

FY 2019-2020 CAPER

2019-2020 Consolidated Annual Performance and Evaluation Report

**Los Angeles County Development Authority
700 W Main Street
Alhambra CA 91801**

**EMILIO SALAS
Acting Executive Director**

PREFACE

The Consolidated Annual Performance and Evaluation Report (CAPER) is an assessment of the County of Los Angeles' (County) activity performance funded by the three U.S. Department of Housing and Urban Development (HUD) formula grant programs: Community Development Block Grant (CDBG); HOME Investment Partnership Act (HOME); and Emergency Solutions Grant (ESG).

The CAPER describes the County's performance for these HUD Formula Grant Programs in meeting the objectives and goals established in the County's Five-Year Consolidated Plan and the corresponding Annual Action Plan. Fiscal Year (FY) 2019-2020 is the second year in the Five-Year Consolidated Planning Period (Program Years 2018-2023) for the County.

A draft of the 2019-2020 CAPER was made available for public review and comment during a 15-day public notice period, as mandated by HUD. A printed copy of the CAPER was made available at the Los Angeles County Development Authority (LACDA), located at 700 West Main Street, Alhambra, CA 91801. The Draft was also posted for viewing and download on the LACDA's website: www.lacda.org during the public notice period. The Final CAPER is updated to the website after submission to HUD in December 2020.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The County of Los Angeles (County) aims to maximize available funding to implement housing and community development activities in ten Priority Need categories identified in its Five-Year Consolidated Plan (2018-2023). Program Year (PY) 2019-2020 marks the second year in the County's five-year planning period. Accomplishments are recorded based on quarterly performance reports submitted by funded partner agencies. This accomplishment data is aggregated at the end of the program year, and cumulated over the five-year planning period, to determine how well the County met its annual and five-year goals in each of its Priority Need categories. In PY 2019-2020, the County successfully met 90% or more of its annual goals in eight of the ten quantified Priority Need categories. Accomplishment ratios were adjusted for projects that were either cancelled in PY 2019-2020 or extended into PY 2020-2021 and beyond. Many construction activities and long-term programs have multi-year contracts or are extended to order to reach completion. This creates a number of projects that continue over multiple CAPERs.

2019-2020 PRIORITY NEED ACCOMPLISHMENTS

Anti-Crime: 109.10%
Infrastructure: 37.08%
Youth Programs: 47.47%

Economic Development: 100.05%
Public Facilities: 111.48%
Special Needs/Non-Homeless: 95.22%

Homelessness: 99.83%
Public Services: 99.39%

Housing: 95.48%
Senior Programs: 98.27%

The 2019-2020 program year was adversely affected by the global coronavirus pandemic, also known as COVID-19. Los Angeles County experienced one of the highest case counts and positivity rates in the nation. In attempts to reduce the spread of the virus, a combination of safer-at-home public health orders and various levels of business operation restrictions were implemented from March 2020 through the end of the year, which led to economic hardship and housing instability for many County residents. A CARES Act stimulus package was provided as federal aid, and many of the County's services pivoted to align with the CARES Act, including the County's formula grant fund programs. However, the Priority Need categories of Infrastructure and Youth Programs were specifically impacted by local restrictions derived from the ongoing safer-at-home orders and were not able to quickly adjust implementation within the program year to meet their original goals.

The County met federal grant program requirements in each of its three formula grant funds: Community Development Block Grant (CDBG); HOME Investment Partnerships (HOME); and Emergency Solutions Grant (ESG). In its CDBG Program, the County expended 96.82% of total qualified

expenditures to benefit low- and moderate-income persons, in the second year of the three-year certification period; held planning and administration expenditures to 16.09% of the annual grant plus program income amount; and expended only 11.07% of the sum of the grant plus last fiscal year's program income for public service activities. The County HOME Program met its Match Liability with 25% of the requirement with Single-Family and Multifamily Revenue Bonds and the remaining 75% met through other non-federal dollars. Similarly, the County ESG Program achieved a dollar-for-dollar match, providing \$1,529,148 in County General Funds for funding awarded through the program year, and also adhered to the 7.5% administrative cap on costs for the grant.

As part of the statutory relief and alternative requirements provided in the CARES Act guidance, HUD issued a waiver of the CAPER submission deadline, providing formula funded grantees an additional 90-days to submit their annual report. The County's 2019-2020 CAPER was submitted by the extended due date, on December 28, 2020.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Anti-Crime Programs - Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	28	28.00%	20	17	85.00%
Anti-Crime Programs - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	351,500	276,701	78.72%	294,369	115,134	39.11%
Anti-Crime Programs - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0	N/A	0	0	N/A
Economic Development - Accessibility	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	25	16	64.00%	6	10	166.67%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	25	7	28.00%	13	0	0.00%
Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	2,400	608	25.33%	297	270	90.91%

Economic Development - Sustainability	Non-Housing Community Development	CDBG: \$	Other	Other	5	0	N/A	1	0	N/A
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	560,000	101,106	18.05%	100,721	545	0.01%
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	2,500	5500	220.00%	30	0	N/A
Homelessness Programs	Homeless	CDBG: \$ / ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	20,000	1518	7.59%	2	0	N/A
Housing - Accessibility (Fair Housing)	Affordable Housing	CDBG: \$	Other	Other	1	1	100.00%	0	0	N/A
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units constructed	Household Housing Unit	105	129	122.86%	29	22	75.86%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Rental units rehabilitated	Household Housing Unit	1,800	2,910	162.67%	3,333	374	11.22%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Added	Household Housing Unit	0	11	N/A	0	0	N/A

Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Homeowner Housing Rehabilitated	Household Housing Unit	2,000	337	16.85%	378	173	45.77%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Direct Financial Assistance to Homebuyers	Households Assisted	225	109	48.44%	54	52	96.30%
Housing - Affordability	Affordable Housing	CDBG: \$ / HOME: \$	Other	Other	6	0	N/A	5	0	N/A
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Housing Code Enforcement/Foreclosed Property Care	Household Housing Unit	1,000	5,618	561.80%	5,570	48	0.01%
Housing - Sustainability (Code Enforcement)	Affordable Housing	CDBG: \$	Other	Other	3,220,000	751,520	23.34%	766,203	91,669	11.96%
Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	745	130	17.45%	106	0	N/A
Housing - Sustainability (Housing Rehabilitation)	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	370	344	92.97%	85	0	N/A

Infrastructure Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100000	42,140	42.14%	165,308	1,085	0.01%
Public Facilities and Improvements	Non-Housing Community Development	CDBG: \$	Other	Other	2	0	N/A	21	0	N/A
Public Services - Accessibility	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,000	5,594	29.44%	3,506	2,309	65.86%
Public Services - Sustainability	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	67,500	328,965	487.36%	146,008	140,658	96.34%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	19,300	8,479	43.93%	4,224	4,033	95.48%
Senior Services and Centers	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	N/A	3	0	N/A
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	140,000	60,258	43.04%	98,205	8,875	9.04%

Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	4,000	734	18.35%	1,018	392	38.51%
Special Needs Services & ADA Improvements	Non-Homeless Special Needs	CDBG: \$	Other	Other	10	0	N/A	27	0	N/A
Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	8,660	2,300	26.56%	1,934	918	47.47%
Youth Services and Centers (Including Child Care)	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	N/A	0	0	N/A

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The County focused primarily on responding to its ten Priority Need categories, all rated as a high need throughout the County, as identified through an intricate process including needs assessments, market analysis, and additional data collection efforts, including public input. Available resources for each priority need were assessed as well.

The County funded and implemented activities in support of housing preservation and rehabilitation, spending the greatest amount of CDBG and HOME grant funds on activities in this area. \$7,528,582 was expended in Fiscal Year (FY) 2019-2020, with more than half of housing activity funds spent on Single-Unit Residential Rehabilitation. A total of 1,043 units were rehabilitated and made available for use as a result of these efforts. The County also committed \$1,661,108 of housing funds on upgrading and modernizing its public housing sites. Code Enforcement programs received another 19% of housing activity funds to address spot slum and blight conditions throughout the County, and \$200,000 was expended on Fair Housing activities.

Another \$2,979,336 of grants funds was expended on Public Facilities and Infrastructure activities. These activities included acquisition, disposition, public facilities and improvements, construction of rehabilitation of public facilities, neighborhood facilities, parks and recreational facilities, parking facilities, water and sewer improvements, street improvements, and sidewalk construction. Over half of public facilities and infrastructure funds were expended specifically on Special Needs/Non-Homeless priorities and addressing Americans with Disabilities Act (ADA)-related activities.

Beyond brick-and-mortar activities, the County utilizes grant funds to improve the living environment for its residents through a variety of Public Service programs and activities, including those specifically made for seniors and youth. In FY 2019-2020, \$493,835 was expended for Senior Services, \$339,591 expended on Youth Services and \$319,106 on Child Care Services. Other public services funded in the program year included homeless/AIDS patients programs, services for the disabled, battered and abused spouses programs, employment training, crime awareness/prevention, health services neighborhood cleanups, food banks, and general public services. A total of \$2,700,963 was expended on Public Services throughout the County.

The County operates a variety of loan programs directed towards economic growth in the region. CDBG funds in the amount of \$1,789,215 were used specifically for other commercial/industrial improvements, including business façade improvements, direct financial assistance to for-profit business, and technical assistance to businesses. The County also takes advantage of the Section 108 Loan Program to fund large scale CDBG-eligible economic development and infrastructure projects; a total of \$1.5 million was made in repayments to obligated Section 108 Loans during FY 2019-2020.

The County’s Program Year 2019-2020 expenditures for the various types of activities are listed in **Attachment 1, “FY 2019-2020 CDBG Expenditures by HUD Code”**.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	3,775	6	3,798
Black or African American	1,383	10	1,967
Asian	1,685	21	67
American Indian or American Native	179	0	75
Native Hawaiian or Other Pacific Islander	39	0	37
Other	1,476	37	247
Total	7,061	74	6,191
Hispanic	2,263	37	2,498
Not Hispanic	4,798	37	3,693

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The County’s federally-funded CDBG, HOME and ESG activities service a variety of clients throughout the five Supervisorial Districts of the County of Los Angeles, within its participating cities and among Countywide targeted areas. Racial and ethnic counts were adjusted in CR-10 to reflect individual clients served, because there is a focus to track individual persons, rather than families, by the Los Angeles County Development Authority (LACDA) and Los Angeles Homeless Services Authority (LAHSA) databases. Some specific activities may require households to be counted, but those totals were converted to individual client counts in order to maintain consistency. Added to the table above are the FY 2019-2020 additional CDBG client racial category of Other Race: 1,476; HOME client racial category of Other Race: 37; and ESG client racial category of Other Race: 247.

Among clients served with CDBG and ESG funds, those identifying as White make up the majority, of which more than three-quarters of those clients also identified as Hispanic. The use of ESG funds in Los Angeles to serve racial and ethnic groups are consistent with race and ethnic demographics seen in the Los Angeles Point-In-Time count capturing demographics of those experiencing homelessness. Those identifying as Black or African American are disproportionately (over 4 times) represented in persons experiencing

homelessness in Los Angeles, though are not currently in the majority of clients served with ESG funding. To help bridge the gap, LAHSA hosts an Ad Hoc Committee to look at the needs of black persons experiencing homelessness and how to improve its system response within and beyond the homeless service system.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	51,765,591	21,571,132
HOME	public - federal	6,600,660	15,410,611
ESG	public - federal	3,058,296	3,058,296

Table 3 - Resources Made Available

Narrative

The IDIS PR-26 Financial Summary Report for the County of Los Angeles for FY 2019-2020 is included in **Attachment 2**. The following were necessary adjustments made to the PR-26:

Part III – Lines 18 and 20

\$1,701,838.01 was entered on Line 18 for amount expended for Low/Mod Multi-Unit Housing.

Adjustment of \$140,636.00 was entered on Line 20 for total amount subject to Low/Mod Benefit.

HOME Program expenditures included \$15.4 million of funds from carryover and program income.

ESG Program expenditures included \$1.4 million in matching County general funds.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	35	35	See below
Dist. 1 Unincorporated Avocado Heights-Bassett North Whittier			
Dist. 1 Unincorporated Azusa			

Dist. 1 Unincorporated Covina			
Dist. 1 Unincorporated East Los Angeles			
Dist. 1 Unincorporated East Valinda (San Jose Hills)			
Dist. 1 Unincorporated South El Monte			
Dist. 1 Unincorporated South San Gabriel			
Dist. 1 Unincorporated Valinda			
Dist. 1 Unincorporated Walnut Park			
Dist. 1 Unincorporated West Valinda			
Dist. 1 Unincorporated West Valinda/West Puente Valley			
Dist. 1 Unincorporated Whittier Sunrise			
Dist. 2 Unincorporated Athens Village			
Dist. 2 Unincorporated Athens-Westmont			
Dist. 2 Unincorporated Del Aire			
Dist. 2 Unincorporated East Rancho Dominguez			
Dist. 2 Unincorporated El Camino Village			
Dist. 2 Unincorporated Florence-Firestone			
Dist. 2 Unincorporated Hawthorne			
Dist. 2 Unincorporated Lennox			
Dist. 2 Unincorporated Rosewood/East Gardena			
Dist. 2 Unincorporated Rosewood/West Rancho Dominguez			
Dist. 2 Unincorporated View Park/Windsor Hills			
Dist. 2 Unincorporated West Carson			
Dist. 2 Unincorporated West Rancho Dominguez			
Dist. 2 Unincorporated Willowbrook			
Dist. 4 Unincorporated Cerritos			
Dist. 4 Unincorporated Hacienda Heights			
Dist. 4 Unincorporated La Rambla			
Dist. 4 Unincorporated Rowland Heights			
Dist. 4 Unincorporated South Whittier			
Dist. 4 Unincorporated West Whittier/Los Nietos			

Dist. 5 Unincorporated Agua Dulce			
Dist. 5 Unincorporated Altadena			
Dist. 5 Unincorporated Canyon Country			
Dist. 5 Unincorporated Castaic/Lake Hughes			
Dist. 5 Unincorporated Covina			
Dist. 5 Unincorporated East Pasadena			
Dist. 5 Unincorporated El Monte			
Dist. 5 Unincorporated Hi Vista			
Dist. 5 Unincorporated Kagel Canyon			
Dist. 5 Unincorporated La Crescenta/Montrose			
Dist. 5 Unincorporated Lake Littlerock			
Dist. 5 Unincorporated Lake Los Angeles			
Dist. 5 Unincorporated Llano			
Dist. 5 Unincorporated Monrovia			
Dist. 5 Unincorporated Newhall			
Dist. 5 Unincorporated North East San Gabriel			
Dist. 5 Unincorporated Pearblossom			
Dist. 5 Unincorporated Quartz Hill			
Dist. 5 Unincorporated Roosevelt			
Dist. 5 Unincorporated South Antelope Valley			
Dist. 5 Unincorporated Val Verde			

Table 4 – Identify the geographic distribution and location of investments

Narrative

Funds are distributed among the 48 participating cities and the unincorporated areas within the five County Supervisorial Districts. The distribution of funds among these entities utilizes the HUD formula as adopted by the Board of Supervisors in 1975. The formula is based on a combination of 2010 Census data and other most recent population estimates provided by HUD.

Funding decisions for County programs are based on the needs and strategies discussed in the County’s Consolidated Plan. Participating cities retain local control by designing and operating CDBG projects based on local needs. Funding for participating cities activities account for 65% of the County’s formula grant funds distribution. The LACDA works with each County Supervisorial Board Office to identify and develop viable projects in the unincorporated areas of the County. Funding for activities in the unincorporated areas of the County account for the remaining 35% of the County’s formula grant funds distribution. ESG

funds are administered by the lead agency for the County and City of Los Angeles, LAHSA, who works with local government agencies and nonprofit housing and social service providers to address a wide range of issues related to homelessness within the Los Angeles Continuum of Care (CoC).

CDBG and HOME-funded activities in the unincorporated areas target geographic areas with the greatest socio-economic distress. The goals of these programs are to maintain and improve neighborhoods and communities within the unincorporated County. To this end, a variety of public services, public works projects, housing production and rehabilitation programs and economic development activities are undertaken. Public funds are leveraged with private resources to maximize the effects of formula grant investment.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The LACDA enlists a variety of public and private resources to meet its planned outcomes and objectives to serve County residents. The County uses resources from CDBG, HOME, ESG, Public Housing Assistance, and special grants awarded by HUD as the foundation for implementing its consolidated plan strategies. CDBG dollars are expanded through the Section 108 Loan Guarantee Program, which allows the County and its participating cities to borrow additional funds against their grant funds to meet immediate community development needs. In FY 2019-2020, a total of \$1,564,000 was made in repayments for \$21,200,000 in outstanding Section 108 loans, for the cities of Commerce and Covina, and the four County projects of La Alameda, South Health Center, Florence Parking Lot, and Willowbrook Library. The County also received funds from the State of California and City of Los Angeles for projects that involved joint funding by these jurisdictions. In addition to these public resources, the LACDA worked with the lending community to provide private dollars to help meet the County's needs. The need to maximize resources and work collaboratively among various agencies and departments became even more important during the second half of the program year, as the County responded to the effects of the coronavirus pandemic.

The LACDA leveraged resources among various programs, which can be used jointly with CDBG to fund projects. Subrecipient agencies use a wide variety of resources, including General Funds, local funding, and philanthropic donations to leverage their CDBG dollars. Over \$74 million was reported as being leveraged with CDBG funds and expended during FY 2019-2020. This amount is lower than in previous program years, most likely affected by shifting priorities as a result of local public health orders in response to the COVID-19 pandemic. The leverage funds reported by agency type include: \$12.2 million by community based organizations/other public agencies; \$2.6 million by County Departments; \$35.8 million by LACDA Divisions; and \$23.7 million by participating cities. The HOME Program leveraged approximately \$15 million with the one project completed in FY 2019-2020.

The HOME Program requires Participating Jurisdictions (PJs) to match HOME funds with non-federal dollars. The match requirement was satisfied for PY 2019-2020 with carryover and previous fiscal year contributions. It was not necessary to exercise the waiver to the match granted in the CARES Act Federal Notice. Twenty-five percent of the match requirement was met with Single-Family and Multifamily Mortgage Revenue Bonds, and the remaining 75% was met through other non-federal funds. The HOME APR (HUD 40107) and HOME Match Report (HUD 40107-A) are included in **Attachment 3**. For the ESG Program match, LAHSA provided match dollars in the amount of \$1.5 million to the County's ESG grant monies through County General Funds.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	181,499,785
2. Match contributed during current Federal fiscal year	46,784,513
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	228,284,298
4. Match liability for current Federal fiscal year	2,059,273
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	226,225,025

Table 5 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
C20S10	11/26/2018	2,937,381						2,937,381
C21S08	10/28/2018	4,260,401						4,260,401
C22S04	03/12/2019	1,372,207						1,372,207
MF Bond (Springhaven)	02/18/2019						13,914,524	13,914,524
MF Bond (Florence)	06/09/2019						14,000,000	14,000,000
MF Bond (Firestone)	08/30/2019						6,000,000	6,000,000
MF Bond (Whitfield)	09/30/2019						4,300,000	4,300,000

Table 6 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
3,963,770.40	3,347,871.72	4,000,000.00	0	3,311,642.12

Table 7 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	1					1
Dollar Amount	7,996,956					7,996,956
Sub-Contracts						
Number	40	0	3	0	7	30
Dollar Amount	7,402,237	0	474,500	0	1,111,322	5,816,415
	Total	Women Business Enterprises	Male			
Contracts						
Number	1	0	1			
Dollar Amount	7,996,956	0	7,996,956			
Sub-Contracts						
Number	40	4	36			
Dollar Amount	7,402,237	957,188	6,445,049			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	29	22
Number of Non-Homeless households to be provided affordable housing units	1,524	52
Number of Special-Needs households to be provided affordable housing units	0	0
Total	1,553	74

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	29	22
Number of households supported through Rehab of Existing Units	1,524	0
Number of households supported through Acquisition of Existing Units	0	52
Total	1,553	74

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The First-Time Homebuyer Program falls under the Acquisition of Existing Units in the HOME Program's Integrated Disbursement & Information System (IDIS) input; however, under the County's CDBG Program, it is referred to as Direct Financial Assistance to Homebuyers.

Discuss how these outcomes will impact future annual action plans.

The County continues to report accomplishments in the future as planned for in the Five-Year Consolidated Plan. Adjustments to one-year goals will be considered for the Number of non-homeless households to be provided affordable housing units and Number of households supported through the rehabilitation of existing units.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	69	24
Low-income	41	8
Moderate-income	60	154
Total	170	186

Table 13 – Number of Households Served

Narrative Information

The LACDA has been able to assist in the financing of the development of new, affordable rental units, for-sale housing for low-income households, as well as special needs housing. Rental units financed by the LACDA using HOME funds are reserved for occupants with incomes that do not exceed 50% of the Los Angeles County Area Median Income (AMI). During FY 2019-2020, approximately \$10.6 million in HOME funds was expended to finance the development of five housing projects at various development stages. A total of 22 rental HOME-assisted units were completed and received a certificate of occupancy in FY 2019-2020. There are an additional 79 units in progress.

The LACDA’s Home Ownership Program (HOP) assists households in Los Angeles County by making home ownership accessible by facilitating affordable home purchases for low-income households, providing deferred payment loans for down payment assistance, individual credit counseling, and homebuyer education. The HOP funded 52 deferred payment loans, totaling \$3.8 million in HOME funds during FY 2019-2020.

CDBG funds were used to financially assist eligible homeowners and renters under the single-family and multifamily home improvement, handyworker, and public housing modernization programs. During FY 2019-2020, LACDA completed 78 units of housing rehabilitation for extremely low-, low-, and moderate-income owners, and 84 units of housing rehabilitation for extremely low-, low-, and moderate-income renters, with an emphasis on health and safety repairs.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Los Angeles Continuum of Care (CoC) has implemented an outreach system based on regional coordination of all outreach workers across different funding sources. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging.

Los Angeles has also implemented a public-facing online system called the Los Angeles Homeless Outreach Portal (LA-HOP) for community stakeholders to inform the outreach system of persons experiencing unsheltered homelessness in need of services and request. Requests go to a centralized platform and are then routed to regional Coordinated Entry System (CES) outreach coordinators who triage and ensure that outreach teams are deployed to contact the individual experiencing homelessness within 72 hours of the request.

Finally, in support of municipalities across the County, LAHSA released its Guiding Principles and Practices for Local Responses to Unsheltered Homelessness. The guidance is intended to share best practices and key principles for local leaders as they conduct outreach and seek to address street homelessness in their respective jurisdiction.

Addressing the emergency shelter and transitional housing needs of homeless persons

Winter Shelter Program

LAHSA utilized City and County ESG, City and County General Funds, and County Measure H to operate 1,354 Winter Shelter Program (WSP) beds throughout the County, with 696 of those in the City of Los Angeles and 658 winter shelter beds in the balance of County. LAHSA proactively moved its WSP from a 91-day program to a 212-day program during FY 2019-2020, from December 1, 2019 through June 30, 2020, in response to the COVID-19 pandemic. Supplemental expansions to bed capacity were implemented as needed during extreme weather conditions, as well as extending winter shelter program hours from March 2020 and onward.

Crisis and Bridge Housing

LAHSA utilized County ESG funds for crisis and bridge housing operations to provide year-round overnight shelter to youth and single adults. Most persons served in LAHSA-administered WSP, crisis and bridge housing, and Access Center programs are chronically homeless persons and/or have high service needs

and would not typically access services if these low-barrier ESG-funded resources were not available as entry points into the homeless services system.

County Measure H funding and City of Los Angeles General funds, along with CoC, CDBG, ESG, Department of Public Social Services (DPSS) and Independent Living Program (ILP), have allowed LAHSA to increase the County's portfolio of shelter resources by over 3,000 beds over the past five years. The increased funding has also allowed for all publicly-funded shelters to move to 24-hour operation (outside of WSP beds). Additionally, the County of Los Angeles adopted a public health ordinance to enhance the safety, security, and quality of all shelter programs through the creation and implementation of a new public health permitting category for emergency shelter, which has initiated a process of public health monitoring and inspection of all shelter sites on a triannual basis. This has led to improvements in quality across shelter programs and improved housing placement outcomes within the Los Angeles shelter system.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

LAHSA utilized Measure H funding for Bridge Housing sites to provide low-barrier and supportive 24-hour residence for individuals who have exited institutions. Bridge Housing is temporary and serves to "bridge" people experiencing homelessness into housing via a reserved bed that facilitates placement into permanent housing. The intention of this emergency housing is to provide participants with some stability so that they can maintain contact with their support systems and utilize resources to overcome barriers with finding housing. The individuals served at these sites are over the age of eighteen (18+) and were either involved with the criminal justice system over the past five years or who have exited an institution (hospital, jail/prison, etc.) over the past six months. LAHSA provides funding to six emergency shelter sites across the County of Los Angeles to provide a total of 171 of beds for persons who are exiting, or have recently exited, institutional settings.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Los Angeles CoC has implemented a structured outreach system that has regional leadership coordinating all outreach workers, regardless of funding source. In addition to the improved coordination, there has been investment in the number of persons conducting outreach on the streets of Los Angeles, with over 600 outreach workers engaging people who are on the street. All outreach workers use the same standardized assessment and triage tool to understand the needs and available resources for the persons they are engaging.

Los Angeles implemented a web-based system called the Los Angeles Homeless Outreach Portal (LA-HOP) for community stakeholders to inform the outreach system of a person that is experiencing homelessness and request outreach from the system. Requests go to a centralized platform and is then routed to regional Coordinated Entry System (CES) outreach coordinators who triage and ensure that outreach efforts are being conducted in a structured strategic manner.

Los Angeles has recently increased its focus on increasing housing placements by expanding landlord engagement with a locally funded "LEASE-UP" program, which increased housing placements. In addition, LAHSA has increased coordination with the Countywide Benefits Entitlement Services Team (CBEST) to assist in increasing income for individuals experiencing homelessness and transitioning into housing. A focused effort on unit acquisition also led LAHSA, local leaders and elected officials, the United Way of Greater Los Angeles, and other community stakeholders to embark on a marketing campaign to bring additional housing stock into the homeless services system through the Lease-Up program.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The LACDA owns 3,229 housing units of public and multifamily housing properties, located throughout the unincorporated areas of the County of Los Angeles. These housing sites help to strengthen neighborhoods, empower families, support local economies, and promote local achievement. Over 20,000 families have benefited from the programs administered by the LACDA, which empowers low-income families by providing opportunities to obtain affordable rental housing; employment and job training; youth programs; childcare; case management; and elderly assistance.

The LACDA meets residents' needs by providing various services at the LACDA's housing developments located throughout the unincorporated areas of the County. The following resident service programs were offered to public housing residents during FY 2019-2020:

- **Family Resource Centers** - This program provided case management and clinical services to public housing residents, such as: family and individual counseling; academic and career counseling; grief counseling; supportive services referrals; child abuse and domestic violence prevention; and conflict resolution. These services promoted resident success and achievement. **Service Area/Target Population:** This program served 150 residents at all of the housing developments located in the 1st, 2nd, 3rd, 4th and 5th County Supervisorial Districts owned by the LACDA and targets low- and extremely low-income residents that benefit from case management and clinical services.
- **Juvenile Justice Crime Prevention Act (JJCPA)** - The JJCPA provides case management and programs for at-risk and probation youth and their families at four public housing sites. Services aid the families in becoming more self-sufficient, thereby reducing the risk factors associated with juvenile delinquency. Services include: tutoring; social/recreation activities; mentoring; substance/alcohol abuse counseling; gang prevention; and community service. **Service Area/Target Population:** This program served 190 youth and families at four housing developments, located in the 1st, 2nd, and 4th County Supervisorial Districts owned by the LACDA and targets youth, ages 11-17.
- **Resident Services Programs** - This project provided support programs to residents of the County of Los Angeles' public housing developments. Resident services programs included: after school programs; adult literacy; recreation; creative arts; youth leadership; senior/disabled services; workforce development; and housing community activities and events. Many of these programs were administered through the collaboration of community partners. **Service Area/Target Population:** This program served approximately 2,000 residents residing at the Nueva Maravilla, Sundance Vista, Harbor Hills, Carmelitos and Century Wilton Housing Developments, located in the 1st, 2nd, and 4th County Supervisorial Districts. The program targets low- and extremely low-income youth residing in the housing developments.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The LACDA administers a Family Self-Sufficiency (PH-FSS) program to encourage residents to become more self-sufficient and has an array of resident participation activities organized by the LACDA staff:

- **Family Self-Sufficiency** – The LACDA administers a Family Self-Sufficiency (PH-FSS) program for Public Housing and Section 8 residents. The FSS program provided critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency. The FSS program offers a unique savings opportunity known as an escrow account, which is a savings account created and maintained by the LACDA. The escrow account is established when an FSS participant's rent increases due to an increase in earned income (wages). Participants must successfully achieve all goals established in order to be eligible to receive escrow funds upon completion of the FSS program. After successful completion of the program, participants receive their escrow savings and are encouraged to use it as a down payment on their first home. **Service Area/Target Population:** This program served 63 Public Housing residents at all of the conventional public housing developments located in the 1st, 2nd, 3rd, 4th and 5th County Supervisorial Districts.

Public Housing encourages its residents to become more involved in community management and participatory roles through its Resident Councils and the Annual Plan Resident Advisory Board.

- **Resident Councils** - The role of a Resident Council (RC) is to improve the quality of life and resident satisfaction in self-help initiatives by enabling residents to create a positive living environment for individuals and families residing in public housing. RCs serve as the voice of the housing communities that elect them. RCs actively participate and are formally recognized through an executed Memorandum of Understanding with the LACDA. The RC membership consists of a democratically governing board elected by the voting membership. The LACDA holds a quarterly gathering of RC Board members and provides workshops on varying topics throughout the year which may include: the LACDA policies; community resources; how to run an effective meeting; safety issues; and the budgeting process. Currently, there are 11 active RCs.

Resident Advisory Board - The Resident Advisory Board (RAB) provides the LACDA and its clients with a forum for sharing information about the Annual Plan. As part of the Annual Plan process, HUD requires the LACDA to set up a RAB each year and meet with the RAB at least once in efforts to increase resident participation and input in the Annual Plan process. RAB members help the LACDA in developing its goals and provide recommendations on how to improve the Section 8 and Public Housing programs.

Actions taken to provide assistance to troubled PHAs

The LACDA does not have the capacity to assist troubled PHAs and does not possess an entity than can provide assistance to other PHAs.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

The LACDA works closely with the County Board of Supervisors Offices to identify affordable housing barriers and reshape its policies and programs to meet the County's needs. The LACDA identifies three primary barriers to affordable housing:

- Current market conditions – such as increased land costs, high construction costs, construction liabilities and lack of developable land – constrain the housing market and become barriers to affordable housing;
- Financing requirements, increasing interest rates and lending discrimination make homeownership less attainable for low- and moderate-income households; and
- Regulatory/policy measures (development fees, building codes, zoning, and the approval process) as well as environmental conditions (hillsides/slopes, fire hazards, flooding/mudflows and seismic hazards) create obstacles to developing affordable housing.

Recent events have exacerbated these hurdles, such as the growing intensity and frequency of California wildfires, the continuing increase in housing costs and rents coupled with insufficient housing stock, and the negative economic impacts of the coronavirus pandemic.

Through the Housing Element of the County's 2014-2021 General Plan, the County will emphasize identifying and allocating sufficient land to accommodate the projected housing needs of the growing population and develop policies and programs that support housing development. In FY 2019-2020, the County continued to implement the density bonus program and allowed second units under certain conditions to increase the supply of affordable housing for low- and moderate-income households and senior citizens. In addition, the County continued to reduce or exempt fees for affordable housing developers for minor modifications to conditional use permits or from payment of zoning and subdivision fees for the projects. The County also continued promoting its "Second Dwelling Units Pilot Program", which solicited applications from homeowners seeking to build new Accessory Dwelling Units (ADUs) or adapt existing structures into ADUs. The pilot program provided valuable lessons learned that were incorporated into the new Backyard ADU Program. As such, the LACDA administered \$1.3 million for the implementation of the program by a nonprofit partner and for the provision of loan guarantees related to ADU financing. The provision will assist in the construction of the ADUs and allow the majority of funds dedicated to loan guarantees to be redeployed in future program cycles.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Nearly half of urban County households experience one or more housing problems, including housing cost burden, overcrowding and inadequate housing. These circumstances are even more prevalent among minority racial and ethnic households and large families, indicating these groups represent some of the most underserved groups in the County. The Southern California Association of Nonprofit Housing surmizes that in Los Angeles County, there is a shortage of 551,807 rental homes for households earning less than \$41,500 and more than 47,000 homeless persons. In response, a significant amount of the County's housing resources are directed toward development, rehabilitation, and preservation of affordable housing for large families.

In FY 2019-2020, the County allocated and expended \$6.3 million in CDBG funds, working in tandem with its HOME grant, on activities in support of housing preservation and rehabilitation. The main focus for these funds was directed towards single-unit and multifamily housing rehabilitation and upgrades to the County's 3,000 public housing units. Code Enforcement programs administered by County Departments and participating cities addressed spot slum and blight conditions throughout the County, in support of preserving available housing stock.

Another underserved group within a subpopulation in the County is the disproportionately high number of Black and African-American homeless persons. LAHSA hosts ad hoc committee meetings aimed at addressing the needs of women and black persons experiencing homelessness, two of the most vulnerable demographics among homeless persons. Through these committees, recommendations are made to increase cultural competency and ensure programming is effectively designed to best serve these populations. The Los Angeles CoC continues to look for new opportunities to better serve those that have historically been underserved. Increased street outreach and coordination assists in better assessing the needs of all persons experiencing homelessness, while effectively identifying and targeting those most at risk.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In the last two decades, the LACDA has implemented HUD lead-based paint regulations which require federally-funded rehabilitation projects to address lead hazards. Any property receiving HOME Program funds or other federal assistance is required to undergo a lead-based paint inspection. For the LACDA's homeownership program, an inspection is ordered immediately after the reservation of loan funds, and properties must pass the inspection before loan processing occurs. If the property fails inspection, repairs are required and must be completed by an experienced contractor. All contractors participating in the LACDA's home improvement programs are required to be Environmental Protection Agency (EPA)-certified. To educate consumers and contractors, the LACDA distributes the EPA's lead pamphlet to all homeowners and occupants before construction work begins, in addition to obtaining written confirmation of receipt of the lead pamphlet. Interim controls are put in place on each project to reduce human exposure to contaminants, including specialized cleaning, painting, temporary containment and ongoing monitoring of lead-based paint hazards and other potential hazards.

The majority of homes served by the LACDA home improvement programs are older than 1978, and it is assumed that many of them have lead-based paint. LACDA inspectors test the areas that will be impacted by rehabilitation and take necessary measures to abate the conditions. All occupants are advised of any lead hazard evaluations, reports and recommendations of the hazard reduction activities and clearances.

A total of 1,063 single-unit, multi-unit, and public housing units were rehabilitated during FY 2019-2020, and many of the County's funded Housing Rehabilitation Loan Programs included their own lead-based paint testing services as part of the program. LACDA staff, handyworker subrecipient agencies, community based organizations, nonprofit organizations, and other participating public agency staff all received information on lead hazards, and key staff are sent to HUD-sponsored trainings. The LACDA also distributes notices to all Section 8 property owners and managers to notify them about regulatory requirements. Emergency shelter housing participants in the County's voucher program are also subject to health and safety inspections, and routine inspections are required in many of the multifamily dwellings to ensure that units are maintained in accordance with HUD requirements.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

A myriad of factors contribute to poverty including, but not limited to: low level of education attainment, lack of job skills, a depressed regional economy, and a shortage of affordable childcare that inhibits single parents from joining the workforce. The U.S. Census Bureau estimated up to 14.2% of the population in Los Angeles County in 2019 to be living in poverty. The County's Consolidated Plan contains an anti-poverty strategy that describes how the LACDA's goals, programs and policies for producing and preserving affordable housing and community development activities contribute to reducing the number of poverty-level families. The LACDA supports the State of California's overall anti-poverty strategy of moving low-income people to self-sufficiency, in part, by funding activities with CDBG, HOME and ESG funds. The LACDA consults with many public, private and nonprofit organizations to help ensure that its funded activities are effectively coordinated to best reduce the number of poverty-level families.

According to the U.S. Bureau of Labor Statistics, the Los Angeles area unemployment rate had remained relatively the same at 4.3% in 2019 since 2018 at 4.6%; however, the COVID-19 pandemic caused that number to rise exponentially to 19.6% by June 2020. Prior to the pandemic, the County funded job training programs and economic development activities to expand employment opportunities. The County also funded supportive social service activities, such as parenting classes, teen programs to avert involvement in illicit activities such as gangs and drug abuse, childcare and education programs. These programs were aimed at preventing low- to moderate-income persons and families from falling into poverty. In response to the pandemic, the County is working to determine the lasting impact the dramatic rise in unemployment will have on its efforts and is preparing to alter its plans, both long- and short-term, in the appropriate manner.

In addition, a critical component in assisting homeless families to become stabilized in housing is assisting them to increase their income. To this end, LAHSA and the providers in the CES for Families have partnered with the Los Angeles County Department of Public Social Services (DPSS) to ensure that eligible

homeless families utilize the training opportunities and job development support offered through the Greater Avenues to Independence (GAIN) program, so that they may increase and stabilize their income at a level that allows them to afford their housing. LAHSA and its service providers continued to strengthen partner connections with the City's Economic and Workforce Development Department (EWDD) through the WorkSource System and LA:Rise program to access new job development programs specifically targeted to serve homeless persons. Los Angeles County established a benefits advocacy program that looked to support DPSS participants, who were disabled, apply for social security benefits. Through Measure H funding, this program has continued to expand and serve any person who is homeless and disabled and is not currently receiving social security disability benefits. In FY 2019-2020, 14,005 people were prevented from experiencing homelessness using Measure H funding. Currently in the third year, the County has reached 54% of its 5-year goal to permanently house up to 45,000 people.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

As the lead agency for the County's Consolidated Plan, the LACDA coordinates with State agencies, local governments, particularly its 48 participating cities, and more than 50 community based organizations and other public agencies, County Departments, and LACDA Divisions, and various business and financial institutions to assist in implementing its formula grant programs. The LACDA's focus on institutional structure is a broad strategy of coordination, empowerment and communication among the public, private and nonprofit sectors. The LACDA continues to foster greater cooperation and coordination efforts with other local governmental agencies and has identified a variety of programs, services and strategies suitable for collaboration with other County Departments. A greater need for coordinated efforts became apparent in the wake of responding to the needs and challenges arising from the coronavirus pandemic. Local and regional partners with all levels of government worked together, under direction from the County Board of Supervisors and the Public Health Office, to mitigate the health and safety dangers of COVID-19, and correct the secondary negative economic and housing impacts from the virus.

Strengths and gaps regarding the institutional structure emerged from focus groups, community meetings and other coordinated communication. The LACDA also provided technical assistance and capacity building to partner agencies to increase their effectiveness in implementing programs to address the County's housing and community development needs.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To ensure the County's Consolidated Plan goals are based on a unified vision for meeting the housing and community development needs of its residents, efforts are made for widespread outreach to various public and private organizations, as well as to the general public, to solicit input on housing, neighborhood revitalization, economic development and homeless and human service needs. The County made efforts

to implement the types of activities that helped increase collaboration among these different resources. Even in the wake of the coronavirus pandemic, the emphasis on coordination of resources and effort remained a priority. Planned outreach events were reimaged into online streamed events using platforms such as Facebook Live, Instagram, YouTube and the LACDA website, while partner agency and inter-departmental meetings and trainings were conducted through virtual office applications.

Project Roomkey was developed in response to the pandemic, which only exacerbated the need to counteract the growing affordable housing shortage crisis and rising homelessness throughout the County. This was a collaborative effort between the State, County and LAHSA to secure hotel and motel rooms to protect the highly vulnerable population of people experiencing homelessness, while helping to reduce the spread of infection to the general public.

Development and improvement of a coordinated system of assessment and access for the homeless has created broad-based collaboration between public and private providers in efforts to end the enormous homelessness crisis in the greater Los Angeles area. The Los Angeles CoC's Coordinated Entry System is a universal application for Section 8 assistance among all Public Housing Authorities in the County, standardized triage tools systemwide data dashboards to aggregate performance data, and ongoing regular meetings between providers, leaders and stakeholders to improve systems and remove barriers.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The LACDA conducted a *2018 Analysis of Impediments to Fair Housing Choice (AI)* which incorporated socio-economic and housing data from the U.S. Census Bureau, 2017 HUD AFFH Database, report data from Housing Rights Center (HRC), local data and more. Fair housing research and legal cases, as well as public input from the *2017 Fair Housing Survey* and workshops were also taken into consideration. The LACDA took action on impediments to fair housing choice relating to: segregation; racially or ethnically concentrated areas of poverty (R/ECAPs); disparities in access to opportunities; disproportionate housing needs; and discrimination or violations of civil rights laws or regulations related to housing.

In this past year, the LACDA made progress in reaching the fair housing AI strategies set in 2018 by assessing housing elements, monitoring select cities to ensure they come into compliance, and offering information sessions related to new policy updates to cities, just to name a few. The County continues to make significant strides toward its AI strategic goals found in the 2018-2023 Consolidated Plan. For goals and accomplishments directly related to the County's public housing, refer to the LACDA's Agency Plan.

The LACDA projects prioritized impediments that had a direct and substantial impact on fair housing choice, especially in R/ECAP areas affecting housing, those impacting persons with disabilities, and that which are core functions of LACDA. These impediments of high contributing factor to fair housing choice in Los Angeles County fall into the categories of: Crime and Safety; Viable and Healthy Communities; Accessible Housing; and Homeless Needs and Services.

The LACDA makes progress toward healthy communities by adhering to state environmental review processes, enhancing air quality in housing sites through enforcement of Smoke-Free policies and promoting community access to healthy and nutritious food via programs such as CalFresh and WIC (Woman, Infants and Children). The Growing Experience, an urban farm and community garden in the Carmelitos Public Housing Development, tackles the issue of food deserts by providing fresh produce at a low cost. Another enhancement for a viable community includes access to affordable internet, a requirement for developers who use Project-Based Voucher funding to construct or rehabilitate affordable housing developments.

The LACDA has partnered with LAHSA and the Departments of Health Services and Mental Health to provide subsidized rental assistance and case management for the homeless and families at-risk of becoming homeless; persons with disabilities are disproportionately at-risk. The LACDA provides financial support for the Homeless Incentive Program, which entices landlords to rent to homeless persons. Furthermore, Project-Based Vouchers are available to developers looking to house special needs populations.

The LACDA contracts with the Housing Rights Center (HRC) and its subcontractors to provide fair housing services to County residents and meet the goals set forth in the County's fair housing strategic plan. In FY 2019-2020, HRC directly assisted 2,394 residents with inquiries, of which 2,038 were for General Housing and 356 were for Discrimination, leading to 83 Fair Housing cases. Of the clients served, there were 1,855 extremely low-income, 401 disabled and 386 seniors. HRC exceeded their goals for outreach and education, engaging the community in workshops, booths, presentations and Walk-in-Clinics, as well as Fair Housing Certification Trainings for landlords and property management. Overall, the County has pursued many of its goals and strategies in conjunction with its current AI to affirmatively meet and exceed fair housing requirements.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

As lead agency for the County, the LACDA developed a standard approach to monitoring to ensure federal funds received from HUD are used only for approved activities and administered in accordance with applicable statutory and regulatory requirements. This monitoring approach identifies potential problems in meeting applicable requirements and helps to prevent fraud, waste, and mismanagement. Finally, through an active process of agency interaction, including instructional training, ongoing technical assistance, routine site visits, quarterly reporting, and annual monitoring, the LACDA promotes efficient and effective grantee performance.

The LACDA conducted programmatic and financial compliance monitoring of CDBG-funded activities primarily through the In-Progress Monitoring (IPM) protocol, a proactive strategy that implements the following methods: individual meetings with each subrecipient city or agency during the planning phase for their new year; desktop monitoring; annual field visits; and timely communication on deficiencies found. Through this approach, CDBG-funded activities were reviewed as they were implemented. Continuous monitoring enabled timely identification of deficiencies, the provision of tailored technical assistance to address the noted deficiency, implementation of corrective actions, and mitigation and/or prevention of questioned or disallowed costs.

The Annual Monitoring Plan included two different approaches for agency and project monitoring: Full Monitoring Review and Limited Monitoring Review. Agencies and projects selected for full monitoring were reviewed by a team of LACDA staff to ensure compliance with meeting the CDBG National Objective; procurement and contracting; and other specific activity requirements. Limited Monitoring Reviews primarily focused on using the Quarterly Performance Report (QPR) as the main source of information to determine the need to request programmatic supporting documentation. Sample CDBG Funding Requests were selected to verify financial support and eligibility of expenditures. All contracts between a participating agency and construction contractors were monitored for compliance with federal prevailing wage and other federal and state requirements to ensure the successful administration of these contracts.

As a condition of receiving HOME funds, recipients agreed to maintain all HOME-assisted rental units as affordable housing, and in compliance with Housing Quality Standards (HQS). A total of 108 units were monitored for HQS during FY 2019-2020. A site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory tenant file reviews and physical inspections. All sampling was performed randomly. Tenant file reviews consisted of evaluating documentation, verifying rent amounts, conducting income calculations, and reviewing leases. On-site inspections are performed in accordance with HQS. All deficiencies encountered were referred to the property management company and owner for corrective action.

Site visits were made at a later date to ensure that all deficiencies have been addressed. Additionally, first-time homeowner units were monitored. Each homeowner was sent a letter requesting verification that the home continued to be their primary residence and that they maintained the property. Title reviews were completed on a sampling of the units monitored and random curbside visits were also made to ensure the sites were being maintained. The LACDA also performs 100% desktop monitoring for HOME-assisted developments.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Citizen participation is a priority for the County, including the public review of its Consolidated Annual Performance and Evaluation Report (CAPER). To encourage citizen participation, the LACDA coordinates efforts to provide citizens the opportunity to make comments on the preparation of its Consolidated Plan, Action Plans, and its CAPER.

A printed copy of the Draft CAPER was made available for review at the LACDA, located at 700 West Main Street, Alhambra, California 91801, and online through the LACDA's website: www.lacda.org for at least 15 calendar days. Prior to submitting the Final CAPER to HUD, a notice is published indicating when and where copies of the Draft CAPER are available for public review. The notice for review of the FY 2019-2020 Draft CAPER was published in the non-legal section of the Los Angeles Times (English), La Opinion (Spanish), Chinese Daily News (Chinese), Panorama (Russian), and Korean Times (Korean) newspapers on November 25, 2020, and the Public Notice period lasted from November 25 through December 9, 2020. Copies of the Draft and Final CAPER are available for review in hard copy print at the LACDA office, as well as online through the LACDA.org website. Copies are also available upon request.

There were no comments received on the FY 2019-2020 CAPER during the public notice period.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In FY 2019-2020, the County received \$22,969,231 in CDBG funding, Grant B-19-UC-06-0505. These grant funds, plus program income and leveraged funding, were used to further the County's primary objective of developing viable urban communities by providing decent housing, suitable living environments, and expanding economic opportunities, principally for persons of low- and moderate-income.

The County experienced challenges brought on by the unprecedented COVID-19 pandemic that impacted the community and economy. The County quickly adapted by diverting its efforts toward stabilizing the local economy via small business loans used to provide job security; addressing real-time public service needs for seniors and youth via meal programs and virtual learning; and homelessness prevention via the implementation of affordable housing and rent relief initiatives. Still, the County's CDBG Program showed significant contributions towards achieving five-year 2018-2023 consolidated plan accomplishment goals. This is especially true in the areas of anti-crime, housing, economic development, and public service activities.

The County's program objectives for PY 2019-2020 were adjusted based upon actual performance in PY 2017-2018 and preliminary projections for PY 2018-2019. Upon analysis of the County's changing needs in response to the socio-economic shift caused by the pandemic and in review of expenditures, accomplishments and experiences in PY 2019-2020, adjustments will be considered and implemented for PY 2020-2021 and through PY 2022-2023. These considerations will also take into account the infusion of \$13.6 million of CARES Act CDBG allocation received by the County in March 2020. To meet the needs of the community in response to the COVID-19 pandemic, the County will expeditiously reallocate funds from delayed or non-performing projects (construction, infrastructure, façade improvements, business rehabilitation loans, public facilities, and non-homeless programming) directly impacted by safer-at-home orders to projects and programs that will more readily address the rising challenges and concerns of the community (job development and training, small business loans, rent relief initiatives, homelessness prevention programs, senior support and youth virtual learning resources).

In addition, the County will have to consider shifting its objectives in certain areas if the challenges from the COVID-19 pandemic remain pertinent. The unpredictability of safer-at-home orders act as an impediment to effective planning. The County's continuing focus is on meeting the immediate program needs of subrecipient projects to ensure that CDBG funding remains impactful while the LACDA continues to remain adaptable in this season of uncertainty. Short- and long-term planning will be in response to COVID-19, the challenges it brings, and the opportunities for change it highlights as the County aims to remain at the forefront of innovative community and economic development throughout the nation.

The County's PY 2019-2020 CDBG accomplishments by Priority Need category are included in **Attachment 4**, "FY 2019-2020 CDBG Accomplishments by HUD Code & Priority Need."

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

The County of Los Angeles did not have any BEDI grants during FY 2019-2020.

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

In FY 2019-2020, the County received \$8,489,933 in HOME funding, Grant M-19-UC-06-0520. These grant funds, along with program income, leveraged funding and match funds, were used to promote affordable housing in the County through activities such as homeowner rehabilitation, homebuyer activities, rental housing development, and tenant-based rental assistance.

As a condition of receiving HOME funds, recipients agree to maintain all HOME-assisted rental units as affordable housing and remain in compliance with HQS. A total of 108 units were monitored for HOME-assisted developments. A list of affordable rental housing assisted on-site inspections is included in **Attachment 3**.

A site visit was made to each development and multifamily rehabilitation project in order to conduct mandatory Tenant File Review (TFR) and site inspections. During the period of affordability, HOME-assisted rental units were inspected and tenant files were reviewed in accordance with the requirements of Section 92.252:

Units	Frequency	Sample Size
1-4	Every 3 years	25%
5-25	Every 2 years	15%
26+	Every year	10%

*TFR is done every 6 years

All sampling was performed randomly. TFR consisted of evaluating documentation, verifying rent amounts, conducting income calculations and lease review. On-site inspections were performed in accordance with HQS. All deficiencies encountered were referred to the property management company or owner for corrective action. A recommended plan of action was also made available to the property management company or owner. If determined necessary, additional follow-up site visits are made to ensure all deficiencies have been addressed.

A total of 1,297 first-time homeowner units were monitored. Each homeowner was sent a letter requesting verification that the home continued to be their primary residence and that they were maintaining the property. Title reviews were completed on a sampling of the units monitored.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.

92.351(b)

In accordance with 24 CFR 92.351, the LACDA adopted affirmative marketing procedures and requirements for HOME-assisted housing. Affirmative marketing consists of actions that provide information and attract eligible persons from all racial, ethnic and gender groups to the housing market. The LACDA is committed to affirmative marketing and has developed specific procedures for informing affected parties about Federal Fair Housing laws. The LACDA keeps records that: 1) demonstrate the actions taken, 2) evaluate the success of affirmative marketing actions, and 3) develop corrective actions where affirmative marketing requirements are not met. The LACDA informs the general public of affirmative marketing via website training, lenders' pre-lease up orientation, and community outreach.

Each HOME participant is required to adhere to established affirmative marketing requirements and practices, such as the use of fair housing logos, use of community contracts, Equal Housing Opportunity logotype, and the display of fair housing posters. A property owner's or designee's Affirmative Marketing Plan shall consist of a written marketing strategy designed to provide information and to attract eligible persons in the housing market area to the available units without regard to race, color, national origin, sex, religion, marital and familial status, handicap (disability), sexual orientation, ancestry or source of income. It shall describe initial advertising, outreach (community contracts) and units. It shall also outline an outreach program which includes special measures designed to attract those groups identified as least likely to apply without special outreach efforts, (because of existing neighborhood racial or ethnic patterns, location of housing or other factors) and other efforts designed to attract persons from the total eligible population.

In order to ensure adequate marketing efforts, the LACDA also collects statistical information on homeowner households assisted, such as: status of prior homeownership; age of applicant; marital status; number of wage earners in the household; household size; and ethnicity. Applicants are advised that the information requested from them is optional and will only be used for statistical purposes.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The LACDA received approximately \$3.34 million in HOME program income during FY 2019-2020. Loan repayments generated the majority of program income received. At the end of the fiscal year, approximately \$3.31 million remained in unspent program income. The total amount of program income expended during the reporting period was \$4,000,000. Program income was utilized to fund loans to assist administration. Program income was also applied for partial loan payments for rental activities in the amount of \$2,892,187 and 11 loans for the first-time homebuyer program in the amount of \$1,107,813. Household characteristics for the 11 first-time homeowners are included in **Attachment 3**.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

The LACDA established high priorities for fostering and maintaining affordable housing for the LACDA's low- and moderate-income households. The four strategies developed by the County are: 1) expanding the supply of affordable rental and homeownership housing; 2) increasing homeownership among low- and moderate-income prospective homebuyers; 3) preserving and improving the existing stock of affordable housing; and 4) ensuring equal access to housing. These strategies were implemented in FY 2019-2020 through first-time homebuyer loans, housing rehabilitation, tenant-landlord counseling, fair housing activities, and the development of new affordable housing. The LACDA also provided various infrastructure improvements to low- and moderate-income neighborhoods in support of housing.

(STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

This section does apply to the County of Los Angeles.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *SAGE Reporting System*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	LOS ANGELES COUNTY
Organizational DUNS Number	961608163
EIN/TIN Number	953777596
Identify the Field Office	LOS ANGELES
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	

ESG Contact Name

Prefix	Ms
First Name	Linda
Middle Name	
Last Name	Jenkins
Suffix	
Title	Acting Director, C&ED Division

ESG Contact Address

Street Address 1	700 West Main Street
Street Address 2	
City	Alhambra
State	CA
ZIP Code	91801-
Phone Number	6265861790
Extension	
Fax Number	
Email Address	linda.jenkins@lacda.org

ESG Secondary Contact

Prefix	Ms
First Name	Carolina
Last Name	Romo
Suffix	
Title	Acting Assistant Director
Phone Number	6262966298
Extension	
Email Address	carolina.romo@lacda.org

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2019
Program Year End Date	06/30/2020

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name
City
State
Zip Code
DUNS Number
Is subrecipient a victim services provider
Subrecipient Organization Type
ESG Subgrant or Contract Award Amount

CR-65 - Persons Assisted

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
Total	0

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	1,136
Children	1,704
Don't Know/Refused/Other	0
Missing Information	3
Total	2,843

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	2,722
Children	0
Don't Know/Refused/Other	0
Missing Information	1
Total	2,723

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	685
Children	3
Don't Know/Refused/Other	0
Missing Information	3
Total	691

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	4,543
Children	1,707
Don't Know/Refused/Other	0
Missing Information	7
Total	6,257

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	3,529
Female	2,699
Transgender	9
Don't Know/Refused/Other	3
Missing Information	17
Total	6,257

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	1,707
18-24	388
25 and over	4,155
Don't Know/Refused/Other	0
Missing Information	7
Total	6,257

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	184	0	4	180
Victims of Domestic Violence	690	0	378	312
Elderly	413	0	19	394
HIV/AIDS	66	0	6	60
Chronically Homeless	961	0	241	720
Persons with Disabilities:				
Severely Mentally Ill	1,282	0	376	906
Chronic Substance Abuse	108	0	7	101
Other Disability	1,984	0	902	1,082
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nighths available	36,866
Total Number of bed - nighths provided	62,475
Capacity Utilization	169%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

In FY 2019-2020, the County received \$1,887,127 in HESG funding, Grant E-19-UC-06-0505. These grant funds and match funding were used to further the Los Angeles CoC's programs providing shelter, housing and services to persons that are homeless, ensuring that services and housing are proportionately distributed throughout the entire region.

Performance targets are established, by program type, for each program in the Los Angeles CoC. The performance targets are informed by HUD's CoC performance standards, feedback from service providers collected in quarterly outcomes roundtable meetings, input from local funders and stakeholders in the CoC, and are approved by the LAHSA Board of Commissioners. For crisis housing, performance measurements included the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, and program bed utilization. For outreach, performance measurements included the number of clients exiting to housing and linkages to condition-specific services. For rapid re-housing, performance measurements included the number of clients exiting to permanent housing, increased income overall for adults at exit or by the end of the operating year, rapid housing placement, and returns to homelessness. For homelessness prevention, performance measurements included the number of clients diverted from homelessness and the number of clients exiting to permanent housing.

Additional ESG Program data addressing Questions 4 – 8, specifically SAGE HMIS reporting data, are included in **Attachment 5**.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance			
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance			
Expenditures for Housing Relocation & Stabilization Services - Services			
Expenditures for Homeless Prevention under Emergency Shelter Grants Program			
Subtotal Homelessness Prevention			

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	\$94,960	\$105,088	\$113,281
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$53,947	\$16,759	\$22,185
Expenditures for Housing Relocation & Stabilization Services - Services	\$226,181	\$255,515	\$142,938
Expenditures for Homeless Assistance under Emergency Shelter Grants Program			
Subtotal Rapid Re-Housing	\$375,088	\$377,362	\$278,404

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	\$398,848	\$528,966	\$334,478
Operations	\$734,801	\$604,683	\$717,424
Renovation			
Major Rehab			
Conversion			
Subtotal	\$1,133,649	\$1,133,649	\$1,051,902

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	\$102,770	\$102,770	\$30,291
HMIS	\$116,487	\$116,539	\$103,145
Administration	\$140,107	\$84,178	\$65,406

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2017	2018	2019
	\$1,868,101	\$1,814,498	\$1,529,148

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds			
Other Federal Funds			
State Government			
Local Government	\$1,868,101	\$1,814,498	\$1,529,148
Private Funds			
Other			
Fees			
Program Income			
Total Match Amount	\$1,868,101	\$1,814,498	\$1,529,148

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total


Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	\$3,736,202	\$3,628,996	\$3,058,296

Table 31 - Total Amount of Funds Expended on ESG Activities

CDBG EXPENDITURES

by HUD Code

<u>HUD Code and Title</u>	<u>Budget</u>	<u>Expenditures</u>
01 Acquisition	\$325,176.00	\$69,476.81
02 Disposition	\$296,000.00	\$192,042.97
03A Construction or Rehabilitation of Public Facilities	\$199,449.00	\$21,689.00
03B Centers for the Disabled/Handicapped	\$100,000.00	\$100,000.00
03C Homeless Facilities (Not Operating Costs)	\$28,000.00	\$9,051.00
03E Neighborhood Facilities	\$908,327.00	\$294,937.00
03F Parks, Recreational Facilities	\$2,969,875.00	\$445,639.07
03G Parking Facilities	\$1,947,479.00	\$99,808.00
03J Water/Sewer Improvements	\$156,913.00	\$0.00
03K Street Improvements	\$1,926,756.00	\$436,994.00
03L Sidewalks	\$3,949,839.00	\$1,467,377.00
03T Operating Costs of Homeless/AIDS Patients Programs	\$345,669.00	\$292,905.00
03Z Public Facilities and Improvements	\$6,932,167.00	\$86,870.00
05A Senior Services	\$644,552.00	\$493,835.00
05B Services for the Disabled	\$164,002.00	\$32,342.00
05D Youth Services	\$419,519.00	\$339,591.00
05G Battered and Abused Spouses	\$68,000.00	\$68,000.00
05H Employment Training	\$88,249.00	\$86,836.00
05I Crime Awareness/Prevention	\$609,193.00	\$407,331.00
05L Child Care Services	\$404,799.00	\$319,106.00
05M Health Services	\$186,557.00	\$134,147.00
05Q Subsistence Payments	\$155,000.00	\$0.00
05V Neighborhood Cleanups	\$22,281.00	\$19,945.00
05W Food Bank	\$115,370.00	\$100,304.00
05Z Public Services (General)	\$820,013.00	\$699,525.61
14A Rehabilitation: Single-Unit Residential	\$7,961,970.00	\$3,644,077.55
14B Rehabilitation: Multi-Unit Residential	\$395,730.00	\$365,071.41
14C Public Housing Modernization	\$4,023,652.00	\$1,661,108.01
14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial	\$965,000.00	\$583,710.51
14H Rehabilitation Administration	\$78,716.00	\$29,034.75
15 Code Enforcement	\$1,763,893.00	\$1,437,247.00
16B Non-Residential Historic Preservation	\$170,000.00	\$0.00
17D Other Commercial/Industrial Improvements	\$100,000.00	\$99,999.00
18A ED Direct: Direct Financial Assistance to For Profit Business	\$4,499,771.00	\$1,234,790.04
18B ED Direct: Technical Assistance	\$370,254.00	\$219,402.00
18C Micro-Enterprise Assistance	\$525,770.00	\$235,024.00
19C CDBG Non-Profit Organization Capacity Building	\$232,012.00	\$129,610.91
19F Repayments of Section 108 Loan Principal	\$2,291,396.00	\$451,787.73
20 Planning	\$236,365.00	\$80,941.12
21A General Program Administration	\$18,672,260.00	\$4,092,530.60
21D Fair Housing Activities	\$800,000.00	\$200,000.00
24A Payment of Interest on Section 108 Loans	\$355,652.00	\$94,210.93
Total	\$67,225,626.00	\$20,776,298.02

	Office of Community Planning and Development	DATE: 09-15-20
	U.S. Department of Housing and Urban Development	TIME: 16:33
	Integrated Disbursement and Information System	PAGE: 1
	PR26 - CDBG Financial Summary Report	
	Program Year 2019	
	LOS ANGELES COUNTY , CA	

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	24,583,870.76
02 ENTITLEMENT GRANT	22,969,231.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	4,212,488.86
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	51,765,590.62

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	16,467,847.64
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	16,467,847.64
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	4,373,471.72
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	729,812.35
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	21,571,131.71
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	30,194,458.91

PART III: LOWMOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	1,701,838.01
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	14,101,819.43
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	140,636.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	15,944,293.44
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	96.82%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2019 PY: PY:
---	------------------

24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	38,747,908.88
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	37,340,789.41
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	96.37%
PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS	
27 DISBURSED IN IDIS FOR PUBLIC SERVICES	2,993,867.61
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	2,993,867.61
32 ENTITLEMENT GRANT	22,969,231.00
33 PRIOR YEAR PROGRAM INCOME	4,080,731.95
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	27,049,962.95
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.07%
PART V: PLANNING AND ADMINISTRATION (PA) CAP	
37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	4,373,471.72
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	4,373,471.72
42 ENTITLEMENT GRANT	22,969,231.00
43 CURRENT YEAR PROGRAM INCOME	4,212,488.86
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	27,181,719.86
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	16.09%

Annual Performance Report HOME Program

**U.S. Department of Housing
and Urban Development**
Office of Community Planning
and Development

OMB Approval No. 2506-0171
(exp. 05/31/2007)

Public reporting burden for this collection of information is estimated to average 2.5 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

This form is intended to collect numeric data to be aggregated nationally as a complement to data collected through the Cash and Management Information (C/MI) System. Participants should enter the reporting period in the first block. The reporting period is October 1 to September 30. Instructions are included for each section if further explanation is needed.

Submit this form on or before December 31.	This report is for period (mm/dd/yyyy)		Date Submitted (mm/dd/yyyy)
Send one copy to the appropriate HUD Field Office and one copy to: HOME Program, Rm 7176, 451 7th Street, S.W., Washington D.C. 20410	Starting	Ending	

Part I Participant Identification

1. Participant Number	2. Participant Name		
3. Name of Person completing this report		4. Phone Number (Include Area Code)	
5. Address	6. City	7. State	8. Zip Code

Part II Program Income

Enter the following program income amounts for the reporting period: in block 1, enter the balance on hand at the beginning; in block 2, enter the amount generated; in block 3, enter the amount expended; and in block 4, enter the amount for Tenant-Based rental Assistance.

1. Balance on hand at Beginning of Reporting Period	2. Amount received during Reporting Period	3. Total amount expended during Reporting Period	4. Amount expended for Tenant-Based Rental Assistance	5. Balance on hand at end of Reporting Period (1 + 2 - 3) = 5
---	--	--	---	---

Part III Minority Business Enterprises (MBE) and Women Business Enterprises (WBE)

In the table below, indicate the number and dollar value of contracts for HOME projects completed during the reporting period.

	a. Total	Minority Business Enterprises (MBE)			f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	
A. Contracts					
1. Number					
2. Dollar Amount					
B. Sub-Contracts					
1. Number					
2. Dollar Amount					
	a. Total	b. Women Business Enterprises (WBE)	c. Male		
C. Contracts					
1. Number					
2. Dollar Amount					
D. Sub-Contracts					
1. Number					
2. Dollar Amounts					

Part IV Minority Owners of Rental Property

In the table below, indicate the number of HOME assisted rental property owners and the total dollar amount of HOME funds in these rental properties assisted during the reporting period.

	a. Total	Minority Property Owners				f. White Non-Hispanic
		b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Number						
2. Dollar Amount						

Part V Relocation and Real Property Acquisition

Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition. The data provided should reflect only displacements and acquisitions occurring during the reporting period.

	a. Number	b. Cost	Minority Business Enterprises (MBE)			f. White Non-Hispanic
Households Displaced	a. Total	b. Alaskan Native or American Indian	c. Asian or Pacific Islander	d. Black Non-Hispanic	e. Hispanic	
1. Parcels Acquired						
2. Businesses Displaced						
3. Nonprofit Organizations Displaced						
4. Households Temporarily Relocated, not Displaced						
5. Households Displaced - Number						
6. Households Displaced - Cost						

HOME Match Report

Match Contributions for
Federal Fiscal Year (yyyy)

Part I Participant Identification

1. Participant No. (assigned by HUD)		2. Name of the Participating Jurisdiction		3. Name of Contact (person completing this report)	
5. Street Address of the Participating Jurisdiction				4. Contact's Phone Number (include area code)	
6. City	7. State	8. Zip Code			

Part II Fiscal Year Summary

1. Excess match from prior Federal fiscal year	\$	
2. Match contributed during current Federal fiscal year (see Part III.9.)	\$	
3. Total match available for current Federal fiscal year (line 1 + line 2)		\$
4. Match liability for current Federal fiscal year		\$
5. Excess match carried over to next Federal fiscal year (line 3 minus line 4)		\$

Part III Match Contribution for the Federal Fiscal Year

1. Project No. or Other ID	2. Date of Contribution (mm/dd/yyyy)	3. Cash (non-Federal sources)	4. Foregone Taxes, Fees, Charges	5. Appraised Land / Real Property	6. Required Infrastructure	7. Site Preparation, Construction Materials, Donated labor	8. Bond Financing	9. Total Match

Public reporting burden for this collection of information is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

The HOME statute imposes a significant number of data collection and reporting requirements. This includes information on assisted properties, on the owners or tenants of the properties, and on other programmatic areas. The information will be used: 1) to assist HOME participants in managing their programs; 2) to track performance of participants in meeting fund commitment and expenditure deadlines; 3) to permit HUD to determine whether each participant meets the HOME statutory income targeting and affordability requirements; and 4) to permit HUD to determine compliance with other statutory and regulatory program requirements. This data collection is authorized under Title II of the Cranston-Gonzalez National Affordable Housing Act or related authorities. Access to Federal grant funds is contingent on the reporting of certain project-specific data elements. Records of information collected will be maintained by the recipients of the assistance. Information on activities and expenditures of grant funds is public information and is generally available for disclosure. Recipients are responsible for ensuring confidentiality when public disclosure is not required.

Instructions for the HOME Match Report

Applicability:

The HOME Match Report is part of the HOME APR and must be filled out by every participating jurisdiction that incurred a match liability. Match liability occurs when FY 1993 funds (or subsequent year funds) are drawn down from the U.S. Treasury for HOME projects. A Participating Jurisdiction (PJ) may start counting match contributions as of the beginning of Federal Fiscal Year 1993 (October 1, 1992). A jurisdiction not required to submit this report, either because it did not incur any match or because it had a full match reduction, may submit a HOME Match Report if it wishes. The match would count as excess match that is carried over to subsequent years. The match reported on this form must have been contributed during the reporting period (between October 1 and September 30).

Timing:

This form is to be submitted as part of the HOME APR on or before December 31. The original is sent to the HUD Field Office. One copy is sent to the

Office of Affordable Housing Programs, CGHF
Room 7176, HUD, 451 7th Street, S.W.
Washington, D.C. 20410.

The participating jurisdiction also keeps a copy.

Instructions for Part II:

1. **Excess match from prior Federal fiscal year:** Excess match carried over from prior Federal fiscal year.
2. **Match contributed during current Federal fiscal year:** The total amount of match contributions for all projects listed under Part III in column 9 for the Federal fiscal year.

3. **Total match available for current Federal fiscal year:** The sum of excess match carried over from the prior Federal fiscal year (Part II. line 1) and the total match contribution for the current Federal fiscal year (Part II. line 2). This sum is the total match available for the Federal fiscal year.

4. **Match liability for current Federal fiscal year:** The amount of match liability is available from HUD and is provided periodically to PJs. The match must be provided in the current year. The amount of match that must be provided is based on the amount of HOME funds drawn from the U.S. Treasury for HOME projects. The amount of match required equals 25% of the amount drawn down for HOME projects during the Federal fiscal year. Excess match may be carried over and used to meet match liability for subsequent years (see Part II line 5). Funds drawn down for administrative costs, CHDO operating expenses, and CHDO capacity building do not have to be matched. Funds drawn down for CHDO seed money and/or technical assistance loans do not have to be matched if the project does not go forward. A jurisdiction is allowed to get a partial reduction (50%) of match if it meets one of two statutory distress criteria, indicating “fiscal distress,” or else a full reduction (100%) of match if it meets both criteria, indicating “severe fiscal distress.” The two criteria are poverty rate (must be equal to or greater than 125% of the average national family poverty rate to qualify for a reduction) and per capita income (must be less than 75% of the national average per capita income to qualify for a reduction). In addition, a jurisdiction can get a full reduction if it is declared a disaster area under the Robert T. Stafford Disaster Relief and Emergency Act.

5. **Excess match carried over to next Federal fiscal year:** The total match available for the current Federal fiscal year (Part II. line 3) minus the match liability for the current Federal fiscal year (Part II. line 4). Excess match may be carried over and applied to future HOME project match liability.

Instructions for Part III:

1. **Project No. or Other ID:** “Project number” is assigned by the C/MI System when the PJ makes a project setup call. These projects involve at least some Treasury funds. If the HOME project does not involve Treasury funds, it must be identified with “other ID” as follows: the fiscal year (last two digits only), followed by a number (starting from “01” for the first non-Treasury-funded project of the fiscal year), and then at least one of the following abbreviations: “SF” for project using shortfall funds, “PI” for projects using program income, and “NON” for non-HOME-assisted affordable housing. Example: 93.01.SF, 93.02.PI, 93.03.NON, etc.

Shortfall funds are non-HOME funds used to make up the difference between the participation threshold and the amount of HOME funds allocated to the PJ; the participation threshold requirement applies only in the PJ’s first year of eligibility. [§92.102]

Program income (also called “repayment income”) is any return on the investment of HOME funds. This income must be deposited in the jurisdiction’s HOME account to be used for HOME projects. [§92.503(b)]

Non-HOME-assisted affordable housing is investment in housing not assisted by HOME funds that would qualify as “affordable housing” under the HOME Program definitions. “NON” funds must be contributed to a specific project; it is not sufficient to make a contribution to an entity engaged in developing affordable housing. [§92.219(b)]

2. **Date of Contribution:** Enter the date of contribution. Multiple entries may be made on a single line as long as the contributions were made during the current fiscal year. In such cases, if the contributions were made at different dates during the year, enter the date of the last contribution.
3. **Cash:** Cash contributions from non-Federal resources. This means the funds are contributed permanently to the HOME Program regardless of the form of investment the jurisdiction provides to a project. Therefore all repayment, interest, or other return on investment of the contribution must be deposited in the PJ’s HOME account to be used for HOME projects. The PJ, non-Federal public entities (State/local governments), private entities, and individuals can make contributions. The grant equivalent of a below-market interest rate loan to the project is eligible when the loan is not repayable to the PJ’s HOME account. [§92.220(a)(1)] In addition, a cash contribution can count as match if it is used for eligible costs defined under §92.206 (except administrative costs and CHDO operating expenses) or under §92.209, or for the following non-eligible costs: the value of non-Federal funds used to remove and relocate ECHO units to accommodate eligible tenants, a project reserve account for replacements, a project reserve account for unanticipated increases in operating costs, operating subsidies, or costs relating to the portion of a mixed-income or mixed-use project not related to the affordable housing units. [§92.219(c)]
4. **Foregone Taxes, Fees, Charges:** Taxes, fees, and charges that are normally and customarily charged but have been waived, foregone, or deferred in a manner that achieves affordability of the HOME-assisted housing. This includes State tax credits for low-income housing development. The amount of real estate taxes may be based on the

post-improvement property value. For those taxes, fees, or charges given for future years, the value is the present discounted cash value. [§92.220(a)(2)]

5. **Appraised Land/Real Property:** The appraised value, before the HOME assistance is provided and minus any debt burden, lien, or other encumbrance, of land or other real property, not acquired with Federal resources. The appraisal must be made by an independent, certified appraiser. [§92.220(a)(3)]
6. **Required Infrastructure:** The cost of investment, not made with Federal resources, in on-site and off-site infrastructure directly required for HOME-assisted affordable housing. The infrastructure must have been completed no earlier than 12 months before HOME funds were committed. [§92.220(a)(4)]
7. **Site preparation, Construction materials, Donated labor:** The reasonable value of any site-preparation and construction materials, not acquired with Federal resources, and any donated or voluntary labor (see §92.354(b)) in connection with the site-preparation for, or construction or rehabilitation of, affordable housing. The value of site-preparation and construction materials is determined in accordance with the PJ’s cost estimate procedures. The value of donated or voluntary labor is determined by a single rate (“labor rate”) to be published annually in the Notice Of Funding Availability (NOFA) for the HOME Program. [§92.220(6)]
8. **Bond Financing:** Multifamily and single-family project bond financing must be validly issued by a State or local government (or an agency, instrumentality, or political subdivision thereof). 50% of a loan from bond proceeds made to a multifamily affordable housing project owner can count as match. 25% of a loan from bond proceeds made to a single-family affordable housing project owner can count as match. Loans from all bond proceeds, including excess bond match from prior years, may not exceed 25% of a PJ’s total annual match contribution. [§92.220(a)(5)] The amount in excess of the 25% cap for bonds may carry over, and the excess will count as part of the statutory limit of up to 25% per year. Requirements regarding

bond financing as an eligible source of match will be available upon publication of the implementing regulation early in FY 1994.

9. **Total Match:** Total of items 3 through 8. This is the total match contribution for each project identified in item 1.

