of Los Angeles, Inc., is administering the program, and is still in the process of reviewing two (2) additional applications from the wait list.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

In Quarter 4, two (2) applicants received rental assistance payments: 0 in April; 2 in May; and 0 in June. A total of \$7,200 was paid in rent this quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1031-19 Jurisdiction: Covina CDBG-CV1
 Project Title: CV Senior Nutrition Program
 IDIS Number: 11568
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/7/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides meals to seniors (aged 55+) impacted by COVID-19 through an existing partnership with YWCA Intervale Services. To serve seniors during COVID-19, the meals are delivered to the homes of seniors. This program will provide funds to pay for staff to deliver the meals.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 74 This Year: 82 Cumulative: 82 Ratio: 110.8%
 Net Expenditures: Budgeted: \$7,000.00 This Year: \$7,000.00 Cumulative: \$7,000.00 Ratio: 100.0%

Annual Narrative:

The CV Nutrition Program served seniors 6,688 meals in total: 980 in the 1st quarter and 5,708 in the 2nd quarter. The program helped supplement the regularly scheduled Senior Nutrition program, and provided much needed support by assisting with the spike in number of meals needed to serve the Senior community during critical months of the global pandemic. The need continued to grow from the first quarter into the second quarter. The funding was exhausted by the third quarter. In Fiscal Year 2020-2021, a total of 84 seniors were served for this Program. There are two (2) applicants from previous quarters that were not entered in for this quarter due to system difficulties. The client intake forms will be uploaded as an attachment.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	25
Black/African American - Non-Hispanic	2
Other Race - Hispanic	16
White - Hispanic	15
White - Non-Hispanic	20
Total	82

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2, the program served a total of 5,708 meals: 1,580 in October; 1,832 in November; and 2,296 in December. With the holidays in November we saw meal reservations numbers lower from the spike caused by the pandemic. Client intake data

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

will be uploaded in Quarter 3.

Quarter: 3 Accomplishment Quantity: 82

Accomplishment Narrative:

This project was completed in Q2. There are two(2) applicants from previous quarters that did not get entered in and will be entered in the next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was completed in Q2. There are two (2) applicants from previous quarters that were not entered in for this quarter due to system difficulties. The client intake forms will be uploaded as an attachment.

Cudahy CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1038-19 Jurisdiction: Cudahy CDBG-CV1
Project Title: Emergency Rental Assistance
IDIS Number: 11619
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/2/2020 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new Emergency Rental Assistance program provides emergency rental assistance grants to income-eligible households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in eligible areas of the City of Cudahy.

Emergency Rental Assistance grants are rental payments made on behalf of an income-eligible household for a maximum period of three (3) consecutive months to maintain housing and/or to reduce rental payment delinquency in arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$160,000.00 This Year: \$121,862.00 Cumulative: \$121,862.00 Ratio: 76.2%

Annual Narrative:

At the end of June 2021, 38 Cudahy residents received rental assistance. The program originally offered one month of rental assistance but after City Council review and approval, the program was able to extend assistance and offer a total of 2.5 months assistance. Due the continuing need and existence of funds, the program will continue into FY2021-2022 until all funds have been exhausted.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 2 of the program, staff started working with residents to income qualify them and verify program eligibility. The program has experienced some delays with applicants submitting all required documents in a timely manner, therefore no payments on behalf of the residents were processed in the Quarter 2. It is anticipated that payments will start being made on behalf of residents in Quarter 3.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3 of the program, staff continued to work with residents to verify program eligibility. The program was able to start making rental assistance payments on behalf of residents. In this quarter, 19 residents benefited from rental assistance.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 4 of the program, staff continued to work with residents to verify program eligibility. The program was able to start making rental assistance payments on behalf of residents. In this quarter, 17 residents benefited from rental assistance.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Due to technical difficulties, the CDBG system did not capture the data in the system but program files are available for review.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1037-19 Jurisdiction: Cudahy CDBG-CV1
 Project Title: Grocery Delivery Program
 IDIS Number: 11618
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/2/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program will allow City staff to coordinate to provide a bi-monthly grocery delivery for eligible Cudahy residents who are currently sheltering in place due State and local health and safety mandates related to the existing COVID-19 pandemic. Twice a month, households will receive various food products. The food will be delivered via a taxi service.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 500 This Year: 566 Cumulative: 566 Ratio: 113.2%
 Net Expenditures: Budgeted: \$35,908.00 This Year: \$35,908.00 Cumulative: \$35,908.00 Ratio: 100.0%

Annual Narrative:

The program provided relief to Cudahy residents in meeting their basic needs during the ongoing pandemic. The need was so great that by the 2nd quarter the program had exhausted its funding for the fiscal year. The program experienced technical issues with the Public Service panel system and has submitted client data in the QPR System. With these CV funds, the program was able to make 566 recurring food deliveries.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	566
Total	566

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	566
Total	566

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

With the addition of the CDBG-CV funds, the program was able to assist 283 new participants. In Quarter 1 566 recurring deliveries were made.

Program participants received the following grocery items.

- Potatoes - 5lbs. bag
- Rice - 5lbs. bag
- Beans - 5lbs. bag
- Bananas -3lbs. bag
- Tomatoes – 3lbs. bag
- Tortillas – 60 count

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Due to the great needed created by the Corona virus pandemic the program has exhausted all of its funds assisting residents in the 2nd Quarter of the program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the great needed created by the Corona virus pandemic the program has exhausted all of its funds assisting residents in the 2nd Quarter of the program.

In total the program was able to make 566 recurring deliveries with the CV funds.

Quarter: 4 Accomplishment Quantity: 566

Accomplishment Narrative:

Due to the great need created by the Corona virus pandemic, the program has exhausted all of its funds assisting residents in the 2nd Quarter of the program.

In total, the program was able to make 566 recurring deliveries with the CV funds.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1036-19 Jurisdiction: Cudahy CDBG-CV1
 Project Title: Virtual Youth Services Program
 IDIS Number: 11617
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/2/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This is a new program that will provide a safe and healthy environment for youth 4-18 years of age. The program will provide remote access to various online classes to support youth development while self-isolation orders are in effect due to COVID-19. This format will allow for youth to safely and effectively adhere to social distancing measures while participating in online sports development classes, Youth & Government classes, and virtual fitness classes geared towards youth participants. The program will be offered via a virtual online platform by the YMCA and its partners.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 20 This Year: 38 Cumulative: 38 Ratio: 190.0%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$18,750.00 Cumulative: \$18,750.00 Ratio: 75.0%

Annual Narrative:

The program offered an outlet for youth to engage in recreational activities during the coronavirus pandemic. As the state lockdowns were lifted, the program shifted to resuming in person activities during Quarter 3.

For the fiscal year, the program served 38 total participants, which exceeds the initial goal by 18.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	38
Total	38

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	38
Total	38

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter, 38 participants received services. Of the 38 participants, 32 were duplicate participants from the first quarter; six (6) participants were new to the program in quarter 2. Services received included:

LA Summer STEAM Bootcamp: Elementary and middle school children participated in the virtual summer program through Achieve LA. The initiative leverages existing Cradle to Career Success Initiative programs at four YMCA locations to inform youth about the college admissions process and prepare them to enroll at a university.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Virtual Teens in Government Program: The Los Angeles YMCA's Teens & Government (T&G) program is a citywide teen educational program involving more than 1,000 high school students in a six-month "hands-on" experience that teaches the values of democracy. T&G creates citizen leaders from a cross-section of the City's high school population and provides them with the opportunity to experience government firsthand and learn how to solve community problems through the democratic process.

Virtual Teen Get Summer program: In the YMCA's Get Summer virtual platform, teens received access to various fun activities that promote both mental and physical health, academic support and leadership development forums, and community service opportunities to support effective and positive change in their community.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As the lockdowns and closures due to the Coronavirus pandemic has abated, more in-person activities have resumed.

The program does not have activities to report for Q3. Activities to include a virtual STEAM and Robotics program are planned for May and June.

To date the program has served 38 total participants, which exceeds the initial goal by 18.

Quarter: 4 Accomplishment Quantity: 38

Accomplishment Narrative:

As the lockdowns and closures due to the Coronavirus pandemic has abated, more in-person activities have resumed.

The program does not have activities to report for Quarter 4.

To date the program has served 38 total participants, which exceeds the initial goal by 18.

Culver City CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1082-19 Jurisdiction: Culver City CDBG-CV1
 Project Title: COVID Rental Assistance
 IDIS Number: 11691
 Operating Agency: City of Culver City
 Subrecipient Type: Participating City
 Contract Period: 9/10/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program will provide grants to low-mod income residents who cannot meet their current rent amounts due to direct impact of the COVID-19 pandemic. The City will use its existing Rental Assistance Program data to reach out to and identify qualifying participants. After establishing eligibility for participants, the City will provide direct payment in the appropriate amount to the landlord or leasing agent. The City may assist with payments of arrearages or payment of current rent. The City anticipates a total of seventeen(17) households will be assisted. The City will use these funds to supplement the City's Emergency Rental Assistance Program (COVID-19 ERAP)

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 18 This Year: 78 Cumulative: 78 Ratio: 433.3%
 Net Expenditures: Budgeted: \$130,389.00 This Year: \$25,674.00 Cumulative: \$25,674.00 Ratio: 19.7%

Annual Narrative:

The COVID-19 Emergency Rental Assistance Program (COVID-19 ERAP) is comprised of a 3-month catch-up grant and 12-month rental assistance to provide temporary renter relief during the pandemic. The program is designed to prevent homelessness among Culver City low-income renters impacted by COVID-19. After an extensive outreach campaign and accepting applications through both an online and mail-in process, a total of 78 applicants were approved for two program components. Seven applicants were approved for the 3-month catch-up grant and 71 applicants were approved for the 12-month rental assistance program. The projected expenditure for all 78 approved applicants is \$1,145,143 and will leave a balance of \$489,532. This includes approximately \$100,000 in CDBG funds.

Due to technical difficulties, the City was unable to enter information in the Public Service Panel. Client data is attached to this Annual Report.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	78
Total	78

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	78
Total	78

Quarter: 2 Accomplishment Quantity: 0

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The City has selected eighteen (18) qualified applicant households for participation in this program. The City has vetted these applicants and confirmed their eligibility. The City is now performing the required property inspections and, in some cases, is completing document execution to complete the process. The City will be ready to submit funding reimbursement request approximately May 1st. The City also intends to use CDBG funding to pay for staffing costs for administration of this program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

City staff is performing background checks on applicants and performing property inspections of relevant dwelling units.

City staff is executing contracts with participating landlords and property owners.

City staff anticipates checks to be issued beginning in late April or May 2021.

Quarter: 4 Accomplishment Quantity: 78

Accomplishment Narrative:

A total of 7 participants were approved to receive the 3-month catchup grants supported with the CDBG COVID-19 funding. Of the 7 participants, 5 have received assistance and 2 are pending.

On March 22, 2021, Staff recommended the Culver City Council (Council) and the Culver City Housing Authority Board (Board) approve a second application round to expend the balance of unspent funds appropriated COVID-19 ERAP. The Council and Board approved a second application round to expend unspent funding.