Ineligible forms of match include:

1. Contributions made with or derived from Federal resources e.g. CDBG funds [§92.220(b)(1)]
2. Interest rate subsidy attributable to the Federal tax-exemption on financing or the value attributable to Federal tax credits [§92.220(b)(2)]
3. Contributions from builders, contractors or investors, including owner equity, involved with HOME-assisted projects. [§92.220(b)(3)]
4. Sweat equity [§92.220(b)(4)]
5. Contributions from applicants/recipients of HOME assistance [§92.220(b)(5)]
6. Fees/charges that are associated with the HOME Program only, rather than normally and customarily charged on all transactions or projects [§92.220(a)(2)]
7. Administrative costs

HOME INSPECTION STATUS REPORT FY 19-20

Seq.	Project Name	CDC Units	HQS	Freq.	HQS Inspection Date	Issues Identified	Follow up Date	F/U Inspection
1	Monrovia 612 (aka Regency Court)	56	6	1	10/01/19	Replace rusted medicine cabinet in bathroom, repair water damaged drywall in hallway, install missing bedroom closet door guides.	11/19/2019	Pass
2	Heritage Park - Monrovia	11	2	1	10/07/19	None		
3	Heritage Park - Arcadia	11	2	1	10/07/19	None		
4	Detroit Lexington LP	10	2	2	10/08/19	Replace worn carpet throughout unit, replace kitchen light fixture, replace non operable kitchen range hood, replace damaged vinyl flooring, replace rusted medicine cabinet.	1/14/2020	Pass
5	Detroit Street Seniors	10	2	2	10/08/19	Replace worn carpet throughout unit, replace non operable kitchen range hood, replace damaged vinyl flooring, replace rusted medicine cabinet.	1/14/2020	Pass
6	Havenhurst Apartments	20	3	2	10/10/19	None		
7	Sierra Bonita	32	4	1	10/10/19	None		
8	Westwood Transitional	40	4	1	11/13/19	Replace/reglaze chipped kitchen sink, replace damaged kitchen countertops, replace bathroom damaged vanity and countertop.	12/17/2019	Pass
9	Courier Place (Claremont)	10	2	1	11/18/19	None		
10	Vista Valle (Claremont Townhomes)	48	5	1	11/18/19	None		
11	Hayworth House	47	5	1	11/19/19	Remove washer and dryer from bathroom shower stall.	11/19/2019	Pass
12	Francisquito Senior Apartments	27	3	1	11/12/19	None		
13	Cedar Springs Apartments	25	3	1	11/12/19	None		
14	Courtyard at La Brea	31	4	1	11/19/19	None		
15	Palm View LP	11	2	1	11/19/19	Replace non operable GFI outlet in kitchen, replace damaged toilet seat.	12/4/2019	Pass
16	Clara Court Seniors	17	2	1	12/10/19	None		
17	Elizabeth Court Gardens	13	2	1	12/10/19	Replace bathroom damaged sink, vanity and countertop.	1/3/2020	Pass

18	Crossroads (Elizabeth St)	5	2	2	12/12/19	Replace rusted medicine cabinet in bathroom, secure loose toilet and caulk at around base, resurface upper and lower kitchen cabinets, reglaze chipped bathtub.	2/10/2020	Pass
19	Crossroads (Santa Ana St)	8	2	2	12/12/19	Replace rusted medicine cabinet in bathroom, resurface upper and lower kitchen cabinets, reglaze chipped bathtub.	2/10/2020	Pass
20	Terra Bella	64	7	1	12/09/19	None		
21	Walker Ave Apts. (Oldtimers)	26	3	1	12/09/19	Replace rusted bathroom medicine cabinet, repair damaged water heater in laundry room.	12/30/2019	Pass
22	Sun Sage Homes (2 Sites)	49	5	1	2/11/20	None		
23	Telegraph Seniors	74	8	1	1/15/20	None		
24	Vista Alicante (La Mirada Srs.)	49	5	1	2/10/20	None		
25	Whittier Supportive Housing (Whittier Place)	24	3	2	1/28/20	None		
26	Orange Tree Village	21	3	2	1/21/20	Replace vinyl flooring throughout the unit, Professionally fumigate roach infestation in unit.	2/10/2020	Pass
27	Step-Out	11	2	2	1/21/20	None		
28	Harding Apartments	28	3	1	1/14/20	None		
29	Athens Glen Apts (Budlong)	11	2	1	3/12/20	None		
30	Hale Morris Lewis Manor	40	4	1	3/12/20	None		
31	3rd & Woods Family Housing (Alta Vista)	59	6	1	3/10/20	None		
32	Mosaic Gardens at Willowbrook	31	4	1		Inspection suspended due to Covid-19		
33	Wilmington & 118 (The Gateway @ Willowbrook)	22	3	1		Inspection suspended due to Covid-19		
34	Willow Apartments	11	2	2		Inspection suspended due to Covid-19		
35	Villa Nueva	20	3	2		Inspection suspended due to Covid-19		
36	Margarita Mendez Apts.	9	2	2		Inspection suspended due to Covid-19		
37	Birch Grove Homes	20	3	2		Inspection suspended due to Covid-19		
38	Indiana/Percy	2	1	2		Inspection suspended due to Covid-19		
39	Slauson Station	29	3	1		Inspection suspended due to Covid-19		
40	Casa Dominguez	69	7	1		Inspection suspended due to Covid-19		
41	Seasons @Compton	32	4	1		Inspection suspended due to Covid-19		
42	Sierra Vista Sr. Apts. (aka Sierra Madre)	11	2	1		Inspection suspended due to Covid-19		
43	Hoefner/Repetto	3	1	3		Inspection suspended due to Covid-19		

44	Las Brisas I	39	4	1		Inspection suspended due to Covid-19		
45	Las Brisas II	59	6	1		Inspection suspended due to Covid-19		
46	Avalon Seniors	41	5	1		Inspection suspended due to Covid-19		
47	Palm Village Senior Housing	11	2	1		Inspection suspended due to Covid-19		
48	Hojas de Plata Apts.	52	6	1		Inspection suspended due to Covid-19		
49	Athens Vistas	37	4	1		Inspection suspended due to Covid-19		
50	Encanto Court (105th & Normandie)	61	7	1		Inspection suspended due to Covid-19		
51	San Fernando Seniors	96	10	1		Inspection suspended due to Covid-19		
52	Park View Place (S.F. Comm Hsng)	30	3	1		Inspection suspended due to Covid-19		
53	Harshfield Terrace (Mayflower HUD 202)	74	8	1		Inspection suspended due to Covid-19		
54	Second Street (Villas del Sol)	10	2	2		Inspection suspended due to Covid-19		
55	Compton Gardens LP	11	3	2		Inspection suspended due to Covid-19		
56	Immanuel House of Hope	6	1	2		Inspection suspended due to Covid-19		
57	Los Girasoles	11	2	2		Inspection suspended due to Covid-19		
58	Willowbrook Townhomes	8	2	2		Inspection suspended due to Covid-19		
59	Mason Court	12	3	2		Inspection suspended due to Covid-19		
60	The Salvation Army Bell Oasis Apts.	31	4	1		Inspection suspended due to Covid-19		
61	Avalon Apartments	37	3	1		Inspection suspended due to Covid-19		
62	Guadalupe Terrace (New)	30	3	1		Inspection suspended due to Covid-19		
63	Castaic Lake Seniors	11	2	1		Inspection suspended due to Covid-19		
64	Villa Serena	83	9	1		Inspection suspended due to Covid-19		
65	L.A. Residential Community Foundation (LARC) Ranch Villas	4	1	2		Inspection suspended due to Covid-19		
66	Canyon Creek (Calabasas)	53	6	1		Inspection suspended due to Covid-19		
67	Little Lake Village (Fulton)	11	2	1		Inspection suspended due to Covid-19		
68	Oaks on Florence (Bell Sr.)	31	4	1		Inspection suspended due to Covid-19		
69	Park View Terrace (Bell Gardens Sr.)	71	8	1		Inspection suspended due to Covid-19		
70	Imperial Highway Apartments	31	4	1		Inspection suspended due to Covid-19		
71	Harmony Creek	74	8	1		Inspection suspended due to Covid-19		
72	Jasmine Court (Potrero Senior Housing)	52	6	1		Inspection suspended due to Covid-19		
73	Catalina Avalon Ltd (Catanmar Villas)	11	2	1		Inspection suspended due to Covid-19		
74	Terracina Apartments	71	8	1		Inspection suspended due to Covid-19		
		Total	281					
		Completed Inspections	108					

CDBG ACCOMPLISHMENTS

by Priority Need, HUD Code & Performance Indicator

<u>Priority Need</u>	<u>Hud Code And Title</u>	<u>Performance Indicator</u>	<u>Expected</u>	<u>Actual</u>	<u>Performance Ratio</u>
CD - Anti-Crime					
05I	Crime Awareness/Prevention	People (General)	294,389	299,450	102%
CD - Economic Development					
02	Disposition	People (General)	16,825	16,825	100%
14E	Rehabilitation: Publicly or Privately-Owned Commercial/Industrial	Businesses	8	10	125%
17D	Other Commercial/Industrial Improvements	Businesses	28	28	100%
18A	ED Direct: Direct Financial Assistance to For Profit Business	Jobs	158	1	1%
18B	ED Direct: Technical Assistance	Businesses	469	710	151%
18C	Micro-Enterprise Assistance	Businesses	14	0	0%
		Jobs	60	0	0%
19C	CDBG Non-Profit Organization Capacity Building	Organizations	1	1	100%
CD - Infrastructure					
03J	Water/Sewer Improvements	People (General)	25,218	0	0%
03K	Street Improvements	People (General)	31,720	13,775	43%
03L	Sidewalks	People (General)	3,850	0	0%
03Z	Public Facilities and Improvements	People (General)	103,435	0	0%
CD - Other					
19C	CDBG Non-Profit Organization Capacity Building	Organizations	51	91	178%
19F	Repayments of Section 108 Loan Principal	Other	0	0	0%
24A	Payment of Interest on Section 108 Loans	Other	6	0	0%
CD - Planning & Administration					
20	Planning	Other	0	0	0%
21A	General Program Administration	Other	0	0	0%
CD - Public Facilities					
01	Acquisition	Public Facilities	55	64	116%
03E	Neighborhood Facilities	Public Facilities	6	2	33%
03F	Parks, Recreational Facilities	Public Facilities	5	2	40%
03G	Parking Facilities				

<u>Priority Need</u>	<u>Hud Code And Title</u>	<u>Performance Indicator</u>	<u>Expected</u>	<u>Actual</u>	<u>Performance Ratio</u>
		People (General)	1	0	0%
		Public Facilities	2	0	0%
	03Z	Public Facilities and Improvements			
		People (General)	15,650	0	0%
		Public Facilities	1	0	0%
	16B	Non-Residential Historic Preservation Organizations	1	0	0%
CD - Public Services					
	05H	Employment Training			
		People (General)	325	240	74%
	05M	Health Services			
		People (General)	358	162	45%
	05Q	Subsistence Payments			
		People (General)	130	0	0%
	05V	Neighborhood Cleanups			
		People (General)	11,938	11,938	100%
	05W	Food Bank			
		People (General)	2,000	1,547	77%
	05Z	Public Services (General)			
		People (General)	183,163	182,600	100%
CD - Senior Programs					
	03A	Construction or Rehabilitation of Public Facilities			
		Public Facilities	2	1	50%
	05A	Senior Services			
		People (General)	4,299	4,033	94%
CD - Youth Programs					
	05D	Youth Services			
		People (General)	742	351	47%
	05L	Child Care Services			
		People (General)	782	377	48%
	05Z	Public Services (General)			
		People (General)	410	190	46%
Homelessness					
	01	Acquisition			
		Public Facilities	1	0	0%
	03C	Homeless Facilities (Not Operating Costs)			
		Public Facilities	1	1	100%
	03T	Operating Costs of Homeless/AIDS Patients Programs			
		People (General)	100,771	100,530	100%
	05Q	Subsistence Payments			
		People (General)	30	0	0%
Housing					
	02	Disposition			
		Housing Units	5	5	100%
	14A	Rehabilitation: Single-Unit Residential			
		Housing Units	473	211	45%
	14B	Rehabilitation: Multi-Unit Residential			
		Housing Units	109	86	79%
	14C	Public Housing Modernization			
		Housing Units	3,315	604	18%
	14H	Rehabilitation Administration			

<u>Priority Need</u>	<u>Hud Code And Title</u>	<u>Performance Indicator</u>	<u>Expected</u>	<u>Actual</u>	<u>Performance Ratio</u>
		Housing Units	37	142	384%
15	Code Enforcement				
		Housing Units	5,570	5,599	101%
		People (General)	841,444	756,633	90%
21D	Fair Housing Activities				
		Other	0	0	0%
Special Needs/Non-Homeless					
03B	Centers for the Disabled/Handicapped				
		Public Facilities	1	1	100%
03E	Neighborhood Facilities				
		Public Facilities	1,297	1	0%
03F	Parks, Recreational Facilities				
		Public Facilities	15	2	13%
03G	Parking Facilities				
		Public Facilities	5	6	120%
03L	Sidewalks				
		People (General)	98,195	38,594	39%
03Z	Public Facilities and Improvements				
		Public Facilities	4	1	25%
05B	Services for the Disabled				
		People (General)	763	94	12%
05G	Battered and Abused Spouses				
		People (General)	255	298	117%

HUD ESG CAPER FY2020

Filters for this report

Client ID

Q4a record ID

Submission ID

Report executed on

ATTACHMENT 5

78778

(all)

103583

12/28/2020 7:59:14 PM

Report Date Range

7/1/2019 to 6/30/2020

Q01a. Contact Information

First name

Linda

Middle name

Last name

Jenkins-Swift

Suffix

Title

Street Address 1

700 W Main St

Street Address 2

City

Alhambra

State

California

ZIP Code

91801

E-mail Address

linda.jenkins@lacda.org

Phone Number

(626)586-1765

Extension

Fax Number

(626)943-3838

Q01b. Grant Information

As of	12/24/2020	Fiscal Year	Grant Number	Current Authorized Amount	Total Drawn	Balance	Obligation Date	Expenditure																																							
Deadline	2020	E20UC060505	\$1,915,450.00	\$327,881.00	\$1,587,569.00	07/16/2020	07/16/2022	2019E19UC060505	\$1,887,127.00	\$1,582,270.56	\$304,856.44	7/2/2019	7/2/2021	2018E18UC060505	\$1,870,616.00	\$1,870,616.00	\$010/3/2018	10/3/2020	2017E17UC060505	\$1,868,101.00	\$1,868,101.00	\$08/28/2017	8/28/2019	2016E16UC060505	\$1,856,207.00	\$1,856,207.00	\$08/9/2016	8/9/2018	2015E15UC060505	\$1,879,396.00	\$1,879,396.00	\$08/11/2015	8/11/2017	2014E14UC060505	\$1,766,718.00	\$1,766,718.00	\$07/22/2014	7/22/2016	2013E13UC060505	\$1,532,729.00	\$1,532,729.00	\$08/2/2013	8/2/2015	2012E12UC060505	\$1,576,344.00	\$12,683,918.56	\$1,892,425.44

ESG Information from IDIS

CAPER reporting includes funds used from fiscal year:

2018, 2019

Project types carried out during the program year

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	1
Emergency Shelter	1
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	1
Rapid Re-Housing	1
Homelessness Prevention	0

Q01c. Additional Information

HMIS

Comparable Database

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS? Yes

Have all of the projects entered data into Sage via a CSV - CAPER Report upload? Yes

Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database? Yes

Have all of the projects entered data into Sage via a CSV - CAPER Report upload?

Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID
East San Gabriel Valley Coalition for the Homeless	23
People Assisting the Homeless (PATH)	50
The Salvation Army	66
The Salvation Army	66
The Whole Child	68
Valley Oasis	73
The People Concern	37
The Whole Child	68
Valley Oasis	73
Los Angeles Homeless Services Authority (LAHSA)	122
The Salvation Army	66

Q05a: Report Validations Table

Total Number of Persons Served	5852
Number of Adults (Age 18 or Over)	3921
Number of Children (Under Age 18)	1916
Number of Persons with Unknown Age	15
Number of Leavers	3997
Number of Adult Leavers	3057
Number of Adult and Head of Household Leavers	3072
Number of Stayers	1855
Number of Adult Stayers	864
Number of Veterans	103
Number of Chronically Homeless Persons	1056
Number of Youth Under Age 25	262
Number of Parenting Youth Under Age 25 with Children	93
Number of Adult Heads of Household	3535
Number of Child and Unknown-Age Heads of Household	15

Heads of Households and Adult Stayers in the Project 365 Days or Mo 211

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused
Name	4
Social Security Number	729
Date of Birth	5
Race	82
Ethnicity	37
Gender	1
Overall Score	

Q06b: Data Quality: Universal Data Elements

	Error Count
Veteran Status	62
Project Start Date	6
Relationship to Head of Household	42
Client Location	0
Disabling Condition	412

Q06c: Data Quality: Income and Housing Data Quality

	Error Count
Destination	2219
Income and Sources at Start	325
Income and Sources at Annual Assessment	191
Income and Sources at Exit	1500

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records
ES, SH, Street Outreach	2521
TH	0
PH (All)	1132
Total	3653

Q06e: Data Quality: Timeliness

	Number of ProjectStart Records
0 days	2247
1-3 Days	811
4-6 Days	245
7-10 Days	180
11+ Days	749

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records
Contact (Adults and Heads of Household in Street Outreach or ES - NB 60	
Bed Night (All Clients in ES - NBN)	76

Q07a: Number of Persons Served

	Total
Adults	3921
Children	1916
Client Doesn't Know/ Client Refused	0
Data Not Collected	15
Total	5852
For PSH & RRH – the total persons served who moved into housing	1453

Q08a: Households Served

	Total
Total Households	3550
For PSH & RRH – the total households served who moved into housing	389

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total
January	594
April	312
July	515
October	477

Q09a: Number of Persons Contacted

Once	442
2-5 Times	62
6-9 Times	5
10+ Times	6
Total Persons Contacted	515

All Persons Contacted**Q09b: Number of Persons Engaged**

Once	356
2-5 Contacts	28
6-9 Contacts	3
10+ Contacts	2
Total Persons Engaged	389
Rate of Engagement	0.76

All Persons Contacted**Q10a: Gender of Adults**

Male	2099
Female	1803
Trans Female (MTF or Male to Female)	4
Trans Male (FTM or Female to Male)	1
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client Doesn't Know/Client Refused	1
Data Not Collected	12
Subtotal	3921

Total**Q10b: Gender of Children**

Male	1000
Female	914
Trans Female (MTF or Male to Female)	0
Trans Male (FTM or Female to Male)	0

Total

Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	2
Subtotal	1916

Q10c: Gender of Persons Missing Age Information

	Total
Male	7
Female	7
Trans Female (MTF or Male to Female)	0
Trans Male (FTM or Female to Male)	0
Gender Non-Conforming (i.e. not exclusively male or female)	0
Client Doesn't Know/Client Refused	0
Data Not Collected	1
Subtotal	15

Q10d: Gender by Age Ranges

	Total
Male	3106
Female	2724
Trans Female (MTF or Male to Female)	4
Trans Male (FTM or Female to Male)	1
Gender Non-Conforming (i.e. not exclusively male or female)	1
Client Doesn't Know/Client Refused	1
Data Not Collected	15
Subtotal	5852

Q11: Age

	Total
Under 5	633
5 - 12	878
13 - 17	405
18 - 24	388
25 - 34	1000

35 - 44	836
45 - 54	789
55 - 61	543
62+	365
Client Doesn't Know/Client Refused	0
Data Not Collected	15
Total	5852

Q12a: Race

	Total
White	3619
Black or African American	1767
Asian	63
American Indian or Alaska Native	73
Native Hawaiian or Other Pacific Islander	29
Multiple Races	120
Client Doesn't Know/Client Refused	82
Data Not Collected	99
Total	5852

Q12b: Ethnicity

	Total
Non-Hispanic/Non-Latino	2892
Hispanic/Latino	2881
Client Doesn't Know/Client Refused	37
Data Not Collected	42
Total	5852

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons
Mental Health Problem	1317
Alcohol Abuse	127
Drug Abuse	169
Both Alcohol and Drug Abuse	150

Chronic Health Condition	955
HIV/AIDS	35
Developmental Disability	717
Physical Disability	937

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons
Mental Health Problem	715
Alcohol Abuse	73
Drug Abuse	90
Both Alcohol and Drug Abuse	90
Chronic Health Condition	535
HIV/AIDS	13
Developmental Disability	399
Physical Disability	473

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons
Mental Health Problem	303
Alcohol Abuse	11
Drug Abuse	19
Both Alcohol and Drug Abuse	23
Chronic Health Condition	257
HIV/AIDS	7
Developmental Disability	229
Physical Disability	184

The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History

	Total
Yes	748
No	2872

Client Doesn't Know/Client Refused	22
Data Not Collected	294
Total	3936

Q14b: Persons Fleeing Domestic Violence

	Total
Yes	168
No	570
Client Doesn't Know/Client Refused	9
Data Not Collected	1
Total	748

Q15: Living Situation

	Total
Homeless Situations	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	474
Transitional housing for homeless persons (including homeless youth)	23
Place not meant for habitation	2786
Safe Haven	16
Host Home (non-crisis)	1
Interim Housing	0
Subtotal	3300
Institutional Settings	0
Psychiatric hospital or other psychiatric facility	6
Substance abuse treatment facility or detox center	18
Hospital or other residential non-psychiatric medical facility	31
Jail, prison or juvenile detention facility	33
Foster care home or foster care group home	0
Long-term care facility or nursing home	2
Residential project or halfway house with no homeless criteria	5
Subtotal	95
Other Locations	0
Permanent housing (other than RRH) for formerly homeless persons	7

Owned by client, no ongoing housing subsidy	4
Owned by client, with ongoing housing subsidy	1
Rental by client, with RRH or equivalent subsidy	9
Rental by client, with HCV voucher (tenant or project based)	7
Rental by client in a public housing unit	3
Rental by client, no ongoing housing subsidy	59
Rental by client, with VASH subsidy	1
Rental by client with GPD TIP subsidy	1
Rental by client, with other housing subsidy	18
Hotel or motel paid for without emergency shelter voucher	59
Staying or living in a friend's room, apartment or house	69
Staying or living in a family member's room, apartment or house	115
Client Doesn't Know/Client Refused	4
Data Not Collected	183
Subtotal	541
Total	3936

Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start
No income	1532
\$1 - \$150	18
\$151 - \$250	510
\$251 - \$500	139
\$501 - \$1000	756
\$1,001 - \$1,500	329
\$1,501 - \$2,000	158
\$2,001+	175
Client Doesn't Know/Client Refused	32
Data Not Collected	273
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0
Number of Adult Stayers Without Required Annual Assessment	0
Total Adults	3921

Q17: Cash Income - Sources

	Income at Start
Earned Income	392
Unemployment Insurance	33
SSI	542
SSDI	177
VA Service-Connected Disability Compensation	10
VA Non-Service Connected Disability Pension	3
Private Disability Insurance	1
Worker's Compensation	3
TANF or Equivalent	639
General Assistance	541
Retirement (Social Security)	32
Pension from Former Job	10
Child Support	38
Alimony (Spousal Support)	4
Other Source	64
Adults with Income Information at Start and Annual Assessment/Exit	0

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition
Earned Income	18
Supplemental Security Income (SSI)	144
Social Security Disability Insurance (SSDI)	51
VA Service-Connected Disability Compensation	2
Private Disability Insurance	0
Worker's Compensation	2
Temporary Assistance for Needy Families (TANF)	12
Retirement Income from Social Security	9
Pension or retirement income from a former job	1
Child Support	0
Other source	174
No Sources	189
Unduplicated Total Adults	572

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start
Supplemental Nutritional Assistance Program	1497
WIC	67
TANF Child Care Services	4
TANF Transportation Services	7
Other TANF-Funded Services	1
Other Source	6

Q21: Health Insurance

	At Start
Medicaid	3983
Medicare	206
State Children's Health Insurance Program	2
VA Medical Services	27
Employer Provided Health Insurance	19
Health Insurance Through COBRA	0
Private Pay Health Insurance	19
State Health Insurance for Adults	7
Indian Health Services Program	1
Other	47
No Health Insurance	1277
Client Doesn't Know/Client Refused	77
Data Not Collected	295
Number of Stayers Not Yet Required to Have an Annual Assessment	0
1 Source of Health Insurance	4101
More than 1 Source of Health Insurance	102

Q22a2: Length of Participation – ESG Projects

	Total
0 to 7 days	1494
8 to 14 days	245
15 to 21 days	144

22 to 30 days	172
31 to 60 days	544
61 to 90 days	435
91 to 180 days	890
181 to 365 days	876
366 to 730 days (1-2 Yrs)	800
731 to 1,095 days (2-3 Yrs)	217
1,096 to 1,460 days (3-4 Yrs)	22
1,461 to 1,825 days (4-5 Yrs)	9
More than 1,825 days (> 5 Yrs)	4
Data Not Collected	0
Total	5852

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total
7 days or less	192
8 to 14 days	50
15 to 21 days	37
22 to 30 days	71
31 to 60 days	173
61 to 180 days	192
181 to 365 days	150
366 to 730 days (1-2 Yrs)	113
Total (persons moved into housing)	988
Average length of time to housing	139
Persons who were exited without move-in	359
Total persons	1347

Q22d: Length of Participation by Household Type

	Total
7 days or less	1494
8 to 14 days	245
15 to 21 days	144
22 to 30 days	172

31 to 60 days	544
61 to 90 days	435
91 to 180 days	890
181 to 365 days	876
366 to 730 days (1-2 Yrs)	800
731 to 1,095 days (2-3 Yrs)	217
1,096 to 1,460 days (3-4 Yrs)	22
1,461 to 1,825 days (4-5 Yrs)	9
More than 1,825 days (> 5 Yrs)	4
Data Not Collected	0
Total	5852

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

	Total
7 days or less	227
8 to 14 days	53
15 to 21 days	45
22 to 30 days	92
31 to 60 days	203
61 to 180 days	531
181 to 365 days	621
366 to 730 days (1-2 Yrs)	818
731 days or more	628
Total (persons moved into housing)	3218
Not yet moved into housing	1392
Data not collected	445
Total persons	5055

Q23c: Exit Destination – All persons

	Total
Permanent Destinations	0
Moved from one HOPWA funded project to HOPWA PH	0
Owned by client, no ongoing housing subsidy	14
Owned by client, with ongoing housing subsidy	20

Rental by client, no ongoing housing subsidy	423
Rental by client, with VASH housing subsidy	1
Rental by client, with GPD TIP housing subsidy	0
Rental by client, with other ongoing housing subsidy	361
Permanent housing (other than RRH) for formerly homeless persons	27
Staying or living with family, permanent tenure	82
Staying or living with friends, permanent tenure	25
Rental by client, with RRH or equivalent subsidy	46
Rental by client, with HCV voucher (tenant or project based)	117
Rental by client in a public housing unit	38
Subtotal	1154
Temporary Destinations	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	206
Moved from one HOPWA funded project to HOPWA TH	0
Transitional housing for homeless persons (including homeless youth)	35
Staying or living with family, temporary tenure (e.g. room, apartment or house)	59
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	69
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	103
Safe Haven	8
Hotel or motel paid for without emergency shelter voucher	14
Host Home (non-crisis)	1
Subtotal	495
Institutional Settings	0
Foster care home or group foster care home	9
Psychiatric hospital or other psychiatric facility	1
Substance abuse treatment facility or detox center	4
Hospital or other residential non-psychiatric medical facility	5
Jail, prison, or juvenile detention facility	8
Long-term care facility or nursing home	2
Subtotal	29

Other Destinations	0
Residential project or halfway house with no homeless criteria	1
Deceased	2
Other	97
Client Doesn't Know/Client Refused	19
Data Not Collected (no exit interview completed)	2200
Subtotal	2319
Total	3997
Total persons exiting to positive housing destinations	1185
Total persons whose destinations excluded them from the calculation	17
Percentage	29.77 %

Q24: Homelessness Prevention Housing Assessment at Exit

	Total
Able to maintain the housing they had at project start--Without a subsidy	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	0
Moved to new housing unit--With on-going subsidy	0
Moved to new housing unit--Without an on-going subsidy	0
Moved in with family/friends on a temporary basis	0
Moved in with family/friends on a permanent basis	0
Moved to a transitional or temporary housing facility or program	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0
Client went to jail/prison	0
Client died	0
Client doesn't know/Client refused	0
Data not collected (no exit interview completed)	0
Total	0

Q25a: Number of Veterans

	Total
Chronically Homeless Veteran	36
Non-Chronically Homeless Veteran	67
Not a Veteran	3756
Client Doesn't Know/Client Refused	10
Data Not Collected	52
Total	3921

Q26b: Number of Chronically Homeless Persons by Household

	Total
Chronically Homeless	1056
Not Chronically Homeless	4431
Client Doesn't Know/Client Refused	40
Data Not Collected	325
Total	5852

Project Name	Project ID	HMIS Project Type
Winter Shelter Program SPA 3	2089	1
CES Crisis Housing Program Los Angeles	1494	1
CES Bridge Housing Program Reserved	1495	1
Winter Shelter Program High Desert MACC	2625	1
TWC FSC Crisis Housing Safe Families	3402	1
AVD FSC Crisis Housing	3568	1
Annenberg Day Shelter	1656	11
TWC FSC Rapid Re-Housing	1339	13
AVD FSC Rapid Re-Housing	1227	13
County Expansion	1716	4
CES Access Center SPA 7	3093	6

Information Missing	Data Issues	Total
5	35	44
128	500	1357
15	20	40
99	0	181
42	0	79
15	0	16
		1483

% of Error Rate

1.58 %
0.10 %
0.72 %
0.00 %
7.04 %

% of Error Rate

55.52 %
9.15 %
90.52 %
48.83 %

Missing Time in Institution

0
0
0
0

Missing Time in Housing

0
0
18
0

Approximate Date Started DK/R/missing

183
0
0
0

Number of ProjectExit Records

907
236
150
136
2568

ofInactive Records

10
8

% ofInactive Records

16.67 %
10.53 %

Without Children

2699
0
0
0
2699
18

With Children and Adults

1222
1889
0
3
3114
1435

With Only Children

0
27
0
0
27
0

Without Children

2673
8

With Children and Adults

862
381

With Only Children

3
0

Without Children

446
148
381
328

With Children and Adults

148
164
133
145

With Only Children

0
0
0
0

First contact – NOT staying on the Streets, ES, or SH

1
1
0
0
2

First contact – WAS staying on Streets, ES, or SH

439
60
4
6
509

First contact – Worker unable to determine

2
1
1
0
4

First contact – NOT staying on the Streets, ES, or SH

1
0
0
0
1
0.5

First contact – WAS staying on Streets, ES, or SH

353
27
2
2
384
0.75

First contact – Worker unable to determine

2
1
1
0
4
1

Without Children

1782
907
3
1
1
0
5
2699

With Children and Adults

317
896
1
0
0
1
7
1222

Unknown Household Type

0
0
0
0
0
0
0
0

With Children and Adults

987
900
0
0

With Only Children

13
14
0
0

Unknown Household Type

0
0
0
0

0	0	0
0	0	0
2	0	0
1889	27	0

Without Children

0
0
0
0
0
0
0
0

With Children and Adults

1
1
0
0
0
0
1
3

With Only Children

0
0
0
0
0
0
0
0

Under Age 18

1000
914
0
0
0
0
2
1916

Age 18-24

185
200
1
0
0
0
2
388

Age 25-61

1668
1484
3
1
1
1
10
3168

Without Children

0
0
0
162
526

With Children and Adults

629
863
397
226
474

With Only Children

4
15
8
0
0

522	314	0
642	147	0
501	42	0
346	19	0
0	0	0
0	3	0
2699	3114	27

Without Children

1789
634
44
57
17
64
32
62
2699

With Children and Adults

1807
1120
19
16
12
56
49
35
3114

With Only Children

19
8
0
0
0
0
0
0
27

Without Children

1551
1116
12
20
2699

With Children and Adults

1326
1743
25
20
3114

With Only Children

9
18
0
0
27

Without Children

908
122
164
143

Adults in HH with Children & Adults

283
4
4
7

Children in HH with Children & Adults

122
1
0
0

581	238	132
29	5	1
342	149	223
716	142	79

Without Children

506	Adults in HH with Children & Adults	Children in HH with Children & Adults
72	140	67
89	1	0
87	1	0
349	3	0
11	119	65
221	2	0
368	75	102
	69	36

Without Children

94	Adults in HH with Children & Adults	Children in HH with Children & Adults
7	147	60
15	3	1
19	3	0
67	4	0
3	120	68
27	4	0
66	75	125
	75	43

Without Children

327	With Children and Adults	With Only Children
2089	421	0
	781	2

19	3	0
264	17	1
2699	1222	3

Without Children

103	65	0
221	349	0
3	6	0
0	1	0
327	421	0

With Children and Adults

With Only Children

Without Children

0	0	0
133	341	0
8	15	0
2105	677	2
14	2	0
1	0	0
0	0	0
2261	1035	2
0	0	0
6	0	0
12	6	0
29	2	0
33	0	0
0	0	0
2	0	0
2	3	0
84	11	0
0	0	0
3	4	0

With Children and Adults

With Only Children

4	0	0
1	0	0
0	9	0
2	5	0
3	0	0
35	24	0
1	0	0
1	0	0
5	13	0
19	40	0
56	12	0
63	52	0
3	1	0
158	15	1
354	176	1
2699	1222	3

Income at Latest Annual Assessment for Stayers

0	555
0	10
2	262
1	59
6	332
5	165
2	96
1	98
0	21
0	1460
649	0
191	0
857	3057

Income at Exit for Leavers

Income at Latest Annual Assessment for Stayers

5	209
0	15
6	285
1	81
0	5
0	1
0	0
0	3
9	301
2	280
0	17
0	4
1	19
0	1
0	16
17	1560

Income at Exit for Leavers**AO: Adult without Disabling Condition**

20	38
46	190
15	66
3	5
0	0
0	2
4	16
5	14
2	3
0	0
90	264
207	396
379	951

AO: Total Adults**AO: % with Disabling Condition by Source**

47.37 %
75.79 %
77.27 %
40.00 %
--
100.00 %
75.00 %
64.29 %
33.33 %
--
65.91 %
47.73 %

Benefit at Latest Annual Assessment for Stayers

12
1
0
1
0
0

Benefit at Exit for Leavers

825
22
3
3
0
3

At Annual Assessment for Stayers

30
1
0
0
0
0
0
0
0
0
0
0
0
391
1402
29
1

At Exit for Leavers

2015
95
1
11
9
0
10
5
0
18
356
42
1484
0
2067
48

Leavers

1448
214
123

Stayers

46
31
21

134	38
362	182
239	196
447	443
434	442
503	297
86	131
4	18
0	9
3	1
0	0
3997	1855

Without Children

4
6
0
0
0
0
0
0
10
10
4
14

With Children and Adults

188
44
37
71
173
192
150
113
978
140
347
1325

With Only Children

0
0
0
0
0
0
0
0
0
--
8
8

Without Children

1426
215
111
100

With Children and Adults

58
29
32
71

With Only Children

4
0
0
0

244	298	0
155	280	0
163	726	1
134	737	5
114	680	5
26	180	11
6	15	1
1	8	0
4	0	0
0	0	0
2699	3114	27

Without Children

191
36
38
44
84
182
277
505
504
1861
32
13
1906

With Children and Adults

29
17
7
47
117
349
344
313
124
1347
1336
431
3114

With Only Children

0
0
0
0
1
0
0
0
0
1
24
0
25

Without Children

0
0
0
0

With Children and Adults

0
0
14
19

With Only Children

0
0
0
1

11	410	2
0	1	0
0	0	0
20	341	0
8	19	0
29	52	1
13	12	0
2	44	0
9	108	0
7	31	0
99	1051	4
0	0	0
139	67	0
0	0	0
35	0	0
11	47	1
10	58	1
97	6	0
2	6	0
4	10	0
1	0	0
299	194	2
0	0	0
0	9	0
1	0	0
4	0	0
5	0	0
3	4	0
2	0	0
15	13	0

Without Children

36
63
2549
9
42
2699

With Children and Adults

0
4
1207
1
10
1222

Unknown Household Type

0
0
0
0
0
0

Without Children

802
1617
17
263
2699

With Children and Adults

254
2786
23
51
3114

With Only Children

0
26
0
1
27

Method for Tracking ES

Affiliated with a residential project

Project IDs of affiliations

CoC Number

3

CA-600

3

CA-600

3

CA-600

3

CA-600

3

CA-600

3

CA-600

0

CA-600

0

CA-600

0

CA-600

0

CA-600

0

0

CA-600

% of Error Rate

0.75 %

23.19 %

0.68 %

3.09 %

1.35 %

0.27 %

25.34 %

Number of Times DK/R/missing

254

0

21

0

Number of Months DK/R/missing

258

0

16

0

% of Records Unable to Calculate

11.98 %

--

3.89 %

9.47 %

Unknown Household Type

0
0
0
12
12
0

Unknown Household Type

12
0

Unknown Household Type

0
0
1
4

Unknown Household Type

6
6
0
0
0
0
0
12

Age 62 and over

246
119
0
0
0
0
0
365

Client Doesn't Know/ Client Refused

0
0
0
0
0
0
0
0

Data Not Collected

7
7
0
0
0
0
1
15

Unknown Household Type

0
0
0
0
0

0
0
0
0
0
12
12

Unknown Household Type

4
5
0
0
0
0
1
2
12

Unknown Household Type

6
4
0
2
12

With Children and Adults

--
--
--
--

With Only Children

4
0
1
0

Unknown Household Type

0
0
0
0

--	4	0
--	0	0
--	3	0
--	0	0

With Children and Adults

With Only Children

Unknown Household Type

--	2	0
--	0	0
--	0	0
--	0	0
--	2	0
--	0	0
--	1	0
--	0	0

With Children and Adults

With Only Children

Unknown Household Type

--	2	0
--	0	0
--	1	0
--	0	0
--	2	0
--	0	0
--	2	0
--	0	0

Unknown Household Type

0
0

0
12
12

Unknown Household Type

0
0
0
0
0

Unknown Household Type

0

0
0
2
0
0
0
2
0
0
0
0
0
0
0
0
0
0
0
0

AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source
34	127	161	21.12 %
51	40	91	56.04 %
8	5	13	61.54 %
0	0	0	--
0	0	0	--
1	0	1	100.00 %
88	193	281	31.32 %
2	1	3	66.67 %
0	1	1	0.00 %
2	16	18	11.11 %
13	25	38	34.21 %
28	104	132	21.22 %
164	412	576	

Unknown Household Type

0
0
0
0
0
0
0
0
0
0
--
0
0

Unknown Household Type

6
1
1
1

2
0
0
0
1
0
0
0
0
0
0
12

Unknown Household Type

7
0
0
1
1
0
0
0
0
9
0
1
10

Unknown Household Type

0
0
0
0

Unknown Household Type

0

2

0

10

12

Geocode	Victim Service Provider	HMIS Software Name	Report Start Date
69037	0	Clarity HS	2019-07-01
62118	0	Clarity HS	2019-07-01
69037	0	Clarity HS	2019-07-01
61914	0	Clarity HS	2019-07-01
0	0	Clarity HS	2019-07-01
61914	1	Clarity HS	2019-07-01
63384	0	Clarity HS	2019-07-01
69037	0	Clarity HS	2019-07-01
62658	1	Clarity HS	2019-07-01
62118	0	Clarity HS	2019-07-01
60288	0	Clarity HS	2019-07-01

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

1st District

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602026-19 Jurisdiction: 1st District
Project Title: East Los Angeles Parking Lot Lease Payments
IDIS Number: 11219
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project will provide for the lease payments for two (2) parking lots in the East Los Angeles area located at 4495 & 4496 E. Cesar Chavez Ave., Los Angeles. This project will provide parking for the local residents to support the businesses which provide goods and services to the low- and moderate- income area.

CDBG funds will be used for lease payments.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 53,520 This Year: 53,520 Cumulative: 53,520 Ratio: 100.0%
Net Expenditures: Budgeted: \$118,803.00 This Year: \$112,029.61 Cumulative: \$112,029.61 Ratio: 94.3%

Annual Narrative:

The CDBG funds will continue to be needed to pay for the lease agreements and maintenance costs of these parcels.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The CRIS budget established in November of 2018 has allowed this project to avoid chronic sourcing of project funds and latency of payments due to reimbursements.

Quarter: 2 Accomplishment Quantity: 53,520

Accomplishment Narrative:

Lease payments for FY 19-20 have been remitted. Continuing discussions with Supervisorial District Office for lease renewal and long-term planning.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Discussions with the First District Office advanced the continued commitment to organize and support the local business district. This project has repurposed these two (2) parking lots located at 4495 and 4496 E. Cesar E. Chavez Avenue in East Los Angeles, owned by Caltrans. These two parcels are vital means of support or the local business district that caters to the needs of the low- and moderate- income residents and cliental.

Continued monthly maintenance services provided by Alliance Landcare, by LACDA contract. Monthly utilities of water and electrical services provided by California Water and Southern California Edison.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Considerations to negotiate a purchase sale agreement (PSA) with the parcel owner, Caltrans, were initiated earlier in the year by the District Office. The process for an acquisition has been determined to be too prolonged and a continuation of the leasing of these parcels will continue. A new lease, with terms that now have been agreed to, will avoid the need for annual renewals. The two parking lots, located at: 4495 & 4496 E. Cesar Chavez Ave., Los Angeles, will be retained to continue to support the businesses.

CDBG funds will be used for lease payments

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601774-19 Jurisdiction: 1st District
Project Title: First District-Wide CBR
IDIS Number: 11196
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to yet to be identified property owners for design and construction of improvements to the exterior of commercial buildings. Exterior improvements may include painting, signage, windows, awnings, lighting, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues. The program is offered to local businesses in the unincorporated areas of the First Supervisorial District. This year's program will target the unincorporated areas of East Los Angeles, Southeast Office, South El Monte Office, and Pomona.

The commercial businesses receiving revitalization must be located within census tracts identified in the service area of this contract.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 4 This Year: 10 Cumulative: 10 Ratio: 250.0%
Net Expenditures: Budgeted: \$540,000.00 This Year: \$505,290.69 Cumulative: \$505,290.69 Ratio: 93.6%

Annual Narrative:

The following projects were identified and completed this fiscal year:

99 Cents Brothers Store (1 project)
Beverly Vista Plaza - (9 projects)

Due to COVID-19 urgency, construction delayed until next fiscal year:

La Imperial Tortilleria (1 project)
Mariscos Martin (1 project)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

99 Cents Brothers Store (1 project) - Construction services continued this quarter. Construction is 90% complete. Construction is expected to be completed next quarter.

Pellissier Village - (1 project) - Per District Office request, additional scope of work items were included. Additional scope of work items are anticipated to be completed next quarter.

Beverly Vista Plaza - (9 projects) - Projects began construction. Construction is 10% completed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2 new additional projects have been identified this quarter - La Imperial Tortilleria (1 project) and Mariscos Martin (1 project). Design services were completed and plan check is anticipated for next quarter.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

99 Cents Brothers Store (1 project) - Construction services continued this quarter. Construction is 100% complete.

Pellissier Village - (1 project) - Per District Office request, additional scope of work items were included. Additional scope of work items are anticipated to be completed next quarter.

Beverly Vista Plaza - (9 projects) - Construction is 80% completed.

La Imperial Tortilleria (1 project)- Project under plan check review. Procurement for construction services is expected next quarter.

Mariscos Martin (1 project) - Project under plan check review. Procurement for construction services is expected next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

99 Cents Brothers Store (1 project) - Construction services were completed last quarter. Construction is 100% complete. Closeout of project continues and to be completed next quarter.

Pellissier Village - (1 project) - Additional scope of work items were completed. Construction is 100% complete. Closeout of project continues and to be completed next quarter.

Beverly Vista Plaza - (9 projects) - Construction is 100% complete. Closeout of project continues and to be completed next quarter.

La Imperial Tortilleria (1 project)- Plan check review still in progress. Procurement for construction services is expected next quarter.

Mariscos Martin (1 project) - Plan check review still in progress. Procurement for construction services is expected next quarter.

Quarter: 4 Accomplishment Quantity: 9

Accomplishment Narrative:

Beverly Vista Plaza - (9 projects) - Construction and Closeout of project completed this quarter.

La Imperial Tortilleria (1 project)- Due to COVID-19 national urgency, construction delayed until next fiscal year.

Mariscos Martin (1 project) - Due to COVID-19 national urgency, construction delayed until next fiscal year.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602072-18 Jurisdiction: 1st District
Project Title: East Los Angeles Parking Lots Improvements
IDIS Number: 11304
Operating Agency: Construction Management
Subrecipient Type: Division of LACDA
Contract Period: 6/19/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for site-specific assessments that will direct the development of architectural and engineering plans for the eventual repair and reconstruction of two public parking lots that support the local commercial businesses which provide goods and services to the low and-moderate income-area residents.

The two parking lot sites are located in East Los Angeles at 753 S. La Verne Avenue and 922 S. Fetterly Avenue. Census Tracts 5316.02 BG3 and 5316.04 BG2.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

As reported in the third quarter, the progress on the project is on hold. As requested, on 2/5/2019, a project cost/additional funding proposal was sent to Supervisorial District 1 for consideration. As of 10/2019, at the request of SD1, EDU is looking at doing a larger economic development project on this site. As of 2/24/2020, we were informed that the budget for this project was zeroed out in order to use these funds for another project. During the budget process GMU was informed that SD1 decided not to pursue this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of the first quarter, the progress on the project is on hold. The project cost/additional funding proposal was sent to Supervisorial District 1 for consideration. Funding has not been made available from Supervisorial District 1.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the progress on the project is on hold. As requested, on February 5, 2019, a project cost/additional funding proposal was sent to Supervisorial District 1 (SD1) for consideration. As of October 2019, at the request of SD1, the Economic Development Unit at LACDA is looking at doing a larger economic development project on this site.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of Quarter 3, this project is on hold. On February 5, 2019, a project cost/additional funding proposal was sent to Supervisorial District 1 (SD1) for consideration. In October 2019, at the request of SD1, the Economic Development Unit looked at doing a larger economic development project on this site. But on February 24, 2020, the budget for this project was

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

zeroed out in order to reprogram funds into another project. During the budget process, SD1 informed the Grants Management Unit that they decided not to pursue this project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As reported in the third quarter, the progress on the project is on hold. As requested, on 2/5/2019, a project cost/additional funding proposal was sent to Supervisorial District 1 for consideration. As of 10/2019, at the request of SD1, EDU is looking at doing a larger economic development project on this site. As of 2/24/2020, we were informed that the budget for this project was zeroed out in order to use these funds for another project. During the budget process GMU was informed that SD1 decided not to pursue this project.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 1JP02X-19 Jurisdiction: 1st District
Project Title: Affordable Housing Disposition - District 1
IDIS Number: 11135
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project provides funding for the cost of disposing LACDA-owned properties in the 1st Supervisorial District as well as the temporary property management of Community Development Commission-owned properties being held for the purposes of developing low- and moderate-income housing.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
Net Expenditures: Budgeted: \$36,000.00 This Year: \$26,485.89 Cumulative: \$26,485.89 Ratio: 73.6%

Annual Narrative:

The LACDA envisioned moving this project forward this fiscal year with the Mayans Development Team. However, site development and cost-to-build are creating serious impediments for the project. The LACDA continues to explore viable options to complete the site.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, Project Manager reached out to developer to obtain project updates. Developer stated environmental issues on the project site led to a delay in project completion. Developer is looking to resolve in the upcoming quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No new developments occurred during the reporting period. In the upcoming quarter, the LACDA along with authorities from the 1st Supervisorial District, will meet with the Mayans Development Team in order to plan a path forward for the project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Properties continued to be maintained.

Staff met with the Mayan's Development Team on several occasions to assess the viability of moving the project forward for the property located 4341 Eagle Street. The LACDA's focus and resources shifted towards the end of the reporting period in order to deal with the COVID-19 pandemic.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

Properties continued to be maintained.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the reporting period, LACDA staff conducted a feasibility analysis of the site located at 4341 Eagle Street, East Los Angeles. Executive Management is currently reviewing the report in order to determine the next steps for the site.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601469-19 Jurisdiction: 1st District
Project Title: Maravilla/Disposition
IDIS Number: 11183
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in Maravilla as well as the temporary property management of properties being held until they can be disposed of for neighborhood commercial-retail or medical/office uses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,640 This Year: 4,640 Cumulative: 4,640 Ratio: 100.0%
Net Expenditures: Budgeted: \$35,000.00 This Year: \$31,074.81 Cumulative: \$31,074.81 Ratio: 88.8%

Annual Narrative:

4552 Floral is currently being held for an economic development project.
4768 Floral was sold to an adjacent property owner on 10/24/2019.
4525-27 3rd Avenue is being held for an economic development project
4651 and 4655 3rd Avenue are to be disposed of as part of the 3rd and Dangler Project

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all vacant properties.

Conducted appraisals for 4525 and 4527 East 3rd in preparation for sale.

4552 and 4768 Floral Drive are currently in negotiations for sale.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all vacant properties.

4768 Floral Drive sold on October 24, 2019 to Paseo De La Reforma LLC.

4552 Floral Drive is currently in negotiations for sale.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Continued to maintain and secure all vacant properties.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

4552 Floral Drive is currently in negotiations for sale.

Quarter: 4 Accomplishment Quantity: 4,640

Accomplishment Narrative:

All properties were secured and maintained.

4552 Floral Drive is currently being held for an economic development project.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 1KE14A-19 Jurisdiction: 1st District
 Project Title: Single Family Rehabilitation Loan Program (District 1)
 IDIS Number: 11136
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the First Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 21 This Year: 11 Cumulative: 11 Ratio: 52.4%
 Net Expenditures: Budgeted: \$1,000,000.00 This Year: \$359,940.45 Cumulative: \$359,940.45 Ratio: 36.0%

Annual Narrative:

A total of 11 housing units were completed. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
White - Hispanic	8	0
White - Non-Hispanic	2	0
Total	11	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	1	0
Moderate	6	0
Total	11	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
18348 Woodcroft Street	Azusa	CA	91702	Owners	Extremely Low	\$13,290
9940 Rideau Street	Whittier	CA	90601	Owners	Low	\$15,870
14740 Ector Street	La Puente	CA	91744	Owners	Moderate	\$26,006
16237 Dalark Street	La Puente	CA	91744	Owners	Moderate	\$24,792
5515 Heathdale Avenue	Azusa	CA	91702	Owners	Moderate	\$24,900

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

227 N Backton Ave	La Puente	CA	91744	Owners	Moderate	\$21,280
1323 Sandy Hook Avenue	La Puente	CA	91744	Owners	Moderate	\$19,375
762 N Duff Avenue	La Puente	CA	91744	Owners	Extremely Low	\$23,325
751 Greenberry Drive	La Puente	CA	91744	Owners	Moderate	\$25,650
17024 Samgerry Drive	La Puente	CA	91744	Owners	Extremely Low	\$14,950
1460 N Siesta Avenue	La Puente	CA	91746	Owners	Extremely Low	\$23,965

Total Number of Housing Units Assisted : 11

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	8	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	11
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	6
2	0	3
3	0	1
4	0	1
Total	0	11

Quarter: 1 Accomplishment Quantity: 6 Female-Headed Households: 3

Accomplishment Narrative:

During this period, seven (7) housing units that were completed last fiscal year are being reported during this reporting period. One (1) housing unit is under construction, two (2) housing units are under loan review, and eleven housing units are in various stages of processing. Twelve applicants pre-screened and applications mailed to the eligible homeowners. Marketing activity is ongoing process, it is anticipated seven (7) housing units will be completed by the next reporting period.

Quarter: 2 Accomplishment Quantity: 3 Female-Headed Households: 2

Accomplishment Narrative:

During this period, three units were completed. Three applications are currently under review for processing. 34 homeowners were being pre-approved and screened during this period. Applications were mailed out per their request and are pending receipt back for processing. Marketing is aggressively ongoing to ensure that sufficient applications are received to meet the project goals. The majority of the interested homeowners have both illegal additions and duplexes, so we were unable to assist them.

Quarter: 3 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During the 3rd quarter, one (1) housing unit was completed. There are three (3) housing units under construction, four (4) housing units are out to bid, three (3) applications are pending for inspections, one (1) application is currently under review for processing, and 23 pre-approved and screened during this period. Marketing is aggressively ongoing. Due to the COVID-19 pandemic, all projects are on hold until further notice.

Quarter: 4 Accomplishment Quantity: 1

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this period, one (1) housing unit was completed. There are two (2) housing units under construction, four (4) housing units are out to bid and five (5) housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601942-18 Jurisdiction: 1st District
Project Title: East County Senior Sites Power Generators
IDIS Number: 11037
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2018 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides the installation of power generators for three (3) senior housing developments: Nueva Maravilla (Rosas), Francisquito Villa, and Herbert Apartments.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 285 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$222,629.26 Cumulative: \$300,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, the Rosas and Herbert generators have been installed. This project will be completed after the Francisquito Villa Generator is installed in the following quarter of the new FY. A project time-extension was requested and processed to extend the project end date to June 30, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is in construction and is at 90% complete for the Rosas and Herbert Senior sites. The work is being conducted by Harry Joh Construction for a total contract amount of \$195,470.96.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the East County Generator project is complete at Herbert and Rosas Housing Developments. Final payment will be made in January 2020, and reported as 100% complete in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the generators were installed at Herbert and Nueva Maravilla. There will be a final change order for this project for unforeseen work related to Code and Building inspection requirements. Project will be closed out in the 4th quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the Rosas and Herbert generators have been installed. This project will be completed after the Francisquito Villa Generator is installed in the following quarter of the new FY.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602037-19 Jurisdiction: 1st District
Project Title: Herbert Senior Complex Kitchen Rehabilitation
IDIS Number: 11306
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the renovation of kitchens at forty-six (46) housing units for Herbert Senior Complex. The rehabilitation work includes installing new cabinets, countertops, flooring, lighting, ranges, range hoods and wall painting.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 46 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$736,000.00 This Year: \$233,946.43 Cumulative: \$233,946.43 Ratio: 31.8%

Annual Narrative:

A project time-extension was requested and processed. This project will resume once COVID-19 restrictions are lifted. All construction in units have been postponed. This project will carry-over to FY 20-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design is complete, and is ready for JOC proposal. Project construction should start in early January 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the Herbert Kitchen Rehabilitation project is in pre-development phase. The Recommendation to Award a Contract and Board Letter will be complete in January 2020, with Board approval in February. Construction will start in in the third quarter, March 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the Los Angeles County Board of Supervisors approved the contract for this project. We have delayed the start date pending COVID-19 instructions for work in a residential unit. This project will be extended into FY 20-21.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, COVID-19 delayed this project. A project time-extension was requested and processed. This project will resume once COVID-19 restrictions are lifted. All construction in units have been postponed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601940-18 Jurisdiction: 1st District
 Project Title: Nueva Maravilla Plumbing System Improvement
 IDIS Number: 11036
 Operating Agency: Housing Operations
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2018 to 6/30/2021 Quarter Completed: 4
 Activity Code: 14C Public Housing Modernization
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for plumbing system improvement for all five hundred four (504) units at the Nueva Maravilla Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 504 This Year: 504 Cumulative: 857 Ratio: 170.0%
 Net Expenditures: Budgeted: \$1,000,000.00 This Year: \$38,396.19 Cumulative: \$1,000,000.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Public Housing	\$3,500,000.00
Total Leverage Funds	\$3,500,000.00

Annual Narrative:

As of the fourth quarter, construction was completed which included plumbing system improvements for all five hundred four (504) units at the Nueva Maravilla Housing Development. This project was leveraged with Public Housing funds.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is currently in construction and is 80% complete. Pipe Restoration Inc. is completing the work for a total construction contract of \$4,495,830.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter the Nueva Maravilla Plumbing project is 100% complete. Once the final retention payment is made, the project will be closed-out and reported as complete in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, this project is complete. Last step is to close-out leverage funding and record Notice of Completion. This project will be closed out in the 4th quarter. 100% of CDBG funds have been expended.

Quarter: 4 Accomplishment Quantity: 504

Accomplishment Narrative:

As of the fourth quarter, construction was completed which included plumbing system improvements for all five hundred four

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

(504) units at the Nueva Maravilla Housing Development. The Notice of Completion was recorded as well.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96125-19 Jurisdiction: 1st District
 Project Title: Project S.T.A.R. (Studying, Tutoring, and Reading)
 IDIS Number: 11277
 Operating Agency: County of Los Angeles Public Library
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides assistance to predominately low and moderate-income "at risk" children to meet their homework and tutorial needs in order to be successful in school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 58 Cumulative: 58 Ratio: 38.7%
 Net Expenditures: Budgeted: \$90,000.00 This Year: \$90,000.00 Cumulative: \$90,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, client visits for all three Homework Centers totaled 7,722. Homework Center usage was affected by the closure of libraries due to COVID-19, starting March 14 at 5pm. Before the library closure, staff continued to promote the Homework Centers through outreach to teachers and parents. Parents and students expressed their appreciation for the Homework Centers and Homework Center Helpers.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	5
Other Race - Hispanic	47
White - Hispanic	6
Total	58

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	51
Low	7
Total	58

Quarter: 1 Accomplishment Quantity: 8

Accomplishment Narrative:

There were 2,537 client contacts. Anthony Quinn, City Terrace and East Los Angeles Library hosted Homework Center Open Houses to welcome families back to the Homework Center, reiterate guidelines, and give away school supplies.

Quarter: 2 Accomplishment Quantity: 50

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

There were 2,876 client contacts. City Terrace recruited for a Homework Center page during this quarter. Homework Center attendance slowed in December due to the winter holidays.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There were 2,309 client contacts. City Terrace continued to recruit for two Homework Center page positions during this quarter. The attendance numbers were affected by the closure of all libraries to the public, starting March 14, 2020 at 5pm, due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, there were 0 client contacts. All libraries were closed due to COVID-19, and Homework Centers did not operate during this time.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601638-19 Jurisdiction: 1st District
Project Title: Project STAR (Sunkist)
IDIS Number: 11188
Operating Agency: County of Los Angeles Public Library
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides assistance to predominately low and moderate-income "at risk" students to guide them to meet their homework and tutorial needs resulting in students becoming more successful in school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 50 This Year: 47 Cumulative: 47 Ratio: 94.0%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

This was the seventh year that Sunkist Library Homework Center was part of CDBG Funding. Throughout most of the year the Homework Center was open 6 days a week for a total of 21 hours each week. The Homework Center was open Monday through Thursday from 3pm to 7pm, Fridays 3pm to 5pm, and Saturdays from 12pm to 3pm. We provided homework help for children of all ages whether they qualified as CDBG. However, it should be noted that beginning March 16, 2020 the library has been closed due to the pandemic and as of this report the library has not reopened to the public.

We saw an increase of submitted applications throughout the academic school year with students first signing up to participate in the Homework Center, and an overall increase of 102 applications received from the previous year.

- Total number of applications received: 303
- Total number of approved clients: 60
- Total client contacts: 1,723
- Total clients qualified: 487
- Total clients not qualified: 1,236

The Children's Services and Teen Services Librarians visited schools, classrooms, and school events to promote the Homework Center throughout the year. We saw our target client increase from the previous year and we successfully reached our goal of 60 registered and qualified clients. The following are factors that may have affected participation:

•The Bassett Unified School District has an after school program called Think Together. Think Together is a structured program that starts from the moment school lets out and ends at 6pm. This program offers free activities and free homework help to the students who participate. It is easy to see that this program would be appealing to working parents. This program is available for Elementary School-Aged children.

•State, and local governments issued stay at home orders due to the COVID-19 pandemic. This has had a significant impact in our ability to provide homework help.

Despite these setbacks, Sunkist Library Homework Center was very useful and helpful to all the children who participated. We reached our targeted goals and increased registrations without being able to count for any fourth quarter data. The children were given help with their homework and they were able to successfully complete their assignments. These assignments included many common core subjects such as math, reading, writing, social studies and science. Overall the subjects that received the most assistance were math (all forms and grade levels) and reading comprehension/vocabulary. Although we have had this set

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

back, we are proud to state that we helped many more CDBG children as we had projected; and helped numerous children throughout the year.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	2
Asian - Non-Hispanic	2
Other Race - Hispanic	40
Other Race - Non-Hispanic	1
White - Hispanic	2
Total	47

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	29
Low	17
Moderate	1
Total	47

Quarter: 1 Accomplishment Quantity: 29

Accomplishment Narrative:

During the first quarter, a total of 446 client contacts were provided with the homework support and guidance, while 130 of these contacts were eligible for CDBG. We had a total of 108 new students register for the Homework Center, with 29 of these students being eligible for CDBG.

In order to promote the Homework Center and its resources, staff:

1. Promoted the Homework Center at faculty meetings, school visits, and letters to principal.
2. Continued promotion at outreach events and through the Library's bookmobile within CDBG areas.
3. Hosted a Homework Center open house earlier in August to promote the Homework Center to the students and their parents.
4. Talking to parents who visit the library and promoting the homework center during library programs.

The local school district offers an after-school program targeting first through fifth grade students that offer a wide array of services which includes homework help; staff will continue to promote the Homework Center to the local community.

Quarter: 2 Accomplishment Quantity: 18

Accomplishment Narrative:

Sunkist Library CBDG Report

Second Quarter

October – December 2019

During the second quarter, a total of 694 client contacts were provided with homework support and guidance, while 193 of these contacts were eligible for CDBG. We had a total of 86 new students register for the Homework Center, with 18 of these students being eligible for CDBG.

The following are possible factors that may have had a positive effect on the number of students utilizing the homework center:

- Promoting Homework Center at faculty meetings and school visits.
- Continued promotion at outreach events and through our bookmobile within CDBG areas.
- Talking to parents and children who visit the library and encouraging them to sign up for our homework center.

We didn't see any factors that may have had a negative effect on the number of students utilizing the homework center, since we have continued to see growth when compared to previous years.

In the next quarter, we are planning to continue to reach out to our local schools and continue to talk to families who visit our library.

Quarter: 3 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During the third quarter, a total of 583 client contacts were provided with homework support and guidance, while 164 of these contacts were eligible for CDBG. We had a total of 109 new students register for the Homework Center, with 16 of these students being eligible for CDBG.

The following are possible factors that may have had a positive effect on the number of students utilizing the homework center:

- Promoting Homework Center at faculty meetings and school visits.
- Continued promotion at outreach events and through our bookmobile within CDBG areas.
- Talking to parents and children who visit the library and encouraging them to sign up for our homework center.

A factor that has had a negative effect on the number of students utilizing the homework center is:

- Public Health Order - Safer at Home Order for Control of COVID-19. Under this order public gatherings of 10 or more people have been prohibited. This has led to local school district closures. In addition, the Sunkist Library officially closed to the public on March 15 and remains closed as of this report. This has negatively impacted our homework help service and statistics

It is hard to determine what we can do next quarter to continue the path we were on, because much of it involves circumstance out of our control. However, when things return to normal, we will continue to do the work we have been doing all year long that has made this program a success.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, a total of 0 client contacts were provided with the homework support and guidance, while 0 of these contacts were eligible for CDBG. We had a total of 0 new students register for the Homework Center, with 0 of these students being eligible for CDBG.

The following factor has had a negative effect on the number of students utilizing the homework center:

- State and local governments issued stay at home orders due to the COVID-19 pandemic. This has had a significant impact in our ability to provide homework help on site.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601827-19 Jurisdiction: 1st District
Project Title: Unincorporated Areas Small Business Initiative
IDIS Number: 11200
Operating Agency: Department of Consumer and Business Affairs
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing program funds a Small Business District Liaison (“Liaison”) to interact directly and consistently with the community, business associations, and local merchants to receive ongoing feedback on their needs to stimulate local business growth. The Liaison maintains business relationships and provides technical assistance to local business organizations in low- and moderate-income areas.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 150 This Year: 584 Cumulative: 584 Ratio: 389.3%
Net Expenditures: Budgeted: \$111,000.00 This Year: \$110,999.00 Cumulative: \$110,999.00 Ratio: 100.0%

Annual Narrative:

During this grant year, the Small Business District Liaison (Liaison), Ernesto Bobadilla, along with staff from the Office of Small Business (OSB), provided effective services to our target business communities through one-on-one counseling, hosted workshops and outreach events. The Liaison also enhanced or created partnerships with internal and external partners including County departments and community business organizations. In addition, the Liaison launched the East Los Angeles Entrepreneur Center and the Disaster Help Center and provided support on a variety of board motions that directly impact our target community.

ANNUAL HIGHLIGHTS

Workshops (Total 30): The Liaison, or staff from the OSB, conducted presentations at 6 hosted workshops and 19 non-hosted workshops in Supervisorial District 1. The Liaison also conducted 5 non-hosted workshops virtually due to the COVID-19 Safer at Home Orders. Topics covered during the presentations were: How to Open A Business, Government Contracting, Reopening Protocols and Certification, as well as Permit and Licensing Requirements in Los Angeles County. The County’s first ever Legal Academy was also held in, and in partnership with, the City of South Gate, Bet Tzedek and SCORE. This event provided free legal and one-on-one counseling and legal workshops to our target community.

Community/Outreach Events (Total 11): The Liaison, and/or OSB staff, participated in 11 events throughout Supervisorial District 1. These events gave our target community the opportunity to learn about the various services and resources available through the Liaison, Los Angeles County departments and local community organizations.

Motions: The Liaison, and/or OSB staff, supported the following County motions through research, program development, coordination and execution of community meetings/forums for feedback, among other critical tasks: Creative Economy Motion, Sidewalk Vending Motion, Entrepreneur Center Motion, Microloan Program Motion, Addressing Nuisance Tobacco Shops, Quality of Life Impacts in Unincorporated East LA, Pilot for Employee-Owned Enterprises, Pandemic Compliant Partnership Program, LA County Apprenticeship Board Motion, County Economic Resiliency Taskforce, Ethnic and Hyperlocal Community Outreach and the Alternative to Outside Dining.

A total of 1,007 constituents/business owners were reached in Supervisorial District 1 during this past year through our

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

outreach efforts. Of those reached, 584 were directly assisted through our workshops and/or one-on-one counseling and were within the low to moderate-income target communities.

No additional leverage funds were spent.

Quarter: 1 Accomplishment Quantity: 221

Accomplishment Narrative:

COMMUNITY DEVELOPMENT BLOCK GRANT

1st Quarterly Report

July 1, 2019 through September 30, 2019

EXECUTIVE SUMMARY

During the reporting period, the Small Business District Liaison (Liaison), provided effective services to the business community, enhanced or created partnerships with County and Community partners and continued to coordinate the launching of the East Los Angeles Entrepreneur Center. The Liaison has also actively lead efforts to finalize the Sidewalk Vending regulations which includes meeting with deputies from the Board of Supervisors to obtain valuable feedback. The Liaison is incorporating this feedback to finalize the final report to the Board of Supervisors for consideration. The Liaison also continued to actively work on the County's Microloan Program, the Supporting the Creative Economy, and, most recently, the new Tobacco Ban to continue assisting entrepreneurs and businesses in the Unincorporated Area's Small Business Initiative

REPORT HIGHLIGHTS

Motions:

- Creative Economy Motion
- Sidewalk Vending Motion
- Entrepreneur Center Motion
- Microloan Program Motion
- Addressing Nuisance Tobacco Shops

Business Workshops/ Events:

- Hosted and presented three (3) workshops on "How to Start a Business"
- Presented a workshop on "Make it official: Get your business license"
- Participated in 9 community events

During the reporting period, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs' Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area's Small Business Initiative. These activities included, but were not limited, to the following:

Business Workshops/Events:

The Liaison delivered a two-hour "Make It Official: Get Your Business License" workshop at the Los Angeles Law Library located at 301 W. First St, Los Angeles CA on September 9, 2019. This workshop was held at our OSB center to make it accessible to the neighboring unincorporated communities. There were 24 attendees.

The Liaison delivered a 1.5 hour "How to Start a Business" workshop at three America's Job Centers of California. These workshops were held at each Center to make it accessible to the neighboring unincorporated communities. Address and number of attendance are listed below:

Date	Address	Attendance
7/10/2019	264 E. Monterey Ave, Pomona CA	8
7/11/2019	933 S Glendora Ave, West Covina CA	8

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

9/19/2019 1816 S. Figueroa St, Los Angeles CA 17

OSB Staff also participated in various outreach events providing business resources and technical assistance to our target communities. The events and number of attendees are listed below:

- Date / Event Name / Address/ Attendance
- 7/12/19 / Parks After Dark: Obregon Park / 4021 E First St, Los Angeles / 15
- 7/25/19 / Parks After Dark: Saybrook Park / 6250 Northside Dr., East Los Angeles / 75
- 7/26/19 / 3rd Annual LA Veterans Resource Expo / 1101 W. McKinley Ave, Pomona / 70
- 7/26/19 / Parks After Dark: Bassett Park / 510 N Vineland Ave, La Puente / 40
- 7/29/19 / East LA Small Business Roundtable Mtg / 4716 East Cesar E. Chavez Ave, Los Angeles / 25
- 7/30/19 / Los Angeles Business Development Program / 133 N. Sunol Dr, Los Angeles / 23
- 8/22/19 / Bombardier DBE Outreach Event / 1875 Fairplex Dr., Pomona / 50
- 9/17/19 / DCMA 2019 Supplier Summit / 1816 S. Figueroa St (2nd Floor), Los Angeles / 50
- 9/24/19 / Cybersecurity Training for Manufacturers / 133 N. Sunol Dr, Room 242, Los Angeles CA / 40

Networking and Public Meetings:

The Small Business Specialist, along with the Consumer Affairs Chief, continued to participate in the Supporting the Creative Economy motion meetings and also assisted in the development of the business support programming. The report back along with our recommendations was submitted to the Board of Supervisors in early September 2019.

The Liaison and Small Business Specialist worked closely with staff from the Department of Arts and Culture to collaborate on future OSB workshops as well as Art's "Tune up" events.

During this quarter, the Liaison continued to actively plan, coordinate/meet with partners, and conduct research in preparation for the launching of the East Los Angeles Entrepreneurial Center that will be located at the Centro Maravilla Service Center at 4716 East Cesar E. Chavez Avenue, Los Angeles, CA 90022. The liaison met with potential Center partners, County departments, and Supervisor Solis' staff, evaluated proposals related to programming and researched additional resources. Additionally, as of September 25, 2019, the Liaison or his representative will meet weekly with the Internal Services Department and the contractor to ensure the buildout of the Entrepreneur Center remains on schedule. The Liaison also met with furniture providers to review and approve furniture proposals.

The Liaison participated in various meetings related to the County's Microloan Program motion to develop a statement of work and contract to hire microloan lender. Our goal is to launch a microloan pilot program to bring alternative loan products to the underserved community of the unincorporated East Los Angeles via the soon to launch Entrepreneur Center.

In response to the County's motion on Sidewalk Vending, the Liaison and the DCBA Executive team presented a summary of our recommended regulations to board deputies from each of the 5 Supervisorial Districts to obtain valuable feedback. This feedback will be incorporated into a final report back which will be submitted to the Board of Supervisors in early November 2019.

In response to the recent passing of the Flavored Tobacco Ban ordinance by the Board of Supervisors, the Liaison provided recommendations to the Executive Team on how the OSB can assist small businesses impacted by this ban and loss of revenue.

The Liaison and his staff attended a "Learn How to Get Your Contracting License" training on September 11, 2019. The Liaison and his staff learned about the costs and requirements for individuals to obtain their contracting license from the California Contractors State License Board.

The Liaison attended the "State Labor Laws and Payroll Tax Seminar" on September 15, 2019 to learn more about State labor laws and payroll taxes. The presentations were given by the California State of California Department of Industrial Relations Labor Commissioner's Office and the Employment Development Department.

The Office of Small Business Chief and Liaison attended Supervisor Solis' Regional Roundtables on September 20th and 30th, respectively, to provide support to DCBA's Director and field any questions from attendees. The focus of this event was to provide elected officials representing cities in Supervisorial District 1 information regarding programs and resources available to them from the County.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Of the total 421 constituents/business owners reached during this quarter, a total of 221 businesses were directly assisted through the various business workshops and/or one-on-one counseling sessions provided.

Quarter: 2 Accomplishment Quantity: 178

Accomplishment Narrative:

2nd Quarterly Report

October 1, 2019 through December 31, 2019

EXECUTIVE SUMMARY

During the reporting period, the Small Business District Liaison (Liaison), provided effective services to the business community, enhanced or created partnerships with County and community partners and continued to coordinate the launching of the East Los Angeles Entrepreneur Center. In addition, the Liaison actively participated in a variety of Board initiatives and provided a variety of outreach and business development workshops to assist entrepreneurs and businesses in the Unincorporated Area's Small Business Initiative.

REPORT HIGHLIGHTS

County Initiatives Supported by the Liaison:

- Sidewalk Vending Initiative
- Launching an East Los Angeles Entrepreneur Center
- Creating a Countywide Microloan Program
- Addressing Nuisance Tobacco Shops
- Quality of Life Impacts in Unincorporated East Los Angeles
- Pilot for Employee-Owned Enterprises
- Microloans for Small Businesses Project Contract

Summary of Business Workshops/ Events:

- Hosted and presented five (5) workshops
- Presented a workshop on "Make it official: Get your business license"
- Guest speaker at LA Trade Tech "Small Business Development" class
- Hosted first ever LAC Legal Academy bringing free legal advice and mentoring to small businesses
- Participated in 1 community event

During the reporting period, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs' Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area's Small Business Initiative. Liaison activities included, but were not limited to, the following:

Business Workshops/Events:

The Liaison and Business Development Counselor delivered two 2-2.5-hour workshops on "How to Start a Business" on October 9, 2019 and October 19, 2019. In addition, the Liaison also delivered a half hour "Make It Official: Get Your Business License" workshop on November 18, 2019. These workshops were held at an accessible center to the neighboring unincorporated communities. Date, address, and number of attendees for the above workshops are listed below:

Date / Location / Address / Attendance

10/9/2019 / Americas Job Center of CA / 14101 E. Nelson Ave., La Puente / 11

10/19/2019 / LAC West Covina Library / 1601 W. Covina Pkwy, West Covina / 17

11/18/2019 / LAC West Covina Library / 1601 W. Covina Pkwy, West Covina / 14

Additionally, the OSB's Procurement Technical Assistance Center (PTAC) staff hosted three government contracting workshops. Two "Getting on the General Services Administration's (GSA) Schedule" workshops provided attendees with information on how to apply to the GSA Schedule and compete for over \$40 billion in products and services that the State procures annually. The third workshop "Preservation, Packaging, and Marking (PP&M)" provided detailed information to attendees on how to comply with the Defense Contract Management Agency's packing and marking requirements. These

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

workshops were all held at 133 N. Sunol Dr., Los Angeles, CA 90063. Date, workshop, and attendance listed below:

Date / Workshop / Attendance

10/01/2019 / PP&M / 58

10/18/2019 / GSA / 85

11/15/2019 GSA / 35

The Liaison and Business Development Specialist sponsored the Los Angeles County's first ever Legal Academy. This academy was executed in partnership with the City of South Gate, Bet Tzedek, and SCORE. Regular meetings and conversations were held with these partners to develop the programming and logistics of the academy. The Liaison also coordinated a site visit to finalize the layout and location of the workshops and counseling sessions. The event attracted 57 attendees at workshops covering various legal topics including entity formation, intellectual property basics, employment law, and commercial real estate leasing. Attendees also participated in one-on-one legal counseling sessions with lawyers and general business counseling with mentors. This event was held on November 9, 2019 from 10 AM – 3 PM at the South Gate Girls Club House located at 4940 Southern Ave., South Gate, CA 90280.

The Liaison delivered a 2-hour presentation on October 22, 2019 at the Los Angeles Trade Technical College located at 400 W Washington Blvd., Los Angeles, CA 90015. The presentation was to students enrolled in COMPLAN 30 which is a class designed for professionals in community economic development organizations that provide technical assistance to small businesses. Topics covered were business, marketing and financial plans, government contracting and certification, navigating the permits and licenses, among other key topics around providing technical assistance to small businesses.

The Liaison attended the Walnut Park Community Meeting hosted by Supervisor Solis' office. The meeting was held at the YWCA located at 7515 Pacific Blvd, Walnut Park, CA 90255 on October 17, 2019 from 6 – 8 PM. The Liaison provided information on the assistance available to businesses impacted by the Tobacco Ban motion passed by the Board of Supervisors plus answered additional non-related business questions at the end of the meeting.

Networking and Public Meetings:

During this quarter, the Liaison continued to actively plan, coordinate and meet with partners to ensure programming is in place in preparation for the launching of the East Los Angeles Entrepreneurial Center that will be located at the Centro Maravilla Service Center at 4716 East Cesar E. Chavez Avenue, Los Angeles, CA 90022. Weekly meetings were held with the contractor, Internal Services Department (ISD), Chief Executive Office (CEO), Workforce Development Aging and Community Services (WDACS), and Supervisorial District 1 to ensure the buildout of the East Los Angeles Entrepreneur Center remained on schedule. The Liaison also met with furniture providers to review and approve furniture proposals. The East Los Angeles Entrepreneur Center will be launched on January 22, 2020.

The Liaison participated in various meetings with Inclusive Action for the City and the Los Angeles County Development Authority (LACDA) to discuss the County's Microloan Program initiative. In addition, the Liaison, with support from LACDA, also drafted a tri-party contract to launch the microloan pilot program geared to assist small businesses and microentrepreneurs in the East Los Angeles Entrepreneur Center. This program will bring alternative loan products to unincorporated East Los Angeles via the soon to launch Entrepreneur Center.

The Liaison and Business Development Specialist worked closely with staff from the Los Angeles County Library and the Workforce Development, Aging, and Community Services to schedule the 2020 "How to Start Your Business" workshop series. Five (5) workshops were scheduled in Supervisorial District 1 for the upcoming year in Claremont, West Covina, South Gate, Huntington Park, and East Los Angeles. The workshop scheduled in East Los Angeles will be conducted in Spanish.

In response to the County's motion on Sidewalk Vending, the Liaison continued conducting research and gathering information in preparation for the upcoming report back to the Board of Supervisors. Follow-up meetings were hosted, and updates were provided to the Los Angeles County Department of Public Health (DPH), Department of Public Works (DPW), Los Angeles County Treasurer and Tax Collector (TTC), Beaches and Harbor (BH), and Parks and Recreation (PR). The Liaison also met with the Office of Exposition Park and Management and the Los Angeles County Office of Education to obtain feedback and identify challenges they've experienced with sidewalk vendors.

In response to the passing of the Flavored Tobacco Ban ordinance by the Board of Supervisors on October 1, 2019, the Liaison provided recommendations to the Executive Office on how the OSB can assist impacted businesses. The Liaison worked with DPH, Regional Planning (RP) and TTC to develop an information sheet with frequently asked questions related to the flavored

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

tobacco ban to assist impacted small businesses with the upcoming changes. The Liaison will participate in upcoming community sessions to answer questions and concerns from impacted businesses as a result of the flavor ban. These sessions will be held in March and April 2020.

Of the total 277 constituents/business owners reached during this quarter in Supervisorial District 1, a total of 178 businesses were directly assisted within the targeted unincorporated areas through the various business workshops and/or one-on-one counseling sessions provided.

Quarter: 3 Accomplishment Quantity: 177

Accomplishment Narrative:

During Quarter 3, the Small Business District Liaison (Liaison) officially launched the East Los Angeles Entrepreneurial Center (Center) on January 22, 2020. The Center is staffed with DCBA Counselors providing resources and services to businesses in unincorporated East Los Angeles and throughout Supervisorial District 1.

DCBA incorporated programming from various Los Angeles County departments (Regional Planning, Public Health, Public Works Building and Safety) and various Community Business Organizations (Bet Tzedek, Opportunity Fund, Small Business Development Center, and Project Equity). From January 22, 2020 through its closure on March 12, 2020 due to the COVID-19 pandemic, the Center assisted a total of 177 entrepreneurs and businesses by providing resources, one-on-one counseling, and business workshops. Although the Center was closed due to the health emergency, services are now provided remotely through email, phone and webinars.

To assist businesses impacted by the COVID-19 emergency, DCBA launched a Disaster Help Center on March 24, 2020 where businesses and workers can obtain information on available resources, grants, loans, essential vs. non-essential businesses, unemployment, eviction moratorium, etc. The Disaster Help Center has been heavily promoted in the East Los Angeles community and throughout Supervisorial District 1, as well as throughout the County to provide the most up-to-date and accurate information.

The Liaison met with various organizations on January 8, 2020 to bring additional resources and workshops to the Entrepreneur Center. Meetings were held with SCORE, Clean Energy Fuels and the Vermont Slauson Economic Development to explore collaborations at the Center.

The Liaison visited businesses located on the southside of the 3800th block of E. Cesar Chavez on January 9, 2020. The purpose of the visit was to see if the commercial structure would qualify for the County's Renovate program. During the visit, the Liaison advised the businesses of the services available to them, as well as the launch of the new Center and recommended that they take advantage of the new centrally located services.

In response to the County's motion on Sidewalk Vending, the Liaison continued doing research, attending meetings, and gathering information in preparation for the upcoming report back to the Board of Supervisors. Follow up meetings were scheduled, and updates were provided to the Los Angeles County Department of Public Health and Public Works. The Liaison also provided updates to the Los Angeles County Treasurer and Tax Collector, Beaches and Harbor, and Parks and Recreation. Lastly, the Liaison met with the Office of Exposition Park and Management and Los Angeles County Office of Education in a continued effort to ensure the report back is thorough.

In response to the recent passing of the Flavored Tobacco Ban ordinance by the Board of Supervisors on October 1, 2019, the Liaison continued to work with the Los Angeles County Department of Public Health, Regional Planning and Treasurer & Tax Collector in developing information and doing outreach to update potentially impacted small businesses of the upcoming changes. As part of the outreach, virtual community sessions were held due to the Safe at Home Order in March and April to answer questions from the impacted businesses in unincorporated Los Angeles County.

DCBA staff attended a training provided by the Office of Immigrant Affairs on February 25, 2020. The training provided guidance to those working with the immigrant community.

The Liaison, on March 6, 2020 met with staff from the Center for Financial Empowerment to work on the translation of their Financial Empowerment Workshop. This workshop will be provided to businesses and residents of East Los Angeles at the Center.

REPORT HIGHLIGHTS

Motions:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Entrepreneur Center Motion
- Addressing Nuisance Tobacco Shops

Business Workshops/ Outreach Events:

- Liaison presented a workshop on “Make it official: Get your business license.”
- Liaison presented a webinar on “How to start your business” which was originally scheduled to be held at the Los Angeles County Library in South Gate.
- Thirteen workshops were held at the Entrepreneur Center by our Small Business Development Center partner.
- Ten scheduled workshops and outreach events were postponed due to COVID-19.

During the reporting period, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs’ Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area’s Small Business Initiative. These activities included, but were not limited, to the following:

Business Workshops/Events:

The Liaison delivered a half hour “Make It Official: Get Your Business License” workshop on March 10, 2020 at the Los Angeles Law Library located at 301 W. First St, Los Angeles, CA.

The Liaison canceled two workshops on “How to Start a Business” scheduled for March 21, 2020 due to the COVID-19 emergency. In April, the workshops were converted to webinars in order to allow those still interested in attending to do so from the safety of their home.

The following workshops were held in partnership with the Small Businesses Development Centers (SBDC) at the East LA Entrepreneur Center:

DATE	PARTNER AGENCY	EVENT NAME
2/04/2020	SBDC	Is Your Organization Prepared for the Next Disaster?
2/05/2020	SBDC	Declaracion de Impuestos
2/18/2020	SBDC	Start Your Business in 2020 & Insurance You Need for your Biz
2/19/2020	SBDC	Guia Basica Para Alquiler Locales
2/19/2020	SBDC	Brick-and-Mortar Basics
2/25/2020	SBDC	Punto de Equilibrio en tus Ventas
2/26/2020	SBDC	Finding the Right Franchise
2/26/2020	SBDC	Encontrando la Franquicia Correcta
3/02/2020	SBDC	Unleashing Potential: Leveling the Playing Field Through Capital
3/03/2020	SBDC	Taxes - Things you need to know to prepare your taxes
3/04/2020	SBDC	Instagram for Small Business
3/10/2020	SBDC	One Page Marketing Plan for your Biz
3/11/2020	SBDC	Food Processing Business

Due to the COVID-19 emergency, the East Los Angeles Entrepreneur Center closed its facility and the remaining workshops planned for March have been postponed.

Quarter: 4 Accomplishment Quantity: 8

Accomplishment Narrative:

During the Q4 reporting period, the Small Business District Liaison (Liaison), provided effective services to the business community, enhanced or created partnerships with County and Community partners and launched the Disaster Help Center Call Center. The Liaison has also actively participated in a variety of Board Motions and provide variety of outreach and business development workshops to continue assisting entrepreneurs and businesses in the Unincorporated Area’s Small Business Initiative.

REPORT HIGHLIGHTS

Motions:

- Development of a Los Angeles Pandemic-Compliant Businesses and Workers Partnership Program
- Quality of Life Impacts in Unincorporated East Los Angeles
- LA County Apprenticeship

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- County Economic Resiliency Taskforce
- Ethnic and Hyperlocal Community Outreach
- Sidewalk vending
- Alternative to Outside Dining
- Addressing Nuisance Tobacco Shops

Business Workshops/ Outreach Events:

- Liaison presented various virtual workshops on reopening protocols related to the COVID-19 pandemic
- Liaison presented “How to Start Your Business”

During the reporting period, the Liaison, with the assistance of the Dept. of Consumer and Business Affairs’ Office of Small Business (OSB) staff, was actively involved in the Unincorporated Area’s Small Business Initiative. These activities included, but were not limited, to the following:

Business Workshops/Events:

Due to the COVID-19 emergency, the closure of the East Los Angeles Entrepreneur Center and limitations placed on large group gatherings, the following workshops were provided virtually:

DATE	PARTNER AGENCY	EVENT NAME
6/9/2020	PCR SBDC	Protocols & Requirements for Reopening – General
6/11/2020	PCR SBDC	Protocols & Requirements for Reopening – Restaurants
7/10/2020	PCR SBDC	Reopen Protocols and Resources available
6/20/2020	LA Trade Tech	Permits, Licenses, Access to Capital (Entrepreneurship Pilot Program)
6/25/2020	SBDC	Protocols & Requirements for Reopening – Restaurants

CDBG Related Activity:

In order to assist businesses impacted by the COVID-19 emergency, DCBA with the Liaison as the Operations Center Manager, launched the Disaster Help Center (Center) on March 24, 2020 where businesses and workers can obtain information on available resources, grants, loans, clarification on which businesses are considered essential vs. non-essential businesses, reopening protocols, unemployment, eviction moratorium, etc. The Center has been heavily promoted in the East Los Angeles community and throughout Supervisorial District 1, as well as throughout the entire County. It continues to provide the most up-to-date COVID-19 related information for the purpose of mitigating the economic impact on our business community. Since its launch and through the end of this reporting period, the Center has assisted over 13,500 caller and answered over 1,700 emails. Assistance has been provided in English, Spanish, Korean, Chinese, Vietnamese, Armenian and a few other languages. The Center has had up to 50 call agents which are regularly trained by the Liaison regarding changes and updates to ensure the most accurate information available.

In response to the County’s motion on Sidewalk Vending, the Liaison and OSB staff continued providing recommendations as the report back is finalized. The report back has been delayed due to the COVID-19 pandemic since key elements of the recommendations include public outreach to the street vendors and departmental coordination on the new regulations.

In response to the recent passing of the Flavored Tobacco Ban ordinance by the Board of Supervisors on October 1, 2019, the Liaison continued to work with the Los Angeles County Department of Public Health, Regional Planning and Treasurer & Tax Collector in doing outreach to update and provide technical assistance to impacted small businesses of the upcoming changes. As part of the outreach, virtual sessions were held due to the Safe at Home Order in March-April 2020 to answer questions from impacted businesses in unincorporated Los Angeles County.

The Liaison along with OSB staff participated in various meetings related to the County’s Development of a Los Angeles Pandemic-Compliant Businesses and Workers Partnership Program motion. This effort will ensure that businesses can receive grants for the purchase of Personal Protective Equipment (PPE) as well as technical assistance needed to safely reopen. As such, the Liaison and OSB staff assisted with development of a recommended a framework for this program as well as the drafting of the report to the Board of Supervisors.

The Liaison was contacted by the Program Analyst with Worker Education & Resource Center, Inc. who has been contracted by Los Angeles County to do research and provide a recommendation related to the Los Angeles County Apprenticeship Board

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Motion. The discussion was around the Entrepreneur Center and partnering to help provide educational information to the internships and more.