At the March 22, 2021, joint Council/Board meeting, modifications to the COVID-19 ERAP Guidelines:

- Allow participants to receive rental assistance from secondary sources
- Cap participants assets to follow County of Los Angeles Guidelines
- Allow 3-month catchup participants to receive funding under the second-round funding not-to-exceed a total of an additional 3 month of rental assistance
- Second-Round funding maximum will be 6-month catch

Diamond Bar CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1057-19 Jurisdiction: Diamond Bar CDBG-CV1
 Project Title: COVID-19 Business Recovery Program - Economic Development Grants
 IDIS Number: 11622
 Operating Agency: City of Diamond Bar
 Subrecipient Type: Participating City
 Contract Period: 6/29/2020 to 6/30/2022
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

The COVID-19 Business Recovery Grant Program provides eligible small businesses \$5,000 in grant assistance to be used to cover business costs, including rent, payroll, utilities, personal protective equipment (PPE), and the purchase and installation of equipment to accommodate physical distancing.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 27 This Year: 27 Cumulative: 27 Ratio: 100.0%
 Net Expenditures: Budgeted: \$137,962.00 This Year: \$137,962.00 Cumulative: \$137,962.00 Ratio: 100.0%

Annual Narrative:

The City successfully award 27 Small Business Grants to 27 local businesses that were economically impacted by the COVID-19 pandemic. Twenty-six (26) businesses received a maximum of grant \$5,000 each in CDBG-CV funds. One (1) business received a combination of \$4,570 in CDBG funds and \$430 in CDBG-CV funds and for a total of \$5,000. The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses. Due to the difficult economic environment, one (1) business which received the small business grant has closed.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Acupoint Acupuncture Inc	019360709	Existing Expanded
Ampar Inc DbA Wienerschnitzel	029734123	Existing Expanded
BBQ STOP	009411410	Existing Expanded
Blue Samurai Inc	096633452	Existing Expanded
C&Z ACCOUNTING CORP	106262052	Existing Expanded
Capricorn Auto Club LLC	111660441	Existing Expanded
Chenyu Lai DDS Inc.	555585996	Existing Expanded
DA HULA STUDIO	032807918	Existing Expanded
Diamond Creek Dental	079389170	Existing Expanded
Diamond Hills Collision Center	070591809	Existing Expanded
Diamond Palace Seafood Restaurant (Diamond Place Co. Inc.)	117599521	Existing Expanded
Dream Wireless Inc.	078675781	Existing Expanded
Edward H. Mousally DDS, JD	826530826	Existing Expanded
EVZ Corp DbA Nekter Juice Bar	113064103	Existing Expanded
FULL BOAT INC	113071247	Existing Expanded
GOLDEN SUN CHECKS MANAGEMENT INC	117594758	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Health Station, Inc	038322838	Existing Expanded
HYC Consulting Engineers, Inc.	139383660	Existing Expanded
Keller Williams Signature Realty	004029818	Existing Expanded
LA FUN YOGA & DANCE LLC	108030343	Existing Expanded
Myung In Dumplings	092466227	Existing Expanded
PLAZA DIAMOND LIQUOR	113161230	Existing Expanded
Red Persimmon Nails Spa	796873136	Existing Expanded
ROSAS SALON	117596142	Existing Expanded
SALON SONAL	139018076	Existing Expanded
SKY DB, INC.	082329697	Existing Expanded
Tasty Box BBQ	129259397	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	27	0
Total	27	0

Quarter: 2 Accomplishment Quantity: 27

Accomplishment Narrative:

A total of 27 Small Business Grants were awarded to 27 local businesses that were economically impacted by the COVID-19 pandemic. Twenty-six (26) businesses received a maximum of grant \$5,000 each in CDBG-CV funds. One (1) business received a combination of \$430 in CDBG-CV funds and \$4,570 in CDBG funds for a total of \$5,000. The grants are primarily used for the businesses' rent. In addition, the grants paid for essential wages, operating costs, and operating expenses. The City also used the CDBG-CV funds on Laserfiche licenses needed for implementation of the COVID-19 Business Recovery Program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Direct Benefits information for jobs retained, jobs created, and types of jobs created/retained are being collected from the local businesses assisted through the Business Recovery Program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Collection of the Direct Benefits information for jobs retained, jobs created, and types of jobs created/retained from the local businesses assisted through the Business Recovery Program are on-going. Review of the employee records submitted by the businesses are on-going as well. One (1) of the businesses which received the small business grant has closed. The City will begin entering the jobs information during the next quarter.

Duarte CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1074-20 Jurisdiction: Duarte CDBG-CV1
 Project Title: LACDA Small Business Grant Program - Special Economic Development
 IDIS Number: 11692
 Operating Agency: City of Duarte
 Subrecipient Type: Participating City
 Contract Period: 9/10/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

Due to COVID-19, the LACDA Small Business Grant Program will offer a maximum amount not to exceed \$10,000 to business that that create or retain jobs for low- and moderate-income persons (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 8 This Year: 9 Cumulative: 9 Ratio: 112.5%
 Net Expenditures: Budgeted: \$97,824.00 This Year: \$91,624.00 Cumulative: \$91,624.00 Ratio: 93.7%

Annual Narrative:

A total of 9 businesses received grant funds which created 8 jobs and retained 3 jobs. The grant funds resulted in a total of 6.425 FTE jobs of which 6.425 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	3
Other Race - Non-Hispanic	8
Total	11

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	6
Low	3
Moderate	2
Total	11

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	1.00	1.00	1.00
Half-Time (20 Hrs.):	2.00	1.00	2.00
Quarter-Time (10 Hrs.):	4.00	1.00	4.00
Three-Quarter-Time (30 Hrs.):	1.00	0.75	1.00
Total	8.00	3.75	8.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Half-Time (20 Hrs.):	1.00	0.50	1.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Three-Quarter-Time (30 Hrs.):	2.00	1.50	2.00
Total	3.00	2.00	3.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	3
Professional	2
Sales	1
Service Workers	2
Total:	8

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Office and Clerical	1
Service Workers	2
Total:	3

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Cable Source, LLC	830005968	Existing Expanded
Color Nails	N/A	Existing Expanded
Duarte Shoe Repair	N/A	Existing Expanded
Halo Boy Fitness, LLC Mutiny Crossfit	071852502	Existing Expanded
Sweet Nothings Cake Shop	060931981	Existing Expanded
Thai City Restaurant	787744747	Existing Expanded
The Patio Mediterranean Cuisine (Talou, Inc.)	110972537	Existing Expanded
Villari Martial Arts	N/A	Existing Expanded
West Coast Mail Stop, LLC	090768386	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	9	0
Total	9	0

Quarter: 3 Accomplishment Quantity: 9

Accomplishment Narrative:

Nine (9) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, no new existing businesses facing a negative COVID-19 impact received a grant.

Hawaiian Gardens CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1093-19 Jurisdiction: Hawaiian Gardens CDBG-CV1
 Project Title: Hawaiian Gardens CDBG-CV Senior Activities
 IDIS Number: 11702
 Operating Agency: City of Hawaiian Gardens
 Subrecipient Type: Participating City
 Contract Period: 10/6/2020 to 6/30/2022
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to the COVID-19 pandemic, this program will provide a variety of services for Hawaiian Gardens residents who are 55 years of age or older, including (but not be limited to): preparing and delivering meals, additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites, virtual case management, referrals, and information services via electronic devices, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Senior residents may receive other services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons, providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 75 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need:	CD - Senior Programs			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 75	This Year: 0	Cumulative: 0	Ratio: 0.0%
Net Expenditures:	Budgeted: \$90,000.00	This Year: \$90,000.00	Cumulative: \$90,000.00	Ratio: 100.0%

Annual Narrative:

No activity reported during FY 2020-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

There is no activity to report, all activity was reported under Q2 and Q3 QPRs.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

1,951 seniors were assisted this quarter, with a total of 13,041 meals served, on 26 occasions.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity reported during the 3rd Quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity reported during the 4th Quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1094-19 Jurisdiction: Hawaiian Gardens CDBG-CV1
 Project Title: Neighborhood Cleanup
 IDIS Number: 11711
 Operating Agency: City of Hawaiian Gardens
 Subrecipient Type: Participating City
 Contract Period: 11/20/2020 to 6/30/2022
 Activity Code: 05V Neighborhood Cleanups
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

In response to the COVID-19 pandemic, this program will provide funds for City staff to conduct twelve (12) neighborhood clean-up activities that will remove approximately 2,000 tons of trash. This program supports the City's Code Enforcement Program by providing residents with free use of trash bins to dispose of unwanted trash (exceeding regular trash service) such as furniture, appliances and general household debris that would otherwise end up in public right-of-way. In addition, bins for green waste are also provided allowing residents an opportunity to cut/trim their own overgrown plants and vegetation in public view and discard that waste. In the past, this activity was conducted as large single-day community clean-up events with many residents and a great deal of social interaction involved. The clean-ups will now be conducted as more, smaller clean-ups conducted by City staff without requiring residents to gather and risk the spread of COVID-19.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 11,938 This Year: 11,938 Cumulative: 11,938 Ratio: 100.0%
 Net Expenditures: Budgeted: \$27,977.00 This Year: \$24,002.00 Cumulative: \$24,002.00 Ratio: 85.8%

Annual Narrative:

During the FY 2020-21, City staff conducted bulky item sweeps throughout the City 2 to 3 times per week.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

From October 1, 2020 thru December 31, 2020 City staff conducted bulky item sweeps throughout the City 2 to 3 times per week.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd quarter, City staff conducted bulky item sweeps throughout the City 2 to 3 times per week.

Quarter: 4 Accomplishment Quantity: 11,938

Accomplishment Narrative:

During the 4th quarter, City staff conducted bulky item sweeps throughout the City 2 to 3 times per week.

Hermosa Beach CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1106-19 Jurisdiction: Hermosa Beach CDBG-CV1
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11773
 Operating Agency: City of Hermosa Beach
 Subrecipient Type: Participating City
 Contract Period: 5/26/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Hermosa Beach to exclusively benefit local businesses located in the City of Hermosa Beach. The LACDA SBA Grant Program offers a \$10,000 grants to businesses that create or retain a Full-Time Equivalent job for a low- or moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
 Net Expenditures: Budgeted: \$37,479.00 This Year: \$37,479.00 Cumulative: \$37,479.00 Ratio: 100.0%

Annual Narrative:

A total of 4 businesses received grant funds, which created 0 jobs and retained 4 jobs. The grant funds resulted in a total of 3.5 FTE jobs of which 3.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	3
White - Non-Hispanic	1
Total	4

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	1
Low	3
Total	4

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	4	0
Total	4	0

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

Four (4) existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

Irwindale CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1003-19 Jurisdiction: Irwindale CDBG-CV1
 Project Title: COVID-19 Senior Nutrition Program
 IDIS Number: 11446
 Operating Agency: City of Irwindale
 Subrecipient Type: Participating City
 Contract Period: 6/9/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides meals to the Irwindale Senior Residence in response to the COVID-19 state of emergency. Staff members will deliver meals three times a week using city vehicles. Delivery days are scheduled for Mondays, Wednesdays, and Fridays.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 40 This Year: 93 Cumulative: 93 Ratio: 232.5%
 Net Expenditures: Budgeted: \$5,625.00 This Year: \$0.00 Cumulative: \$5,625.00 Ratio: 100.0%

Annual Narrative:

This program delivered meals to our most vulnerable population during the COVID pandemic. This project was completed in June 2020 and was reimbursed in August 2020. During this time the City serviced approximately 100-115 seniors.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	93
Total	93

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This program delivered meals to our most vulnerable population during the COVID pandemic. This project was completed and reimbursed in August 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This program delivered meals to our most vulnerable population during the COVID pandemic. This project was completed and reimbursed in August 2020.

Quarter: 4 Accomplishment Quantity: 93

Accomplishment Narrative:

This program delivered meals to our most vulnerable population during the COVID pandemic. This project was completed and

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

reimbursed in August 2020.

La Canada Flintridge CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1085-19 Jurisdiction: La Canada Flintridge CDBG-CV1
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11682
 Operating Agency: City of La Canada Flintridge
 Subrecipient Type: Participating City
 Contract Period: 8/26/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of La Canada-Flintridge to exclusively benefit local businesses located in the City of La Canada-Flintridge. The LACDA SBA Grant Program offers a maximum amount-not-to-exceed of \$10,000 to businesses that create or retain a Full-Time Equivalent job of a low-and moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 3 This Year: 3 Cumulative: 3 Ratio: 100.0%
 Net Expenditures: Budgeted: \$35,942.00 This Year: \$35,940.00 Cumulative: \$35,940.00 Ratio: 100.0%

Annual Narrative:

A total of 3 businesses received grant funds, which retained 4 jobs. The grant funds resulted in a total of 2.5 FTE jobs of which 2.5 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	4
Total	4

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	1
Moderate	3
Total	4

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	1.00	1.00	1.00
Half-Time (20 Hrs.):	3.00	1.50	3.00
Total	4.00	2.50	4.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	1
Sales	1
Service Workers	2

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total: 4

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Crestmont Dry Cleaners	N/A	Existing Expanded
Hello Pizza, inc.	032849269	Existing Expanded
Layers Hair Studio	077255384	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	3	0
Total	3	0

Quarter: 3 Accomplishment Quantity: 3

Accomplishment Narrative:

3 existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

La Habra Heights CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1026-19 Jurisdiction: La Habra Heights CDBG-CV1
 Project Title: Senior Care Packages Program
 IDIS Number: 11447
 Operating Agency: City of La Habra Heights
 Subrecipient Type: Participating City
 Contract Period: 6/8/2020 to 6/30/2021
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Senior Care Package program is meant to provide essential living supplies to seniors in La Habra Heights, to help seniors comply with the Los Angeles County Health Departments' Safer at Home Orders. The City has a large senior population that is vulnerable to COVID-19, and the care packages are meant to provide supplies, allowing seniors to limit trips to the store for food and supplies reducing their exposure to COVID-19 and helping to slow the spread of the pandemic.

The care packages include shelf stable food such as canned vegetables and fruit, soups, pasta and sauce, cookies/crackers, and fresh food such as milk, eggs, and bread when requested. The packages also include personal hygiene produce such as paper towels, toilet paper, soap, hand sanitizer, facial tissue, and masks. The packages are delivered on a weekly bases by City Staff to seniors in the community. The program is growing and the goal is to have 200 seniors receiving care packages.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 200 This Year: 23 Cumulative: 23 Ratio: 11.5%
 Net Expenditures: Budgeted: \$10,478.00 This Year: \$10,478.00 Cumulative: \$10,478.00 Ratio: 100.0%

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	3
Other Race - Non-Hispanic	2
White - Hispanic	1
White - Non-Hispanic	17
Total	23

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	23
Total	23

La Mirada CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1054-19 Jurisdiction: La Mirada CDBG-CV1
 Project Title: COVID19 Emergency Mortgage/Rental Assistance Program
 IDIS Number: 11496
 Operating Agency: City of La Mirada
 Subrecipient Type: Participating City
 Contract Period: 6/19/2020 to 6/30/2021
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Mortgage/Rental Assistance Grant Program will assist low-and moderate-income residents with up to two (2) months of mortgage or rental payments. The total amount may not exceed \$4,000. Recipients must show that they are unable to make their housing payment due to the impacts of COVID-19. Utilities, taxes and PMI (Private Mortgage Insurance) will not be included in assistance grants.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 39 This Year: 40 Cumulative: 40 Ratio: 102.6%
 Net Expenditures: Budgeted: \$157,648.00 This Year: \$113,657.00 Cumulative: \$157,648.00 Ratio: 100.0%

Annual Narrative:

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	10
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	2
White - Hispanic	17
White - Non-Hispanic	10
Total	40

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	20
Low	8
Moderate	12
Total	40

La Puente CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1060-19 Jurisdiction: La Puente CDBG-CV1
 Project Title: Business Assistance Grant Program
 IDIS Number: 11623
 Operating Agency: City of La Puente
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

The new Business Assistance Grant Program will fund one time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic. The grants will range from \$1,700 to \$2,500. The funds will assist the local businesses with less than 20 employees and will assist to cover essential operating expenses such as rent, utilities, and payroll.

The funds will also assist in purchasing supplies and equipment for the safe reopening of the business such as masks, gloves, aprons, and/or gowns, goggles, and face shields. Additional items may also include products or materials to assist with infection prevention and physical distancing such as plexi-glass guards, signage and floor markers and other items deemed necessary for the reopening of the business.

The locally owned businesses serve the 61% low-and moderate income residents within the City of La Puente limits and the adjacent census tracts in the unincorporated area. This program is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 70	This Year: 56	Cumulative: 56	Ratio: 80.0%
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Net Expenditures:	Budgeted: \$190,000.00	This Year: \$169,201.00	Cumulative: \$169,201.00	Ratio: 89.1%
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Annual Narrative:

The City declared State of Emergency due to the Corona Virus pandemic back in March 2020. Staff continues to make changes to the program as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

The City assisted 56 small business with one-time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic for Fiscal Year (FY) 2020-2021. The grants were \$2,500 which including a PPE supplies care kit. The kit contained masks, gloves, sanitizers, face shields and social distance floor markers for reopening of the business.

CDBG funds paid for personnel, non-personnel, and labor and material costs associated with the implementation of the program. This program is 100% CDBG funded.

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	70	0
Total	70	0

Quarter: 2 Accomplishment Quantity: 24

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The City has funded 24 one time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic. The grants were \$2,500 which including a PPE supplies care kit. The kit contained masks, gloves, sanitizers, face shields and social distance floor markers for reopening of the business.

CDBG funds paid for personnel, non-personnel, and labor and material costs associated with the implementation of the program. This program is 100% CDBG funded.

Quarter: 3 Accomplishment Quantity: 28

Accomplishment Narrative:

The City would like to make a correction to the 2nd QTR Report of Activity Accomplishments. In the 2nd QTR a total of 49 small businesses were assisted through the Business grant program. In addition, for the 3rd QTR the City assisted 3 small business.

In total, the City has funded 52 one time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic up till the end of the 3rd QTR. The grants were \$2,500 which including a PPE supplies care kit. The kit contained masks, gloves, sanitizers, face shields and social distance floor markers for reopening of the business.

CDBG funds paid for personnel, non-personnel, and labor and material costs associated with the implementation of the program. This program is 100% CDBG funded.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

This quarter, the City assisted 4 small business with one-time grants to locally owned small businesses within the City of La Puente that have been impacted by COVID-19 pandemic. The grants were \$2,500 which including a PPE supplies care kit. The kit contained masks, gloves, sanitizers, face shields and social distance floor markers for reopening of the business.

CDBG funds paid for personnel, non-personnel, and labor and material costs associated with the implementation of the program. This program is 100% CDBG funded.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1072-19 Jurisdiction: La Puente CDBG-CV1
 Project Title: COVID-19 Senior Nutrition Program
 IDIS Number: 11639
 Operating Agency: City of La Puente
 Subrecipient Type: Participating City
 Contract Period: 7/14/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program will provide breakfast, lunch and dinner meals to seniors who are at a higher risk of developing serious complications due to the pandemic. This program will allow seniors to comply with the Los Angeles County Health Department "Safer at Home Order" by having their meals delivered to their residence. The program will also provide care packages on a first come, first serve basis. The packages will include personal hygiene products such as paper towels, toilet paper, soap, hand sanitizer, facial tissue and masks.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 24 Cumulative: 24 Ratio: 24.0%
 Net Expenditures: Budgeted: \$21,520.00 This Year: \$21,520.00 Cumulative: \$21,520.00 Ratio: 100.0%

Annual Narrative:

The City declared State of Emergency due to the Corona Virus pandemic back in March 2020. The City continues to make changes to the program as the County slowly relaxes the Stay at Home Orders. The City continues to comply with all the County orders and Health Officer order requirements.

The City continues to discuss a possible opening date for the Senior Center, but no concrete date has been determined. All Senior activities that require to be at the Center and require social gatherings continue to be canceled.

The Senior Nutrition program partner with the States Great Plates delivery program to provide breakfast, lunch and dinner meals to seniors who are at a higher risk of developing serious complications due to the pandemic.

At the end of the second quarter, beginning of the third quarter, the City successfully exhausted all the CDBG-CV funds allocated to the Great Plates delivery program and completed the contract.

The City was able to successfully assist 24 participants that were affected by the Pandemic.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	24
Total	24

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Senior Nutrition program partner with the States Great Plates delivery program to provide breakfast, lunch and dinner meals to seniors who are at a higher risk of developing serious complications due to the pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In this quarter 24 seniors were provided hot meals for breakfast, lunch, and dinner. This allowed for seniors to comply with the Los Angeles County Health Department "Safer at Home Order". Staff will enter the applicants information in the next quarter.

Leverage funds were used for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Senior Nutrition program partner with the States Great Plates delivery program to provide breakfast, lunch and dinner meals to seniors who are at a higher risk of developing serious complications due to the pandemic.

At the end of the second quarter, beginning of the third quarter, the City successfully exhausted all of the CDBG-CV funds allocated to the Great Plates delivery program and completed the contract.

The City was able to successfully assist 24 participants that were effected by the Pandemic.

Quarter: 4 Accomplishment Quantity: 24

Accomplishment Narrative:

In the last quarter, the Senior Nutrition program partner with the States Great Plates delivery program to provide breakfast, lunch and dinner meals to seniors who are at a higher risk of developing serious complications due to the pandemic.

The City successfully exhausted all the CDBG-CV funds allocated to the Great Plates delivery program and completed the contract. Staff was able to successfully assist 24 participants that were affected by the Pandemic.

La Verne CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1075-19 Jurisdiction: La Verne CDBG-CV1
Project Title: La Verne COVID-19 Micro Business Assistance Grant Program
IDIS Number: 11683
Operating Agency: City of La Verne
Subrecipient Type: Participating City
Contract Period: 8/26/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID19 micro business assistance program provides one-time \$2,500 grants to eligible businesses to create or retain at least one full-time equivalent (FTE) job held by a low-and moderate income employee or owner, and help them re-open due to County COVID19 closures. Grant funds may be used for overhead expenses, rent, utilities, business services such as web site development to increase capacity, and necessary equipment to continue business operations, among other eligible expenses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 60 This Year: 23 Cumulative: 23 Ratio: 38.3%
Net Expenditures: Budgeted: \$90,230.00 This Year: \$57,500.00 Cumulative: \$57,500.00 Ratio: 63.7%

Annual Narrative:

23 business micro grants were administered.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2 a total of four micro-businesses were assisted with grants totaling \$12,500.

The City Council decided to start offering \$5,000 instead of \$2,500.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Summary during Quarter 3 the total of 12 micro-businesses were assisted.

The City Council decided to start offering \$5,000 instead of \$2,500.

Quarter: 4 Accomplishment Quantity: 23

Accomplishment Narrative:

No additional grants were given during Quarter 4.

Lawndale CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1011-19 Jurisdiction: Lawndale CDBG-CV1
 Project Title: Senior Activities
 IDIS Number: 11448
 Operating Agency: City of Lawndale
 Subrecipient Type: Participating City
 Contract Period: 6/9/2020 to 6/30/2022
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over. The program may include additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites. Activities may also include virtual case management, referrals, and information services via electronic devices.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 175 This Year: 70 Cumulative: 70 Ratio: 40.0%
 Net Expenditures: Budgeted: \$194,224.00 This Year: \$95,484.00 Cumulative: \$95,484.00 Ratio: 49.2%

Annual Narrative:

During Fiscal Year 2020-2021, 71 seniors were served 17,011 lunches. The project Funding Period has been extended to June 30, 2022.

Leveraged funds supported this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	7
Other Race - Hispanic	1
Other Race - Non-Hispanic	2
White - Hispanic	28
White - Non-Hispanic	30
Total	70

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	68
Total	68

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Client data shown as submitted to QPR in the Public Service module is not reflected in this Reporting module. City staff is working with LACDA staff to resolve the issue.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

A total of 69 new clients were served during the first quarter. A total of 4,875 meals were provided.

No new clients were served during the second quarter. A total of 6,179 meals were provided.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served during the 3rd quarter.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

2 new clients were served during the 4th quarter.

Lomita CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1027-19 Jurisdiction: Lomita CDBG-CV1
 Project Title: Lomita Business Incentive Loan Program
 IDIS Number: 11444
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 6/4/2020 to 6/30/2021
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides forgivable business rehabilitation loans and grants to respond the impact of COVID-19. The loans and grants would be used to maintain the payroll for low-and moderate-income employees and business owners. Façade improvements, the correction of code violations and/or the purchase and the installation of fixed equipment would continue to be eligible uses of loan and/or grant funds.

The forgivable loans and grants may be awarded based upon \$35,000 in CDBG funds for each (1) permanent full time equivalent (FTE) job that will be created or retained. At least 51 percent of the jobs created and/or retained will be held by low-and moderate-income individuals. Participating businesses are to make every effort to maintain the employment level for at least one year.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 15 This Year: 15 Cumulative: 15 Ratio: 100.0%
 Net Expenditures: Budgeted: \$89,527.00 This Year: \$88,938.00 Cumulative: \$88,938.00 Ratio: 99.3%

Annual Narrative:

15 grants were given to businesses during FY 2020-21.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Corridor Flow, LLC	N/A	Existing Expanded
JT Unlimited, Inc.	N/A	Existing Expanded
Planet Escape Club	N/A	Existing Expanded
Raffia Music Studio	N/A	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	15	0
Total	15	0

Quarter: 2 Accomplishment Quantity: 15

Accomplishment Narrative:

This program provided grants to 15 businesses in 1st quarter to respond to the impact of COVID-19. The grants are to maintain the payroll for low-and moderate-income employees and business owners. The City is still obtaining DUNS numbers from the businesses.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No new grants were awarded during the 3rd quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new loans were awarded during the 4th quarter.

Malibu CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1086-19 Jurisdiction: Malibu CDBG-CV1
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11684
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 8/26/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Malibu to exclusively benefit local businesses located in the City of Malibu. The LACDA SBA Program will offer a maximum amount-not-to-exceed \$10,000 to businesses that create or retain a Full-Time Equivalent (FTE) job of a low-and moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Jobs

Quantitative Accomplishments:	Goal: 4	This Year: 4	Cumulative: 4	Ratio: 100.0%
Net Expenditures:	Budgeted: \$39,450.00	This Year: \$39,450.00	Cumulative: \$39,450.00	Ratio: 100.0%

Annual Narrative:

A total of 4 businesses received grant funds which created 2 jobs and retained 2 jobs. The grant funds resulted in a total of 2.975 FTE jobs of which 2.375 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	1
White - Hispanic	1
White - Non-Hispanic	2
Total	4

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	2
Low	1
Total	4

Jobs Created:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	1.00	1.00	1.00
Half-Time (20 Hrs.):	1.00	0.50	0.00
Total	2.00	1.50	1.00

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
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2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Full-Time (40 Hrs.):	1.00	1.00	1.00
Quarter-Time (10 Hrs.):	1.00	0.25	1.00
Total	2.00	1.25	2.00

Type of Jobs Created:

<u>Job Type</u>	<u>Number</u>
Professional	1
Office and Clerical	1
Total:	2
Number unemployed prior to taking jobs created under this activity.	1

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Professional	2
Total:	2

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
ALC Entertainment, Inc.	117681219	Existing Expanded
Karisma Skincare, Inc.	091591503	Existing Expanded
Malibu Escrow Corporation	072943921	Existing Expanded
Serenity, LLC	117707827	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	4	0
Total	4	0

Quarter: 3 Accomplishment Quantity: 4

Accomplishment Narrative:

Four (4) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide employment opportunities for low- and moderate-income persons.