OSB staff was part of the County Economic Resiliency Taskforce to provide recommendations in creating a plan around the County's economic recovery. As part of the effort, a ProsperLA website (<https://ProsperLA.lacounty.gov/Resources>) was launched where County employees and the public can provide ideas that could streamline the County's contracting process, assist businesses, and identify potential cost-savings to County operations.

OSB staff took part in the Ethnic and Hyperlocal Community Outreach motion to improve the County's outreach to our underserved communities and raise awareness of county contracting opportunities. Ensuring equitable and inclusive outreach with our most in need communities has been a challenge that this effort will address.

OSB staff also participated in the Alternative to Outside Dining motion providing input on how to roll out a program in Unincorporated Los Angeles County. This program will allow businesses to temporarily set up outdoor dining in order to create a safer space for dining, especially with the recent order to close indoor dining.

During this reporting period, through our Concierge online request form, we received 43 business requests located in Supervisorial District 1, of which 8 were in unincorporated. The requests were handled by OSB staff providing technical assistance and COVID-19-related guidance.

During this quarter, due to the virtual webinars, we confirmed 8 businesses assisted that fall within the scope of the grant.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601899-19 Jurisdiction: 1st District
 Project Title: Rimgrove Park Recreation Program
 IDIS Number: 11208
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Teen Club program offered at Rimgrove Park is designed to meet the needs of low- and moderate-income families, from the targeted unincorporated areas of the County of Los Angeles First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 19 Cumulative: 19 Ratio: 76.0%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$13,534.00 Cumulative: \$13,534.00 Ratio: 67.7%

Annual Narrative:

The Rimgrove Program builds relations with families in the surrounding areas by offering various educational, cultural and athletic activities to the youth population. The program also created a platform developing leadership skills, civic engagement, physical, emotional, and intellectual growth for life advancing growth. Achieved estimated goals for this fiscal year.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	1
Black/African American & White - Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	10
White - Hispanic	6
Total	19

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	8
Low	4
Moderate	7
Total	19

Quarter: 1 Accomplishment Quantity: 17

Accomplishment Narrative:

Quarter 1:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Rimgrove Park enrolled 18 new clients and had 144 duplicated client contacts. The number of new clients has been increasing steadily from the beginning of school year. The teen club offered various outside and inside activities in the park during the Teen Nights gathering offered each Friday. The staff are spreading the news about the program, so more teens can join and enjoy the Teen Nights activities.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 2, Rimgrove Park enrolled 2 new clients and had 183 duplicated client contacts. In addition to regular activities, the Teen Club had a couple of outings during this period. Two of the teens had volunteered actively many hours in the Winter Wonderland and the Parks After Dark events. The park staff were able to utilize some of the Community Development Blog Grant (CDBG) funds and took the clients on a field trip to Knott's Scary Farm. It was the first time visit for many of the teens and enjoyed the fieldtrip.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The 3rd Quarter of this year started off strong with a majority of the program participants attending almost every teen night. We also had a few participants volunteer to help with Winter P.A.D. And in the month of February we took the participants on a field trip to San Angelo for their Sweethearts Dance, in which gave our participants a night of dancing and also being able to interact with other teens from multiple different parks. Rimgrove Park had 138 duplicate clients participate this month in various programs.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, there were no program activities due to the COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601829-19 Jurisdiction: 1st District
 Project Title: Salazar Park Recreation Program
 IDIS Number: 11201
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational program offered at Salazar Park is designed to meet the needs of low- and moderate-income families, from the targeted unincorporated areas of the County of Los Angeles First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 125 This Year: 108 Cumulative: 108 Ratio: 86.4%
 Net Expenditures: Budgeted: \$30,000.00 This Year: \$27,030.00 Cumulative: \$27,030.00 Ratio: 90.1%

Annual Narrative:

Participants benefited from physical, social and educational activities at Salazar Senior Computer Center. Also, programs including English as a second language, Smart Phone and guitar classes, provided life-long learning opportunities to Seniors. Also, regular arts and culture activities such as music dance and singing supported social cohesion and prevented isolation while enjoying productive activities in the Center. In addition, Water Aerobics, Tai Chi, and weekly Cumbia Dancing lessens encouraged the exercise of mind and bodies. Community-based organizations provided regular educational opportunities in health, nutrition, safety, and other topics impacting senior life. Although the COVID-19 crisis limited our normal face-to-face contact with CDBG seniors, we continued to provide grab & go meals for the seniors. Achievement of 86% of set goals.

No leverage funds for the project

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native - Hispanic	33
Other Race - Hispanic	2
White - Hispanic	71
Total	108

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	108
Total	108

Quarter: 1 Accomplishment Quantity: 54

Accomplishment Narrative:

Quarter 1:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Salazar Park enrolled 54 new clients and had 820 duplicated client contacts during this quarterly period. Ongoing programming such as exercise and education classes were provided from Monday through Friday, 9:00 a.m. – 12:00 p.m. We celebrated such events as Senior Center Reopening after remodeling on August 9th and the Fiestas Patrias on September 16, 2019. Health care partners, Altamed offered classes on how to stay healthy and CALFresh offered exercise and nutrition workshops on August 9, 16, 23, and 30. They also brought a doctor to explain the importance of healthy eating and exercise. Many of the Salazar Seniors clients attended and enjoyed the activities. All CDBG activities were planned and supervised by the Salazar Senior Center Supervisor and CDBG Staff.

Quarter: 2 Accomplishment Quantity: 16

Accomplishment Narrative:

During Quarter 2, Salazar Park enrolled 16 new clients and had 1,466 duplicated client contacts during this quarter. Ongoing programming such as exercise and education classes were provided from 9:00 a.m. – 12:00 p.m. each day the Senior Center is open. CDBG Seniors celebrated such events as Halloween on October 30th, Thanksgiving on November 15th, and Christmas on December 19th. In October, Care 1st presented a class on “Why Seniors Need a Flu Vaccination” and in November, El Camino Real Library, a Los Angeles County branch, provided Arts and Crafts at Salazar Park Senior Center.

Quarter: 3 Accomplishment Quantity: 29

Accomplishment Narrative:

During the 3rd quarter, Salazar Park enrolled 29 new clients and had 1886 duplicated client contacts during this quarter. Ongoing programming such as exercise and education classes were provided from 9:00a.m. - 12:00p.m. Monday - Friday. CDBG Seniors celebrated Valentines Day with a dance and a karaoke & dance contest on February 14th and on March 11th, Care 1st sponsored the prizes for a billiards tournament that was both exciting and well attended. All CDBG activities were planned and supervised by the Salazar Center Supervisor and CDBG Staff. CDBG Programming was put on hold on March 16, 2020 due to safety concerns resulting in temporary closure of Salazar Senior Center impacted by the COVID-19. The program will be continued to provide nutrition services, wellness checks and outreach.

Quarter: 4 Accomplishment Quantity: 9

Accomplishment Narrative:

During the 4th Quarter, Salazar Park enrolled 9 new clients and had 249 duplicated clients contracts. Regular Senior Center programming was put on hold on March 16, 2020 due to safety concerns resulting in temporary closure of center due to the COVID-19. Although the opportunity for face-to-face educational activities was not possible, CDBG Seniors were provided Grab and Go frozen meals service and CDBG staff conducted regular wellness checks by telephone throughout the quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602007-19 Jurisdiction: 1st District
 Project Title: Saybrook Park Recreation Program
 IDIS Number: 11216
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will foster healthy adolescents by developing leadership skills and civic engagement. Teens participate in activities such as field outings, team sports, and volunteer opportunities.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 29 Cumulative: 29 Ratio: 116.0%
 Net Expenditures: Budgeted: \$45,000.00 This Year: \$41,108.00 Cumulative: \$41,108.00 Ratio: 91.4%

Annual Narrative:

The Saybrook Park Programs met and exceeded its annual new client goal and offered a variety of athletic, educational, and cultural/performing arts programs, as well as special events. Programs include After-School Club and Teen Club, are designed to offer foster healthy child development, strengthen family relationships and empowerment of the communities. This program was able to take the participants to Knotts Scary Farm and Disneyland. For many of the participants, it was their first time going to the amusement parks. The youth program also helped serve food to over 100 people during this year. Overall, this project met its estimated achievement goal.

No leverage funds for the project

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	1
Other Race - Hispanic	25
White - Hispanic	3
Total	29

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	3
Extremely Low	4
Low	14
Moderate	8
Total	29

Quarter: 1 Accomplishment Quantity: 29

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter 1:

Saybrook Park enrolled 29 new clients and had 781 duplicated client contacts during this quarterly period. Ongoing programming such as Youth Sports Program, Movies, Volunteering and Game Nights have been provided from Monday through Friday, 4:00 p.m. – 8:00 p.m. We set up a structured Game Days of flag football to stress the importance of exercise for youth. Many clients attended and enjoyed the activities planned and supervised by the Saybrook Park Community Development Blog Grant (CDBG) Program Staff.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 2, Saybrook Park Program had reached 100% of its goals by spreading the news about the program and actively enrolling new clients. The program had 1,122 duplicated client contacts during this reporting period. Many of the clients have been participating in ongoing activities and helping in a day to day programming. They served food to the public on holiday events, volunteered in helping our afterschool program with homework and projects, and assisted in coordination of the Park vs. Park Football Games for Parks After Dark Program. The staff were able to utilize some of the Community Development Blog Grant (CDBG) funds and took the clients on a field trip to the Knotts Scary Farm.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd Quarter, Saybrook added 9 new clients and also served 1269 duplicate clients. This report period was a great one because we were able to gain more teens to the program. We also managed to get together the necessary applications to go on our first field trip.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th Quarter, we were able to keep our youth engaged with science experiments and cooking classes via social media and live stream in Los Angeles County. However, we still suffered a huge cut back due to COVID-19.

We serviced 122 duplicate clients with no new clients.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601826-19 Jurisdiction: 1st District
 Project Title: Valleydale Park Recreation Programs
 IDIS Number: 11199
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Valleydale Park are designed to meet the needs of youth from low- and moderate-income households, of the unincorporated areas of the County of Los Angeles First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 135 This Year: 16 Cumulative: 16 Ratio: 11.9%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$23,329.00 Cumulative: \$23,329.00 Ratio: 93.3%

Annual Narrative:

16 new clients were added this fiscal year. This year programs were intended to serve the surrounding community for all new and returning CDBG Clients with family activities. Through various athletic, educational, and cultural/performing arts programs, as well as special events, programs offered are designed to foster healthy child development, strengthen family relationships, and empowerment of the communities it service.

No leverage funds were used for the project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Other Race - Hispanic	5
White - Hispanic	10
Total	16

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	2
Low	7
Moderate	7
Total	16

Quarter: 1 Accomplishment Quantity: 15

Accomplishment Narrative:

Quarter 1:
 Valleydale Park served 21 new clients and had 1,380 duplicated client contacts. The CDBG Park Program offers ongoing After

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

School Program activities from Monday through Friday, 2:00 p.m. – 6:00. The program started with the start of the school in August and offered clients ESTEAM (science, technology, engineering, art, and mathematics) Activities and learned about paleontology, ecology, and community through hands on activities. The clients had an opportunity to make plaster fossils, researched insects online, and participated in a water filtration project and in a park clean up activities.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

During Quarter 2, Valleydale Park enrolled 2 new clients and had 3,744 duplicated client contacts. The Afterschool club participated in Día de los Muertos (The Day of the Dead) activities and festivities. The clients learned how to make Papel Picado (perforated paper art), sugar skulls, and marigolds out of tissue paper. On the day of the event (10/31), the children and their families participated in workshops, visited the altars, and learned about the cultural heritage of the Día de los Muertos. In November, the children and their families participated in a Community Thanksgiving Dinner on 11/13. They also assisted in packing Thanksgiving meals which were distributed to over 550 underprivileged families on 11/22 and had their holiday potluck and gifts exchange on 12/14.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd Quarter, Valleydale enrolled 4 new clients and had 2512 duplicate clients attend services this period. For this quarter, the After School Program participated in activities to commemorate Martin Luther King Jr., and the Chinese New Year. The After School Program also had a Valentine's Day celebration in February, and participated in an emergency earthquake drill. The Teen Club started on March 6, 2020, where participants participated in team building, art, and computer skills activities. Due to Covid-19 "Stay at Home," the programs were postponed until further notice.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th Quarter, there were no programs provided due to COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601956-19 Jurisdiction: 1st District
Project Title: Code Enforcement - First District
IDIS Number: 11213
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated First Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 230,225 This Year: 230,225 Cumulative: 230,225 Ratio: 100.0%
Net Expenditures: Budgeted: \$188,250.00 This Year: \$188,250.00 Cumulative: \$188,250.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the First Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In the first quarter, the Department of Regional Planning (DRP) staff achieved compliance on 138 cases, opened 223 cases, and conducted 614 inspections.

DRP staff issued 84 Notices of Violations for deteriorating conditions. The following deteriorated conditions were cited: 26 trash/debris; 26 inoperative vehicles; 46 unpermitted structures; and 26 illegal conversions. Six non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 Accomplishment Quantity: 230,225

Accomplishment Narrative:

In the second quarter, the Department of Regional Planning (DRP) staff achieved compliance on 118 cases, opened 149 cases, and conducted 482 inspections.

DRP staff issued 65 Notices of Violations for deteriorating conditions. The following deteriorated conditions were cited: 35 trash/debris; 7 inoperative vehicles; 41 unpermitted structures; and 17 illegal conversions. Four non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Regional planning staff attended one community meeting during this reporting period.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the third quarter, the Department of Regional Planning (DRP) staff achieved compliance on 118 cases, opened 126 cases, and conducted 459 inspections.

DRP staff issued 73 Notices of Violations for deteriorating conditions.

The following deteriorated conditions were cited; 31 trash/debris; 11 inoperative vehicles; 27 unpermitted structures; and 17 illegal conversions. Eight non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed during the COVID-19 pandemic, there has been a decline in inspections and issuance of Notice of Violations (NOV). In the fourth quarter, the Department of Regional Planning (DRP) staff achieved compliance on 118 cases, opened 126 cases, and conducted 120 inspections.

DRP staff issued 8 NOVs for deteriorating conditions. The following deteriorated conditions were cited; 5 trash/debris; 0 inoperative vehicles; 4 unpermitted structures; and 2 illegal conversions. 1 non-compliance fine was issued, and 1 case was referred to the District Attorney's office for hearing during this reporting period.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601929-17 Jurisdiction: 1st District
Project Title: ALPR Mobile Cameras - East Los Angeles
IDIS Number: 10841
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 2/27/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the purchase of two mobile Automated License Plate Recognition (ALPR) cameras to be used primarily residential areas of unincorporated East Los Angeles to deter criminal activity and traffic violations and assist with providing a safer community environment.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 122,849 This Year: 122,849 Cumulative: 122,849 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$0.00 Cumulative: \$44,160.00 Ratio: 88.3%

Annual Narrative:

For the program year, this project is completed. There are a total of three ALPR vehicles deployed daily. The cameras provide the following HIT information:

- County Warrants over \$26K
- CA Sex and Arson Registrants
- Detective Added Hits
- CA DOJ NCIC Total Hits
- CA Stolen Vehicles.

No leverage funds used for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In the first quarter, staff prepared for project close-out which is expected to be completed in the second quarter.

Quarter: 2 Accomplishment Quantity: 122,849

Accomplishment Narrative:

In second quarter the following took place:

There are a total of three mobile ALPER cameras deployed. The following are the stats for this quarter:

Total Detections - 746,841

Total Hits - 2,451

Of the Hits (Relevant Hot List)

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

County Warrants over \$26K - 426
CA Sex and Arson Registrants - 714
Detective Added Hits - 380
CA DOJ NCIC Total Hits - 398
CA Stolen Vehicles - 221

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

We have installed the following cameras and comms boxes:

- a) City Terrace Drive (Southbound from Eastern Avenue),
- b) Whittier Boulevard (Eastbound from Alma Avenue),
- c) Whittier Boulevard (Westbound from Atlantic Boulevard),

We are waiting on parts so we can complete the installations.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the three mobile ALPR cameras continued to be deployed. The vehicles are being deployed on a daily basis.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601907-17 Jurisdiction: 1st District
Project Title: ALPR Stationary Cameras - East Los Angeles
IDIS Number: 10840
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 2/27/2018 to 6/30/2021
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the purchase and installation of Automated License Plate Recognition (ALPR) cameras in strategic areas of unincorporated East Los Angeles to deter criminal activity and traffic violations and provide a safer community environment.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 15,650 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$123,639.00 This Year: \$5,032.00 Cumulative: \$96,980.00 Ratio: 78.4%

Annual Narrative:

For the program year, this project is almost complete. We are awaiting mounting equipment to complete the installation. There are five locations awaiting to be completed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In the first quarter, staff prepared for project close-out which is expected to be completed in the second quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter the Sheriff's Department completed transfer of funds to the Department of Public Works for the installation of power units needed for each site for cameras. The Sheriff's Department technical crew has built the camera housing. Cameras, housing and associated equipment are ready to install. Coordination between Department of Public Works and Sheriff's Department for scheduling with technical crew is ongoing.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the following cameras and comms boxes were installed:

- a) City Terrace Drive (Southbound from Eastern Avenue),
- b) Whittier Boulevard (Eastbound from Alma Avenue),
- c) Whittier Boulevard (Westbound from Atlantic Boulevard),

Waiting on parts to complete additional installations.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

As of the fourth quarter, the following cameras and comm boxes are waiting to be installed:

- a) City Terrace Drive (Southbound from Eastern Avenue),
- b) Whittier Boulevard (Eastbound from Alma Avenue),
- c) Whittier Boulevard (Westbound from Atlantic Boulevard),
- d) Atlantic Boulevard (Northbound from the MTA facility), and
- e) Atlantic Boulevard (Southbound from the MTA facility).

This project has yet to be completed. We requested an extension due to unforeseen delays with personnel.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601937-19 Jurisdiction: 1st District
Project Title: Bike Patrol - Whittier Boulevard
IDIS Number: 11211
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides funding for enhanced Crime Prevention through the Sheriff's Bike Patrol along Whittier Boulevard in the unincorporated East Los Angeles areas between Garfield Avenue to the East and West to Indiana Street.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 55,710 This Year: 55,710 Cumulative: 55,710 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$58,267.00 Cumulative: \$58,267.00 Ratio: 97.1%

Annual Narrative:

For the program year, the Bike Patrol-Whittier Boulevard project was a success in the areas where we patrolled. We received positive inputs within the community from citizens as well as business owners. The community requested extra bike patrol. We were able to build a relationship with the community members as well as enforce crime in those areas.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In this quarter there was no activity to report due to personnel changes. Project activity is expected to continue in the second quarter and reporting will follow.

Quarter: 2 Accomplishment Quantity: 55,710

Accomplishment Narrative:

For the second quarter the following activities took place:

The East Los Angeles Station- Special Problems Team conducted a targeted bicycle patrol operation. Our mission was to provide high visibility patrol and enforce violations of the law. The Special Problems Team is to patrol areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, ect), additionally make contact the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns they might have and to keep an open relationship with them.

We contacted several businesses at the indicated locations. Their main complaints were persons loitering and homeless persons in and around their businesses. We contacted several persons that were homeless and offered services to them. The business were happy to see us on bicycle patrol.

There were three felony arrests, eight misdemeanor arrests, and three citations issued during the second quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the third quarter the following activities took place:

The East Los Angeles Station- Special Problems Team conducted a targeted bicycle patrol operation. Our mission was to provide high visibility patrol and enforce violations of the law. The Special Problems Team is to patrol areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, ect), additionally make contact the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns they might have and to keep an open relationship with them.

Due to the Covid-19 virus, we did not deploy initially. We will be deploying more in the fourth quarter.

There was one felony arrest, three misdemeanor arrests, and two citations issued during the third quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter the following activities took place:

The East Los Angeles Station- Special Problems Team conducted a targeted bicycle patrol operation. Our mission was to provide high visibility patrol and enforce violations of the law. The Special Problems Team patrolled areas where our patrol vehicles have problems entering (parks, alleys, Maravilla Projects, ect), additionally make contact the businesses on Whittier Boulevard, Cesar Chavez Avenue, and Atlantic Boulevard in an attempt to identify any complaints or concerns they might have and to keep an open relationship with them.

Due to the COVID-19 virus, some of the businesses were closed.

There was three felony arrests, six misdemeanor arrests, and three citations issued during the fourth quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601938-19 Jurisdiction: 1st District
Project Title: Enhanced Patrol - Walnut Park
IDIS Number: 11212
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides funding for enhanced Sheriff patrol presence for the residential areas in the unincorporated community of Walnut Park.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 16,055 This Year: 16,055 Cumulative: 16,055 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$59,816.00 Cumulative: \$59,816.00 Ratio: 99.7%

Annual Narrative:

For the program year, this grant funded overtime for a team of one sergeant and six deputies, for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

During this year, deputies made 168 arrests, issued 89 citations for infractions, impounded one vehicle, and conducted 9 special operations. Deputies arrested suspects for crimes, including: robbery, taking a vehicle without the owners consent, possession of a controlled substance for sales, soliciting prostitution, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations, and outstanding warrants. Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, parking during street sweeping, and parking in the fire lane. Deputies conducted operations, including: parking, homeless encampments, and prostitution.

In addition, Deputies worked joint operations with the Century Station Detective Bureau, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement, the Los Angeles Homeless Services Authority, and the State of California Department of Consumer Affairs Division of Investigation Cannabis Enforcement Unit.

Our efforts have improved the quality of life for the residential areas in the unincorporated community of Walnut Park. With the additional funding being allocated towards deputy overtime for enhanced patrol, we were able to increase the number of deputies patrolling the community. This increase in visibility has improved relationships with the community. With continued funding, we will be able to maintain and improve the community relations we have established, as well as increase the safety of residents and business in the area.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This grant was executed on July 10, 2019. However, there is no activity this first quarter. Project activities and reporting to follow in the second quarter.

Quarter: 2 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

This grant has funded overtime for a team of one sergeant and six deputies, for enhanced Sheriff patrol presence in the residential areas of the unincorporated community of Walnut Park.

During this quarter, deputies made 81 arrests, issued 44 citations for infractions, impounded one vehicle, and conducted 5 special operations. Deputies arrested suspects for crimes, including: robbery, taking a vehicle without the owners consent, soliciting prostitution, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations, and outstanding warrants. Deputies issued citations for infractions, including: expired registration, double parking, parking in a handicap space, parking during street sweeping, and parking in the fire lane. Deputies conducted operations, including: parking, homeless encampments, and prostitution.

In addition, Deputies worked joint operations with the Century Station Detective Bureau, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement and the Los Angeles Homeless Services Authority.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, deputies made 87 arrests, issued 45 citations for infractions, impounded one vehicle, and conducted 4 special operations. Deputies arrested suspects for crimes, including: grand theft, taking a vehicle without the owners consent, possession of a controlled substance for sales, soliciting prostitution, driving without a license, driving with a suspended license, drinking an alcoholic beverage in public, parole violations, and outstanding warrants. Deputies issued citations for infractions, including: failure to obey markings, expired registration, double parking, parking in a handicap space, parking during street sweeping, and parking in the fire lane. Deputies conducted operations, including: illegal parking, homeless encampments, illegal marijuana dispensaries, and prostitution.

In addition, Deputies worked joint operations with the Century Station Detective Bureau, Narcotics Bureau, Homeless Team, Operation Safe Streets, Parking Enforcement, State of California Department of Consumer Affairs Division of Investigation Cannabis Enforcement Unit, and the Los Angeles Homeless Services Authority.

Quarter: 4 Accomplishment Quantity: 16,055

Accomplishment Narrative:

The funding for this grant was exhausted in February 2020. There was no activity the fourth quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601936-17 Jurisdiction: 1st District
Project Title: Equestrian Patrol Pilot Program
IDIS Number: 10851
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 3/20/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides one-time funding for enhanced Equestrian Patrol in the unincorporated areas of Bassett, Avocado Heights, North Whittier, and West Valinda.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 21,720 This Year: 26,784 Cumulative: 48,504 Ratio: 223.3%
Net Expenditures: Budgeted: \$229,081.00 This Year: \$110,762.00 Cumulative: \$228,065.00 Ratio: 99.6%

Annual Narrative:

During this past program year we were able to deploy mounted enforcement personnel as well as support personnel in the unincorporated areas of Bassett, Avocado Heights, North Whittier, and West Valinda. These deployments have allowed us to maintain high visibility in the equestrian areas. We have been able to address complaints from the local residents and community members of the equestrian community. This program has allow us to maintain a positive relationship with the local community.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 26,784

Accomplishment Narrative:

During the first quarter mounted enforcement deputies, patrol units and a traffic enforcement motor unit were deployed to increase amount of patrols. The Deputies continue to be well received by the Equestrian community and local residents. We continue to receive positive feed back regarding the increase patrol and police presence in the Equestrian community. The traffic enforcement motor unit Deputy has been able to help with complains of speeders and the patrol units have provided extra police presence.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, we have been able to continue providing patrol checks in the Equestrian trails, river bed areas, the unincorporated areas of Bassett, Avocado Heights, North Whittier and West Valinda. The community continues to welcome the extra patrol checks due to the increase of homeless encampments and criminal activity in the areas. We continue to deploy mounted enforcement Deputies and patrol units for extra police presence and high visibility.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, mounted enforcement deputies and patrol units were deployed to increase the amount of visibility. The

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Deputies continue to be well received by the Equestrian community and local residents. We continue to receive positive feedback regarding the increase patrol and police presence in the Equestrian community.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, we were able to deploy extra personnel along with the Mounted Enforcement deputies regarding complaints due to illegal fireworks in the equestrian area. We also provided high visibility in local areas due to the Covid-19 pandemic. All other activities reported in the previous quarter remained the same.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602119-18 Jurisdiction: 1st District
Project Title: Centro Maravilla Entrepreneur Center Refurbishment Project
IDIS Number: 11328
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 6/27/2019 to 6/30/2020 Quarter Completed: 3
Activity Code: 03E Neighborhood Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the refurbishment of a portion of building B within the Centro Maravilla Service Center in order to accommodate an Entrepreneur Center which will be operated by the Department of Consumer and Business Affairs. The Entrepreneur will offer businesses development training to small businesses in the area.

CDBG funds will be used for non-personnel and capital outlays.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$300,000.00 This Year: \$289,937.00 Cumulative: \$289,937.00 Ratio: 96.6%

Annual Narrative:

Construction of the Entrepreneur Center at the Centro Maravilla Service Center is complete and WDACS is currently working with the LACDA on reimbursement for those portions of the project involving non-personnel and capital outlays.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction has begun, we are approximately 30% completed and expect to compete by early January. Work began in late September. The Contractor MCM has not submitted any invoices to Internal Services Division. ISD in turn cannot bill WDACS and therefore there are zero expenditures to date.

Please see attached email from ISD that there are no reported costs.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the end of Q2, the project is 85% complete with an estimated completion date of January 17, 2020, wherein the Certificate of Occupancy will be issued. Certain invoices have been submitted by the general contractor (MCM) and various sub-contractors to LA County's project manager, Internal Services Department, and are pending review and payment. Once the invoices have been reviewed, paid, and posted, LA County (specifically WDACS) will submit for reimbursement.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

Construction of the Entrepreneur Center at the Centro Maravilla Service Center is complete and WDACS is currently working with the LACDA on reimbursement for those portions of the project involving non-personnel and capital outlays.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602058-18 Jurisdiction: 1st District
Project Title: L.A. Found - 1st District
IDIS Number: 11114
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 1/17/2019 to 7/1/2019 Quarter Completed: 4
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will provide for the purchase of approximately 33 Project Lifesaver bracelets containing a tracking device that is tracked by radio frequency. The bracelets will be provided to severely disabled adults who have been diagnosed with Alzheimer's, Dementia or Autism and have a tendency to wander and get lost. This program will enhance the County's L.A. Found Initiative.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 33 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,725.00 This Year: \$0.00 Cumulative: \$10,676.00 Ratio: 99.5%

Annual Narrative:

A total of 18 devices were issued for the 1st Unincorporated District. Due to the COVID-19 Pandemic, we had to suspend all outreach events that were targeted for this area. Currently, we are focusing on social media outreach and collaborating with partners in the community to drive applicants to the program. We will begin developing content specific to the program and the areas that will be disseminated through social media and through partners.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of ten devices were issued to eligible participants in the First District unincorporated areas. Distributions events were held at the East LA Service Center that yielded the applications. We are currently working with the East LA Service Center to hold another presentation and distribution events.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No Project Lifesaver bracelets were distributed to 1st District Unincorporated areas during outreach events. Unfortunately, due to the COVID-19 pandemic, all previously scheduled distribution camps have been canceled through May 2020.

We continue to encourage individuals to apply electronically for devices and have implemented emergency contingency measures to continue distributing devices during this time. We are using our social media pages to encourage individuals to apply and participate in the program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 18 devices were issued for the 1st Unincorporated District. Due to the COVID-19 Pandemic, we had to suspend all outreach events that were targeted for this area. Currently, we are focusing on social media outreach and collaborating with

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

partners in the community to drive applicants to the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602019-19 Jurisdiction: 1st District
Project Title: East Los Angeles Farmer's Market
IDIS Number: 11217
Operating Agency: Eastmont Community Center
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 17D Other Commercial/Industrial Improvements
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing project will manage a farmer's market to include certified farmers and vendors and non-certified vendors such as small businesses, local artisans, and community-based organizations, to create business opportunities as well as provide goods and services to area residents.

The Farmers' Market will operate every Saturday at the Civic Center Plaza This project is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 28 This Year: 28 Cumulative: 28 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$99,999.00 Cumulative: \$99,999.00 Ratio: 100.0%

Annual Narrative:

The East Los Angeles Farmer's Market has provided the community with some relief through the pandemic by giving them a place to shop locally and for quality fruits and vegetables. The farmer's market always provides a safe environment by enforcing social distancing and mandatory protective equipment such as gloves, masks, and sufficient hand wash stations.

When reducing the number of vendors at the farmers market, Eastmont made sure that as many fruits and vegetables would still be available. Beyond enforcing all safety regulations for vendors, Eastmont also is providing customers with additional handwashing stations, facemasks, gloves, and hand sanitizer upon request. Customers usually tend to feel safe and comfortable with the safety precautions taken and have not complained about getting their temperatures checked before entering the market. Though overall sales are less due to the pandemic, essential vendors are grateful to have the opportunity to continue selling their products directly from farm to a customers table.

Our social media followers have grown in the past month on Instagram and Facebook which has led new customers to find the market. Eastmont will continue to invest in social media marketing efforts including a campaign to highlight the cultural richness housed at the East Los Angeles Market by way of its farmers, vendors and clientele.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The East Los Angeles Farmers Market opened this new fiscal year with the renewal of existing vendors and also adding 2 new vendors, securing a total of 24 vendors, with an average of 20 vendors participating on a weekly basis.

The East Los Angeles Market has been able to maintain long term partnerships with many of the vendors, establishing a sense of familiarity to our customers with the fresh produce they receive year after year. In addition, we are pleased to add 2 new permanent vendors; Mi Mole Oaxacan Food and Sharkys Succulents.

This first quarter was used to analyze the market and determine needs. Through observance, verbal communication with

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

vendors, customers, and stakeholders we concluded the following: 1. A strong Social media and digital infrastructure was needed. 2. Family friendly activities and nutrition programs were a must. 3. Market activity was primarily limited to the first 2 hours of the market. To address the previous points we partnered up with Venaver Events and have seen an increased presence on social media, using facebook, Instagram, and google to promote events and create more foot traffic.

We continue to offer our produce subsidy program which provides up to \$10 in extra cash to either Cal fresh recipients or seniors. If participants spend \$5 they will receive \$5 giving them a total of \$10 to go towards fresh fruits and vegetables, if they spend \$20 they will receive \$10 giving them a total of \$30.

In August we established partnerships with Hunger Action Los Angeles (HALA) and Queens Health Care. Through these partnerships we were able to meet the needs of our community by providing onsite CalFresh enrollment for market customers on a weekly basis, along with proper nutrition information and healthy food demonstrations using the produce from our vendors.

There were also some logistic changes made to the market, by moving the market over one row towards Belvedere Park it alleviated the heat issues and cut out large amounts of empty space between vendors. This new change created a new area for craft vendors, increasing craft participants from 3 vendors to 6 vendors. This quarter the farmers market also offers monthly rotations of an ice cream food truck and product food demo company.

In September, we implemented the supplemental nutrition program, Market Match to existing CalFresh program. Market Match is a dollar-for-dollar incentive program matching up to \$10 of CalFresh benefits to be used for fresh fruits and vegetables. The program gives the customer a total of \$20 of coupons to be used at the market. We developed and set up a daily giveaway of farmers market prizes every market day at 12pm and 1pm those hours were picked specifically to increase foot traffic at our lowest attendance time.

Compared to last fiscal year we have seen an improvement in customer satisfaction and the new market arrangement of spaces has created better visibility from Metro and the Park while also cutting the space between vendors to create a community feel.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The East Los Angeles Farmers Market maintains its participation with all of our vendors and customers. We continue to work towards increasing the number of Community Based Organizations (CBO's) that are participating weekly and bi-weekly.

The East Los Angeles Farmers Market continues to offer the means to withdraw monies through our token program and year round food benefits, such as Cal fresh (also known as, the food stamp program/EBT), and WIC (Women, Infants, and Children) fruit and vegetable checks. All of these additional benefits have been kept in place to increase the means for the community to shop locally, support our local economy, support small farms, and overall access to live a healthier lifestyle.

We had a positive quarter of market sales and foot traffic, with the expected decrease in traffic due to the holidays. The market continues to make its presence known on social media forums. By consistently posting on Instagram and Facebook, we continue to maintain a strong digital front.

With the addition of Market Match from Hunger Action Los Angeles, the market can now match EBT funds up to \$10 for all customers. Previously the funding was limited to the morning, but now market match can be secured when using EBT at all times of the day. This has created a huge boost in foot traffic and overall market activity. Each week, we get new sign-ups and customers expressing interest in returning because of the program.

The Farmers Market food and craft vendors participated in and supported the efforts of two Los Angeles County events: The Mariachi Festival (October), and Winter Wonderland (December). Both events brought on lots of foot traffic and notice to the farmers market.

This quarter, we added five new vendors to our roster: Ritas Popusas (Salvadorean food with fresh water, aka Aguas Frescas); Sammy Bakery's (a local family vendor based in East Los Angeles, with a heirloom recipe for Guadalajara breads and coffee); Fruit Cups (fresh cut fruit); Biorganico (organic body and hair products, with some products handmade in Los Angeles); and Serendipity Hides (leather goods crafted on site, and customized at low prices). We continue to look for vendors that will increase interest and community attendance.

Overall, the sentiment and enthusiasm at the market has increased, and we continue to make strides towards making this a great

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

local farmers market.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

According to the Los Angeles Regional Food Bank, LA County has an estimated two million people living with food insecurity (1 of every 5 residents). The Coronavirus has disproportionately impacted lower-income communities such as East Los Angeles with over 146,000 residents of which an estimated 22% already lived in poverty before the current epidemic. School closures, changes in work schedules and social isolation are layering extra burdens on residents and community members, specifically those most vulnerable such as children and the elderly.

For this reason, the East Los Angeles Farmers Market continues to offer low-income customers/residents the means to withdraw nutritional assistance funds from their food benefits such as Cal fresh (EBT) and Women, Infants, and Children (WIC) to purchase products at the Farmers Market. To encourage low-income customers to purchase nutritious items, Eastmont incentives customers by offering the "Market Match" funds from Hunger Action Los Angeles. The market continues to provide a 1:1 match up to \$10 for all customers who use their Calfresh benefits. These benefits continue to create a huge boost in foot traffic and overall market activity, specifically among community residents whom normally would not purchase groceries at the Farmers Market due to the cost of organic products.

Due to Covid-19 pandemic the East Los Angeles Farmers Market closed on March 14th and resumed on March 21st with safety guidelines in place to ensure the security of each vendor and customer.

The following are highlights of Q3 2020:

- 1)Established safe market practices at two 2) locations: 1st & Mednick & Civic Center.
- 2)Developed layout, foot traffic plan, & best practices for operation of the market & continued operation of the EBT & Market Match program. Set up hand washing stations & established foot paths & queuing protocols to ensure market operates 100% according to L.A. County Health Department requirements.
- 3)Coordinated with vendors to keep market to essentials like fresh produce & packaged foods. Every vendor has gloves, wears a mask, and has their product/table cordoned off with caution tape. They have hand washing stations with 100 degree water, soap, & hand towels. Each vendor is separated on the side by 6 feet, with immediate access to their vehicle for easy loading & unloading while social distancing.
- 4)Added a yogurt, dips, & hummus vendor named Bonjour Spreads & kept all our previous quarter's vendors.
- 5)Began monthly food demos by Health-net, which were heavily attended. As well as, UCLA Pediatrics, QueensCare, & Health-net attended the market weekly with vital information that they share with the community.
- 6)The East Los Angeles Farmers Market is proud to have participated alongside with the East L.A. Women's Center Fair that took place on March 7th.

While practicing social distancing, many of our customers expressed how by keeping the market open we are providing an invaluable service for them. Several mentioned how hard it is to find fresh produce at the market, with eggs & leafy greens being the highest in demand at the market. The feedback from the community has been astoundingly positive & we look forward to continuing serving East L.A.

With proper efforts, the market will continue into Q4 2020 as a safe & healthy destination for East Los Angeles residents. The East Los Angeles Farmers Market continues to market digitally – primarily now in East L.A. Facebook groups & on Google Business. We continue to maintain a strong digital front.

Quarter: 4 Accomplishment Quantity: 28

Accomplishment Narrative:

At the end of this fiscal year, the East Los Angeles Farmers Market has partnered with a total of 28 food and craft small businesses. The market continues to offer customers fresh and organic fruits, vegetables, honey, dried fruits, peanuts, Greek yogurt, and other hot food.

Prior to the pandemic, in the partnership with HealthNet, Promotoras were able to hold nutrition classes at the farmer's market. Public benefits that are popular among low-income clients such as: CalFresh and WIC continued to be offered and accepted. During the pandemic, some families were able to receive P-EBT cards to replace school lunches that were also welcomed at the market by Eastmont Community Center.

As of April, all safety recommendations were adopted and additional accommodations had to be made due to COVID-19 which impacted how many vendors were able to attend the farmer's market. A reduction had to be made to more than half of the vendors. The vendors at the market currently are all considered to be essential vendors who the community relies on to provide

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

fresh and nutritious products.

Overall, the East Los Angeles Farmer's Market continues to operate successfully despite the changes that were made. With the partnership of Eastmont Community Center the market was one of the few that had stayed opened during the pandemic. We had roughly about three thousand customers in foot traffic, with an average of 250 customers visiting our market every Saturday.

The following are highlights of Q4 2020:

- 1.Established safe market practices at two (2) locations: 1st & Mednick & Civic Center.
- 2.Developed layout, foot traffic plan, & best practices for operation of the market & continued operation of the EBT & Market Match program.
- 3.P-EBT was accepted by Hunger Action Los Angeles to match up to \$10 dollars which allowed for parents to purchase fruits and vegetables for their children.
- 4.Set up hand washing stations & temperature checks & established foot paths & queuing protocols to ensure market operates 100% according to L.A. County Health Department requirements.
- 5.Coordinated with vendors to keep market to essentials like fresh produce & packaged foods. Every vendor has gloves, wears a mask, has hand sanitizer available and has their product/table cordoned off with caution tape. They have hand washing stations with 100-degree water, soap, & hand towels. Each vendor is separated on the side by 6 feet, with immediate access to their vehicle for easy loading & unloading while social distancing.
- 6.Currently with a total of ten vendors selling essential products weekly such as fruits, vegetables, eggs, nursery plants, and pre-packaged. With the exception of honey vendors alternating weekly. The East Los Angeles Farmers Market has 28 vendors available, but due to the pandemic we are restricted to certain vendors being present at the market.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601905-19 Jurisdiction: 1st District
Project Title: 1st District Clean-Up and Graffiti Deterrent Projects
IDIS Number: 11209
Operating Agency: Los Angeles Conservation Corps, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides for a short-term clean-up campaign in community commercial areas of the Unincorporated 1st District through the employment of low-income youth implemented by the Los Angeles Conversation Corps. Identified clean-up sites undergo pressure washing and debris removal. As a graffiti deterrent, modular freestanding green-screens are installed in front of blank walls and may also act as a trellis system for drought tolerant plants. In addition, four resource fairs may be held during a community clean-up day.

This continuing project provides for a short-term clean-up campaign in community commercial areas of the Unincorporated 1st District implemented by the Los Angeles Conversation Corps.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 128,720 This Year: 128,720 Cumulative: 128,720 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$199,953.00 Cumulative: \$199,953.00 Ratio: 100.0%

Annual Narrative:

Throughout the fiscal year 19/20 LACC conducted thorough pressure washing services along major corridors throughout East Los Angeles including Whittier Blvd, Cesar Chavez Ave, 1st St, Olympic Blvd, and Beverly Blvd. Due to heavy traffic and complications surrounding COVID-19 LACC was able to provide extra attention to the Whittier Blvd stretch. LACC estimates 337,000+ sf of pedestrian pathway (or ~16 miles!!!) were cleaned.

Additionally LACC was able to complete two worksites with graffiti deterrent installations. These worksites provide post or wall mounted trellis installations with drought tolerant vining plants to grow in and cover the trellis to beautify the area and deter repeat vandalism that has plagued the worksite areas. Installs were completed at 457 Brannick Ave and 315 Carmelita Ave per the guidance of SD1 staff and neighborhood organizations.

1-2 community events were planned for the third and fourth quarter but again the onset of COVID-19 removed that as a feasible option for work.

Quarter: 1 Accomplishment Quantity: 128,720

Accomplishment Narrative:

The Los Angeles Conservation Corps. continued its pressure washing efforts along Whittier Blvd, Olympic Blvd, and Beverly Blvd. Corpsmembers and staff focused heavily on Whittier Blvd due to high volume of traffic and thus the additional need for emphasis. No community events were held during this period.

Quarter: 2 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During the second quarter of the fiscal 19/20 year LACC completed pressure washing services along Cesar Chavez Ave (Indiana to Mednik), 1st St (Indiana to Herbert), Whittier (Atlantic to Gerhart and Indiana to Ford), Olympic Blvd (from Arizona to Atlantic) and Beverly Blvd (from Gerhart to Atlantic) corridors. Two graffiti deterrent worksites (trellis installations) were developed to be constructed in the third quarter and two more need further development.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter of the fiscal 19/20 year LACC completed pressure washing services along Cesar Chavez Ave (Indiana to Mednik), 1st St (Indiana to Herbert), Whittier (Atlantic to Gerhart and Indiana to Ford), Olympic Blvd (from Arizona to Atlantic) and Beverly Blvd (from Gerhart to Atlantic) corridors. An emphasis on the Whittier corridor was done due to heavy foot traffic. Two graffiti deterrent worksites (trellis installations) were delayed due to rain and will be installed in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter of the fiscal 19/20 year LACC completed pressure washing along Whittier Blvd (Atlantic to Indiana), Olympic (Arizona to Atlantic), and 1st St (Indiana to Herbert). Due to COVID-19 LACC was able to spend much time on Whittier Blvd providing a deep cleaning to the area.

Additionally LACC provided two graffiti deterrent installations at 457 Brannick Ave and 315 Carmelita Ave. Installations included metal posts and/or wall attached trellises, construction of planting wells along with the install of vining, drought tolerant plants and maintenance to ensure establishment. Two further sites were prepared but tabled due to the ongoing COVID-19 pandemic and the inability to appropriately connect with the various stakeholders to gain final approval.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601224-19 Jurisdiction: 1st District
 Project Title: F.I.E.S.T.A. Program
 IDIS Number: 11173
 Operating Agency: New Horizons Caregivers Group
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project will provide funds to run the FIESTA (Family Incentives Equals Students Taking Action) Program, which provides emergency food and free educational supplies to low-income families with at-risk students who attend Title I schools and live in the First Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 280 This Year: 181 Cumulative: 181 Ratio: 64.6%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$49,997.00 Cumulative: \$49,997.00 Ratio: 100.0%

Annual Narrative:

New Horizons Caregivers Group (NHCG) was able to serve 310 low-income families from Los Angeles County First District Unincorporated La Puente area with free groceries, school supplies, backpacks, holiday gifts, and toy incentives on a monthly basis from July 3, 2019 through March 2020. The amount of grocery items provided monthly equated to providing enough food for 20,000 meals monthly. Based on an average income of \$31,600 for a family of five, NHCG was able to reduce family's monthly budgets by 5.5%.

The NHCG FIESTA Program Mission is to "Eradicate Poverty Through Education". This is being accomplished by partnering with local low-income area elementary schools. While these schools provide excellent parent education classes, NHCG has found it difficult to get parents to attend the highly informative classes. But by providing free groceries and school supplies at the end of these classes, NHCG has increased parent attendance by over 300%. All schools participating with the NHCG FIESTA Program promote these distributions through flyers, banners, signs on the school marquee, and through electronic telephone calls in both English and Spanish. The FIESTA Program has proven that by giving a little assistance to struggling families, they will become engaged in their child's school community. By attending these classes, the parents not only learn how to help their children in school, they become involved in helping and volunteering at the school site. During the program year, NHCG FIESTA Program distributed free products to low-income families residing within Los Angeles County First District Unincorporated La Puente to provide an estimated 180,000 meals. More than \$630,805 was given in free school supplies, food items, holiday gifts, backpacks and school toy incentives.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	176
Other Race - Non-Hispanic	2
White - Hispanic	2
White - Non-Hispanic	1
Total	181

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
---------------------	-------------------------

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Extremely Low	169
Low	10
Moderate	2
Total	181

Quarter: 1 Accomplishment Quantity: 85

Accomplishment Narrative:

New Horizons Caregivers Group was able to identify, register and provide emergency food bags and school supplies to 85 low-income families with at-risk children. These families reside within the Unincorporated First District of Los Angeles County in the areas of La Puente and Valinda. New Horizons also provided 895 backpacks filled with school supplies directly to low-income children within the same area. These backpacks were distributed through elementary schools to children in need during the first few days of the new school year. Every filled backpack was valued at a retail price of \$85 each. 1325 individuals benefited from New Horizons services during each month of July, August and September 2019. This is in addition to the 895 children in need who received filled backpacks from the school sites served during the month of August. New Horizons held one distribution to register families in July, 2 distributions in August and 6 distributions at 6 school sites within the First District during the month of September.

The total amount of emergency food, school supplies, backpacks that were provided to low-income families living within the Los Angeles First District during the months of July, August and September. 2019 equals to over \$172,146.

Quarter: 2 Accomplishment Quantity: 96

Accomplishment Narrative:

During the second quarter, New Horizons Caregivers Group continued identifying and registering low-income families with at-risk youth. A total of 96 families that reside within Unincorporated Los Angeles First District were newly registered and served emergency food and free school supplies during each month in the second quarter. Each month the donation of food and school supplies to the families served was approximately \$105.00. This equates to a 5-7% monthly savings for each family served based on the income levels reported to New Horizons by the families.

In addition to serving the 181 families monthly, who have now been registered during the first and second quarters, New Horizons provided 2280 individuals with Thanksgiving meals. 331 families were chosen for the adopt a family program and receive clothing, blankets, groceries, pajamas for the children, two toys for every child in the family and \$100 gift card for the parents. The Christmas distributions occurred at 10 school sites: Sparks, Temple, California, Baldwin, Valinda, Grandview, Palm, Kwis, Glenelder and Equity & Access for the homeless and foster youth during the final week of school before the holiday break. The estimated amount of groceries, school supplies, Halloween costumes, Thanksgiving meal items and Christmas gifts given to low-income families that reside within the First District during October, November and December was approximately \$122,000. In November, which is Homeless Awareness Month, the schools collected 9,358 cans of food for New Horizons this year.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

New Horizons Caregivers Group continued to identify and register 129 new low-income, foster and homeless families with at-risk youth for the Family Incentives Equals Students Taking Action (FIESTA) Program during the third quarter. All new families registered during the third quarter reside within Unincorporated Los Angeles First District and all received emergency food and free school supplies.

Participating families received monthly food items and school supplies worth approximately \$105. Based on the reported income levels, this represents a 5-7% monthly savings for each family served by the FIESTA Program. This 5-7% savings helps families pay for other basic life necessities such as housing, car payments, gasoline.

The FIESTA Program Distributions take place at the end of Parent Education Classes held at the family's local elementary school where their children attend. Participating families attend parenting classes that cover such topics as Preparing for Parent Conferences, Home Study Skills, Internet Safety, Communication with Your Child, Goal Setting, and Motivating At-Risk Students.

In response to the COVID-19 health emergency, the education program was suspended on March 13, 2020. FIESTA modified its services to incorporate "grab and go" meals until supplies were depleted. The services took place on March 17, 18, 19 and

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

24. New Horizons provided meals to more than 300 families in need.

New Horizons Caregivers Group estimates that the value of food, school supplies and other classroom necessities provided to participating families in the third quarter to be \$85,500.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

New Horizons Caregivers Group (NHCG) provided grocery and school supplies to the community during the fourth quarter. FIESTA (Family Incentives Equals Students Taking Action) Distributions served low-income families previously identified and registered with NHCG. All families served live within the unincorporated Los Angeles County First District area. A total of 350 families were served monthly during this period. Each family served received free groceries and school supplies valued at \$75 per family. Based on family incomes reported, this equates to each family reducing their monthly budget by 5.5%. Due to the coronavirus New Horizons had a food distribution every Tuesday from 10 to 12pm. The value of products provided to low-income constituents of the First District of Los Angeles County Unincorporated more than \$65,000.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602172-19 Jurisdiction: 1st District
Project Title: Microloans for Small Businesses- District 1
IDIS Number: 11404
Operating Agency: PACE Finance Corporation
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2025
Activity Code: 18C Micro-Enterprise Assistance
National Objective: LMC Low/Mod Limited Clientele
Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This program provides financial support to microbusinesses through a revolving loan fund. Microloans ranging up to \$50,000 will help launch, stabilize, and grow a small business within the unincorporated areas of the Los Angeles County.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 5 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$170,000.00 Cumulative: \$170,000.00 Ratio: 85.0%

Annual Narrative:

The advance of \$170,000 was received, but not yet deployed. There were no loans deployed (and no operating costs ytd incurred) during this quarter. Clients served were more interested in obtaining the SBA PPP, EIDL loans and/or the City of Los Angeles Small Business Emergency Microloan during this time. We have a pipeline of clients and it is anticipated that loans for this contract will be deployed next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The advance of \$170,000 was received, but not yet deployed. There were no loans deployed (and no operating costs ytd incurred) during this quarter. Clients served were more interested in obtaining the SBA PPP, EIDL loans and/or the City of Los Angeles Small Business Emergency Microloan during this time. We have a pipeline of clients and it is anticipated that loans for this contract will be deployed next quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602173-19 Jurisdiction: 1st District
Project Title: Project Equity - East Los Angeles
IDIS Number: 11409
Operating Agency: Trust for Conservation Innovation
Subrecipient Type: CBO
Contract Period: 3/31/2020 to 6/30/2021
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new project provides for technical assistance to small business owners who provide goods and services to the predominantly low-and moderate-income residents of the unincorporated community of East Los Angeles to transition from single ownership to employee ownership in order to continue to create and preserve living wage jobs. Business assistance will include data analysis, feasibility studies, outreach and marketing, and subsidies to transition businesses to employee ownership. This project also provides training to the Los Angeles County Department of Consumer and Business Affairs on transitioning businesses to employee ownership.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$127,000.00 This Year: \$158.00 Cumulative: \$158.00 Ratio: 0.1%

Annual Narrative:

For this short program year, our efforts were delayed as a result of the COVID-19 pandemic, public response, and the immediate need for economic stability/ recovery. The program did not proceed with direct outreach, as planned, but continued preparations to be able to provide services safely and to be responsive to the changing needs small businesses will have in this moment. Needs and opportunities will have grown as a result of the disruption to businesses and local economies.

The agency's staff looks forward to participating in regular in-person office hours, is currently available to host virtual office hours, and will ensure that the East Los Angeles Entrepreneurship Center ("Center") concierge is equipped to connect with a member of our team during all operating hours of the Center.

The agency recommends scheduling webinars for Center and Los Angeles County Department of Consumer and Business Affairs staff early in the new fiscal year to help referral opportunities. It will also establish a schedule of public webinars to start early after public outreach begins and continue periodically as an avenue for businesses to learn more and ask questions about Employee Ownership transition.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In the fourth quarter, the COVID-19 pandemic, social distancing guidelines, and state/local orders to shelter-in-place significantly impacted program efforts. Direct outreach was suspended to be sensitive to businesses seeking immediate relief, update outreach strategies, and strengthen our capabilities to engage virtually.

The agency was not able to fulfill in-person commitments at the East Los Angeles Entrepreneurship Center ("Center") based on public health orders. It has maintained communication with Center staff and is fully capable of providing consultation and technical assistance services via telephone and video conferencing as well as the in-person location.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Though the agency held back on plans to begin outreach, it prepared to mobilize as quickly as appropriate to do so. It completed a business landscape analysis looking at publicly available data of independent businesses located in the target community. It also drafted a letter of introduction to the program to be sent to businesses in East Los Angeles which have been identified as both high risk of closure - based on age - and high opportunity for local retention through a transition to employee ownership - based on size, industry, and performance - as identified in the business landscape analysis. Once approved, this letter would be sent with the agency in prominent partnership with the Los Angeles County Department of Consumer and Business Affairs' Office of Small Business.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601387-19 Jurisdiction: 1st District
Project Title: Senior Empowerment Program - Union Pacific
IDIS Number: 11178
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in recreational, educational and leisure activities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 85 This Year: 31 Cumulative: 31 Ratio: 36.5%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

The YWCA Greater Los Angeles Union Pacific Empowerment Center provided services to 31 seniors who reside within the required zip codes. The community partnerships with other non-profits enhanced the lives of seniors by delivering numerous educational activities and workshops to enrich senior's lives by empowering them to make healthier choices day to day. Community Partners like Human Services Association (HSA), who provided a healthy lunch meal on a daily basis, is an integral part of seniors who attend the center. This past year HSA provided over 2,400 lunches, for some seniors this is the only meal they consume that provides them with the much needed vegetables, dairy, fruits and meats they need to stay healthy. HSA also provided 23 seniors with a 20 dollar Farmer's Market Coupon which takes place at the East Los Angeles City Hall. This location is a great place for seniors as it is a place to be active, socialize and shop for vegetables, fruits, and herbs grown locally.

The Brenda Villa Aquatic Center in City of Commerce is another location where seniors meet and join the water exercise classes throughout the year. A group of 7 seniors attend weekly and report to feel much more physically active, and energized following the classes. Seniors who attend the Union Pacific Empowerment Center are provided with workshops that include information from (SNAP- ED) where they learn how to choose healthy foods to assist in reducing obesity and staying healthy and active. The Los Angeles County Department of Mental Health also provided three workshops this year with Promoter of Mental Health. The workshops allow seniors to learn tools on Stages of Grief, and Loss, Anxiety Disorders & Symptoms, and Treatment of Depression. The workshops are in Spanish which allows seniors to enjoy dialogue of their experiences as they find that they are not alone.

1st District County of Los Angeles Supervisor Hilda Solis' office donated 25 free tickets to the Hollywood Bowl summer concerts. This trip included our seniors and other community members; the trip was very gratifying to seniors as they brought some of their family members or friends to the concert. It was a great experience to share healthy snacks while listening to LA Phil Classics Beethoven's Ninth by Xan Zhang. Seniors enjoyed the bus ride and sang songs on the way back to the center. The daily socialization takes place before and after lunch, a group of 12 seniors enjoy playing Bingo and Loteria. This activity is the highlight of their day. Seniors look forward to a memory game that takes them back to their childhood memories as they played Loteria with family members in their native Mexico, Guatemala, El Salvador, and Honduras. The game consists of matching the game card to a card they each hold and calling the word Loteria as they match the entire card. Socialization continues as a group of seniors who donate their time play live music before lunch. Some seniors like to sing along while others simply listen as they remember family members. The music keeps seniors happy as some like to dance. Due to COVID-19 Pandemic, which has shaken our world, it has been very difficult to provide virtual services via computer to seniors. The seniors have been contacted weekly by phone calls, to check in, and provide resources as needed; they have been given locations for food distribution in the community, including free COVID-19 testing sites.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	30
White - Non-Hispanic	1
Total	31

Quarter: 1 Accomplishment Quantity: 30

Accomplishment Narrative:

The YWCA Union Pacific Empowerment Center (UPEC) provides all-inclusive enrichment activities to seniors from the East Los Angeles area and the surrounding community. Union Pacific Empowerment Center’s goal is to enhance senior’s experience by maintaining a healthier lifestyle. At UPEC, we strive to create a sense of community by having educational workshops, offering opportunities for exercises, helping seniors become financially stable through workshops, presentations, and socialization events. Currently, we served thirty-one (31) seniors that reside within the CDBG required zip codes 90022, 90023, and 90063.

Maintaining a healthier lifestyle by assisting seniors become financially stable we have established a great partnership with Human Services Association (HSA) who has been able to provide over 1,300 lunches during the months of July, August and September for seniors’ ages 60+ for a suggested donation of \$2.50. This is a suggested donation hence; seniors will always have a meal. For many of the seniors just knowing that they can get a full nutritious meal for little to no cost is a great financial help.

First District Supervisor, Hilda Solis’s Office provided 25 free tickets to the Hollywood Bowl for August 27, 2019. The event was for L A Phil Tuesday’s Classics Beethoven’s Ninth by LA Phil Xan Zhang. 15 seniors from the Union Pacific center attend along with Center Director Norma Gonzalez, Youth Program Specialist Rhianna Morales, and Yolanda Gutierrez, Support Coordinator. Seniors enjoyed the trip to the Hollywood Bowl on a bus provided by the Supervisor’s office. Participants took snacks, and other foods to enjoy before the show. It was a great opportunity for them to socialize and explore the city in which they live and experience great music while taking in beautiful scenery.

Socialization also provides monthly live entertainment for seniors during the lunch hours. Seniors are encouraged to dance and sing with the entertainment. Daily socialization occurs before and after the lunch program for seniors enjoying a cup of coffee. Providing seniors the opportunity to socialize daily brings great benefits. Socialization not only decreases isolation but also improves immune systems, brain health and memory, nutritional intake and primary relationships. After lunch several seniors engaged in games that challenge one’s mental capacity which has been indicated to help delay the onset of Alzheimer Disease. YWCA hosts Bingo twice a week before lunch is served, and winners take home essential supplies that may be needed at their homes such as, dish soap, napkins, paper towels, etc. This in return also alleviates some financial stress.

On average six seniors also take advantage of the water exercise classes that the City of Commerce Brenda Villa Aquatics Center provides, which seniors’ extensively. The water exercise classes met three times a week for an hour. This is a great way for many of our senior to socialize, increase and maintain joint movement, decrease joint stiffness, and stay physically active. Those who participate also have expressed an increase in energy and a decrease doctor visits and pain medicine helping them become more financially stable. Many of our seniors meet at our location and carpool to City of Commerce.

Seniors report that attending the water exercise classes have improved their health and feeling more energetic throughout the day.

On the 31st of July Human Services Association (HSA) provided \$20.00 Farmer’s Market Coupons to 25 seniors who have been participating in the Lunch program. The Farmer’s Market Coupon was great help for many of our seniors. A variety of fresh, nutritious vegetables and fruits and herbs grown locally were purchased with the Farmer’s Market coupons.

YWCA Greater Los Angeles Digital Learning Academy intern will begin to teach Computer classes on October 15, 2019. The class schedule will be contingent on senior’s need of service. Seniors will receive 12 hours a week of direct service with workshops included. Seniors have adapted to using social media, email and Facebook to stay connected, for seniors learning new skills in the Edison Computer Lab is essential.

YWCA Greater Los Angeles will continue to provide excellent services to seniors in the community. Services that will help maintain a healthy lifestyle, increase socialization, financial stability and well-informed on how to decrease isolation and increase mobility by staying physically active. This past month connections were made with Care More representative Magda

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

T. Rojas, which included a tour of the facility.

YWCA will focus on securing new partnerships with community organizations to provide more educational workshops to inform seniors on new medical health plans, how to save on their prescriptions, healthy eating, shopping strategies, and how to stay financially stable.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

During the second quarter HSA provided over 930 lunches for seniors' ages 60+ for a suggested donation of \$2.50. This is a suggested donation; however seniors will always have a meal regardless. For many of the seniors just knowing that they can get a full nutritious meal for little to no cost is a great financial support.

Seniors learned how to create a healthy snack by using fruits and nuts; these hands-on activities have increased their knowledge in Eating Healthy & Staying Active. In addition to the lesson, seniors also were given a pamphlet on chair exercises to do at home. Seniors enjoy the chair exercise as it assists them in relief of arthritis pain. Keeping seniors active and moving is a priority as doing chores at home, walking to the center and with the variety of other movement options they have available on a day to day.

One of the workshops included guidance on liquids and how their bodies are in need of liquids such as water, tea, coffee, and soup, addresses the common age-related decline in thirst that can put older adults at risk for dehydration, particularly during periods of sustained hot weather. Also intentionally represented on the MyPlate for Older Adults are a fork and knife that serve as reminders to put down remote controls and smart phones and occupy both hands with eating utensils. The focus should be on the enjoyment of food and beverage, on the amount consumed and, whenever possible, on the opportunity for social interaction at mealtimes. While seniors attend the meal program at Union Pacific Empowerment Center, the socialization takes place before and after lunch. For many seniors coming to the center provides them with their daily intake of good conversation, friendships, and a healthy well balanced meal.

Seniors are treated to live music once a month for an hour. Seniors are encouraged to dance and sing while enjoying their favorite songs. Daily socialization occurs before and after the lunch program for seniors enjoying a cup of coffee. Providing seniors the opportunity to socialize daily brings great benefits to their mental health. YWCA GLA hosts Bingo twice a week before lunch is served; seniors also enjoy playing Loteria, which is a traditional game from Mexico.

City of Commerce Brenda Villa Aquatics Center provides free water exercise classes to the senior community. The water exercise classes meet three times a week for an hour. This is a great way for many of our senior to socialize, increase and maintain joint movement, decrease joint stiffness, and stay physically active. Those who participate also have expressed an increase in energy and a decrease doctor visits and pain medicine helping them become more financially stable. Many of our seniors meet at our location and carpool to City of Commerce.

First District Supervisor Hilda Solis and the County of Los Angeles have donated funding for the past three years. This year it was a check for \$250.00. The funds are to be used only for food as the senior population is on fixed incomes. The seniors at Union Pacific were very grateful of the donation. A total of 23 hams and 23 bags of dinner rolls were purchased and distributed to seniors on December 23, 2019, to assist the seniors with a wonderful holiday meal for the season.

The YWCA Greater Los Angeles also received a donation from Triple 7 Global, Inc. (Street Level) handbags. All seniors received handbags and wallets on the same day they received their holiday ham meals.

A new partnership with East Los Angeles College will support our senior program as the computer lab will be the focus to teach seniors and community members. Computer classes will assist with skills to enrich their lives by becoming computer literate and learning all the resources that are available to assist them. As the year 2020 rolls in, social media and online payments are highly important to underserved communities and families. The goal is to assist the community in creating résumés and/or updating them.

Union Pacific Empowerment Center will continue to provide excellent programs to seniors in the community. Programs that will help maintain a healthy lifestyle, increase socialization, financial stability and well-informed on how to decrease isolation and increase mobility by staying physically active. Staff will continue on securing new partnerships with community organizations to provide more educational workshops to inform seniors of new medical health plans on how to save on their prescriptions, healthy eating, shopping strategies, and how to stay financially stable.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The YWCA GLA Union Pacific Empowerment Center (UPEC) provides all-inclusive enrichment activities to seniors from the East Los Angeles area and the surrounding communities. Union Pacific Empowerment Center's goal is to enhance senior's experience by maintaining a healthier lifestyle. At UPEC, we strive to create a sense of community by providing educational workshops, offering opportunities in exercises, helping seniors become financially stable through workshops, presentations, and socialization events. Currently, we served 31 seniors that reside within the CDBG required zip codes 90022, 90023 and 90063.

In the month of January 2020 our partnership with Los Angeles County Department of Mental Health continued providing educational workshops to seniors, the workshops were planned to meet once a month with Representative Olga Ramirez. Seniors enjoy having interactive conversations with the group sharing stories and becoming much more resilient to their life situations. The Senior Program was impacted by the Pandemic Covid-19 during the month of March 2020. The mandatory social distancing and shelter-in-place required the senior population to stay home, and be safe.

On March 18, 2020 the YWCA GLA finalized a temporary suspension of services for all programs including the Union Pacific Empowerment Center senior program.

YWCA GLA is committed the continuation of providing essential services to the seniors. On April 6, 2020, contact was made with 23 seniors. They are doing well and are thankful for the check in calls. The partnership with Human Services Association (HSA) meal services has carried over to a nearby location of Salazar Park; those seniors who are picking up meals from Salazar Park will continue to do so as it is a Grab and Go service provided from HSA, every Tuesday. Seniors receive five complete meals for the week. Veronica Sanchez site manager from Union Pacific Senior Meal Program continues to make calls to seniors to encourage them to pick up meals as they are healthy and well balanced. Due to the rain, and cold weather many seniors did not make it out this week. The number from WDACS (Workforce Development, Aging, and Community Services) was provided to seniors some said they did not need that service and will continue to pick up food when they can. There are two seniors who are currently in Mexico unable to return due to flight restrictions, but are doing well. Everyone has plenty of food and is doing the best they can, seniors shared that they miss their friends at the center. They are very thankful for this check in calls.

YWCA GLA Staff is in process of completing the Direct Service Forms for senior participants HSA is in process of possible home delivery meals in order to assist seniors in staying healthy and safe at home.

Once the social distancing order is withdrawn, the YWCA will continue to assist seniors and provide the best quality care while they attend the Union Pacific Empowerment Center. Seniors will be reminded of being mindful of what occurs when there is lack of washing hands and sanitizing their own homes, reducing cross contamination, and all items they touch. PowerPoint presentation will be presented along with flyers to post at home that remind them to wash hands through the day. Phone calls will continue the weekly check in with seniors on a weekly basis.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This 4th quarter, the YWCA GLA adapted to the new Stage Guidelines due to the COVID- 19 Pandemic and our state's social distancing order. The Union Pacific Empowerment Center has been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the Senior program volunteers have been staying in touch through texts and phone calls. The senior program participants have been picking up Grab and Go Meals from Salazar Park located in East Los Angeles and not far from the Union Pacific Empowerment Center. This 4th quarter it has been challenging to seniors as the age group is at risk due to the many health issues our senior population suffers from.

The check-in weekly calls continue. Seniors report they appreciate the call as they can socialize and ask about other senior friends they have not heard from.

This past quarter First District Supervisor Hilda Solis donated a total of \$10,000 to provide some financial relief and satisfy social needs specifically the lack of food to the underserved community of East Los Angeles. All seniors have been contacted and 20 seniors showed up to the first giveaway that took place on June 30, 2020. Pick up the Grab and Go food that included:

- 2 lbs. of rice
- 2 lbs. of pinto beans
- 2 lbs. of Spaghetti
- 1 #10 can of Marinara Sauce
- 1 carton of eggs
- 8 Single serving cereal
- 1 gallon of milk

The continued effort in providing resources, check in calls and the support seniors need will not decrease as the Social Distancing is still in place. Seniors will be updated as to any changes occur within the County of Los Angeles. Seniors will

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

start receiving mail at home that includes Food Distribution sites, Mental Health resources, and updates on COVID -19 Pandemic recommendations on how to stay safe at home and healthy.
The YWCA will maintain contact will the seniors via phone calls while restrictions are in place.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601753-19 Jurisdiction: 1st District
Project Title: Senior Empowerment Program - Walnut Park
IDIS Number: 11193
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in remaining healthy and active through participation in educational seminars to increase and maintain health, recreation activities to increase movement and empowerment skills, social networking events to increase socialization and decrease isolation, financial literacy seminars to increase financial stability, and strategic ways to eliminate racism.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 60 This Year: 80 Cumulative: 80 Ratio: 133.3%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants benefit from community partnerships with existing community partners and forged relationships with new ones which have resulted in diverse program offerings. Our partnerships have resulted in a wide variety of opportunities for seniors to improve health outcomes through increased access to information and resources. We served a total of 84 seniors during the 2019-2020 Fiscal Year.

This year we were faced with the unprecedented challenge of continuing to offer services and programming during the Covid-19 pandemic. The social distance and shelter in place orders have placed a hardship on seniors who have no longer been able to participate in on site programming including participating in on the onsite senior lunch program. The YWCA GLA was able to adapt to the necessary changes required to continue programming for seniors. This report will provide an overview of programmatic activities that occurred before that date and modifications that have been made to implement virtual program service delivery.

One of the greatest accomplishments to Senior programming this year was the completion of a second full year of a Senior Lunch Program which is made possible through a partnership with the Human Services Association. Prior to Covid-19 the Senior Lunch Program provided an opportunity for seniors to receive warm nutritionally balanced meals. This is an important and much needed service in SPA7 an area in which many community members, including seniors, suffer from food insecurity. The lunch program provides an opportunity for seniors to socialize with one another while also providing an opportunity for them to learn about upcoming events and resource offerings. This past year there were six seniors who consistently served as volunteers serving in various capacities assisting with everything from preparing the dining tables, to serving meals and assisting in welcoming new members. The YWCA GLA was able to make a swift transition to the offering of Frozen Meals to senior program participants. We have had consistent participation since beginning this in the week following the shelter in place orders and have added new participants this quarter.

The YWCA GLA believes it is important to provide opportunities for Civic Engagement through community partnerships and timely initiatives. In July 2019 seniors participated in a series of Civic Promotor workshops facilitated by the Council of

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Mexican Federations (COFEM). The organization seeks to increase the capacity of and integrate the full integration of immigrant communities in the social, cultural and economic life of the United States. In June of 2020 many four senior program participants were amongst those who participated in a South East Los Angeles Caravan 2020 in Walnut Park. They decorated their cars with paper flowers and posters displaying messages about the importance of participating in the Census. They enjoyed participating in the socially distanced event as during the pandemic opportunities for engagement has been limited.

While Seniors appreciate opportunities to learn from others they have also taken initiative in facilitating the YWCA Knitting Club which met consistently twice a week before the pandemic required them to pause club activities. This past year they held two exhibitions one in February and the other in December which provided an opportunity for them to showcase their work. In addition to learning how to knit club participants, all of whom are women, use the workshop to socialize, share advice and laughs.

During the past fiscal year the YWCA Walnut Park was able to continue existing partnerships with East Los Angeles college who continued to provide their free non-credit ESL classes which seniors consistently participate in. We also continued our relationship with the East Los Angeles Women’s Center who provided a series of workshops ensuring that women, including seniors, can live free from violence and abuse. Our partnership with the Los Angeles County Department of Mental Health who in July of 2019 offered a workshop series which covered topics ranging from Mental Health Stigma, to Prevention of Drugs and Alcohol, to Suicide Prevention and Neurological Disorders. Partners in Care was able to offer their poplar series Tomando Control de su Salud Taking Control of Your Health beginning with on- site classes and later switching to remote instruction following the onset of the pandemic.

We were excited to provide a new opportunity for seniors through a partnership with the Los Angeles County Fire Department hosted free comprehensive three day long Certified Emergency Response Training during three consecutive Saturdays in November beginning in November. Many of the 40 community members who attended the trainings were Senior Empowerment Program participants. Classes were taught by trained emergency personnel who teach residents about hazards that may impact their area as well as basic disaster response skills. LA County Fire shared that the YWCA CERT Training had the greatest participation of all the trainings they have offered in Southeast Los Angeles this year.

Another new partnership was made through CNS Dietitian/Nutritionist Joya Melissa who this past November provided a series of SNAP- Ed Nutrition Education Workshops for Senior Lunch program participants. The class was well attended with a total of 16 participants and others on a wait list. Those attending the class learned about the importance of eating the recommended amounts of fruits and vegetables and enjoying physical activity every day. Workshop topics included the importance of choosing healthy beverages, cutting back on salt and sodium. Seniors appreciated the opportunity to receive resources that will help them make healthy decisions.

Outreach efforts this quarter included YWCA GLA staff making regular announcements at community gatherings and meetings taking place at the YWCA GLA as well as off-site venues. Senior Empowerment Program flyers are regularly distributed at local schools and community events. YWCA staff attended the following monthly and/or quarterly community and collaborative meetings held by; the Office of First District Hilda L. Solis, the SPA7 Community Partnership, the Food Security Coalition (SPA7), SELA We Count LA (Census 2020) and the Walnut Park Civic Engagement meetings. All of these gatherings provide an opportunity to share resources with the greater community and seniors about services available to seniors in the area. Following the onset of the pandemic in person outreach activities were limited to participation in virtual meetings of many of these same coalitions.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	64
White - Hispanic	16
Total	80

Quarter: 1 Accomplishment Quantity: 35

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools to maintain a healthy and active lifestyle through participation in recreational and educational

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a daily senior lunch program. This quarter we served thirty-five (35) seniors from designated census tracks.

The evening of Thursday July 11th marked the third and final Parks Design Workshop led by the Planning and Development Agency of the Los Angeles County Department of Parks and Recreation. The agency reached out to the YWCA GLA Walnut Park to provide support with hosting a series of community outreach efforts to solicit the communities input on the design of a new pocket park in the wake of the recent acquisition by parks of a long time vacant lot on Pacific Boulevard and Grand. Senior program participants were amongst the community members who participated in the design workshops in large numbers. They felt it was important to ensure that the pocket park contained design elements that were considerate of older adults. On this final meeting those in attendance were able to vote for one of two proposed designs that would be included in Parks proposals seeking funding for the building and implementation of the park.

During the month of July a handful of Senior Program Participants were amongst the 25 dedicated community members who participated in a series of Civic Promotor workshops facilitated by the Council of Mexican Federations (COFEM). The organization seeks to increase the capacity of and integrate the full integration of immigrant communities in the social, cultural and economic life of the United States. Those who participate in the fee Civic Promoters program complete a comprehensive training and are equipped to educate members of the community on issues related to immigration, health, the environment and education. They will in turn organize trainings and community forums to ensure residents are aware about these and other important issues.

Also during the month of July we were fortunate to have the support of Promotoras Rosa Romero and Maria M. Guerra who has been working on behalf of one of our long time community partners the East Los Angeles Women's Center (ELAWC) an organization dedicated to ensuring that all women, girls and their families live in a lace of safety, health and personal well-being free from violence and abuse. Many women often suffer abuse of some form and for various reasons were not able to receive the healing and care needed. In order to address this unmet need the Promotoras provided a series of workshops geared toward women on the following topics; Self Esteem, Domestic Violence, Anxiety, Pain and Loss, Posttraumatic Stress, Sexual Assault and Communicating with Children about Bullying. Participating senior program participants raved about the class and requested that the workshop series continue.

While the Promotoras were not able to offer the same exact workshop Maria M. Guerra returned in August with an eleven workshop series called Promoters of Mental Health, made possible by the Los Angeles County Department of Mental Health, which covered topics ranging from Mental Health Stigma, to Prevention of Drugs and Alcohol, to Suicide Prevention and Neurological Disorders. Once again the series was popular amongst seniors and had a greater level of attendance as this series was open to women and men. With the diversity of themes many were able to resonate with one or more of the workshops with participation growing to about 25 participants by the end.

In August the YWCA Walnut Park was happy to welcome back East Los Angeles College who offered their no cost and very popular free ESL 40CE Level 1 noncredit class. The majority of our Senior Program participants do not speak English and this class provides an important opportunity for them to acquire this very important skill set. The course provides seniors an opportunity to speak, hear and use the English language in a relaxed and friendly environment. Some seniors opted to take the course again while some are new students. There continues to be a waiting list for this class by first time students. Many of our seniors have decided to move on with their English education and have moved on the next course offering available at the ELAC South Gate Campus.

On Friday August 9th 38 Senior Empowerment Program participants, along with Center Director Maria Elena Chavez and Program Assistant Alejandra Hernandez, attended the Annual Senior Briefing and Health Fair hosted by Congresswoman Nanette Diaz Barragan (44th District) held at the Carson Community Center in Carson. Senior program participants felt honored to have the Congresswoman personally greet the seniors upon their arrival to the Community Center. They greatly appreciated the legislative briefing update provided by the Congresswoman herself during the lunch hour. The interactive forum featured and Health and Resource Fair with a goal of educating, empowering and entertaining senior citizens. Seniors also had an opportunity to take photos with the Congresswoman in front of a photo booth which included fun props. There was no cost to attend the event and transportation was provided via a charter bus courtesy of the Congresswoman's Office. This is the third year in a row YWCA Senior Empowerment Program participants have attended the event which has grown in popularity.

Those who were not able to attend the Senior Briefing and Health Fair were in attendance at a community meeting hosted by the Walnut Park Civic Engagement Project held at the YWCA GLA Walnut Park on August 23rd in which the Congresswoman was present to share legislative updates and take questions from the audience. The majority of those in attendance were Senior Empowerment Program participants and concerned community members. During this same meeting some of YWCA Seniors

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

were amongst those who received a certificate of recognition from Senator Lena A. Gonzalez (D-33) for their leadership and participation in the Walnut Park Civic Engagement Project. They were congratulated by their peers and community members in attendance.

Seniors continue to be civically engaged by volunteering their time and service in support of local events. On September 18th five seniors volunteered their time with set up, registration and during awards ceremony at the 1st Annual Southeast Los Angeles Latina Women in Business Awards Luncheon an event hosted by the Huntington Park Chamber of Commerce. In September Seniors were on hand once again to assist with the preparation of incentives for students participating in the annual Walnut Park Walk to School Day event scheduled to take place in early October. In recognition of the many contributions seniors make to the community of Walnut Park the Office of First District Supervisor Hilda Solis invited senior program participants to a free concert by the Los Angeles Philharmonic at Cal State University Los Angeles on the evening of Thursday September 26th. Many welcomed the opportunity and were especially appreciative of the free transportation provided via a chartered bus which picked up participating seniors at the YWCA GLA Walnut Park.

Outreach efforts this quarter included YWCA GLA staff making regular announcements at community gatherings and meetings taking place at the YWCA as well as off-site venues. Senior Empowerment Program flyers are regularly distributed at local schools and community events. Amongst the outreach events that YWCA staff participated were the following; Parks After Dark at Salazar Park on August 1st, National Night Out at Walnut Nature Park on August 6th and the First District Back Pack Giveaway at Walnut Nature Park on August 10th. Additional venues include regularly attended monthly and/or quarterly community and collaborative meetings held by; the Office of First District Hilda L. Solis, the SPA7 Community Partnership and the Los Angeles County Department of Public Health's SPA7 Regional Network Meeting. All of these gatherings provide an opportunity to share resources with the greater community and seniors about services available to seniors in the area.

Quarter: 2 Accomplishment Quantity: 24

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a daily senior lunch program. For the second quarter we served 59 seniors from designated census tracks.

Senior Empowerment Program participants served as volunteers on National Walk to School Day in Walnut Park. They arrived at Walnut Nature Park in the early morning hours of Wednesday October 5th assisting with event set up and manning registration tables for children from Walnut Park Elementary School and Academia Moderna Charter School and their parents. Center Director Maria Elena Chavez served as one of the coordinators of the community event, a national effort which emphasizes the importance of walking and pedestrian safety. Seniors Empowerment Program participants lent their assistance to principals, teachers, students, families and community stakeholders at Walnut Nature Park for fitness activities, raffles and pedestrian safety engagement. Leading up to the event senior program participants assisted with preparing the 400 goodie bags which were handed out to participating students. Additional county agencies and partners who provided support leading up to this effort and on the day of included; the Office of First District Supervisor Hilda Solis, Los Angeles County Departments of Parks and Recreation and the California Highway Patrol. The event was a great success and the participation of senior program participants was greatly appreciated by all. Senior program volunteers were recognized on the day of the event with Certificates of Appreciation from the Office of Supervisor Hilda L. Solis.

A handful of Senior Program Participants were amongst the 25 dedicated community members who completed in a series of Civic Promotor workshops in October. The Council of Mexican Federations (COFEM) facilitated the workshops which began in July. The organization seeks to increase the capacity of and integrate the full integration of immigrant communities in the social, cultural and economic life of the United States. Those who completed the fee Civic Promotors training and are now equipped to educate members of the community on issues related to immigration, health, the environment and education. They will now work in coordination to organize trainings and community forums to ensure residents are aware about these and other important issues.

A lively Halloween celebration was held on Thursday October 31st in the multi-use room at the YWCA Walnut Park. The festivities featured a Halloween themed social gathering which featured a costume contest. There were light refreshments and a lot of dancing. The event provided a great opportunity for senior program participants to have fun with friends and become better acquainted with one another. Many utilized a decorative backdrop which had been created for the occasion.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The Los Angeles County Fire Department hosted free comprehensive three day long Certified Emergency Response Training during three consecutive Saturdays in November beginning on November 2nd. Many of the 40 community members who attended the trainings were Senior Empowerment Program participants. Classes were taught by trained emergency personnel who teach residents about hazards that may impact their area as well as basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. LA County Fire shared that the YWCA CERT Training had the greatest participation of all the trainings they have offered in Southeast Los Angeles this year. Some seniors initially expressed hesitation feeling that they may be limited in what they could do in an emergency to help others. However, upon completion they shared that there is something that everyone can do to contribute and thus they appreciated the opportunity to learn how they can help in an emergency.

On November 7th Dietitian/Nutritionist Joya Melissa of the CNS began a series of SNA- Ed Nutrition Education Workshops for Senior Lunch program participants. The class was well attended with a total of 16 participants and others on a wait list. Those attending the class learned about the importance of eating the recommended amounts of fruits and vegetables and enjoying physical activity every day. Workshop topics included the importance of choosing healthy beverages, cutting back on salt and sodium. Seniors appreciated the opportunity to receive resources that will help them make healthy decisions.