Maywood CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1066-19 Jurisdiction: Maywood CDBG-CV1
 Project Title: COVID-19 Small Business Grant Program
 IDIS Number: 11660
 Operating Agency: City of Maywood
 Subrecipient Type: Participating City
 Contract Period: 7/22/2020 to 6/30/2021 Quarter Completed: 2
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program will provide funding for LACDA to administer a Small Business Grant (SBG) Program on behalf of the City to exclusively benefit local businesses located in the City of Maywood. The LACDA SBG Program will offer a maximum amount-not-to-exceed \$10,000 to businesses that provide goods and services to residents in a low- and moderate-income service area (LMA).

The grant funds can be used for operational expenses of the business such as:

- Employee payroll;
- Working capital to continue operations;
- Payment of outstanding business expenses; and
- Adaptive practices needed to remain open (i.e. equipment and supplies for physical distancing).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Businesses

Quantitative Accomplishments:	Goal: 20	This Year: 18	Cumulative: 18	Ratio: 90.0%
Net Expenditures:	Budgeted: \$205,354.00	This Year: \$205,344.00	Cumulative: \$205,344.00	Ratio: 100.0%

Annual Narrative:

The Small Business Program was successful in providing 18 grants to 18 businesses. Financial assistance was greatly needed to address the economic hardships encountered by the small, local businesses.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Agua Pura and More	N/A	Existing Expanded
Amandas Beauty Salon	N/A	Existing Expanded
Apollo Drive In	188298731	Existing Expanded
Auto Accessories Emergency Light, Inc.	067895744	Existing Expanded
Birreria Barragan	N/A	Existing Expanded
Cerebrum LLC	839749814	Existing Expanded
Chavelitas Party Supply & Flower Shop	N/A	Existing Expanded
DM Boutique	N/A	Existing Expanded
Irmas Beauty Salon	N/A	Existing Expanded
Krudos Sushi & Modern Kitchen (Ceviches & Miches, Inc.)	116824486	Existing Expanded
Magic Mattress Factory	N/A	Existing Expanded
Morales Tailor Shop	N/A	Existing Expanded

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

R B Outlet	N/A	Existing Expanded
Sox & Box	N/A	Existing Expanded
Stephanie K Flowers & Party Supply	N/A	Existing Expanded
Video Express #1	N/A	Existing Expanded
Wendy Outlet	N/A	Existing Expanded
Zena Beauty Studio LLC	093128722	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	18	0
Total	18	0

Quarter: 2 Accomplishment Quantity: 18

Accomplishment Narrative:

A total of 18 grants were awarded to businesses located in the City of Maywood. The LACDA administered the program on behalf of the City to provide much needed financial assistance for businesses economically impaired by the COVID-19 pandemic. The City plans to participate in the next Round of the LACDA Small Business Grant Program.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1058-19 Jurisdiction: Maywood CDBG-CV1
Project Title: Safer at Home Program
IDIS Number: 11637
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/14/2020 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new program will provide funding for personnel to perform local enforcement activities required as a result of the Safer at Home Order to protect the public. City staff is needed to conduct monitoring of compliance by the local businesses and to provide traffic control assistance at “Grab and Go” food center locations.

The Safer at Home Order was issued by the Los Angeles County Health Officer to help slow the spread of the Novel Coronavirus (COVID-19) and protect public health and safety. The Order requires that Non-Essential Businesses close to the public. Violations of the Safer at Home Order jeopardize the health and safety of residents in the low- and moderate-income neighborhoods adjacent to the local businesses. City staff will visit the businesses that have remained open, provide information about COVID-19 Non-Essential Businesses, request businesses to cease operations, and enforce the Safe at Home Order.

Additionally, many of the City’s residents have experienced financial and economic distress affecting their ability to purchase food and groceries due to the COVID-19 pandemic. “Grab and Go” food distributions in the City are available for the residents. City staff will provide traffic control at the food distributions due to the large volume of residents and vehicles that are picking up meals and groceries to ensure public safety.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$35,139.00 Cumulative: \$35,139.00 Ratio: 70.3%

Annual Narrative:

Staff provided assistance at ninety-two (92) YMCA Grab and Go Food Distribution and Los Angeles Regional Food Bank events for the City’s residents who have experienced financial and economic distress affecting their ability to purchase food and groceries due to the COVID-19 pandemic. The Food Distributions and Food Banks were conducted by the YMCA, Los Angeles Regional Food Bank, and the Maywood Center for Enriched Studies (MACES).

Assistance included setting up the sites, distributing food, providing traffic control, unloading food from the Food Bank supply trucks, monitoring social distancing between food recipients, delivering food to homebound seniors, and providing social distance monitoring at the food distribution locations.

Additionally, staff performed local enforcement activities required as part of the Safer at Home Order to protect the public. City staff provided information to the public about COVID-19 non-essential businesses and conducted monitoring compliance with L A County closures of restaurants, cafes, diners, beauty salons, barber shops, and parks.

Quarter: 2 Accomplishment Quantity: 28,340

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Staff assistance was provided at the YMCA Grab and Go Food Distribution and Maywood Center for Enriched Studies (MACES) Food Distribution locations during the quarter. Assistance included setting up the sites, distributing food, providing traffic control, unloading food from the Food Bank supply trucks, monitoring social distancing between food recipients, and delivering food to homebound seniors.

The Grab and Go Food Distributions were held on Mondays and Wednesdays each week at the YMCA. Twenty-five (25) Food Distribution events were held during this quarter.

The Drive-Through Food Distribution for residents were conducted at the Maywood Center for Enriched Studies. One (1) MACES Food Distribution event was held this quarter.

In addition, the YMCA Grab and Go Food Distribution has offered fifty-two (52) events since March 30, 2020 including twenty-five (25) food distributions during July, August, and September 2020. The MACES Food Distributions were conducted on nine (9) dates since the beginning of the Safer at Home Order including six (6) drive-through food pick-ups in July, August, and September 2020.

The program also provided funding for staff to perform local enforcement activities required as part of the Safer at Home Order to protect the public. City staff provided information to the public about COVID-19 non-essential businesses and conducted monitoring compliance with L A County closures of restaurants, cafes, diners, beauty salons, barber shops, and parks.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Staff provided assistance at the YMCA Grab and Go Food Distribution and Los Angeles Regional Food Bank locations during the quarter. Assistance included setting up the sites, distributing food, providing traffic control, unloading food from the Food Bank supply trucks, monitoring social distancing between food recipients, and delivering food to homebound seniors. Additionally, staff provided social distance monitoring at the Maywood Center for Enriched Studies (MACES) Food Distributions.

Assistance was provided for thirteen (13) Grab and Go Food Distributions at the YMCA, and for three (3) food distribution events conducted by the Los Angeles Regional Food Bank during this quarter.

The program also provided funding for staff to perform local enforcement activities required as part of the Safer at Home Order to protect the public. City staff provided information to the public about COVID-19 non-essential businesses and conducted monitoring compliance with L A County closures of restaurants, cafes, diners, beauty salons, barber shops, and parks.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Assistance was provided for nineteen (19) food distribution events during this quarter. The program also provided funding for staff to perform local enforcement activities required as part of the Safer at Home Order to protect the public.

Monrovia CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1076-19 Jurisdiction: Monrovia CDBG-CV1
Project Title: Monrovia COVID-19 Emergency Rental Assistance Program
IDIS Number: 11675
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Rental Assistance Grant Program will assist low-and moderate-income qualified households with a supplemental payment not to exceed 6 consecutive months. Payments will be made on behalf of the renter to offset the cost of rent and rental arrears as a result of the economic downturn during the COVID-19 pandemic.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$70,000.00 This Year: \$8,500.00 Cumulative: \$8,500.00 Ratio: 12.1%

Annual Narrative:

See attached.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See attached.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1077-19 Jurisdiction: Monrovia CDBG-CV1
Project Title: Monrovia COVID-19 Emergency Utility Assistance Program
IDIS Number: 11676
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new Monrovia COVID-19 Emergency Utility Assistance Program provides emergency utility payment assistance grants to income-eligible Monrovia households economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay. Emergency Utility Payment Assistance grants are utility payments made on behalf of an income-eligible household, in an amount not to exceed \$150, for 1 month to maintain utility service and/or to reduce utility payment delinquency in arrears.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16 This Year: 34 Cumulative: 34 Ratio: 212.5%
Net Expenditures: Budgeted: \$2,400.00 This Year: \$1,650.00 Cumulative: \$1,650.00 Ratio: 68.8%

Annual Narrative:

See attached

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	34
Total	34

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	34
Total	34

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 34

Accomplishment Narrative:

See attached

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1079-19 Jurisdiction: Monrovia CDBG-CV1
Project Title: Monrovia COVID19 Food Distribution Program
IDIS Number: 11678
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID19 Food Distribution Program provides food distribution to Monrovia households and individuals, economically impacted by the COVID19 pandemic, through distribution by the Foothill Unity Center.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$58,130.00 This Year: \$27,379.00 Cumulative: \$27,379.00 Ratio: 47.1%

Annual Narrative:

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1078-19 Jurisdiction: Monrovia CDBG-CV1
Project Title: Monrovia COVID19 Senior Meals on Wheels Program
IDIS Number: 11677
Operating Agency: City of Monrovia
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID19 Senior Meals on Wheels Program provides home delivered meals, to seniors, aged 55 years and older, observing stay-home orders during the COVID19 pandemic, through the Volunteer Center of San Gabriel Valley (VCSGV).

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 58 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$59,100.00 This Year: \$27,600.00 Cumulative: \$27,600.00 Ratio: 46.7%

Annual Narrative:

See attached

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See attached

Rancho Palos Verdes CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1101-20 Jurisdiction: Rancho Palos Verdes CDBG-CV1
Project Title: CDBG-CV Senior Activities
IDIS Number: 11772
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 3/24/2021 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this program provides a variety of public services to senior citizens who are 55 years of age or older, including but not be limited to, Meals on Wheels and Peninsula Seniors programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$86,499.00 This Year: \$3,468.00 Cumulative: \$3,468.00 Ratio: 4.0%

Annual Narrative:

This activity was approved by LACDA in May 2021. It is anticipated the program will begin serving clients during the 1st quarter of FY 2021-22.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report for Q3 as project was approved by LACDA in March 2021. Public services will begin in Q4.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity to report for the 4th quarter.

Rolling Hills Estates CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1039-19 Jurisdiction: Rolling Hills Estates CDBG-CV1
 Project Title: Senior Activities
 IDIS Number: 11449
 Operating Agency: City of Rolling Hills Estates
 Subrecipient Type: Participating City
 Contract Period: 6/9/2020 to 6/30/2022
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program is in response to the COVID-19 pandemic. The program provides a variety of services for Rolling Hills Estates senior residents who are 55 years of age or older. The program may include preparing and delivering meals, additional deliveries and “grab & go”, group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby, and educational websites, virtual case management, referrals, and information services via electronic devices, welfare checks, and dial-a-ride for those who need to get to a store or doctor. Senior residents may receive other services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons, providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs. The program will provide services to approximately 40 senior citizens during the program year.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 40 This Year: 131 Cumulative: 131 Ratio: 327.5%
 Net Expenditures: Budgeted: \$17,856.00 This Year: \$3,007.00 Cumulative: \$3,007.00 Ratio: 16.8%

Annual Narrative:

There were a total of 132 clients served in Q1 and Q2, and those clients were submitted into the public service panel.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	3
Asian - Non-Hispanic	36
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	4
Black/African American - Non-Hispanic	7
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Non-Hispanic	21
White - Hispanic	1
White - Non-Hispanic	56
Total	131

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

74 new clients were served this quarter on 1 occasion, for a total of 74 client contacts.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

58 new clients were served this quarter on 1 occasion, for a total of 58 client contacts.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity for Q3 to report. There were a total of 132 clients served in Q1 and Q2, and those clients are now being submitted into the public service panel.

Quarter: 4 Accomplishment Quantity: 131

Accomplishment Narrative:

There was no activity during the 4th quarter.

San Dimas CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1021-19 Jurisdiction: San Dimas CDBG-CV1
 Project Title: COVID-19 Emergency Rental Assistance
 IDIS Number: 11457
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 6/11/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The City of San Dimas in partnership with CDGG-CARES Act is offering an Emergency Rental Assistance Program and is designed to assist eligible residents, impacted by the COVID-19 Pandemic. The program will be open to individuals whose households' income has been reduced as a result of COVID-19 and that are not receiving rental assistance through other organizations. Applicants will be required to provide documentation of their hardship.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 44 This Year: 42 Cumulative: 42 Ratio: 95.5%
 Net Expenditures: Budgeted: \$83,006.00 This Year: \$63,500.00 Cumulative: \$64,500.00 Ratio: 77.7%

Annual Narrative:

During the program year, a total of 42 households facing a negative COVID-19 impact, received Emergency Rental Assistance payments to remain sheltered. Nineteen households were extremely low income, 14 were low income and nine were moderate income. Most households received the maximum grant amount allowed of \$500 per month for three months.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	2
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	4
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	8
White - Hispanic	13
White - Non-Hispanic	10
Total	42

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	19
Low	14
Moderate	9

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

42

Quarter: 2 Accomplishment Quantity: 6

Accomplishment Narrative:

The City of San Dimas is steadily expending the funds for the COVID-19 CARES ACT. The Rental Assistance Program is much needed, but it's been slower than anticipated in gathering the necessary documents from the residents. This quarter we've assisted 12 households with Emergency Rental Assistance. The need is high for other items during these challenging times, but providing assistance for shelter is key. We continue to market the program on our website and our social media marketing resources. We have also partnered with our Chamber of Commerce to help spread the word of this source of assistance. Like I said previously the challenges with this program is getting the right documents from the residents or sometimes just getting the documents in one submittal. Most times, the documents come in one-by-one, which makes for a slow process. We have enough funds for another 9 households. We will push out another email message to the city residents and to the apartment complex managers to see if they have any tenants that they feel are behind and in need of assistance. This definitely is a worthwhile program.

Quarter: 3 Accomplishment Quantity: 11

Accomplishment Narrative:

In the third quarter, 11 eligible households received Emergency Rental Assistance payments. Five households were extremely low income, four households were low income and two households were moderate income. To date, 39 eligible households received assistance. Most households received the maximum grant amount allowed of \$500 per month for three months.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During the fourth quarter, three eligible households received Emergency Rental Assistance payments. One household was low income and two households were moderate income.

San Fernando CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1089-19 Jurisdiction: San Fernando CDBG-CV1
Project Title: CDBG-CV PPE Business Assistance
IDIS Number: 11685
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 8/26/2020 to 6/30/2022
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new COVID-19 program provides for Personal Protective Equipment (PPE) to businesses based on demonstrated need. The PPE may include touchless hand sanitizer dispensers (with sanitizer refills), plastic face shields, plastic gloves, and disposable masks to be provided to each qualifying business. The City will also purchase and provide posters and signs notifying customers of the required social distancing protocols as well as floor decals to direct patrons where to stand while inside the business.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 200 This Year: 68 Cumulative: 68 Ratio: 34.0%
Net Expenditures: Budgeted: \$27,200.00 This Year: \$19,035.00 Cumulative: \$19,035.00 Ratio: 70.0%

Annual Narrative:

A total of 68 businesses received PPE during FY 2020-21. DUNS numbers were not collected, as no monetary grants or loans were given to any of the businesses.

Quarter: 2 Accomplishment Quantity: 68

Accomplishment Narrative:

A total of 68 businesses were provided with Personal Protective Equipment (PPE). The PPE included touchless hand sanitizer dispensers (with sanitizer refills), plastic face shields, plastic gloves, and disposable masks to be provided to each qualifying business. The City also purchased and provided posters and signs notifying customers of the required social distancing protocols as well as floor decals to direct patrons where to stand while inside the business.

DUNS numbers were not collected, as no monetary grants or loans were given to any of the businesses.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 17 businesses were provided with Personal Protective Equipment (PPE).

DUNS numbers were not collected, as no monetary grants or loans were given to any of the businesses.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No businesses were served during the 4th quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1088-19 Jurisdiction: San Fernando CDBG-CV1
 Project Title: CDBG-CV Residential Food Distribution Program
 IDIS Number: 11693
 Operating Agency: City of San Fernando
 Subrecipient Type: Participating City
 Contract Period: 9/23/2020 to 6/30/2022
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Food Distribution program provides goods, to each income qualifying household, to include: canned meat and vegetables, pasta, sugar, spices, sauces, canned soups and stews, coffee and tea, rice, baby food, etc. Personal protective equipment including masks, hand sanitizer, and disinfectant solution may also be provided.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 400 This Year: 345 Cumulative: 345 Ratio: 86.2%
 Net Expenditures: Budgeted: \$109,173.00 This Year: \$108,817.00 Cumulative: \$108,817.00 Ratio: 99.7%

Annual Narrative:

A total of 345 households received food distribution during FY 2020-21.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	2
American Indian/Alaskan Native - Hispanic	10
Asian - Non-Hispanic	1
Asian and White - Hispanic	2
Black/African American & White - Hispanic	1
Black/African American - Hispanic	3
Black/African American - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Hispanic	2
Other Race - Hispanic	203
Other Race - Non-Hispanic	3
White - Hispanic	109
White - Non-Hispanic	6
Total	345

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	17
Extremely Low	162

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Low	134
Moderate	32
Total	345

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report for Q1. All activity accounted for under Q2 and Q3 QPRs.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This CV Food Distribution program provided goods to 279 income qualifying households, including: canned meat and vegetables, pasta, sugar, spices, sauces, canned soups and stews, coffee and tea, rice, baby food, etc. Personal protective equipment including masks, hand sanitizer, and disinfectant solution were also provided.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This CV Food Distribution program provided assistance to 63 income qualifying households.

Quarter: 4 Accomplishment Quantity: 345

Accomplishment Narrative:

The CV Food Distribution program provided assistance to 6 income qualifying households during the 4th quarter.

San Gabriel CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1067-19 Jurisdiction: San Gabriel CDBG-CV1
 Project Title: COVID-19 Housing Relief
 IDIS Number: 11646
 Operating Agency: City of San Gabriel
 Subrecipient Type: Participating City
 Contract Period: 7/17/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This COVID-19 Housing Relief program provides housing rent and mortgage relief for income qualified households economically impacted during the pandemic through job loss, furlough or reduction in hours or pay, residing in the City of San Gabriel.

The program offers a one-time grant of \$1,000 dollars to income qualified households. Households are not expected to pay back grants. Households will need to demonstrate an economic impact due to COVID-19 and verify sources of income for all household members. Once qualified, the grant amount will be issued directly to the landlord or mortgage holder. If selected, applicants must confirm that the landlord is willing to complete and submit required documents.

The funds will be used for non-personnel costs.

Accomplishments and Net Expenditures

Priority Need:	CD - Public Services			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 5	This Year: 5	Cumulative: 5	Ratio: 100.0%
Net Expenditures:	Budgeted: \$5,000.00	This Year: \$5,000.00	Cumulative: \$5,000.00	Ratio: 100.0%

Annual Narrative:

The City of San Gabriel accepted applications between August 3- August 28, 2020 and received 79 applications, with the ability to provide 66- \$1,000 grants. Staff pre-screened and those who did not meet the eligibility criteria per the program guidelines and requirements, were disqualified. From the pool of 79 applications, staff was able to proceed with 56 applications. The 56 applicants were notified on September 23, 2020 and were provided with a letter as well as an eligibility checklist packet, to ask for qualifying documents. All documents were due no later than 5:00 p.m. on October 8, 2020.

Of the 56 applicants, 28 were disqualified; 23 did not submit/withdrew; and 5 applicants were awarded the grant. Grant payments were issued on December 30, 2020.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	3
White - Hispanic	2
Total	5

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	3
Low	1
Moderate	1
Total	5

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of San Gabriel accepted applications between August 3- August 28, 2020 and received 79 applications, with the ability to provide 66- \$1,000 grants. Staff pre-screened and those who did not meet the eligibility criteria per the program guidelines and requirements, were disqualified. From the pool of 79 applications, staff was able to proceed with 56 applications. The 56 applicants were notified on September 23, 2020 and were provided with a letter as well as an eligibility checklist packet, to ask for qualifying documents. All documents were due no later than 5:00 p.m. on October 8, 2020.

Of the 56 applicants, 28 were disqualified; 23 did not submit/withdrew; and 5 applicants were awarded the grant. Grant payments were issued on December 30, 2020.

Quarter: 3 Accomplishment Quantity: 5

Accomplishment Narrative:

The five (5) applicants that were awarded the grant were inputted into the Public Service for Q3, even though the program concluded in Q2. The reason they were inputted in Q3 is due to the fact that the Project List was not coming up on the CDBG portal, therefore city staff were unable to enter clients. LACDA staff were made aware of this, and city staff provided the Q2 narrative via email on January 15, 2021.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1068-19 Jurisdiction: San Gabriel CDBG-CV1
 Project Title: COVID-19 Senior Meals Program
 IDIS Number: 11647
 Operating Agency: City of San Gabriel
 Subrecipient Type: Participating City
 Contract Period: 7/17/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides delivery of senior meals in place of the regular congregate meal program. The City of San Gabriel initiated meal delivery on March 31, 2020.

The City, in conjunction with YWCA, established meal delivery so that our seniors could remain at home. YWCA provides two (2) site managers to organize and prepare the food for delivery and City staff pack and deliver meals.

The program includes five meals per week for each senior served. The current need has increased greatly and there are currently 250 seniors who have requested meals. With the demand across Los Angeles County, YWCA has had to put a cap on the meals for San Gabriel at 150 seniors. These meals are delivered weekly each Tuesday. In order to meet the need for our community's seniors, staff is currently purchasing and delivering frozen meals for the remaining 100 seniors each Wednesday. The City has met this demand by dedicating a full-time City staff person and various part-time staff each week to help with the effort.

These funds will be used for personnel and non-personnel costs.

Accomplishments and Net Expenditures

Priority Need:	CD - Senior Programs			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 250	This Year: 214	Cumulative: 214	Ratio: 85.6%
Net Expenditures:	Budgeted: \$50,148.00	This Year: \$50,148.00	Cumulative: \$50,148.00	Ratio: 100.0%

Annual Narrative:

The Senior Meals Program has been a lifeline for our elderly population, especially during the pandemic. We were able to provide nutritious meals in a different platform. The participants have been extremely thankful for the drive thru and delivery service, as it provided them an opportunity to receive the much needed meals.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	2
Asian - Hispanic	2
Asian - Non-Hispanic	155
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	17
Black/African American - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Other Race - Hispanic	6
Other Race - Non-Hispanic	3
White - Hispanic	11
White - Non-Hispanic	13
Total	214

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	65
Total	65

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 2 Accomplishment Quantity: 65

Accomplishment Narrative:

Given the COVID-19 pandemic, the Stay at Home Order and LA County protocols, the congregate meal program at the Adult Recreation Center in the City of San Gabriel ceased. For the weeks of March 17 & 24, 2020 city staff provided a drive-up/pick up meal program. The City of San Gabriel initiated meal delivery on March 31, 2020. With the Safer at Home order, and given that our older adults are considered one of the most vulnerable population, the City, in conjunction with YWCA, established meal delivery so that seniors could remain safe at home. YWCA provided two (2) site managers to organize and prepare the food for delivery, and City staff packed and coordinated to deliver meals. The program included five meals per week for each senior served. The current need increased tremendously to 250 seniors who requested to have meals. Given the demand across Los Angeles County, YWCA put a cap of 150 seniors for the City. The YWCA meals were delivered weekly each Tuesday. In order to meet the high demand of our community's seniors, the City supported the purchase and delivery of frozen meals for the remaining seniors (100) to be delivered weekly on Wednesdays. The City met the demand by dedicating a full-time staff person and various part-time staff each week to help coordinate, pack and deliver.

Effective July 7, 2020, the home delivery program transitioned to drive thru/pick up. The participation for Tuesdays stayed strong at 150 seniors, and for Wednesdays at 100 seniors. Given some circumstances such as health issues, transportation, etc. we made accommodations to deliver to seniors who were unable to pick up their meals on Tuesdays or Wednesdays, and continue to do so. We are currently delivering to 25 seniors on Tuesdays, and 8 seniors on Wednesdays.

As of January 7, 2021, we continue to serve a total of 150 older adults on Tuesdays and 84 older adults on Wednesdays, for a total of 234 seniors.

Quarter: 3 Accomplishment Quantity: 149

Accomplishment Narrative:

Given the COVID-19 pandemic, the Stay at Home Order and LA County protocols, the congregate meal program at the Adult Recreation Center in the City of San Gabriel ceased.

For the weeks of March 17 & 24, 2020, city staff provided a drive-up/pick up meal program. The City of San Gabriel initiated meal delivery on March 31, 2020. With the Safer at Home order, and given that our older adults are considered one of the most vulnerable population, the City, in conjunction with YWCA, established meal delivery so that seniors could remain safe at home. YWCA provided two (2) site managers to organize and prepare the food for delivery, and City staff packed and coordinated to deliver meals. The program included five meals per week for each senior served. The current need increased tremendously to 250 seniors who requested to have meals. Given the demand across Los Angeles County, YWCA put a cap of 150 seniors for the City. The YWCA meals were delivered weekly each Tuesday. In order to meet the high demand of our community's seniors, the City supported the purchase and delivery of frozen meals for the remaining seniors (100) to be delivered weekly on Wednesdays. The City met the demand by dedicating a full-time staff person and various part-time staff each week to help coordinate, pack and deliver.