In November senior program participants were amongst well deserving program participants at the YWCA GLA Walnut Park who benefited from Turkey Give Away events hosted by local representatives in an effort to assist needy families during the Thanksgiving holiday season. On November 15th YWCA GLA staff from Walnut Park picked up donated turkeys from the Girls Clubhouse in Southgate during the community give away hosted by the Office of First District Supervisor Hilda Solis. The turkeys were then distributed to program participants, including seniors, at the center over the next few days. On November 26th our center hosted a Turkey Give Away for residents of South East Los Angeles made possible by Assemblyman Reggie Jones-Sawyer in which the assemblyman was present to meet and greet community members. Senior program recipients were amongst those who received a turkey just in time for Thanksgiving and all were extremely grateful.

On December 5th YWCA Knitting Club members participated in an end of year exhibition to showcase their work. The event was held in coordination with the Senior Empowerment Program's Winter Holiday celebration. One half of the YWCA's multi-use room served as the exhibition space and the other half of the room was used for refreshments. Holiday music played while seniors and invited guests toured the exhibition. It was a beautiful event and a great way to wrap up the year. The event also provided an opportunity for anyone interested in joining the knitting workshops to ask questions and meet current members. Knitting club workshops are held twice a week on Tuesday and Thursday afternoon's at the YWCA's Senior Room.

Many Senior Empowerment Program participants volunteered their efforts leading up the 4th Annual SELA Winter Wonderland held on Saturday December 14th at Walnut Nature Park. Seniors assisted with preparing the toys in the days leading up to the event so that they could be handed out during the community Toy Give Away that Saturday. On the day of the event they assisted with set up and volunteered in a variety of posts throughout the day. The event featured a photo booth where families could take pictures with Santa Clause, a play area with snow, a petting zoo and jumpers. County agencies and local community based organizations, including the YWCA, participated in a resource fair which was a key part of the event organized by the Office of First District Supervisor Hilda Solis. The Supervisor and other representatives shared remarks in a short program that preceded the toy give away. Seniors shared that they were happy they had an opportunity to put smiles on the faces of children in their community.

On December 24th a handful of Senior Empowerment Program participants attended the 60th Annual Los Angeles County Holiday Celebration Concert at the Dorothy Chandler Pavilion. The trip was made possible by the Office of First District Supervisor Hilda Solis who provided complimentary transportation to and from the event via a chartered bus. Those who attended expressed their gratitude sharing they were so grateful for the opportunity to attend the holiday concert.

In December Senior Empowerment Program participants culminated the first semester free ESL 40CE Level 1 noncredit class offered by East Los Angeles College. The majority of our Senior Program participants do not speak English and this class provides an important opportunity for them to acquire this very important skill set. The course provides seniors an opportunity to speak, hear and use the English language in a relaxed and friendly environment. Many of our seniors have decided to move on with their English education and have moved on the next course offering available at the ELAC South Gate Campus. All students received certificates of participation which were presented during a holiday potluck celebration. Those who complete the year in June will receive certificates of completion.

Outreach efforts this quarter included YWCA GLA staff making regular announcements at community gatherings and meetings taking place at the YWCA as well as off-site venues. Senior Empowerment Program flyers are regularly distributed at local schools and community events. YWCA staff participated were the following attended monthly and/or quarterly community and collaborative meetings held by; the Office of First District Hilda L. Solis, the SPA7 Community Partnership and the Los

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Angeles County Department of Public Health's SPA7 Regional Network Meeting. All of these gatherings provide an opportunity to share resources with the greater community and seniors about services available to seniors in the area.

Quarter: 3 Accomplishment Quantity: 15

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a daily senior lunch program. This quarter we served 78 seniors from designated census tracts.

The Senior Empowerment Program was significantly impacted by the Covid-19 during the final month of this quarter. On Wednesday March 18th, due to mandatory social distancing and shelter-in-place requirements, the YWCA GLA implemented a temporary suspension of services at all Empowerment Centers including the YWCA GLA Walnut Park. This report will provide an overview of programmatic activities that occurred before that date and modifications that have been made to implement virtual program service delivery.

The Senior Lunch Program carried out in partnership with the Human Services Association provided on-site warm nutritionally balanced meals Monday through Friday this quarter until the temporary suspension of on-site congregate meals due to Covid-19. The program continues to grow and has become a regular gathering place for seniors in the community. In addition to socializing seniors share information about other programs and events taking place in the community. A bulletin board and resource table provide an opportunity for seniors to regularly access important information regarding valuable and often free resources. Seniors also continue to volunteer and assist with all aspects of the lunch program. On Valentine's Day program staff hosted a celebration for Senior Program participants providing an opportunity for them to have fun, socialize and get to know new members.

Following the temporary suspension of services due to Covid-19 YWCA GLA began distributing frozen meals twice a week to seniors. During the month of March, following the temporary suspension congregate meals we served a total of 686 frozen meals to seniors. Many seniors prefer to stay home and have not participated in the frozen meal distribution. However, there are others that continue to attend the distribution and appreciate the resource is being offered during this challenging time. YWCA GLA staff are careful to adhere to mandatory social distancing requirements during the on-site meal distributions.

The Senior Knitting Club continues to grow in popularity with additional students each quarter. Volunteer teacher Rosita Rodriguez is patient and meets students where they are. The class which is made up primarily of women provides a great opportunity for senior program participants to learn a new skill, to share tips with those who are just learning and to socialize. Students are currently participating for their next exhibition which was scheduled to take place before Mother's Day but has been postponed until further notice. The YWCA GLA is in the process of working to have this workshop continue virtually.

Our partnership with East Los Angeles College continued with the start of a new session of the very popular free ESL 44 General Conversation noncredit class. The majority of Senior Program participants do not speak English and this class provides an important opportunity for them to acquire this very important skill set. The course provides seniors an opportunity to speak, hear and use the English language in a relaxed and friendly environment. Some seniors opted to take the course again while some are new students. The class has been suspended due to Covid-19 and is scheduled to resume when East Los Angeles College resumes instruction.

On February 28th the Office of First District Supervisor Hilda Solis sponsored a Financial Literacy Workshop for Seniors held in the Multi-Use Room from 9:00 am to 11:30 a.m. at the YWCA GLA in Walnut Park. The workshop featured presenters from WDACS, Los Angeles County Office of Consumer & Business Affairs, Alma Family Services and Cathay Bank. Program topics covered included; how to identify and reduce the risk of financial exploitation and identity theft, preparing financially for disasters, useful resources to manage finances, and how to report financial exploitation. The workshop was well attended, and seniors appreciated the opportunity to learn about resources available to assist them in managing their finances.

On March 5th the YWCA GLA was happy to welcome back the Partners In Care Foundation who began their series Tomando Control de Su Salud - Taking Control of Your Health. The six-part series was scheduled to be held every Thursday from 8:30 a.m. to 11:00 a.m.. Workshop topics include; establishing goals to resolve problems, reading nutrition labels and menu planning, easy ways to improve your physical activity, managing difficult emotions, using meditation and visualization for

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

positive thoughts, managing medications and improving communication regarding your health. The extremely popular class was at capacity and seniors were excited and engaged. However, the class was temporarily postponed due to Covid-19 and instructors are currently in the process of working with students to see if it is possible to offer the class virtually.

Los Angeles County Department of Mental Health Promotora Maria M. Guerra was scheduled to return to the YWCA GLA on March 13th to offer her eleven-part series workshop series called Promoters of Mental Health. Workshop topics covered range from Mental Health Stigma, to Prevention of Drugs and Alcohol, to Suicide Prevention and Neurological Disorders. The series was popular amongst seniors the first time and a greater level of attendance as this series was expected. However due to Covid-19 shelter in place and social distancing requirements this workshop was postponed. YWCA GLA is actively working to see if this series can be offered as part of our virtual programming.

On the morning of Monday March 23rd representatives from the Human Services Association were scheduled to provide an hour long 2020 Census Workshop for Seniors in an effort to encourage their participation. Topics were to include providing clarity on what is the Census, how to fill it out, how to identify a Census worker and an overview of how to complete it online. Unfortunately, due to Covid-19 restrictions the class had to be postponed until further notice. The YWCA GLA is currently working to see if this workshop can be offered virtually. Encouraging participation of Senior Empowerment Program participants is imperative as Walnut Park is considered a Hard to Count Community.

Following the temporary suspension of on-site services YWCA GLA staff has transitioned to working remotely and have dedicated their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone they continue to share resources regarding the on-site frozen meal distribution, food banks, updates regarding Covid-19 health orders and many more services. In the weeks following the temporary closure of the Empowerment Center YWCA staff distributed 686 frozen meals, made over 400 calls to seniors and assisted a total of 78 seniors with referrals and other resources. YWCA GLA continues to explore options for virtual service delivery and programming and is actively seeking funding to provide additional support to seniors during this challenging time.

Outreach efforts this quarter included YWCA GLA staff making regular announcements at community gatherings and meetings taking place at the YWCA GLA as well as off-site venues. Senior Empowerment Program flyers are regularly distributed at local schools and community events. YWCA staff attended the following monthly and/or quarterly community and collaborative meetings held by; the Office of First District Hilda L. Solis, the SPA7 Community Partnership, the Food Security Coalition (SPA7) and the Walnut Park Civic Engagement meetings. All of these gatherings provide an opportunity to share resources with the greater community and seniors about services available to seniors in the area.

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

The YWCA Supervisor Gloria Molina Community Empowerment Center provides comprehensive enrichment activities to seniors from Walnut Park and residents throughout South East Los Angeles. Our Senior Empowerment Program aims to provide seniors with the tools to maintain a healthy and active lifestyle through participation in recreational and educational activities in a safe, culturally empowering environment. Senior participants continue to benefit from community partnerships which have resulted in diverse program offerings and a daily senior lunch program. This quarter we served 84 seniors from designated census tracks.

This quarter the Senior Empowerment Program continued to be significantly impacted by Covid-19 and accompanying social distancing requirements which went into effect on Wednesday March 18th. Following the temporary suspension of services due to Covid-19 YWCA GLA began distributing frozen meals twice a week to seniors. We have continued to add new participants during this quarter showing the need for services among the senior population. This has become an important source of nourishment for senior program participants. The program averages about 40 seniors per week each of whom receive enough frozen meals for one main entry course per day, a side of milk, bread and assorted fruits. The YWCA's Cal Fresh Healthy Living program has provided two additional staff person's to provide assistance with frozen meal distribution efforts. YWCA GLA staff are careful to adhere to mandatory social distancing requirements during the on-site meal distributions.

Following a brief temporary suspension of the Partners In Care Foundation's Tomando Control de Su Salud - Taking Control of Your Health series, the class resumed instruction virtually. Workshop topics include; establishing goals to resolve problems, reading nutrition labels and menu planning, easy ways to improve your physical activity, managing difficult emotions, using meditation and visualization for positive thoughts, managing medications and improving communication regarding your health. For most senior program participants taking a workshop virtually via Zoom was a first and a little challenging at first. However instructors provided assistance and once they were able to learn to log on they very much appreciated the opportunity to continue the class.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Following the temporary suspension of on-site services YWCA GLA staff has transitioned to working part on site and part remotely. They have continued to dedicate their time to calling seniors multiple times throughout the week. In addition to conducting welfare checks over the phone they continue to share resources regarding local food banks and food distributions, updates regarding Covid-19 health orders, rental relief, mental health services and many more services. YWCA GLA continues to explore options for virtual service delivery and programming and is actively seeking funding to provide additional support to seniors during this challenging time.

Outreach efforts this quarter included YWCA GLA staff participating in monthly and quarterly virtual meetings of the following coalitions; the Food Security Coalition (Health Action Lab), the SELA We Count LA Census 2020 the SPA7 Community Partnership (Hillsides/Bienvenidos) and the SELA Health Neighborhood (DMH). All of these gatherings provide an opportunity to share resources with stakeholders and community based services regarding services available to seniors in the area. These meetings and accompanying emails from agencies, the Office of First District Supervisor Hilda Solis and the LA County Department of Public Health have also provided great resources that can be shared with program participants.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601388-19 Jurisdiction: 1st District
Project Title: Youth Development Program - Union Pacific
IDIS Number: 11179
Operating Agency: YWCA of Greater Los Angeles
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing youth program provides educational tools, life skills, financial literacy, cultural awareness, preparation for the California High School Exit Exam to both girls and boys aged 13 to 19 during the critical hours after school.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 35 This Year: 14 Cumulative: 14 Ratio: 40.0%
Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

Due to the COVID-19 pandemic and our state's social distancing order, The Union Pacific Empowerment Center has been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch through texts, phone calls, virtual calls and virtual workshops this fourth quarter. The Staff at Union Pacific Empowerment Center returned to work in mid-June and the Youth Program Specialist continued to reach out and do whatever she could to continue providing virtual services to the Youth Program. At the end of the fourth quarter, Union Pacific Empowerment Center's youth program has served 14 participants who meet the CDBG requirements and have served a total of 55 youth since the onset of the fiscal year. It was very difficult to collect and gather the needed CDBG requirements for enrollment, while the state had stay at home orders. For the first year, the Program Specialist was unable to meet the CDBG yearly number requirements; usually obtaining the information needed for participants' CDBG folders and new participants enrollments during the last quarter of the fiscal year. Nevertheless, the Program Specialist continues in providing empowerment workshops, daily encouragement, and support from afar. This year, 9 high school youth participants have graduated and are moving on to Universities and Community Colleges. Although we are still living, surviving, and coping with this Pandemic, Union Pacific Empowerment Center is still a "program" where youth are still being nurtured educationally, and emotionally; UPEC virtually is still where youth feel important, loved, and like family.

Youth have gained knowledge in Empowerment Workshops through guest speakers, presentations, and Lessons on the computers in the Edison International Computer Lab. Without the Empowerment Workshops given at UPEC, most youth wouldn't have access or the exposure to such topics and valuable information. Some workshops given this year have been:

1. Self-esteem workshop flowers
2. Frida Kahlo Selfie Grid Art
3. Frida Kahlo Mexican Artist oil pastel lesson
4. Made with Code-coding music beats and rhythms
5. Los Angeles Regional Food Bank Summer Session Free Lunch Program
6. End of Summer Volunteer Excellence Awards Recognition
7. High School Volunteer Opportunities
8. American Red Cross Blood Drive volunteer Opportunity
9. Google Coding Party for Week without Violence
10. Halloween Party fun
11. YEC-Youth Entrepreneurial Challenge and classes
12. Thanksgiving Feast

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

13. Google Computer Science Awareness Week
14. Christmas Party donation celebration and Luncheon
15. Groundhog Shadow Day STEM Event
16. Y-Talk virtual coding party
17. Week long Virtual Coding Camp with HHF (Hispanic Heritage Foundation) as facilitators
18. Los Angeles Regional Food Bank- Grab N Go Meals

Life skills workshops were also provided with most of the workshops taking place during summer, winter, and spring break sessions. Some of the workshops are as follows: Healthy Cooking and Eating, Botvin Life Skills Training (an evidence based program), Yoga & Relaxation, Art, and Fridays at the park, during summer session. Throughout the year these were other lessons youth were provided: Patriotic Stars, Frida Kahlo Month Art Activities, How to tell time, All about me collages, Theatre, Chuck Close Grid drawing, National Healthy Snack Day, International Day of the Girl and Domestic Violence Awareness Month Girl's Club self-defense class, Bullying Prevention Month presentation, Cancer Awareness Month, Candy cane

This year all of our participants are of Hispanic descent, we strive to teach the importance of tolerance. We teach about different ethnic backgrounds, celebrate all people and cultures, historic events and holidays, and provide a safe place if youth need to discuss or open up about any particular topic. Some of the Cultural Awareness and Racial Justice Workshops given this year have been:

1. Hispanic Heritage Month
2. Rosh Hashanah, Jewish New Year Handouts
3. Día de los Muertos youth Program shoe box alters discussion and craft
4. National American Indian Heritage Month Handouts
5. Día de los Santos Reyes
6. Día de la Candelaria
7. Chinese New Year
8. Black History Month

With the closing of the fiscal year, the Program Specialist, Rhianna Morales continues to support the current youth and former youth with school work, important documents, and letters of recommendation, financial aid, job searches, Covid 19 information, and everyday life challenges virtually. The "Program" has become a place where former and current youth program participants continue to seek assistance, mentorships, and guidance. This year, 2020 has been very different, to say the least. Our lives were turned upside down. All students had to complete the school year at home, learning online, without their friends and teachers, and "the program". It was difficult for many trying to learn through this new way of teaching, being at home enclosed, and having to perform daily chores, on top of the added school work being given to them. The Program Specialist is so proud of all the students in the youth program who completed the school year working hard and trying their very best through this pandemic and uncertain time. UPEC is so proud of all 2020 Graduates. 9 High School Graduates from UPEC are all on their way to Community Colleges and Universities, while 4 Middle School Graduates are on their way beginning their High School Careers and 2 Elementary Graduates are preparing for Middle School. As the new fiscal year begins, the Program Specialist continues to create workshops and support the youth virtually and is awaiting the day when we can open our doors again to the safe haven the youth program calls home.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
White - Hispanic	14
Total	14

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	9
Low	1
Moderate	4
Total	14

Quarter: 1 Accomplishment Quantity: 10

Accomplishment Narrative:

The first quarter of the Union Pacific Empowerment Center's Youth Program has begun with another productive and busy

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Summer Session and the beginning of the new academic school year. Youth have been participating and attaining important information from Empowerment and Life skills workshops. They also continue to flourish in creativity during various Art workshops and activities. The youth also enjoy hanging out in safe environment during their school breaks and after school hours. Currently, Union Pacific Empowerment Center has served 10 participants who meet the CDBG requirements and have served a total of 29 youth since the beginning of the fiscal year. Since the onset of the fiscal year we have provided high school volunteer and community service hours to youth program volunteers, aiding towards their graduation requirements. Union Pacific Empowerment Center's youth program provides a safe place for youth to socialize, learn and develop confidence and self-esteem, attain educational and empowerment tools along with life skills, enabling them to strive for success to achieve their future dreams.

As the Summer Session progressed, the Program Specialist noticed that some of the new program participants had very low or no self-esteem, just by the way they spoke about themselves and because some shared personal stories with the Program Specialist. Having self-esteem is an important aspect of the youth program. The Program Specialist always provides a safe environment where every participant could feel safe and promotes healthy self-esteem. She provides workshops on the topic and feels this is very important for the youth to have during their pre-teen, teen, and early adulthood ages. On July 2, the workshop of the day was taken from a lesson from Girls Only, curriculum which the Program Specialist usually may use for Girls' Club, but thought it would be an excellent topic fit for everyone. Their task was to list qualities they love about themselves after the Program Specialist discussed self-esteem and things associated with the topic. Once she explained what their task was, the youth had a tough time deciding what they loved about themselves. In just the short time that the Program Specialist has known the youth, she came up with more qualities for everyone than the numbers the youth came up with about themselves. Eventually, after the Program Specialist advised everyone in attendance, they began the task at hand. They made self-esteem flowers. On each petal they had to write the qualities they love about themselves, after they completed at least five petals to create the flower. Nine youth were in attendance.

In July, the youth continued working on one of their Summer Projects. The Program Specialist always creates a summer project, which the youth must work on during the duration of the summer. This year, the youth had three; "Songs which mean something to me", "All about me collage silhouettes", and "Frida Kahlo Selfie Grid Art". She creates a project which involves all Empowerment, LifeSkills, art, language arts, presentation/speech skills, and computers skills. During the project, "Songs which mean something to me" the youth created a PowerPoint or Google Slide show with the song name for at least five songs. The songs were to include songs from their lives; childhood up to their current age. Each slide had to include the song title, a description of why it means something to them, photos, and the actual song. Once they were done with their slides, they would present their presentation during the last week of the summer program. There were fifteen youth in attendance. Youth who didn't have access to a google email, (the young ones) had to choose three songs, researching the internet, using drawing paper to write the song title; create a picture as to how or what the song means to them; and write a little something about the song or remembrance.

Also in July, the youth used the website, www.madew/code, by Google to create music, beats, and another project of their choice. The youth program enjoyed creating various beats, choosing from a variety of instruments, sounds, and number of beats per rotating sound. Initially, the group wasn't interested at the task, but as soon as they could hear one another's sounds being created, they enjoyed the process and learning how to create music using codes. Ten youth were in attendance. The youth enjoyed this website, and during various free times they would go on and perform other coding activities and projects.

On July 29th, UPEC had its fourth collaboration with the American Red Cross by hosting a Blood Drive. Our Blood Drive raised 18 pints of blood, five first time donors, and sixteen people donated. The American Red Cross greatly appreciates our support and assistance in hosting a Summer Life-Saving Blood Drive. Two youth volunteered at the sign-in table and water/snack area.

On July 31st, the Summer Session came to a close with the End of Summer Party and Volunteer Recognition. The day began with the youth presenting their summer projects to the group, feasting on delicious fried chicken, rolls, Cesar salad, fruit salad, and refreshing Arnold Palmers. The youth loved the food and especially the iced tea/lemonade that the Program Specialist put together. During the volunteer recognition, the Program Specialist acknowledged and thanked the volunteers for their excellent assistance throughout the summer. They received a certificate, \$10 Starbucks gift card, and a personalized thank you note from the Program Specialist. Afterwards they played the right- left game enjoying and laughing, passing the gift bags before them to the right or left, whenever they heard the words. The gift bag had a Dollar Tree school supply for everyone to leave with something. The Program Specialist also raffled four \$5 Starbucks gift cards to those participants who religiously came to the summer program. She also raffled a few left over gift bags to the entire group before passing out dessert.

In late August, the first after school program of the academic school year began with the youth using the Edison Computer Lab for homework and free time, hanging out in a safe environment and catching up with the Program Specialist with details of

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

their last couple weeks of summer and the their beginning of the school year thoughts.

During the month of August, the youth completed a two- page handout regarding their 2019-2020 academic school year goals. The Program Specialist likes to begin the new school year with the youth completing forms like this so that they can begin focusing on their academic goals. The handouts asks questions such as their favorite subjects, teachers, things they want to learn about, what they like, what they are good at, and things they would like to improve on. The second part of the handout was a student interest survey which asked 20 questions regarding school, hobbies, and their future goals; with most of the questions asking why, therefore having the youth further explain their answers.

Throughout the month of September, the youth continued using the Edison Computer Lab for homework and free time, hanging out in a safe environment and sharing details of their day or whatever was on their minds with the Program Specialist during the after school program. This month the youth also participated in academic enrichments pertaining to Patriot Day and National Hispanic Heritage Month.

In early July, 12 youth created 4th of July hanging decorations out of stars. They used star printed handouts, decorated them by coloring, creating designs, and used glitter to add more pizzazz. Some of the youth created wreaths while others designed various hanging star décor.

In honor of Frida Kahlo Month, the youth learned about the famous Mexican Artist on July 9th. The Program Specialist showed various self-portraits of the artist, shared her biography, and the type of art she is known for. The majority of the 13 youth in attendance did not know who Frida Kahlo was, but were very curious about her. The Program Specialist used a lesson she found online to guide her in teachings about Kahlo's self-portraits and her works inspired by the nature and artifacts of Mexico. She questioned identity, post colonialism, gender, class and race in Mexican society. Her paintings often had strong autobiographical elements and mixed realism with fantasy. Kahlo has also been described as a surrealist. The lesson discussed Frida Kahlo's self-portraits as the original "selfie". As part of the lesson, each participant colored a coloring page; using oil pastels from three famous Kahlo inspired self-portraits.

As the summer session continued, the youth took part in a yoga and relaxation class. Some of the youth couldn't perform yoga because their parent's believe it is against their religious beliefs, so the Program Specialist redesigned some of the basic breathing and stretching exercises/stances so that the class was more stretching, balancing and slightly exercising. During the relaxation period, the youth relaxed on the yoga mats, while listening to ocean waves for ten minutes. There were ten youth in attendance.

It was brought to the attention to the Program Specialist, by the receptionist, Veronica Rincon, that the youth attending the Summer Program did not know how to tell time. They were always asking her "What time is it" and she told them that the clock was hanging on the wall. They said they didn't know how to tell time. So on July 11th, the workshop was on telling time. The Program Specialist gave the youth a handout with about 16 to 20 clocks without hour and minute hands. She created various times and read each time aloud having the youth write the time and draw the corresponding hour and minute per question. She gave the younger youth short cuts as to how to count by five for each five interval minutes. This really helped the younger youth in terms of learning how many minutes there are in an hour. Nine youth were in attendance.

During July, the youth continued working on their "All about Me Collages" flipping through magazines to cut out photos, images, adds, and etc. The cut outs regarded to their interests, dreams, goals, and future. A bit like a vision board; their collages would be in the shape of their head silhouettes. Ten youth were in attendance.

Throughout the month of July, the youth continued working on their Google Slide shows of the Song Summer Project. Fourteen youth were in attendance as they listened to music and created their slides, remembering special events in their lives.

A workshop that all youth enjoyed participating in this summer was the Theatre Workshops. The Program Specialist came up with various scenarios, which called for the entire group's involvement and participation. The youth worked in groups each time a new rotation came about. In the very last scenario, they had to work as a large group; the program specialist chose a director, role caster, and writer. The last scenario was a proposal which the youth acted out. The entire class participated in this scene and they had a great time acting this scene out. Eleven youth were in attendance.

A summer session life skill workshop introduced the youth to Grid Drawing, a technique using squares to measure images from paper to canvas. The technique was made famous by Chuck Close, a disabled wheelchair- bound American artist, who painted with a paintbrush strapped to his hand. The Grid system allows you to focus on one inch sections at a time. The youth were asked to use the Frida Kahlo pages they had colored using oil pastels for this Chuck Close Portrait Drawing. They used tracing paper to cover the coloring page as they measured out one inch even squares throughout the entire page. Once they were done with this, the Program Specialist gave them a Canvas board where they had to complete the same task, directly on the canvas

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

board. Eleven youth were in attendance.

On July 19th, the youth enjoyed a “movie day” and watched “Instant Family”. The youth enjoyed watching the movie munching on popcorn and other snacks. This movie was based on a true story showing both sides to foster parenting/families. It was a wonderful movie, making everyone laugh, cry, and feel good. Many youth wanted to discuss the movie afterwards, asking many questions regarding the foster care system and parents trying to regain guardianship over their children. Ten youth were in attendance.

The youth were so excited to finally have a Park Day on July 24th. Everyone walked to Bristow Park, in Commerce. The walk is about 10 to 15 minutes. Once the group arrived at the park, they began to look for the perfect location to put up the volleyball net. For the rest of the Park Day, the youth played volleyball, basketball, and kickball. They really enjoyed their day; buying a nice cool Slurpee from the snack bar, before waking back to UPEC to end their day. Eight youth were in attendance.

July 30th, was also the Last Day of the Free Summer Lunch Program. This month we served 350 meals to children of the Union Pacific Community. During the Summer Session we served 550 meals. This is the 7th consecutive year in which we have collaborated with the Los Angeles Regional Food Bank to provide free lunch to any child one to eighteen living in the community.

During the beginning of September, Health Educator, Louie Rodriguez gave a presentation/workshop to the youth program. The subject was on Healthy Snack Day. Louie provided educational and realistic information regarding healthy eating. The youth enjoyed learning and tasting easy, delicious, and healthy snack options. At the end of the presentation, Louie offered the youth two healthy snack options and described how he made each healthy snack. The first option, a cup of fresh fruit sticks garnished with lemon juice and tain. The second option was frozen strawberry yogurt with fresh strawberries. Louie actually had enough for the youth to have both options. The youth, Louie, Child Development Site Director, Adrianna Alvarado, and I enjoyed eating the healthy and easy snacks. The youth were also given recipes to take home and share with their families. Louie asked the youth if they were interested in sharing with their families and they all said “yes”. Wendy even said “I’m going to try these recipes at home tonight for dessert”.

This second quarter will provide youth with more Empowerment and Life Skills workshops and various activities and events through partnerships and community collaborations. The youth will begin classes and participate in their second Youth Entrepreneurial Challenge beginning in November, and various Google Grant Coding Parties and events throughout the ending of this year and onto the New Year. The Program Specialist continues in supporting youth with afterschool homework assistance, informative workshops, and obtaining their community/ volunteer service hours. The Youth Program is a place where the youth feel comfortable and rely on the Program Specialist and UPEC Staff for the answers and help with everyday life questions and challenges. Union Pacific Empowerment Center continues to provide a safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

The Union Pacific Empowerment Center’s Youth Program had a great second quarter participating in many Empowerment, Life skills, Cultural Awareness, and crafting workshops. They will be busy with upcoming projects and events associated with new community and grant collaborations. Currently, Union Pacific Empowerment Center has served 12 participants who meet the CDBG requirements and have served a total of 45 youth since the beginning of the fiscal year. Since the onset of the fiscal year we have provided high school volunteer and community service hours to youth program volunteers, aiding towards their graduation requirements. Union Pacific Empowerment Center’s youth program provides a safe place for youth to socialize, learn and develop confidence and self-esteem, attain educational and empowerment tools along with life skills, enabling them to strive for success to achieve their future dreams.

During the YWCA’s Week without Violence, the youth program participated in a Google Coding Party Event on Saturday, October 19th, held in the Union Pacific Empowerment Center’s Computer Lab and Youth Club room. The day began with morning coffee, bagels, yogurt, juice and other goodies during check-in in the Youth Club room. Shelia Wiley, Maria Elena Chavez, and Rhianna Morales went over Week without Violence and asked youth to sign the pledge of non-violence sheet after the Anti-Bullying discussion. After this, Rhianna broke the group up into pairs where each pair made their way to the Computer Lab; there were two students per computer in order to fit the large group all at once. 25 program participants worked in pairs to complete a SC First Google curriculum activity. They used coding to create their own Google logos, the pairs saw a video explaining how to create their logos, created logos, took a survey, saved their work using Scratch (another coding

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

website), joined Scratch, and printed their projects out. Some youth teams created logos with an important social issue, while others created logos of their liking. They were able to create sounds, movements, and various patterns for each letter of Google-using coding. The youth enjoyed pizza after completing the Coding project. It was during pizza time when the youth signed their pledges, mingled, took pictures with the Instagram cut out, and had fun. As the youth headed out of the event they were given swag bags filled with goodies and were given CS First Creative Coder Certificates.

On Halloween, the program specialist treated the youth to Halloween treats. The youth spent their hours prior to trick-or-treating enjoying Halloween music, nachos, chili, and cupcakes. As a special treat, the program specialist gave everyone a goody bag on their way out from the Halloween gathering. Some Program Participants and the Program Specialist also dressed for the occasion and enjoyed the day's festivities.

The Youth Program will be participating again in the YEC (Youth Entrepreneurial Challenge) taking place on March 28, 2020 at East Los Angeles Community College. This is the second year that UPEC's Youth Program will participate by committing to weekly classes until the final event date. Union Bank and NFTE (Network for Teaching Entrepreneurship) have partnered to create an Entrepreneurial Competition where the youth have to work in teams of three to five to develop a product or create a business idea. Each group needs to make a business plan with the start up and sustainability costs of their product or company. Each organization and or school competing has the opportunity to win money for their pitches. On Monday, November 11th, those youth interested or previous participants attended a meeting to discuss their possible participation in this upcoming project. There were nine youth in attendance.

In November, the Program Specialist wrote a Letter of Recommendation for California State University Los Angeles EOP and a Scholarship Letter for former Program and Girls' Club Participant, Aura Navarro. Aura is currently in her second year at East Los Angeles Community College and is very excited in transferring to a University. Aura Navarro first joined the Youth Program when she was in the 5th grade.

On November 18th, the first YEC (youth entrepreneurial challenge) Class was held. There were 11 youth in attendance to hear challenge updates, view a video from last years challenge day, and begin the first lesson of the class. The group was broken up into three teams and was asked to create the next big product or business idea, but only using the materials that were given to them. Each team was provided a paper bag with toothpicks, plastic cups, fuzzy pipe cleaners, straws, and yarn. Some of the inventions created were a washing machine which separated laundry according to colors and cycle preferences, light weight hand bags regardless of number of items one puts into them- made in different sizes, styles, and colors, and jewelry such as necklace and bracelet that are recording devices specifically for detective work. Each group had to present their product to the class having all group members participate in the creation, pitch, and presentation.

Also on November 18th, courtesy of Supervisor Hilda Solis' Office, four youth won a turkey and bag with the fixing's for a Thanksgiving Meal. The winners were: Johanna Rojas, Gustavo Vivar, Citlali Felix, and Maria Jose Amado. This kind gesture from the Supervisor's office really comes in handy for many of the participants who win the raffle. Some participants don't celebrate with the "traditional foods" because they can't afford a turkey and everything else the traditional dinner calls for, so this is a very special treat for those lucky winners.

The youth celebrated Thanksgiving with a special lunch that the Program Specialist made for them. She purchased rotisserie chicken, dinner rolls, pumpkin pie, and whipped cream. The Program Specialist made all the sides to go with the delicious meal; mashed potatoes, gravy, mixed veggies, and her famous meatless stuffing. There were nine youth in attendance to enjoy this special day and each one gave thanks by stating what they were thankful for this season.

The youth enjoy getting into the holiday spirit by decorating the youth club room, this year they not only decorated the youth club room but also spread holiday cheer throughout the building. They decorated the front desk, Child Development Site Director, Adrianna Alvarado's office, Child Development Coordinator, Yolanda Gutierrez office, and the custodian, Elizabeth's door. The Program Specialist brings her collection of ornaments, lights, and decorations for the youth to decorate. Holiday music and cheer is played throughout the month of December to create a nice mood and atmosphere for the youth. This year they also created a gingerbread house, an activity in which they have wanted to partake in for some time now. Their finished product came out very nicely.

On December 2nd, the second YEC (youth entrepreneurial challenge) Class was held. There were three youth in attendance who worked on lesson two: Opportunity and Your Community. They used the computers in the lab to analyze the various choices entrepreneurs have made in different areas, driven by the market economy. They focused on using business to solve problems or unmet needs in their community. A discussion between East Los Angeles and neighboring Montebello arose while the students looked at the different kinds of business from one city to the other on the same three Boulevards.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In celebration of Computer Science Awareness Week, the Youth Program participated in a special workshop highlighting Google and Careers in Computer Science. Due to the limited time available during after school programming, the youth in attendance were given the option to participate in Coding activities and or attend a presentation on Computer Science Careers. Program Specialist, Rhianna Morales led the Coding activity using CS First activity and the Center Director from Gloria Molina Empowerment Center, Maria Elena Chavez led the workshop on career options in Computer Science. There were four students in attendance.

On December 16th, the third YEC (youth entrepreneurial challenge) Class was held. The class began with the students officially registering online and taking the online Pre EMI Assessment (Pre-Entrepreneurial Mindset Index Assessment). They also worked in their workbooks on lesson three, the Entrepreneurial Mindset. There were five students in attendance.

On December 20th, the Program Specialist purchased the gifts and ordered the food for the Youth Program's Holiday Celebration. This was the third year that the Holiday Celebration was sponsored by the same woman who is always so generous to both our Child Development and Youth Programs. The Program Specialist enjoys making the Holidays a very special time for the youth. It is also her way of thanking them for their many years of participation in the program.

The Youth Program celebrated the Holiday Season on December 23rd with a delicious catered lunch from the Olive Garden. The youth created their own pasta creations with Olive Garden's Pasta Stations which provided three sauces and meats, salad, and breadsticks. The Program also provided beverages, a holiday themed cake, and the Program Specialist's famous homemade cookies. The youth were also given a special Starbucks gift card from the program, played raffle games to win prizes like; make-up, nail polish packages, sport memorabilia, drum set, and jack in the box and McDonald's five dollar gift cards. The raffle prizes were all purchased from the store Five and Below. The youth had so much fun answering questions to win raffle tickets for the prizes which were all gift wrapped. At the end of the Holiday Fun, those youth who participated in a gift exchange with one another, exchanged gifts as well. There were sixteen youth in attendance.

In honor of International Day of the Girl and Domestic Violence Awareness Month, the Girls' Club participated in a self-defense class. The girls learned the Principles of Self-Defense from the YWCA GLA's Sexual Assault Crises Services. Olivia Alvarez-Cordero, Program Manager led the workshop/presentation along with an Outreach/Prevention Specialist, who was shadowing her. After the definitions and vocabulary, the girls practiced yelling/screaming "NO" with assertiveness. Initially, some girls giggled and didn't really feel comfortable being so assertive, but we the adults made them realize the importance of uttering "NO" and meaning it! So the girls practiced this along with the physical techniques they also learned regarding target areas of the body. They used their hands and fingers to poke the eyes, hands to make a fist and punch the throat, knee to hit the private area of "BOB" the body opponent bag freestanding training dummy. They also practiced their strikes and releases on him and their kicks on the freestanding punching/kicking bag. Five girls participated in this workshop and were treated to delicious chocolate chip cookies after their completion of the survey that the presenters gave after the workshop.

On October 14th, for Domestic Violence and Anti-Bullying Awareness Months, during the week of YWCA's Week without Violence, the youth were presented with a healthy relationships workshop and an overview of the services that the SACS department covers/offers. The youth were shown a PowerPoint Presentation with such information and given pamphlets and pocket cards with the YWCA GLA's 24 hour hotline. The workshop was lead by two Outreach/Prevention Specialists; Julie and Danielle. During the Anti-Bullying Awareness workshop, the youth were asked about the various types of bullying and if they have ever been bullies or bullied. The youth were a bit uncomfortable with this topic and as the presenters realized this, they decided to have the group get up and do an activity to help break the ice. They had the group line up by height and then again by age; having to work together as a group to organize themselves. After the presentation the Program Specialist treated the youth to pizza for their participation in the workshop. 11 youth were in the workshop.

In honor of Breast Cancer Awareness Month and during the YWCA's Week without Violence, the youth created and designed awareness month ribbons using paint, crayons, and markers. Some wrote positive phrases like "End Breast Cancer Now" and "Find a Cure". Also on this day, October 16th, the same youth created and designed Domestic Violence Awareness Ribbons as well. Four youth participated in this Academic Enrichment Life Skill.

The program created cute candy cane reindeer pens on December 5th. Four students were getting into the holiday spirit decorating candy cane pens as reindeers using fuzzy pipe cleaners, buttons, googly eyes and their creativity. They all made more than two each, some of them decided to make some for their families, while others decided to hang them on our Christmas Tree to add even more Christmas Cheer to the Tree.

On December 9th, Board of Directors member, Cynthia Kim's daughter, Annabelle held a Slime Workshop for the youth program. Annabelle is an eighth grade and was working on a community impact project for an assignment. During the workshop, Annabelle and her mother Cynthia introduced themselves and Annabelle gave an overview of how to create slime

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

displayed and typed up on various sheets of paper at every working station they created for each youth participant. Each station had the sheet of directions, mixing bowls and spoons. At the center of the table were all the supplies needed for slime creation. Aside from the initial supplies, they also had paint, glitter, and essential oils to add a fragrance to the slime. Annabelle also mentioned the benefits she finds from slime making. Some of the benefits are; stress relief, and that slime is a fun and easy activity, that people of all ages can enjoy. The youth were able to create between two to three different slimes and were provided with plastic containers for safe keeping. At the closing of the workshop, Annabelle and Cynthia thanked the participants and gave them homemade holiday cupcakes. Cynthia also gave the leftover glue to the Program Specialist to use as part of craft supplies for the program. They will be stopping by sometime during the New Year to donate arts & crafts supplies and books to the entire center. There were nine youth in attendance.

On Friday, November 1st, the youth celebrated Día de los Muertos by displaying their cardboard shoe box alter projects onto the larger scale “program” alter. They worked on their projects for an entire week creating the most beautiful alters in memory of their loved one who has passed. The Program Specialist arranged the “program” alter and displayed other Día de los Muertos projects from years passed along with Día de los Muertos mementos she has collected over the years. The “program” put the alter together and celebrated with sharing stories about their loved one and what their family was going to do to celebrate the day. The Program Specialist treated the youth to pan de Muertos and pan dulce as well. The youth enjoy and believe that it is important for them to continue to celebrate, learn, and teach this important cultural tradition as a way to remember those loved ones who have passed. On this day (Day of the Dead), families may visit the graves of their loved ones. The graves are adorned with altars and are usually decorated with candles, sugar skulls, food, and flowers. Those who celebrate and believe in the cultural traditions, dating back to the Aztec Empire, believe that on this day, the gates of heaven are opened and the spirits can reunite with the living.

As we move on to the third quarter the Youth Program continues in the Entrepreneurial Challenge and participating in more Computer Science Workshops. The Program Specialist continues in supporting youth with afterschool homework assistance, informative workshops, and obtaining their community/ volunteer service hours. The Youth Program is a place where the youth feel comfortable and rely on the Program Specialist and UPEC Staff for the answers and help with everyday life questions and challenges. Union Pacific Empowerment Center continues to provide a safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

It was another successful quarter for the Union Pacific Empowerment Center’s Youth Program. The youth were busy preparing for Entrepreneurial Challenge and participating in more Computer Science Workshops. At the beginning of the final quarter for the year, Union Pacific Empowerment Center has served 14 participants who meet the CDBG requirements and have served a total of 50 youth since the onset of the fiscal year. Union Pacific Empowerment Center’s youth program provides a safe place for youth to socialize, learn and develop confidence and self-esteem, attain educational and empowerment tools along with life skills, enabling them to strive for success to achieve their future dreams.

The Youth Program will be participating again in the YEC (Youth Entrepreneurial Challenge) taking place on March 28, 2020 at East Los Angeles Community College. This is the second year that UPEC’s Youth Program will participate by committing to weekly classes until the final event date. Union Bank and NFTE (Network for Teaching Entrepreneurship) have partnered to create an Entrepreneurial Competition where the youth have to work in teams of three to five to develop a product or create a business idea. Each group needs to make a business plan with the startup and sustainability costs of their product or company. Each organization and or school competing has the opportunity to win money for their pitches. On January 9th, during winter break, the fourth YEC (youth entrepreneurial challenge) Class was held. There were three youth in attendance who worked on lesson four: Business Ideation. They learned the difference between Internal and External Entrepreneurial Thinking. On January 13th, the fifth YEC (youth entrepreneurial challenge) Class was held. Three youth were in attendance and worked on lesson five: Business Opportunity. This lesson was a continuation of Internal and External Entrepreneurial Thinking with the youth brainstorming their business activities. They used the computers in the lab to search up websites to review business ideas in the US and World Wide. On January 27th, the sixth YEC (youth entrepreneurial challenge) Class was held. Four youth were in attendance and worked on lesson ten: Elevator Pitch. The students worked on the lesson using their student workbooks and also were shown business pitches from YouTube from NFTE (Network for Teaching Entrepreneurship) channel to assist with their pitches.

The YEC (Youth Entrepreneurial Challenge) classes continued throughout February. On February 3rd, the seventh YEC (youth entrepreneurial challenge) Class was held. There were two youth in attendance who worked on lesson six: Primary and Secondary Research. They learned to develop key research questions that they need to answer for their own business ideas.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

They also worked on an activity in their workbooks to assist in their questions. The class also allowed the students to begin researching using the computer lab to research potential target market demographics for their own business ideas. On February 5th, the eighth YEC (youth entrepreneurial challenge) Class was held. All four youth participating in this project were in attendance and worked on lessons seven and eight: Types of Competition and Competitive Advantage. They continued researching their business competition and found the competitive advantage for In n Out Burger vs. Five Guys Burgers; Samsung Phones vs. Apple Phones; Uber vs. Lyft; and etc. The youth also completed the Storyboard activity from their student workbooks. Although we began with 12 participants initially, four now remain and have been working very hard towards this project. Even if not all attend the classes, they are instructed to do their work using their workbooks and show the Program Specialist during their next class time. On February 10th, the ninth YEC (youth entrepreneurial challenge) Class was held. Three youth were in attendance and worked on lesson nine and ten: Marketing Persona and Elevator Pitch. The students worked on an activity from their workbooks which discussed key terms such as demographics, psychographics, geographics, and buying patterns with students. They also were introduced to the Pitch Deck and completed slides on opportunity recognition and market research before they actually practiced their own business pitches in front of the group. On February 11th, the tenth YEC (youth entrepreneurial challenge) Class was held. The youth worked on lesson seventeen: Marketing your business. They participated in the Magazine Game, from the NFTE Google Classroom. They looked through the magazine from cover to cover to analyze the target market per magazine. There were two youth in attendance.

On Saturday, February 22nd, the Union Pacific Empowerment Center hosted a Groundhog Shadow Day STEM E3 Event. The UPEC youth program, YWCA GLA staff's children, and children from the community and surrounding schools participated in the day's activities. After sign-in/check-in the youth were directed to the Youth Club room where they could hang out and enjoy the breakfast goodies before the event would officially begin. The Program Specialist, Rhianna Morales gathered the youth and walked them into the Computer Lab to show them to their computer stations. Once everyone was seated and situated, Center Directors, Maria Elena Chavez and Norma Gonzalez, and Program Specialist, Rhianna Morales greeted the youth with a welcome and introduction reviewing the schedule for the day and introducing the Coding Jam Session facilitator, Giovanni Garcia and Computer Science Volunteers: Jilrose Julia, Hugo Hughley, and Panelist, Jacqueline Perez Valencia. Maria Elena Chavez also related that we would be partnering up with the local schools to bring future and bigger Coding Jam Sessions in the near future. Giovanni Garcia from Hispanic Heritage Foundation immediately engaged the youth with Computer Science vocabulary and details regarding the activity for the day. As Giovanni projected the online link to the pre-survey, she and the volunteers went around assisting and making sure everyone was on the same page. Giovanni introduced the Code Your Hero activity and the Jam Session was underway. The computer lab was filled with 20 youth participating in the Jam Session. Every computer station and laptops in the Computer Lab were in full use and the youth began creating their Hero's using the Scratch and CSFirst curriculum. There was a mix of 4th through 12 grades and everyone was able to follow along with the wonderful detailed step by step instruction from Giovanni Garcia and videos from Google CSFirst Curriculum. YWCA GLA's Sr. Executive Assistant, Carmen Morales-Himes, our Media Point Person, took many photos and video throughout the days event. Throughout the Jam Session, once the youth were creating and adding sounds to their spirits (coding word for hero creation) you could hear various sounds and noises coming from the Computer Lab along with laughter and giggles. Every time, Program Specialist, Rhianna Morales would pop in to take photos and see the activity progression, a student would call her over to take a look at their creation and they would show her how they coded a specific motion. The youth's creativeness showed through their coding creations like Gaby Navarro's spirit dressed as a princess stepping foot on the moon. Or Jorge Gutierrez spirit horse riding and neighing through space. At the closing of the Jam Session, the youth completed the post-survey and participated in a raffle. Giovanni asked the youth questions regarding the vocabulary that they used throughout the day. About 10 youth won black covered notebooks with CSL- Computer Science as Second Language on the cover. The youth were then escorted to Activity room 3 for lunch and a break before the second part of the event was to begin. They enjoyed pizza, salad, and juice during lunch as did the volunteers and YWCA GLA Staff. Many of the youth made new friends during this time as they socialized and got to know the new faces at the program. The second part of the event was a panel discussion with a Q & A, from four Computer Science Professionals who shared the various types of careers in the field.

On February 24th, the eleventh YEC (youth entrepreneurial challenge) Class was held. The youth worked on lesson twelve: Financials; types of business expenses. The youth discussed and defined key vocabulary for the lesson; in addition they completed the classroom expenses activity in their student workbooks. They also played a game something like the Monopoly Board Game. The game "Sweet Success" helps youth to identify the types of expenses that a business may incur. Youth were given a game board and \$1,000 dollars at the beginning of the game. The Program Specialist used the dice, game pieces and the money from the Monopoly Board Game to assist with the game. The youth enjoyed playing the game and learning about the various expenses and making a profit. The game directions say to play for 10 to 15 minutes and then for each player to count their money, whoever is left with the most money (highest profit) wins the game. There were three youth in attendance. On February 25th, the twelfth YEC (youth entrepreneurial challenge) Class was held. The youth worked on lessons thirteen and fourteen: The Economics of One Unit. In order to fully understand the concept of the key concepts the youth played the "Lego Game". This activity had the youth create a product using Legos to build the next "greatest thing". Every color, size, and shape has a different price/cost. The game concept is to assisted youth with the understanding of start-up, fixed, and

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

variable expenses, along with contribution margins or profit per unit concepts. The youth also had class time to complete some sections of the Pitch Deck for their product/business idea for the internal presentations in early March. There were two youth in attendance.

YEC (Youth Entrepreneurial Classes) continued through the month of March. On March 2nd, the thirteenth YEC (youth entrepreneurial challenge) Class was held. There were three youth in attendance who worked on lessons eighteen and nineteen: involving a final review of core financial concepts and their mock presentations. They prepared for the presentations happening on March 4th when we were to select our final team and project idea we were taking to the competition. On March 4th, the fourteenth YEC six: (youth entrepreneurial challenge) Class was held. All four participants were in attendance to present their individual business pitch ideas. The students completed their PowerPoint Business Plans and Executive Summaries. At the end of all presentations, the Program Specialist, Rhianna Morales passed out the voting sheets and everyone who attended the youth program and saw all presentations got to vote for the business idea that they thought would be the most realistic idea and most profitable. The winning team was Save Me from Gabriela Navarro and Edith Ramirez. On Monday, March 9th, the fifteenth YEC (youth entrepreneurial challenge) Class was held. The final team with all four participants met to finalize and determine who would be responsible for each segment of the final presentation competition happening later this month. The videographer from the competition, Corey Burns stopped by to take photos of our team preparing for the competition along with filming them and interviewing Maria Jose Amado and myself. Corey asked both of us questions regarding the competition from a coach's view and a participant's view. On March 10th, the sixteenth YEC (youth entrepreneurial challenge) Class was held. The final team met to work together and individually on their portions of the final presentation. The Program Specialist, Rhianna Morales also met with each participant individually to give her notes and suggestions and to answer any questions the participants needed to address.

In recognition of Teen Dating Violence Awareness Month, the youth program participated in a workshop/presentation lead by Julie Nguyen, Outreach Specialist from YWCA GLA's SACS (Sexual Assault Crisis Services). Julie presented the youth with vocabulary words associated with teen dating violence and showed the youth through a PowerPoint Presentation true or false facts regarding teen dating violence scenarios. The youth were engaged in the presentation and conversation and raised their hands to respond to Julie's questions, in order to win YWCA GLA giveaways. After the presentation, the youth were treated to pizza by the program specialist for their participation in the workshop/presentation. There were nine youth in attendance.

Maria Jose Amado is a youth program and girls club participant. She also has been participating in the Youth Entrepreneurial Challenge this year. On International Women's Day, Maria Jose Amado ran her fourth Los Angeles Marathon. She tells me she enjoys running because it encourages her to continue reaching towards her educational aspirations. Running marathons and other races as taught her endurance, determination, discipline, and hope. She thanks her older sister, a past marathon runner, for introducing her to running and the running team of Students Run LA.

During the last week of winter break for LAUSD, the youth program celebrated a Cultural Tradition; Día de los Santos Reyes. The day is traditionally celebrated on January 6th in remembrance of the biblical story of the baby Jesus. In addition to getting presents from baby Jesus on Christmas Eve, Mexican children and in other Latin American Countries, receive gifts from the three wise kings (Reyes magos) on January 6. Not only a Christian Tradition, it is a Cultural tradition with food, gifts, and parties. It is also customary to eat Rosca de Reyes, which is a wreath-shaped fruity bread baked with a figure of baby Jesus inside. Whoever receives the piece with baby Jesus is to host a celebration with food on February 2nd, Día de la Candelaria. The Program Specialist, Rhianna Morales, purchased a Rosca, which is a bit like pan dulce, Mexican sweet bread, shaped into a wreath. The youth really enjoy celebrating and feel the importance of keeping such a cultural tradition going and everyone shares various stories of the presents that los Reyes Magos left them or have left in the past. This year, there were multiple figures in the Rosca, with four participants getting the piece of Rosca with the figure in it. There was one participant who was having too much fun and began collecting all the figures. These participants will bring something for the group on February 2nd in celebration of Día de la Candelaria in keeping up with the cultural tradition.

In celebration of Chinese New Year, the youth feasted on Chinese Food, fortune cookies, almond cookies, and hot tea. As they were feasting, the Program Specialist asked them questions regarding the Chinese Culture. She introduced to some of the youth the Chinese Zodiac and a chart that they could look up the year they were born to see their Chinese Zodiac Sign. The youth enjoyed doing this and also learning the phrase Happy New Year in Chinese. They also had the opportunity to color coloring pages of the Year of the Rat, a word search, and created beautiful Chinese Lanterns.

The youth participated in the cultural celebration of Día de la Candelaria on February 6th. During the Cultural Celebration, the youth ate pizza, rotisserie chicken, chips, and cinnamon rolls. On February 2nd, it is a cultural and religious tradition that many of the program participants partake in at the center and with their families. On this day it is customary for those who received the baby Jesus in their pieces of Rosca (Día de los Reyes, in January) to provide a meal for those who partook in the Rosca Celebration. Although, this year, the Program Specialist did not receive the baby Jesus, she still provided the youth with a

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

meal. The youth enjoyed their food and for those youth, who did receive the baby Jesus in their piece of the Rosca, brought sweets and chips for everyone to enjoy.

Due to the COVID 19 Pandemic, California's Governor, Los Angeles' Mayor, and LAUSD's school closures and stay at home restrictions the Union Pacific Empowerment Center had to close its doors to all programs at our center. This officially occurred on March 19, 2020. However, as we roll into the final quarter of the fiscal year, we are currently working from home and developing virtual ideas to continue programming for all of our participants. We will continue computer coding, weekly check ins with youth, and the Program Specialist will continue to support the youth in any way she can through virtual communications with homework assistance and informative virtual workshops. We are also working on providing intergenerational virtual workshops for our Senior and Youth Programs. We are now all experiencing a different way of life, UPEC hopes to continue in providing the same safe environment where youth can live, learn, and grow to flourish into becoming positive members in their communities; virtually!

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the COVID-19 pandemic and our state's social distancing order, The Union Pacific Empowerment Center has been closed to all program participants and staff, officially since Thursday, March 19, 2020. Since then, the youth program has been staying in touch through texts, phone calls, virtual calls and virtual workshops this fourth quarter. The Staff at Union Pacific Empowerment Center returned to work in mid-June and the Youth Program Specialist continued to reach out and do whatever she could to continue providing virtual services to the Youth Program. At the end of the fourth quarter, Union Pacific Empowerment Center's youth program has served 14 participants who meet the CDBG requirements and have served a total of 55 youth since the onset of the fiscal year. It was very difficult to collect and gather the needed CDBG requirements for enrollment, while the state had stay at home orders. For the first year, the Program Specialist was unable to meet the CDBG yearly number requirements; usually obtaining the information needed for participants' CDBG folders and new participants enrollments during the last quarter of the fiscal year. Nevertheless, the Program Specialist continues in providing empowerment workshops, daily encouragement, and support from afar. This year, 9 high school youth participants have graduated and are moving on to Universities and Community Colleges. Although we are still living, surviving, and coping with this Pandemic, Union Pacific Empowerment Center is still a "program" where youth are still being nurtured educationally, and emotionally; UPEC virtually is still where youth feel important, loved, and like family.

In early April, the Program Specialist checked in with the youth program through texts. She reached out to sixteen youth asking how they and their families were doing, how school was going (online classes), how they were feeling, and that if they needed to reach her and they have her number. The Program Specialist also stated to please stay and be safe. Five students replied and said thank you, that their families were well, and to please be safe as well. These five also stated that school was just ok, that they are actually busier than ever with the amount of school work their teachers are giving them.

In mid-April, the Program Specialist checked in with the youth program through text and also related that the YWCA GLA Union Pacific Empowerment Center was looking into future virtual programming and are looking for a group of 10 students to run a piolet program. This program would be collaboration with Hispanic Heritage Foundation (HHF) for STEM computer science coding workshops. She asked for youth who were interested to please respond for further information. What the youth need is internet or WIFI access and a computer device from home. The Program Specialist contacted 37 youth program participants and six responded.

During the end of April, the Program Specialist notified the current and former youth program participants through text and said if they needed further information they could call her regarding the big food drive that Supervisor Hilda Solis and the Los Angeles Regional Food Bank were hosting the next day. She contacted 72 youth and the replies ranged from thank you for the information Miss to thank you Miss, but we do not need this at this time. The Program Specialist also told them that if they knew of anyone who needed the information, to please forward it to them.

During the first week in May, the Program Specialist checked in through text messages and phone calls with eleven youth regarding the upcoming virtual Y-Talk day. I needed their emails so that they could access Google Classroom and Google Meets. The Google Team decided to check out how a virtual workshop would run in preparation for future virtual coding workshops.

On Saturday, May 9th, twelve youth were set to participate in the Y-Talk Virtual Fun Day. The Program Specialist sent

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

invitations through Google Classroom-Class name Y-Talk, with attachments of the Scratch Link and Invitation Flyer. She gave directions on downloading the scratch app and google hangouts app. The Program Specialist also created a google hangouts group with everyone invited to the event. The day of the event, she began calling the google hangouts group right at 10am with no one answering. So she proceeded to call one by one, inviting from the same call. The students answered one after the other, until all who were participating were on the virtual call. There were some youth texting the Program Specialist with their issues, while others were on the call waiting for directions. The kids kept mentioning Zoom, which is what they are using for all school calls. "It's so much easier Ms.! Just create a meeting and send us the link with the info. And we call you!" I explained that we would be using Google Hangouts, because we were trying to figure out what the best virtual outlet would be for future virtual workshops. When we finally began, four youth plus Cruz and Stephanie, LA RISE Student Workers participated in the event. We began with the scavenger hunt, playing three hunts, which the youth enjoyed playing and was a nice icebreaker game. The youth coded the letters of their names, using Scratch, which helped that they all had previously downloaded. They also learned how to use some google hangouts functions such as sharing the screen to show their work at the end of the event and so the Program Specialist could take photos of their coding activity. After the event, the Program Specialist contacted two of the participants who couldn't log on to determine what went wrong. She figured out she had the wrong Gmail for one student, while the other student never answered the call. The Program Specialist also verified the home addresses from the scavenger hunt winners that won gift cards courtesy of Shelia Wiley.

On May 21st, the Program Specialist texted 48 current and former program participants to notify them about an American Red Cross Blood Drive, which Supervisor Hilda Solis's Office was sponsoring at Obregon Park, in East Los Angeles during the week. Her office reached out and wanted us to share this event with our participants.

Former Participant and High School Volunteer, Alice Fabian who is currently in her second year of college contacted the Program Specialist on May 21st, and asked if she could write a letter of recommendation for her. The Program Specialist agreed to write the letter and asked Alice questions in regards to the type of recommendation she needed and wrote her the letter and emailed it to her for the specific assignment she needed for a course. It was also a great time for the Program Specialist and Alice to catch up and Alice shared that she was interested in going into the teaching field.

In mid- June the Program Specialist texted fourteen Program Participants inviting them to the upcoming Virtual Coding Workshop occurring for one week with Hispanic Heritage Foundation (HHF) facilitating the virtual coding camp.

The Program Specialist returned back to the office and made phone calls and texted 32 students to invite them and sign anyone up for the upcoming Virtual Coding Camp. She left voicemails, spoke to some who needed to check to see if they could participate during the timeframe of the weeklong workshop, and took sign-ups to those who were interested, saying yes instantly. During the rest of this week, the Program Specialist also communicated through text and phone calls with 40 students regarding the week long virtual coding camp, sending sign-up invitations; receiving a few more. She also needed to review Gmail accounts for those who had signed up to obtain the Google Classroom Code, Virtual Camp Overview, and pre/post evaluation links that HHF sent over for the participants to review.

LA RISE Student Workers Cruz and Stephanie assisted with gathering supplies, tables, chairs, running copies, and everything else we needed to set up for the Grab N Go Meal distribution that would begin on Monday, June 22, 2020. On June 18th, they also hung up banners outside and distributed flyers throughout the community to promote the summer food program.

On June 21st, the Program Specialist communicated through text with 51 current and former Program Participants reminding them about the virtual coding camp, Google Classroom information, checking out Google Chrome book information, and inviting them to the Grab N Go Meal distribution beginning the next day at our center.

This is the 9th consecutive year that we have collaborated with The Los Angeles Regional Food Bank to serve healthy lunch meals during the Summer Youth Program Session. Due to the Covid 19 Pandemic, this summer is quite different, this year there isn't a Summer Youth Program Session, but there is a summer meal distribution. Although we are not allowed to serve communal food, we can distribute frozen or cold meals that parents/guardians can pick up for their children. Meals are still only for children 18 and under and are strictly Grab N Go Meals. The Grab N Go Meals will be distributed on June 22, 2020 until July 27, 2020, between 1:00pm and 2:00p.m Monday through Friday. All food handler and Covid 19 guidelines will be followed and adhered to.

The Summer Virtual Coding Camp began on Monday, June 22, 2020. The camp's facilitators were from Hispanic Heritage Foundation (HHF), Daisy and Jacqueline, from HHF, were hosting the ZOOM workshops and obtained the instructor Joel, who works in the computer science field and lives locally from Southern California. The camp ran about an hour and a half for a week long. The participants used the Virtual Camp Overview that they received through email or text to access the pre evaluation form and Google Classroom Code. Through Google Classroom, they can access the Scratch link, which is the

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

application that they use to create their projects throughout the camp workshops and their own time throughout the week. In total, 10 youth participated throughout the week, learning and receiving assistance with computer science language, how to make their spirits move, moving more than one spirit or background at a time, and other coding formats. Youth could ask questions or make comments through the Zoom chat. On the third day, the youth were treated to two guest speakers from the computer science field. Both speakers were fairly young, both in college and spoke about their interests in the field, what they are currently studying, and the internships that the field brings. Maria Jose Amado asked a great question, “Are there any summer workshops for a more advance coding experience”. One of the guest speakers responded by telling her to inquire at junior colleges and to search online. They also told her about some classes she should be taking in high school to prepare for courses in college. The youth were to create, complete, and turn in their projects by Friday, June 26, 2020. Some youth were given until that weekend because they couldn’t make it to the last workshop, due to an appointment they couldn’t miss. HHF will choose the best project and that person will win a hundred dollar gift card. The Program Specialist is waiting to hear who won the prize. Four of the participants also checked out a Google Chrome Book from the YWCA GLA to be able to participate in this workshop. They said that the Chrome Books were very simple to use. The participants also enjoyed the week long coding workshop.

The Program Specialist called and texted 72 former and current students to invite them to the YWCA GLA Virtual Town Hall, that CEO/President, Ms. Faye Washington was hosting later that week in late June. The invitation had the sign up link and I immediately received “thank you” and “just signed up Ms.” Responses.

In mid-April, former program participant and currently in her third year at The University of California, Berkley, Sandy Aguilar called the Program Specialist, asking to please return her call. Sandy needed advice regarding an interview she had later that week for an internship program. If selected, she will be working with youth through The Haas Community-Based Research Fellowship Program, which supports teams of students, community partners, and faculty mentors collaborating in research that addresses community-identified needs. Her questions were in regards to the work I having been doing with UPEC’s youth program. Sandy is a part of the group of kids who were in the fifth grade, “the originals” kids who started the program when UPEC first opened its doors. Sandy also explained the type of work she would be doing with youth in the Berkley area, “basically, what you did for me, assisting me with what to wear, what to say, how to use a proper place setting, when I was attending scholarship dinners, award ceremonies, interviews, and school formals, among everything else we learned at “the program”.”

In late April, former program participant and fourth year college student at California State University Los Angeles, Nancy Lopez texted the Program Specialist, she had questions regarding the child development program. Nancy a child development major has done her hands on hours at our center working with the children who are prepping for kindergarten when they culminate out of the program.

Also in late April, program participant, Yocelin Castro returned the Program Specialists’ call addressing the pilot program for HHF. She doesn’t think she will have time to participant, but her sister Brianna is interested. Yocelin and the Program Specialist then discussed how she is feeling stressed with the amount of work her teachers are giving her, the chores she has to do, and just the stress of the whole Covid 19 pandemic. The Program Specialist gave her tips on ways to relieve stress and advice regarding trying to work/school work from home. Yocelin thanked her for listening and said she felt better, the Program Specialist reassured her she could call whenever she needed to, because sometimes just talking and stating why we are stressed is an actual stress reliever.

On June 10th, former Youth Program Participant, Sandy Aguilar contacted the Program Specialist to tell her the great news. Sandy was chosen to receive the internship with The Haas Community-Based Research Fellowship Program, which supports teams of students, community partners, and faculty mentors collaborating in research that addresses community-identified needs. Sandy wanted to ask more questions regarding the Program Specialists’ work with the youth program. She also mentioned that she would really appreciate a meeting with Center Director, Norma Gonzalez and the Program Specialist, sometime in the near future, before she returns to her last year at school at University of California, Berkley. Sandy originally wanted to begin working this summer with me and the Summer Session Youth Program, however with the Covid 19 Pandemic, she could not do so. Sandy will begin working with youth in Northern California once she returns to school, through virtual meetings; teaming up with some organizations she has begun introducing herself to. Sandy also had questions regarding creating a budget and items that a budget should have in running a youth program.

With the closing of the fiscal year, the Program Specialist, Rhianna Morales continues to support the current youth and former youth with school work, important documents, and letters of recommendation, financial aid, job searches, Covid 19

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

information, and everyday life challenges virtually. The “Program” has become a place where former and current youth program participants continue to seek assistance, mentorships, and guidance. This year, 2020 has been very different, to say the least. Our lives were turned upside down. All students had to complete the school year at home, learning online, without their friends and teachers, and “the program”. It was difficult for many trying to learn through this new way of teaching, being at home enclosed, and having to perform daily chores, on top of the added school work being given to them. The Program Specialist is so proud of all the students in the youth program who completed the school year working hard and trying their very best through this pandemic and uncertain time. UPEC is so proud of all 2020 Graduates. 9 High School Graduates from UPEC are all on their way to Community Colleges and Universities, while 4 Middle School Graduates are on their way beginning their High School Careers and 2 Elementary Graduates are preparing for Middle School. As the new fiscal year begins, the Program Specialist continues to create workshops and support the youth virtually and is awaiting the day when we can open our doors again to the safe haven the youth program calls home.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602137-19 Jurisdiction: 1st District
Project Title: Senior Programs at Sunshine Park
IDIS Number: 11403
Operating Agency: YWCA of San Gabriel Valley
Subrecipient Type: CBO
Contract Period: 3/19/2020 to 6/30/2021
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for senior programming such as senior club activities, case management, and information and referral services at Sunshine Park and at the La Puente and Bassett Park Senior Centers in La Puente CA.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 120 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$11,110.00 Cumulative: \$11,110.00 Ratio: 22.2%

Annual Narrative:

Clients served in PY 19-20 will be reported in the next fiscal year because the program was extended until June 2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The YWCAS SGV program got off to a late start in the program year. Our contract was recently approved on March 19, 2020. Accomplishments in the third quarter will be recorded in the Q4 report. Due to COVID-19 restrictions, the program has been modified to include teleservices.

Teleservices include outreach, support and linkages to resources via telephone. Proof of age and residency is based on self-declaration due to COVID-19 restrictions.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Clients served in PY 19-20 will be reported in the next fiscal year because the program was extended until June 2021.

2nd District

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602053-19 Jurisdiction: 2nd District
Project Title: Florence Parking Lot - Section 108 Loan Interest Repayment
IDIS Number: 11222
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This continuing project funds the interest repayment of a \$840,000 Section 108 Loan and fees associated with permanent financing for the former Florence Parking Lot. The loan was issued to the Community Development Commission to fund the purchase and development of a public parking lot located at 1616 E. Florence Avenue in the Florence Firestone Revitalization Target Area, a predominantly low-and moderate-income area. The parking lot will be further developed with a mixed-use development consisting of a Workforce Development, Aging and Community Services (WDACS) satellite office and affordable housing, which will continue to benefit residents in the service area upon completion.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$21,250.00 This Year: \$17,582.50 Cumulative: \$17,582.50 Ratio: 82.7%

Annual Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601374-19 Jurisdiction: 2nd District
Project Title: Florence Parking Lot - Section 108 Loan Repayment
IDIS Number: 11177
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This project funds the principal repayment of a \$840,000 Section 108 Loan and fees associated with permanent funding to purchase and develop a parking lot site located at 1616 E. Florence Avenue in the Florence Firestone Revitalization Target Area. The parking lot use will be further developed with a mixed-use development consisting of a Workforce Development, Aging and Community Development Services (WDACS) satellite office and affordable housing, which will continue to benefit residents in the service area upon completion.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$70,755.00 This Year: \$58,900.12 Cumulative: \$58,900.12 Ratio: 83.2%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600909-19 Jurisdiction: 2nd District
Project Title: La Alameda Shopping Center- Section 108 Loan Repayment
IDIS Number: 11161
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This continuing project funds the principal repayment of a Section 108 Loan for the La Alameda Shopping Center located at 2100-2112 East Florence Avenue. The loan was issued to fund the commercial shopping center project located in the unincorporated Florence Firestone area.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$286,560.00 This Year: \$268,592.00 Cumulative: \$268,592.00 Ratio: 93.7%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602052-19 Jurisdiction: 2nd District
Project Title: La Alameda Shopping Center-Section 108 Loan Interest Repayment
IDIS Number: 11221
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This project funds the interest repayment of a Section 108 Loan for the La Alameda Shopping Center, including ongoing monitoring for compliance with the Development Agreement, dated August 2006. The loan was issued in August 2006 under the Empowerment Zone Section 108 Loan Program to fund a commercial shopping center in the unincorporated area of Florence Firestone/Walnut Park.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$87,500.00 This Year: \$33,169.55 Cumulative: \$33,169.55 Ratio: 37.9%

Annual Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601834-19 Jurisdiction: 2nd District
Project Title: Second District Wide Community Business Revitalization Program
IDIS Number: 11202
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Community Business Revitalization Program provides grants up to \$300,000 to commercial property owners for the design and construction of improvements to the exterior of commercial buildings including, but not limited to, painting, signage, windows, awnings, lighting, and lead-based paint and/or asbestos abatement. This activity also allows for exterior and interior work when necessary to correct violations of the County Building Code, ADA, and other public health and safety issues. The program is offered to local businesses in the low- and moderate income unincorporated areas within the Second Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$78,419.82 Cumulative: \$78,419.82 Ratio: 31.4%

Annual Narrative:

9 new projects were identified in the Athens Westmont area and are currently at various phases of completion. Due to the COVID-19 national emergency, construction, design and entitlement process was delayed and anticipated to continue to next fiscal year.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners plus 2 additional businesses (3 projects) - New projects were identified and design services completed. Plan check is anticipated next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Plan check review completed during this quarter and procurement for construction services in process. Construction will begin next quarter.

International Realty and Investment - (1 project) - New project identified and design services will be completed next quarter.

JKA Child Development Center - (1 project) - New project identified and design services will be completed next quarter.

Just Kids Academy - (1 project) - New project identified and design services will be completed next quarter.

Juice for Life - (3 projects) - New projects identified and design services will be completed next quarter.

Quarter: 3 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Procurement for construction services initialized and completed. However, due to COVID-19 national emergency, construction start is pending end of COVID-19 health crisis.

International Realty and Investment - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

JKA Child Development Center - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

Just Kids Academy - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

Juice for Life - (3 projects) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

De LA Dry Cleaners (3 projects) - Procurement for construction services initialized and completed. However, due to COVID-19 national emergency, construction start is pending end of COVID-19 health crisis.

International Realty and Investment - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

JKA Child Development Center - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

Just Kids Academy - (1 project) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

Juice for Life - (3 projects) - Due to COVID-19 national emergency, continuation of project and proceeding with design services is pending end of COVID-19 health crisis.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602054-19 Jurisdiction: 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Interest Repayment
IDIS Number: 11223
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This projects funds the annual interest repayment of a \$1,853,000 Section 108 Loan and fees associated with permanent financing for a 8,000 square foot library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook, a predominantly low-and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$57,900.00 This Year: \$43,458.88 Cumulative: \$43,458.88 Ratio: 75.1%

Annual Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601898-19 Jurisdiction: 2nd District
Project Title: Wilmington and 118th Library Section 108 Loan Principal Repayment
IDIS Number: 11207
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This continuing project funds the principal repayment of an \$1,853,000 Section 108 Loan and fees associated with permanent financing for the Willowbrook Library. The loan was issued to the Community Development Commission to fund the development of a public library located on the northwest corner of 118th Street and Wilmington Avenue in the unincorporated area of Willowbrook.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$89,600.00 This Year: \$89,488.61 Cumulative: \$89,488.61 Ratio: 99.9%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602063-18 Jurisdiction: 2nd District
 Project Title: 95th/Normandie Pocket Park
 IDIS Number: 11116
 Operating Agency: Construction Management
 Subrecipient Type: Division of LACDA
 Contract Period: 2/4/2019 to 6/30/2021
 Activity Code: 03F Parks, Recreational Facilities
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the acquisition, demolition, design and construction of a pocket park at 95th Street and Normandie Avenue in the unincorporated community of Athens-Westmont. Park amenities will include fitness and physical activity elements, California-friendly plants, perimeter fencing, site lighting, and irrigation. Construction will be in compliance with Department of Parks and Recreation design guidelines, and Department of Building and Safety low-impact development codes.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
 Performance Indicator: Public Facilities

Quantitative Accomplishments:	Goal: 1	This Year: 0	Cumulative: 0	Ratio: 0.0%
Net Expenditures:	Budgeted: \$650,000.00	This Year: \$13,237.52	Cumulative: \$13,237.52	Ratio: 2.0%

Annual Narrative:

As of reporting time, \$529,525 is available for this project according in the CDBG system. In the third quarter, CDBG funding for this project was reduced from \$650,000 to \$50,000 and on 5/28/2020, the Department of Parks & Recreation (DPR) indicated that it would transfer County Capital Funds to LACDA instead of Proposition 68. DPR will use Proposition 68 to underwrite these County Capital Funds. DPR is currently preparing a Board Motion and negotiating to set up a contract with an architect to start this project. COVID-19 concerns may delay the project. DPR is reviewing the feasibility study.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of first quarter, the Department of Parks & Recreation is still seeking additional funds for this project. Economic Development Unit provided an appraisal of the adjacent property and Parks will begin preparing the grant application for additional funding.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, CDBG funding for this project was reduced from \$675,000 to \$50,000. These funds will be replaced with CDBG in FY 2020-2021. Moreover, funds in addition to CDBG are needed to fully fund the total development cost. The Department of Parks & Recreation is currently seeking these additional funds.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, CDBG funding for this project was reduced from \$675,000 to \$50,000. This reduced amount may be replaced with CDBG funds in FY 2020-2021. Moreover, other funds in addition to CDBG are needed to fully fund the total development cost. On March 12, 2020, an updated draft budget estimate of \$1,929,655 was sent to the Department of Parks and

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Recreation. DPR is exploring other options to fill the funding gap, such as Proposition 68.

Concerns over the COVID-19 health emergency may delay the project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of reporting time, \$529,525 is available for this project according in the CDBG system. In the third quarter, CDBG funding for this project was reduced from \$650,000 to \$50,000 and on 5/28/2020, the Department of Parks & Recreation (DPR) indicated that it would transfer County Capital Funds to LACDA instead of Proposition 68. DPR will use Proposition 68 to underwrite these County Capital Funds. DPR is currently preparing a Board Motion and negotiating to set up a contract with an architect to start this project. COVID-19 concerns may delay the project. DPR is reviewing the feasibility study.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2JP02X-19 Jurisdiction: 2nd District
Project Title: Affordable Housing/Disposition - District 2
IDIS Number: 11138
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Unincorporated Second Supervisorial District as well as the temporary property management of Community Development Commission-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$85,000.00 This Year: \$47,972.93 Cumulative: \$47,972.93 Ratio: 56.4%

Annual Narrative:

11649 Antwerp and 1346 93rd were maintained during the fiscal year.

11716 New Hampshire and 14733 Stanford were disposed of.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all properties.

11716 New Hampshire was sold to a private entity, 1855 Gage LLC' in July 2019

14733 Stanford Ave was transferred to a developer in March 2019 and use for affordable housing.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all properties. Staff is preparing to have 11649 Antwerp appraised and disposed of.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Continued to maintain and secure all properties. Staff continued to prepare to have 11649 Antwerp appraised and disposed of.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

Continued to maintain and secure all properties.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

11649 – 11650 Antwerp St was maintained and has been declared surplus.

1346 W. 93rd St. requires environmental remediation.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14B-19 Jurisdiction: 2nd District
 Project Title: Lennox Health & Safety Correction/Multi-Unit/District 2
 IDIS Number: 11141
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14B Rehabilitation: Multi-Unit Residential
 National Objective: SBS Slum/Blight Spot
 Objective: Decent Housing Outcome: Sustainability

Project Summary

This continuing activity facilitates the preservation of multi-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 105 This Year: 84 Cumulative: 84 Ratio: 80.0%
 Net Expenditures: Budgeted: \$345,000.00 This Year: \$324,341.41 Cumulative: \$324,341.41 Ratio: 94.0%

Annual Narrative:

The project completed 84 multi-family units. Due to various changes and unforeseen issues arising over the year, project processing times were delayed. Strategies have put in place to resume field activities once the construction moratoriums are lifted as result of COVID-19, this includes improving the guidelines for operations internally and externally. Additionally, program marketing strategies are being adjusted to gather more applications and complete more projects next year overall for the Residential Sound Insulation Program (RSIP).

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1200 W. 96TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,552
1200 W. 96TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,552
10913 GREVILLEA AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,378
10915 GREVILLEA AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,378
11028 BURIN AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,794
11028 BURIN AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,794
11035 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,915
1146 W. 98TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$3,775
11028 BURIN AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,794
11028 BURIN AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,794
11033 1/2 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,915
11033 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,915
11035 1/2 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,915
5035 W. 106TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,388
11037 1/2 W. LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$2,012
11037 W. LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$2,012

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

11039 1/2 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$2,012
11039 LARCH AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$2,012
1146 1/2 W. 98TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$3,775
5037 W. 106TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,388
1148 W. 98TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$3,775
1200 W. 96TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,552
1200 W. 96TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,552
1225 W. 102ND STREET	LENNOX	CA	90304	Owners	Not Applicable	\$1,627
1227 W. 102ND STREET	LENNOX	CA	90304	Owners	Not Applicable	\$1,627
10726 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,151
10726 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,151
10218 1/2 Firmona Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,488
10218 Firmona Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,488
10327 Mansel Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,708
10327 Mansel Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,708
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10706 1/2 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,178
10706 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,178
10327 Mansel Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,708
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
11037 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,793
11037 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,793
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
10701 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,870
1556 1/2 W. 103rd Street	Los Angeles	CA	90047	Renters	Not Applicable	\$2,160
1556 W. 103rd Street	Los Angeles	CA	90047	Renters	Not Applicable	\$2,160
10708 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,178
10726 Condon Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,151
11037 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,793
11037 Burin Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,793
10927 Firmona Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,924
1023 W. 102nd Street #1	Lennox	CA	90304	Renters	Not Applicable	\$2,569
1023 W. 102nd Street #2	Lennox	CA	90304	Renters	Not Applicable	\$2,569
1023 W. 102nd Street #3	Lennox	CA	90304	Renters	Not Applicable	\$2,569
1023 W. 102nd Street #4	Lennox	CA	90304	Renters	Not Applicable	\$2,569
1023 W. 102nd Street #5	Lennox	CA	90304	Renters	Not Applicable	\$2,569
10418 S. Truro Avenue	Lennox	CA	90304	Renters	Not Applicable	\$3,660
10420 S. Truro Avenue	Lennox	CA	90304	Renters	Not Applicable	\$3,660
10609 Haas Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,731
10609 Mansel Avenue #B	Lennox	CA	90304	Renters	Not Applicable	\$1,908
10609 Mansel Avenue #A	Lennox	CA	90304	Renters	Not Applicable	\$1,908
10611 Haas Avenue	Lennox	CA	90304	Renters	Not Applicable	\$1,731
10815 Dalerose Avenue	Lennox	CA	90304	Renters	Not Applicable	\$3,801

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

10817 Dalerose Avenue	Lennox	CA	90304	Renters	Not Applicable	\$3,801
10931 Firmona Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,924
4052 1/2 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$2,168
4052 3/4 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$2,168
4052 W. 103rd Street	Lennox	CA	90304	Renters	Not Applicable	\$2,168
11037 S. Osage Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,948
11039 S. Osage Avenue	Lennox	CA	90304	Renters	Not Applicable	\$2,948
1438 W. 103rd Street Unit 1	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 2	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 3	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 4	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 8	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 9	Lennox	CA	90304	Renters	Not Applicable	\$831
4341 W. 104th Street	Lennox	CA	90304	Renters	Not Applicable	\$2,178
4343 W. 104th Street	Lennox	CA	90304	Renters	Not Applicable	\$4,668
4743 W. 104th Street	Lennox	CA	90304	Renters	Not Applicable	\$2,843
4743 W.. 104th Street	Lennox	CA	90304	Renters	Not Applicable	\$2,843
1438 W. 103rd Street Unit 5	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 6	Lennox	CA	90304	Renters	Not Applicable	\$831
1438 W. 103rd Street Unit 7	Lennox	CA	90304	Renters	Not Applicable	\$831

Total Number of Housing Units Assisted : 84

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	25	0
2	26	0
3	18	0
4	15	0
Total	84	0

Quarter: 1 Accomplishment Quantity: 25

Accomplishment Narrative:

During this quarter, 25 multi-family units were completed. We have 105 multi-family units under pre-construction, 18 multi-family units pending applications, and 90 multifamily units in the design/inspection phase.

Quarter: 2 Accomplishment Quantity: 26

Accomplishment Narrative:

During this quarter, 26 multi-family units were completed. We have 105 multi-family units under pre-construction, 14 multi-family units are pending applications, and 109 multi-family units are in the design/inspection phase.