Effective July 7, 2020, the home delivery program transitioned to drive thru/pick up. The participation for Tuesdays stayed

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

strong at 150 seniors, and for Wednesday at 100 seniors. Given some circumstances such as health issues, transportation, etc. we made accommodations to deliver to seniors who were unable to pick up their meals on Tuesdays or Wednesdays, and continue to do so. We are currently delivering to 30 seniors on Tuesdays, and 3 seniors on Wednesdays.

As of April 27, 2021, we continue to serve a total of 150 older adults on Tuesdays and 87 on Wednesdays, for a total of 237 seniors.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Given the COVID-19 pandemic, the Stay at Home Order and LA County protocols, the congregate meal program at the Adult Recreation Center in the City of San Gabriel ceased.

For the weeks of March 17 & 24, 2020, city staff provided a drive-up/pick up meal program. The City of San Gabriel initiated meal delivery on March 31, 2020. With the Safer at Home order, and given that our older adults are considered one of the most vulnerable population, the City, in conjunction with YWCA, established meal delivery so that seniors could remain safe at home. YWCA provided two (2) site managers to organize and prepare the food for delivery, and City staff packed and coordinated to deliver meals. The program included five meals per week for each senior served. The current need increased tremendously to 250 seniors who requested to have meals. Given the demand across Los Angeles County, YWCA put a cap of 150 seniors for the City. The YWCA meals were delivered weekly each Tuesday. In order to meet the high demand of our community's seniors, the City supported the purchase and delivery of frozen meals for the remaining seniors (100) to be delivered weekly on Wednesdays. The City met the demand by dedicating a full-time staff person and various part-time staff each week to help coordinate, pack and deliver.

Effective July 7, 2020, the home delivery program transitioned to drive thru/pick up. The participation for Tuesdays stayed strong at 150 seniors, and for Wednesday at 100 seniors. Given some circumstances such as health issues, transportation, etc. we made accommodations to deliver to seniors who were unable to pick up their meals on Tuesdays or Wednesdays, and continue to do so. We are currently delivering to 30 seniors on Tuesdays, and 3 seniors on Wednesdays.

On September 15, 2020, YWCA transitioned from 5 meals per person to 7 meals per person.

On November 3, 2020, YWCA increased the meal count per person from 7 meals to 8 meals.

Effective January 19, 2021, YWCA reduced the meal count from 8 meals to 7 meals.

As of April 27, 2021, we continue to serve a total of 150 older adults on Tuesdays and 87 on Wednesdays, for a total of 237 seniors.

On May 4, 2021, YWCA increased the participation from 150 seniors to 175 seniors. This provided an opportunity for the City to serve more seniors on Tuesdays by transferring participants from Wednesday to Tuesday.

As of June 30, 2021, we continue to serve 175 seniors on Tuesdays, and approximately 25 seniors on Wednesdays. During all these transitions, we continued to also offer delivery of meals on Tuesdays and Wednesdays to seniors who are homebound due to health issues, transportation, etc.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1069-19 Jurisdiction: San Gabriel CDBG-CV1
Project Title: Small Business Assistance
IDIS Number: 11648
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/17/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This program provides financial assistance to qualified business owners with a one-time grant of \$2,500 to go toward commercial space rent or mortgage, preparing their business to reopen, follow County of Los Angeles reopening protocols, or other business related expenses.

The business applicant must be one that provides a good or service to the primarily residential low- to moderate-income area of the City of San Gabriel and demonstrate the business has suffered an economic impact due to COVID-19. Businesses are not expected to pay back grants.

Applications will be pre-screened and entered into a lottery system for randomized selection. Once qualified, the grant amount will be issued directly to the business owner.

These funds will be used for non-personnel costs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 52 This Year: 52 Cumulative: 52 Ratio: 100.0%
Net Expenditures: Budgeted: \$131,000.00 This Year: \$130,000.00 Cumulative: \$130,000.00 Ratio: 99.2%

Annual Narrative:

For the program year, the Small Business Grant program provided financial assistance to qualified business owners with a one-time grant of \$2,500 to prevent, prepare for, and respond to COVID-19. This assistance can be used toward commercial space rent or mortgage, preparing their business to reopen, follow County of Los Angeles reopening protocols, or other business related expenses. The City of San Gabriel awarded 52 small businesses with a \$2,500 grant via check who were able to explain how their business benefits the low-mod income households of San Gabriel. Grant recipients self-certified experiencing negative financial impacts due to COVID-19, as well as certifying this assistance has not or will not create an excess of need of assistance, and will not cause a duplication of benefits and the costs have not or will not be paid by another source.

During the FY20-21, a total of 52 small businesses were served.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter 1

The City accepted applications between August 3- August 28 and received 459 applications, with the ability to provide 28 \$2,500 grants. Staff pre-screened and disqualified those who stated they did not have an active business license, those not located in San Gabriel, and those that stated they do not serve low-mod areas, per the program guidelines and requirements. The City Council created an ad-hoc City Council sub- committee focused on business outreach on the City's small business grant program, and appointed Vice Mayor Liao and Councilmember Ding to work with staff in this effort. Together with staff,

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

the committee did a lottery on September 4 and used a random number generator to pull 50 business names from the list of pre-screened businesses moving forward – we pulled 50 names in case the first 28 did not meet all the requirements to move forward. From there, again following the program guidelines and requirements, staff confirmed which of those 50 businesses had active business licenses, had no current or history of code enforcement issues, and were in good standing with the Police department. Staff contacted the first 28 from the list that qualify to move forward, and provided a two-week period to submit their verification documentation. In the case that any of the 28 that are currently moving forward do not qualify, staff will continue moving down the wait list from the lottery draw until we come up with the 28 that we can qualify to receive the grants. In the event that we run through the list of 50 and cannot qualify all 28 grant recipients, we will facilitate another lottery draw with the sub-committee.

Quarter 2

In November, staff proceeded with 28 eligible businesses to receive the grant, while 10 businesses were disqualified, and 12 businesses were waitlisted if more funding becomes available. For the 28 businesses who received the grant, staff verified that the grant will be used to prevent, prepare for, or respond to COVID-19. Staff also verified the following information through self-certification: COVID-19 had a negative economic impact on the business, the business provides goods or services to the CDBG low-mod areas of San Gabriel, receiving the \$2,500 Small Business Grant does not or will not create an excess of funds above need, and the \$2,500 Small Business Grant will not cause a duplication of benefits and the costs have not or will not be paid by another source. Grant recipients received their \$2,500 by check from the City of San Gabriel.

Below is a list of the 28 business who were issued a grant:

1. Lucky Pharmacy
2. Neway Immigration
3. Mona Lisa Hair Design
4. Babita Mexicuisine
5. Su-Chyuan Acupuncture
6. Ming W Ng Accountancy
7. Bingham Electric
8. Alice's Studio
9. Ocean Beauty
10. KCP Group
11. Ho's Jewelry
12. Unique Hair
13. Right Brain Academy
14. ChongQing Special Noodles
15. The Thai Paradise
16. A Plus Education
17. Lina Hair Salon
18. H&B Sales
19. Spicy City
20. Everreading International
21. AA Body Relax
22. New Sight Optometry
23. The Healing Gem
24. Rocky Hair Salon
25. Bella Raina Beauty
26. Pivot Hair Studio
27. Achiever Vacation
28. Pop Arts

On December 1, at the direction of the San Gabriel City Council, staff was directed to reallocate \$61,000 of unused funding from the Housing Relief Program to the Small Business Assistance Grant Program, which opened up the opportunity for 24 additional Small Business Assistance grants of \$2,500 to be administered. Staff prioritized the 12 waitlisted businesses from the first lottery for the grant and with the ad-hoc City Council sub-committee, we completed a second lottery on December 3 by using a random number generator to pull an additional 50 business names from the list of pre-screened businesses. On December 23, staff reached out the 12 waitlisted businesses and the first 12 businesses selected through the second lottery to proceed with the qualification process. In the event that the any of 24 cannot qualify, staff can move on to the next business on the waitlist.

Quarter: 3 Accomplishment Quantity: 52

Accomplishment Narrative:

Wednesday, December 22, 2021

Page 182 of 225

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During Quarter 3, staff issued 24 small business grants of \$2,500 to the following businesses:

1. Sino America Medical Center
2. Yin Ji Chang Fen
3. Sumi Beauty
4. Sun Accountancy Corp.
5. Hao He Yi
6. Shanghai Food Co
7. Beautiful Glow
8. Dominique Gia Gia
9. Lu's Garden (Fresh Garden)
10. Uncle Fossil
11. Casa Calderon
12. ABCHL Secretarial Services
13. AA Air Conditioning & Heating
14. Au Acqua Inc. (Teamaru)
15. Shyun Jeng MD Inc.
16. Baozhilin Pacific Spa Inc
17. San Gabriel Esthetic Center
18. Xixi Salon
19. Hanada Seaon
20. Marshall Chiropractic Care
21. San Gabriel Laundry
22. DP Insurance Agency Inc.
23. Rudy Express
24. Kim Florist

The City issued 28 grants in Quarter 2, but since staff overlooked entering the data into the Activity Accomplishment Section in the last quarter, we are providing the data for the 28 grants issued in Quarter 2 along with the 24 grants issued in Quarter 3 all in the Qtr 3 section of the Activity Accomplishment, totaling 52 grants administered.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The Small Business Grant program concluded activities in the 3rd quarter and no activities to report for the 4th quarter.

San Marino CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1004-19 Jurisdiction: San Marino CDBG-CV1
 Project Title: COVID19 Senior Outreach Program
 IDIS Number: 11614
 Operating Agency: City of San Marino
 Subrecipient Type: Participating City
 Contract Period: 7/2/2020 to 6/30/2022
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides COVID19 senior outreach activities such as COVID 19 health information and food & health essentials pick-up and contact-less delivery service for age-qualified seniors following stay-at-home orders and to reduce the risk of exposure for seniors to COVID19 in public spaces.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 62 Cumulative: 62 Ratio: 62.0%
 Net Expenditures: Budgeted: \$30,806.00 This Year: \$23,340.00 Cumulative: \$23,340.00 Ratio: 75.8%

Annual Narrative:

Due to the COVID-19 pandemic, the amount of services that could be provided to our citizens was limited but the Community Services Department found new ways to connect with our Seniors to ensure they stayed safe.

This was done by providing emergency kits to seniors, purchasing and delivering groceries and other necessities for those who were housebound, as well as connecting with residents through various online sessions.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	32
White - Hispanic	1
White - Non-Hispanic	29
Total	62

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	19
Total	19

Quarter: 3 Accomplishment Quantity: 10

Accomplishment Narrative:

Due to COVID-19, the Community Services Department did not offer any in person programs. Instead, the department engaged in providing emergency resources to seniors. The following items were delivered to residents of San Marino at no cost to them, 44-Emergency Preparedness Kits. In addition, the Community Services Department purchased and delivered groceries 3-times to residents in need of assistance and provided a Smarter Living Lecture. There were no senior excursions offered in the 3rd quarter due to COVID-19.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Outreach performed included the following:

- Smarter Living Lecture (January 27, 2021)
- San Marino Residents Emergency Preparedness Kit Giveaway (March 22, 2021)

Quarter: 4 Accomplishment Quantity: 33

Accomplishment Narrative:

During the 4th quarter of 2020-2021, seniors were encouraged to stay healthy and active from the safety of their home. A class called Senior Fit-at-Home Workout was created to encourage participants to be active and physical using a workout kit that was provided by the Community Services Department. Included in the kits were dumbbells, resistance bands, a water bottle and a sweat towel. In total, 44-kits were given to San Marino Seniors and live fitness instruction was provided on Wednesdays and Fridays via Zoom. The classes were lead by a certified fitness instructor during the months of April, May and June. Three emergency preparedness kits were also delivered to San Marino seniors.

The Recreation Division also provided additional resources to inquiring seniors, as well as referrals, assistance and information, as requested.

Santa Fe Springs CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1108-20 Jurisdiction: Santa Fe Springs CDBG-CV1
Project Title: City of Santa Fe Springs CDBG-CV Small Business Grant Program
IDIS Number: 11769
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 5/7/2021 to 6/30/2022
Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides grants to business to respond to the impact of COVID-19. The grants may be used for operating expenses and to maintain the payroll for low-and-moderate income employees and business owners.

The grants may be awarded based upon \$10,000 in CDBG-CV funds for each (1) permanent full time equivalent (FTE) job that will be created or retained. At least 51 percent of the jobs created and/or retained will be held by low-and-moderate income individuals. Participating business are to make every effort to maintain the employment level for at least one year.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development

Performance Indicator: Jobs

Quantitative Accomplishments:	Goal: 8	This Year: 8	Cumulative: 8	Ratio: 100.0%
Net Expenditures:	Budgeted: \$78,692.00	This Year: \$78,692.00	Cumulative: \$78,692.00	Ratio: 100.0%

Annual Narrative:

On December 31, 2020 the City of Santa Fe Springs awarded 8 businesses with a small business grant to assist with low-moderate income employee payroll. The participating business are to make every effort to maintain the employment level for up to one year.