Quarter: 3 Accomplishment Quantity: 18

Accomplishment Narrative:

During this quarter, 18 multi-family units were completed. We have 105 multi-family units under pre-construction, two (2) multi-family units are pending applications, and 107 multi-family units are in the design/inspection phase.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

During this quarter, 15 multi-family units were completed. We have 105 multi-family units under pre-construction, two (2) multi-family units are pending applications, and 107 multi-family units are in the design/inspection phase.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KR14A-19 Jurisdiction: 2nd District
 Project Title: Lennox Health & Safety Correction/Single-Unit/District 2
 IDIS Number: 11140
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: SBS Slum/Blight Spot
 Objective: Decent Housing Outcome: Sustainability

Project Summary

This continuing activity facilitates the preservation of single-family housing within the Lennox Area Airport Noise Compatibility Program boundaries (within 65 CNEL contour) by providing grants to families for corrections to health and safety code violations.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 85 This Year: 37 Cumulative: 37 Ratio: 43.5%
 Net Expenditures: Budgeted: \$190,000.00 This Year: \$153,840.79 Cumulative: \$153,840.79 Ratio: 81.0%

Annual Narrative:

During the fiscal year, 37 single family units related to code items were completed. Due to various changes and unforeseen issues arising over the year, project processing times were delayed. Strategies have put in place to resume field activities once the construction moratoriums are lifted as result of COVID-19, this includes improving the guidelines for operations internally and externally. Additionally, program marketing strategies are being adjusted to gather more applications and complete more projects next year overall for the Residential Sound Insulation Program (RSIP).

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
10105 DALEROSE AVEUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,742
10600 BUFORD AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$3,478
10612 CIMARRON STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,635
11002 EASTWOOD	LENNOX	CA	90304	Owners	Not Applicable	\$2,214
11014 FIRMONA	LENNOX	CA	90304	Owners	Not Applicable	\$2,847
11029 CONDON AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$2,802
1147 98TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,306
1253 W. 98TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,695
1256 W 97TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,070
4720 W. 104TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$1,548
4941 W. 110TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$2,421
4948 W. 109TH STREET	LENNOX	CA	90304	Owners	Not Applicable	\$1,348
11038 BURIN AVENUE	LENNOX	CA	90304	Owners	Not Applicable	\$1,628
11039 EASTWOOD	LENNOX	CA	90304	Owners	Not Applicable	\$1,071
1109 W 102ND STREET	LENNOX	CA	90304	Owners	Not Applicable	\$4,406
10605 Condon Avenue	Lennox	CA	90304	Owners	Not Applicable	\$3,478

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

4328 W. 104TH STREET	Lennox	CA	90304	Owners	Not Applicable	\$1,689
10935 S. Truro Avenue	Lennox	CA	90304	Owners	Not Applicable	\$180
10104 Buford Avenue	Lennox	CA	90304	Owners	Not Applicable	\$4,008
10202 S. Redfern Avenue	Lennox	CA	90304	Owners	Not Applicable	\$4,798
10316 Dalerose Avenue	Lennox	CA	90304	Owners	Not Applicable	\$2,391
10318 S. Burl Avenue	Lennox	CA	90304	Owners	Not Applicable	\$2,548
10505 S, Truro Avenue	Lennox	CA	90304	Owners	Not Applicable	\$5,354
10533 Cimarron Street	Los Angeles	CA	90047	Owners	Not Applicable	\$4,286
10613 Cimarron Street	Los Angeles	CA	90047	Owners	Not Applicable	\$2,557
10617 S. Grevillea Avenue	Lennox	CA	90304	Owners	Not Applicable	\$3,078
10619 Cimarron Street	Lennox	CA	90304	Owners	Not Applicable	\$2,050
10620 Cimarron Street	Lennox	CA	90304	Owners	Not Applicable	\$3,329
10625 Cimarron Street	Lennox	CA	90304	Owners	Not Applicable	\$2,590
10926 S. Buford Avenue	Lennox	CA	90304	Owners	Not Applicable	\$3,626
1521 W. 104th Street	Lennox	CA	90304	Owners	Not Applicable	\$864
10522 W. Wilton Place	Los Angeles	CA	90047	Owners	Not Applicable	\$1,466
10529 Cimarron Street	Lennox	CA	90304	Owners	Not Applicable	\$2,909
10613 Burin Avenue	Lennox	CA	90304	Owners	Not Applicable	\$2,178
4039 W. 104th Street	Lennox	CA	90304	Owners	Not Applicable	\$2,704
4064 W. 105th Street	Lennox	CA	90304	Owners	Not Applicable	\$4,962

Total Number of Housing Units Assisted : 36

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	15	0
2	2	0
3	17	0
4	3	0
Total	37	0

Quarter: 1 Accomplishment Quantity: 15

Accomplishment Narrative:

During this quarter 15 single family units were completed. We have 50 single family units under pre-construction, 7 single family units pending applications, and 43 single family units in the design/inspection phase.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During this quarter, 2 single-family units were completed. We have 50 single-family units under pre-construction, one single-family unit is pending application, and 44 single-family units are in the design/inspection phase.

Quarter: 3 Accomplishment Quantity: 17

Accomplishment Narrative:

During this quarter, 17 Single-family units were completed (16 units related to code items and 1 unit without a code item). We have 50 Single-family units under pre-construction, 3 single-family units are pending applications, and 34 Single-family units are in the design/inspection phase.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During this quarter, 3 Single-family units were completed. We have 50 Single-family units under pre-construction, 3 single-

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

family units are pending applications, and 34 Single-family units are in the design/inspection phase.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2KC14A-19 Jurisdiction: 2nd District
 Project Title: Single Family Rehabilitation Loan Program (District 2)
 IDIS Number: 11139
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Second Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, and lead-based paint hazard measures.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 9 This Year: 9 Cumulative: 9 Ratio: 100.0%
 Net Expenditures: Budgeted: \$437,263.00 This Year: \$414,294.52 Cumulative: \$414,294.52 Ratio: 94.7%

Annual Narrative:

A total of nine (9) housing units were completed. The goal was accomplished. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	7	0
White - Hispanic	2	0
Total	9	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	1	0
Moderate	5	0
Total	9	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
4302 West 105th Street	Inglewood	CA	90304	Owners	Low	\$18,130
1931 Thoreau Street	Los Angeles	CA	90047	Owners	Moderate	\$17,440
2147 East Oris Street	Compton	CA	90222	Owners	Moderate	\$83,320
3841 Fairway Blvd	View Park	CA	90043	Owners	Moderate	\$43,848
1218 West 101st Street	Los Angeles	CA	90044	Owners	Extremely Low	\$25,897

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1561 E. 75th Street	Los Angeles	CA	90001	Owners	Moderate	\$24,105
15558 S. Lorella Ave.	Gardena	CA	90248	Owners	Extremely Low	\$24,840
2415 E. 108th Street	Los Angeles	CA	90059	Owners	Extremely Low	\$21,225
4145 Olypiad Drive	Los Angeles	CA	90043	Owners	Moderate	\$26,580

Total Number of Housing Units Assisted : 9

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	7
Otherwise exempt	2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Avg Interest Rate</u>	<u>Avg Amortization Period (Months)</u>	<u>Amount</u>
1	0	4	1	Deferred Payment/Forgiveable Loan	0.00 %	0	\$162,738
2	0	2					
3	0	3					
Total	0	9					

Quarter: 1 Accomplishment Quantity: 4 Female-Headed Households: 1

Accomplishment Narrative:

During this period, 4 housing units were completed last fiscal year are being reported during this reporting period. Two (2) housing units are under construction, and 2 units are in various stages of processing. There are 12 applicants that have been pre-screened and applications were mailed to the eligible homeowners. Marketing activity is ongoing process. The first batch of flyers were sent out in July 2019. It is anticipated that 5 housing units will be completed by the next reporting period.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

During the 2nd quarter, two units that were completed last fiscal year are being reported during this reporting period. Three additional units are close to close-out stage and are awaiting some minor corrections. Three applications are in various stages of processing. 11 pre-applications were taken during this period, indicating continued interest in the program. Aggressive marketing and attending various community meetings will be ongoing.

Quarter: 3 Accomplishment Quantity: 3 Female-Headed Households: 3

Accomplishment Narrative:

During the 3rd quarter, two (2) housing units were completed and one (1) housing unit which was completed last fiscal year is being reported during this reporting period. There are two (2) housing units under construction, one (1) housing unit is pending for environmental review, one (1) housing unit is in pre-construction, and three (3) housing units are pending with Construction Management Unit for initial home inspections. 25 pre-applications were taken during this period, indicating interest in the program. Aggressive marketing and attending various community meetings will be ongoing.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are two (2) housing units under construction, one (1) housing unit is out to bid and eight (8) housing units are pending for inspections.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 2BF02X-19 Jurisdiction: 2nd District
Project Title: Willowbrook Community Project Area /Disposition
IDIS Number: 11137
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties in the Second Supervisorial District as well as the temporary property management of LACDA-owned properties being held for the purposes of developing low- and moderate-income housing. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 6,440 This Year: 6,440 Cumulative: 6,440 Ratio: 100.0%
Net Expenditures: Budgeted: \$90,000.00 This Year: \$61,178.41 Cumulative: \$61,178.41 Ratio: 68.0%

Annual Narrative:

11716 Compton and 11909 Willowbrook were maintained and secured during the reporting period.

1655 East 117th is currently in negotiations with Compton Unified School District for potential development.

11716 Compton is currently for sale.

The development of 11909 Willowbrook for an affordable housing project is currently being negotiated.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all properties.

Cleared all requirements to sell 11716 Compton Avenue, waiting approval to sell 11714 Compton (adjacent, acquired with Tax Increment) in order to obtain best price.

Currently in negotiations with Compton Unified School District for potential development of 1655 East 117th.

Currently negotiating a disposition and development agreement for 11909 Willowbrook for affordable housing.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Continued maintenance of LACDA-owned properties in the Willowbrook area in preparation for sale for the following properties:

11716 Compton Avenue
1655 East 117th
11909 Willowbrook

Anticipated costs include appraisals and other costs related to property sales.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Continued to maintain and secure all properties.

Cleared all requirements to sell 11716 Compton Avenue. Currently working on removing homeless encampments on the property.

Currently in negotiations with Compton Unified School District for potential development of 1655 East 117th.

Currently negotiating a disposition and development agreement for 11909 Willowbrook for affordable housing.

Quarter: 4 Accomplishment Quantity: 6,440

Accomplishment Narrative:

Continued to maintain and secure all properties.

At 11716 Compton, conducted a major clean up operation to remove RVs and cars which has been brought on to the site. A homeless encampment that had become a public nuisance and health hazard was also removed. The site has now been cleaned, secured, and listed for sale.

1655 East 117th is currently in negotiations with Compton Unified School District for potential development.

11909 Willowbrook is currently in negotiations for disposition for an affordable housing development.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602043-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Generator Replacement
IDIS Number: 11308
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the installation of a power generator for the South Bay Gardens Senior Complex. Activities include the engineering, design, and equipment replacement.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$100,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, the design for the generators was completed and the installation will be done under Phase II in the new FY (2020-2021) at the South Bay Gardens Senior Complex. Due to the delays caused by the COVID-19 pandemic, a project time-extension was requested and processed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is in design phase. Should be ready for bid phase in November 2019, and start construction in January 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the South Bay Gardens design phase is scheduled to start January 2020. Once the design phase is completed, a JOC Contractor will start construction in April 2020, to replace the generator. Project is expected to be completed in the fourth quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the design for the generator installation was completed using all CDBG funds. The installation of generator will be under the Capital Fund Program as leverage funding and expected to be completed in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Although delayed by the COVID-19 pandemic in the fourth quarter, the design for the generators was completed and the installation will be done under Phase II in the new FY (2020-2021).

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602044-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Patio Sliding Glass Doors & Window Replacement
IDIS Number: 11309
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of leaking patio sliding glass doors and windows for one hundred (100) housing units at the South Bay Gardens Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$76,837.08 Cumulative: \$76,837.08 Ratio: 19.2%

Annual Narrative:

For the program year, the project's Notice to Proceed was approved and will commence when COVID-19 restrictions are lifted. A request for project time-extension was requested and processed and this project will carry-over into FY20-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Job scope was conducted for pre-development. Project is now with JOC Contractor for proposal. Construction should start in December 2019.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As the second quarter, the South Bay Gardens Window and Door Replacement project is in pre-development with bids due in January 2020, and Board Approval in March 2020. Contract award and construction to begin in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the contract for this project has been approved by the Los Angeles County Board of Supervisors. The Notice to Proceed will be issued as soon as COVID-19 restrictions are lifted for construction work in a residential unit.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the project's Notice to Proceed was approved and will commence when COVID-19 restrictions are lifted. This project will carry-over into FY20-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602042-19 Jurisdiction: 2nd District
Project Title: South Bay Gardens Roof Replacement
IDIS Number: 11307
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for replacement of roof, gutters, and drainage materials for one hundred (100) housing units at the South Bay Gardens Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$250,000.00 This Year: \$250,000.00 Cumulative: \$250,000.00 Ratio: 100.0%

Annual Narrative:

A project time-extension was requested and processed for this project. This project is underway and will carry-over to FY 20-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Preparing bid documents. Will be out for solicitation in November 2019, and construction will start February 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the South Bay Gardens Roof project is in pre-development. Board approval in February 2020, with construction to start in the third quarter, March 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the contract for this project was approved by the Los Angeles County Board of Supervisors. The Notice to Proceed will be issued when COVID-19 restrictions are lifted.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the delays of COVID-19 in the fourth quarter, a project time-extension was requested and processed. This project is underway and will carry-over to FY 20-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601944-18 Jurisdiction: 2nd District
 Project Title: South Bay Gardens Unit Flooring
 IDIS Number: 11038
 Operating Agency: Housing Operations
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14C Public Housing Modernization
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of all one hundred (100) units flooring at the South Bay Gardens Senior complex.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 100 This Year: 100 Cumulative: 100 Ratio: 100.0%
 Net Expenditures: Budgeted: \$487,152.00 This Year: \$449,755.59 Cumulative: \$487,152.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Public Housing	\$28,000.00
<hr/>	
Total Leverage Funds	\$28,000.00

Annual Narrative:

For the program year, the replacement of flooring for all one hundred (100) units at the South Bay Gardens Senior complex was completed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is in construction and is currently at 10% complete. Estimated completion date is 12/31/2019. Kisba Contracting is conducting the work for a total contract amount of \$405,960.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter the South Bay Garden Unit Flooring project is 90% complete. Estimated completion date is 1/31/2020. This project will be closed out and reported as complete in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the third quarter, the South Bay Gardens Unit Flooring has been completed, with the exception of three units that had some resident medical issues preventing work. The final change order will include credit for those units. This project is in final close out phase and will be reported as completed in fourth quarter.

Quarter: 4 Accomplishment Quantity: 100

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the fourth quarter, the replacement of flooring for all one hundred (100) units at the South Bay Gardens Senior complex was completed and in the process of releasing the final retention payment and recording the Notice of Completion.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602121-19 Jurisdiction: 2nd District
Project Title: South Scattered Sites ADA Upgrades
IDIS Number: 11310
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 10/2/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the removal of material and architectural barriers that prevents mobility and accessibility for seniors and disabled adults into the development and individual units, and provides ADA upgrades for two hundred fourteen (214) housing units for the South Scattered Sites Housing Developments. Improvements include the design and construction for ramps, quad rails, parking lot upgrades, and unit re-models for ADA accessibility.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 214 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$50,000.00 Cumulative: \$50,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, design was completed and the rehabilitation for this project will be covered under Capital Fund in the new FY20-21. This project was decreased to \$50k by the Second District. A project time-extension was requested and processed.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the South Scattered Sites ADA Upgrades project is in design phase. Once the Architect completes design in May 2020, project is scheduled to start in July 2020.

A new project will be set-up in FY 2020-2021 for the construction phase of this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the SSS ADA Upgrades project has been reduced to \$50,000 from \$600,000. The design for the project has been completed and the CDBG funds will be expended in 4th Quarter. The second phase for this project is construction, funded with Capital Fund Program Funds, which will start in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, ADA upgrades for two hundred fourteen (214) housing units for the South Scattered Sites Housing Developments were delayed due to COVID-19. The improvements will be completed in the new FY20-21 year.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96227-19 Jurisdiction: 2nd District
 Project Title: Homeowners Fraud Prevention Project
 IDIS Number: 11278
 Operating Agency: Department of Consumer and Business Affairs
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05I Crime Awareness/Prevention
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This Project will provide assistance to low- and moderate-income homeowners and renters from being victims of fraud in the purchase of a home; equity transactions including identity theft; and in the purchase of household goods and services.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 20 This Year: 17 Cumulative: 17 Ratio: 85.0%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$23,820.00 Cumulative: \$23,820.00 Ratio: 47.6%

Annual Narrative:

In FY2019-2020, DCBA assisted 103 walk-in clients. We staffed a branch office in the grant-targeted, Florence/Firestone community so that residents have access to our department's services at a convenient location. Our staff assisted walk-ins and callers with information on real estate fraud and helped consumers with a variety of other topics such as issues with contractors, debt collection and landlord/tenant disputes. Unfortunately, due to the COVID-19 pandemic, DCBA's branch offices was closed to the public effective March 16, 2020.

DCBA had the opportunity to host five (5) speaking engagements in the Florence/Firestone community this fiscal year. DCBA representatives gave presentations to the attendees on DCBA services and scams targeting consumers. This allowed us to warn community members of the fraud trends we see in our office, introduce them to the services we provide and educate them on how they can avoid common scams. DCBA representatives provided presentations on topical issues and provided brochures about DCBA services. They answered consumer questions and explained the services DCBA provides to the community. 215 people attended the events; however, they were not included in the direct beneficiary count because they did not complete a demographic survey. The beneficiary count only applies to consumers who visited our office or filed a complaint with our office for counseling and/or investigation.

Of the twenty (20) complaints we received this fiscal year, most came from homeowners and tenants seeking assistance with purchases of household goods and services. Our department counseled and assisted these consumers and advised them on their rights when signing contracts for services. We provided information on immigration service providers, home improvement contracts, debt collection and provided contact information of resources as needed. As always, we continue to refer cases to regulatory agencies when appropriate. We also give consumers information on how to take their cases to small claims court when criminal prosecution is not feasible.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	4
Other Race - Hispanic	9
Other Race - Non-Hispanic	2
White - Non-Hispanic	1

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total	17
Direct Benefit (Income):	
<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	1
Extremely Low	11
Low	4
Moderate	1
Total	17

Quarter: 1 Accomplishment Quantity: 3

Accomplishment Narrative:

HFPP 1st Quarter Narrative

July 01, 2019 – September 30, 2019

The Department investigated and mediated three (3) new complaints, and closed eleven (11) cases this quarter.

This quarter there was two (2) walk-in clients. The walk-in clients were not included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department participated in three (3) speaking engagements located in the HFPP targeted areas. DCBA representatives gave presentations on "Money Management 101 (Foster Youth & Young Adults)", "Understanding Credit Scores and Reports"; "Small Business Concierge - How to start a Business ", "Small Business Concierge Services"; and "Small Business - Contracting with Federal & State (PTAC), Small Business - Contracting with the County, Small Business - Preference Programs, Small Business Concierge - How to start a Business, Small Business Concierge Services, Small Business Services Program Overview". This allowed us to introduce attendees to the services we provide and educate them on how they can avoid common scams, as well as how to start a business. They provided resources and brochures about DCBA services and answered consumer questions and explained the services DCBA provides to the community. 100 people attended the events; however, they were not included in the direct beneficiary count because they did not complete a demographic survey. The beneficiary count only applies to consumers who filed a complaint with our office for further investigation.

This quarter assisted a consumer that said they hired someone to do work at her home and the work they did 11 months ago is causing damage in the bathroom. The business wants the consumer to pay for them to correct the work.. DCBA counseled and advised the consumer to file a complaint against the contractor with the Contractors State Licensing Board (CSLB).

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

During the second quarter, the Department investigated and mediated four (4) new complaints, and closed one (1) case this quarter.

This quarter there was one (1) walk-in client. The walk-in clients were not included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department participated in no speaking engagements located in the HFPP targeted areas.

This quarter assisted a consumer that walked into Florence/Firestone to receive assistance with a dispute she has with a business. Consumer stated she hired the business to perform at her grandchild's birthday party. Consumer stated she and the business verbally agreed on a price of \$625 to perform twice in one day; one morning session and one night session. Consumer stated the business sent different performers the day of the event but still agreed to pay the money agreed upon. However, Consumer stated that the business was charging an additional \$350 for the morning session, which the Consumer refused to pay. Consumer would like DCBA assistance with the matter. DCBA counseled Consumer on DCBA's mediation program. Consumer agreed to have DCBA assist by mediating the situation.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, the Department investigated and mediated five (5) new complaints and closed nine (9) cases this quarter.

This quarter there were three (3) walk-in clients. The walk-in clients were not included in the direct beneficiary count and corresponding race/income information report because they did not qualify or complete a demographic survey.

The Department participated in two speaking engagements located in the HFPP targeted areas. DCBA representatives gave presentations on "Small Business - Contracting with Federal & State (PTAC)", "Small Business - Contracting with the County", "Small Business - Preference Programs", "Small Business Services Program Overview". This allowed us to introduce attendees to the services we provide and educate them on how they can avoid common scams, as well as how to start a business. They provided resources and brochures about DCBA services and answered consumer questions and explained the services DCBA provides to the community. 215 people total attended the events; however, they were not included in the direct beneficiary count because they did not complete a demographic survey. The beneficiary count only applies to consumers who filed a complaint with our office for further investigation.

This quarter, DCBA assisted a Consumer who hired a contractor to do work at their home 11 months ago, but to the consumer's dissatisfaction. The Consumer requested assistance in getting payment from the contractor to correct the work. The Consumer was counseled and advised to file complaint with the Contractors State Licensing Board (CSLB). The Consumer was provided with contact information to CSLB.

Quarter: 4 Accomplishment Quantity: 13

Accomplishment Narrative:

This quarter, the Department investigated and mediated thirteen (13) new complaints this quarter. There were no walk-in clients. The Department did not participate in any speaking engagements in the HFPP targeted areas due to the COVID-19 pandemic.

During the reporting period, the Department assisted a consumer that complained she utilized a certified tax preparation business to get her personal income taxes completed and filed. She believed the business charged her tax preparation fees that were excessive. The consumer also inquired about how to have her tax refund sent directly to her instead of the business.

DCBA contacted the business regarding the consumers complaint. The business offered to give the consumer a 50% discount on the fees she was charged. The Consumer was provided counseling on tax preparation services and provided information on contacting the IRS to inquire about obtaining her tax refund.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96228-18 Jurisdiction: 2nd District
 Project Title: Team Ridley-Thomas Drug Prevention and Gang Intervention Program
 IDIS Number: 10986
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2018 to 6/30/2019
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing recreational and educational youth program is offered at East Rancho Dominguez, Washington, Lennox, and Ted Watkins Park. Programs include: arts and crafts, sports, summer day camp art, tutoring, environmental and nature education. Guest speakers address drug prevention and gang intervention by discussing self-pride, nutrition, and career awareness. Educational field trips and cultural events are also held throughout the year.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 220 This Year: 1 Cumulative: 140 Ratio: 63.6%
 Net Expenditures: Budgeted: \$138,000.00 This Year: \$0.00 Cumulative: \$135,975.00 Ratio: 98.5%

Annual Narrative:

This year park programs have struggled to achieve their goals. Each of the park programs achieved their goals as follow: East Rancho Dominguez - 63%, Lennox - 55%, Washington - 69%, and Ted Watkins - 69%.

The main reasons stated for not achieving the minimum benchmark can be summarized as follow:

- Many staff leaving the Community Development Block Grant program during the school year, so the program could not accept more participants due to the insufficient ratio of staff to participants for safety reasons.
- Many clients were turned away due to eligibility of a dwelling address.

No leverage funds were expended.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	1
Total	1

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	1
Total	1

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96228-19 Jurisdiction: 2nd District
 Project Title: Team Ridley-Thomas Drug Prevention and Gang Intervention Program
 IDIS Number: 11279
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing recreational and educational youth program is offered at East Rancho Dominguez, Washington, Lennox, and Ted Watkins Park. Programs include: arts and crafts, sports, summer day camp art, tutoring, environmental and nature education. Guest speakers address drug prevention and gang intervention by discussing self-pride, nutrition, and career awareness. Educational field trips and cultural events are also held throughout the year.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 220 This Year: 84 Cumulative: 84 Ratio: 38.2%
 Net Expenditures: Budgeted: \$138,000.00 This Year: \$115,761.00 Cumulative: \$115,761.00 Ratio: 83.9%

Annual Narrative:

The 2019-2020 school year was fun and challenging at the same time for the participants as well as staff. Participants enjoyed sports, arts and crafts, music, karaoke, board games, and other special activities and celebrations thought-out the year. Numerous Guest speakers to address drug and gang prevention related issues by discussing self-pride, nutrition, and career awareness. The programs offered were afterschool and computer clubs for youth educational support and day and cheer camps fostering healthy adolescent growth where teens participate in teen summits and volunteer services opportunities. Overall, programs goals were met this fiscal year.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	2
Asian - Hispanic	1
Black/African American & White - Hispanic	1
Black/African American & White - Non-Hispanic	2
Black/African American - Hispanic	4
Black/African American - Non-Hispanic	26
Other Race - Hispanic	25
Other Race - Non-Hispanic	5
White - Hispanic	17
White - Non-Hispanic	1
Total	84

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
---------------------	-------------------------

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Extremely Low	65
Low	18
Moderate	1
Total	84

Quarter: 1 Accomplishment Quantity: 70

Accomplishment Narrative:

Quarter 1:

The Team Ridley Thomas Project enrolled cumulatively 77 new clients and had 4,166 duplicated client contacts during this reporting period.

East Rancho Dominguez Park registered 21 and had 1,156 duplicated client contacts in the Afterschool Program. The Afterschool Program activities were offered daily from Monday through Friday, 2:00 p.m. – 6:00 p.m. and included: Snack for children ages 6 - 12, (4:00 - 5:00 p.m.), Homework Assistance, Arts and Crafts, Sports, and Computer Lab. The Music Day (dance or sing karaoke) and Board Games were offered on Tuesday and Thursday, 4:00 p.m. -5:00 p.m.

Lennox Park enrolled six new clients and had numerous duplicated contacts. The program offered ongoing afterschool classes from Monday through Friday, 3:00 – 6:00 p.m. Clients received tutoring and help with homework and improved social interaction skills through safe and structured play. Enrollment was low because many previous clients joined the new afterschool programs offered by located on the nearby school campuses. The program staff is making efforts to increase enrollment by handing out flyers and spreading the news about the program.

Washington Park enrolled 26 new clients and had 1,118 duplicated client contacts. The clients participated in classes such as Arts & Crafts, Zumba, Basketball Clinics, and Chess. They learned sportsmanship, teamwork, and how to get along with others. This quarter was very fulfilling, so the park staff are anticipating a growth in attendance for the second quarter.

Ted Watkins Park enrolled 24 new clients and had 1,087 duplicated client contacts. Afterschool Program offered activities, such as Tutoring, Arts and Crafts, Computer Class, Sports and Nature Activities. The clients learned how to play the Game of Chess in July.

Quarter: 2 Accomplishment Quantity: 14

Accomplishment Narrative:

During Quarter 2, the Team Ridley Thomas Program enrolled 7 new clients and had 9,001 duplicated client contacts during this reporting period.

East Rancho Dominguez Park enrolled 2 new and had 1,940 duplicated client contacts. The program continued with usual programming and staff organized a Christmas show for clients and their families to celebrate the end of the year.

Lennox Park enrolled 0 new and had 1,974 client contacts. Afterschool clients continued to receive the routine CDBG activities, celebrated Thanksgiving and Christmas.

Washington Park enrolled 3 new and had 2,675 duplicated client contacts. Clients prepared decorations and celebrated a Community Day on November 26 ,2019. In December, they assisted with Toy distribution and held a CDBG Christmas party. The program was recognized by Judith Baca Learning Academy as having a positive impact on the surrounding community.

Ted Watkins Park enrolled 2 new clients and had 2,412 client contacts. Clients in the Afterschool Program continued receiving Tutoring, Arts and Crafts, Computer Class, and Sports and Nature Activities.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd Quarter, Team Ridley-Thomas Program enrolled 7 new clients and served a collective 9168 duplicated client contracts.

ERD - The CDBG after school program started the quarter by attending a field trip on January 25, 2020. All children enrolled in the program attended and had a wonderful time with their friends. St. Valentine's Day, February 14th was celebrated with a pizza party and ice cream. On Election Day our park was a poll site, therefore we asked the staff if our program can have a field

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

trip to learn about how to vote. Voting staff was super nice and they explained to the children how to vote in the new system. Children learned a lot and got a "I Voted" sticker.

Washington - On February 12th, our CDBG Participants participated in our annual Black History event. The kids learned about many of our great African American heroes and their accomplishments. The kids ate Black eye peas, greens cornbread and yams. Everyone had a great time.

Lennox - Children of the program attended local school in a Latin base community. Upon arrival from school, children have 15 minutes to start on their homework. Once those 15 minutes are up, the staff in the program assist them in their assignments. The participants like the program so much that they started to share it with their friends and families. We have had a lot of people come to the park and asked for our CDBG after school program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the 4th Quarter, it was tough for all the kids in CDBG Programs. Staff called kids weekly to check on them and assist with homework if needed. Grab&Go arts and craft kits and exercise brochures were prepared and distributed to participants during snack time twice a week. Kids were encouraged to do their projects and bring them back to take pictures of it. Most of them forgot to bring them when picking up snacks. But the crafts that were returned by kids were very nicely done. In May, ERD had a food bank that CDBG parents also participated in creating opportunity to learn about giving and supporting your community.

Due to the COVID-19 pandemic Lennox, Washington and Watkins Parks were closed and for health reasons and did not offer programs during the 4th Quarter Reporting.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96232-19 Jurisdiction: 2nd District
Project Title: Century Station Code Enforcement
IDIS Number: 11280
Operating Agency: Sheriff's Dept., Los Angeles County
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides funding for two (2) Deputy Sheriffs to work in support of the County's Department of Regional Planning code enforcement team to prevent the further decline of neighborhoods found within primarily low-moderate income residential census tracts/block groups identified through the 2016 Community Profile assessment that have been found to be in varying stages of deterioration.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 210,905 This Year: 210,905 Cumulative: 210,905 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$164,832.00 Cumulative: \$164,832.00 Ratio: 82.4%

Annual Narrative:

We have completed another year of this ongoing grant. For the year we had a total of 212 locations inspected by our nuisance abatement team. A total of 1,256 citations were written for violations from various agencies assisting us on the grant. : 66 citations for illegal garage conversion; 188 for trash and debris; 115 for unhealthy living conditions; one for livestock on premises; 144 for unsafe structure; five for no water, heat or electricity; 100 for yard cars; 19 for illegal business; 23 for fire code violations; eight abandon homes; 10 for gang activity; 78 for overgrown vegetation; 155 for illegal construction; 159 for no permits; 15 for trailers on property; 134 for excessive salvage or junk; 20 for hazardous materials; and 16 for transients on premises. Due to the fact, we did not perform any of our duties with the Nuisance Abatement Team for the entire fourth quarter, our location checks and citations are below expectations for the year.

With the continued efforts of all the assisting county agencies (Building and Safety, Regional Planning, Health Department, Fire Department, Tax License Board, Environmental Services, Animal Control and District Attorney's Office) our efforts have improved the quality of life and visual appearance to the community in the areas this grant was established to help.

We inspected numerous illegal unlicensed businesses, like scrap yards, auto repair yards, illegal marijuana dispensaries, and restaurants that are not licensed to operate. We have continued to conduct inspections at residential locations and rental locations that have substandard living conditions and are a safety hazard to the residents as well as fire hazards to the neighbors. We have also focused on boarding up several abandoned homes in an effort to deter transients and gang members from conducting drug and gang activity.

We have spent extra time throughout the fiscal year conducting follow-up inspections on locations that have been under investigation for several months or years. We closed several of these cases that the owners never finalized by our team, by being proactive in reinvestigating the location.

With the continued funding of the grant, we are able to maintain and improve the community, as well as educate the residents on the importance of the County Codes. These codes were established for the safety and well-being of the residents, renters and businesses in the area.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 210,905

Accomplishment Narrative:

During the first quarter, 77 locations were inspected, and 436 violations were issued: 28 citations for illegal garage conversion; 64 for trash and debris; 52 for unhealthy living conditions; one for livestock on premises; 44 for unsafe structure; one for no water, heat or electricity; 26 for yard cars; 11 for illegal business; eight for fire code violations; four abandon homes; five for gang activity; 28 for overgrown vegetation; 54 for illegal construction; 68 for no permits; five for trailers on property; 40 for excessive salvage or junk; six for hazardous materials; and three for transients on premises. Two locations met with full compliance and closed at the time of inspection. It typically takes approximately 30 days to close a case for the violations written.

We have slightly reduced our number of inspections as we went out with the Team due to the fact that we have been targeting some difficult locations that have been out of compliance for an extended period of time. As a result, the inspectors have spent more time gathering case work to take to the District Attorney's office for filing and levies against the owner's property taxes.

As an ongoing funded program, we have continued to improve the quality of life for the residents of the community. We have continued to secure abandoned structures left vacant, as well as enforcing County codes on residences and businesses in the area in an effort to improve the quality and appearance of the community. We continue to get praise by community members for the efforts of the team and the improved impact we are making on the surrounding area.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

For the second quarter, 60 locations were inspected, and 340 violations were issued: 20 citations for illegal garage conversion; 57 for trash and debris; 41 for unhealthy living conditions; 46 for unsafe structure; one for no water, heat or electricity; 26 for yard cars; one for illegal business; three for fire code violations; one abandon homes; one for gang activity; 11 for overgrown vegetation; 46 for illegal construction; 46 for no permits; one for trailers on property; 34 for excessive salvage or junk; three for hazardous materials; and two for transients on premises.

We have spent extra time this quarter conducting follow-up inspections on locations that have been for several months or years abandoned or vacant. We currently are monitoring 33 vacant locations that have been boarded up by the County. These properties are a hazard and a high risk to the community since they harbor transients, squatters, gang members and narcotic activity, as well as locations for vandalism and illegal dumping.

As an ongoing funded program, we will continue to actively address the issues and needs of the community that this grant benefits in an effort to show how successful this program will be.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the third quarter, 75 locations were inspected, and 480 violations were issued: 18 citations for illegal garage conversion; 67 for trash and debris; 22 for unhealthy living conditions; 54 for unsafe structure; three for no water, heat or electricity; 48 for yard cars; seven for illegal business; 12 for fire code violations; three abandon homes; four for gang activity; 39 for overgrown vegetation; 55 for illegal construction; 57 for no permits; nine for trailers on property; 60 for excessive salvage or junk; 11 for hazardous materials; and 11 for transients on premises. Two locations met with full compliance and closed at the time of inspection. It typically takes approximately 30 days to close a case for the violations written, so most of the cases are closed on an individual bases rather than with the team.

As an ongoing funded program, we have continued to improve the quality of life for the residents of the community. We have continued to secure abandoned structures left vacant. We currently are monitoring 37 vacant locations that have been boarded up by the County. These properties are abandoned or vacant and are a hazard or high risk to the community since they harbor transients, squatting, gang and narcotic activity, as well as locations for vandalism and illegal dumping. We must maintain constant checks to have these locations re-boarded if they are entered, to prevent them from becoming gang or transient occupied properties.

With continued funding, we are able to maintain and improve the community, as well as educate the community on the importance of the County codes for the safety of residents, renters, and businesses in the area.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Per station administration, we did not perform any of the duties with the Nuisance Abatement Team for the entire fourth quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96201-19 Jurisdiction: 2nd District
 Project Title: Homeless Shelter and Ancillary Services
 IDIS Number: 11269
 Operating Agency: 1736 Family Crisis Center
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05G Battered and Abused Spouses
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing program provides comprehensive shelter, 24-hour crisis hotline responses, emergency walk-in assistance and case management, individual and group residential and non-residential counseling, referrals, advocacy, transportation, and ancillary supportive services to adults and their children affected by domestic violence.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 230 This Year: 275 Cumulative: 275 Ratio: 119.6%
 Net Expenditures: Budgeted: \$48,000.00 This Year: \$48,000.00 Cumulative: \$48,000.00 Ratio: 100.0%

Annual Narrative:

1736 Family Crisis Center provided comprehensive shelter; 24-hour crisis hotline responses; emergency walk-in services; case management, individual and group residential and non-residential counseling; referrals, advocacy; transportation and ancillary supportive services. Services included: financial stability development; secure and independent housing development, counseling; job development and placement; children's services; safety education, life skills training, parenting education, advocacy, referrals, comprehensive case management and comprehensive aftercare.

The project exceeded its goals for the year. Overall the 2019-2020 Fiscal Year (FY), the agency exceeded the goal of 230 clients and served a total of 307 unduplicated clients (as explained in the quarterly report, some were not added to the system due to the cutoff for the June 30th deadline for entering clients into the system. However, we wanted to account for those clients and their services in the report). There were 21 new single females, 37 new single parents and 50 new children who received shelter. All of the sheltered clients were extremely low-income, female-headed households. Those clients were provided 1,334 counseling sessions, 491 counseling hours, 523 case management sessions, 570 hours of Child Care Activities, 4 hours of Job Preparation and Job Groups, which lead to 8 clients becoming employed during this past year, 11.5 hours of Aftercare provided to the clients' children and finally, 2,202 referrals to adults and children affected by domestic violence. The primary goal of the program is to offer participants safety and protection from domestic violence, while assisting them in working towards self-sufficiency as they rebuild their lives, seek employment and education, secure safe, permanent housing, and heal from trauma.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	5
Asian - Hispanic	1
Asian - Non-Hispanic	2
Asian and White - Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	10
Black/African American - Non-Hispanic	103

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Native Hawaiian/Other Pacific Islander - Hispanic	2
White - Hispanic	122
White - Non-Hispanic	28
Total	275

Quarter: 1 Accomplishment Quantity: 86

Accomplishment Narrative:

A total of sixty-eight (68) clients were provided services this first quarter, including nineteen (19) single mothers with thirty-seven (37) children and we had twelve (12) single females sheltered this quarter. There were also 40 hotline callers who were newly enrolled during the quarter. The accomplishments and direct benefits for some of these clients will be reported in subsequent quarters. Of the clients this quarter, sixty-eight (68) clients served this quarter were provided safe housing, two thousand four hundred eight (2,408) sessions of counseling, one thousand three hundred seventy-three (1,373) hours of counseling, two hundred fifty-five (255) hours of supervised childcare activities, one hundred thirty-five (135) case management sessions, and one thousand six hundred thirty-one (1,631) shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans.

*Forty (40) clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In this first quarter, we had seven (7) new clients that came in during the month of September as well as an additional ten (10) Hotline Callers we wanted to count towards our grand total of clients provided services in the CDBG system. However, the clients were not able to be put into the system before the September 30th deadline when the system locks out and we can no longer add new clients. That is why there is a slight mismatch of how many clients we are stating above were provided services for the 1st quarter and how many are currently in the system. The system is currently showing eighty-six (86) clients for the 1st quarter period, however, we are including in the above narrative an additional seven (7) new clients above for September who were added in addition to ten (10) new Hotline Callers for September as well as their services. Even so, we are on track to meet our goal of providing services to two hundred thirty (230) clients. We continue to provide feedback that the inflexibility of the system to accept data past the end of the quarter often causes technical issues with our report. We have also requested technical assistance due to changes in the reporting system which is not allowing us to enter clients. That issue has yet to be resolved. It would be helpful if the reporting system would accept submissions after the close of the quarter as long as the date served fell within the quarter of which we are reporting. It was recommended to us when we have a situation like this to add additional hotline callers the following quarter to make up for any potential shortfall.

Some of the collaborative activities during the report period, which benefited the shelter staff and the clients, are the following: on August 7th, 2019 the therapist attended the DMH Training “Provider’s Meeting SPA 6 Meeting.” The therapist, case manager, and APC attended DMH Training “Trauma-Informed Care: Understanding How Trauma & Neglect Disrupt Attachment, A Guide to Healing” on July 22, 2019 in which they learned how trauma impacts children. The program coordinator attended a training on July 26 “building bridges for youth wellbeing through the wellness and expressed how organizations could generate knowledge and inspiration to address social determinants of youth emotional health. A case manager and the therapist attended Division of HIV and STD programs” on July 29 to July 30 and expressed Client learned about motivational interviewing. Two case managers also attended a Human Trafficking training held by Forgotten Children on September 11, 2019, in which they learned how human trafficking affects clients.

One notable event we had was in August. On Sunday, August 25, 2019 we had a family fun day at our program led by Avigal Horrow. Volunteers hosted an event for our Clients and families, where they brought a taco truck, and fun activities. Children were able to interact with their mothers by scrapbooking composition books. It was a very fun day, where all the families gathered in the patio to eat, and play together. The volunteer’s brought donations for the mothers. All staff were invited, and interacted with the clients.

An example of a client Success Story is Client 791 entered our Emergency program with four dependents. One of the dependents was able to also enter our program and receive Individualized Services, therefore also entering, but as Client 793. Client 791’s family fled domestic violence which brought them all to our shelter to support their safety and empowerment through their stay. Client 793, though a young adult, has been very grateful to be able to enter the program with their family. In Case Management she has expressed a desire to secure employment and increase their savings. In fact, due to the supportive

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

services client 793 is considering entering our Transitional services program to then be able to secure housing once their employment goals are reached. The client has been actively engaging in therapy, case management, life skills groups and our DV Empowerment group. The client has been actively working to secure employment and has been supported by receiving transportation, through the agency to attend interviews, taking all the steps to meet her individualized goals.

Quarter: 2 Accomplishment Quantity: 86

Accomplishment Narrative:

A total of 91 clients were provided services this quarter, including 19 single mothers with 26 children and we had 21 single females sheltered this quarter. There were also 25 hotline callers who were newly enrolled during the quarter. Of the clients this quarter, 66 clients served this quarter were provided safe housing, 2,917 sessions of counseling, 1,613 hours of counseling, 189 hours of supervised childcare activities, 171 case management sessions, and 1,999 shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans.

*25 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In this second quarter, we had 15 new clients that came in during the month of October as well as an additional 10 Hotline Callers we wanted to count towards our grand total of clients provided services in the CDBG system. We are on track to meet our goal of providing services to 230 clients. We continue to provide feedback that the inflexibility of the system to accept data past the end of the quarter often causes technical issues with our report. We have also requested technical assistance due to changes in the reporting system which is not allowing us to enter clients that may have entered the program in the last days of the month. That issue has yet to be resolved. It would be helpful if the reporting system would accept submissions after the close of the quarter as long as the date served fell within the quarter of which we are reporting. It was recommended to us when we have a situation like this to add additional hotline callers the following quarter to make up for any potential shortfall.

Some of the collaborative activities during the report period, which benefitted the shelter staff and the clients, are the following: on October 22nd, 2019 two case managers and the Assistant Program Coordinator attended a training addressing Poverty through a Trauma-Informed Lens training held by Peace Over Violence. During the month of November there was a SPA 6 CalWORKs Provider meeting that the Assistant Program Coordinator attended; many of the families we serve are eligible for CalWORKs services and receiving internal and external trainings allows us to support them in reaching their independence. In December, during the last reporting month of the quarter, one of the shelter's case managers and the Program Coordinator attended an event hosted by LAHSA that was geared towards "problem-solving." The staff were provided with tools and tips on motivational interviewing, mediation and how to request financial assistance from the funder.

A notable event that happened in October was that it was Domestic Violence Awareness month and the staff put together an event for the clients. They not only provided self-care gifts to the participants and their children, but they also played musical chairs and other fun activities with staff. Also during the same month, a law firm from downtown came to the shelter and completed a beautification project at the site; they were able to renovate the playground on site and they donated tables and toys for the children. As the Thanksgiving holiday arrived the shelter staff coordinated a potluck event for the clients and staff to celebrate together; the staff, clients and children were able to share what they were grateful for, enjoy the homemade meals as well as have some food that was donated to the shelter for the holiday. In the same vein as with November, shelter staff conducted a Christmas potluck with clients to celebrate the holiday. They all joined together to bake "ugly sweater" cookies and the Program Coordinator and Assistant Program coordinator provided all the staff and clients with self-care products. The shelter was also adopted by an organization which allowed clients to create a Christmas wish list which was given to the law-firm and they were able to provide gifts to all of the clients as well; each client received 15 gifts and many expressed that they received everything they wished for.

*Name changed for confidentiality purposes due to DV.

An example of a Michelle* Success Story is of Michelle* who entered our Emergency Program 3 months ago as she fled Domestic Violence. She was a safety transferred from our sister shelter due to having an altercation with another client. She expressed having difficulty in trusting others due to the trauma and violence she experienced from her father. Michelle* dealt with many insecurities, triggers, and it was hard to cope with shelter structure, and interact with other clients. During her stay she was able to learn to trust staff, work on her goals, and overcome her insecurities. Michelle* worked very closely with the therapist to be conscious of her triggers and learned how to practice self-control.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Michelle* also participated intensively in therapy to overcome any mental health barriers that has prevented her from obtaining employment. She has also worked closely with her Case Manager and was able to find motivation self-confidence and successfully secured employment. We also connected her with our in-house Legal Department to assist with her upcoming court hearing.

She was committed to overcoming her barriers and continued to go to work. In addition to her path towards self-sufficiency, she was also able to attend DV empowerment group, parenting, and life skill group while in shelter which helped to increase her self-esteem. Our program has provided a stable emergency housing, and she has expressed being grateful for all the support and persistence encouragement.

She also expressed interest in the Transitional program at 1736. The shelter staff provided support and explained that a longer stay could help staff continue to advocate for her. Michelle* was connected with 1736's Housing program and was assigned a Housing Navigator Case Manager to assist her in securing permanent housing. She has worked very hard to seek for permanent housing and she was able to secure a safe place to stay with her friends while continuing to work with 1736's Housing staff.

Quarter: 3 Accomplishment Quantity: 59

Accomplishment Narrative:

A total of 97 clients were provided services this quarter, including 24 single mothers with 35 children and we had 12 single females sheltered this quarter. There were also 26 hotline callers who were newly enrolled during the quarter. Of the clients this quarter, 71 clients served this quarter were provided safe housing, 2,313 sessions of counseling, 1,093 hours of counseling, 133.5 hours of supervised childcare activities, 155 case management sessions, and 1,544 shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans.

*26 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In this third quarter, we were all faced with a global pandemic which not only effected our clients but also resulted in creative solutions to ensure all of our clients served were captured in the CDBG system before it closed for the quarter; we had to create a naming convention for our Hotline Callers, as their ID had not been generated yet due to circumstances of our shelters need to respond to the Safe at Home orders and comply with CDC guidelines.

Some of the collaborative activities during the report period, which benefitted the shelter staff and the clients, are the following: throughout the quarter, staff continued to receive de-escalation trainings and trauma-informed care trainings in regard to supporting clients and staff with the circumstances of the COVID-19 pandemic. During the quarter, safety procedures were also implemented including more cleaning and disinfecting guidelines for staff and clients, all of whom are helping to do so to drive down the spread of infection. Additionally, during the month of February, 1736 was able to provide Valentine's Day bags for all of the children in our shelters which included a cuddly teddy bear, the teddy bear also held some candy for the kids to enjoy during the program's celebration of the holiday.

A notable event that happened in January was that it was Human Trafficking Awareness month and the staff put together an event for the clients. They conducted a pot luck event for the clients and they all participated in acknowledging Human Trafficking survivors and also received a presentation which provided them with information in regard to signs, symptoms, and coping mechanisms in regard to survivors of Human Trafficking. Another thing that happened at our shelters was that both shelters under this program were renovated. The interior and exterior of the houses, including the bathrooms were renovated with fresh paint on all inside and outside walls to tie the renovations together. As the COVID-19 pandemic has changed the lives of people around the world, we have had many Emergency Shelter clients who have not been able to secure a space in Transitional Housing Programs. We have also seen higher requests for shelter while has resulted in an increase of screenings provided to potential clients.

Staff continues to go above and beyond to support our clients and they continue to demonstrate their strong passion to help others.

*Name changed for confidentiality purposes due to DV.

An example of a Success Story is of *Abigail and her daughter, who came to our shelters after being contacted and supported

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

by LAPD through 1736's partnership in regard to the Domestic Abuse Response Team. The 1736 DART Advocates supported *Abigail in finding emergency shelter immediately after experiencing verbal and physical abuse from her batterer. Due to the COVID-19 pandemic, it was a challenge to find the family emergency shelter, however our program was able to accept the *Abigail and her daughter as they fled domestic violence.

Upon entry into our shelter program, *Abigail expressed fear of her batterer as well as some fear in regard to being in a shelter, as she has never sought these types of services before. However, she did set out some goals for herself in regard to therapy and legal services.

As she has participated in services *Abigail has expressed that therapy has been helping her work on her trauma. She also participates in case management services to work on her other goals. One of those goals was securing a restraining order and staff has helped her secure a TRO and they are working on a permanent restraining order. Additionally, in Case Management, *Abigail has expressed interested in public services such as GAIN, and was supported in submitting an application to DPSS.

As she continues to work on her goals, *Abigail has expressed her interest in securing a position in a Transitional Housing program, which is currently a challenge given world events. Even still our Emergency Shelter program has been able to provide her food, clothing and stable housing as we continue to support her search for a Transitional Housing Placement.

*Abigail has expressed that she is very grateful for the support from the program such as food, since she does not have income, a place for her daughter to play outside, and for our program providing her with Personal Protective Equipment during the COVID-19 crisis.

Quarter: 4 Accomplishment Quantity: 44

Accomplishment Narrative:

A total of 76 clients were provided services this quarter, including 37 single mothers with 50 children and we had 21 single females sheltered this quarter. There were also 26 hotline callers who were newly enrolled during the quarter. Of the clients this quarter, 50 clients served were provided safe housing, 1,334 sessions of counseling, 491 hours of counseling, 111 case management sessions, and 2,202 shelter referrals. Our clients are actively engaged in the case management and counseling available to them and are working towards the goals identified in their Individualized Service Plans. **Please note that due to technical difficulties further described below, we were not able to enter all the clients served for the fourth quarter.

*26 clients were provided with crisis counseling and were given referrals through our 24-hour hotline.

*Represents the portion of calls for the hotline that have been allocated to this contract.

In this last quarter, we continue to face a global pandemic which not only affected our clients but also resulted in creative solutions to ensure all of our clients served were captured in the CDBG system before it closed for the quarter. We continue to provide feedback that the inflexibility of the system to accept data past the end of the quarter often causes technical issues with our report. We have also requested technical assistance due to changes in the reporting system which is not allowing us to enter clients that may have entered the program in the last days of the month. That issue has yet to be resolved. It would be helpful if the reporting system would accept submissions after the close of the quarter as long as the date served fell within the quarter of which we are reporting. It was recommended to us when we have a situation like this to add additional hotline callers the following quarter to make up for any potential shortfall. Even still, we have already met our goal of providing services to 230 clients.

Some of the collaborative activities during the report period, which benefitted the shelter staff and the clients, are the following: throughout the quarter, staff continued to receive instruction with respect to the appropriate use of Personal Protective Equipment (PPE) as well as checking temperatures in regard to supporting clients and staff with the circumstances of the COVID-19 pandemic. During the quarter, safety procedures were also implemented including more cleaning and disinfecting guidelines for staff and clients, all of whom are helping to do so to drive down the spread of infection. We have also engaged professional cleaning services in light of COVID-19 to ensure that the premises is safe for our clients and staff.

As the COVID-19 pandemic has changed the lives of people around the world, we have had many Emergency Shelter clients who have not been able to secure a space in Transitional Housing Programs. We have also seen higher requests for shelter which has resulted in an increase of screenings provided to potential clients.

Staff continues to go above and beyond to support our clients and they continue to demonstrate their strong passion to help others.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

*Name changed for confidentiality purposes due to DV.

An example of a Success Story is of *Jennifer and her daughter, who came to our shelters in mid March. *Jennifer disclosed that she had fled her abusive home with her young daughter just after her abuser had just returned from international travel at the beginning of the COVID-19 pandemic. English was the client's second language and *Jennifer was also working on her immigration status barrier to employment. Case Manager worked closely with *Jennifer and assisted her in Calworks and CalFresh benefits. *Jennifer was eager to seek childcare in order to secure a job and eventually financial independence. While in the program, the staff assisted her in learning assertive communication and provided her with needed parenting skills to assist her with the care of her daughter. *Jennifer eagerly participated in therapy and was also referred to the legal department for assistance with her immigration case, divorce, and custody. As she was ending the maximum length the program could provide, the agency provided a necessary extension to secure a transitional program. The program provided *Jennifer with, food, clothing, bedding and additional referrals.

*Jennifer has expressed that she is very grateful for the support from the program such as food, since she does not have income, a place for her daughter to play outside, and for our program providing her with Personal Protective Equipment during the COVID-19 crisis.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600919-19 Jurisdiction: 2nd District
Project Title: Capacity Building - 2nd District
IDIS Number: 11162
Operating Agency: Florence/Firestone Chamber of Commerce
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This project provides training to the Florence-Firestone/Walnut Park Chamber of Commerce (FFCC) board members and staff with the skills needed to manage projects effectively, develop new economic development programs to revitalize the Florence-Firestone commercial corridor and to run an effective board and organization. The Florence-Firestone commercial corridor provides goods and services to the predominantly low- and moderate-income residents in the surrounding area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,944.00 Cumulative: \$9,944.00 Ratio: 99.4%

Annual Narrative:

The Director started off the year with the main goal of strengthening the interpersonal and customer service skills of the Chamber staff. In order to achieve this goal, we attended a course held by the Center for Nonprofit Management titled “Managing Challenging People and Creative Inclusive Teams and Trust”. This course taught us how to better solve issues that may arise within an organization and how to effectively deal with difficult people. We also used these new skills to share with the business owners and our board of directors who have experienced similar issues with their staff. We continued our training with another course titled “Finding Common Ground” on October 24th. This training brought together many nonprofits to work together and find solutions to common problems. This was a great opportunity for the Chamber to network with various nonprofits and to increase our partnership for the greater good of our community.

The last 2 quarters of the fiscal year have been some of the most challenging we have experienced, the global Covid-19 pandemic hit and brought a lot of uncertainty to our business community. Our training focus switched to staying updated with latest developments and directives from the State and LA County. We started getting an influx of calls from confused business owners and we focused on making sure all of our staff had the correct information to disseminate. We also stayed updated with the latest resources made available and attended as many webinars possible. We wanted to make sure we knew about all of the loans and grants available in order to share the information with our community.

This pandemic is nowhere near over, and we continue to prioritize staying informed with the latest updates and providing the correct information to our members.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

For this quarter the Director wanted to strengthen his interpersonal skills with the staff and Chamber members, and for this reason he attended a course by the Center for Nonprofit Management titled “Managing Challenging People and Creative Inclusive Teams and Trust” on August 6th. His main purpose with attending this workshop was to learn how to better manage the Chamber staff in order to have a more productive team and how to better resolve external problems that may arise. He also wanted to gain additional knowledge to better advice when business owners and community leaders come to him for help.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The Director learned some of the following in the workshop:

- Identify root causes of difficult behavior
- How to approach and manage difficult people
- Understand particular types of Behavior
- How to deal with Passive and Aggressive Behavior
- Dealing with workplace conflicts
- Recognize different attitudes
- Handle stressful situation

The Director came back and shared the new information with the Board of Directors at the following Board Meeting and is putting into practice the new skills with the staff. He's also been able to communicate some of the problem solving techniques with a few of the local business owners to help them better handle difficult situations.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

For the second quarter the Executive Director along with the staff attended the "Finding Common Ground" Workshop on October 24th hosted by the Center for Nonprofit Management. This was the 3rd Session of an ongoing Series that focuses problem-solving skills and how to work alongside different community partnerships to solve common community-based issues. This workshop is held in Los Angeles and brings together different local non-profit organizations which gives the Chamber an opportunity to network and find solutions to various common problems. Another benefit that came from this workshop was that we were able to speak with other organizations about the current challenges they face and we were able to cross-reference some similar issues which include increasing membership participation, strengthening community partnership between residents and government agencies and how to access more funding.

Some of the Key Points that we gathered from this Workshop were:

- When conflict arises within an organization, first attempt arbitration: have disputing parties discuss problem before bringing in a third party.
- If arbitration doesn't work, the next step would be mediation through a neutral third party in order to avoid escalating conflicts.
- Focus on solutions that benefit both parties and the organization as a whole.
- We learned that 65% of work performance problems are due to chronic unresolved conflicts.

We brought back these key points and materials to our Board of Directors and they found the information really useful and beneficial. So much that we are currently working in putting together workshop here at our Chamber office in order to bring these resources to our community members and local businesses.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The chamber's Executive Director is continuously training staff on improving their customer service skills and helping the office run more efficiently. He's having weekly training sessions with the staff where he's giving them pointers on how to answer phone calls and better direct phone inquiries. He also provides the staff feedback based on their performance and follows up with them on a weekly basis. Our office deals with both Spanish and English speaking individuals, so his training also focused on bringing exceptional service in both languages and in making the phone call go as productive and smooth as possible. A roadmap was given to the staff on the most effective way to follow up each call in a timely manner. The Executive Director also continues teaching the staff of County programs and procedures in an effort to keep them up-to-date with any information.

The chamber staff also attended a workshop held by the Center for Nonprofit Management on March 12th titled "Leading Multigenerational Teams". The main topics that were discussed were how to foster effective communications between different generations, to get input from multiple generations in order to communicate our message across successfully and to assign projects according to what each generation holds valuable. This workshop was very valuable to the chamber, as it helps the Executive Director how to better handle the staff and how to distribute the projects according to their strengths and differences and it helps the Chamber better reach out to its chamber members.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

The recent turn of events with our global pandemic have led the Director and Chamber staff to redirect our training goals and objectives. Our main focus in the past weeks have been to stay up-to-date with the latest developments in Covid-19 in regards to the opening and closures of businesses, protocols and guidelines established by LA County for businesses and to stay open

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and to be aware of available resources offered by the County, the State and the Federal government. Our office has stayed up to date by signing up to email updates from LA County and the Governor's office, by watching the weekly LA County briefings and joining various teleconference calls. We've also made it a priority to attend as many webinars possible in order to be equipped with the necessary information to help businesses stay open.

Our current training is focused on learning about available funds, loans and resources for the business community. In the beginning of the pandemic, we attended several webinars lead by The Los Angeles Area Chamber of Commerce with the focus being primarily on PPE Loans, unemployment, job placement and workforce development. We've also attended webinars presented by SBA, the Department of Business and Consumers Affairs where they showcase available resources for Small Businesses and how to apply for the new LA Regional Covid Fund, among many other resources.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600920-19 Jurisdiction: 2nd District
Project Title: Technical Assistance - 2nd District
IDIS Number: 11163
Operating Agency: Florence/Firestone Chamber of Commerce
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 18B ED Direct: Technical Assistance
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This project enables the Florence-Firestone/Walnut Park Chamber of Commerce to fund project coordinators and/or to fund consultants, and an Executive Director to provide technical assistance training to businesses.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 90 This Year: 90 Cumulative: 90 Ratio: 100.0%
Net Expenditures: Budgeted: \$65,000.00 This Year: \$65,000.00 Cumulative: \$65,000.00 Ratio: 100.0%

Annual Narrative:

The Florence-Firestone/Walnut Park Chamber of Commerce (FFWPCC) had a productive and successful year despite all of its challenges. We conducted outreach to many of the businesses in the Florence-Firestone area and continued to distribute Los Angeles County Development Authority (LACDA) business programs and other pertinent business loan information. During the Fiscal Year (FY) 2019-2020, produced and electronically delivered newsletters to over 4,000 contacts, attended numerous community events and monthly meetings and participated in local annual events where LACDA program information was distributed.

As for Technical Assistance, the FFWPCC conducted the following workshops and events:

National Night Out - The Chamber's goal was to help bring the community together and become familiar and comfortable with the law enforcement of our area, which are the Sheriff's department and to recruit more local businesses to become Chamber members. The Chamber had a booth where we distributed LACDA business assistance programs, Los Angeles County, State, Federal and other pertinent business and loan information amongst others. In this event the Director was also able to speak with a lot of local business owners and set up a few one-on-one meetings to follow up and help them tackle their concerns.

Meeting Today's Challenges- We hosted a successful workshop alongside the LA County Fire Department called "Meeting Today's Challenges" on October 29th at our Chamber Office. For this workshop we made sure we got the word out to all of our Chamber Members and local businesses by walking door-to-door to personally invite them. We also sent email campaigns with the flyer and promoted it on our social media. The purpose of this workshop was to keep our community informed on the latest Fire Department developments while also informing businesses on best practices to keep their business in line with codes to avoid fires or any other catastrophic accidents.

Community Forum (cancelled last minute due to pandemic) March 18th - We partnered with the Department of Regional Planning to promote the new Alternative Financial Services ordinance and with the Department of Public Works to get the communities' feedback on the new trash contract with Consolidated Services.

We had other workshops and seminars in the works, however, due to the global pandemic we are working towards transitioning into the online platform.

Quarter: 1 Accomplishment Quantity: 27

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During this first quarter, the FFWP Chamber continued to provide general business information to all the local businesses and residents through phone calls, walk-ins, emails and social media requests. The Director also continued meeting with business owners one-on-one at the Chamber office with various needs which included starting a new business in the unincorporated area of LA County, questions regarding the minimum wage and how the new Sidewalk Business Act has been affecting their business. Some of the issues that have been brought to the Director's attention also included how to deal with difficult people at work and within organizations, which is a relatively new concern from the Chamber. We have also been getting a lot of complaints from local restaurants in the Florence-Firestone area regarding pop-up sidewalk food vendors competing against their established business and lack of parking down Florence Ave.

As a follow up from last quarter, we had a successful meeting with Cris from the Parking Enforcement division within the Sheriff's department. Much came out of the meeting: we were able to formally report various double parking and sidewalk parking complaints and violations on Florence Ave that were affecting the customer parking in surrounding businesses. Moving forward, we were able to set proper protocol on how to deal with these types of issues which included immediately reporting violations to Dispatch and to make sure these calls include full details of the incident. We were also instructed to contact the Highway Patrol for any traffic violations and for any incidents that may occur after hours and during the weekend. Regarding illegal RV's and red tag abandoned vehicles, we have been instructed that the Sheriff's department strictly follow DMV rules and can only remove a vehicle if the license tag is expired or if the vehicle has been red tagged. Many of our pending questions were answered and we were able to come back to our Board of Director's with this information to help streamline and improve the Sheriff response rate in the Florence-Firestone area.

The Florence-Firestone/Walnut Park Chamber of Commerce also participated and helped organize this year's National Night Out for the Florence-Firestone area. The Chamber's goal was to help bring the community together and become familiar and comfortable with the law enforcement of our area, which are the Sheriff's department and to recruit more local businesses to become Chamber members. The Chamber had a booth where we distributed Community Development Commission (CDC) business programs, Los Angeles County, State, Federal and other pertinent business and loan information amongst others. In this event the Director was also able to speak with a lot of local business owners and set up a few one-on-one meetings to follow up and help them tackle their concerns.

The chamber is still in the works of strengthening our relationship with the Sheriff's department and to continue to educate, stabilize, advocate and help its local business community throughout the distribution of LA County and CDC information and by continuing to build a strong partnership with the Stakeholders within the community.

Quarter: 2 Accomplishment Quantity: 25

Accomplishment Narrative:

For the 2nd quarter the Florence-Firestone/Walnut Park Chamber of Commerce continued its general duties by providing everyday assistance to local businesses who e-mail us, send us messages through social media, call and walk-in to our office. The FFWP Chamber also continued to provide one-on-one consultations to residents and local businesses with issues ranging from parking violations, homeless encampments around their businesses and illegal dumping. Upon meeting with business owners, we continue to distribute LA County Materials, our Chamber brochure and our latest newsletter. We understand that homelessness is a pertinent issue all around Southern California and that Supervisor Mark Ridley-Thomas is spearheading different programs to offer solutions within L.A. County. So every time we get a call or complaint regarding homelessness, we do our best to communicate this message in order to ease tension and offer various L.A. County programs such as the LAHSA information hotline and LA Family Housing. We will continue to work closely with the Supervisor's office and local businesses to address this ongoing problem and serve as a bridge between the local businesses and the different department of L.A. County.

We also hosted a successful workshop alongside the LA County Fire Department called "Meeting Today's Challenges" on October 29th at our Chamber Office. For this workshop we made sure we got the word out to all of our Chamber Members and local businesses by walking door-to-door to personally invite them. We also sent email campaigns with the flyer and promoted it on our social media. The purpose of this workshop was to keep our community informed on the latest Fire Department developments while also informing businesses on best practices to keep their business in line with codes to avoid fires or any other catastrophic accidents. At the end of the workshop we also held a Q&A Session giving the attendees an opportunity to ask the Fire Department any questions they might've had. We had in attendance representatives from the office of both Supervisor Mark Ridley-Thomas and Supervisor Solis along with other local dignitaries.

The chamber will continue its efforts to partner, educate, stabilize, advocate and help its local business community throughout the upcoming quarter. We are also continuing to partner with different LA county departments such as LACDA and DCBA in order to push forward County initiatives and serve with the businesses and community.

Quarter: 3 Accomplishment Quantity: 23

Accomplishment Narrative:

This 3rd Quarter has been a challenging quarter for the Florence-Firestone Chamber of Commerce. We started the year 2020 up and running as we usually do. We continued servicing all the businesses of the Florence-Firestone area through door-to-door

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

community outreach, over the phone service, walk-in consultations and one-on-one consultations with the Director. We have also extended our service method to include social media. We have worked to establish a strong social media presence by constantly updating our pages with upcoming events, by promoting events from LA County and Supervisor Mark-Ridley Thomas and by posting other pertinent information for our local businesses. We have also made an effort to look for social media pages belonging to our local businesses and following those pages in order to stay connected and to widen our reach. We have noticed that some businesses find it more convenient to reach out to us through social media. The chamber also sent its quarterly newsletter to over 4,000 email addresses. In this newsletter we include updates on what the chamber has been working on and our current involvement with the community.

The chamber has also been working closely with the Department of Regional Planning on partnering to find the best method of communicating to our chamber members on the Alternative Financial Services ordinance LA County is working on. Upon several conference calls, we decided that the best method to relay this information was by putting together a community forum for our chamber members. At the same time we were contacted by the Department of Public Works regarding the trash contract renewal for Consolidated Services in the county. The department wanted to find the best way to get the community's input (both residents and businesses) on the new contract and update them on the new features offered by Consolidated Services. We decided to host these two departments jointly in a Community Forum scheduled for March 18th, 2020 at 8:30am at our Chamber office. However, right around this time the United States was starting to see a rise in the number of Covid-19 cases and on March 12th, LA County suspended all meetings and community gatherings, thus forcing us to postpone our event until further notice. Following County orders, we closed our office the following week. However, the Director and staff continue to work remotely from home and continue to serve our community and businesses during our current crisis.

For the following weeks, the Chamber will monitor current developments from LA County and its departments on what assistance will be available for small businesses during the Covid-19 crisis. We know this is something new for everyone and the Chamber is using all of its resources to be of service to the small businesses in the Florence-Firestone area.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

During this last quarter, the Chamber continued to provide general business information and help to all the local businesses and residents through phone calls, emails and social media requests. However our office has accommodated to the new Covid-19 guidelines which includes consultations by appointment only while practicing social distancing in the office and wearing a mask at all times. We also have hand sanitizers in our lobby and conference room for our guests and staff. We have halted all in-person workshops and seminars planned for the year due to the large gatherings restrictions and are working closely with the County and other non-profits to put together online resource workshops. We have also increased the amount of Newsletters and email blasts we send out in an effort to disseminate important information and resources quicker to our business members. As often as possible, we make sure to translate our material to Spanish since there is a large Spanish speaking population of business owners in our service area. We have also increased our door-to-door outreach where staff distributes our Newsletter and collects the business cards and information of each business. Upon doing so, we update our database and email contact list in order to make sure that we have the most up-to-date information and that our members are receiving our emails.

Once again, the Chamber has been helping the Ice Cream Truck owners deal with several Covid related issues with Commissaries. We've been getting complaints that Commissary owners were kicking Ice Cream Trucks out of their parking garages who failed to go out and sell ice cream. However, many ice cream truck owners refused to go out and sell out of fear of contracting Covid-19. We also had a couple of cases where a tow truck was called to remove the ice cream truck from the premises. We put together a conference call with the Mediation department within DCBA and LA County Department of Public Health and made them aware of the current situation. DCBA was able to contact the ice cream truck owners and offer their mediation services with the commissary owners.

We've also experienced an influx of Covid-related phone calls, mostly from barber shops and hair salons. Our staff is doing our best to stay updated with the changing regulations and providing the appropriate Public Health guidelines. We are also working on updating our website and including a Covid-19 section where we can post all covid related updates. We hope to have this up and running by the end of the month. Meanwhile, we will continue to provide support and resources to all of our residents and business owners.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96217-19 Jurisdiction: 2nd District
 Project Title: Handyworker Program (PACE)
 IDIS Number: 11283
 Operating Agency: Pacific Asian Consortium in Employment
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides minor home repair services for low- and moderate-income homeowners residing within the unincorporated areas of the Second Supervisorial District

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 34 This Year: 17 Cumulative: 17 Ratio: 50.0%
 Net Expenditures: Budgeted: \$157,000.00 This Year: \$157,000.00 Cumulative: \$157,000.00 Ratio: 100.0%

Annual Narrative:

The project completed a total of 17 units because the program faced a declining productivity and operational challenges, due to COVID-19. However, the comments that PACE (Pacific Asian Consortium in Employment) received from our constituents continue to be very positive. We have four cases approved and ready to continue assisting our communities with minor but necessary repairs. However, the comments that PACE (Pacific Asian Consortium in Employment) received from our constituents, who received assistance in repairs, were very positive, and appreciated.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	17	0
Total	17	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	7	0
Low	4	0
Moderate	6	0
Total	17	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
11222 South Hobart Blvd	Los Angeles	CA	90047	Owners	Extremely Low	\$420
11228 S Hobart Blvd	Los Angeles	CA	90047	Owners	Extremely Low	\$395
1660 W 107th Street	Los Angeles	CA	90047	Owners	Extremely Low	\$410
1737 W 106th Street	Los Angeles	CA	90047	Owners	Extremely Low	\$380
4617 Northridge Drive	Los Angeles	CA	90043	Owners	Low	\$350
1546 W 113th Street	Los Angeles	CA	90047	Owners	Moderate	\$395

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1708 W 107th Street	Los Angeles	CA	90047	Owners	Moderate	\$410
137 E 139th Street	Los Angeles	CA	90061	Owners	Extremely Low	\$280
1131 E 121st Street	Los Angeles	CA	90059	Owners	Low	\$440
5616 Adale Place	Los Angeles	CA	90043	Owners	Low	\$420
1445 W 113th Street	Los Angeles	CA	90047	Owners	Moderate	\$410
2003 W Imperial HWY	Los Angeles	CA	90047	Owners	Moderate	\$380
5910 S. La Brea Ave.	Los Angeles	CA	90056	Owners	Moderate	\$420
1651 E. 83rd Street	Los Angeles	CA	90001	Owners	Extremely Low	\$450
4913 Angeles Vista Blvd	View Park	CA	90043	Owners	Extremely Low	\$400
1955 West Imperial Hwy	Los Angeles	CA	90047	Owners	Low	\$410
13223 Crocker Street	Los Angeles	CA	90061	Owners	Moderate	\$400

Total Number of Housing Units Assisted : 17

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	14	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	17
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	7	0
3	6	0
4	4	0
Total	17	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of the First Quarter, PACE had completed 7 units and 8 households were benefited from the program. The scope of repairs provided consist of Stucco patching cracks around the properties, painting, and wood trim around the eaves, wood fascia, window frames, and other wood areas.

Quarter: 2 Accomplishment Quantity: 7 Female-Headed Households: 5

Accomplishment Narrative:

At the end of the Second Quarter of the 2019-2020 program year, PACE has completed 13 households. This represents 39.00% of its annual contractual goal. Pace will continue its efforts in identifying and recruiting eligible and qualified clients in the remaining quarters of the current contract year.

Quarter: 3 Accomplishment Quantity: 6 Female-Headed Households: 5

Accomplishment Narrative:

During the 3rd Quarter period, all home visits and repairs have been canceled because of the COVID-19 Coronavirus pandemic. The PACE County D2 Handyworker program has been experiencing impacts associated with coronavirus since it emerged. The program is suddenly facing declining productions and operational challenges. As the results, 17 units were

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

completed.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 4

Accomplishment Narrative:

During the Fourth Quarter, due to the COVID-19 pandemic, all home visits and repairs continue to be canceled. PACE (Pacific Asian Consortium in Employment), County D2 Handyworker program, was not able to continue repairs nor visit any of our applicants. Therefore, we were unable to add any completed additional units.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600928-19 Jurisdiction: 2nd District
 Project Title: Transition Youth Services
 IDIS Number: 11164
 Operating Agency: Peace4Kids
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides current and former foster-care youth (ages 13 to 21 years-old) with a support system and access to vital community services during the year prior-to and after their separation from the foster care system.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 18 This Year: 16 Cumulative: 16 Ratio: 88.9%
 Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

In the last year, Peace4Kids has served 36 unduplicated youth with Transition Youth Services. (We will be working with LACDA staff to update our Public Service Counts to include client data to reflect our goal of serving 18 clients through CDBG funding.) The latest QPR best summarizes how Peace4Kids has sustained Transition Youth Services, before and during the pandemic. Our depth of service has not been affected and has only increased.

In the face of adversities, we have been inspired by the resilience and resolve of our youth. Despite physical disconnection, our youth continue to be engaged with Peace4Kids, finding strength among their peers and our community. Our work over the next year is to learn from our youth and how they respond to these adverse events. Our objective is to amplify youth voices to be agents for social change, and to confound expectations by embracing leadership.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	13
Other Race - Hispanic	1
White - Hispanic	1
White - Non-Hispanic	1
Total	16

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Peace4Kids is pleased to provide this QPR for Q1 relating to our Community Development Block Grant.

Through our Transition Youth Services, Peace4Kids provides intensive one-to-one work with transition-age youth and young adults (ages 16-24), leading to an increase in social-emotional intelligence, improved relationship building/management skills and stability in placement. We also facilitate leadership development in group settings. In the first quarter, Peace4Kids has served 36 TAY and young adults impacted by foster care.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In this QPR, Peace4Kids seeks to highlight its advancements relating to transitional housing. This has long been an issue for youth transitioning from foster care. As part of our Transition Youth Services, Peace4Kids encourages youth to identify issues that impact their lives. This past year, our participants have coalesced around the need for accessible and appropriate housing. Peace4Kids has begun to play a more active role to integrate this need as part of our suite of programs and services.

Through a relationship with the National Charity League, Peace4Kids has cultivated a relationship with a philanthropic-minded landlord who has dedicated 20 units in a prime downtown location toward Peace4Kids youth. Our plan is to pre-qualify transition-age youth for heavily-subsidized rent arrangements; youth would pay a capped rate of only \$500 per month. The benefit of this model is based on the idea of permanency. TAY participating in this program can stay as long as they like and will build a rental and credit history that will translate into other aspects of their financial futures. To date, Peace4Kids has identified or placed 5 TAY that meet our criteria for this new program.

We will continue to be highly intentional about placing youth in this housing. Our goal is to have youth be successful in this placement. Peace4Kids is creating a comprehensive set of guidelines and supports relating to this opportunity and is more actively screening our youth for whom this is a good match.

In future QPRs, Peace4Kids will provide updates relating to this pilot of transitional housing and supporting programming. As in the past, Peace4Kids will also include “success stories” that personalize the impact we make in supporting the educational, career, and social-emotional development of program participants.

Quarter: 2 Accomplishment Quantity: 16

Accomplishment Narrative:

Peace4Kids is pleased to provide this quarterly performance report for the second quarter relating to our Community Development Block Grant funding.

Through our Transition Youth Services, Peace4Kids provides intensive one-to-one work with transition-age youth and young adults (ages 16-24), leading to an increase in social-emotional intelligence, improved relationship building/management skills and stability in placement. We also facilitate leadership development in group settings. This year, Peace4Kids has served 36 TAY and young adults (not reflected in Public Service panel) impacted by foster care.

Our work is best described by highlighting success stories. Below are three cases of how Transition Youth Services impacted lives this year.

DR8 is a 22-year old male who had been in the foster care system. Through Transition Youth Services, Peace4Kids has supported him in achieving his goals relating to housing and employment.

As of last year, he was living in a transitional housing program for former foster youth. This was a poor environment, as his program required living with a roommate. Without choice, DR8 was surrounded by negative influences of this roommate who had substance use and other behavioral issues. He wanted to pursue a more independent living situation, however that required maintaining stable employment. DR8 had a poor history of maintaining employment. As a youth in foster care, he was highly transient. This informed his attitude toward keeping a job.

Peace4Kids provided job coaching, resume and interview advice, and overall guidance relating to what it means to secure and sustain employment. This support was provided by Peace4Kids staff and volunteers. However, the most impactful voices were his peers at Peace4Kids – those who had achieved success in employment and could convey a positive perspective. As a result, DR8 has been steadily employed at Shake Shack for the longest period of his life.

With this employment as a base, Peace4Kids then helped DR8 move into independent living at an apartment downtown. DR8 pays below-market rent, as this building is operated by Peace4Kids and is home to other Peace4Kids peers and a Peace4Kids volunteer. DR8 was able to meet high standards set by Peace4Kids to live there, which include sustainable employment.

KA3 is a 20-year old male who had grown up living in foster care. He started attending Peace4Kids at age 8 and has participating in age-appropriate programming ever since. For the last few years, he has received Transition Youth Services

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

which have helped him achieve remarkably goals. Today, he is a sophomore at CSU Northridge, but still relies on our network of staff, volunteers and peers for support. He attends our “family dinners” hosted by Peace4Kids, which is a point of interaction between him, his peers and our volunteers.

In the last few months, Peace4Kids has helped KA3 with goals relating to pursuing a career in event planning and management. He identified an on-campus job in this area, but needed guidance in pursuing that position. At a recent Peace4Kids family dinner, he conveyed this to a Peace4Kids volunteer who is an event-planning professional. They spent two hours in a separate room working on his application and then spoke several times by phone to prepare for the interview.

KA3 got the job, chosen from a very large pool of applicants. He is now further on his path toward his career goal. Based on his new experience, Peace4Kids has also hired him to help plan its annual event.

ME5 is a 17-year old female who has grown up living in foster care. She has participated at Peace4Kids for many years, but we have noticed a downward shift in her behavior and attitude in the last year. From conversations with her caregiver, we learned that these behaviors were negatively affecting her at home and at school.

Through Transition Youth Services, Peace4Kids gradually worked with ME5 to better understand the root of her negative behaviors. Together, we were able to define some goals and activities that would enable ME5 to become more self-directed and responsible. Last year, we helped her get into Think Women, a program run by another non-profit called Future Youth Records. This world-class music program empowers young women to make social change through music.

ME5 entered this program in July 2019. However, her behavior and attitude were issues in the first few weeks, which threatened her ongoing participation. Peace4Kids stepped up its support by having its Program Coordinator and a volunteer attend the program with her. Gradually, ME5 began to thrive on her own, writing and recording two songs. This means of self-expression helped to reverse poor behaviors. This change was noticed by her caregiver, who also noticed improvements at school.

Her exceptional work and commitment were singled out by the program. An outside music provider has offered ME5 to produce and record additional music. As a result of Peace4Kids coaching and support, ME5 has been able to make change in her life.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Ordinarily, our QPR contains success stories that highlight our impact. This 3rd QPR reflects how Peace4Kids and our Transition Youth Services have to COVID19.

The Transition-Age-Youth (TAY) and young adults served by Peace4Kids were especially impacted by the global pandemic of COVID-19. They had already been living in extreme poverty and were experiencing food insecurity before having to shelter-in-place. The employment status of caregivers and young adults was perilous before. Now, they are among the first to be impacted.

Here is what Peace4Kids has been doing in response:

- 1) Peace4Kids staff and volunteers are coordinating food deliveries for TAY and young adult households we serve. Traditional food banks are viewed as unsafe and dangerous for those living in extremely low-income neighborhoods.
- 2) Peace4Kids has increased its frequency of communication to our TAY and young adults. We are providing critical service navigation to help our youth and their households access resources available to them.
- 3) Peace4Kids has begun to conduct virtual, online meetings to connect our TAY and young adults ... in lieu of our regular gatherings. We are looking to ensure that every TAY/young adult has online access with a device that supports multi-person meetings.

Our youth are highly resilient and motivated to identify deficiencies in our social service system, which are instantly exposed during a crisis like this. Peace4Kids is supporting its young leaders to express their needs.

We are quickly learning about the physical and mental health needs that are presenting themselves, which are unique to TAY and young adults impacted by foster care. In doing so, Peace4Kids is being responsive in real-time and also is empowering our

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

TAY and young adults to embrace their potential to be resilient, self-sufficient and vocal leaders.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Peace4Kids is pleased to provide this QPR for Quarter 4 relating to our Community Development Block Grant. Through our Transition Youth Services, Peace4Kids provides intensive one-to-one work with transition-age youth and young adults (ages 16-24), leading to an increase in social-emotional intelligence, improved relationship building/management skills and stability in placement.

In our Q3 QPR, we highlighted how Peace4Kids and our Transition Youth Services began to change at the start of the pandemic. This QPR reflects how Peace4Kids has further adapted over the last 3 months.

For 22 years, Peace4Kids has relied on physically gathering our youth, our volunteers and our community. We have held our Core Saturday Program without fail since 1998 and have held mid-week gatherings. Of course, that has all changed due to the pandemic.

The COVID-19 pandemic has disproportionately affected our community, which is predominantly African American households in low socioeconomic communities. Before the pandemic, our community was already experiencing higher rates of unemployment and crime. The trauma and mental health needs, predating COVID-19, have also been compounded. The disparities our community faced before will grow as this crisis persists.

We have quickly adapted to meet some of the more basic needs of our youth and their households. Since early March 2020, we have adapted our age-appropriate programming to function remotely. Our three areas of focus have been:

1) Connectivity

Our primary goal has been to maintain the connection among our youth, their caregivers, and our community. We have increased our communication and counsel to youth and families, using online Zoom and tutoring sessions as much as possible to connect youth to our volunteers and to each other. Our Saturday program has been adjusted to an online format to ensure that our community is anchored to a routine they've been accustomed to for the past 22 years (see link for previous Saturday programs https://www.peace4kids.org/virtual_connect). Since we are four months into this new-normal, we've learned it is important to assess, in real-time, how to adapt our programming and provide for the needs of youth, our alumni and foster families. This is done through stakeholder interviews and surveys that identify emerging needs and themes.

2) Food insecurity

This has always been an issue within our community, as access and affordability to healthy food has been a primary point of advocacy for our organization. The current pandemic magnifies this need. Primarily, we have organized our volunteers to help deliver healthy produce, food and supplies. We've developed a food pantry as a home base for volunteers to pick up shelf-stable supplies in one of our volunteer's garage. In addition, we've got volunteer shoppers purchasing groceries for our community and delivering them in the trunks of their cars without physical contact. This effort was informed by surveys that our transition age youth and caregivers completed.

3) Mental health

Youth impacted by foster care have disproportionate mental health needs, from adverse childhood experiences and environmental adversities that result in lasting trauma. Many of our transition age youth (TAY) who live on their own have self-reported feeling depressed and abandoned. In response, we have referred them to mental health services and connected them with counseling services. In the next year, Peace4Kids will collaborate more closely with the LA County Department of Mental Health to increase access to mental health services by improving the systems cultural understanding of best practice interactions with youth and adults impacted by foster care.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601526-19 Jurisdiction: 2nd District
Project Title: Rehabilitation Program (SBWIB Youthbuild)
IDIS Number: 11185
Operating Agency: South Bay Workforce Investment Board, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides housing rehabilitation grants and training opportunities to low- and moderate-income single-unit residences of the Unincorporated 2nd Supervisorial District and Athens-Westmont.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 10 This Year: 7 Cumulative: 7 Ratio: 70.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$94,390.00 Cumulative: \$94,390.00 Ratio: 62.9%

Annual Narrative:

ANNUAL NARRATIVE

During Fiscal Year 2019-2020—SBWIB-HRRP completed the following:

- New staff joined the SBWIB-HRRP team and were trained. A new project coordinator Amir Piran was named.
- SBWIB-HRRP staff compiled and merged all calls, emails, and other inquires and created a single waitlist for follow-up and application.
- A pre-eligibility application and script were created and used by our staff to help determine the eligibility of applicants. These tools will continue to be used.
- Other eligibility and application forms were updated. These tools will continue to be used.
- Following the initial calls and determining which applicants were qualified, the application packet/forms were mailed or emailed to the homeowners and an intake interviews were scheduled.
- A program flyer was created in both English and Spanish and has been disseminated.
- Our lead construction contractor accessed the properties and scope of work for each property were submitted.
- By mid-January 2020, a total of eight (8) properties were selected and grants were approved.
- Due to COVID-19 and the suspension of building activities only five (5) Home Rehab projects were completed by the year end and submitted to the QPR.
- Two other applications were taken and pending also due to COVID-19 and will be held for processing until the next fiscal year.
- A part-time construction helper was hired and joined the construction team.
- At the request of the homeowners, three (3) projects will be pushed through the new fiscal year.
- FY2020-2021 grant application was submitted and approved.

Rehabilitation work performed on the projects identified consists primarily of:

- Remove and replace roof shingles.
- Install energy-efficient toilets.
- Upgrade electrical panel and replace smoke detectors with battery backup.
- Pressure wash exterior wood trim walls.
- Repair and prep exterior wood trim.
- Primer and paint exterior wood trim.
- Dig out 40" trench from the street water meter to the front house, remove 40' of damaged ¾ inch galvanized pipe, install a new 1-inch copper pipe.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Remove all horizontal ¾ inch damaged galvanized pipe in crawl space, and install new ¾ inch copper Piping in crawl space.
- Install a dedicated circuit breaker from the main electrical panel to the laundry room.
- Install a new Electrical box, install a new GFIC electrical outlet plug.
- Install new block frame energy efficient double pane windows.
- Install new exterior and interior wood molding including primer and paint.
- Remove existing damaged/broken granite kitchen countertop and install a new one.
- Remove 14 L.F. of existing water damaged base kitchen cabinets.
- Repair existing drywall/plaster front wall, primer, and paint front kitchen wall only.
- Install new base cabinets, including stain and sealer finish.
- Install new kitchen sink, new kitchen sink faucet, new kitchen sink garbage disposal and all related connections.
- Hazmat and asbestos testing.

In light of COVID-19, the third and fourth quarters were exceptionally impacted. As most of our clients are senior citizens and the risk factor for this target group is high, we consulted with the CDBG representatives and available state and county guidelines and the decision to postpone the remaining projects was made until we could safely implement safety and health protocols. In the meantime, the SBWIB safety department assisted us to assess and monitor the health situation and determine when it was safe to resume the pending projects. The property owners, as well as our construction crew, were briefed on the health and safety process to resume as per SBWIB management and safety team concurrence. Late May 2020, the remaining project (Taffaro) that was placed on hold received approval to return to work and the project was successfully completed in June 2020. Other pending projects will be carried over to the new fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	4	0
White - Non-Hispanic	1	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Moderate	4	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
12139 Bremerton Way	Los Angeles	CA	90061	Owners	Moderate	\$7,290
1600 W. 124th street	Los Angeles	CA	90047	Owners	Moderate	\$9,360
14603 S. Cairn Ave	Compton	CA	90220	Owners	Moderate	\$10,286
1912 W 109th ST	Los Angeles	CA	90047	Owners	Moderate	\$11,597
2601 E. Victoria Street ST 76	Compton	CA	90220	Owners	Extremely Low	\$5,990

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	3
Otherwise exempt	1
Lead Hazard Remediation Actions:	
Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
3	2	0
4	1	0
<hr/>		
Total	5	0

Quarter: 1 Accomplishment Quantity: 2

Accomplishment Narrative:

NOTE: FINAL PROJECT INSPECTIONS WERE CERTIFIED/PROCESSED LATE BY STAFF AND ARE REFLECTED COMPLETED UNDER QUARTER TWO – ACTUAL WORK PERFORMANCE WAS COMPLETED IN QUARTER ONE.

QPR1 PY2019-2020

During the first quarter, the SBWIB-HRRP staff received the new grant and reviewed the grant specifications as presented on Exhibit A. New program staff were assigned and provided training—including closing of the prior year grant. The SBWIB-HRRP program started up following the independence holiday with two homes that were previously identified under PY18-19 and were carried over to the new program grant. Scheduling for these two homes were planned for July and August 2019.

The SBWIB-HRRP continued with limited marketing and promotional efforts in our original service areas to accommodate new staff transition and training and follow-up to prior inquiries. SBWIB-HRRP programs focus will be outreach efforts for home rehabilitation and repair grants in the Athens Village/Athens Westmont service area.

The following data summarizes the accomplishments for the first quarter of FY 2019-2020:

- 2 new scope of work (SOW) assessments were successfully completed and reported into the CDBG system
- Rehabilitation work completed for the 2 properties – Statement of Work (SOW) projects consists primarily of:

Removal of existing damaged single pane windows, supply new energy efficient double pane white vinyl windows, supply galvanized screws, windows caulk sealant, masking tape and windows vinyl trim; supply interior primer, interior paint and accessories for interior painting, walls, ceiling and door; Removal of existing non-working oven from kitchen cabinets, cut existing wall cabinet above oven cabinet to reduce height, installation of plywood panel next to refrigerator, and repair broken base cabinet drawers, supply plywood, drawer slide set, carpenter glue, drawer handles and 1X4 lumber; Removal of broken exterior lights, supply and replace with exterior LED energy efficient motion sensor lights and exterior electrical box; Removal of water damaged, sunken bank of kitchen cabinets and sink, supply and replacement with new sink and cabinet section, supply and replacement of damaged base cabinets with stain and sealer finish, supply and replace sunken counter with new prefab granite countertop or Formica countertop, supply and install new double bowl kitchen sink, garbage disposal, sink fixtures/faucet, related plumbing connections, related electrical connections, supply paint and drywall and plaster to repair/primer/paint damaged backsplash above sink and countertop; Removal of existing single pan window, supply and installation of new block frame energy efficient double pane vinyl windows, supply latex caulk plus silicone and interior molding, supply and installation of new interior wood molding including primer and paint

At the end of the first quarter the SBWIB-HRRP faced staff turnover and has identified a new staff member to come on board in October 2019 (start date 10-7-19). SBWIB admin/program manager will lead in the new staff training and transition of pending applications for immediate action.

For the second quarter, SBWIB-HRRP has received 9 potential applicants within our service area to be assessed and qualified

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

for the program. The SBWIB-HRRP will work diligently to complete the selection process, assessment of work and scheduling for the remaining 6-8 projects.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

SBWIB, Inc. – HRRP Highlights (QPR2 PY2019-2020)

- During the second quarter of the project—SBWIB staff completed the following:

- Staffing – new program staff came on board and were trained to coordinate and implement the HRRP program. A new program manager for the YouthBuild programs was also selected. SBWIB administration staff will provide training and oversight to the new “team” as they become familiar with the project.
- Staff and program manager had planning meetings to define goals and expectations and best methods to implement the program (fast track).
- All voice messages and client lists were merged together to form a new list of potential clients making call backs more efficient to handle.
- All required forms such as applications, income, and employment verification were reviewed and updated including developing a new pre-eligibility worksheet was created to facilitate the interview process.
- Potential clients were contacted and applications were able to be mailed and or emailed.
- To accommodate clients and maximize interview and eligibility appointments; flexible schedules at two different locations were used to include the YouthBuild Lennox office and SBWIB HQ.
- Special requests to accommodate elderly clients with physical disabilities and or limited movement due to hardship and age, our staff set in home interview appointments to assist with the application and documents collection at home.

- Application Status:

- A total of nine (9) clients completed their interview and application.
- SBWIB contractor visited clients at their property to assess the initial cost and type of repairs requested and in need.
- Three (3) applications have been approved and are ready for the repairs. SBWIB in-house contractor is coordinating with homeowners to start the projects after the holidays and new year.
- Two (2) applications are still incomplete pending additional documentation.
- One (1) applicant was found not eligible for the program due to her income being over the limit for her household size.
- Moreover, three (3) applicants are returning clients and could not meet the eligibility requirements, since they have received services less than three years ago.

As the Home Rehab Program was in the transition phase and new staff were assigned and provided training, no projects were scheduled for work. However, SBWIB is on schedule and is confident it can complete to finish 2-3 projects each quarter.

Quarter: 3 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

During Q3 of the project—SBWIB HRRP staff completed the following:

- A total of five projects were approved and cleared in the portal and scheduled for work.
- Two projects were completed and the final inspection submitted to QPR.
- Two projects required lead and asbestos testing and were scheduled and completed. These two units were cleared by the inspection company and environmental clearance.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- A bilingual (English/Spanish) program flyer was created and was disseminated among our one-stop system partners and local community. Outreach was limited and suspended due to COVID-19.

Subsequently, in light of the COVID-19 pandemic, Stay-At-Home Order, and health concerns and risks to staff and clients we consulted with the LACDA development specialist and made the decision to suspend construction activities temporarily and until further notice. As the situation is evolving and the stay-at-home order remains in place (and now extended to May 15), we have remained in contact with our clients and advised them of the potential delays we are facing.

- One project was shut down due to COVID-19, leaving 50% of planned repairs incomplete before the shutdown (Stay-At-Home Order). We plan to reevaluate the pending work on this property to determine if the work can be completed with safety precautions.
- All other clients with approved applications (4 total pending projects) were contacted and updated on the COVID-19 delay.
- The construction staff was briefed on the situation and temporarily reassigned.
- The number of staff and how the COVID-19 impacted the program and its operations were reported to LACDA.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

The South Bay Workforce Investment Board (SBWIB) and all of its programs and operations continue to observe and practice COVID-19 safeguards for safe at home orders, teleworking, and social distancing.

During Q4 of the project—SBWIB HRRP staff completed the following:

- All clients with approved applications (4 total pending projects) were contacted and updated on postponement of building repairs due to the COVID-19; including one project that was underway (Taffaro project).
- Following COVID-19 guidelines the SBWIB HRRP staff and the Safety team coordinated together to roadmap a safe approach to restart the projects with owner agreement.
- The Taffaro project owner was contacted to discuss the plan to resume; the Taffaro project owner confirmed the plans and confirmed that he was in good health and our construction crew could resume the pending project with practiced COVID-19 safeguards and PPE for staff and owner.
- The Taffaro project which was shut down due to COVID-19 midway through rehab and was successfully completed and submitted to QPR in June 2020.
- The remaining owners of the other three approved applications were contacted and elected to wait until the next program year for rehab and their request their applications will be reviewed for any up-dates and carried over to the new fiscal year.
- Due to uncertainty of the COVID-19 situation and anticipation of new grant funding no applications were accepted during this quarter.
- Announcement for FY 2020-2021 grant funds agreement was processed and submitted to CDBG for processing and approval.
- An initial applicant waitlist was created for the new fiscal year.

The SBWIB-HRRP manager and staff continue to monitor the COVID-19 closely and as the unprecedented situation is evolving rapidly, we have focused on the safety and health of our construction crew/staff and property owners. Therefore, the last applications which were approved in FY 19-20 will be requested to be carried to the new fiscal year and allowing for immediate scheduling and project start-up.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96212-19 Jurisdiction: 2nd District
 Project Title: Children's Project-STRTP
 IDIS Number: 11270
 Operating Agency: Wayfinder Family Services
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05B Services for the Disabled
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing Short Term Residential Therapeutic Program(Children’s Residential Program) provides for the purchase of toys and equipment for behavioral and therapeutic service to young persons aged 5-22 years that are blind/visually impaired and/or have multiple disabilities. The beneficiaries of this program are wards-of-the-court that reside in Wayfinder Family Services' residential facility.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 30 This Year: 25 Cumulative: 25 Ratio: 83.3%
 Net Expenditures: Budgeted: \$25,000.00 This Year: \$25,000.00 Cumulative: \$25,000.00 Ratio: 100.0%

Annual Narrative:

This program year, the agency feels fortunate to have a very dedicated team and the resources to continue to care for its residents in light of the COVID-19 health crisis.

During the first quarter of the program year, the residents enjoyed the last weeks of their summer vacation with outings to the beach, amusement parks, and other recreational facilities. During the summer holiday, the children helped with meals by going grocery shopping for ingredients and helping staff with a summer barbecue. As school opening neared, the residents prepared to go back to school by shopping for new school clothes and supplies.

In the second quarter, holiday activities dominated the calendar. The children baked treats for Halloween; planned a menu and helped cook dishes for Thanksgiving; and decorated the facility for the Christmas holiday.

During the third quarter, the residents completed several activities before the COVID-19 pandemic closures limited all activities. The children began online classes and distance learning by mid-March.

In the fourth quarter, the Agency remained on lockdown due to the COVID-19 pandemic. Counselors and the mental health team continued to engage the kids with enrichment activities during the stay-at-home order. The agency also implemented new cleaning and sanitizing protocols to maintain health and safety standards. Social distancing protocols were also implemented.

By the end of the reporting period as parks and businesses reopened, the children were afforded time to spend in the community. The staff continues to use its resources to incorporate adaptations to programs as our community navigates the health crisis together.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	13
Other Race - Hispanic	10

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

White - Non-Hispanic

2

Total

25

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

This first quarter, the residents ended their summer vacation and started a new school year. To celebrate the end of their vacation, the kids spent a lot of time outdoors and went on many outings. Football and basketball were among the most popular sports the residents played. They especially loved challenging the staff in games of glow-in-the-dark flag football out on the lawn during the night time. Another popular outdoor summer activity among the residents was taking nighttime swims in the pool. The kids were able to take advantage of the warm weather and have fun in the night, playing with pool toys and games. We also finally had our big “residents vs staff” basketball game that everyone has been practicing for, for the past few months. Although it was a very close game, the staff ended up winning. However, the residents have challenged staff to a rematch and have been dedicated to practicing their skills so they can finally beat staff at the next game.

To enjoy their last days of vacation, before having to go back to school, we took the residents out to fun places such as the beach, bowling alley, laser tag, roller rink, movie theater, go kart world and mulligans mini-golf. The most exciting outing for the kids was going to six flags and getting to go on all the rides and eat amusement park food.

Although the kids were a little reluctant to start the new school year, they got back into the spirit by going back to school shopping for brand new clothes, backpacks and school supplies. By the end of August, all the kids were back in their school routine. The kids are all now gearing up for the holidays and have even already started making their Christmas wish lists.

Quarter: 2 Accomplishment Quantity: 25

Accomplishment Narrative:

This quarter, the residents celebrated the holiday season. We had a Halloween party where the kids dressed up in costumes and baked Halloween treats. After, a few of the younger kids went out into the community with staff and trick-or-treated. A few days before Thanksgiving, we held a party where the kids invited their families and social workers. The kids worked with the staff to create a Thanksgiving menu with all their favorite dishes, sides and desserts. On the day of the party, the kids spent all day cooking, baking and decorating. The party was held in our cafeteria, and the kids decorated it beautifully with leaves scattered everywhere, papier-mâché turkeys centerpieces, fall colored balloons and pumpkins. Some of the dishes they cooked included roast chicken, mac & cheese, candied yams, pies and cupcakes for dessert. Before dinner, we went around the room and everyone stated what they were thankful for. Then everyone enjoyed the food and music. The party was a great success and the residents were very happy with how it turned out. On Thanksgiving day, a few of the kids were able to go home and spend the holiday with their families. For the rest of the residents, our cafeteria staff cooked them a wonderful Thanksgiving meal, which the residents enjoyed with staff. Next, we transitioned into preparing for Christmas. Staff and residents decorated the whole facility to get everyone in the Christmas spirit. They spray painted snow on all the windows, decorated the tree, and put lights around to make the place look festive. The kids also went on their annual trip to Knott’s Berry Farm, where they got to go on all the rides and attractions. On Christmas morning, the kids and staff went to IHOP to indulge in a Christmas breakfast. After returning to the facility, the kids got to open all of their presents. They were very happy to get all the things they had put on their wish list, like toys, clothes and electronics. After Christmas, the kids enjoyed the rest of their winter break and prepared to go back to school in the New Year.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, residents participated in several holiday-themed activities and weekend recreational outings. Activities included a New Year’s party, and outings to the movie theater, bowling alley, amusement park, and a basketball game.

As a result of the COVID-19 pandemic in March, activities have been limited. After the youth residents complete distance learning, staff counselors and the mental health team continue to engage them during the quarantine. The agency has provided additional activities to maintain high spirits during the stay-at-home orders. These activities include hosting a cooking program, creating a new therapy resource room, and arts and crafts. Ongoing programs include group sessions with therapists and rehabilitation specialists, as well as outdoor recreational activities.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

In the fourth quarter, the Agency remained on lockdown due to the COVID-19 pandemic. Counselors and the mental health team continued to engage the kids with enrichment activities during the stay-at-home order. The agency also implemented new cleaning and sanitizing protocols to maintain health and safety standards. Social distancing protocols were also implemented.

By the end of the reporting period, as parks and businesses reopened, the children were afforded time to spend in the community. The staff continues to use its resources to incorporate adaptations to programs as our community navigates the health crisis together.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601591-19 Jurisdiction: 2nd District
 Project Title: Food Distribution & CalFresh Applicants Outreach Project
 IDIS Number: 11186
 Operating Agency: West Angeles Community Development Corporation
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05W Food Bank
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides fresh and non-perishable foods, medical supplies and hygiene supplies to low- and moderate-income individuals and families to increase the immediate health outcomes of these individuals and families. In addition, participants will be assisted in accessing additional resources for food assistance.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 1,200 This Year: 938 Cumulative: 938 Ratio: 78.2%
 Net Expenditures: Budgeted: \$52,657.00 This Year: \$52,657.00 Cumulative: \$52,657.00 Ratio: 100.0%

Annual Narrative:

This year, West Angeles Community Development Corporation (WACDC) served 1,393 first time non-duplicated clients exceeding our goal of 1,200. Our emergency services staff provided resources through outreach and community resource/health fairs in Compton, Gardena, Watts, Rancho Dominguez Hills, Carson, and unincorporated areas of Los Angeles. WACDC organized five emergency response events due to the COVID-19 crisis, which collectively helped a total of 2,922 individuals providing emergency services such as food (Non-perishable items), hygiene kits, personal protective equipment, utility assistance, and homeless supportive resources. Also, we supported individuals with completing the application to obtain the CalFresh Benefit, WACDC successfully meets the goal of 20 Calfresh applicants per month (240 Annually). Due to the increasing unemployment rate in Los Angeles County, our client count has exceeded our goal of 1200 a year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
Asian - Non-Hispanic	41
Black/African American & White - Non-Hispanic	2
Black/African American - Hispanic	8
Black/African American - Non-Hispanic	795
Native Hawaiian/Other Pacific Islander - Hispanic	3
Native Hawaiian/Other Pacific Islander - Non Hispanic	5
Other Race - Hispanic	50
Other Race - Non-Hispanic	11
White - Non-Hispanic	22
Total	938

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	9

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Extremely Low	860
Low	64
Moderate	5
Total	938

Quarter: 1 Accomplishment Quantity: 329

Accomplishment Narrative:

In the first quarter of the Community Development Block Grant, West Angeles Community Development Corporation provided services through outreach and partnerships in multiple affordable living and senior citizen complexes in the communities of West Athens, Compton, and unincorporated areas in Los Angeles. West Angeles participated in (3) community resource fairs, which our organization provided these unincorporated communities with emergency services.

The continuing program served a total of 329 households in the first quarter, with fresh and non-perishable foods to low- to moderate-income families or individuals to increase the immediate health outcomes of these families and individuals. Also, (21) of these participants received assistance in accessing additional resources for purchasing nutritional food through the completion and submission of the CalFresh application provided by the West Angeles staff.

Quarter: 2 Accomplishment Quantity: 87

Accomplishment Narrative:

The West Angeles Community Assistance Program continues to reach the unincorporated areas of Los Angeles County. The funds provided by the Community Development Block Grant (CDBG) has benefited our clients with the relief of food, hygiene kits, and case management services, including assistance with completing the CalFresh application. Our organization coordinated three community events this quarter. Our first community event for Thanksgiving, we passed out turkeys and trimmings for individuals/ families households. The second event, "Community Day," focused primarily on homeless individuals/ families; our department passed out prepared Thanksgiving dinners and hygiene kits. In the last event, we held a Christmas Toy Drive, which included food and hygiene kits to each participant. These three events serviced the West Athens, Willowbrook, and unincorporated Los Angeles communities.

We have successfully served 87 new, unduplicated clients this quarter. Due to our information technology configuration during December, we were experiencing issues with submitting additional clients. West Angeles team will ensure to have the additional clients inputted into the 3rd quarter to meet our annual goal of 1200 clients.

Quarter: 3 Accomplishment Quantity: 258

Accomplishment Narrative:

During this 3rd Quarter, West Angeles CDC provided services through outreach and partnerships with social service providers in the communities of West Athens, Compton, Willowbrook, and other unincorporated areas in Los Angeles County. Including various locations where chronically homeless individuals and families reside. In addition, (27) participants were able to access additional funding to purchase nutritional food through the completion and submission of our CalFresh applications assistance services. Due to the COVID-19 crisis, our Organization has experienced an increasing need for Calfresh assistance for additional support.

West Angeles CDC organized (3) utility clinics through community partnerships. The program provided financial assistance of up to \$100.00 toward the SoCal Gas and Edison utility bills, including food and hygiene items for low- to moderate-income family households. As a result of our efforts, WACDC served (258) new clients.

Our CDBG reporting staff, Tracey Inai, experienced some technical difficulties during the 3rd Quarter and was unable to submit the remaining (200+) additional unduplicated clients. Our Organization will ensure to enter the remaining of these clients in the 4th Quarter report.

Quarter: 4 Accomplishment Quantity: 264

Accomplishment Narrative:

During the fourth quarter, our organization served 719 eligible CDBG clients. West Angeles CDC held (5) emergency response events due to the COVID-19 crisis, located in Compton, Rancho Dominguez Hills, and the unincorporated areas of South Los Angeles. These events provided individuals and single-family households with non-perishable food items and hygiene products to maintain their quality of health during the pandemic period. Also, we supported (143) individuals with completing the

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

application to obtain the CalFresh Benefit.

As it stands, we have 264 new non-duplicated clients inputted in the fourth quarter. Due to technical difficulties, we have 455 additional eligible unincorporated low-to-middle moderate-income applications that weren't submitted in the CDBG system. In closing the fiscal year, WACDC assisted 1393 eligible CDBG clients with food, hygiene kits, and Cal Fresh enrollment assistance through our emergency service department, referrals from collaborative partners, and community outreach programs, and emergency response events.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601356-19 Jurisdiction: 2nd District
 Project Title: Mary B. Henry Community Clinic
 IDIS Number: 11176
 Operating Agency: Wilmington Community Clinic
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05M Health Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This provides funding to support the operations of the Mary B. Henry Community Clinic, a satellite clinic of the Wilmington Community Clinic. The satellite clinic serves low and moderate-income persons residing in eligible areas of the unincorporated 2nd Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 23 Cumulative: 23 Ratio: 23.0%
 Net Expenditures: Budgeted: \$84,015.00 This Year: \$84,015.00 Cumulative: \$84,015.00 Ratio: 100.0%

Annual Narrative:

Mary Henry Community Clinic (MHCC) has served a total of 23 clients from the eligible areas and a total of 1,096 patients in surrounding areas, during this program year. The clinic started the year with hiring a contracted physician to provide additional services at the Clinic in efforts to expand the hours. However, in mid-March the COVID-19 pandemic began which slowed down services. Due to this, MHCC laid off the contracted physician and reduced the hours of operation. This resulted in large decrease of patients served. However, now that telephonic and virtual visits have been implemented the clinic is starting to see more patients. We hope to start COVID-19 testing in the near future but for now focusing on primary care and some specialty visits. About 70% of the visits are being conducted by phone and expect this continue until the pandemic is over.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	3
Black/African American - Non-Hispanic	5
Other Race - Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	11
White - Non-Hispanic	1
Total	23

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	20
Low	3
Total	23

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 13

Accomplishment Narrative:

This quarter, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided were pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During this first quarter, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the Community Development Block Grant (CDBG) assistance, the clinic served 13 clients from the eligible areas and 308 clients in surrounding areas. MHCC has contracted an additional physician to provide services three times a week. For the first time, the clinic now has two physicians providing services on site three days of the week. We expect capacity to increase in the coming months.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided were pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During this second quarter, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the Community Development Block Grant (CDBG) assistance, the clinic served 18 clients from the eligible areas and 360 clients in surrounding areas. However, the 18 clients will be reflected in the Quarter 3 report. The staff entering the client information, was saving clients rather than submitting in the public service client screen. MHCC saw an increase in the number of patients seen compared to Quarter 1. We believe this is due to the new contracted physician on-site. We expect numbers to steadily increase once the provider's credentialing is completed by the health plans and then start to receive patient assignments.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided were pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During this third quarter, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the Community Development Block Grant (CDBG) assistance, the clinic served a total of 9 clients, with a total of 40 client accumulatively according to the public service client screen. Additionally, MHCC served a total of 503 unduplicated clients with 854 visits from the surrounding areas. We expect numbers to decrease in the next quarter due to the COVID-19 pandemic. Hours for MHCC have been reduced and all non-urgent visits were moved to telephonic visits, in mid-March.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

This quarter, the Mary B. Henry Community Clinic (MHCC) continued to provide women's health, primary care, and mental health services. The type of visits that were provided were pediatric and adult physicals, preventative well-woman exams, mental health counseling, and sick visits. During this second quarter, the clinic provided services to extremely low- and low-income families residing in the Second Supervisorial District. With the Community Development Block Grant (CDBG) assistance, the clinic served 1 client from the eligible areas and 468 clients in surrounding areas. However, 10 clients will be reflected in the Quarter 4 report due to inputting data late during the last quarter. There was a significant drop in the number of clients served in eligible areas due to the COVID-19 pandemic. The clinic has now implemented virtual and telephonic visits to better serve patients during these times. We expect visits to pick up after the implementation of these services.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602132-19 Jurisdiction: 2nd District
Project Title: Willowbrook Rosa Parks Station Capital Improvements
IDIS Number: 11399
Operating Agency: LA County MTA
Subrecipient Type: Other Public Agency
Contract Period: 12/12/2019 to 6/30/2021
Activity Code: 03G Parking Facilities
National Objective: LMA Low/Mod Area
Objective: Outcome:

Project Summary

This new project will fund Metro's parking lot capital improvements to the Willowbrook/Rosa Parks Station. The parking lot capital improvements will consist of bus bays, parking improvements, and pedestrian pick-up and drop-off zone.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,538,479.00 This Year: \$1,460,243.00 Cumulative: \$1,460,243.00 Ratio: 94.9%

Annual Narrative:

LA MTA received Caltrans approval of the PS&E Package, Environmental Documents, and the Encroachment Permit for construction. Submitted Soil Remediation Plan, SWPPP, and Quality Management Plan to Caltrans for final approval. Pre-construction and field coordination meeting scheduled with Caltrans on July 2nd in preparation to start construction on July 6th. Project scheduled to expend CDBG funds in July 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A change order will be submitted to Icon West in January, and it is expected that construction will start in February 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Continued final design of the parking. Received additional Caltrans comments to the PS&E package; Coordination meeting to confirm revisions to the PS&E and environmental documents. Due to the stay-at-home order, we've been experiencing delays at almost every level, from receiving the Encroachment Permit from Caltrans, getting the contract negotiated and executed with the contractor, and finally their ability to schedule work crews for this phase of the Project. We hope to start work soon and expend the CDBG funds by June 2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

LA MTA received Caltrans approval of the PS&E Package, Environmental Documents, and the Encroachment Permit for construction. Submitted Soil Remediation Plan, SWPPP, and Quality Management Plan to Caltrans for final approval. Pre-construction and field coordination meeting scheduled with Caltrans on July 2nd in preparation to start construction on July 6th. Project scheduled to expend CDBG funds in July 2020. The program was extended and will expire on June 30, 2021.

3rd District

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96302-19 Jurisdiction: 3rd District
 Project Title: Housing Alternatives for Seniors
 IDIS Number: 11271
 Operating Agency: Affordable Living for the Aging
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The project provides labor, administrative support, community outreach and educational opportunities necessary to implement a housing counseling/home sharing program for seniors, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 12 This Year: 1 Cumulative: 1 Ratio: 8.3%
 Net Expenditures: Budgeted: \$35,465.00 This Year: \$35,435.00 Cumulative: \$35,435.00 Ratio: 99.9%

Leverage Funds Expended:

Source	Amount
Other Local	\$8,500.00
Other Private	\$40,500.00
Total Leverage Funds	\$49,000.00

Annual Narrative:

ALA enrolled five CDBG clients this fiscal year. These accomplishments are reflected on the public service screen.

ALA provided 34 home share referrals (10 referrals were given to LACDA clients) and conducted 18 home visits to enroll seniors in the program so they can find compatible housemates to help them remain living independently in their homes.

County-wide, ALA completed 21 home share matches this fiscal year. One match involved a home provider living in West Hollywood, a CDBG service area. The home provider's daughter contacted ALA because she was struggling to maintain her elderly mother's healthcare and finances. Caregiving expenses, along with the monthly rent of her mother's apartment, were increasing each year. She turned to ALA to help identify a compatible roommate who could share her mother's 2BR apartment and pay half of the rent. The family was matched with a low-income senior who was still working, but in need of affordable housing. The match provides secure housing for the low-income senior as well as financial support for the elderly home provider.

Additionally, ALA Home Share was featured on Good Day LA on February 12, 2020.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Non-Hispanic	1
Total	1

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

Tuesday, January 12, 2021

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

ALA provided 15 home share referrals and conducted seven home visits to enroll seniors in the program so they can find compatible housemates to help them remain living independently in their homes.

Staff delivered a home share presentation at the senior services working group meeting of the South Bay Cities Council of Governments (SBCCOG) in Torrance on September 24, 2019. The SBCCOG is a robust and passionate group that includes city staff, service providers, faith-based organizations and community activist groups who are all focused on the concerns of older adults. Older adults facing homelessness for the first time is of particular interest to the SBCCOG. ALA will be working with its members to expand the Home Share Program in the South Bay by identifying potential home providers.

County-wide, the Home Share Program completed seven matches during this reporting period. One match occurred in Beverlywood, a Beverly Hills adjacent neighborhood of Los Angeles. Carol, a 74 year-old home provider who was struggling to pay her exorbitant \$3,100/month rent for a 2BR/1.5BA apartment, was matched with Robby, a senior in his 60s who was couch surfing while he searched for housing within his limited budget.

During a follow-up conversation since the pair's match date, Robby stated, "It's a blessing to be able to move back in to my old neighborhood. It's just a gift from God and I'm happy to help Carol out so I could make her life easier as well. Again I can't thank you enough, Miriam, for being the catalyst and helping me find a beautiful home."

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

ALA assisted two new CDBG clients in quarter two which are not reflected in the activity accomplishments of the QPR. However, the accomplishments are reflected on the public service screen.

Additionally, ALA provided 14 home share referrals and conducted six home visits to enroll seniors in the program so they can find compatible housemates to help them remain living independently in their homes.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

ALA has enrolled five CDBG clients this fiscal year. These accomplishments are reflected on the public service screen.

County-wide, ALA completed five home share matches this quarter. One match involved a home provider living in West Hollywood, a CDBG service area. The home provider's daughter contacted ALA because she was struggling to maintain her elderly mother's healthcare and finances. Caregiving expenses, along with the monthly rent of her mother's apartment, were increasing each year. She turned to ALA to help identify a compatible roommate who could share her mother's 2BR apartment and pay half of the rent. The family was matched with a low-income senior who was still working, but in need of affordable housing. The match provides secure housing for the low-income senior as well as financial support for the elderly home provider.

Additionally, ALA Home Share was featured on Good Day LA on February 12, 2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

ALA enrolled five CDBG clients this fiscal year. These accomplishments are reflected on the public service screen.

ALA's Shared Housing Program has been operational, with limitations, throughout the COVID-19 pandemic. The components of our service delivery model that are impacted are the in-person interviews, home visits and matching, which are on hold until the restrictions due to the coronavirus are lifted and it is safe to conduct in-person meetings.

We are still accepting applications for our shared housing program. As always, community members may start their application process by visiting our website:

<http://alaseniorliving.org/seeking-housing>

Active (enrolled) applicants continue to receive our guidance and support services through phone calls and emails.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E97301-19 Jurisdiction: 3rd District
Project Title: Homeless Services Center
IDIS Number: 11275
Operating Agency: St. Joseph Center
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This program provides emergency services such as food, clothing, showers, mail, message, and phones, as well as referrals for shelter, medical, mental health, substance abuse treatment, legal services, long term housing, and case management.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 421 This Year: 421 Cumulative: 421 Ratio: 100.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$19,682.00 Cumulative: \$19,682.00 Ratio: 98.4%

Annual Narrative:

This past year the Homeless Service Center (HSC) has faced many new changes that were challenging, yet necessary in order to bring more streamlined services and a modern look to the center. Some of the major internal changes were in regards to staffing, with the onboarding of a new Program Manager, Problem Solving Specialist, and Mental Health Specialist. These three individuals brought a “think outside the box” approach to the center which supported with a reduction in staff burn out and an increase and focused approach to client care. Along with this new approach, the goal is to “bounce the ball” back to the client with the hopes of developing a partnership so the client becomes more involved in the treatment planning process.

A shift in funding allowed us to hire another Case Manager who was a recent graduate of the St. Joseph Worker Program. HSC was also granted its first Occupational Therapy and Bachelor of Social Work interns who brought additional support to the center. HSC has been working with the Data Team to find innovative ways to track data that better reflects the services being provided. A new look was given to the Policies and Procedures Manual, as well as the Orientation Packet. These updates are reflective of the current policies, protocols, and services being offered here at the center. HSC also focused on updating the chart room which now has active, non-active, and archived sections. HSC also modified services to be appointment-based which allows for containment of the site and also falls in line with the new social distancing policies set in place.

With the onset of the COVID-19 pandemic, HSC staff remained adamant about remaining on as front-line workers in order to continue to provide essential services to our homeless neighbors. Although HSC services have been reduced to To Go meals and mail, we continue to see an influx in individuals seeking services. There was a modification to the orientation packet that allowed us to meet the need for services as well as increasing enrollment from 150 to 300 active clients.

HSC also partnered with Project Ropa, a non-profit mobile van who supports with providing clean clothing to clients one time per month. This new resource encourages clients to advocate for self as well as learning about the various services available to them within their community.

There were also major changes to the interior and exterior of the facility such as adding central air, security cameras, a security door that allows for staff to manage clients admittance into the entryway, new vinyl flooring, furniture, and phone system, painting to the interior and exterior of the facility, a canopy on the back-alley entranceway, new tile and showers, and a new staff dining area. These updates allow for a more organized, productive and comfortable work environment. Although these changes were challenging at times, this year has brought a newfound motivation to HSC staff. This motivation has challenged staff to continue to work towards reducing their anxiety and workload burn out which has resulted in lowered

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

stress levels. This new outlook has also allowed for a more focused approach towards client care. This morale booster now supports and encourages the team to utilize their creative thought process and “think outside the box” which then inspires for a more effective experience for both the staff and clients.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
American Indian/Alaskan Native & Black/African American - Non-Hispanic	5
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	5
American Indian/Alaskan Native - Non-Hispanic	5
Asian - Non-Hispanic	8
Asian and White - Non-Hispanic	6
Black/African American & White - Non-Hispanic	14
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	104
Native Hawaiian/Other Pacific Islander - Hispanic	1
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	3
Other Race - Non-Hispanic	16
White - Hispanic	48
White - Non-Hispanic	200
Total	421

Quarter: 1 Accomplishment Quantity: 114

Accomplishment Narrative:

During this quarter, some of the challenges the Homeless Service Center (HSC) faced included staff turnover (the Program Manager resigned), funding insecurity (from LAHSA), and a continuous influx of new individuals requesting services.

There has been an increase in the number of individuals coming to HSC asking for services and, although we do our best to process everyone through Orientation, we as a team found ourselves turning down several individuals per day because of staffing and the increased needs of the homeless population. This team observation motivated us to conduct a few brainstorming sessions to figure out how to provide more effective and efficient services to our clients. We eventually decided on offering appointment based services for Orientations and Case Management. With this new structure in place, HSC began to experience a more streamlined service system, along with a reduction in burn out and lower stress levels amongst staff members. The appointment based Orientations are now conducted in the mornings while the appointment based Case Management sessions are in the afternoons. As a result, we are able to average 5 Orientations per morning and 9 Case Management sessions per afternoon. We also started a new mail system that supports mail delivery to the center by 8:30 am. This new mail system allows our volunteers to sort and distribute the mail to clients within 48 hours of receipt.

Along with all of the internal changes occurring, HSC is also experiencing a renovation of the inside of the facility. Along with the support of our Operations team, HSC has received 3 new AC units so that our clients and staff members can be more comfortable during operating hours.

As referenced above the HSC Program Manager resigned, a Case Manager transferred to another division, and two Jesuit Volunteer Corp Interns’ term of service ended. Fortunately, the Program Manager position was quickly filled by the Mental Health Specialist already on site which provided a smooth transition for the staff members as well as the clients. As a former Mental Health Specialist, the new Program Manager has brought a new perspective to HSC in regards to the practice of maintaining daily self-care which in turn reduces burn out amongst staff members.

Although HSC has experienced many changes in the past few months, we also experienced growth with the hiring on of a permanent Case Manager who originally came to HSC as an Intern through our St. Joseph Work Program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

We also acquired funding to hire on a Problem Solving Specialist. The purpose of the Problem Solving Specialist is to provide support to the clients on how to self-resolve problems with their already existing support systems like family and friends.

During this quarter, we received a new full-time St. Joseph Worker Program Intern, 1 part-time Bachelor of Social Work (BSW) Intern, 2 part-time Master of Social Work (MSW) Interns and, for the first time, a part-time Occupational Therapy (OT) Intern.

In addition, Mount St. Mary's University Nurses returned to HSC for a period of 6 weeks. The Nurses bring in additional support to the center Tuesday mornings by providing basic medical services to our clients while referring those with higher needs to Venice Family Clinic. The Nursing Team averages 7-9 clients per visit.

114 unduplicated clients were served during this reporting period with a total of 332 contacts. In addition to basic services that 100% of the clients obtained, 100% were referred to services such as medical, substance abuse, legal and government benefits and 91% were also referred for education and/or employment assistance.

Quarter: 2 Accomplishment Quantity: 107

Accomplishment Narrative:

During this quarter, some of the challenges faced by the Homeless Service Center (HSC) included seeking out two new hires for our Problem Solving Specialist and Mental Health Specialist positions, initiating a data and chart clean up, and the continuous influx of new individuals requesting services.

The number of individuals coming to HSC continues to increase. With the restructuring of the way we provide services, we as a team have created a more streamlined and manageable system. This new system has allowed more flexibility with staff members schedules, along with their ability to provide a more focused support to clients during the afternoon case management appointments.

As referenced above, HSC hired a Problem Solving Specialist (PSS) who will start the beginning of the next quarter. The purpose of the PSS is to provide new insight to case management with the understanding of diverting individuals from a lengthy or continuous dependence on the system, while supporting with reducing chronic homelessness. The PSS will also bring a new vision to the HSC team by encouraging case managers and clients to "think outside the box" while guiding and motivating them to come up with ideas that will inspire them to self-resolve problems with their already existing support systems, like family and friends.

This new position will also support the center, the surrounding agencies, and communities with reframing how we approach our work. The overall goal is to gain new ideas and insight into how we combat homelessness on a bigger scale. Each case manager attended an 8-hour Problem Solving training to support them with creating a resource network which supports them with the new vision of "thinking outside the box."

HSC was also approved for additional funding to bring back a full-time Mental Health Specialist (MHS). The purpose of the MHS is to provide on-site, short term mental health services to clients with the expectation of linking them to long term mental health services. The MHS will also provide a new perspective when dealing with engagement, crisis, and day to day challenges for dealing with clients experiencing mental illness.

A recent collaboration was created by bringing Project Ropa on board to support with providing clean clothing to clients one time per month. This new resource also encourages self-reliance amongst the homeless population by motivating them to seek services within their community that they did not know existed.

Along with all of the internal changes occurring, HSC is also experiencing a renovation of the inside of the facility with an approved start-up date of February 2020. We received additional funding from the Ahmanson Foundation to support with the HSC floor renovation which will bring a 100% new look to HSC coming Spring 2020. As part of this renovation, HSC and our QA team consulted and created a proposal for a chart cleanup which will support with the maintenance of files and documentation. This new strategy is supportive of the new vision for HSC coming this 2020 with the goal of reducing burnout and stress, along with streamlined services.

107 unduplicated clients were served during this reporting period with a total of 321 contacts. In addition to basic services that 100% of the clients obtained, 100% were referred to services such as medical, substance abuse, legal and government benefits and 100% were also referred for education and/or employment assistance.

Quarter: 3 Accomplishment Quantity: 73

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During this quarter, some of the challenges the Homeless Service Center (HSC) faced included integration of the Problem Solving Specialist (PSS) and the Mental Health Specialist (MHS) with the team, assessing best tracking methods in order to capture weekly data, continuing to focus on streamlining our system which supports with reducing the workload amongst staff, and preparing for the March renovation of the entire HSC site. One of the challenges that HSC was not prepared for was the COVID-19 pandemic.

With all of the changes occurring at HSC, the added bonus of having an onsite PSS and MHS strengthened the team, not just by having increased support, but by also increasing the types of services being offered to the clients. The PSS brought new insight into the type of work that is being done at HSC, not only by the staff members, but by the clients. This new "Problem Solving" approach has allowed the "ball to be bounced" back to the client to empower them to be a part of the change process with the hopes of reconnecting them to family and friends. It also falls in line with reducing the workload of the staff by allowing them to partner with the clients so that both parties are participating in the "Problem Solving" process which supports our overall goal of reducing chronic homelessness.

Although change is challenging for some, the beginning of 2020 brought a new motivation to HSC staff. This motivation has encouraged the staff to continue to work towards reducing their anxiety and workload burn out which in turn has lowered their stress levels. This new outlook has allowed for a more focused approach towards client care. This morale booster allows the team to utilize their creative thought process and "think outside the box" which then encourages for a more effective experience for both the staff and clients.

Within the past year, HSC has had the opportunity to "reinvent the wheel" in the sense that services are being implemented in a more efficient manner. Along with recreating how services are being offered, HSC is now looking at developing a better tracking method. This new tracking system will also support our efforts to reduce staff workload and be able to capture a more accurate account of the work that HSC does. HSC has taken into account the importance of accuracy and reliability which supports a strong foundation and structure and is the concept behind the chart clean up that is currently being addressed. HSC continues to be a work in progress, we are confident that with all of these changes occurring, HSC will come out stronger and lead to a better run center for the staff, as well as the clients.

During this quarter, we also had the opportunity to host an Occupational Therapist Intern from USC every Tuesday for a 20 week period. The OT Intern was able to work with the clients exploring and educating them in regards to how their mental, physical, and psychological challenges affect their ability to follow through with everyday activities.

While COVID-19 came about rather unexpectedly, HSC staff played their part in taking all the necessary precautionary measures to protect the staff, clients, and surrounding communities. Although HSC services were reduced, we remained open in the sense of being able to provide essential services with To-Go meals and mail service, which clients reported being appreciative of as most businesses remained closed. And although our educational partners reduced the student intern's onsite activities, the student interns were able to provide phone support to clients which increased mental health and case management support. HSC has welcomed this change of delivery to services as another opportunity to change the way services are provided.

73 unduplicated clients were served during this reporting period with a total of 218 contacts. In addition to basic services that 100% of the clients obtained, 100% were referred to services such as medical, substance abuse, legal and government benefits and 99% were also referred for education and/or employment assistance.

Quarter: 4 Accomplishment Quantity: 127

Accomplishment Narrative:

During this quarter, some of the challenges the Homeless Service Center (HSC) faced include the COVID-19 pandemic which affected the way services were provided, a reduction in 2 staff members being redeployed to provide support to a 90 day project called Project Roomkey, a loss of 3 student interns, 4 volunteers, and 1 Full Time St. Joseph Worker Program Intern. This immediate shift in operations prompted us to move our team to our Bread and Roses café. Although HSC had a reduction in services, this move afforded us the ability to provide much needed essential services of To-Go Meals and mail service to our clients.

Even though these changes affected the way we provided services and engagement with one another, it did not affect the long-standing and well-established relationship that HSC has within the homeless community. HSC clients welcomed the changes with much appreciation and gratitude, as most neighboring businesses had shut down which left them in an even more vulnerable state. HSC staff were also welcoming to the changes as they willingly modified their work styles in order to continue to provide resources to our homeless neighbors. The most amazing piece that came out of this pandemic was the unity

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

and support that grew amongst those most impacted by it.

HSC staff remained adamant about remaining on as front-line workers in order to provide services to our vulnerable neighbors. We as an agency were able to utilize Personal Protective Equipment (PPE) of wearing face masks and gloves when engaging with clients, while modeling social distancing. St. Joseph Center also received a huge amount of support from the community so that we were able to pass out masks, gloves, hand sanitizer, and individual tissues packets to our clients as well.

In order to meet the increased demand for services, the HSC team created a 3-minute template that modified the orientation packet questionnaire which supported with increasing our active client roster from 150 to 300 due to clients challenges with being able to do phone orientations. HSC is in discussion regarding providing no contact services which is dependent upon local guidelines and laws. This time also allowed for an update to the Policies and Procedures Manual and the Orientation Packet.

During this time, HSC also underwent a much-needed renovation adding features of central air, security cameras, a security door that allows for staff to manage clients admittance into the entryway, new vinyl flooring, furniture, phone system, and paint to the interior and exterior, a canopy on the back-alley entranceway, new tile and showers, and a new staff dining area. Two of the major projects done to HSC were the auditing of the charts and overhaul of how data is tracked. This suspension of services at HSC, also allowed the team to review how the center was being run and brainstorm ideas on how to maximize the center to allow for more streamlined services, which supports with client care and staff retention.

127 unduplicated clients were served during this reporting period with a total of 283 contacts. In addition to basic services that 100% of the clients obtained, 61% were referred to services such as medical, substance abuse, legal and government benefits and 61% were also referred for education and/or employment assistance.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601745-19 Jurisdiction: 3rd District
 Project Title: Domestic Violence Crisis Shelter Services
 IDIS Number: 11192
 Operating Agency: The People Concern
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05G Battered and Abused Spouses
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides support and a comprehensive system of care for the homeless inclusive of domestic violence prevention, mental and physical health services, substance abuse intervention, temporary and permanent housing, and a range of other services designed to end homelessness.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 23 Cumulative: 23 Ratio: 92.0%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$20,000.00 Cumulative: \$20,000.00 Ratio: 100.0%

Annual Narrative:

During this program year, 23 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program and referrals, as needed.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	1
Black/African American - Non-Hispanic	3
Other Race - Hispanic	18
White - Hispanic	1
Total	23

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter 7 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals as needed.

Quarter: 2 Accomplishment Quantity: 10

Accomplishment Narrative:

In the second quarter, 10 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program, and referrals, as needed.

Quarter: 3 Accomplishment Quantity: 8

Accomplishment Narrative:

During the third quarter, services were provided to 8 additional children. The children availed of the following services: shelter,

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

food, peer counseling, empowerment philosophy, therapeutic playgroups, clinical counseling, gardening activities, and referral services as needed. As a result of the COVID-19 pandemic, the shelter implemented new safety protocols. This included suspension of new admissions to the program and suspension of volunteer support. The lack of volunteer support has limited the activities available at the shelter.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

During this quarter, 5 new children entered the shelter. They were provided with shelter, food, peer counseling, empowerment philosophy, therapeutic play groups, clinical counseling, gardening program and referrals, as needed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96315-19 Jurisdiction: 3rd District
 Project Title: Topanga Youth Services
 IDIS Number: 11272
 Operating Agency: Topanga Community Club
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides activities for at least 51% low- and moderate-income youth ranging in age from 5 to 19 years old from the unincorporated areas of the Third Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 40 This Year: 42 Cumulative: 42 Ratio: 105.0%
 Net Expenditures: Budgeted: \$31,000.00 This Year: \$31,000.00 Cumulative: \$31,000.00 Ratio: 100.0%

Annual Narrative:

We were fortunate to have fulfilled our National Objective early, and to have offered multiple activities throughout the year. We had to deal with fires and COVID, which had us postponing the Talent Show and the annual musical (which is still being postponed). We did also have a youth directed play and a few classes which were all a great success. The time spent on rehearsing our musical was great and we hope to have a chance to perform it in some way next year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Non-Hispanic	2
Asian and White - Non-Hispanic	1
White - Non-Hispanic	39
Total	42

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	10
Low	19
Moderate	13
Total	42

Quarter: 1 Accomplishment Quantity: 25

Accomplishment Narrative:

During the first quarter, we had a summer songwriting workshop and a cooking class, which were both well attended. We also held auditions for a youth directed play and have had rehearsals this fall. So far, we have reached a good percentage and served twenty-five (25) low-moderate income level participants.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 14

Accomplishment Narrative:

During the second quarter, Topanga Youth Services held the annual Talent Show, with a successful group of acts and audience turnout. We also performed our youth-directed play, which turned out great for everyone involved. Having both projects in the fall allowed us to meet our goals early this year and have many new clients to serve.

Quarter: 3 Accomplishment Quantity: 3

Accomplishment Narrative:

This quarter, TYS dedicated time preparing for their production of "Fiddler on the Roof." Parents assisted cast members with auditions and rehearsals. Performances were planned for the end of March, but due to Covid-19 shutdowns, the program was suspended. TYS plans to reschedule the performances once it is safe to do so.

TYS modified its activities in response to the shutdowns. Staff worked on creating online classes for singing, dancing, cooking, and monologue work. Online classes were made available to clients for free and was used to maintain connections with youth until the program resumes.

In Quarter 3, TYS fulfilled the National Objective goals for this fiscal year.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, we held four online classes for seven weeks. All classes were attended. These online classes were offered free of charge during the stay at home order.

4th District

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601839-16 Jurisdiction: 4th District
Project Title: Avalon Library and Plaza Improvements
IDIS Number: 10588
Operating Agency: Construction Management
Subrecipient Type: Division of LACDA
Contract Period: 3/9/2017 to 6/30/2020 Quarter Completed: 3
Activity Code: 03E Neighborhood Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project will provide for the rehabilitation of the Avalon Library interior and its existing exterior civic plaza.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$5,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Annual Narrative:

The Avalon Library opened its doors in November. The completed 1,265 square foot facility includes reading areas, programming space, Wi-Fi, staff areas, and ADA-compliant public restrooms. To modernize the interior, doors, millwork, flooring, shelving, lighting, furniture, and electrical fixtures were replaced. Improvements to the exterior included the addition of a courtyard, trellis, greenscape, and seating.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of the first quarter, construction was 80%. Drywall, carpet and paint are complete. Total construction completion is estimated to be in October 2019.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, construction was completed in October 2019. A grand opening was held in November 2019. Project closeout is underway.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

Construction was completed in October 2019 and a grand opening event was held in November 2019. In Quarter 3, final retention was paid and this project is now closed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601764-19 Jurisdiction: 4th District
Project Title: Fourth District Handyworker Program
IDIS Number: 11195
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

The Handyworker program provides funding for minor home repairs to eligible low-and moderate-income households within the following Fourth Supervisorial District unincorporated areas: East La Miranda, Hacienda Heights, East Whittier, Whittier, Cerritos, Rowland Heights, South Whittier, and West Whittier/Los Nietos.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 19 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$35,885.96 Cumulative: \$35,885.96 Ratio: 17.9%

Annual Narrative:

There were no housing units completed. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, four (4) applications were processed at various stages. Thirteen applicants have been pre-screened and applications mailed out to the eligible homeowners. Marketing activity is ongoing and the interest from eligible homeowners continues to be in high demand.

Although our long-established operations were delayed due to the required agency rebranding, the Handyworker Program was streamlined in the process to guarantee parity, accuracy and faster services.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Four projects will be submitted for loan approval during the first month of the third quarter, with an additional potential of 15 applications to follow and will be reported during the next period. Strong attention will be focused on the potential applications and will be reviewed accordingly. Sufficient applications to exhaust the budget and meet the program goal will be obtained and processed closer to the end of the next quarter. The project is progressing and is on target to meet the established project goal.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, 12 housing units were transitioning between request for inspections and out to bid processing. Strong attention will be focused on the potential applications and will be reviewed accordingly. Ample applications to exhaust the budget and meet the program goal will be obtained and processed closer to the end of this quarter. The project is progressing and is on target to meet the established project goal. Although all the activities are on hold due to COVID-19 pandemic,

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

marketing efforts remains very aggressive.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are two (2) housing units pending for loan committee approval, six (6) housing units are out to bid and 12 housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 4KA14A-19 Jurisdiction: 4th District
 Project Title: Single Family Rehabilitation Loan Program/Single-Unit/District 4
 IDIS Number: 11142
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner occupied single-family residential units located within the unincorporated areas of the Fourth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 19 This Year: 4 Cumulative: 4 Ratio: 21.1%
 Net Expenditures: Budgeted: \$907,535.00 This Year: \$270,619.57 Cumulative: \$270,619.57 Ratio: 29.8%

Annual Narrative:

A total of four (4) housing units were completed. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	3	0
White - Non-Hispanic	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	2	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
10926 La Serna Drive	Whittier	CA	90604	Owners	Extremely Low	\$15,700
10603 Bexley Drive	Whittier	CA	90606	Owners	Extremely Low	\$20,000
15423 Shadybend Drive	Hacienda Heights	CA	91745	Owners	Low	\$23,918
14909 Goodhue Street	Whittier	CA	90604	Owners	Low	\$21,400

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
-----------------	-------------------	----------------

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

3) Total units occupied by elderly (62 years or older): 3 0

Lead Paint Detail:

Number of housing units constructed before 1978 0
 Exempt: Housing construction 1978 or later 0
 Exempt: No paint disturbed 2
 Otherwise exempt 2

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000) 0
 Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000) 0
 Abatement (Hard costs > \$25,000) 0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	1
2	0	2
3	0	1
Total	0	4

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During this period, one (1) housing unit that was completed from last fiscal year is being reported during this reporting period. Two (2) housing units are under construction, and nine (9) housing units are in various states of processing. Twenty applicants pre-screened and mailed. Ongoing aggressive marketing activities, it is anticipated that seven (7) housing units will be completed by the next reporting period.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

During this period, two housing units completed from last fiscal year are being reported during this reporting period. One housing unit is under construction, with three pending approval, and 11 housing units are in various states of processing. Several applicants pre-screened and received applications in the mail. Aggressive marketing activities is ongoing.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

One (1) housing was unit completed during this reporting period. Eleven (11) housing units are under construction. Several applicants were pre-screened and received applications via the mail. Aggressive marketing activities are ongoing. Due to the COVID-19 pandemic, all projects are on hold until further notice. However, we anticipate a strong fourth quarter to complete our goal.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are 11 housing units under construction, three (3) housing units are pending for loan committee approval and seven (7) housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602147-19 Jurisdiction: 4th District
Project Title: Carmelitos Information Technology for Resident Services
IDIS Number:
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/9/2020 to 6/30/2020
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for information technology upgrades, to include but not limited to computers, printers, software, wiring and installation, for Resident Services at the Carmelitos Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 713 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$28,000.00 This Year: \$28,000.00 Cumulative: \$28,000.00 Ratio: 100.0%

Annual Narrative:

For the FY2019-2020 year, the equipment has been purchased and delivered and only set-up is pending. Due to COVID-19, that will be postponed until restrictions are lifted. The project will be completed and reported as complete in the following quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the equipment has been purchased, and as soon as COVID-19 restrictions are lifted, they will be delivered and set-up for use. Completion of this project is expected in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the equipment has been purchased and delivered and only set-up is pending. Due to COVID-19, that will be postponed until restrictions are lifted. The project will be completed and reported as complete in the following quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602168-19 Jurisdiction: 4th District
Project Title: Carmelitos Resource Room - Safety Doors Improvement
IDIS Number: 11383
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/9/2020 to 6/30/2020
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the procurement and installation of secure safety exit doors, as well as associated work, at a resource room at the Carmelitos Housing Development for the purposes of providing childcare.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 558 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$14,000.00 This Year: \$14,000.00 Cumulative: \$14,000.00 Ratio: 100.0%

Annual Narrative:

For the program year FY2019-2020, the project is 90% with only the electrical pending and sign off and approval from the Fire Department. The contractor is PUB Construction. Project completion will be reported in the following quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, COVID19 restrictions delayed the start of this project. The COVID19 restrictions are expected to be loosened during the 4th quarter and work will begin and complete in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the project is 90% with only the electrical pending and sign off and approval from the Fire Department. The contractor is PUB Construction. Project completion will be reported in the following quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602146-19 Jurisdiction: 4th District
Project Title: Harbor Hills Information Technology for Resident Services
IDIS Number: 11395
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 1/9/2020 to 6/30/2020
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for information technology upgrades for Resident Services at the Harbor Hills Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 301 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$33,500.00 This Year: \$33,500.00 Cumulative: \$33,500.00 Ratio: 100.0%

Annual Narrative:

For the program year, all equipment has been purchased and delivered. Set-up is still pending, and will be completed when COVID-19 restrictions are lifted and in the following quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter the equipment has been purchased and as soon as COVID-19 restrictions are lifted, they will be delivered and set-up for use. This project is expected to be reported as completed in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, all equipment has been purchased and delivered. Set-up is still pending, and will be completed when COVID-19 restrictions are lifted and in the following quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602046-19 Jurisdiction: 4th District
Project Title: Whittier Manor Generator Replacement
IDIS Number: 11311
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the engineering, design, and equipment replacement and installation of a power generator at the Whittier Manor Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 49 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$99,798.45 Cumulative: \$99,798.45 Ratio: 99.8%

Leverage Funds Expended:

Source	Amount
Public Housing	\$500,000.00
Total Leverage Funds	\$500,000.00

Annual Narrative:

For the program year, the design work which this project was for was completed. The installation for generators will start in Phase II and will be covered with Capital Fund Grant funds. Reporting to remain open until installation is completed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project is in design phase with architect. Project scope and design will be sent to JOC contractor for proposal and should start construction in January 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the Whittier Manor Generator Replacement project is in the design phase. Once design phase is completed, a JOC Contractor will be selected for construction.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the design for the Whittier Manor generator is 80% complete. The design portion will be complete and construction will start in 4th quarter. The CDBG funds will be fully expended by June 30, 2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the design work which this project was for was completed. The installation for generators will start in

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Phase II and will be covered with Capital Fund Grant funds.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96410-19 Jurisdiction: 4th District
 Project Title: Adventure Park Recreation Programs
 IDIS Number: 11281
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides recreational and educational afterschool programming, summer day camp, youth sports clinics, exercise/fitness, gardening and arborist classes, tiny tots, teen, and senior programs.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 85 This Year: 2 Cumulative: 2 Ratio: 2.4%
 Net Expenditures: Budgeted: \$71,300.00 This Year: \$54,040.00 Cumulative: \$54,040.00 Ratio: 75.8%

Annual Narrative:

Adventure Park program, through various social, educational, and cultural/performing arts programs, as well as special events, designed to offer strong community ties for seniors', strengthen family relationships, and empowerment of the communities it services. Programs like Senior Club, After-School and Youth Club we create a platform developing leadership skills, physical, emotional, and intellectual growth. Even with the COVID-19 pandemic during the 4th quarter, Adventure Park was able for service its new and duplicate clients supporting this years goals.

No leverage funds for project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	2
Total	2

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Low	1
Moderate	1
Total	2

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter 1:

Adventure Park enrolled two new clients and had numerous duplicated client contacts during this reporting period. The program started in August and offered clients flowing activities: Afterschool Program (Monday – Friday, 2:00 – 6:00 p.m.), Volunteer Program (Monday – Saturday, 9:00 a.m. – 6:00 p.m.), Senior Program (Monday – Friday, 10:00 a.m. – 2:00 p.m.), Open Gym (Monday, 6:00 p. m. – 8:00 p.m., Saturday - Sunday, 12:00 p.m. – 4:00 p.m.); and Modification (Monday – Friday, 9:00 a.m. – 2:00 p.m.).

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Adventure Park CDBG Program staff has been working hard to make sure all clients are served well, and the program provides a safe space for clients to have extracurricular activities. They make sure CDBG activities encourage social, intellectual, physical, fine and gross motor skills. The park staff had had some difficulties in registering eligible client online, so they are taking necessary training steps to enroll clients during the following reporting period.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 2, Adventure Park served 24 new clients and had 1,795 duplicated client contacts. The program staff encountered some difficulties with submitting the new clients this quarter, so the team will be reporting them in the third reporting period. The program participants continue to benefit from the Community Development Block Grants (CDBG) funding. The staff utilize some funds to purchase t-shirts for programming activities and to promote growth in attendance.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd quarter, Adventure Park served 7 new clients and supported 1664 duplicated clients with existing programs.

Adventure Park continues to strive on registering new participants in the community. In this quarter, staff have gathered a list of items in which they continue to purchase and use that will benefit the program and community members.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, no activities were reported due to COVID-19.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602139-19 Jurisdiction: 4th District
Project Title: Our SPOT at Mayberry Park
IDIS Number: 11385
Operating Agency: Department of Parks and Recreation
Subrecipient Type: L.A. County Dept.
Contract Period: 1/16/2020 to 6/30/2020 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides teen empowering opportunities. The program focuses on various activities such as, mentoring, health and fitness, youth leadership and provides a safe social place to make friends.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 80 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$22,000.00 This Year: \$500.00 Cumulative: \$500.00 Ratio: 2.3%

Annual Narrative:

The new educational and recreational program offered at Mayberry Park is intended to meet the needs of low-to-moderate income families. Through various social, educational, and cultural/performing arts programs as well as special events, Our SPOT program offered strong community ties, strengthened family relationships, and facilitate the empowerment of the communities.

No leverage funds for the project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The new Our Spot at Mayberry Park program enrolled 16 new clients during its first month and has plans to continue building on the program.

This new program provides teen empowering opportunities. The program focuses on various activities such as, mentoring, health and fitness, youth leadership and provides a safe social place to make friends.

CDBG funds are used for non-personnel costs.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th Quarter, Mayberry served 49 duplicate clients and had no new clients added in this period.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600727-19 Jurisdiction: 4th District
Project Title: Code Enforcement - Fourth District
IDIS Number: 11153
Operating Agency: Department of Regional Planning
Subrecipient Type: L.A. County Dept.
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing project provides a comprehensive code enforcement program in support of the Los Angeles County Development Authority's Housing Rehabilitation Programs to arrest the decline in deteriorating and deteriorated, primarily residential, low-and moderate-income areas of the unincorporated Fourth Supervisorial District as outlined in the 2016 Community Profile assessment.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 91,230 This Year: 91,230 Cumulative: 91,230 Ratio: 100.0%
Net Expenditures: Budgeted: \$120,000.00 This Year: \$120,000.00 Cumulative: \$120,000.00 Ratio: 100.0%

Annual Narrative:

For this program year, overall quality of work in Code Enforcement has improved due to the increase in technological support and better operating practices. Identifying deteriorating conditions, in conjunction with other rehabilitation and public improvement projects, have helped to improve the health and well-being of residents in the unincorporated areas of the Fourth Supervisorial District.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 91,230

Accomplishment Narrative:

In the first quarter, the Department of Regional Planning (DRP) staff achieved compliance on 108 cases, opened 166 cases, and conducted 239 inspections.

DRP staff issued 49 Notices of Violations for deteriorating conditions. The following deteriorated conditions were cited: 5 trash/debris; 33 inoperative vehicles; 6 unpermitted structures; and 12 illegal conversions. One non-compliance fine was issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter, the Department of Regional Planning (DRP) staff achieved compliance on 96 cases, opened 49 cases, and conducted 146 inspections.

DRP staff issued 20 Notices of Violations for deteriorating conditions. The following deteriorated conditions were cited: 9 trash/debris; 2 inoperative vehicles; 5 unpermitted structures; and 9 illegal conversions. Two non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

2019-2020 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the third quarter, the Department of Regional Planning (DRP) staff achieved compliance on 40 cases, opened 74 cases, and conducted 134 inspections.

DRP staff issued 35 Notices of Violations for deteriorating conditions.

The following deteriorated conditions were cited; 8 trash/debris; 5 inoperative vehicles; 5 unpermitted structures; and 13 illegal conversions. One non-compliance fine was issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to restrictions imposed during the COVID-19 pandemic, there has been a decline in inspections and issuance of Notice of Violations (NOV). In the fourth quarter, the Department of Regional Planning (DRP) staff achieved compliance on 32 cases, opened 19 cases, and conducted 73 inspections.

DRP staff issued 1 NOV for deteriorating conditions. The following deteriorated conditions were cited: 1 trash/debris; 0 inoperative vehicles; 0 unpermitted structures; and 1 illegal conversions. No non-compliance fines were issued, and no cases were referred to the District Attorney's office for hearing during this reporting period.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: F96415-19 Jurisdiction: 4th District
 Project Title: Youth Activities League - Carolyn Rosas Park
 IDIS Number: 11282
 Operating Agency: Sheriff's Dept., Los Angeles County
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides children and youth in the unincorporated area of Rowland Heights with year-round recreational and tutoring programs in a safe and controlled environment at Carolyn Rosas Park through the Walnut Regional Station Youth Activities League.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 65 This Year: 30 Cumulative: 30 Ratio: 46.2%
 Net Expenditures: Budgeted: \$50,000.00 This Year: \$35,856.00 Cumulative: \$35,856.00 Ratio: 71.7%

Annual Narrative:

In the first quarter we had a terrific summer, taking our youth members on three field trips. Several of our youth members earned a trip to the "AMC Movie Theaters" for participating and achieving a goal in our reading program (Reading Rangers). Our second field trip was to "Raging Waters", where 25 youth members enjoyed some fun in the sun at this amazing water park. The last field trip was a pizza party at "John's Incredible Pizza Company". In the second quarter our youth members went back to school and immediately resumed their terrific academic efforts. Christmas was very special for our youth members as every child received a Christmas present from our "Secret Santa" event. I would like to thank the employees of the "Walnut Sheriff Station", family, and friends for their generosity and making our children's wishes come true. In the third quarter the children returned from school's winter break and resumed their academic efforts. Unfortunately toward the end of the quarter the seriousness of COVID-19 was realized and the world pandemic began. Since the beginning of March our program has been closed for the safety of our youth members and everybody involved. In the fourth quarter our program remained closed as the world pandemic continues to disrupt normal life as we know it. Our program was able to deliver our youth members school supplies, so they can continue to complete the school work from the residences. Due to the ongoing pandemic we were unable to use the majority of our non-personnel grant funds, as the four amusement parks we purchased tickets from were canceled.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Other Race - Hispanic	27
White - Hispanic	1
Total	30

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	21
Low	8
Moderate	1
Total	30

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 24

Accomplishment Narrative:

In the first quarter we finished the summer with two field trips. Our first trip was to "Raging Waters" water park, where twenty-seven (27) of our youth members enjoyed all the water rides, having fun in the sun. The second trip was a reward for our elementary school children who participated in our reading program "Reading Rangers". Fifteen (15) children participated in our reading program, however five of the children achieved the highest prize offered by reading twelve books throughout the 2018-2019 school year. This accomplishment earned them a pizza party at "John Incredible Pizza Co.". In the middle of this quarter the children returned to school and are buckling down on their homework. Thanks to the CDBG we are able to provide the children with any school supplies needed to complete their homework assignments on a daily basis.

Quarter: 2 Accomplishment Quantity: 6

Accomplishment Narrative:

In this quarter the children remained focused on their academics. Our reading program continues to be a big success. The holidays went great and we had a wonderful Christmas party for the children with 30 youth in attendance. Thanks to our station personnel sponsoring our youth for our secret Santa event, every child received a gift to open on Christmas Day. Thank You for your continued support of our youth program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the third quarter as the children returned from Winter break, they didn't hesitate to get right back into their homework/tutoring routine. However, in mid February we were forced to close our doors due to the ongoing health situation. We continue to stay in contact with all our currently enrolled youth to assess their academic needs. We deliver any school supplies necessary to complete their homework assignments. Reading books have been in high demand as the majority of the elementary school children are required to continue reading for at least thirty minutes per day. We wait with great anticipation for our doors to reopen and continue to serve the youth of this wonderful community. To everyone involved with the Community Development Block Grant Thank You for your continued support. Good Luck and Take Care!

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In the fourth quarter, our program had no activity due to the ongoing pandemic we are currently enduring. Since the beginning of March 2020 our children have been observing the stay at home order. We were able to communicate telephonically with our youth members to provide any assistance needed. Our program was able to deliver school supplies and other items, to help the children complete their schoolwork and stay focused on their academics. Due to the COVID-19 outbreak and the unprecedented circumstances we've had to face, the spending of the non-personnel funds was severely affected. For the first time in 15 years we could not award the children with Summer amusement park field trips. It has been our program tradition to reward the children for their program patronage and outstanding academic efforts during the current school year. We look forward to the day we can re-open our doors and resume normal operations.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602033-18 Jurisdiction: 4th District
Project Title: L.A. Found - 4th District
IDIS Number: 11113
Operating Agency: Workforce Development, Aging and Community Services
Subrecipient Type: L.A. County Dept.
Contract Period: 1/17/2019 to 6/30/2019 Quarter Completed: 4
Activity Code: 05B Services for the Disabled
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will provide for the purchase of approximately 300 Project Lifesaver bracelets containing a tracking device that is tracked by radio frequency. The bracelets will be provided to severely disabled adults who have been diagnosed with Alzheimer's, Dementia or Autism and have a tendency to wander and get lost. This program will enhance the County's L.A. Found Initiative.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 300 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$100,000.00 This Year: \$0.00 Cumulative: \$99,934.00 Ratio: 99.9%

Annual Narrative:

A total of 18 devices have been issued to date under this program. Due to COVID-19 all outreach events scheduled in the unincorporated areas of the 4th District were suspended. Our outreach approach moving forward will be to create targeted content for social media and also flyers. Once the restrictions are lifted, we will conduct targeted outreach, taking into account safe practices.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

At this time, no devices have been issued to the 4th Unincorporated areas. However, LA Found is partnering up with the City of Whittier to conduct two distribution events at Parnell Park, which is located in the unincorporated area of Whittier. The events will be promoted via social media, community based organizations, nonprofit organizations and LA Found County Liaisons.

Additionally, we are also partnering with the City of Cerritos to conduct an outreach event. We are hoping that we can secure additional participants through this event as well.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

An additional three Project Lifesaver devices were issued to participants in the 4th District Unincorporated areas during outreach events in early February.

Unfortunately, due to the COVID-19 pandemic, all previously scheduled distribution camps have been canceled through May 2020. We continue to encourage individuals to apply electronically for devices and have implemented emergency contingency measures to continue distributing devices during this time.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

A total of 18 devices have been issued for this funding source. Due to COVID-19, all proposed outreach events scheduled in the unincorporated areas were suspended. We are increasing outreach via social media and trying to engage community partners to help increased applications and issuances to this population.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602023-19 Jurisdiction: 4th District
Project Title: South Whittier/Los Nietos Before and After-School Programming
IDIS Number: 11218
Operating Agency: Boys and Girls Club of Whittier
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides before and after-school activities for participants (ages 10-13) at the following four schools in the unincorporated communities of the 4th Supervisorial District: Carmela and Loma Vista elementary schools in South Whittier, and Rancho Santa Gertrudes and Ada S. Nelson elementary schools in Los Nietos.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 170 This Year: 28 Cumulative: 28 Ratio: 16.5%
Net Expenditures: Budgeted: \$70,000.00 This Year: \$66,314.00 Cumulative: \$66,314.00 Ratio: 94.7%

Annual Narrative:

For the program year, both South Whittier and Los Nietos have expressed their appreciation for our teams diligently working to continue to provide support to our students during this unprecedented time. While this isn't the year any of us expected, our program teams pushed through the many and ever-changing obstacles presented by Covid-19 –and were innovative in the way they adjusted our programs to meet the needs of our students and families.

Our Area Director, Richard Tran, serves on the After School Education & Safety (ASES) Grantee Advisory Group with the Los Angeles County Office of Education (LACOE) –and was able to discuss challenges and best practices with a perspective larger than just the Boys & Girls Club of Whittier (BGCW). Regrettably, for a variety of reasons, nearly all after school programs in Los Angeles County went dormant in tandem with the stay-at-home order. Consequently, LACOE conducted an interview with Richard via Zoom –the interview was about 10 minutes long and was recorded and sent out to all after school programs in the county, as a resource.

Pending the approval of our 2020-2021 funding, we will be in communication with our district partners to ensure we continue to provide the most substantive and safe programming possible for next school year.

SUCCESS STORIES

To conclude our Annual Report, here is an overview of how our programs were adjusted to meet the needs of students and families. Our programs will build on these foundational pieces and continue to push forward with creative and enriching programs as we enter the 2020-2021 school year.

Success Story: Interactive Website & Zoom

As a way to continue to provide academic support and engagement for our members, our South Whittier program team created an interactive website for our students. The website offered two main features:

1. Daily Composition – In an effort to maintain similar practices from our afterschool program we integrated the daily composition activity into our virtual program. This feature allows our students to answer a different question every day. These questions create a space for members to reflect and share their thoughts and opinions. With permission, their responses are

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

posted on the website for their friends and peers to read. Questions are intentionally designed to allow space for creative answers while providing opportunity to work upon writing skills. Not only is this an essential aspect to improving their literacy in an engaging way, it is also an essential practice to improving communication. We believe it is important for our students to understand the usefulness of conveying their ideas through writing.

2. Games and Activities: We compiled resources of fun, academic games that not only cater to students but to their families as well. We understood that during this period, students would be spending a time on the internet but might be missing out on some fun learning opportunities. Thus, in an effort to further contribute to their learning process we created a page where students can find educational games, activities, and other means of learning. For example, on top of including links to sites like PBS kids and the National Geographic’s page, there is a link to a YouTube channel where celebrities get to read children’s books. Additionally, we added a section where students can learn about internet safety. We want to ensure students have the knowledge to safely navigate through the internet and get the most when utilizing it as a tool for their learning.

We were also able to facilitate meetings via Zoom. During these times, we tried to create the same sense of community we had in-person during program. From going on virtual fieldtrips to the museum to playing trivia to giving out citizenship awards, we were able to get nearly all of our members to join us every week.

Success Story: Program Kits

With schools being logged into Zoom and Google Classroom for hours each day, we got feedback from our guardians/parents stating that there was an oversaturation of screen time. So we came up with Program Kits, which are akin to monthly subscription boxes. Our thought was that we would provide boxes that include different activities that the students can do at home, at their own pace, and offline.

We scaled the Program Kits by age group -and they each came with instructions, all the supplies needed for the activities, and a link to a website we created. Some of the activities were a bit more involved, so we had one of our staff members create pre-recorded videos that walked students through the activities step-by-step.

We created the Program Kits to be standalone, but on the first day we gave them out, our students hopped on our live Zoom meetings and asked if we could all work on the activities together. We also got calls, text messages, and emails from guardians/parents letting us know how excited their kids were about the Program Kits. It was encouraging to see that our students and families were so excited about them. With the Program Kits we were able to reach families who couldn’t –or simply did not wish to— connect virtually. We were able to provide over 100 program kits to our families, completely free of charge!

No leverage funding for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	1
Black/African American - Non-Hispanic	2
Other Race - Hispanic	4
White - Hispanic	21
Total	28

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	16
Low	10
Moderate	2
Total	28

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

First Quarter Highlights:

New school year! New school! Our after school team was very excited to bring our program to Loma Vista. We've been enjoying our time getting to know our new class of Lego Engineers through exciting ice breakers and team building activities. Many of the students have expressed their appreciation of the various activities we've participated in because it allowed them to create connections that were not already established. Although most of the students have had encounters with one another, our games such as "Blow Wind Blow" or "Two Truths and a Lie" have given the students opportunity to get to know each other better. In addition to getting to know each other on a more personal level we intentionally have given students the opportunity to build on important skills as teammates through outdoor activities. One of games we had our students participated in was "Bamboozle Me Football", where students were required to work together and strategize in order to get a paper football across to the other side of the field without getting tagged. It was great to see the two teams creating different plans and techniques to get the most points.

Our exciting month of getting to know each other was also greatly dedicated to creating the culture of our program. As a program we hit the ground running identifying important guidelines and principles for our classroom. This was important to establish early on for our students in order to meet our program goal. As a team and program, we recognize in order for the students to succeed and grow we must be dedicated to creating a safe and inclusive environment for all students. The result of working together as a class to identify important qualities and behaviors created a great connection of unification and understanding amongst the students. Students have created stronger personal connections with our program because they feel a sense of importance having contributed to their classroom in an untraditional way. Not only do the students feel a sense of importance and value but they helped to create a space which allows them to be authentically themselves. They know as soon as they walk into our space they are welcomed to share their ideas. Lastly, we've noticed this level of participation from the students has supported their eagerness to add their own flare to our program. The students have shown great initiative in sharing their ideas to personalize our program and contribute to our classroom culture.

First Quarter Special Events:

Our special event for the month of the September is the introduction of clubs. We allowed the students to provide suggestions for clubs for "Fun Fridays". These "Fun Fridays" are dedicated to learning and practicing a new skill or interesting subject. The students shared various ideas such as slime club, technology club and art club to name a few. The students ultimately voted on starting with a club dedicated to solving riddles and myth busters. This has been an extremely positive challenge for the students because the level of difficulties vary. However difficult, the students were definitely up for the challenge! The students were excited and dedicated to solving the riddles and offering commentary to the myths proposed. This club supports our students in exercising critical thinking skills while making them relatable and enjoyable.

First Quarter Success Story:

Our team would like to highlight our wonderful class for their excitement and dedication during the first month of program. Students hit the ground running as soon as we introduced our Lego WeDo 2.0 kits. Their excitement was most visible when we introduced coding and began our first builds. We really appreciated witnessing the students utilizing one another for help and support when facing these new topics. We were very pleased with their level of problem-solving skills and are looking forward to further developing this skill. The month of September has been a successful month of introductions, team building and adjustment to learning new skills in STEM. We look forward to reporting more success stories as the year progresses and as we meet all our goals.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

At the completion of the second quarter we are proud of our students for the level of skill they have displayed throughout their work with the Lego We Do 2.0 Robotics Kits. Their creativity is expressed not only through their builds but also in their research, which is demonstrated most clearly during their presentations. Along with their growing creativity, the students continue to develop their analytical skills. Our team is consistently seeking opportunities where we can have our students apply and strengthen these skills. When we first started using the kits, the children were lacked confidence in navigating and manipulating the different parts and tools within the kit. In an effort to build confidence and engage the students in each lesson we decided to teach the lessons in an unconventional way. Instead of barreling straight into the build, we decided to break down each lesson into three phases. The three phases rely heavily on open discussion, teaching from peer-to-peer, and a space/opportunity for trying new things and being okay with mistakes. Our team and students have found much success through this process of learning. We have noticed the students are more confident in their abilities and they are more confident in their presentations of their work. The first phase is the research phase, which has become something the students get excited

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

to participate in. During this phase the students are given time to research our topic using any source –this varies from researching photos, videos or articles on our topics. Students are given the freedom to record their research notes in any way they'd like, as well. Some favorites include creating lists in a shareable Google Documents, some enjoy making videos explaining their research, and others enjoy organizing their information in a PowerPoint presentation. The initial guiding questions are provided to the students by our, but we also allow the students the space to take ownership of this process and create questions of their own. This phase has been very interesting to watch unfold because the students have personalized their own style of research and note-taking. The results have been beneficial to not only their learning but engagement in each lesson as well. Through their presentations we have even seen the students apply more complexity to their presentations. Their presentations display various levels of information and computer skills by interweaving videos and pictures (an element that was completely initiated by the students). Lastly, allowing our students embark on independent research as small teams has fostered greater confidence, class unity, and it has given the students more tools to work with when presenting. Ultimately, this process has allowed the students to take lead in our discussions –which allows them to fluidly change roles from student to teacher –and back again.