Quarter: 4 Accomplishment Quantity: 8

Accomplishment Narrative:

The City of Santa Fe Springs awarded grants to 8 businesses to assist with operating expenses and to help maintain payroll for low-moderate income employees and business owners.

The business acknowledged that they will create and/or retain 51% of low and moderate income employees for at least a year and must also remain in business for one year from the date of receiving the grant.

Sierra Madre CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1056-19 Jurisdiction: Sierra Madre CDBG-CV1
Project Title: COVID19 Senior Meals Program
IDIS Number: 11679
Operating Agency: City of Sierra Madre
Subrecipient Type: Participating City
Contract Period: 8/19/2020 to 6/30/2021 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID19 Senior Nutrition Program provides pick-up and delivery of meals to seniors aged 55 years and older, through the Mater Dolorosa Retreat Center and Sierra Madre Thrives Volunteer Program.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 172 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$24,880.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Program is meeting and occasionally exceeding participation goals.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Signal Hill CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1090-19 Jurisdiction: Signal Hill CDBG-CV1
Project Title: CDBG-CV Senior Food Program
IDIS Number: 11686
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 8/26/2020 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, this project provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries to residents who are 55 years of age and older on a bi-monthly basis. If needed, this program may provide a variety of additional public services to senior citizens, including (but not be limited to): dial-a-ride for those who need to get to a store or doctor, social/recreational activities, food vouchers and taxi coupons. Other services may include providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior home-share), in-home care, medical and dental needs and similar programs.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$64,962.00 This Year: \$5,215.00 Cumulative: \$5,215.00 Ratio: 8.0%

Annual Narrative:

There was no activity during FY 2020-21 because the CDBG-funded Senior Meals program budget alone was sufficient to provide meals to the City's seniors for the full fiscal year. The CDBG Senior Meals program was implemented first due the more stringent CDBG expenditure requirement. The project was extended to June 30, 2022.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There has been no activity to date because clients are being assisted using the CDBG-funded Food Distribution project (D96546-20) funds first. Activity for this program will begin in the last 3rd quarter or early 4th quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

43 individuals were served this quarter; 42 duplicated clients and 1 new clients were served on 12 occasions, for a total of 506 client contacts. Staff is working to resolve issues with the Public Service Module. The reporting data will be entered in the Public Service Module during the 4th quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during the 4th quarter.

South El Monte CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1055-19 Jurisdiction: South El Monte CDBG-CV1
Project Title: COVID19 Small Business Grant Program
IDIS Number: 11715
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 6/25/2020 to 6/30/2021
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMJ Low/Mod Jobs
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new COVID19 Small Business Grant program provides grants up to \$5,000 to eligible independently owned and operated South El Monte small businesses, having been in business for at least one (1) year with no more than 5 full-time equivalent (FTE) employees including the owner, economically impacted by COVID19 for the purposes of retaining at least one full-time equivalent (FTE) permanent job held by low-and-moderate income employee.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Jobs
Quantitative Accomplishments: Goal: 24 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$38,500.00 Cumulative: \$38,500.00 Ratio: 32.1%

Annual Narrative:

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1104-19 Jurisdiction: South El Monte CDBG-CV1
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11761
 Operating Agency: City of South El Monte
 Subrecipient Type: Participating City
 Contract Period: 4/26/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new program provides funding for grants to local businesses impacted by COVID-19 through the LACDA/Cities Small Business Assistance Grant Program. This program offers \$10,000 grants to businesses that provides goods and services to residents in predominately low- and moderate-income communities.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 9 This Year: 9 Cumulative: 9 Ratio: 100.0%
 Net Expenditures: Budgeted: \$89,599.00 This Year: \$89,599.00 Cumulative: \$89,599.00 Ratio: 100.0%

Annual Narrative:

A total of nine (9) businesses received grants.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
Anabelles Hair Design	15-668-0683	Existing Expanded
Feathered Serpent	00-379-2004	Existing Expanded
J & A Group	15-551-0709	Existing Expanded
Mattress Brand Liquidation	80-401-9060	Existing Expanded
Muay Dirigma International LLC	09-791-5696	Existing Expanded
Noor Threading	07-691-3713	Existing Expanded
Pacific Coast Spring Company	19-730-2680	Existing Expanded
Quintero, Jorge	11-760-6317	Existing Expanded
Tacos El Chaparrito	02-546-5474	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	9	0
Total	9	0

Quarter: 4 Accomplishment Quantity: 9

Accomplishment Narrative:

Nine (9) existing businesses facing a negative COVID-19 impact received a grant to sustain their operations and provide goods and services that serve a residential area comprised of predominately low- and moderate-income residents.

South Pasadena CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1095-19 Jurisdiction: South Pasadena CDBG-CV1
 Project Title: COVID 19 Emergency Rental Assistance Program
 IDIS Number: 11716
 Operating Agency: City of South Pasadena
 Subrecipient Type: Participating City
 Contract Period: 12/14/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

Income-eligible households residing within the boundaries of the City of South Pasadena will receive a one-time rental assistance payment of \$1,000 to help pay for a portion of the current or past due rent. The City will receive initial applications and conduct a lottery before engaging the services of the Housing Rights Center (HRC) which will be responsible for the tenant income screening, COVID-19 impact verification, landlord document gathering, and rental assistance payments to the landlord or the property manager.

Accomplishments and Net Expenditures

Priority Need:	CD - Public Services			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 42	This Year: 41	Cumulative: 41	Ratio: 97.6%
Net Expenditures:	Budgeted: \$53,000.00	This Year: \$53,000.00	Cumulative: \$53,000.00	Ratio: 100.0%

Annual Narrative:

On September 2, 2020, the City Council dedicated the South Pasadena CARES Act allocation of \$73,528 of CDBG-CV funds to a new Emergency Rental Assistance Program (ERAP) to help keep low-income South Pasadena families in their homes by providing a one-time rental payment of \$1,000. ERAP was advertised in the local newspaper, during City Council meetings, through the Housing Rights Center's and the City's social media outlets, through the City's Union Station Homeless Services Case Manager, in the City's newsletter and through a program flyer disseminated to local groups, including various churches. After launching in November 2020 and extending the program through February 2021 to provide additional time during the holiday season, a total of 42 rent payments totaling \$42,000 in CDBG-CV funds were made to income qualified South Pasadena renters impacted by a loss of income due to COVID-19. Unqualified applicants included submissions from renters living outside of California, over income tenants, and some landlords refusing to participate. Administrative costs totaled \$11,000 paid to the Housing Rights Center (HRC) that was contracted to administer the program including reviewing and approving ERAP forms, advertising, processing online and in-person applications, confirming COVID-19 impact, verifying income qualifications, communication with landlords and tenants, and processing rental payments. ERAP costs including both the rental payments and administrative fees were \$53,000. On April 7, 2021, the City Council directed staff to dedicate the remaining \$20,528 in CDBG-CV funds to the Senior Nutrition program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	10
Black/African American - Non-Hispanic	3
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	11
Other Race - Non-Hispanic	9
White - Non-Hispanic	5
Total	41

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	25
Low	12
Moderate	4
Total	41

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of South Pasadena partnered with the Housing Right Center (HRC) to implement the City's Emergency Rental Assistance Program (ERAP). In the first quarter, the ERAP website and program application materials were developed, and the ERAP launched on November 10, 2020 with a submission deadline of December 10, 2020. The program was advertised through social media outlets and local groups, including various churches. The City of South Pasadena received 35 Eligibility Forms/Applications from tenants; these were the initial applications required for participation. Only 32 were from tenants living in the City of South Pasadena and thereby eligible to advance to the second phase of the program; the remaining 3 lived in other cities and were ineligible. Due to the limited number of submissions, the initial submission deadline was extended to February 1, 2021. In the second phase, income will be verified and rent payments will be issued.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In this quarter, the City of South Pasadena's Emergency Rental Assistance Program (ERAP) funded by the CDBG-CV funds supported 41 income qualified households with a one-time \$1,000 rental payments. The Housing Rights Center (HRC) as the subrecipient contractor for South Pasadena worked closely with tenant participants to complete the program application and submit supporting documentation. The full application included income verification documents, asset verification documents, a landlord participation agreement and W-9, and proof of COVID-19 impact. The HRC staff verified income to ensure that household applicants qualified under the CDBG income guidelines. In addition, HRC communicated with landlords to explain the program requirements and thereby encourage greater participation. Only one qualified household has not been issued the rental assistance payment as the HRC is awaiting the participation agreement from the landlord. Once this payment is issued, the total number of assisted households will be 42. The City will be closing ERAP and transfer the remaining CDBG-CV funds (approximately \$20,528) to the Senior Nutrition program to provide free home delivered meals to qualified seniors. The City Council authorized this transfer on April 7, 2021.

Quarter: 4 Accomplishment Quantity: 41

Accomplishment Narrative:

Project closeout completed during the quarter.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1109-20 Jurisdiction: South Pasadena CDBG-CV1
Project Title: Senior Nutrition Program
IDIS Number: 11784
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 6/18/2021 to 6/30/2022
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

In response to COVID-19, the Senior Center offers meal delivery to South Pasadena senior residents at a cost of \$3 per meal. This program covers the entire cost for Senior Nutrition program participants (\$3 per meal) for an approximated period of three months.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,528.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The contract for this project was recently executed on June 17, 2021. Therefore, there is no data or information to report as this program did not launch in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report this quarter.

Temple City CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1070-20 Jurisdiction: Temple City CDBG-CV1
 Project Title: Temporary Emergency Rental Assistance Program
 IDIS Number: 11638
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The program will provide temporary rental assistance to households that are moderate-income or below that have been financially affected by the COVID-19 pandemic. The City will make payments on behalf of the resident(s) for up to \$1,000 per month, for up to three months, to the landlord or management company.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 41 This Year: 38 Cumulative: 38 Ratio: 92.7%
 Net Expenditures: Budgeted: \$123,206.00 This Year: \$122,550.00 Cumulative: \$122,550.00 Ratio: 99.5%

Annual Narrative:

The City assisted 41 lower-income households this FY with temporary rental assistance for households that were impacted by the COVID-19 pandemic. The number in the Activity Accomplishments does not include 3 additional lower-income households that should have been submitted through the Public Services module prior to the deadline. Staff working on this program were assigned to another program and were not able to update the numbers prior to the deadline.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Asian - Non-Hispanic	19
Other Race - Hispanic	9
Other Race - Non-Hispanic	4
White - Hispanic	2
White - Non-Hispanic	3
Total	38

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	18
Low	13
Moderate	7
Total	38

Quarter: 2 Accomplishment Quantity: 13

Accomplishment Narrative:

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There were 13 low/mod households assisted this quarter with temporary rental assistance.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

The City has assisted one extremely low-income household this quarter with temporary rental assistance.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There were no accomplishments this quarter for this program, however, there should be 3 additional accomplishments added to this quarter to accurately reflect the accomplishments for the FY. Staff working on this program were assigned to another program and were not able to update the numbers prior to the Public Service deadline.

Torrance CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1097-20 Jurisdiction: Torrance CDBG-CV1
 Project Title: COVID-19 Emergency Rental Assistance Program
 IDIS Number: 11748
 Operating Agency: City of Torrance
 Subrecipient Type: Participating City
 Contract Period: 3/15/2021 to 6/30/2022 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new COVID-19 Rental Assistance Grant Program will assist low-and moderate-income residents with up to \$1,000 per month, for a maximum period of 3 months, to maintain housing and/or to reduce rental payment delinquency in arrears. Recipients must show that they are unable to make their housing/rental payment due to the impacts of COVID-19.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 90 This Year: 91 Cumulative: 91 Ratio: 101.1%
 Net Expenditures: Budgeted: \$344,081.00 This Year: \$304,771.00 Cumulative: \$304,771.00 Ratio: 88.6%

Annual Narrative:

During the program year, the City of Torrance created and administered a Rental Assistance Grant Program to assist low-and moderate-income residents with up to \$1,000 per month, for a maximum period of 3 months, to maintain housing. The City of Torrance contracted with Willdan Engineering to administer the program. At the end of the year, the City of Torrance had made 91 rent relief payments to Torrance renters impacted by the COVID-19 pandemic. The City will make one additional funding request for the Consultant's final billing.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	1
Asian - Non-Hispanic	20
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	8
Other Race - Hispanic	16
Other Race - Non-Hispanic	15
White - Hispanic	13
White - Non-Hispanic	15
Total	91

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	43
Low	29
Moderate	19
Total	91

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Q3 2020, the City of Torrance contracted with Willdan Engineering to create and administer a COVID-19 Emergency Rental Assistance Program for Torrance residents impacted by the pandemic. During the reporting period, the City of Torrance and Willdan marketed the program, created program guidelines and forms, opened and closed the online pre-application, and began collecting documents from applicants selected via lottery. At the end of the reporting period, no assistance payments had been distributed.