During the second quarter we held special events. In spirit of the holidays, we decided to give our students some fun activities to do. Before any activity is started we like to go over rules and expectations with the classroom. After everyone agrees to follow the rules in order to participate, instructions are given and material distributors get a green light to do their jobs. For our first activity we decided to have our students participate in decorating their own gingerbread cookie. For the second activity, students got to create their own ornaments using wood slices. It was fun to see each of them express themselves and put their fine motor skills to the test. We were pleased that every one of them was engaged and excited to participate in these small and simple activities. These activities were perfect for creating a space where our members felt comfortable being themselves. Additionally, these activities allowed room for some safe risk taking and mistake making. We enjoy watching our students interact in these social settings and we hope to create many more of these moments with them.

We would like to highlight a second quarter Success Story.

It has become a daily routine for our students to write and voluntarily share the contents of their journals with the rest of the class. Questions range from something as simple as a favorite food to more thought provoking things like how you would make the world a better place. The manifest benefit of journal entries is that it regularly provides opportunities for our students to sharpen their writing and interpersonal communication skills. The latent benefit is that that this daily practice of journaling helps us strengthen rapport with our students – it creates opportunities for students to both fortify friendships and initiate new ones. For example, when we first started journaling, we noticed that a particular student was reserved about sharing his writing with the classroom. However, he had always allowed us to read his journal and was often really excited to share it with us. He also consistently expressed his joy about being a member of The Boys & Girls Club, so his reluctance to share himself with his peers didn't seem to align. We constantly encouraged and expressed our desire to have him share things about himself with others because he is such a pleasant student and person. As we continued working on creating a culture of kindness, slowly Dariel has become comfortable with reading his journal entries out loud to the whole classroom. We are very proud of his openness and hope that it will allow for new friendships to sprout in and outside of our Club.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the 3rd quarter, the Boys and Girls Club of Whittier provided individual tutoring for at-risk children, personal enrichment activities and caring adult support before and during the COVID19 pandemic. These elements all worked together to keep children heading in a positive direction during their vulnerable after-school hours. Below are 2 recent success stories. One illuminates how our staff have been creative in coming up with solutions to meet the needs of their students so they are better positioned to focus on their academics. The other story is of an individual student's growth in our program!

SUCCESS STORY #1: Mindfulness Jars

As the year has progressed, we have noticed that many of our students struggled with challenging situations at home. Consequently, a number of our students have difficulty expressing their emotions in a productive way, which often stagnates academic achievement. Additionally, it has –for some of our students— resulted a series of behavior issues, which leads to formal disciplinary consequences (e.g., being sent to the principal's office, being suspended from school, having incentives/privileges revoked) and social consequences (e.g., being labeled “deviants”), which exacerbates these problems without providing a restorative solution.

In response, our team has introduced stress balls and a mindfulness jar. We noticed there was a need for an approachable coping mechanism, so we decided to introduce a mindfulness jar. When we sense that the overall energy of classroom is restless or frustrated, we defer to the mindfulness jar. The jar contains popsicle sticks that have different coping mechanisms written on

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

them –from “close your eyes and picture somewhere soothing,” “draw a picture,” and even “stand up and dance”. This has been a fun and interactive way for students to practice finding ways to release negative emotions. As a program, our students were able to make their very own stress ball. The stress ball has been an easy, more personal way for the students to deal with stress or anxiety, without having to announce anything to the entire group.

Over the past few months, we have seen a shift in our students’ behavior –and their ability to process emotions in a healthier way. Students have even begun helping one another. When someone in our program notices another is in distress, they often encourage them to use their stress ball or to write their feelings down which changed the culture of our program to be much more kind and encouraging.

SUCCESS STORY #2: Jazmin

When we first started the program, one of our students, Jazmin, had a very difficult time adapting to our program. She would constantly decide not to participate in activities. She would be on her phone constantly and distract other students. Jazmin also frequently behaved disrespectfully towards our staff and her peers. After taking some time to build rapport and trust with Jazmin, we began building a relationship with her parents, as well. Our team met with Jazmin’s parents, and we decided that her phone privileges would be removed during school and program. At first, Jazmin lashed back at the idea because she was so attached to her phone. However, after a few weeks, she quickly realized that it was solving a lot of the issues she was having. As time passed, Jazmin began participating in more and more. From STEM to homework to outdoor recreation, Jazmin has become one of our most active members. As she was able to engage in content, classroom distractions were minimized. She has made very impressive strides towards self-awareness of her behavior and what she needs to work on. She is aware that her attitude has a major impact on her situation. Her communication with other members and with our staff has become much more kind and respectful –and at times, comical. She has made substantial progress and has become a shining member in our program!

CHANGES DUE TO COVID-19:

The Boys & Girls Club of Whittier (BGCW) recently implemented modified services due to the Covid 19- Pandemic. To review, our contract authorizes BGCW to provide expanded learning programs to families with the South Whittier School District (SWSD) and Los Nietos School District (LNSD). Currently, with the generous support of Janice Hahn and the CDBG funds, we are able to provide the following:

1. Before School Robotics Program @ Loma Vista Elementary in SWSD (1 staff)
2. Before School Robotics Program @ Carmela Elementary in SWSD (1 staff)
3. After School Intervention Program @ Loma Vista Elementary in SWSD (2 staff)
4. Academic Specialist for all schools in LNSD (1 staff)

As always, the safety of our students and staff is our top priority --and we are also in close communication with both districts, to make sure we are on the same page regarding any policies and protocols that need to be implemented. Based on the recommendation of the Los Angeles County Office of Education (LACOE), all schools in SWSD and LNSD have been closed as of Monday, March 16th, 2020 and are anticipated to re-open on Tuesday, May 5th, 2020. Consequently, BGCW is not currently operating any physical programs in SWSD and our Academic Specialist has not been providing in-person support to students in LNSD.

However, BGCW has proactively developed ways to continue serving the needs of our students and families during the temporary school closures:

Before School Robotics Programs in SWSD:

1. Before school program students will be invited to be a part of the online platform created by the Loma Vista After School team and will have access to content/services via the platform, as well.

After School Intervention Program @ Loma Vista Elementary in SWSD:

1. Our after school program staff have built (and are continuing to develop) an online platform for our students, where we will continue to provide academic support and enrichment activities from 3:00pm-6:00pm during the school week.
2. From 3:00pm to 4:00pm, we will be providing interactive homework support via a Google Discussion Board and providing more targeted and specialized support via Zoom for the entire program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

3. From 4:00pm to 6:00pm, we are working to provide pre-recorded content (e.g., fitness challenges, DIY arts & crafts activities, DIY science activities). We are also working to develop live, interactive enrichment via Zoom (e.g., book club, yoga/fitness club).

Academic Specialist for all schools in LNSD

1. Our Academic Specialist will virtually support students at each LNSD school in tandem with the BGCW After School Education & Safety (ASES) teams for each respective school.

We will continue to provide these aforementioned services during the COVID-19 pandemic largely via Google Classroom and Zoom.

In addition to our virtual programming/services, our staff will be:

1. Contacting each CDBG family via phone to check in on their:
 - a. General well-being
 - b. Access to Wi-Fi
 - c. Access to an electronic device
2. Providing support/assistance with registering for/setting up accounts, as/if necessary
3. Providing families information for community resources

We will continue monitoring attendance/participation --and can provide reports, upon request. Virtual programming and services will be provided until our schools and our programs reopen.

Quarter: 4 Accomplishment Quantity: 28

Accomplishment Narrative:

In the fourth quarter, the safety of our students and staff continued to be our top priority --and we were in close communication with both districts, to make sure we are on the same page regarding any policies and protocols that need to be implemented. Based on the recommendation of the Los Angeles County Office of Education (LACOE), all schools in SWSD and LNSD have been closed as of Monday, March 16th, 2020 and were never reopened for the 2019-2020 school year. Consequently, BGCW continued to provide support to students and families virtually.

SUCCESS STORIES

For this quarter, we'd like to highlight a story about one of our students, Jadon. His story highlights the personal and profound nature of how we were able to use CDBG funds to positively impact our students (in our Annual Narrative, we will discuss our program services more broadly).

In order for one of our students, Jadon, to attend his classes, he had to share only two devices his family owned among 5 other siblings throughout his school day. This was taking a toll on his learning process and prevented him not only from joining us for our Zoom sessions --but it also negatively impacted his ability to participate in the school's distance learning program and keep up with his school work. Jadon's teacher and principal reached out to his parents to express their concerns about Jadon falling behind --and his parents confided in our program staff how worried and concerned they were about Jadon's academics. Furthermore, for Jadon, his inability to connect virtually had a greater impact on his life. Our program has played an essential role in his personal growth with his peers, faculty and personal skills.

Very fortunately, we were able to use some of our supplies budget through the CDBG funding to purchase an Amazon Fire tablet and loan it to Jadon. He was so excited to join our program and interact with his peers and our program staff --and he was able to get caught up with his schoolwork!

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602138-19 Jurisdiction: 4th District
Project Title: Harbor Hills Comprehensive Youth Development Programming
IDIS Number: 11386
Operating Agency: Boys and Girls Clubs of Los Angeles Harbor
Subrecipient Type: CBO
Contract Period: 1/13/2020 to 6/30/2020 Quarter Completed: 4
Activity Code: 05Z Public Services (General)
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides comprehensive youth development for approximately one hundred (100) children (aged 6-19) at the Harbor Hills Housing Development through programming that includes: academic and college bound support; workforce, career bound development opportunities; STEM academic assistance; fine, media, recording arts instruction; daily recreation and athletic activities; healthy snack and meals; and transportation between Harbor Hills Housing Development sites.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$180,750.00 This Year: \$121,769.00 Cumulative: \$121,769.00 Ratio: 67.4%

Annual Narrative:

This was an exciting and difficult 6 months of a program year at Harbor Hills. We did quite a bit of planning and collaborating with the management staff there to get things rolling by January 2020. The feedback from the community about our programs starting was strong and we worked with the Resident Advisory Council to spread the word of our opening. Kick-off started slow, but in a few months we had over 50 kids signed up and participating. They were engaged in academic support, arts, athletics, character development, teen programming, dance, College & Career workshops, and special events. These programs were growing quickly and participation was steadily increasing along with them. Then COVID-19 hit and we were forced to stop programming and close our doors. We had to readjust our support in the community during this time and focused on supporting kids and families with food distribution, books, art & academic supplies, and other food items to take home. Many families took part in these activities. While we were supporting in this way, the leadership at the Boys & Girls Club was working hard on strengthening safety, cleaning, and planning to reopen when safe. We did not have any onsite interactions with the youth during the last 3 months, but finally opened for a limited summer program on July 6th. We hope to continue to serve kids in the community while it is safe to do so and regulations allow us to be open. Currently, we are planning for our fall programming when schools are supposed to resume.

No leverage funds for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Sadly, this pandemic really affected during the third quarter in our growth and progress at Harbor Hills as we were collaborating with JJCPA (Jeroll) in focus of recruiting more high school students. We planned on opening the gym for teens 3 nights a week within our work hours. Jeroll and I started to do this a little later in the day, twice, and passed out applications to over 30 male high school students. We had decided that although they are residents, they needed to turn in an application for the Boys and Girls Club for safety precautions as well as providing more services to that core group.

Other than our main components of Arts, Athletics, and Academics we were starting to implement more programs according to member interests as surveyed. We had begun providing STEM, Passport to Manhood, College Bound, Career Bound, and

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

impressively self-coached, but staff-assisted, dance!

Our members were just starting to have a true idea of what we were developing at Harbor Hills and were hungry for more programs and activities. Unfortunately, we had to come to a halt as the rest of the world did due to the COVID-19 virus, but I can confidently say that upon return, we will have an even larger pool of members. With our recent work in Grab n' Go food distribution, collaborating with LACDA and JJCPA's weekly pizza meals, and our generous gift card giveaways, we have stamped our Harbor Hills Boys and Girls Club name and I impatiently await when we can begin to serve the residents once again. When we started, our target was to reach 100 members before the end of the school year. With what I've seen snowballing, I believe we can double that number by the end of the 2020-2021 school year.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, we were forced to close our program in mid-March and continued physical distancing through the 4th quarter. We did not have any youth in the facilities and our staff were doing professional development. We did still have a few events happen during this time. The first was our Grab n' Go program. We passed out lunches and snacks daily throughout these last 3 1/2 months. This helped feed the youth in the community when they wouldn't have had food available otherwise. We also gave out hundreds of \$100 gift cards to local grocery stores for families to get other food and essential items while they were forced to stay home. Our staff worked on fun virtual programming that was available online for youth to engage in. Topics included fitness exercises, making snacks at home, art & STEM projects, College & Career workshops, and other academic games and activities. Our management was working on reopening plans during this time and increasing safety procedures and cleaning so kids could come back again in the summer. Our summer programming started on July 6th.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602175-19 Jurisdiction: 4th District
 Project Title: Property Acquisition for Barnwall Independent Living Project
 IDIS Number: 0
 Operating Agency: Home Ownership for Personal Empowerment, Inc. (HOPE)
 Subrecipient Type: CBO
 Contract Period: 3/26/2020 to 6/30/2020
 Activity Code: 03B Centers for the Disabled/Handicapped
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the acquisition of real property to house three adults with intellectual and developmental disabilities in an independent living setting.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: Public Facilities
 Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
 Net Expenditures: Budgeted: \$100,000.00 This Year: \$100,000.00 Cumulative: \$100,000.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Other Federal	\$265,229.00
Other Private	\$100,000.00
Other	\$183,522.00
Total Leverage Funds	\$548,751.00

Annual Narrative:

HOPE closed escrow at the 4th quarter on the purchase of the property located at 11460 Hayford Street in Norwalk CA. The property is a 3 bedroom SFH that will provide housing for 3 low income individuals with developmental disabilities. Minor renovations are currently being completed and the property is expected to be fully occupied in Q1 2020. Upon close of escrow, reimbursement was submitted, approved and received from County of LA CDBG in the amount of \$100k. Additional leveraged funding included \$265,299 in CHDO-HOME funds form the City of Norwalk; \$100,000 in grant funding from the Rose Hills Foundation; \$50,368 in equity from HOPE, Inc.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

During the 4th quarter, on May 22, 2020, HOPE closed escrow on the purchase of the property located at 11460 Hayford Street in Norwalk CA. The property is a 3 bedroom SFH that will provide housing for 3 low income individuals with developmental disabilities. Minor renovations are currently being completed and the property is expected to be fully occupied in Q1 2020. Upon close of escrow, reimbursement was submitted, approved and received from County of LA CDBG in the amount of \$100k. Additional leveraged funding included \$265,299 in CHDO-HOME funds form the City of Norwalk; \$100,000 in grant funding from the Rose Hills Foundation; \$50,368 in equity from HOPE, Inc.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602196-19 Jurisdiction: 4th District
Project Title: Harbor City Housing Assistance Program
IDIS Number: 11414
Operating Agency: People Assisting the Homeless-PATH
Subrecipient Type: CBO
Contract Period: 4/20/2020 to 6/30/2021
Activity Code: 05Q Subsistence Payments
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for short-term rental subsidy for those willing to enter affordable housing while they increase their income or become matched to a long-term housing subsidy. In addition, this program may provide supportive services regarding medical, vehicle or substance use services that aid in housing or maintaining housing.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The program has been extended until June 2021 and we will be reporting data beginning Q1 in FY2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The program has been extended until June 2021 and we will be reporting data beginning Q1 in FY2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602061-18 Jurisdiction: 4th District
 Project Title: Transitional Housing Facility Improvements - Awakenings House
 IDIS Number: 11132
 Operating Agency: Volunteers of America of Los Angeles
 Subrecipient Type: CBO
 Contract Period: 3/28/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 03C Homeless Facilities (Not Operating Costs)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will provide improvements to the Awakenings House, a transitional living facility in Whittier CA serving women experiencing homelessness. Improvements to the facility include but are not limited to: repairs to concrete walkways, walls, security gates, incidental landscaping, stair repair, painting, and procurement of refrigerators and stoves. This project is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: Public Facilities
 Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
 Net Expenditures: Budgeted: \$28,000.00 This Year: \$9,051.00 Cumulative: \$9,051.00 Ratio: 32.3%

Annual Narrative:

For the end of the program year, this project provided improvements to the Awakenings House, a transitional living facility, dedicated to serve women experiencing homelessness. The improvements provided a safer and improved living environment for the residents.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction plans were being finalized in the first quarter. Volunteers of America is finalizing specifications for the improvement needed. Expect to go out to bid in the second quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, program improvements still pending bids from vendors. No funds has been drawdown. Facility improvements will begin after bids are received from vendors/contractors.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, VOALA finalized all pending bids for construction work from contractors/vendors. Proceeding with construction work has been impacted by COVID19, but VOALA hopes to begin construction in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

As of the fourth quarter, the facility improvements were completed by VOA-LA facility staff. These improvements included

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

wall and stair repairs, security gate repair and incidental landscaping, and painting.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602135-19 Jurisdiction: 4th District
Project Title: Before and Afterschool Childcare at Carmelitos Housing Development
IDIS Number: 11373
Operating Agency: YMCA of Greater Long Beach
Subrecipient Type: CBO
Contract Period: 11/25/2019 to 6/30/2020
Activity Code: 05L Child Care Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides a subsidy for before and afterschool childcare for thirty-nine children at the Carmelitos Housing Development.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$20,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Construction and site license/permits still pending. Progress slowed down due to COVID-19 crisis. Projecting to be completed with construction by July 20, 2020.

So far no participants have been serviced due to the pending construction and COVID-19 crisis.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

This project began in the second quarter of the program year. Before and After school activities will begin once facility improvements have been completed by Los Angeles County Housing Authority staff in order to meet childcare licensing requirements and city regulations. These improvements are expected to be completed in the third quarter and clients to be served and reported in the fourth quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction and site license/permits still pending. Progress slowed down due to COVID-19 crisis.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction and site license/permits still pending. Progress slowed down due to COVID-19 crisis. Projecting to be completed with construction by July 20, 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602092-18 Jurisdiction: 4th District
Project Title: Youth Institute for Carmelitos
IDIS Number: 11327
Operating Agency: YMCA of Greater Long Beach
Subrecipient Type: CBO
Contract Period: 6/6/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for a seven-week summer youth development and after-school program focusing on personal, academic, and professional development for forty (40) middle school through high school aged youth, from the Carmelitos Housing Development. Activities include digital media arts learning, college preparation, cultural diversity training and a wilderness retreat.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 40 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$66,000.00 This Year: \$48,960.00 Cumulative: \$48,960.00 Ratio: 74.2%

Annual Narrative:

The YMCA Youth Institute is a year round youth development program located in Long Beach, CA. A unique aspect of the program is that it utilizes creative content high-end technology to engage urban low-income high school youth and teaches them skills that translate into their academic and workforce success.

The Youth Institute also supports youth throughout their high school years both academically, socially and in the workforce.

This past summer, 2019 we recruited 23 NEW Youth at the Carmelitos Housing Development. We operated for seven weeks and did a wilderness retreat, taught them sixteen types of software such as Final Cut Pro, iMovie, Logic Pro, Adobe Creative Suite which consists of InDesign, Photoshop and Illustrator. We taught Microsoft OFFICE Suite, Fusion 360 and Garage band. Youth learned hardware, desktop manipulation, server use, etc. The project-based and product-based approaches yielded many projects from short films, music creation, teen graphic magazine and 3D printed products. Teaching our youth advocacy through media storytelling is a cornerstone of the Youth Institute.

We had over 100 family and community members attend our Youth Institute Film Festival and Graduation, where we showcased the youth films and 3D printed projects.

During year-round Youth Institute we are open four days a week for four hours per day. We assisted an additional 25 youth (Guests of Summer YI grads) in homework tutoring, personal and academic counseling, college preparedness and paid projects through our social enterprise, Change Agent Productions. Three youth who interned with Change Agent Productions did a myriad of projects. The Youth did film work, graphics marketing campaigns, technology trainings and web design work.

The Youth Institute continues to provide these things within a research-based framework of a Youth Development model of relationship building between a positive adult and a youth; social, emotional, academic and workforce skill building for youth; both physical and psychological safety; youth participation and ladders of leadership opportunities; and lastly, community involvement through service learning opportunities.

Quarter: 1 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The YMCA of Greater Long Beach Community Development Branch and the Carmelitos Housing Development in North Long Beach developed a partnership to establish the Youth Institute program this summer and develop a year-round program. This partnership allowed the Community Development Branch the opportunity to apply for a \$31,000 Community Development Block Grant with Los Angeles County to operate the summer Youth Institute (YI) at Carmelitos Housing Development.

The goals of the Youth Institute are: 1) To improve academic achievement and stimulate interest in post-secondary education among low-income, culturally-diverse, urban high school youth; 2) To improve the technology, career, leadership and decision-making skills of these youth to promote readiness for post-secondary education or career entry after graduation; and 3) To promote bonding to pro-social adults and community attachment among urban youth to ensure that they remain engaged in their schools and communities. 4) To develop social and emotional skills in youth through multiple group and individual learning experiences.

The month of July, the youth at the Carmelitos Youth Institute are in full production mode. Staff are assigned to a production group to assist with technical needs and mentor them through the remainder of the summer program. Each Production group has started their pre-production work for their short movies, learn the basic of the Adobe Creative Suite software – Photoshop, Illustrator and InDesign, and are learning about Product Design & 3D printing. Each of these activities is taught in a hands-on project-based learning environment to foster and promote relationship building, communication skills, problem solving, leaderships skills and technology skills.

The Youth Institute (YI) is a big proponent of Sports Equity for all. The youth had the opportunity to participate in swimming lessons, sea kayaking, paddle boarding as a part of their summer experience in the YI. For the youth at Carmelitos, these activities were a first for them and many are looking forward to next summer to continue with these water activities. For all low-income youth, non-traditional sports activities are beyond their financial means and they do not get the opportunities to participate.

By the end of July, all of the production groups have completed their movies, created a teen magazine and designed a 3D printed product. The focus now is to celebrate their successes and plan for a Film Festival and Graduation. Family, Friends and Guests of Carmelitos were invited to the ceremony on Thursday, August 1st, 2019 for a meal and a showcase of their films, magazine and 3D Printed products. Upon graduation from the summer program, all of the youth became Alumni of the program and are able to participate in the year-round program at Carmelitos.

The week following the Carmelitos YI graduation, we provided programming activities to those youth who are now Alumni of the YI. For the next four weeks, YI staff provided advance level Digital Media Arts activities to build upon the skill set they learned from the summer and the staff also played basketball and football with youth. We partnered with the Boy Scouts for a 4 day/3 night Catalina Island camping experience for all of the Long Beach YI Alumni. This was another first for all of the Carmelitos YI Alumni. They are still talking about that trip – riding a boat for the first time, going to Catalina Island and some got to snorkel too. We ended the late summer YI programming on August 31 and we opened up again for the after-school year round YI programming on October 16, 2019. The after school program will operate 4 days a week - Monday thru Thursday from 3-6pm.

In the 2nd Quarter report, clients will be updated.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter of the Youth Institute at Carmelitos, the YMCA of Greater Long Beach offered its year round component of the Youth Institute program. This component includes, homework assistance, monitoring of grades, outdoor recreation, digital media classes, and usage of the Youth Institute computer lab.

The Key Learning Concepts of the YI Year Round Program Are:

1. Youth Development – Relationship Building, Safety, Youth Participation, Skill Building (social, academic, workforce) and Community Involvement.
2. Learning that is: active, collaborative, meaningful, supports mastery and expands horizons.
3. Project Based Learning
4. Product Based Learning
5. Service Learning Approaches

Focus for next quarter:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The focus for next quarter is:

1. Continue with the homework/grade monitoring
2. Begin a College Readiness Component focused on A-G Requirements
3. Continue Digital Media Classes with a focus on preparing youth for the Summer Youth Institute.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter of the Youth Institute at Carmelitos, the YMCA of Greater Long Beach continued its year round component of the Youth Institute program. This component includes, homework assistance, monitoring of grades, outdoor recreation, digital media classes, and usage of the Youth Institute computer lab.

The Key Learning Concepts of the Youth Institute Year Round Program Are:

1. Youth Development – Relationship Building, Safety, Youth Participation, Skill Building (social, academic, workforce) and Community Involvement.
2. Learning that is: active, collaborative, meaningful, supports mastery and expands horizons.
3. Project Based Learning
4. Product Based Learning
5. Service Learning Approaches

On March 15, 2020 the program was halted due to the COVID 19 pandemic. As of now, the third quarter direct benefits didn't really seem to be affected by the closure however quarter four will have an significant impact on the direct benefits.

Focus for next quarter:

The focuses for next quarter once the program is allowed to reopen are:

1. Have discussions with youth regarding how the pandemic affected their life
2. Ensure youth have meaningful education until school resumes in August.
3. Continue Digital Media Classes with a focus on preparing youth for the Summer Youth Institute.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

On March 15, 2020, the in-person program was halted due to the COVID-19 pandemic. The fourth quarter's direct benefits were affected by the closure.

During the fourth quarter of the Youth Institute at Carmelitos, the YMCA of Greater Long Beach continued its year round component of the Youth Institute program. This was conducted via zoom and phone calls to the youth since the facility was closed.

During the quarter we provided the following to the youth at Carmelitos:

1. Had discussions with youth regarding how the pandemic affected their life
2. Spoke with youth regarding the online instruction and provided links to websites to assist with their classes
3. Prepare and plan for a modified Youth Institute program this summer taking into account restrictions for COVID-19

5th District

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601760-19 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11194
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides up to \$6,000 grants for minor home repairs to eligible low- and moderate-income households within various unincorporated communities of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 32 This Year: 8 Cumulative: 8 Ratio: 25.0%
 Net Expenditures: Budgeted: \$325,000.00 This Year: \$66,975.51 Cumulative: \$66,975.51 Ratio: 20.6%

Annual Narrative:

A total of eight (8) housing units were completed. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American & White - Non-Hispanic	3	0
Native Hawaiian/Other Pacific Islander - Non Hispanic	4	0
White - Hispanic	1	0
Total	8	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	5	0
Low	2	0
Moderate	1	0
Total	8	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1119 E MARIPOSA ST	Altadena	CA	91001	Owners	Extremely Low	\$5,845
1390 N. Valencia Avenue	Pasadena	CA	91104	Owners	Extremely Low	\$5,920
206 E. Marathon Road	Altadena	CA	91001	Owners	Extremely Low	\$5,580
3236 SANTA ANITA AVE	ALTADENA	CA	91001	Owners	Extremely Low	\$5,928
3187 SANTA ANITA AVE	ALTADENA	CA	91001	Owners	Low	\$5,830
648 E. Pine Street	Altadena	CA	91001	Owners	Low	\$6,000

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

507 E. Calaveras Street	Altadena	CA	91001	Owners	Moderate	\$6,000
417 W ALTADENA DR	ALTADENA	CA	91001	Owners	Extremely Low	\$5,919

Total Number of Housing Units Assisted : 8

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	7	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	7
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	7	0
2	1	0
Total	8	0

Quarter: 1 Accomplishment Quantity: 7 Female-Headed Households: 5

Accomplishment Narrative:

During this period, 7 housing units that were completed from last fiscal year are reported during this reporting period. Five housing units are out for bid and will be under construction and completed prior to the next reporting period. One application is currently under review for processing. The project is progressing and is on target to meet the established project goal.

Quarter: 2 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During this period, one housing unit was completed. One housing unit is out for bid and will be under construction and completed prior to the next reporting period. Three applications are currently under review for processing. The project is progressing and is on target to meet the established project goal.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, ten (10) housing units were out to bid and 19 inspections were requested. However, all the activities were on hold due to the COVID-19 pandemic. Marketing efforts continue aggressively for this program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are ten (10) housing units out to bid and 22 housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602097-19 Jurisdiction: 5th District
 Project Title: Mobile Home Improvement Program
 IDIS Number: 11305
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This new activity provides \$9,000 grants to eligible low- and moderate- income owner occupied mobile home units located within the unincorporated areas of the Fifth Supervisorial District. The service will focus on small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications. Mobile home units must be affixed to a foundation and skirted and part of the County's permanent housing stock.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 18 This Year: 4 Cumulative: 4 Ratio: 22.2%
 Net Expenditures: Budgeted: \$302,216.00 This Year: \$89,213.43 Cumulative: \$89,213.43 Ratio: 29.5%

Annual Narrative:

A total of four (4) housing units were completed. The program is suspended since March due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	1	0
White - Non-Hispanic	3	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	1	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5711 Columbia Way #218	Lancaster	CA	93536	Owners	Extremely Low	\$8,770
5711 Columbia Way 25	Lancaster	CA	93536	Owners	Extremely Low	\$8,920
5711 Columbia Way 65	Lancaster	CA	93536	Owners	Extremely Low	\$9,000
5711 Columbia Way 186	Lancaster	CA	93536	Owners	Low	\$9,000

Total Number of Housing Units Assisted : 4

Housing Data:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
3	4	0
Total	4	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to the required agency rebranding, the program had a delay in activities. The first round of marketing was done in August. Three mobile parks were identified and flyers were sent out to all the residents within the three parks. There were 11 pre-applications taken and application packages has been mailed out to all applicants.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, four applications were at various stages of processing. Five pre-applications were taken during this period. Three units are anticipated to be completed by next reporting period. A total of three mobile home parks were marketed during this period. Aggressive marketing will continue to help notify mobile homeowners that this program is available.

Quarter: 3 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

During the 3rd quarter, four (4) projects were completed. There are four (4) projects out to Bid and three (3) projects pending Construction Management Unit home inspection. 12 pre-applications were taken during this period, indicating continued interest in the program. Aggressive marketing and mobile park door knocking will be ongoing.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are four (4) housing units out to bid and five (5) housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 5KT14A-19 Jurisdiction: 5th District
 Project Title: Single Family Rehabilitation Loan Program/Single-Unit/District 5
 IDIS Number: 11143
 Operating Agency: Housing Investment and Finance Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing activity provides loans to income-eligible homeowners of owner-occupied single-family residential units located within the unincorporated areas of the Fifth Supervisorial District for small scale safety related repairs including, but not limited to, roofing, electrical, plumbing, lead-based paint hazard measures, and accessibility modifications.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 22 This Year: 5 Cumulative: 5 Ratio: 22.7%
 Net Expenditures: Budgeted: \$941,108.00 This Year: \$269,071.32 Cumulative: \$269,071.32 Ratio: 28.6%

Annual Narrative:

A total of five (5) housing units were completed. The program is suspended since March 15 due to COVID-19. However, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Native Hawaiian/Other Pacific Islander - Non Hispanic	1	0
Other Race - Hispanic	1	0
Other Race - Non-Hispanic	1	0
White - Hispanic	1	0
Total	5	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	2	0
Moderate	3	0
Total	5	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
16743 East Benwood Street	Covina	CA	91722	Owners	Low	\$12,390
615 Royce Street	Altadena	CA	91001	Owners	Moderate	\$12,390
8258 GARIBALDI AVE	San Gabriel	CA	91775	Owners	Moderate	\$18,875
11344 MILOANN ST	ARCADIA	CA	91006	Owners	Low	\$30,000

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

35875 53rd st east palmdale CA 93552 Owners Moderate \$28,087

Total Number of Housing Units Assisted : 5

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	4
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	3
2	0	2
Total	0	5

Quarter: 1 Accomplishment Quantity: 3 Female-Headed Households: 3

Accomplishment Narrative:

During this period, 3 housing units that were completed last fiscal year are being reported during this reporting period. One (1) housing unit is under construction, and 14 applications were being processed at various stages. There are 7 applicants have been pre-screened and applications mailed out to the eligible homeowners. Marketing activity is ongoing and the interest from eligible homeowners continues to be in high demand.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During this period, one housing unit was completed and one housing unit that was completed last fiscal year is being reported during this reporting period. 12 applications were being processed at various stages. There are 7 applicants that have been pre-screened and applications mailed out to the eligible homeowners. Marketing activity is ongoing, and the interest from eligible homeowners continues to be in high demand.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, eight (8) housing units are under construction, and six (6) applications are pending out to bid. However, all the activities are on hold due to COVID-19 pandemic. Marketing activity is ongoing and the interest from eligible homeowners continues to be in high demand.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During this period, there were no housing units completed. However, there are eight (8) housing units under construction, and three (3) housing units are pending for inspections.

Although the program is currently suspended due to COVID-19, we continue to take calls from the homeowners, respond to all voicemails and continue marketing the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601468-19 Jurisdiction: 5th District
Project Title: West Altadena/ Disposition
IDIS Number: 11182
Operating Agency: Housing Investment and Finance Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 02 Disposition
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing activity provides funding for the cost of disposing LACDA-owned properties located in the unincorporated West Altadena area as well as, the temporary property management of LACDA-owned properties which were acquired with CDBG funds to eliminate slum and blighted conditions. Specific property management tasks include weed abatement, graffiti removal, "board-ups" to prevent vandalism, bulk-item removal, and fence rentals on an as needed basis. This activity will promote the economic well-being and growth of the area and improve the visual and aesthetics of the area.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,745 This Year: 5,745 Cumulative: 5,745 Ratio: 100.0%
Net Expenditures: Budgeted: \$50,000.00 This Year: \$25,330.93 Cumulative: \$25,330.93 Ratio: 50.7%

Annual Narrative:

LACDA continued to maintain and secure the following properties:

2144 Yucca Lane
2399 Olive Avenue
462 Archwood Place
470 Archwood Place
2300-2304 Lincoln Avenue

2144 Yucca has been declared surplus by the LACDA Board and is to be sold.

All other properties are part of the Phase II of the Lincoln Crossing Development.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all vacant properties.

Appraised 2144 Yucca, seeking approval for sale.

Issued request for qualifications and request for proposals for Lincoln Avenue and Archwood properties

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Maintained and secured all vacant properties.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Preparing 2144 Yucca for sale.

Exploration of donation of Archwood properties to Habitat for Humanity.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Continued to maintain and secure all vacant properties.

Staff also sought Board approval to dispose of 2144 Yucca Lane.

There is a pending donation of the Archwood properties to Habitat for Humanity.

Quarter: 4 Accomplishment Quantity: 5,745

Accomplishment Narrative:

LACDA continued to maintain and secure the following properties:

2144 Yucca Lane
2399 Olive Avenue
462 Archwood Place
470 Archwood Place
2300-2304 Lincoln Avenue

2144 Yucca has been declared surplus by the LACDA Board and is to be sold.

All other properties are part of the Phase II of the Lincoln Crossing Development.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602049-19 Jurisdiction: 5th District
Project Title: Foothill Villa Window Replacement
IDIS Number: 11313
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement and installation of energy efficient windows and blinds in the common area and sixty-two (62) housing unit at the Foothill Villa Senior Complex.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 62 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$125,000.00 This Year: \$114,273.70 Cumulative: \$114,273.70 Ratio: 91.4%

Annual Narrative:

For the fourth quarter, project was delayed due to COVID-19. Once restrictions are lifted we will continue project with PUB Construction in FY20-21. A project time-extension was requested and processed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Job walk will be conducted in October 2019 with PUB Construction under JOC. Construction will start December 2019, and estimated completion date for April 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the Foothill Window project is in pre-construction phase and scheduled for construction in February 2020. Estimated completion date is April 30,2020, during the fourth quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of the third quarter, construction for the Foothill Windows started. Due to the impact of COVID19, this project will complete in the first or second quarter of FY 20-21.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, project was delayed due to COVID-19. Once restrictions are lifted we will continue project with PUB Construction in FY20-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602047-19 Jurisdiction: 5th District
Project Title: Orchard Arms Unit Flooring Replacement
IDIS Number: 11312
Operating Agency: Housing Operations
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 14C Public Housing Modernization
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This new project provides for the replacement of flooring inside one hundred eighty-three (183) housing units at the Orchard Arms Senior Housing Development.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 183 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$400,000.00 This Year: \$304,112.83 Cumulative: \$304,112.83 Ratio: 76.0%

Annual Narrative:

For the program year, this project was underway but was delayed due to COVID-19. All work in units will resume when COVID-19 restrictions are lifted. A project time-extension was requested and processed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Bid documents have been prepared and will go out for solicitation in November 2019 and Board approval in February 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the Orchard Arms Unit Flooring project is in pre-development, scheduled for Board approval in February 2020. Once approved, construction will start March 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, the recommendation to the Board to approve the construction contract for this project is moving forward in May 2020. This project will carry over into FY 20-21, with an updated completion date of December 2020. This project could be delayed do to COVID-19 as work in the units has not been allowed.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the fourth quarter, the project was underway and was delayed due to COVID-19. All work in units will resume when COVID-19 restrictions are lifted in the following quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600475-19 Jurisdiction: 5th District
 Project Title: Loma Alta Park Recreation Programs
 IDIS Number: 11144
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Loma Alta Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the County of Los Angeles's Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 120 This Year: 41 Cumulative: 41 Ratio: 34.2%
 Net Expenditures: Budgeted: \$37,340.00 This Year: \$29,340.00 Cumulative: \$29,340.00 Ratio: 78.6%

Annual Narrative:

Loma Alta added 41 new client contacts and continued to service returning clients with the programs offered. Overall, low reporting number for the project was a result of the impact from the Pandemic.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Asian and White - Hispanic	3
Black/African American & White - Hispanic	1
Black/African American & White - Non-Hispanic	2
Black/African American - Hispanic	5
Black/African American - Non-Hispanic	17
Native Hawaiian/Other Pacific Islander - Hispanic	2
Other Race - Hispanic	3
White - Hispanic	3
White - Non-Hispanic	3
Total	41

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	7
Extremely Low	13
Low	9
Moderate	12

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

41

Quarter: 1 Accomplishment Quantity: 26

Accomplishment Narrative:

Quarter 1:

Loma Alta Park served 29 new clients and had 882 duplicated client contacts and offered two CDBG programs: Tiny Tots and Teen Club. Tiny Tots is offered from Monday through Thursday, 8:45 a.m. - 11 :45 a.m. and Teen Club on Thursdays, 6:00 p.m. - 8:00 p.m. In July, Tiny Tots celebrated Tots' July Birthdays and held a fieldtrip to Los Angeles Zoo and were ecstatic over the animals and their carousel ride. In August, they went on a fieldtrip to Adventure City Theme Park and enjoyed the End of Summer Gathering Party. Tiny Tots kicked off their Autumn Session in September with Academic Learning Assessments to gage their current developmental levels. They completed a Patriots' Day, Flag & Towers crafts, honor First Responders & Military Service members. In July, Teens joined a Jump -rope class at the park. Some of them attended the Historical Black College and Universities Reunion Picnic during the Parks After Dark and collected information about academic scholarships. In August, Teens had a Pool Party with Darius Hill, a Special Olympics Swimmer, attended a Back-to-School Night and received backpacks with school supplies, and held dance events. Teen Club attended their first ever soccer game at Los Angeles Football Club. In September, the Teen Club resumed regular activities, went for a field trip to Hurricane Harbor, and made plans for this year big events.

Quarter: 2 Accomplishment Quantity: 11

Accomplishment Narrative:

During second Quarter, Loma Alta Park enrolled 9 new and had 831 duplicated client contacts. In October, Tiny Tots celebrated Halloween with an annual Trick-Or-Treat event. In November, they celebrated Thanksgiving and in December, they practiced hard for the Loma Alta's Christmas Toy Giveaway Performance. They also had a Christmas gift exchange amongst each other. Teen Club clients started a podcast with the Boyle Heights Arts Conservatory and created their own episodes and girls attended the Girls Empowerment Conference in October. In November, teens had a Thanksgiving Dinner with a "What are you thankful for?" discussion and the young men attended the First Annual Men Conference and went to a Los Angeles Clippers game. In December, they hosted their first Holiday Toy Drive Dance and attended Historically Black Colleges and Universities (HBCU) "Stepping in the Right Direction" College Fair. Teens assisted in decorating the Women Rights floats for the Pasadena Rose Parade of 2020.

Quarter: 3 Accomplishment Quantity: 4

Accomplishment Narrative:

During the 3rd Quarter, Loma Alta Park enrolled 3 new clients and served 594 duplicated clients. In January, the Tiny Tots honored Black History month which included Martin Luther King Jr. and Harriet Tubman. The children did a craft entitled "I have a Dream" and we also asked the children what are their thought on Harriet Tubman. February was the month of groundhog and President Day. We discussed about the two major presidents on how they are put in the dollar bills and quarters. In March, we recognized Dr. Seuss' birthday by doing one week of themes (crazy hats, crazy socks, etc.). We read books, we also introduced the keyword Peace and St. Patrick's Day and kids did a peace craft and pot of gold with colors of the rainbow.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Amidst the 4th Quarter and pandemic, Loma Alta was able to contain their Tiny Tots Program. They had a grab and go Graduation where parents and children drove up to the gym building collecting their certifications and their schoolwork throughout the year. We continued their education through Zoom meeting and based each month with a theme and reviewed packets. However, we are unable to upload pictures in this quarter.

Due to the pandemic, Loma Alta was unable to serve the youth Teen Club but managed to plan activities for the next fiscal year program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600482-19 Jurisdiction: 5th District
 Project Title: Pamela Park Recreation Programs
 IDIS Number: 11145
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing educational and recreational CDBG programs offered at Pamela Park is designed to meet the needs of low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District. Various athletic, educational, and cultural/performing arts programs, as well as special events, are offered and are designed to foster healthy child development, strengthen family relationships, and empower communities.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 14 Cumulative: 14 Ratio: 4.7%
 Net Expenditures: Budgeted: \$31,820.00 This Year: \$21,248.00 Cumulative: \$21,248.00 Ratio: 66.8%

Annual Narrative:

14 new clients were added this fiscal year. However, due to the pandemic (COVID-19), the program fell short of the expected goals for the fiscal year. The program staff at Pamela made every effort this year, to serve the surrounding community and was able to service all returning CDBG Clients by offering a variety of activities for their After-School Program along with other family activities.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	5
Other Race - Non-Hispanic	1
White - Hispanic	8
Total	14

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	9
Low	3
Moderate	2
Total	14

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter 1:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Pamela Park Program enrolled 14 new clients and had 279 clients contacts. The ongoing programming provided activities in After School Program on Monday, Tuesday, Wednesday, and Friday, 2:00 p.m. – 6:00 p.m. and Thursday, 12:30 p.m. – 6:00 p.m. The clients participated in the Route 66 Parade in the City of Monrovia. Next quarter, the program staff is planning plan to celebrate all major holidays such as Halloween, Thanksgiving, and Christmas.

Quarter: 2 Accomplishment Quantity: 14

Accomplishment Narrative:

During Quarter 2, Pamela Park Program enrolled 0 new and had 2,197 duplicated client contacts. The program continued to provide various activities to clients such as: STEAM (science, technology, engineering, art, and mathematics), sports, and homework assistance activities. We celebrated such holidays as Thanksgiving Dinner, Christmas with toys and potluck, and our clients participated in the Christmas Parade in Monrovia

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd Quarter reporting period, Pamela Park had no new clients enrolled, but served 1719 duplicate clients. Pamela Park ran various activities with participants based on Science, Technology, Arts, and Mathematics. During the month of February we began a music class with our participants called "Intro to Beat Making" where they are learning to make beats. We celebrated Valentines Day with a potluck party.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th Quarter, we did not run any programs due to COVID-19.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600483-19 Jurisdiction: 5th District
 Project Title: Pearblossom Park Recreation Programs
 IDIS Number: 11146
 Operating Agency: Department of Parks and Recreation
 Subrecipient Type: L.A. County Dept.
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The continuing recreational and educational CDBG programs offered at Pearblossom Park are designed to meet the needs of predominantly low-to-moderate income families, from the targeted unincorporated areas of the Fifth Supervisorial District.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 80 This Year: 21 Cumulative: 21 Ratio: 26.2%
 Net Expenditures: Budgeted: \$40,000.00 This Year: \$26,961.00 Cumulative: \$26,961.00 Ratio: 67.4%

Annual Narrative:

21 new clients were reported this fiscal year. However, even with the pandemic (COVID-19), the program staff made every effort to accomplish this year goal to serve the surrounding community and was able to service all returning CDBG Clients by offering a variety of activities. The programs are designed to offer and foster healthy child development, strengthen family relationships, and empowerment of the communities it service.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian and White - Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	5
White - Hispanic	6
White - Non-Hispanic	8
Total	21

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	2
Extremely Low	11
Low	6
Moderate	2
Total	21

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 19

Accomplishment Narrative:

Quarter 1:

Pearblossom Park served 30 new clients and had 618 duplicated client contacts. The program started in August after the summer school break with Afterschool Program activities offered from Monday – Friday, 2:30 p.m. – 6:00 p.m. Clients range in age from 6 years old to 11 years old. They are provided with an opportunity to learn and play in a supervised environment with guidance. They complete their homework, play games, do arts and crafts, engaged in imagery play, play in the splash pad, and develop team building skills with their peers. This program has met the goals of 15 students.

The Tiny Tot program serves clients ages 3 – 5 years old from Monday through Thursday. The children explore and develop social skills, learn their ABC and numbers, sing songs, play in group and in the splash pad and on the playground, use their imagination, and do arts and crafts. Each month a new theme is presented to Tiny Tots. September theme was “All About Me” and the next month will be “Transportation and a Harvest” to coincide with the holidays. On September 26, 2019, the program held a Back- To-School Day with the parents to observe their children’s work and interact in a group and the parents met the other families. This program has met its goals of 28 children.

The program had new staff due to the department staffing changes to meet the client – staff ratio. There are many clients on the waiting list after the initial sign-ups and more clients are signing up to enter this newly revitalized program.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

During Quarter 2, Pearblossom Park served 3 new clients and had 1,696 duplicated client contacts. The Tiny Tots and Afterschool learned about cultural identity, transportation, and a special holiday theme. Parents participated in the program by sharing their heritage with the children. For example, a Korean family shared traditional foods from their country, brought in a ceremonial dress, and introduced the children to the language. The children were able to taste the delicacies and enjoyed speaking a few words in Korean. The December theme was Holidays Around the World, so on December 21 both the afterschool and tiny tots held a Breakfast with Santa community event. The children sang holiday songs for the families, enjoyed a yummy breakfast, and received a gift from Santa Claus. The Shaggers (a motorcycle group) provided the Santa, Elf, food, and gift donations. These programs continue to meet its goals by introducing them to life-skills, new concepts and team building play. As the children grow further along in their development more advanced tasks and learning skills are introduced and the expectations for more improved social skills. For example, they have learned how to use glue, cut with scissors, carry their chairs to the table, listen to the instructors more intently, and support each other with a greater show of kindness. For example, they are more apt to be content with delayed gratification in sharing a toy or waiting their turn while standing in line for a drink.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the 3rd Quarter Pearblossom Park enrolled 10 new clients and services 2413 duplicated clients. During this quarter, Tiny Tots celebrated Dr. Seuss's birthday with their annual Dr. Seuss themed "Pancakes & Pajamas" school day. The event was held on February 26, 2020 and breakfast was served to all Tiny Tots. Arts and crafts were created. A visit from the local library also enhanced it.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th Quarter, there were no programs or activities to report. All activities/programs were cancelled due to the COVID-19.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600819-19 Jurisdiction: 5th District
Project Title: AVPH-HFA Home Visitation Program
IDIS Number: 11160
Operating Agency: Antelope Valley Partners for Health
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05M Health Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides evidence based, home visitation, prevention and education sessions to at-risk adults, pregnant or who recently delivered a child, to assist with gaining the parenting and life skills needed to create and sustain healthy homes where children are safe and able to thrive.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8 This Year: 8 Cumulative: 8 Ratio: 100.0%
Net Expenditures: Budgeted: \$23,840.00 This Year: \$21,430.00 Cumulative: \$21,430.00 Ratio: 89.9%

Annual Narrative:

The AVPH Healthy Families America (HFA) Home Visitation Program provided long-term, voluntary, home based and virtual, supportive services to a total of eight (8) at-risk participant families during the funding year 2019-2020.

A total of 280 participant contacts were captured during the FY2019-20. This includes voice-to-voice and face-to-face contacts with participants and their CDBG-funded Home Visitor.

There were no known reports of child maltreatment within families served by the CDBG-funded Home Visitation Program.

During Q1 and Q2, home visitation enrollment was intentionally paced to support the 6-month new hire training needs of the HFA Family Support Specialist (FSS) hired to provide bilingual CDBG home visitation services. In Q1 and Q2, the HFA Supervisor proctored and shadowed the CDBG FSS for home visitation training integration and evidence-based model competency monitoring. Also during Q1 and Q2, three (3) families enrolled voluntarily into home visitation. These participants were invited to participate in the AVPH Annual Holiday event; they were given information on community-based classes offered onsite at AVPH; and they received referrals to family-focused events aimed to enhance their circle of support and resource connections.

During Q3 and Q4, the COVID-19 pandemic impacted the AVPH organization and modifications to programs were made. As an essential agency, the program shifted to a "virtual platform" on March 16, 2020. The highest number of CDBG enrollments, five (5), occurred during this period. Two (2) of the eight (8) families served experienced homelessness. Due to the pandemic, crisis resources were scarce or not readily accessible.

HFA staff worked closely to share resources, and participated in relevant webinars and virtual community trainings to enhance their case management and advocacy skills. Collaborations within the community also increased as a result of the pandemic. In particular, direct service programs in the cities of Lancaster and Palmdale provided immediate responses.

On June 15, 2020, staff returned to onsite work at AVPH two days per week. Staff resumed connections with clients with brief in-person outreaches. Delivery of essential items to families, such as hygiene products and pantry items, also resumed.

On June 30, 2020, AVPH returned to stay-at-home virtual practices due to an increase in COVID positive cases. HFA staff have

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

returned onsite only for essential operations, such as meal delivery and food pantry operations. Staff continued to complete intake and conduct assessments and case management.

During FY 2019-20, the CDBG Home Visitor completed training for HFA-required wrap around and specialty certification training. Training topics included Certified Lactation Educator (CLE); Dr. Karp's 5-S's; Infant Massage; and the utilization of evidence-based curricula such as "Partners for a Healthy Baby."

AVPH HFA Home Visitation Program has entered a fourth and required re-accreditation self-study cycle during the last half of FY2019-20. The HFA peer review site visit is scheduled for February 2021.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Black/African American - Non-Hispanic	1
Other Race - Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	4
White - Non-Hispanic	1
Total	8

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	6
Low	2
Total	8

Quarter: 1 Accomplishment Quantity: 2

Accomplishment Narrative:

The Antelope Valley Partners for Health, Healthy Families' America Home Visitation Program enrolled 2 qualifying CDBG pregnant mothers during the first quarter, receiving health education and maternal support by the assigned Family Support Specialist(FSS).

One of two mothers' delivered a healthy baby, shows strong attachment and bonding, and is exclusively breastfeeding.

The second mother has entered her second trimester of pregnancy with no complications.

Both women have involved partners/fathers, of whom work and support the family.

There were forty-one (41) participant contacts completed this reporting period.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

The AVPH Healthy Families America (HFA) Home Visitation Program served three (3) families voluntarily in their homes providing prenatal and postpartum education; lactation support; infant-child development; health and safety, personal goal setting; resources, care coordination; and case management.

Two (2) existing at-risk families, and one (1) newly enrolled high risk family, were served weekly by an assigned home visitor/Family Support Specialist(FSS), trained and certified by the HFA National Office staff.

There were no child injuries, health or safety concerns noted this reporting period.

A total of 54 voluntary client contacts were achieved either face to face; voice to voice by phone; or through text messaging, during CDBG service Quarter- 2.

Success Story:

AVPH held their annual holiday event 12/19/19. This was a private event for families served by AVPH. The community responded most generously, not just by donating to the toy shop, but also participating as volunteers, experiencing the joy of the season, watching children visit with Santa and parents explore the toy shop to select the very toys in which their own organizations had provided for our event.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

51 AVPH HFA families attended the event and received 134 gifts from the AVPH Annual Toy Shop, to include the three(3)CDBG families currently served. Overall participant attendance totals for the holiday event were highest this year 2019, for all AVPH programs'- 230 Families attended;673 gifts were provided.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

During this reporting period, AVPH Healthy Families America (HFA) Home Visitation Program provided evidence-based, home visitation services to five (5) at-risk families, adults and children. The services focused on pre-natal and post-partum health education for women and infants.

The participating five families received weekly case management support, parenting education, referrals/resource information, and prevention/crisis support from their assigned HFA Family Support Specialist.

A total of 80 Participant Contacts occurred during Quarter 3. This took place via in-home/face to face contact, virtual sessions, texting, and telephone calls.

Of the five families enrolled this quarter, two were new. Both new families enrolled for prenatal services. Of the two new families served, one is homeless within the CDBG service area, and currently doubling up or "couch surfing" with relatives. Overcrowding is an issue in these households. The father was recently laid off from a long-term employer. The second family qualified for the program based on their residence and need.

During the third quarter, the HFA Home Visitation implemented program modifications in response to the Covid-19 emergency crisis. As an essential business in the Antelope Valley, AVPH remains open with reduced staff wherein a majority work remotely. Ongoing AVPH services include increased support to community referral and resource needs, senior meal delivery services, Friday hot meals, bi-monthly food pantry days, and emergency diaper support. Home visitation staff work remotely supervising sessions and data calls and attending training webinars.

Other modifications made for CDBG-funded AVPH HFA Home Visitation Program include:

- Home visiting staff work 100% remotely since 3/18/2020;
- Tablets, cell phones, and HIPAA compliant Zoom platform have been made available to all AVPH home visitors since 3/20/20;
- Digital signatures are used to process intake forms and required annual renewal consent forms;
- Participants receive services through video-conferencing and telephonic sessions; participation remains high; and
- Staff incorporated telework processes that maintain confidentiality, accountability and regular team communication. Supervisors report high productivity and good morale.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During Q4, the agency implemented several programmatic changes to adhere to HFA National Office guidelines and COVID-19 public health recommendations. Participating families had their service-level assignments modified to include virtual home visitations. Other adaptations implemented by the staff working remotely included virtual platforms, creative engagement, and approved phone visit contacts. As of June 30, 2020, these practices continue to take place.

In this reporting period, CDBG funds provided virtual home visitation supportive services to three (3) new participants, and five (5) on-going participating families. A total of 105 CDBG enrolled participant contacts were captured during Q4. This includes voice-to-voice and face-to-face contacts with participants and their CDBG-funded Home Visitor.

The agency commends the CDBG Home Visitor's success rate at engaging and retaining families during this fiscal year. The Home Visitor utilized creative methods of maintaining contact, which resulted in responsive and consistent engagement with her clients.

The agency increased personnel expenses during Q4. A half-time CDBG-funded data clerk was hired to assist with the increase in case management administration, data entry and chart auditing due to the virtual home visitation adaptations. There were no known reports of child maltreatment during Q4.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601681-19 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11190
 Operating Agency: Antelope Valley Partners for Health
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides for minor home repairs and addresses minor code deficiencies.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 35 This Year: 20 Cumulative: 20 Ratio: 57.1%
 Net Expenditures: Budgeted: \$170,000.00 This Year: \$152,006.00 Cumulative: \$152,006.00 Ratio: 89.4%

Annual Narrative:

For fiscal year 2019-2020, AVPH had completed repairs on twenty (20) homes. A total of thirty-nine (39) potential clients were denied because they did not reside in the 5th District or they did not meet income requirement guidelines.

Due to unforeseen staffing changes in the 2nd quarter, the program was placed on a brief hold. In the 4th quarter the Handyworker program was suspended and no homes received repairs due to the COVID-19 pandemic. This led to unexpended funds for fiscal year 2019-2020.

AVPH will continue to promote the Handyworker program through outreach events and social media.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Hispanic	3	0
Black/African American - Non-Hispanic	4	0
Other Race - Hispanic	2	0
White - Non-Hispanic	11	0
Total	20	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	14	0
Low	5	0
Moderate	1	0
Total	20	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
10811 E Ave S.	Littlerock	CA	93543	Owners	Extremely Low	\$1,309

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

38626 154th St	Palmdale	CA	93591	Owners	Extremely Low	\$1,426
38992 164th St.	Palmdale	CA	93591	Owners	Extremely Low	\$1,694
40122 173rd St	Palmdale	CA	93591	Owners	Extremely Low	\$1,314
43058 45th St.	Quartz Hill	CA	93536	Owners	Extremely Low	\$2,232
38943 161st St.	Palmdale	CA	93591	Owners	Low	\$898
5711 Columbia Way 117	Quartz Hill	CA	93536	Owners	Low	\$1,652
10356 Ave R	Littlerock	CA	93543	Owners	Extremely Low	\$1,663
16255 Stagecoach	Palmdale	CA	93591	Owners	Extremely Low	\$894
16754 Ave X 85	Llano	CA	93544	Owners	Extremely Low	\$841
5711 Columbia Way 239	Quartz Hill	CA	93536	Owners	Extremely Low	\$828
5241 W Ave L-12	Quartz Hill	CA	93536	Owners	Low	\$962
4735 Ave L-14	Quartz Hill	CA	93536	Owners	Moderate	\$1,536
10257 E Ave S-4	Littlerock	CA	93543	Owners	Extremely Low	\$1,275
36136 87th St	Littlerock	CA	93543	Owners	Extremely Low	\$910
39546 162nd St	Palmdale	CA	93591	Owners	Extremely Low	\$785
41036 161st St	Lancaster	CA	93535	Owners	Extremely Low	\$2,086
5711 Columbia Way 65	Quartz Hill	CA	93536	Owners	Extremely Low	\$1,526
15801 E Ave Q-7	Palmdale	CA	93591	Owners	Low	\$652
40325 161st St	Palmdale	CA	93591	Owners	Low	\$928

Total Number of Housing Units Assisted : 20

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	16	0

Lead Paint Detail:

Number of housing units constructed before 1978	2
Exempt: Housing construction 1978 or later	13
Exempt: No paint disturbed	0
Otherwise exempt	5

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	2
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	7	0
2	6	0
3	7	0
Total	20	0

Quarter: 1 Accomplishment Quantity: 7 Female-Headed Households: 6

Accomplishment Narrative:

A total of 7 homeowners received minor home repairs and inspections in the st quarter. Eight applicants were denied services because they do not reside within the unincorporated area of the 5th District. However, 9 potential clients are currently gathering documents and 6 clients are ready to begin repair services as we move into the next quarter.

We will continue to attend local events for outreach. We continually promote our services on the AVPH social media pages and in the local newspaper. We also receive client referrals from other community organizations and former clients that we have assisted in the past this quarters.

Quarter: 2 Accomplishment Quantity: 6 Female-Headed Households: 2

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The second quarter ended with a total of 6 homeowners who received minor home repairs and inspections. Due to the loss of the Lead Handyworker's family member the program was placed on a short hold while a temporary Handyworker was used to complete one home. There are currently 58 potential clients. A total of 6 applicants had been denied due to not residing in the 5th District.

We continue to attend local outreach events and post about the Handyworker program on the AVPH social media page to make the community aware of the program.

Quarter: 3 Accomplishment Quantity: 7 Female-Headed Households: 3

Accomplishment Narrative:

This quarter, the Handyworker Program served 7 clients who received minor home repairs and inspections. The program has 57 potential clients who are in the process of submitting documents and 3 clients who are ready to begin repair services. During this quarter, 17 applicants were denied services because of ineligible residency.

AVHP suspended most activities during the third quarter in response to the Covid-19 pandemic. During this time, the Handyworker program was modified to include marketing efforts in the unincorporated areas of the Antelope Valley. Marketing activities include distribution of outreach and marketing materials during the "Feed the Need" program to increase awareness and participation in the Handyworker program once it resumes full operation.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Q4, due to COVID-19 pandemic, the Handyworker program was suspended and a total of zero (0) home repairs had been completed. During the pandemic, the Handyworker program focused on outreach and marketing in the unincorporated areas of the 5th District while partnering with a meal delivery program. In Q4, AVPH enrolled eight (8) new participants for the next fiscal year. A total of seventeen (17) potential clients were denied due to not residing in the unincorporated area of the 5th District or did not meet the income requirements of the program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602170-19 Jurisdiction: 5th District
Project Title: Property Acquisition for At-Risk Youth
IDIS Number: 11405
Operating Agency: Penny Lane Centers
Subrecipient Type: CBO
Contract Period: 3/25/2020 to 6/30/2021
Activity Code: 01 Acquisition
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new activity provides funding for the acquisition of a property/site within the Antelope Valley. The property will be used to house at-risk youth and/or Transitional age youth (TAY) who have an open case with the Department of Children and Family Services (DCFS).

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

We are not looking for funding at this time due with the change in the current social service climate.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

We are not looking for funding at this time with the change in the current social service climate.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601063-19 Jurisdiction: 5th District
Project Title: Bright Futures Scholars Program
IDIS Number: 11165
Operating Agency: Quality of Life Center
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05D Youth Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides after-school mentoring services in academic and personal development for junior high and high school students, primarily from schools in the Altadena area.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 62 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$65,315.00 This Year: \$65,315.00 Cumulative: \$65,315.00 Ratio: 100.0%

Annual Narrative:

Although COVID-19 presented a few challenges for us this year the Quality of Life Center, Inc. (QOLC) had another very successful year serving our clients, including the scholars/students, their parents, guardians, our mentors, volunteers, college student workers, and dedicated staff. The Bright Futures Scholars Program Leadership Development Program continued to be the headliner of our organization and the most successful in serving the community. All graduating seniors were able to enroll in institutions of higher learning by implementing many of the skills they learned from our mentors, workers, and program volunteers. Many earned scholarships to assist them with their continuing education. We will continue to improve upon what we offer by dedicating our agency and staff to do even more than before. It was once again a very successful year serving all the (scholars) students at the middle and high school levels. Although 83 participants were served this year, we did not meet the reporting deadline for completing the submission of participants served in the Public Service panel.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Quality of Life Center, Inc. sent out notifications to over 2500 qualified PUSD school students. The staff has been busy making preparations for another large enrollment class. This required contacting the School Board; preparing enrollment packets; informing and committing this year's mentors; and scheduling the calendar of activities for the 2019-20 school term.

In addition, the Quality of Life Center, Inc. continues to provide mentor services to youth in the unincorporated areas of Pasadena, Altadena, and other nearby areas of Los Angeles County for the Fiscal Year of 2019-2020. We emphasized health education and introduced them to a variety of options.

The purpose of the health education emphasis is to promote physical fitness, non-smoking, safe sex education, and good nutrition for our at-risk youth and families in our urban diverse communities.

The Bright Futures Scholars youth and staff also participated in various speaking engagements and community board meetings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter of the program year (FY19-20), our youth participated in Robotics competitions and were very successful.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Scholars continued to develop their public speaking skills and spoke publicly at numerous events, and are scheduled to speak at the Altadena Chamber of Commerce in the next quarter.

The Agency continued to hold ongoing mandatory meetings with the Bright Futures Scholars and mentored them on leadership development, public speaking, social skills and S.T.E.M. development. Program mentors include: United States Congresswoman Judy Chu, State Senator Anthony Portantino, State Assemblymember Chris Holden, Retired Los Angeles County Supervisor Michael D. Antonovich, Retired Altadena Sheriff Captain Steve McLean, Retired Altadena Sheriff Captain Roosevelt Blow, Altadena Sheriff Captain Vicki Stuckey, Los Angeles County Supervisor Kathryn Barger and dozens more community leaders and advocates.

The Quality of Life Center Inc. continues to provide mentor services to youth in the unincorporated areas of Altadena. At least 51% of the youth are low and moderate income. We continue to encourage S.T.E.M development at all levels as well as focusing on good health and the dangers associated with human trafficking in low income, at risk families.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, we continued to hold meetings with the Bright Futures Scholars. Our distinguished community leaders and dignitaries who are mentors remained the same. Staff members were busy preparing for year end activities while Seniors are being assisted with College preparations.

The youth met to discuss the teachings of the mentors who spoke about accomplishment, success, and leadership and how these things are achieved through school and hard work. Other subjects such as behavior, honesty, responsibility, communication, and self improvement were included in the agenda.

Due to the Coronavirus pandemic, we will not have our customary closing ceremony this year. However, all qualified participants will receive their certificates of completion. Also, qualifying Seniors will receive scholarships.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, we collected and summarized data associated with the Bright Futures Scholars Leadership Development and Support Program as well as enrolled new students that qualify for the program in the next year. Staff continued to prepare for the next school session with data entry for the fall session. Staff also participated in arranging for qualified scholars to participate in various scholarship Awards Ceremonies.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96508-19 Jurisdiction: 5th District
 Project Title: Healthcare Access for the Low Income and Uninsured
 IDIS Number: 11273
 Operating Agency: Samuel Dixon Family Health Center, Inc.
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05M Health Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project assists low- and moderate-income persons in the unincorporated areas of the northwest region of the Fifth Supervisorial District by providing primary medical services, quality outpatient care, immunizations, pediatrics, women's health, physical examinations, family planning, laboratory services, and specialty referrals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 131 Cumulative: 131 Ratio: 87.3%
 Net Expenditures: Budgeted: \$28,702.00 This Year: \$28,702.00 Cumulative: \$28,702.00 Ratio: 100.0%

Annual Narrative:

For this program year, Samuel Dixon Family Health Center, Inc. (SDFHC) continued to be the only provider of affordable quality health care services serving the unincorporated areas of northwestern Los Angeles County through our Val Verde location. Many of the patients served at this site have minimal financial resources, were under-insured, or had no insurance at all. SDFHC continues to be active in this community as well as nearby communities to inform and educate individuals and families of the services offered at this location as well as the services supported by the Community Development Block Grant (CDBG) funds.

The overall objective of the project is to provide primary medical services, immunizations, pediatrics, women's health, school physicals, family planning, laboratory services, and medical referrals. CDBG funds are used to pay for personnel costs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	2
Black/African American & White - Non-Hispanic	3
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	2
White - Hispanic	77
White - Non-Hispanic	45
Total	131

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	105
Low	24
Moderate	2

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

131

Quarter: 1 Accomplishment Quantity: 65

Accomplishment Narrative:

During the first quarter, one hundred eleven (111) individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Samuel Dixon Family Health Center, Inc. (SDFHC) continues to be the only provider of affordable quality health care services serving the unincorporated areas of northwestern Los Angeles County through our Val Verde location. Many of the patients served at this site have minimal financial resources, were under-insured, or had no insurance at all. SDFHC continues to be active in this community as well as nearby communities to inform and educate individuals and families of the services offered at this location as well as the services supported by the Community Development Block Grant (CDBG) funds.

The overall objective of the project is to provide primary medical services, immunizations, pediatrics, women's health, school physicals, family planning, laboratory services, and medical referrals. CDBG funds are used to pay for personnel costs.

Quarter: 2 Accomplishment Quantity: 61

Accomplishment Narrative:

During the second quarter, one hundred twenty six (126) individuals received services at this location. Reporting totals do not accurately reflect the total. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

Samuel Dixon Family Health Center, Inc. (SDFHC) continues to be the only provider of affordable quality health care services serving the unincorporated areas of northwestern Los Angeles County through our Val Verde location. Many of the patients served at this site have minimal financial resources, were under-insured, or had no insurance at all. SDFHC continues to be active in this community as well as nearby communities to inform and educate individuals and families of the services offered at this location as well as the services supported by the Community Development Block Grant (CDBG) funds.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, all three of our health centers remained in operation with no changes to our schedule due to the COVID19 pandemic. We saw a significant drop in productivity as many patients cancelled appointments. On Friday, March 20th, we began tele-encounters for all Medi-Cal patients for those deemed appropriate. Our Dental program and services were postponed to comply with ADA recommendations.

Our MH program have been working remotely providing both tele-encounters and live video sessions. Enrollment services were done via telephone.

We had served a total of 23 additional clients during this 3rd quarter, which brings us to a total of 149 clients served. The remaining number of clients needed will be reported during the 4th quarter.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

During the fourth quarter, one hundred fifty four (154) individuals received services at this location. Reporting totals do not accurately reflect the total served. Typical services provided to these individuals ranged from treatment of illness and injury, chronic disease management, family planning, women's health, immunizations, lab screenings, diagnosis, health education, physicals, and referral services. Individuals who received health care services were at no more than 200% of the Federal Poverty Level with most under 100% of the Federal Poverty Level.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: L96509-19 Jurisdiction: 5th District
 Project Title: Handyworker Program
 IDIS Number: 11284
 Operating Agency: Santa Clarita Valley Committee on Aging Corp.
 Subrecipient Type: CBO
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides minor home repairs to eligible low- and moderate-income households in the unincorporated areas of the Fifth Supervisorial District within the Santa Clarita Valley.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 12 This Year: 11 Cumulative: 11 Ratio: 91.7%
 Net Expenditures: Budgeted: \$75,000.00 This Year: \$75,000.00 Cumulative: \$75,000.00 Ratio: 100.0%

Annual Narrative:

We completed 7 projects and were on track to meet our goal. We then suspended our program due to COVID-19.

During the year, we did home repairs such as flooring, porches, stoves, roofs, awnings, steps, skirting, restrooms, toilets, faucets and leaks.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	4	0
White - Non-Hispanic	7	0
Total	11	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	5	0
Low	3	0
Moderate	3	0
Total	11	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
29021 Bouquet Cyn Rd #211	Saugus	CA	91390	Owners	Moderate	\$2,171
29021 Bouquet Canyon Road #233	Agua Dulce	CA	91390	Owners	Extremely Low	\$5,000
31223 Heavenly Way Sp 54	Castaic	CA	91384	Owners	Extremely Low	\$5,000
31661 Hipshot Drive	Castaic	CA	91384	Owners	Extremely Low	\$5,000
29021 Bouquet Canyon Road 211	Santa Clarita	CA	91390	Owners	Moderate	\$2,171

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

29021 Bouquet Cyn Rd #271	Santa Clarita	CA	91390	Owners	Extremely Low	\$4,400
29021 Bouquet Cyn Rd #275	Santa Clarita	CA	91390	Owners	Low	\$3,361
29021 Bouquet Cyn Rd #220	Santa Clarita	CA	91390	Owners	Low	\$4,768
29021 Bouquet Cyn Rd 271	Saugus	CA	91390	Owners	Extremely Low	\$4,400
29021 Bouquet Cyn Rd 275	Saugus	CA	91390	Owners	Low	\$3,361
29021 Bouquet Canyon Road # 220	Saugus	CA	91390	Owners	Moderate	\$4,768

Total Number of Housing Units Assisted : 11

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	5
Exempt: No paint disturbed	2
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	4	0
3	3	0
4	3	0
Total	10	0

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

We completed 1 project this quarter and have started the process for 15 others.

Quarter: 2 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

During this quarter we repaired flooring, porches, stoves, roofs, awnings, steps, skirting, restrooms, toilets, facets, and garage doors. We had an overall of 4 projects completed for the quarter.

Quarter: 3 Accomplishment Quantity: 3 Female-Headed Households: 1

Accomplishment Narrative:

This quarter our program has been suspended indefinitely because of covid 19. During the earlier part of the quarter we completed repairs on 3 households.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

During this quarter, we suspended our program due to COVID-19 and did not complete any projects.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E99520-19 Jurisdiction: 5th District
 Project Title: After-School Program
 IDIS Number: 11276
 Operating Agency: City of San Gabriel
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides supervised recreational activities for children and youth ages 5-14 years old from the surrounding Los Angeles County unincorporated area and the City of San Gabriel during after school hours and over the summer breaks at Jefferson Middle and Roosevelt Elementary school locations and at McKinley and Smith Parks.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 52 This Year: 89 Cumulative: 89 Ratio: 171.2%
 Net Expenditures: Budgeted: \$20,630.00 This Year: \$18,401.00 Cumulative: \$18,401.00 Ratio: 89.2%

Annual Narrative:

Funding provided by Community Development Block Grant (CDBG) provides opportunities for the City of San Gabriel to provide programs for youth. With the recent Covid-19 pandemic, the regular youth programs did not take place as school sites were closed, and it was unsafe to conduct in person activities. However, the City of San Gabriel offered a free, 4-week virtual youth program for ages 5-12 from May 26 through June 18. The online program was available 2 days per week, provided an engaging and enriching program including brain fitness, crafts, and fitness routines. The City received 77 registrations, which was tremendous. City staff reached out to the local schools to promote the program. Upon registration, participants received a link to view each days' video with interactive and fun activities for youth to partake in. Marketing materials included the city's website, City Beat, Constant Contacts, and local community organizations.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	2
American Indian/Alaskan Native - Hispanic	2
Asian - Hispanic	1
Asian - Non-Hispanic	24
Asian and White - Non-Hispanic	3
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Hispanic	35
Other Race - Non-Hispanic	4
White - Hispanic	16
White - Non-Hispanic	1
Total	89

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	48

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Low	40
Moderate	1
Total	89

Quarter: 1 Accomplishment Quantity: 75

Accomplishment Narrative:

With funding allocated through CDBG, the City of San Gabriel was able to offer free programs for our youth. Bulldog Sports Camp held at Jefferson Middle School was offered June 10-July 5, 2019, Monday through Friday from 12:30 p.m. to 3:30 p.m. This free camp helps young athletes work on their core strength while reinforcing the basic fundamentals in basketball and volleyball, and teach them good sportsmanship and team mentality. The program was open to all ages, but geared to middle school aged youth.

Along with Bulldog Sports Camp, the City of San Gabriel offered free Summer Fun 'N Playgrounds at the following sites:

- Smith Park: June 10-August 2, M-F from 9am-2pm
- Roosevelt Elementary: June 10-July 5, M-F from 12pm-5:30pm
- Roosevelt Elementary: July 8-August 2, M-F from 11am-2pm
- McKinley Elementary: June 10-July 5, M-F from 12p.m.-5:30p.m.
- Marshall Park: June 10-August 2, M-F from 9am-2pm

The free summer drop in programs was available for youth 6 and over, and provided activities such as outdoor sports, arts and crafts, games, and a special event. In addition, free lunch program was offered at these sites through the San Gabriel Unified School District for all youth participants. Lunch was served weekdays between 11:30am-12:30pm.

Quarter: 2 Accomplishment Quantity: 8

Accomplishment Narrative:

During the second quarter, the Jefferson Sports Program has been operating Monday through Thursday, after school from 3:00 pm to 5:30 pm. There were occasional Friday practice times scheduled as well. Participants attended try-outs and the selected team players to represent Jefferson Middle School in the 210 League. The boys played flag football in JV and Varsity teams, while the girls played volleyball in JV and Varsity teams, respectively. Each team had its own schedule for games which were distributed to the participants, parents, and posted at the school. All Jefferson students were encouraged to visit the Recreation Leaders after school to get information regarding sports leagues and to participate in this exciting program. This year, with permission from the school, staff visit the school during school hours/during lunch, to promote the program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd quarter, the after school sports program activities at Jefferson Middle School consisted of soccer for boys and girls. Jefferson Middle School competed in the 210 League, which consists of 12 middle schools from surrounding neighboring cities. Jefferson fielded a combined 6th & 7th grade teams for JV, and 8th grade team for Varsity, for both boys and girls soccer. Try-outs for girls softball and boys volleyball took place on March 11th. The 2nd tryout scheduled for March 13th was canceled, due to Covid-19. March 13, 2020 was the last day of school at Jefferson Middle School. With the recent Covid-19 epidemic, the All City Pentathlon that was scheduled at Jefferson Middle School for March 21, 2020 was canceled as well.

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

With the recent Covid-19 pandemic, the regular youth programs did not take place as school sites were closed, and it was unsafe to conduct in person activities. However, the City of San Gabriel offered a free, 4-week virtual youth program for ages 5-12 from May 26 through June 18. The online program was available 2 days per week, provided an engaging and enriching program including brain fitness, crafts, and fitness routines. The City received 77 registrations, which was tremendous. City staff reached out to the local schools to promote the program. Upon registration, participants received a link to view each days' video with interactive and fun activities for youth to partake in. Marketing materials included the city's website, City Beat, Constant Contacts, and local community organizations.

Agoura Hills

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602174-19 Jurisdiction: Agoura Hills
Project Title: Forest Cove Park ADA Accessibility Improvements
IDIS Number: 11417
Operating Agency: City of Agoura Hills
Subrecipient Type: Participating City
Contract Period: 4/23/2020 to 6/30/2021
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of existing architectural and material barriers in the paths of travel and construction of improvements to conform with ADA standards at Forest Cove Park. The project will provide access to playground equipment for elderly or severely disabled adult residents by replacing playground sand and surface material with rubberized material for the playground surface. In addition, this project provides resurfacing and restriping of the uneven and cracked parking lot surface, disabled parking spaces, and the installation of a curb ramp to provide safe and unobstructed path of travel to the park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$298,572.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Since the Forest Cove Project is brand new, the City is excited to hopefully award the contract to a qualified contractor at the City Council meeting on July 22, 2020 and begin construction in early August 2020

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Since the beginning of the 4th quarter the Forest Cove Project was in the process of being approved. Once that was accomplished the City posted a Public Notice seeking bids for the project beginning on Thursday June 4th and ending on Thursday June 11th.

A mandatory (site visit) Pre-Bid Meeting was conducted on Thursday June 25th, 2020 @ 10:00 am with all pre-qualified general contractors. All bids were to be electronically submitted on or before July 2, 2020 by 10:00 am.

All bids were opened on Wednesday July 8th and are currently being reviewed. The City is hopeful to be able to select and award the Forest Cove Project at the next City Council meeting on July 22nd, 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601821-19 Jurisdiction: Agoura Hills
 Project Title: Senior Social Services Program
 IDIS Number: 11198
 Operating Agency: City of Agoura Hills
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides senior social service that assist elderly persons with a variety of topics including Medicare, Social Security, housing, and insurance. It also provides support groups for care-giving spouses, counseling assistance for senior care givers, and legal and financial services.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 37 Cumulative: 37 Ratio: 74.0%
 Net Expenditures: Budgeted: \$10,009.00 This Year: \$10,009.00 Cumulative: \$10,009.00 Ratio: 100.0%

Annual Narrative:

“This was the fourth year the program was offered, and started out consistently as years past until the United States was hit with the COVID-19 pandemic. For the year we had a total of 84 participants as the 3rd & 4th quarters show only two participants to close out the 2019-2020 fiscal year as a result of the pandemic.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American - Non-Hispanic	1
Other Race - Non-Hispanic	1
White - Hispanic	2
White - Non-Hispanic	31
Total	37

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Senior Concerns conducts the Senior Social Service classes. Although Senior Social classes were offered the first quarter, the City had not yet entered into an updated executed Agreement with Senior Concerns to conduct classes until September 1, 2019.

Nineteen (19) eligible new clients participated this quarter. The program offered the following classes for a total of forty-two (42) attendees:

Six (6) total attendees enjoyed two "Caregivers Support Group" classes held on September 3 & 17.

Thirteen (13) total attendees enjoyed a Senior Lecture - "East/West Medicine" held on September 10th.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 18

Accomplishment Narrative:

The programs offered during the 2nd Quarter were:

(10/17/2019) Senior Lecture - What's New for Medicare 2020

Total 20 participants with 9 being residents

(11/14/2019) Senior Lecture – Standing Guard: Retirees

Total 20 participants with 11 being residents

Attendees for both lectures totaled 40 participants.

4 residents attended both lectures accounting for 8 of the participants

2 non-residents attended both lectures accounting for 4 of the participants

(10/1, 10/15, 11/5, 11/19, 12/3, 12/17) Senior Concerns Caregivers Support Group/Spouses

Total of 56 participants attended the 6 classes and were broken down as follows:

4 participants were residents with duplicate classes attended totaling 21 of the 56

35 of the 56 were non-residents with duplicate classes attended by 31

Quarter: 3 Accomplishment Quantity: 19

Accomplishment Narrative:

The City of Agoura Hills and the Recreation and Event Center were “Closed To The Public” after close of business on Thursday, March 12th, 2020. All Senior activities have since been cancelled, and the City’s facilities are CLOSED until further notice.

The programs offered during the 3rd Quarter were:

(1/7, 1/21, 2/4, 2/18, 3/3,) Senior Concerns Caregivers Support Group/Spouses

Total of 42 participants attended the 5 classes and were broken down as follows:

4 participants who are residents attended multiple classes.

6 participants who are non-residents attended multiple classes.

(2/13/2020) Senior Lecture – Transforming Your Relationship with Food

Total of 23 participants with 13 being residents

(3/12/2020) Senior Lecture – Will You Pass Your Next Driving Test?

Total of 18 participants with 5 being residents

Attendees for both lectures totaled 41 participants.

2 non-residents attended both lectures accounting for 4 of the 41 participants

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Agoura Hills and the Recreation and Event Center have continued to be “closed to the public” since the inception of COVID-19 back on Thursday, March 12th, 2020. All senior activities were canceled during this time at the facility due to strict Public Health Guidelines as well as for the safety of both staff and our senior visitors.

Senior Concerns was able to host some virtual classes and two (2) residents participated during the whole 4th quarter.

Currently, the City’s facilities are CLOSED until further notice.