Quarter: 4 Accomplishment Quantity: 91

Accomplishment Narrative:

In Q4 2020, the City of Torrance continued to work with Willdan Engineering to administer the Emergency Rent Relief Program. Program staff collected eligibility documents in person and electronically from applicants selected via lottery. Staff reviewed the documentation and made income eligibility determinations for households in compliance with income limits. Additionally, staff collected information for property owners to expedite payment processing. At the end of the quarter, program staff had processed rent relief payments for 91 households impacted by the COVID-19 pandemic.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1103-19 Jurisdiction: Torrance CDBG-CV1
 Project Title: Small Business Assistance Grant Program
 IDIS Number: 11768
 Operating Agency: City of Torrance
 Subrecipient Type: Participating City
 Contract Period: 5/7/2021 to 6/30/2021 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides funding for LACDA to administer a Small Business Assistance (SBA) Grant Program on behalf of the City of Torrance to exclusively benefit local businesses located in the City of Torrance. The LACDA SBA Grant Program offers \$10,000 grants to businesses that create or retain a Full-Time Equivalent job of a low-and moderate-income employee (LMJ).

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 10 This Year: 10 Cumulative: 10 Ratio: 100.0%
 Net Expenditures: Budgeted: \$100,000.00 This Year: \$100,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

A total of 10 businesses received grant funds which created 0 jobs and retained 10 jobs. The grant funds resulted in a total of 9 FTE jobs of which 7 FTE jobs employed low- and moderate-income persons.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
White - Hispanic	2
White - Non-Hispanic	4
Total	10

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	2
Extremely Low	4
Low	3
Moderate	1
Total	10

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	8.00	8.00	0.00

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Half-Time (20 Hrs.):	2.00	1.00	0.00
Total	10.00	9.00	0.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Officials and Managers	4
Technicians	1
Sales	1
Office and Clerical	2
Craft Workers(skilled)	1
Service Workers	1
Total:	10

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
American Illumination	054354926	Existing Expanded
Stacy Heim Hair Design	118013206	Existing Expanded

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	10	0
Total	10	0

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

10 existing businesses facing a negative COVID-19 impact, received a grant to sustain their operations and provide employment opportunities for low-and moderate-income persons.

Walnut CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1022-19 Jurisdiction: Walnut CDBG-CV1
 Project Title: Senior Citizen COVID-19 Relief Program - Walnut Basic Bag 4 U
 IDIS Number: 11441
 Operating Agency: City of Walnut
 Subrecipient Type: Participating City
 Contract Period: 5/21/2020 to 6/30/2021 Quarter Completed: 3
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program, "Walnut Basic Bags 4 U", provides for essential grocery delivery for senior residents, aged 55 or older, of the City of Walnut that are observing COVID19 stay-at-home orders, practicing social-distancing or limiting exposure to the public. Also, city plans to deliver groceries once a week.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 415 This Year: 408 Cumulative: 408 Ratio: 98.3%
 Net Expenditures: Budgeted: \$73,877.00 This Year: \$42,523.00 Cumulative: \$73,877.00 Ratio: 100.0%

Annual Narrative:

A total of 408 seniors observing Stay Home orders due to COVID-19 were provided essential groceries from May 2019 through September 2019.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	408
Total	408

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	408
Total	408

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 408 seniors observing Stay Home orders due to COVID-19 were provided essential groceries from May 2019 through September 2019.

*Note - A QPR was unavailable prior to FY 20/21 Q2, therefore the total number of clients includes all clients served from first delivery through September 2019.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No additional services were provided under this contract. The City continued to provide services under the CDBG funded Senior Citizen COVID-19 Relief Program - Walnut Basic Bags 4 U. All funds were expended.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

West Hollywood CDBG- CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1050-19 Jurisdiction: West Hollywood CDBG-CV1
 Project Title: COVID-19 - Home Delivery Meals for Seniors
 IDIS Number: 11498
 Operating Agency: City of West Hollywood
 Subrecipient Type: Participating City
 Contract Period: 6/23/2020 to 6/30/2021 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project that provides home delivered meals, including a breakfast bag, to seniors age 55+ and community members with disabilities by the subrecipient, Project Angel Food.

The COVID-19 CDBG funds will cover the cost of 45 participants to receive home delivered meals for approximately four months.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 45 This Year: 63 Cumulative: 63 Ratio: 140.0%
 Net Expenditures: Budgeted: \$138,241.00 This Year: \$138,241.00 Cumulative: \$138,241.00 Ratio: 100.0%

Annual Narrative:

This project was completed and the last of the funding was used during QTR 3.

The CDBG contract covered 63 persons from Jan 5, 2021 through Feb 9th: 8 were ages 55 to 64, 54 recipients were over 65, and 1 was of unknown age.

The City contract funds covered 62 persons between February 9th and the end of the quarter: 8 were ages 55 to 64, 53 recipients were over 65 and 1 was unknown age.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	63
Total	63

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Project Angel Food continues to provide prepared nutritious meals to older adults in the city of West Hollywood who are food insecure as a result of the coronavirus pandemic. A total of sixty-three (63) persons received meals during the quarter, thirty (30) females are thirtythree (33) males. We provided nearly eight thousand meals (7812) during the quarter for recipients on this program.

Referrals have come from the City of West Hollywood, Jewish Family Services, word of mouth and other sources. With each referral, they verify the delivery address as a city of West Hollywood residence, ask recipients to self certify their age and document any medical conditions they have for our records. Several referrals have requested special diets for their medical conditions, or otherwise do not match the qualifications of the Emergency Meals Program, so they have been referred to our regular program or another appropriate food resource such as SOVA Food Pantry or Seeds of Hope.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Each recipient of the Emergency Meals Program receives delivery every other week. Each delivery includes 14 frozen entrees and a breakfast bag which is the equivalent of 7 breakfasts.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project Angel Food continued to provide assorted heart healthy meals to West Hollywood older adults as part of the city's emergency response to the coronavirus pandemic. During the quarter we served 5320 entrees and 2660 breakfasts for a total of 7980 meals to 65 city residents. Each recipient received 14 entrees and 7 breakfasts, every other week. Deliveries went out weekly to one of two groups of recipients. Referrals continued to come in from city staff and Jewish Family Services; there were 4 new clients overall during the quarter.

The CDBG contract covered 63 persons from Jan 5, 2021 through Feb 9th: 8 were ages 55 to 64, 54 recipients were over 65, and 1 was of unknown age.

The City contract funds covered 62 persons between February 9th and the end of the quarter: 8 were ages 55 to 64, 53 recipients were over 65 and 1 was unknown age.

Quarter: 4 Accomplishment Quantity: 63

Accomplishment Narrative:

This project was completed and the last of the funding was used during QTR 3. Below is the summary for that last quarter and for the year:

Project Angel Food continued to provide assorted heart healthy meals to West Hollywood older adults as part of the city's emergency response to the coronavirus pandemic. During the quarter we served 5320 entrees and 2660 breakfasts for a total of 7980 meals to 65 city residents. Each recipient received 14 entrees and 7 breakfasts, every other week. Deliveries went out weekly to one of two groups of recipients. Referrals continued to come in from city staff and Jewish Family Services; there were 4 new clients overall during the quarter.

Countywide CDBG-CV1

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1061-19 Jurisdiction: Countywide CDBG-CV1
 Project Title: CDBG-CV Housing Assistance Project Delivery Cost
 IDIS Number: 11569
 Operating Agency: Housing Assistance
 Subrecipient Type: Division of LACDA
 Contract Period: 7/2/2020 to 7/31/2021 Quarter Completed: 4
 Activity Code: 05Q Subsistence Payments
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

CDBG-CV Housing Assistance Project Delivery Budget.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 1 This Year: 45 Cumulative: 45 Ratio: 4500%
 Net Expenditures: Budgeted: \$200,216.81 This Year: \$75,754.89 Cumulative: \$130,882.17 Ratio: 65.4%

Annual Narrative:

On October 1, the total number of applications received for the SD1 program was 53 applications. 15 applicants were approved; 38 were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, and incomplete applications. As of July 2021, the total number of applicants served was 28.

On October 1, the total number of applications received for the SD2 program was 112 applications. 30 applicants were approved; 82 applicants were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, tenants receiving a subsidy, and incomplete applications.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	45
Total	45

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	45
Total	45

Quarter: 4 Accomplishment Quantity: 45

Accomplishment Narrative:

On October 1, the total number of applications received for the SD1 program was 53 applications. 15 applicants were approved; 38 were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, and incomplete applications. As of July 2021, the total number of applicants served was 28.

On October 1, the total number of applications received for the SD2 program was 112 applications. 30 applicants were approved; 82 applicants were denied for various reasons including ineligible residence, over-income, no proof of COVID impact, tenants receiving a subsidy, and incomplete applications.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1102-20 Jurisdiction: Countywide CDBG-CV1
Project Title: Elderly Nutrition Program
IDIS Number: 11752
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 3/24/2021 to 6/30/2023
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides funding for the Elderly Nutrition Program Plus (ENP+) program currently being administered by the Workforce Development, Aging and Community Services (WDACS).

This program ensures that vulnerable older adults impacted by stay safe orders related to the COVID-19 pandemic receive critically needed home delivered meals. These meals are prepared and delivered by contracted vendors and provide 2 meals per day, 5 days per week. The meals are lunch/dinner style and are well balanced and designed to provide adequate nutrition for older adults.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,700 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$15,106,974.00 This Year: \$8,815,878.00 Cumulative: \$8,815,878.00 Ratio: 58.4%

Annual Narrative:

As of June 30, 2021, the total lunch units served from March through June 2021 is 483,897. Please attached spreadsheet for additional detail.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, the total lunch units served from March through June 2021 were 483,897 for Seniors 60 years of age and older. The attached spreadsheet provides additional details.

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CV1045-19 Jurisdiction: Countywide CDBG-CV1
Project Title: COVID 19 - S. Mark Taper Foundation Shelter Resource Bank
IDIS Number: 11620
Operating Agency: Shelter Partnership, Inc.
Subrecipient Type: CBO
Contract Period: 7/2/2020 to 6/30/2022
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project provides funding to support the S. Mark Taper Foundation Shelter Resource Bank, which solicits and distributes excess inventory and other new goods, free of charge, to more than 200 homeless services agencies and agencies serving impoverished people each year through the unincorporated areas of the County of Los Angeles. The COVID 19 effort will work to secure and provide goods in great need as a result of the pandemic, including items that are most in need now such as soap, masks and other high priority items.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 110,000 This Year: 110,000 Cumulative: 110,000 Ratio: 100.0%
Net Expenditures: Budgeted: \$480,000.00 This Year: \$426,211.00 Cumulative: \$426,211.00 Ratio: 88.8%

Annual Narrative:

2020 was a difficult year for our organization. We were unable to host volunteers at our warehouse project due to the pandemic, had to move our Annual Gala online, and had to pivot to providing services beyond our normal distribution network to support emergency shelter sites set up throughout the City and County of Los Angeles. Despite these roadblocks, our organization rose to the challenges and had one of our best years. In 2020, we distributed approximately \$17 million to 264 agencies directly serving L.A. County residents living in poverty. This includes over \$1 million to support sites set up during the pandemic to help "flatten the curve" of the health crisis in the local homeless community. We supplied these locations with over 1 million face masks and multiple truckloads of hand sanitizer.

Quarter: 2 Accomplishment Quantity: 55,000

Accomplishment Narrative:

Our second quarter, October 1, 2020 through December 31, 2020 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$5,753,800 in new goods that included several truckloads of hand-sanitizer and soap, hundreds of thousands of face-masks, 30 pallets of shampoo and conditioner and over 300 cases of hair styling products, 10 pallets of drug store items, and pallets of toothbrushes/toothpaste as well as toilet paper. We also secured a wide variety of children's items, including over 30 pallets of diapers as well as baby/toddler grooming items, 14 pallets of toys, and children's pajamas. We secured another over 130 pallets of clothing, including 7 pallets of sleepwear for the family, 33 pallets of men's shorts, and 22 pallets of mixed clothing and shoes, as well as much more!

Quarter: 3 Accomplishment Quantity: 27,500

Accomplishment Narrative:

Our third quarter, January 1, 2021 through March 31, 2021 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$2,988,853 in new goods that included several truckloads of hand-sanitizer, over 3,000 pairs of men's shoes, over 1,000 cases of adult diapers, nearly 1,000 bottles of hand soap, and a large shipment of chairs and desks. We also secured 200 KN95 facemasks, 40 pallets of mixed clothing and necessary household items like bath towels,

2020-2021 CAPER CDBG Activity Listing

(Activities Included in Analysis)

cutlery, and dishware.

Quarter: 4 Accomplishment Quantity: 27,500

Accomplishment Narrative:

Our fourth quarter, April 1, 2021 through June 30, 2021 was extremely successful in terms of both securing and distributing new goods. We secured approximately \$4,766,449 in new goods that included truckloads of men's, women's and children's clothing; nearly \$200,000 worth of children's shoes; winter items like blankets and jackets; and thousands of reusable face masks.

During the quarter, we distributed approximately \$7,788,877 in goods to 188 different Los Angeles County agencies directly serving people living in poverty.