Virtual classes held for the month of April were via zoom on:

(4/10, 4/17, 4/24)

Both attended the 4/10 class and one of them attended the 4/24 class

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Arcadia

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602116-19 Jurisdiction: Arcadia
Project Title: ADA Bus Stop Improvements
IDIS Number: 11348
Operating Agency: City of Arcadia
Subrecipient Type: Participating City
Contract Period: 10/3/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project removes architectural and material barriers at several transit bus stop locations within the city to provide unobstructed access to public transportation for 4,223 elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,223 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$210,000.00 This Year: \$3,055.00 Cumulative: \$3,055.00 Ratio: 1.5%

Annual Narrative:

During this program year, City staff have worked on the initial assessment of the ADA Bus Stop Improvement Project. Staff has investigated and calculated a draft list of several Arcadia Transit Fixed Route, Metro and Foothill Transit bus stops that were previously surveyed and inventoried for access barriers and deficiencies in order to prepare the master list. Due to delays from COVID-19, this project was time-extended through June 30, 2021.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the project was in the design phase. Staff anticipates design to be completed and the project to be out to bid by the third quarter with contract award and construction to follow.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

For the third quarter, final design phase and bid preparation were underway for the project. Although administratively impacted by COVID19, staff is moving forward with the ADA Bus Stop Project with bid document submission and bid opening in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, City staff was still in the planning phase of the ADA Bus Stop Improvements Project. During this time, staff was preparing the final scope of work that will eventually be consolidated into a master scope of ADA improvements.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600794-19 Jurisdiction: Arcadia
 Project Title: Congregate Meals Program
 IDIS Number: 11157
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program is administered by the City's Recreation Department staff and provides elderly residents, 55 years of age or older, with nutritious meals for lunch Monday through Friday at the Arcadia Recreation Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 350 This Year: 618 Cumulative: 618 Ratio: 176.6%
 Net Expenditures: Budgeted: \$28,604.00 This Year: \$28,604.00 Cumulative: \$28,604.00 Ratio: 100.0%

Annual Narrative:

Highlighted this program year were dance performances by the Live Oak Folk Dance Group, holiday celebrations and most importantly Arcadia began serving meals to each seated lunch participant by providing better customer service and a festive atmosphere in order for seniors to enjoy socialization and interaction with others.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	2
American Indian/Alaskan Native - Non-Hispanic	2
Asian - Hispanic	1
Asian - Non-Hispanic	374
Asian and White - Non-Hispanic	9
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	3
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	18
Other Race - Non-Hispanic	15
White - Hispanic	34
White - Non-Hispanic	153
Total	618

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 386

Accomplishment Narrative:

There were a total of three hundred eighty-six (386) unduplicated seniors that were served during the first quarter. The Congregate Meals Program continues to be a focal point for senior citizens attending the Community Center. The Program provides low-cost, nutritious meals while seniors obtain the necessary social interaction with others, and have the opportunity to learn about a variety of social, recreational and social services the City has to offer.

Quarter: 2 Accomplishment Quantity: 62

Accomplishment Narrative:

During the second quarter the Congregate Meals Program served a total of 62 senior citizens with a low cost nutritious meal while obtaining vital social interaction with other participants. Also during the second quarter the program hosted a performance by the Live Oak Folk Dance Group, and festive holiday music and treats during the month of December.

Quarter: 3 Accomplishment Quantity: 41

Accomplishment Narrative:

During the third quarter, the Congregate Meals Program served a total of 41 unduplicated senior citizens. During the months of January and February, the Program highlighted birthday celebrations. However, starting March 9th the Congregate Meals Program was suspended due to the coronavirus. Pick-up meals were provided.

Quarter: 4 Accomplishment Quantity: 129

Accomplishment Narrative:

During the 4th quarter, the Arcadia Senior Community Center was closed for all programming due to the COVID-19. City Staff was working on redesigning senior programs in order to meet the current COVID-19 health and safety requirements.

Also, due to the high demand of assistance for the Tax Program during the 3rd quarter, staff took this opportunity to input a backlog of senior clients onto the system during this period. These are the reported clients reflected in the 4th quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96619-19 Jurisdiction: Arcadia
 Project Title: Information and Referral Services for Senior Citizens
 IDIS Number: 11255
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides elderly residents, 55 years of age or older, with essential assistance and information on services such as government benefits assistance (Medicare, social security, income tax, medical, SSI), housing, transportation, legal assistance, in-home services, health services and educational opportunities.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 900 This Year: 621 Cumulative: 621 Ratio: 69.0%
 Net Expenditures: Budgeted: \$19,566.00 This Year: \$15,466.00 Cumulative: \$15,466.00 Ratio: 79.0%

Annual Narrative:

This year's highlights included; Healthy Holiday Cooking by Methodist Hospital, a Phone Scam Seminar by the Arcadia Police Dept., Medicare updates and COVID-19 updates conducted by doctors from Methodist Hospital.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	3
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Hispanic	3
Asian - Non-Hispanic	167
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	5
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	12
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	42
Other Race - Non-Hispanic	14
White - Hispanic	95
White - Non-Hispanic	272
Total	621

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 160

Accomplishment Narrative:

A total of one hundred sixty (160) senior citizens were assisted during the first quarter. Highlighted were workshops on Memory Loss and Transportation Services.

The Information and Referral Program for seniors provides guidance and assistance for older adults in need of essential information and the appropriate resources to meet their independent living skill needs.

Quarter: 2 Accomplishment Quantity: 86

Accomplishment Narrative:

This second quarter, a total of 86 senior citizens were provided with services, guidance and assistance for essential social services and the appropriate resources to meet their needs for independent living. The area of assistance during this quarter included information on Medicare, Transportation, Healthcare and Employment opportunities. Highlighted was a seminar on Phone Scam conducted by the Arcadia Police Department, and a Healthy Holiday Cooking Presentation by Arcadia Methodist Hospital.

Quarter: 3 Accomplishment Quantity: 100

Accomplishment Narrative:

For the third quarter, a total of 100 seniors were assisted in the Senior Information and Referral Program. This program offered information and the appropriate resources to meet seniors' independent living needs.

Highlighted during this quarter were informational sessions on Making the New Year, A Healthier You, Medicare 2020 updates and a COVID-19 update conducted by a Methodist Hospital physician. By March 14th, the Information and Referral Program was suspended due to the coronavirus.

Quarter: 4 Accomplishment Quantity: 275

Accomplishment Narrative:

During this fourth quarter reporting period, the Arcadia Senior Community Center was closed for all programming due to the COVID-19. City Staff was working on redesigning senior programs in order to meet the current COVID-19 health and safety requirements.

Also, due to the high demand of assistance for the Tax Program during the 3rd quarter, Staff took this opportunity to input a backlog of senior clients onto the system during this period.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96618-19 Jurisdiction: Arcadia
 Project Title: Rehabilitation: Single-Unit Residential
 IDIS Number: 11254
 Operating Agency: City of Arcadia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants to income-qualified homeowners for home improvements including but not limited to correcting code violations, interior and exterior painting, roofing, siding, and the repair or replacements of items such as heating, plumbing, and electrical systems.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 13 This Year: 8 Cumulative: 8 Ratio: 61.5%
 Net Expenditures: Budgeted: \$235,836.00 This Year: \$169,172.00 Cumulative: \$169,172.00 Ratio: 71.7%

Annual Narrative:

This was another successful program year for the City's Home Improvement Program. The Program provided financial assistance to 8 income-qualified homeowners in need of repairs to their homes. The grants were used to address health and safety issues, complete energy efficiency upgrades, and address certain general home repairs. The Program continues to have a positive impact in the City's neighborhoods.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	3	0
White - Non-Hispanic	5	0
Total	8	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Low	1	0
Moderate	5	0
Total	8	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
657 West Lemon Avenue	Arcadia	CA	91007	Owners	Extremely Low	\$19,950

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

1700 Alta Oaks Drive	Arcadia	CA	91006	Owners	Low	\$14,707
205 W. Longden Avenue	Arcadia	CA	91007	Owners	Moderate	\$16,220
1434 S. Fifth Avenue	Arcadia	CA	91006	Owners	Moderate	\$20,000
750 Fairview Avenue A	Arcadia	CA	91007	Owners	Moderate	\$15,000
1611 Loganita Avenue	Arcadia	CA	91006	Owners	Extremely Low	\$19,926
620 W. Huntington Drive 132	Arcadia	CA	91007	Owners	Moderate	\$15,000
906 Victoria Drive	Arcadia	CA	91007	Owners	Moderate	\$20,000

Total Number of Housing Units Assisted : 8

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	2
Exempt: No paint disturbed	6
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	3	0
2	2	0
4	3	0
Total	8	0

Quarter: 1 Accomplishment Quantity: 3 Female-Headed Households: 1

Accomplishment Narrative:

Three (3) grant projects were completed during the first quarter. The Single-Unit Residential Rehabilitation Program continues to benefit the low to moderate income property owners in the community by providing financial assistance in order to complete health and safety repairs and other qualified general home improvements.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

During the second quarter, a total of 2 Home Improvement Grants were completed. The Home Improvement Program (HIP) was highlighted in the city-wide community newsletter. The City anticipates additional projects to be completed in the third and fourth quarters.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter and due to the administrative impact of COVID19, no additional rehab projects were funded due to the new coronavirus. Both contractors and property owners have requested contract extensions to complete their projects.

Quarter: 4 Accomplishment Quantity: 3 Female-Headed Households: 2

Accomplishment Narrative:

During the fourth quarter, the Home Improvement Program awarded three new repair grants to income qualified property owners in the City. The scope of repairs included; new energy efficiency windows, exterior painting, electrical and plumbing upgrades and asbestos and lead abatement.

Avalon

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602123-19 Jurisdiction: Avalon
Project Title: Curb Ramp & Sidewalk Improvements - Phase II
IDIS Number: 11391
Operating Agency: City of Avalon
Subrecipient Type: Participating City
Contract Period: 8/6/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project will remove architectural and material barriers by installing ADA compliant curb ramps and/or repairing sidewalks to allow unobstructed access for elderly and severely disabled pedestrians to essential facilities such as shopping, professional offices, schools and churches.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,850 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$71,328.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, preliminary engineering for curb and ramp sites began. However delays have occurred due to COVID-19 and a project time-extension was requested and processed. This project is expected to continue and complete in FY2020-2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, the construction design plans were completed. The bid documents, bid opening and contract award are expected to be completed in the second quarter followed by construction.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, plans are 99% complete for the project and should be submitted to LACDA for Bid Document Review in the next week for review and approval. Following approval of Bid Documents, the project will be placed out to bid and contract award and construction will follow.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, projects design and bid documents were prepared. Bid documents will be submitted to LACDA for review and approval. Upon LACDA approval, the Bid Opening will be held in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, City staff started preliminary engineering for curb and ramp sites. Due to COVID-19, this project was delayed and a project time-extension was requested and processed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602197-19 Jurisdiction: Avalon
Project Title: Senior Congregate Meals and Meals-on-Wheels
IDIS Number:
Operating Agency: City of Avalon
Subrecipient Type: Participating City
Contract Period: 3/16/2020 to 6/30/2020 Quarter Completed: 4
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new program provides for daily hot meals for seniors 55 years of age and older at the Beacon Hill Senior Center and for the delivery of meals to home-bound seniors.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 30 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$17,800.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City reports no activity or expenditures for this program year. This program began late in the third quarter. Due to COVID-19, The City intends to combine this project's funds with CARES COVID-19 funds for the City operated Food Bank.

No leverage funds for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This program started in the third quarter and staff have developed senior intake forms. Due to COVID19, program service was modified and will continue under Los Angeles County Health Department's Health and Safety orders. Clients served will be reported in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City reports no activity in the fourth quarter. The City intends to combine this project's funds with CARES COVID-19 funds for the City operated Food Bank.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Azusa

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96037-19 Jurisdiction: Azusa
 Project Title: Azusa Family Services and After School Program
 IDIS Number: 11233
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program will be modified to add comprehensive social and mental health supportive services for Azusa at-risk youth. Information, referral and outreach services for mental health, substance abuse, domestic violence and homeless resources will now be made available to participants in the Azusa Afterschool Program. Afterschool recreation programs will continue at Powell, Murray, Dalton, Mountain View, Lee, and Gladstone Street Elementary Schools in the City of Azusa.

CDBG funds are used for personnel and non-personnel costs.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 50 Cumulative: 50 Ratio: 50.0%
 Net Expenditures: Budgeted: \$28,169.00 This Year: \$21,402.00 Cumulative: \$21,402.00 Ratio: 76.0%

Annual Narrative:

At the end of the program year, a total of 50 unduplicated at-risk Azusa youth participated in recreational and educational afterschool programs. Social and mental health supportive services were also available to participants. Due to the COVID-19 pandemic and the temporary suspension of on-site recreational, counseling and educational services, this year's project performance goal of 100 youth was not met.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native - Hispanic	4
Black/African American - Hispanic	1
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Hispanic	19
Other Race - Non-Hispanic	1
White - Hispanic	21
White - Non-Hispanic	2
Total	50

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	32
Low	12

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Moderate	6
Total	50

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, there was no activity. This program begins with the start of the school year. Clients will be reported in the second quarter.

Quarter: 2 Accomplishment Quantity: 50

Accomplishment Narrative:

During the second quarter, 50 Azusa at-risk youth participated in the Azusa Family Services and After School Program. Of the 50 participants: 32 were extremely low income; 12 were low income; and, 6 were moderate income. Participants engaged in a variety of recreational activities as well as receiving information, referral and outreach services for mental health, substance abuse, domestic violence and homeless resources, if necessary.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, no new at-risk youth and families participated in the Azusa Family Services and After School Program. This is attributed to the COVID-19 shutdown. The program continues to offer modified, virtual services for existing participants who have access to technology.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, no new at-risk youth participated in the Azusa Family Services and After School Program. Due to COVID-19, the program offered modified, virtual services for interested, continuing participants.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601863-17 Jurisdiction: Azusa
Project Title: Azusa Library ADA Restroom Retrofit and Improvement Project
IDIS Number: 10762
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2017 to 6/30/2020 Quarter Completed: 1
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project removes existing material barriers preventing accessibility and mobility for elderly and severely disabled adults to the Azusa Public Library Men's and Women's restroom facilities. This activity includes removal of the existing Men's and Women's non-compliant single-use restroom facilities and replacement with multiple-stall men's and women's restroom facilities conforming to ADA standards.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$345,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project is complete. The project included removal of the Azusa Library's existing Men's and Women's non-compliant single-use restroom facilities and replacement with multiple-stall men's and women's restroom facilities conforming to Americans with Disabilities Act (ADA) requirements.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

This project is complete. On July 8, 2019, the City received the LACDA Labor Compliance File Review Clearance Letter. A Notice of Completion was filed on August 12, 2019. The final retention payment was released to the Contractor.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601860-19 Jurisdiction: Azusa
Project Title: Code Enforcement Program
IDIS Number: 11203
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Azusa. The program is operated in tandem with the City's CDBG-funded Single Family Housing Rehabilitation program and the locally funded Graffiti-Free Azusa Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 25,396 This Year: 25,396 Cumulative: 25,396 Ratio: 100.0%
Net Expenditures: Budgeted: \$108,000.00 This Year: \$108,000.00 Cumulative: \$108,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, a total of 93 rental property complexes, comprised of 414 rental housing units, were inspected: 327 complaints were processed, 125 complaint follow-up visits were conducted, 103 Notice of Violation (NOV) letters were issued, 164 properties were inspected for the Real Property Record Report (RPRR) program, 38 administrative fine citations were issued, 66 homeless-related contacts were made and issued referrals to homeless service organizations (HALO- Homeless Alternatives to Living on the Streets).

62 cases of deteriorated conditions were cited or investigated including: 38 cases of illegal signs, three cases of illegal street vending, 13 stop work orders issues, and eight illegal garage conversions.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

For the first quarter, nine rental property complexes consisting of 80 rental housing units were inspected. 123 complaints were processed and 50 complaint follow-up visits were made. 25 Notice of Violation letters were issued, and 63 properties were inspected for the Real Property Record Report (RPRR) Program. Seven RPRR follow-up visits were made. 28 administrative fine citations were issued. Thirty-four (34) homeless-related contacts were made (HALO).

36 cases of deteriorated conditions were cited or investigated, including: 32 cases of illegal signs, 2 stop work orders, and 2 illegal garage conversions.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

For the second quarter, 10 rental property complexes consisting of 130 rental housing units were inspected. 76 complaints were

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

processed and 26 complaint follow-up visits were made. 28 Notice of Violation letters were issued, and 47 properties were inspected for the Real Property Record Report (RPRR) Program. 10 RPRR follow-up visits were made. 10 administrative fine citations were issued. 10 homeless-related contacts were made (HALO).

13 cases of deteriorated conditions were cited or investigated, including: 8 stop work orders, and 5 illegal garage conversions.

Quarter: 3 Accomplishment Quantity: 25,396

Accomplishment Narrative:

For the third quarter, 36 rental property complexes consisting of 132 rental housing units were inspected. 92 complaints were processed and 41 complaint follow-up visits were made. 31 Notice of Violation letters were issued, and 34 properties were inspected for the Real Property Record Report (RPRR) Program. Six RPRR follow-up visits were made. 25 administrative fine citations were issued. 22 homeless-related contacts were made (HALO).

Nine cases of deteriorated conditions were cited or investigated, including two stop work orders, six illegal signs posted, and one illegal garage conversion.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, 38 rental property complexes consisting of 72 rental housing units were inspected. 36 complaints were processed and eight complaint follow-up visits were made. 19 Notice of Violation letters were issued, and 20 properties were inspected for the Real Property Record Report (RPRR) Program. One RPRR follow-up visit was made. Four cases of deteriorated conditions were cited or investigated, including one stop work order and three cases of illegal street vending.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D00032-19 Jurisdiction: Azusa
 Project Title: Neighborhood Homework House
 IDIS Number: 11231
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides tutoring, enrichment activities, and motivational support to youths of low- and moderate-income households from preschool through high school age in the City of Azusa.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 190 This Year: 149 Cumulative: 149 Ratio: 78.4%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$9,813.00 Cumulative: \$9,813.00 Ratio: 98.1%

Annual Narrative:

At the end of the program year, a total of 149 low and moderate-income at-risk youth received tutoring, enrichment activities, and motivational support to enhance learning and developmental skills. As of March, 2020, adaptive measures were taken by NHH staff to deliver virtual, on-line services to participants during the COVID-19 pandemic. However, due to COVID-19, NHH did not meet its annual performance goal of 190 clients.

No leveraged funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	147
Other Race - Non-Hispanic	1
White - Non-Hispanic	1
Total	149

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	105
Low	38
Moderate	6
Total	149

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

During the first quarter, there was no activity. This program begins with the start of the school year. New Neighborhood Homework House clients served will be reported in the second quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 141

Accomplishment Narrative:

For the second quarter, 141 new clients received tutoring, enrichment activities, and motivational support through the Homework House program. Of that amount, 5 clients were moderate income, 35 were low income, and 101 were extremely low income.

Quarter: 3 Accomplishment Quantity: 7

Accomplishment Narrative:

For the third quarter, 7 new clients received tutoring, enrichment activities, and motivational support through the Neighborhood Homework House(NHH)program. NHH's lower than average performance was due to COVID-19. During the month of March, limited online services were offered to eligible clients who possessed technology access.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

For the fourth quarter, no new clients received services. NHH offered virtual, on-line tutoring and educational enrichment services to continuing clients.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96034-19 Jurisdiction: Azusa
 Project Title: Senior Referral and Case Management
 IDIS Number: 11232
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides referral and case management services to elderly persons, ages 55 years and older, residing in the City of Azusa. Services include bilingual information and assistance, comprehensive assessment, and care management.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 100 This Year: 76 Cumulative: 76 Ratio: 76.0%
 Net Expenditures: Budgeted: \$30,000.00 This Year: \$30,000.00 Cumulative: \$30,000.00 Ratio: 100.0%

Annual Narrative:

A total of 76 unduplicated Azusa senior adults received care management, information and referral, and comprehensive assessment services, including assistance to homebound clients. Direct assistance included coordination among various federal, state and local agencies that serve seniors, such as the Social Security Administration (SSA), Medicare, the Area Agency on Aging, health care agencies and local food delivery services and food banks. To better serve senior adults during the COVID-19 pandemic, the YWCA-SGV modified service delivery methods to include virtual, on-line meetings and telephone conferences.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	2
Black/African American & White - Hispanic	1
Black/African American - Non-Hispanic	2
Other Race - Non-Hispanic	1
White - Hispanic	64
White - Non-Hispanic	6
Total	76

Quarter: 1 Accomplishment Quantity: 51

Accomplishment Narrative:

A total of 51 seniors received services including case management services, information and referral services, and comprehensive assessment services, including assistance to homebound clients and arranging for assistance from agencies serving seniors.

Quarter: 2 Accomplishment Quantity: 15

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

A total of 15 seniors received services, including case management services, information and referral services; and, comprehensive assessment services, including assistance to homebound clients and arranging for assistance from agencies serving seniors.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, no new participants received services. This was due to the COVID-19 closures. Beginning March 13, 2020, the YWCA-SGV offered continuing clients modified services in the form of virtual care management, information and referral services. Staff used tele-services to arrange assistance from agencies serving seniors, such as medical referrals and food accessibility and delivery assistance.

Quarter: 4 Accomplishment Quantity: 10

Accomplishment Narrative:

For the fourth quarter, 10 new clients received services. Due to COVID-19, the YWCA-SGV offered clients modified services in the form of virtual care management, information, and referral services. Tele-services were also used to assist clients, providing medical and health care referrals, food accessibility providers and food delivery resources.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601965-18 Jurisdiction: Azusa
Project Title: Sidewalk and ADA Improvements - FY 2018-2019
IDIS Number: 11028
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 1
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides funding for the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage, or other tripping hazards, to provide an accessible, unobstructed path of travel for severely disabled adults and elderly persons.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,255 This Year: 3,255 Cumulative: 6,510 Ratio: 200%
Net Expenditures: Budgeted: \$122,736.00 This Year: \$1,300.00 Cumulative: \$97,864.00 Ratio: 79.7%

Annual Narrative:

Construction is complete. The improvements included installation of 11 Americans with Disabilities Act (ADA)-compliant curb ramps with truncated domes at the corners of N. Orange Avenue at Fourth and Fifth Streets and Angeleno Avenue at Fifth Street. Additionally 7,780 square feet of deteriorated sidewalk were removed and replaced on the east side of N. Orange Avenue.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 3,255

Accomplishment Narrative:

This project is complete. The final retention payment was released.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602093-19 Jurisdiction: Azusa
Project Title: Sidewalks and ADA Improvements - Azusa
IDIS Number: 11361
Operating Agency: City of Azusa
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will provide unobstructed path of travel for severely disabled adults and elderly persons by the removal of material barriers resulting from uneven or damaged sidewalks with gaps, cracks, root damage, or other tripping hazards.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,357 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$268,539.00 This Year: \$16,799.00 Cumulative: \$16,799.00 Ratio: 6.3%

Annual Narrative:

This is a continuing project through June 30, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction bid document was submitted to the Los Angeles County Development Authority (LACDA) on September 19, 2019. LACDA approved the construction bid document on September 26, 2019. A Bid Opening will be conducted and the award of a construction contract will be completed next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A bid opening was held on November 7, 2019. Nine bids were received. The lowest bid exceeded the City Engineer's estimate and the amount of CDBG funds available to complete this project. On December 2, 2019 the Azusa City Council rejected all bids. This project will be extended through June 30, 2021, and new year CDBG funds will be added to increase the project budget in order to complete the project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

An amendment to increase the project budget and extend the project completion time through June 30, 2021 was approved by LACDA on March 5, 2020. Due to COVID-19, the project is scheduled for construction during the first quarter of FY 2020-2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, this project is now scheduled for construction during FY 2020-2021.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601168-19 Jurisdiction: Azusa
 Project Title: Single Family Housing Rehabilitation
 IDIS Number: 11168
 Operating Agency: City of Azusa
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides funding for minor home-rehabilitation grants up to a maximum of \$12,000 to income eligible low- and moderate-income residents of Azusa to improve housing stock or to correct residential code violations. This program is operated in conjunction with the City's Residential Code Enforcement Program.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 14 This Year: 10 Cumulative: 10 Ratio: 71.4%
 Net Expenditures: Budgeted: \$185,000.00 This Year: \$141,444.00 Cumulative: \$141,444.00 Ratio: 76.5%

Annual Narrative:

During this Program Year, 10 single-family housing rehabilitation projects were completed. Improvements included: exterior/interior paint, electrical upgrades, new plumbing, installation of new windows, doors, ADA-compliant hand rails, roofing, and flooring.

This project continues to preserve Azusa's housing stock for low- to moderate-income residents. Four extremely low-income families were assisted. Three low-income families were assisted. Three moderate-income families were assisted.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Hispanic	1	0
Asian and White - Non-Hispanic	1	0
Other Race - Hispanic	2	0
White - Hispanic	3	0
White - Non-Hispanic	3	0
Total	10	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	4	0
Low	3	0
Moderate	3	0
Total	10	0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
312 Bancroft St.	Azusa	CA	91702	Owners	Extremely Low	\$11,475
904 E. Haltern St	Azusa	CA	91702	Owners	Moderate	\$12,000
246 S. Louise Ave.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
134 S. Sunset Ave	Azusa	CA	91702	Owners	Moderate	\$12,000
535 W. 2nd St.	Azusa	CA	91702	Owners	Extremely Low	\$12,000
705 W. Bayless St	Azusa	CA	91702	Owners	Extremely Low	\$11,125
239 S. Cerritos Ave	Azusa	CA	91702	Owners	Low	\$11,675
349 S Enid Ave	Azusa	CA	91702	Owners	Low	\$11,982
961 E. Armstead St.	Azusa	CA	91702	Owners	Low	\$11,425
210 S. Lemon Ave.	Azusa	CA	91702	Owners	Moderate	\$12,000

Total Number of Housing Units Assisted : 10

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	8	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	10
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
3	2	0
4	6	0
Total	10	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In the first quarter, three (3) housing rehabilitation applications were activated. All three projects are out to bid.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

In the second quarter, construction was completed on two (2) housing rehabilitation properties. One project is under construction and will be completed next quarter. Two (2) housing rehabilitation properties are out to bid. One (1) housing rehabilitation property is awaiting inspection services.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

In the third quarter, 2 single-family housing rehabilitation properties were completed and 4 active projects were delayed due to weather and the onset of the COVID-19 pandemic. The Housing Rehabilitation Program temporarily modified/limited operations on March 16, 2020 and will fully resume when it is safe to do so.

Quarter: 4 Accomplishment Quantity: 6 Female-Headed Households: 2

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

In the fourth quarter, six single-family housing rehabilitation projects were completed. Two households were extremely low-income, three households were low income and one household was moderate income. The value of the grants totaled \$70,207. Homes received improvements such as: exterior/interior paint, installation of new windows, doors and ADA-compliant hand rails.

Effective March 16, 2020, the Azusa City Council declared a local emergency in response to the COVID-19 pandemic. When able to resume, housing rehabilitation activities were restricted to new roofing, only. Four homes received new roofs.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Bell

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96069-19 Jurisdiction: Bell
Project Title: Code Compliance
IDIS Number: 11235
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code compliance program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Bell.

Following are the most common violations addressed through this CDBG-funded activity: significant accumulation of abandoned cars, bulky items, trash and debris, overgrown weeds, garage conversions, unsafe and illegal additions, fences or wall in hazardous condition, use of tarps as storage space visible from public streets.

This Program works in tandem with the City's CDBG-funded Residential Rehabilitation Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
Net Expenditures: Budgeted: \$200,000.00 This Year: \$133,109.00 Cumulative: \$133,109.00 Ratio: 66.6%

Leverage Funds Expended:

Source	Amount
Other Local	\$246,243.00
Total Leverage Funds	\$246,243.00

Annual Narrative:

The program allowed the City of Bell to curb and prevent blight by providing code enforcement services. A total of 1,488 complaints were investigated at 792 Single-Family homes and 696 Multi-Unit properties; 1,099 investigations had voluntary compliance; 376 notices were issued; 2 investigations were referred to the City Prosecutor; and 11 citations were issued.

The total deteriorated conditions were investigated and had voluntary compliance: 154 inoperable vehicles; 462 overgrown weeds; 281 bulky items, trash and debris; 264 dilapidated fences, walls, etc.; 47 un-permitted structures, conversions, additions; and 280 use of tarps as storage.

Leverage funds in the amount of \$246,243 were used for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 509 complaints were investigated at 264 Single-Family homes and 245 Multi-Unit properties; 370 investigations had voluntary compliance; 129 notices were issued; 2 investigations were referred to the City Prosecutor; and 8 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance: 53 inoperable vehicles; 174 overgrown

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

weeds; 51 bulky items, trash and debris; 91 dilapidated fences, walls, etc.; 12 un-permitted structures, conversions, additions; and 128 use of tarps as storage.

Quarter: 2 Accomplishment Quantity: 38,290

Accomplishment Narrative:

A total of 373 complaints were investigated at 190 Single-Family homes and 183 Multi-Unit properties: 270 investigations had voluntary compliance; 103 notices were issued; no investigations were referred to the City Prosecutor; and no citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance: 33 inoperable vehicles; 61 overgrown weeds; 105 bulky items, trash and debris; 80 dilapidated fences, walls, etc.; 19 un-permitted structures, conversions, additions; and 75 use of tarps as storage.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 375 complaints were investigated at 212 Single-Family homes and 163 Multi-Unit properties: 264 investigations had voluntary compliance; 108 notices were issued; no investigations were referred to the City Prosecutor; and 3 citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance: 19 inoperable vehicles; 171 overgrown weeds; 71 bulky items, trash and debris; 61 dilapidated fences, walls, etc.; 8 un-permitted structures, conversions, additions; and 45 use of tarps as storage.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 231 complaints were investigated at 126 Single-Family homes and 105 Multi-Unit properties: 195 investigations had voluntary compliance; 36 notices were issued; no investigations were referred to the City Prosecutor; and no citations were issued. All complaints were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated and had voluntary compliance:

49 inoperable vehicles; 56 overgrown weeds; 54 bulky items, trash and debris; 32 dilapidated fences, walls, etc.; 8 un-permitted structures, conversions, additions; and 32 use of tarps as storage.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601981-19 Jurisdiction: Bell
Project Title: Commercial Rehabilitation Program
IDIS Number: 11214
Operating Agency: City of Bell
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing Commercial Rehabilitation Program will provide grants and/or loans to eligible property owners for design and facade improvements to the exterior of commercial buildings. Exterior facade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The Commercial Rehabilitation Program Guidelines were amended to expand the target area to add Atlantic Avenue between Gage Avenue and Florence Avenue to the existing target area of Gage Avenue and Florence Avenue between Atlantic Avenue and Salt Lake Avenue. Additionally, financial assistance will be offered only through grants up to a maximum of \$100,000 in lieu of forgivable loans, matching equity loans, and/or deferred loans. Furthermore, the City is in discussions with LACDA regarding the administration and implementation of the technical aspects of this program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City issued a Request for Proposal (RFP) and one (1) response was submitted after the deadline. The City will make a determination in the next quarter on whether the program will be implemented due to staff transition.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A determination of staffing for the program is under consideration.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

City is in discussions with LACDA regarding the administration and implementation of this program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The Commercial Rehabilitation Program Guidelines have been amended and approved by the City Council during this quarter. The program guidelines are amended to expand the target area to add Atlantic Avenue between Gage Avenue and Florence

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Avenue to the existing target area of Gage Avenue and Florence Avenue between Atlantic Avenue and Salt Lake Avenue. Under the revised program guideline, the City will offer financial assistance through grants to eligible businesses up to a maximum of \$100,000. In addition, staff is in discussions with LACDA to assist with administration of the technical aspects of this program.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601870-19 Jurisdiction: Bell
 Project Title: Graffiti Removal
 IDIS Number: 11204
 Operating Agency: City of Bell
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05I Crime Awareness/Prevention
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This program provides funding to remove graffiti from public right-of-way areas and on private property where the graffiti is visible from the public right-of-ways. The graffiti removal program consists of covering graffiti with paint or "water-blasting" curbs, sidewalks, streets, walls, and trees.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 38,290 This Year: 38,290 Cumulative: 38,290 Ratio: 100.0%
 Net Expenditures: Budgeted: \$72,361.00 This Year: \$71,637.00 Cumulative: \$71,637.00 Ratio: 99.0%

Leverage Funds Expended:

Source	Amount
Other Local	\$107,639.00
Total Leverage Funds	\$107,639.00
Square Feet of Graffiti Removed:	232,200

Annual Narrative:

A total of 232,200 square feet of graffiti was removed from 14,826 residential, commercial and/or public right-of-way structures.

Leverage funds in the amount of \$107,639 were used for this project.

Quarter: 1 Accomplishment Quantity: 38,290

Accomplishment Narrative:

The project provided for the removal of approximately 35,625 square feet of graffiti from 2,452 residential, commercial, and/or public right-of-way structures.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 30,849 square feet of graffiti from 2,611 residential, commercial, and/or public right-of-way structures.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 45,726 square feet of graffiti from 2,561 residential, commercial, and/or public right-of-way structures.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In addition, there are un-reported accomplishments from the prior quarterly reports due to late submittal from the vendor. Approximately 42,678 square feet of graffiti from 2,334 residential and other private property structures visible from the public right-of-way were removed during the earlier quarters.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal of approximately 77,322 square feet of graffiti from 4,868 residential, commercial, and/or public right-of-way structures.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96061-19 Jurisdiction: Bell
 Project Title: Single-Unit Residential Rehabilitation Program
 IDIS Number: 11234
 Operating Agency: City of Bell
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants of up to \$11,000 for low- and moderate-income mobile homeowners and \$18,000 grants or \$25,000 deferred loans to eligible single family low- and moderate-income homeowners to rehabilitate their properties.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 11 This Year: 9 Cumulative: 9 Ratio: 81.8%
 Net Expenditures: Budgeted: \$240,653.00 This Year: \$174,409.00 Cumulative: \$174,409.00 Ratio: 72.5%

Annual Narrative:

During FY 2019-20, a total of ten (10) projects were completed, one (1) project was partially completed and a substitute contractor will finish the work in FY 2020-21, nine (9) applications were denied, and thirteen (13) interest forms were added to the waiting list.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Hispanic	3	0
White - Hispanic	6	0
Total	9	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	4	0
Moderate	2	0
Total	9	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
4874 Gage Avenue #134A	Bell	CA	90201	Owners	Extremely Low	\$11,000
6822 San Luis Avenue	Bell	CA	90201	Owners	Extremely Low	\$18,845
4874 Gage Ave #52	Bell	CA	90201	Owners	Low	\$11,000
5246 Florence Avenue #95	Bell	CA	90201	Owners	Low	\$11,000
6811 River Dr	Bell	CA	90201	Owners	Low	\$17,580

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

4710 Bell Avenue	Bell	CA	90201	Owners	Moderate	\$18,000
6818 Walker Ave	Bell	CA	90201	Owners	Moderate	\$18,000
5162 Florence Ave #16	Bell	CA	90201	Owners	Extremely Low	\$10,685
6624 Sherman Way	Bell	CA	90201	Owners	Low	\$18,445

Total Number of Housing Units Assisted : 9

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	9
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	7	0
3	1	0
4	1	0
Total	9	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Six (6) projects were denied, one (1) project is pending work write-up approval, one (1) project is pending property ID request, two (2) projects are pending contract bids, and seven (7) projects are under construction.

Quarter: 2 Accomplishment Quantity: 7 Female-Headed Households: 2

Accomplishment Narrative:

Seven (7) projects were completed, three (3) projects are in construction, one (1) application is in progress, and two (2) application packets have been sent to interested homeowners.

Quarter: 3 Accomplishment Quantity: 1

Accomplishment Narrative:

One (1) project was completed, two (2) projects are in construction, one (1) application is in pre-construction, and two (2) applicants are in the bidding phase. Eight (8) applications have been denied year-to-date.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

A total of (2) projects were completed, one (1) project was rolled over to the next fiscal year due to COVID-19, and one (1) project was partially completed and the contractor will be substituted during FY 2020-21 to complete the project. Additionally, one (1) applicant was denied during this quarter.

Bell Gardens

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602095-19 Jurisdiction: Bell Gardens
Project Title: Bell Gardens Ford Park Aquatics Center
IDIS Number: 11332
Operating Agency: City of Bell Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2022
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the design and architectural and engineering costs for the future construction of a new aquatics center to replace the dilapidated swimming pool facility at John Anson Ford Park.

CDBG funds will be used for personnel, non-personnel and capital costs.

The aquatics center will be located at John Anson Ford Park, 8000 Park Lane, Bell Gardens, CA, 90201.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$1,106,392.00 This Year: \$15,873.00 Cumulative: \$15,873.00 Ratio: 1.4%

Annual Narrative:

The schematic design phase was completed. The City will be soliciting for an Engineering/Architectural Firm to provide the design and construction documents. Additionally the City has applied for the State of California, Department of Parks and Recreation Land and Water Conservation Fund grant and has been notified that it will be awarded \$6,000,000 in funding to complete the project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design and planning are in progress. The City anticipates reprogramming some of the CDBG funds for this project to another eligible CDBG program.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The schematic design phase was completed this quarter. Project design and planning continues to be in progress.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design and planning are on-going. FY 2020-2021 CDBG funds will be added to the project for the next program year. In addition, a time extension request will be submitted for the project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Project design and planning are on-going. The City will be soliciting for an Engineering/Architectural Firm to provide the

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

design and construction documents. Additionally the City has applied for the State of California, Department of Parks and Recreation Land and Water Conservation Fund grant and has been notified that it will be awarded \$6,000,000 in funding.

Beverly Hills

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	1
Lead Hazard Remediation Actions:	
Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	1	0
4	1	0
Total	2	0

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

1 project was completed during the 1st quarter. 2 more projects commenced during the 1st quarter and will be completed in the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2 projects commenced during the 2nd quarter and will be completed in January 2020. 2 applications are being reviewed.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Two projects were completed during the 3rd quarter. The projects will be entered in the Rehab Panel for the 4th quarter. There have been delays in normal operation of the program due to COVID-19.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

1 project was completed during the 4th quarter. The program was suspended during the 4th quarter due to COVID-19.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96095-19 Jurisdiction: Beverly Hills
 Project Title: Housing Rehabilitation Program - Single-Unit Residential
 IDIS Number: 11236
 Operating Agency: City of Beverly Hills
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides handyworker grants of up to \$5,000 for minor home repairs as well as grants up to \$15,000 for major home rehabilitation to low- and moderate-income single-family homeowners and renters.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
 Net Expenditures: Budgeted: \$52,448.00 This Year: \$49,009.00 Cumulative: \$49,009.00 Ratio: 93.4%

Annual Narrative:

2 projects were completed during during FY 2019-20. The program was suspended during the 4th quarter due to COVID-19 and the project budget was reduced.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
438 S. El Camino Drive	Beverly Hills	CA	90212	Owners	Low	\$15,000
431 S. Elm Drive	Beverly Hills	CA	90212	Owners	Extremely Low	\$14,640

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	1
Lead Hazard Remediation Actions:	
Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	1	0
4	1	0
Total	2	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Work on 1 project commenced in the 1st quarter. 3 projects are currently on schedule to be completed in the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

1 project was completed in the 2nd quarter. Another project is nearing completion. 4 projects are out to bid, or in the qualifying phase.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

1 project was completed during the 3rd quarter. The project will be entered in the Rehab Panel for the 4th quarter. There have been delays in normal operation of the program due to COVID-19.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

1 project was completed during the 4th quarter. The program was suspended during the 4th quarter due to COVID-19.

Calabasas

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601330-19 Jurisdiction: Calabasas
 Project Title: Residential Rehabilitation
 IDIS Number: 11175
 Operating Agency: City of Calabasas
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential properties, including mobile homes that are in need of major repairs and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 7 This Year: 4 Cumulative: 4 Ratio: 57.1%
 Net Expenditures: Budgeted: \$223,442.00 This Year: \$63,908.00 Cumulative: \$63,908.00 Ratio: 28.6%

Annual Narrative:

4 projects were completed during FY 2019-20. The program was suspended during the 4th quarter due to COVID-19.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Non-Hispanic	4	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Moderate	3	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
23777 Mulholland Hwy Space 120	Calabasas	CA	91302	Owners	Moderate	\$11,871
23777 Mulholland Hwy Space 98	Calabasas	CA	91302	Owners	Moderate	\$12,504
23777 Mulholland Hwy Spc 57 # 57	Calabasas	CA	91302	Owners	Moderate	\$10,000
23777 Mulholland Hwy Space 109	Calabasas	CA	91302	Owners	Extremely Low	\$14,570

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	4	0

Lead Paint Detail:

Cerritos

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602055-19 Jurisdiction: Cerritos
Project Title: ADA - Removal of Barriers at El Rancho Verde & Ecology Park
IDIS Number: 11314
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The new project will remove the existing playground surface materials (sand) and replaces it with new rubberized material to provide accessibility for elderly and severely disabled adults so they can access playground equipment with their children and grandchildren at El Rancho Verde Park and Ecology Park.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$133,689.00 This Year: \$93,599.00 Cumulative: \$93,599.00 Ratio: 70.0%

Annual Narrative:

This project was awarded in late FY 2019/2020 and will be completed during FY 2020/2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, there was no activity for the two CDBG funded projects in the City of Cerritos, which include El Rancho Verde Park and Ecology Park. These two parks will receive new rubberized material in the playground areas to remove barriers and increase accessibility. City staff is currently in the design phase and developing bid specifications for said parks, which will be completed during the second quarter. Additionally, City staff will solicit bids and start construction during the third quarter. Finally, City staff is projecting that these two projects will be completed by the end of the fiscal year.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, there was no activity for the two CDBG-funded projects (El Rancho Verde Park and Ecology Park). Due to another City project that was scheduled for completion in March 2020, City staff was unable to complete the bid specifications for the installation of new rubberized material. City staff expects the bid specifications to be completed during the third quarter and project completion for both parks by the end of the fourth quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Rancho Verde Park and Ecology Park

During the third quarter, the City completed the bid specifications for the El Rancho Verde Park and Ecology Park improvement project, which will include the installation of new rubberized material in the playground areas. This project will go out to bid during the fourth quarter with anticipated construction starting towards the end of the fourth quarter. The City expects this project to be completed during the first quarter of FY 2020-2021.

ADA Sidewalk/Curb Ramp Project

Tuesday, January 12, 2021

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the third quarter, the City Council approved a sidewalk/curb ramp project in accordance with the American's with Disability Act and in response to the LACDA's drawdown policy for cities to maintain no more than 150% of its current year CDBG allocation in its CDBG reserves. This project was approved by the City Council on February 27, 2020 and consists of installing new curb ramps at twenty-two (22) sites in a residential neighborhood in the southeast section of the City of Cerritos. City staff anticipates this project to be completed by the end of the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, the City awarded a contract of \$195,064 to RE Schultz Construction for the construction and installation of new rubberized material in the playground at El Rancho Verde Park and Ecology Park. The City Council awarded the project on June 25, 2020, during a regular scheduled City Council meeting (see attached City Council staff report dated June 25, 2020). The City expects this project to be completed during FY 2020-2021.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602200-19 Jurisdiction: Cerritos
Project Title: Installation of ADA Curb Ramps FY 19-20
IDIS Number:
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 4/6/2020 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in a primarily residential area by installing ADA compliant curb ramps to allow unobstructed access for elderly and severely disabled adult pedestrians.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,836 This Year: 3,836 Cumulative: 3,836 Ratio: 100.0%
Net Expenditures: Budgeted: \$69,832.00 This Year: \$69,832.00 Cumulative: \$69,832.00 Ratio: 100.0%

Annual Narrative:

This project was completed in FY 2019-2020 and City staff will submit a funding request during FY 2020-2021.

Quarter: 4 Accomplishment Quantity: 3,836

Accomplishment Narrative:

During the fourth quarter, the City completed the sidewalk/curb ramp project in accordance with the American's with Disability Act and in response to the LACDA's drawdown policy for cities to maintain no more than 150% of its current year CDBG allocation in its CDBG reserves. This project consisted of the installation of new curb ramps at twenty-two (22) sites in a residential neighborhood in the southeast section of the City of Cerritos (see attached pictures). City staff will finalize Davis-Bacon requirements with the LACDA during the first quarter of FY 2020-2021.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601976-18 Jurisdiction: Cerritos
Project Title: Removal of Material Barriers (ADA) at Reservoir Hill Park & Gridley Park East
IDIS Number: 11042
Operating Agency: City of Cerritos
Subrecipient Type: Participating City
Contract Period: 7/2/2018 to 6/30/2019 Quarter Completed: 1
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove existing playground surfacing material barriers of (sand) to be replaced with rubberized material to improve accessibility at City parks for elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$243,912.00 This Year: \$0.00 Cumulative: \$197,598.00 Ratio: 81.0%

Annual Narrative:

The project was closed during the first quarter of FY 2019-2020 with the issuance of a clearance letter by the LACDA. The letter was issued to the City on August 14, 2019.

Quarter: 1 Accomplishment Quantity: 2

Accomplishment Narrative:

The project was closed during the first quarter of FY 2019-2020 with the issuance of a clearance letter by the LACDA. The letter was issued to the City on August 14, 2019.

Claremont

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96121-19 Jurisdiction: Claremont
 Project Title: Housing Rehabilitation
 IDIS Number: 11237
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This project provides small grants and deferred zero interest loans for housing rehabilitation to qualified homeowners for correcting code deficiencies, installing energy saving items, improving accessibility to disabled persons.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 3 This Year: 2 Cumulative: 2 Ratio: 66.7%
 Net Expenditures: Budgeted: \$60,000.00 This Year: \$55,304.00 Cumulative: \$55,304.00 Ratio: 92.2%

Annual Narrative:

During the 2019-2020 program year, the City completed 2 housing rehabilitation projects comprising of 1 grant and loan combination project and 1 loan project totaling \$44,999 of construction costs. In addition, the City had a waiting list of 8 applicants, which will be activated next program year.

No leveraged funds were used for this program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Moderate	2	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1483 N. Mountain Avenue	Claremont	CA	91711	Owners	Moderate	\$24,999
621 Colgate Place	Claremont	CA	91711	Owners	Moderate	\$20,000

Total Number of Housing Units Assisted : 2

Lead Paint Detail:

Number of housing units constructed before 1978: 0
 Exempt: Housing construction 1978 or later: 0
 Exempt: No paint disturbed: 2
 Otherwise exempt: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

Quarter	Grants	Loans
3	1	2
Total	1	2

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City had 2 projects in the bid phase at the beginning of the fiscal year. The City initiated the construction of 1 of the projects and is soon to award the 2nd project. The City anticipates the completion of both projects during the next reporting period and anticipates expending approximately 97% of the program funds.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 2nd quarter, the City did not receive any new applications. The City had 2 projects under construction at the beginning of this reporting period, both projects had some completion delays due to change orders and lead and asbestos compliance. The City anticipates the completion of both projects during the next reporting period and anticipates expending approximately 97% of the program funds. In addition, 4 applications are on hold until additional funding is allocated.

Quarter: 3 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

In the 3rd quarter, the City did not receive any new applications; however, 2 housing rehabilitation projects were completed comprising of 1 combination grant and loan project and 1 loan project totaling \$44,999 of construction costs. No additional expenses are anticipated for the remainder of the FY since 96.56% of the budget has been expended. The City will resume the program in FY 2020-2021 as there are 6 applicants on the waitlist.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, the City did not active any new applications from its waiting list since the remaining budget did not provide sufficient funding for new projects. Two new applications were received and added to the waiting list. A total of 8 applications are on the waiting list.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601286-19 Jurisdiction: Claremont
 Project Title: Job Creation & Business Incentive Loan Program
 IDIS Number: 11174
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This continuing program provides forgivable loans to businesses in the City of Claremont for business improvement purchases, working capital and tenant improvements in return for jobs for low-and moderate income individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$85,948.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

On May 12, 2020, the City approved the cancellation of this project.

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	12.00	12.00	12.00
Half-Time (20 Hrs.):	20.00	10.00	20.00
Total	32.00	22.00	32.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Service Workers	32
Total:	32

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City interviewed and reviewed information from 2 interested businesses. However, neither of the businesses have submitted an application. In addition, the City continues monitoring 3 previous projects for FTE compliance. This quarter the combined FTE jobs from Elvira's Mex Grill, Eco Terra and Meat Cellar total 11 FTE jobs retained and no new employees were hired. The City continues to market its program in an effort to attract new businesses and jobs to Claremont.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 2nd quarter, the City did not receive any new applications. However, the City continues monitoring 3 previous projects for FTE compliance. This quarter the combined FTE jobs from Elvira's Mex Grill, Eco Terra and Meat Cellar total 11 FTE jobs retained and no new employees were hired. The City continues to market its program in an effort to attract new businesses and jobs.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd quarter, the City did not receive any new applications. The City issued a public notice on March 24, 2020 to cancel this project and reallocate the funds to a new activity slated for next FY. However, due to the economic stress resulting from COVID-19, the City is currently strategizing other CDBG eligible activities. Nonetheless, the City continues monitoring 2 projects Elvira's Restaurant and The Meat Cellar, which retained only a portion of employees due to COVID-19. A total of 11 FTE jobs retained were reflected for the first two months of this reporting period before the effects of the pandemic.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

On May 12, 2020, the City approved the cancellation of this project.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96123-19 Jurisdiction: Claremont
 Project Title: Senior Case Management
 IDIS Number: 11238
 Operating Agency: City of Claremont
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides elderly persons, 55 years of age and older, residing within the City of Claremont with a comprehensive resource for social services and referrals to other agencies.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 75 This Year: 53 Cumulative: 53 Ratio: 70.7%
 Net Expenditures: Budgeted: \$21,301.00 This Year: \$21,301.00 Cumulative: \$21,301.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
General Fund	\$11,128.00
Total Leverage Funds	\$11,128.00

Annual Narrative:

Overall, 3,162 units of service were provided. 2,931 telephone calls were received, and 187 office visits and 44 home visits were conducted. There were a total of 75 unduplicated clients served during the Fiscal Year (FY) 2019-2020.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	6
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	8
White - Hispanic	10
White - Non-Hispanic	27
Total	53

Quarter: 1 Accomplishment Quantity: 24

Accomplishment Narrative:

A total of 762 units of service were provided, 682 telephone calls were received, 69 office visits and 11 home visits were conducted. There were a total of 24 new unduplicated clients served during the first quarter.

Quarter: 2 Accomplishment Quantity: 12

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During the 2nd quarter, a total of 766 units of service were provided, 699 telephone calls were received, 53 office visits and 14 home visits were conducted. There were a total of 12 new unduplicated clients served during the first quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd quarter, a total of 822 units of service were provided, 745 telephone calls were received, 63 office visits and 14 home visits were conducted. There were a total of 22 new unduplicated clients served during the third quarter.

Quarter: 4 Accomplishment Quantity: 17

Accomplishment Narrative:

During the 4th quarter, a total of 812 units of service were provided, 805 telephone calls were received, 2 office visits and 5 home visits were conducted. There were a total of 17 new unduplicated clients served during the 4th quarter.

Commerce

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601400-19 Jurisdiction: Commerce
Project Title: Code Enforcement Program
IDIS Number: 11180
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses in low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Commerce. In addition, this program works to ensure compliance with the City's zoning and building ordinances, and State and County health codes.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, visible junk, trash and debris, garbage/recycling container placement and time, abandoned/inoperable vehicles on private property, illegal construction, illegal signage, illegal sales/no business license, zoning use regulations, encroachment of the public right of way, garage conversions, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Home Preservation Grant Program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11,405 This Year: 11,405 Cumulative: 11,405 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$10,000.00 Cumulative: \$10,000.00 Ratio: 100.0%

Annual Narrative:

During FY2019-2020, the following 178 deteriorated conditions were cited: 34 overgrown vegetation, 47 visible junk, 49 trash & debris, 6 garbage container placement, 14 inoperable vehicle(s), 11 illegal construction, 0 illegal sales, 0 zoning use regulations, 0 encroachment of public right-of-way, 11 garage conversion, and 6 health & safety.

Quarter: 1 Accomplishment Quantity: 11,405

Accomplishment Narrative:

During the first quarter, the following 26 deteriorated conditions were cited: 6 overgrown vegetation, 3 visible junk, 11 trash & debris, 0 garbage container placement, 4 inoperable vehicle(s), 1 illegal construction, 0 illegal sales, 0 zoning use regulations, 0 encroachment of public right-of-way, 0 garage conversion, and 1 health & safety. Twelve follow-up inspections were made to the cited properties, and compliance was achieved without fines or administrative meetings, and 13 cases remain open.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, the following 47 deteriorated conditions were cited: 8 overgrown vegetation, 16 visible junk, 10 trash & debris, 3 garbage container placement, 3 inoperable vehicle(s), 2 illegal construction, 0 illegal sales, 0 zoning use regulations, 0 encroachment of public right-of-way, 2 garage conversion, and 3 health & safety. Fourteen follow-up inspections were made to the cited properties, and compliance was achieved without fines or administrative meetings, and 17 cases remain

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

open.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As a result of the COVID -19 virus, the City of Commerce like a majority of other local jurisdictions have followed the Stay Home Orders and shut down large gathering places and limited the movement of residents. However, the City continues to operate under extenuating circumstances and has managed to provide limited code enforcement related services to its residents all a while the staff person directly responsible for the program was furloughed as a result of COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, the following 105 deteriorated conditions were cited: 20 overgrown vegetation, 28 visible junk, 28 trash & debris, 3 garbage container placement, 7 inoperable vehicle(s), 8 illegal construction, 0 illegal sales, 0 zoning use regulations, 0 encroachment of public right-of-way, 9 garage conversion, and 2 health & safety. Fifty-six follow-up inspections were made to the cited properties, and compliance was achieved without fines or administrative meetings, and 92 cases remain open.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97137-19 Jurisdiction: Commerce
Project Title: Community Based Policing Program
IDIS Number: 11262
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides for additional and enhanced police services by Los Angeles County Sheriff's Department in low- and moderate-income neighborhoods to combat drug, gang, and graffiti activity.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11,405 This Year: 11,405 Cumulative: 11,405 Ratio: 100.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$5,278.00 Cumulative: \$5,278.00 Ratio: 52.8%

Annual Narrative:

The Sheriff's Department held meetings throughout the Fiscal Year 2019-2020, which provided Commerce residents and owners an opportunity to discuss recent activity in the area and methods for crime reduction.

No leveraged funds are used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The Sheriff's Department did not conduct any community meetings during the first quarter. However it is anticipated that meetings will be held in the following quarters which will result in increased patrols.

Quarter: 2 Accomplishment Quantity: 11,405

Accomplishment Narrative:

During the second quarter, the Sheriff's Department conducted community meetings in the month of October that resulted in increased patrols during October 3th through October 25th.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Quarter 3 saw an increase in services directly related to the COVID-19 pandemic.

Additionally, a November activity was not reported in the previous QPR. The Sheriff's Department conducted community meetings in November that resulted in increased patrols during the period of November 12 -26, 2019.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A February activity was not reported in the previous QPR. The Sheriff's Department conducted a community meeting in

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

February that resulted in increased patrols during the period of February 12 -14, 2020.

No additional eligible CDBG activity occurred during April through June.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601074-19 Jurisdiction: Commerce
Project Title: Home Preservation Grant Program
IDIS Number: 11166
Operating Agency: City of Commerce
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides residential rehabilitation grants to low- and moderate-income qualified, single-family owner-occupied, households to eliminate substandard housing conditions and promote property maintenance.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 6 This Year: 4 Cumulative: 4 Ratio: 66.7%
Net Expenditures: Budgeted: \$159,000.00 This Year: \$91,920.00 Cumulative: \$91,920.00 Ratio: 57.8%

Annual Narrative:

For the program year, the City provided residential rehabilitation grants to four low- to moderate-income qualified single-family owner-occupied households to eliminate substandard housing conditions and promote property maintenance.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, the Home Preservation Grant Program began review of eleven (11) applications. Three (3) of the eleven (11) applications were terminated, four (4) continue in the pre-construction phase and four (4) additional applications have been approved for participation. The City also worked to secure a Lead and Asbestos contract with Lead Tech Environmental for lead and asbestos testing services and received approval by City Council to make program modifications, which should provide for efficiency and increased interest in the program.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, initial inspections were conducted and lead and asbestos tests were completed for 4 eligible homes. One additional emergency based project was initiated to restore water service to the property owner's home. Completion of 5 projects is anticipated during the next reporting period.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the emergency assisted project was completed; however, the accomplishment will be reported during the 4th quarter. Additionally, a pre-bid walk-through inspection was conducted for 3 new projects on March 17, 2020. Contractors were provided with an opportunity to assess or take measurements of the proposed improvements for each of the properties. Award of contract will occur during the first week in April.

Quarter: 4 Accomplishment Quantity: 4

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

During the 4th quarter, 4 projects were completed. Two additional projects were placed on hold due to delays resulting from COVID-19. However, these projects will be completed during the next fiscal year.

NOTE: The rehab projects could not be submitted via the Rehab panel.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Covina

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601875-19 Jurisdiction: Covina
 Project Title: Adult Workforce Job Readiness Program
 IDIS Number: 11205
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05H Employment Training
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program prepares and trains homeless adult job seekers for entry level employment into career-track permanent employment through a local Community Based Development Organization's Job-Readiness program. This program also provides skilled workers for local employers by hiring graduates of the Job-Readiness program.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 2 This Year: 14 Cumulative: 14 Ratio: 700%
 Net Expenditures: Budgeted: \$46,695.00 This Year: \$46,695.00 Cumulative: \$46,695.00 Ratio: 100.0%

Annual Narrative:

In the Fiscal Year 2019-2019, the program provided job preparation/training services to fourteen (14) people experiencing homelessness, placed five (5) individuals in long-term positions, and helped four (4) individuals secure temporary/transitional employment. Temporary and transitional jobs provide valuable opportunities for clients to practice their soft skills in a work environment. In addition, the program helped two (2) former clients who had lost their jobs due to COVID-19 regain long-term positions.

The program secured additional funding to support clients, including funding for motel vouchers through United Way Greater LA. The vouchers are used to protect clients' health and to help them stabilize at the critical time period between when they are hired and when they receive their first paycheck. The program also strengthened connections with local food pantries and received funding from United Way Greater LA to provide food, hygiene, and other basic needs for clients in the program. Supporting the basic needs of clients not only improves quality of life, but also improves punctuality and attendance, which increases employment retention.

In the latter part of the year, the program experienced several challenges related to COVID-19. Many businesses, including Goodwill Industries (with which Support Solutions has a contract) were forced to close their doors due to the lockdown. This severely affected the number of potential job opportunities available to clients. In addition, several clients who were vulnerable to COVID-19 due to age and health risks were unable to participate in the program in the last half of the year. The demographic served -- people experiencing homelessness-- is particularly vulnerable to COVID-19 due to immunodeficiency and other health risks. Furthermore, several clients who had gained employment in the previous quarters contacted the program for help because they had lost their jobs due to COVID-19. Staff assisted two of these former clients to regain long-term positions.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	3
Other Race - Non-Hispanic	2
White - Hispanic	5
White - Non-Hispanic	4
Total	14

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In the first quarter, two (2) clients have secured employment, each one for .5 FTE. Intake information will be inputted in the second quarter. Five (5) additional clients who are homeless have been enrolled in the program. Four (4) of those individuals continue to actively engage in services. Four (4) participants have completed resumes and applied to jobs, and have been called in for interviews.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter, Support Solutions staff has performed outreach to contact dozens of potential candidates for the Employment Program, and has networked with local providers and partners including ACTION Food Pantry, God's Pantry, The ESGV Coalition for the Homeless, and the SGV Consortium. Three clients have secured employment, two for 1 FTE and one for .5 FTE.

Quarter: 3 Accomplishment Quantity: 14

Accomplishment Narrative:

In Quarter 3, the agency served 14 unduplicated persons. During this quarter, the program experienced a decrease in the number of referrals and participants who completed intake with all necessary documentation. Both inclement weather and the onset of the COVID-19 global pandemic contributed to the reduced numbers.

The program enrolled 2 homeless individuals in Covina and received inquiries from prior clients who had lost jobs due to COVID-19.

In response to public health recommendation, the program has been adjusted in the following ways:

- Visiting clients in the field whenever possible;
- Using screen sharing in the computer lab to socially distance; and
- Working remotely with clients on interview skills and phone etiquette.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter, the program experienced a decrease in referrals. Initially staff believed this decrease was due to a lower demand from potential clients, however staff now believes that this decrease was due to referral partners operating at lower capacity due to the COVID-19 pandemic or closing operations due to the lockdown. Staff met this challenge by performing weekly outreach to people experiencing homelessness in Covina.

COVID-19 also affected the program when a key staff member was quarantined for two weeks. Staff met this challenge by meeting with clients and conducting intakes at alternative, safer locations such as outdoor public spaces.

This quarter, program staff participated in a 60-hour case manager training specifically designed for homeless service providers. The training taught core functions, effective practices, systems navigation, and other skills that will allow program staff to support clients in their search for employment, services, and housing.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601991-18 Jurisdiction: Covina
Project Title: City Hall, Library, and Parks & Rec HQ ADA Improvements
IDIS Number: 11057
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/10/2018 to 6/30/2021
Activity Code: 03E Neighborhood Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project is the design phase for the site-specific assessment of material and architectural barriers which will direct the development of architectural and engineering plans and construction of accessibility improvements of accessibility improvements for seniors and disabled adults.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$131,402.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No funds were expended in Fiscal Year (FY) 2019-2020. Due to Covid-19 and the City's efforts to comply with public health orders, the City Hall, Library, and Parks & Recreation ADA Improvements Project is suspended. The program will resume when public health orders are lifted. In Quarter 4 the program was extended to June 30, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design planning continued in the first quarter. Finalized plans and work are expected proceed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

It is anticipated that work will proceed in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, Citywide ADA improvements are suspended. Work on the program will resume when public health orders are lifted.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, City Hall, Library, and Parks & Recreation ADA Improvements Project is suspended. The program will resume when public health orders are lifted. In Quarter 4 the program was extended to June 30, 2021.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602065-18 Jurisdiction: Covina
Project Title: Covina Park Public Art Project
IDIS Number: 11293
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/29/2019 to 6/30/2021
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the restoration of art murals in Covina Park, at 301 N. 4th Ave, that have suffered deterioration and vandalism. The restoration of the art murals benefit the users of, and residents living near, the park.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$15,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The mural restoration project was delayed this year as it was determined that other Public Works Department construction in the vicinity of the mural should be completed before the mural could be restored. The Public Works work was temporarily delayed due to Covid-19, but is expected to start July 27, 2020. The restoration work will start upon completion of the construction work in the area.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design planning continued in the first quarter. Finalized plans and work are expected to proceed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The Public Works Department has informed LACDA that the Bandshell where the mural is located will be undergoing work in the coming months, and the restoration of the mural will not commence until the construction work is complete. Due to this fact, staff will submit a request to LACDA to continue this project into the next fiscal year.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, the Covina Park Public Art Project is suspended. The program will resume when public health orders are lifted.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter report, there was a reference to work being completed by Public Works in the vicinity of the mural that would need to be completed before the mural restoration occurs. The contractor has been selected for this project, and it is expected that work will start July 27, 2020 and should be complete by August 27, 2020. At the completion of that project, the mural restoration can start.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601873-17 Jurisdiction: Covina
Project Title: Covina Woman's Club ADA Improvements
IDIS Number: 10770
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2017 to 6/30/2020 Quarter Completed: 4
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material and architectural barriers to improve access for seniors and disabled adults. The scope of work includes exterior installation of access ramps, accessible doors, and other incidental improvements to provide accessible pathways to the facility.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

No funds were expended in Fiscal Year (FY) 2019-2020. Due to COVID-19 and the City's efforts to comply with public health orders, the Covina Woman's Club ADA Improvements Project is suspended. The project expired at the end of fiscal year and a new application will be processed after a public hearing is held in August 2020. The program will resume when public health orders are lifted.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design planning continued in the first quarter. Finalized plans and work will proceed in the second quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Design planning continued in the second quarter. Work is expected to begin in the third quarter and should be completed by the end of the fourth quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, the Covina Woman's Club ADA Improvement Project is suspended. This project will expire, and a new application will be issued for the project execution.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, Covina Woman's Club ADA Improvements Project is suspended. The project will expire at the end of the current fiscal year and a new application will be processed after a public hearing is held in August 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602066-18 Jurisdiction: Covina
Project Title: FAIR District Public Improvement Project
IDIS Number: 11294
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 4/29/2019 to 6/30/2021
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for public improvements on Front Street bordered by Citrus Ave on the west, Barranca Avenue on the east, San Bernardino Road on the south and the Metrolink railroad line on the north. These improvements will include sidewalks, curbs, gutters, trees, and permanently affixed benches, sculptures, murals and other works of art, stormwater bio-swales, and sidewalk lighting.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 6,025 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$24,746.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to Covid-19 and the City's efforts to comply with public health orders, the FAIR District Public Improvement Project is suspended. The program will resume when public health orders are lifted. In Quarter 4, the program was extended to June 30, 2021.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The FAIR District is within the expanding Town Center Specific Plan area, which was approved and ratified by the Covina City Council on November 19, 2019.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, the FAIR District Public Improvement Project is suspended. The program will resume when public health orders are lifted.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to Covid-19 and the City's efforts to comply with public health orders, the FAIR District Public Improvement Project is suspended. The program will resume when public health orders are lifted. In Quarter 4, the program was extended to June 30, 2021.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96164-19 Jurisdiction: Covina
Project Title: Residential Rehabilitation
IDIS Number: 11240
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This program provides a combination of grants and loans for rehabilitation of existing residential properties which are low- and moderate-income, owner-occupied single-family homes and mobile homes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 5 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$91,847.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The Residential Rehabilitation Program is much needed in the community to serve low-income homeowners who cannot afford to maintain their homes in a healthy and safe manner. In the first part of the year, a list of roofs to be replaced was established through the assistance of the Building Division, which performed a drive-by survey to establish a priority listing of applicants who had applied to have a roof replacement. Due to Covid-19, the program was put on hold, but it is anticipated that when restrictions are lifted, the program will be resume and will continue with the established list for assistance.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Marketing and applicant intake continued in the first quarter. Application approval/denial, bidding and work will proceed in Quarter 2.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Preparatory work is ongoing for this project.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and the City's efforts to comply with "Safer at Home" public health orders, Residential Rehabilitation is suspended. The program will resume when public health orders are lifted.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In the fourth quarter, \$74,847 was carried over from the prior year Residential Rehabilitation program to allow more homes to be served in this program. However, due to Covid-19, the program was put on hold and no funds were expended.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96153-19 Jurisdiction: Covina
 Project Title: Second Start Literacy Program
 IDIS Number: 11239
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05H Employment Training
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program teaches basic reading skills to illiterate and functionally illiterate English-speaking adults. It provides educational opportunities to acquire and improve literacy skills in order to achieve their full potential, be self-sufficient, and to participate effectively in society as productive workers, family members, and residents of the City of Covina.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 23 This Year: 20 Cumulative: 20 Ratio: 87.0%
 Net Expenditures: Budgeted: \$21,299.00 This Year: \$21,297.00 Cumulative: \$21,297.00 Ratio: 100.0%

Annual Narrative:

During FY2019-2020, through its Adult Basic Education (ABE) program, the Second Start Literacy Program (SSLP) provided learner-centered basic literacy services to adults not served by traditional adult education schools. These services offered adults educational opportunities to acquire and improve literacy skills, achieve their full potential, be self-sufficient, and participate effectively in society as productive workers, family members, and citizens. This program offered an alternative to traditional adult school classes, as their hours are not always convenient or accessible to adults who are head of household and are most in need of these services.

During the program year, seventeen dedicated literacy tutors with a 90% retention rate volunteered a total of 912 hours. Volunteer tutors played a critical role in providing ongoing support and guidance to help adults achieve their goals. The Covid-19 pandemic impacted the program, as one-on-one assistance was suspended and some students were not able to join online meetings.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	1
White - Hispanic	17
Total	20

Quarter: 1 Accomplishment Quantity: 16

Accomplishment Narrative:

In Quarter 1, the Second Start Literacy Program served sixteen (16) adults with low-literacy skills via small class group instruction. There were one hundred eighty-two (182) client contacts in this period. Twenty (20) active Literacy volunteer tutors provided a total of one hundred eighty-three (183) hours during this reporting quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 4

Accomplishment Narrative:

During the second quarter, the Covina Public Library's Second Start Literacy Program offered 43 literacy classes to adults with low-literacy skills via small class group instruction. The program currently operates with 19 active Literacy Tutors who volunteered a total of 243 hours during this reporting quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In January, 19 students participated in the program a total of 72 times; in February and March 20 students participated each month. There were 140 client contacts in February and 57 in March. During the third quarter, the Covina Public Library's Second Start Literacy Program offered 72 Literacy Classes to adults with low-literacy skills via small class group instruction. The program currently operates with seventeen active Literacy tutors who volunteered a total of 269 hours during this reporting quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Q4, the Covina Public Library's Second Start Literacy Program offered 16 Literacy Classes via ZOOM to adults with low-literacy skills. Prior to the COVID-19 pandemic, the program operated with seventeen active Literacy volunteer tutors who volunteered a total of 912 hours during the 2019-2020 fiscal year. During this quarter, one adult reported getting more involved in their child's education, and feeling more confident navigating their child's school portal and learning how to use ZOOM. One adult obtained full-time employment due to an increase in literacy and computer skills, and another adult transitioned to post-secondary education.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601927-17 Jurisdiction: Covina
Project Title: Senior and Community Center Construction
IDIS Number: 10847
Operating Agency: City of Covina
Subrecipient Type: Participating City
Contract Period: 3/14/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 03A Construction or Rehabilitation of Public Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the construction of the senior portion of a new Senior and Community Center at Kelby Park located at 815 N. Barranca Ave, Covina, CA 91723.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$105,350.00 This Year: \$15,384.00 Cumulative: \$105,350.00 Ratio: 100.0%

Annual Narrative:

The Senior Center Construction Project provided funding for the senior portion of the Covina Senior and Community Center, which was completed and in use in August 2019. Some ongoing punch list items and compliance issues with the compliance consultant delayed the request for the Contract and Labor compliance review which occurred on June 15, 2020.

The Covina Senior and Community Center is a response to the expressed needs and interests of the City's senior residents and a utilization of the Design-Build model, demonstrating a commitment to effective and economical delivery of services. The utilization of this model included input from that community as an integral component in the facility design features. Additionally, the financing scheme developed by the City shortened the project's timeline, enabling the space and services to come online a lot sooner than with traditional planning-design-construction methods. It also allowed for streamlined use of various funding sources and a cost savings in the reduction of required bureaucratic processes undertaken related to procurement and contracting.

the City delivered a critical community resource, providing both a facility and programming that met the needs and improved the quality of life of senior residents by restoring the social core of their lives. A measurable result of construction of the new Center was in how it re-established the foundation for seniors to engage in healthy and active personal and civic roles.

In January 2020, Los Angeles County was awarded one of the 2020 Audrey Nelson Community Development Achievement Awards by the NCDCA for the Covina Senior and Community Center project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, construction of the Covina Senior and Community Center has been completed. Grand Opening was August 1, 2019, and the center is now open to serve the public. Minor work pick-up corrections are underway. A labor compliance file review will be requested in the coming weeks to close-out the project.

Quarter: 2 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The Senior and Community Center opened for public use in August 2019, but ongoing pick-up work is occurring. It is anticipated that this project will close-out in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Covina Senior and Community Center is complete and had been in use prior to the COVID-19 emergency crisis. The Center currently serves as the staging site and contact site for seniors who participate in the nutrition program, as the Meals Program has temporarily been modified to a delivery program.

Alliant, the consulting monitoring company, will complete its review this month. The City expects to call for program compliance monitoring in May 2020.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

In the fourth quarter, City staff requested CDA staff to conduct a Contract and Labor compliance review. Working with Covid-19 restrictions, the review was conducted on Monday, June 15.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601194-19 Jurisdiction: Covina
 Project Title: Senior Case Management
 IDIS Number: 11171
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program offered through a partnership with YWCA Intervale Services, provides on-site, office-based senior case management and in-home assessment for senior (aged 55+) residents. Additionally, the program arranges in-home services, develops personal care programs, and conducts follow-up monitoring to ensure problem resolution.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 45 This Year: 33 Cumulative: 33 Ratio: 73.3%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$10,000.00 Cumulative: \$10,000.00 Ratio: 100.0%

Annual Narrative:

The Case Management administered through the YWCA continued to offer services to seniors at the new Senior & Community Center beginning in August. They provided consistent and reliable service and provided in-person assistance to some of our seniors in most need. YWCA transitioned to servicing our seniors at their office to provide personal and individual service at their office beginning in January.

Due to the COVID-19 pandemic in March, the YWCA shifted to appointments by telephone to follow LA County Guidelines and continued assisting seniors remotely for the rest of the fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Asian - Non-Hispanic	1
Asian and White - Non-Hispanic	2
Black/African American - Non-Hispanic	3
Other Race - Hispanic	2
White - Hispanic	10
White - Non-Hispanic	14
Total	33

Quarter: 1 Accomplishment Quantity: 9

Accomplishment Narrative:

In the first quarter, nine (9) unduplicated persons were served; there were a total of eleven (11) client contacts. Case Management continues to help seniors and their family members through offering assistance with different programs and services.

2019-2020 CAPER CDBG Activity Listing (Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 9

Accomplishment Narrative:

Twelve client contacts were conducted in this quarter. Follow-up with clients has been diligent and consistent. This continuing program offered through a partnership with YWCA Intervale Services, provides on-site, office-based senior case management and in-home assessment for senior (aged 55+) residents.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, the program reports 18 client contacts: 10 contacts made in January; 3 in February; and 5 contacts made in March. Senior Case Management, administered through the YWCA, transitioned to assisting seniors at the Senior Center this quarter beginning in January through mid-March. In mid-March, the YWCA changed protocol and no longer scheduled in-person meetings due to Covid-19 concern. However, staff continues to provide a modified service to clients by telephone.

Quarter: 4 Accomplishment Quantity: 15

Accomplishment Narrative:

During Quarter 4, the program reports 14 client contacts: 9 contacts made in April; 1 in May; and 4 contacts made in June. Senior Case Management, administered through the YWCA, transitioned to telephone service to follow LA County Guidelines due to COVID-19 and continued assisting seniors through telephone service for the rest of the fiscal year.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601181-19 Jurisdiction: Covina
 Project Title: Senior Information and Referral
 IDIS Number: 11169
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors (aged 55+) in locating services and resources needed to maintain independent living. It provides a one-stop service for seniors including legal assistance, transportation, health awareness, tax preparation, and renter tax rebate information.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 160 This Year: 168 Cumulative: 168 Ratio: 105.0%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$10,000.00 Cumulative: \$10,000.00 Ratio: 100.0%

Annual Narrative:

The new Senior & Community Center opened in August, and the new fiscal year saw an increase in the number of participants and a high interest in programming and services. The site provides services to seniors who previously attended the Lark Ellen site, and also welcomed back individuals who had stopped attending 5 years ago when the original center was closed. Events such as the Voting Center, which was held in November, helped increase exposure to the services the center provided. However, when COVID-19 struck in March, the center was impacted and regular in-person services to seniors were suspended for the rest of the fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	4
American Indian/Alaskan Native & White - Hispanic	2
American Indian/Alaskan Native - Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	12
Asian and White - Non-Hispanic	1
Black/African American & White - Hispanic	2
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	6
Native Hawaiian/Other Pacific Islander - Hispanic	2
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	25
Other Race - Non-Hispanic	4
White - Hispanic	30
White - Non-Hispanic	75

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

168

Quarter: 1 Accomplishment Quantity: 19

Accomplishment Narrative:

In the first quarter, six hundred sixty-six (666) people were assisted by phone, and the number of clients served has increased at the new Senior and Community Center. Staff expects the numbers to increase through the end of 2019 and into 2020.

Quarter: 2 Accomplishment Quantity: 8

Accomplishment Narrative:

In the second quarter, 1,049 persons were assisted by phone, and 917 persons were assisted at the Senior and Community Center. More seniors are being attracted to the Senior Center for services, as the new location is very visible in the park, close to the street.

Quarter: 3 Accomplishment Quantity: 122

Accomplishment Narrative:

In Quarter 3, program staff made the following office contacts: 480 in January; 401 in February; and 206 in March. A total of 1,087 in-person contacts were made during the reporting period. In addition, program staff made 1,218 telephone contacts over the same time period.

The agency hosted the Voting Center in late February through March 6, which limited regular attendance of its programs but resulted in an increased awareness of the center and its services to a new audience.

The program saw a further decline in attendance due to COVID-19 safety measures. On March 16, the facility closed and remains closed. The closure has impacted in-person services. Staff continue to provide telephonic services, such as information services.

Quarter: 4 Accomplishment Quantity: 19

Accomplishment Narrative:

In Quarter 4, program staff made the following amount of phone contacts: 424 in April; 416 in May; and 532 in June. A total of 1,372 phone contacts were made during the reporting period. The Senior & Community Center remained closed through the rest of the fiscal year due to COVID-19 safety measures. The closure has impacted in-person services but staff continues to provide telephonic services. Phone Contacts service did not show a high increase as most of the phone contacts were reservations for Senior Nutrition.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601198-19 Jurisdiction: Covina
 Project Title: Senior Nutrition
 IDIS Number: 11172
 Operating Agency: City of Covina
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program, through partnership with YWCA Intervale Services, provides noon meals to seniors (aged 55+). This program also provides for an on-site senior nutrition manager in consultation with a dietary consultant.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 90 This Year: 307 Cumulative: 307 Ratio: 341.1%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$10,000.00 Cumulative: \$10,000.00 Ratio: 100.0%

Annual Narrative:

The Senior Nutrition program participants moved into a new Dining Room and patio area this program year. The program experienced an increase in the number of participants who seemed to enjoy the food and the new setting. The Senior Nutrition Volunteer Program for the YWCA was re-implemented. The program also involved the participation of the Nutrition Advisory Committee.

After the cancellation of the Voting Center program, there was a plateau in the number of participants. However, attendance returned soon after.

As a result of the COVID-19 closures, the program shifted to a Senior Box Lunch Distribution Drive-Thru program for Seniors to pick up their meals for the week. In April, when stricter “Safer at Home” orders were put into effect, the program transitioned into home deliveries of the meals. This resulted in an increase in the month-to-month waiting list and led us to increase our food deliveries to accommodate the need. We continued to facilitate the home deliveries through the rest of the fiscal year.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	11
American Indian/Alaskan Native & White - Hispanic	3
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	4
Asian - Hispanic	13
Asian - Non-Hispanic	27
Black/African American & White - Hispanic	3
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	11
Native Hawaiian/Other Pacific Islander - Non Hispanic	3
Other Race - Hispanic	79

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Other Race - Non-Hispanic	5
White - Hispanic	55
White - Non-Hispanic	90
Total	307

Quarter: 1 Accomplishment Quantity: 186

Accomplishment Narrative:

In the first quarter, nine hundred seventy-two (972) meals were served in July, nine hundred ninety-two (992) in August and one thousand two hundred thirty-five (1,235) in September for a total of three thousand one hundred ninety-nine (3,199) meals. The increase is most likely due to the opening of the new Senior and Community Center. The nutrition meals have also been improving in quality and the Center's Nutrition Advisory Committee continues to work hard to improve it. We also re-implemented the Senior Nutrition Volunteer Program for the YWCA, which is helping the seniors to take more active roles in improving the quality of the program.

Quarter: 2 Accomplishment Quantity: 70

Accomplishment Narrative:

1,391 meals were served in October; 1,111 in November; and 1,011 in December, for a total of 3,513 meals served in this period. Compared to last year's second quarter, this is a 23.5% increase in the number of meals served.

Quarter: 3 Accomplishment Quantity: 46

Accomplishment Narrative:

In Quarter 3, the agency served a total of 3,612 meals: 1,166 were served in January; 1,150 in February; and 1,296 in March. While there was an increase in the number of meals served in January and February, the early March numbers plateaued due to COVID-19 restrictions. When facilities officially closed, program staff modified food service to a Senior Boxed-Lunch Distribution program on Thursdays. This allowed seniors to drive through to pick up meals for the week. The transition to a drive-through service caused an increase in the numbers of people served. Program staff organized home delivers for seniors unable to pick up meals.

Currently, pick-up and delivery service for meals takes place once per week and includes 5 meals per senior. At the end of the reporting period, 104 seniors were expected to have received meals.

Quarter: 4 Accomplishment Quantity: 5

Accomplishment Narrative:

In Quarter 4, the agency served a total of 9,220 meals: 2,930 were served in April; 3,030 were served in May; 3,260 were served in June. Due to COVID-19 restrictions, the Senior Box Lunch Distribution Drive-Thru pick up program transitioned to a weekly home delivery of meals. The program staff teams coordinated routes throughout the city and conducted "no-contact" deliveries to the doorsteps of seniors. Since home deliveries began, there has been an increase of seniors in need of meals and a waiting list was created.

Cudahy

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96168-19 Jurisdiction: Cudahy
 Project Title: Business Assistance Program
 IDIS Number: 11242
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 18B ED Direct: Technical Assistance
 National Objective: LMA Low/Mod Area
 Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This continuing project provides funds to assist existing and potential new business owners in retaining, expanding, or opening a business in the City of Cudahy that provides goods and services to the low- and moderate-income residents. The Program offers assistance with completing applications for permits and business licenses and provides technical assistance through one-on-one consultations, trainings, and workshops to address the needs of the city's business community.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Businesses
 Quantitative Accomplishments: Goal: 28 This Year: 36 Cumulative: 36 Ratio: 128.6%
 Net Expenditures: Budgeted: \$43,403.00 This Year: \$43,403.00 Cumulative: \$43,403.00 Ratio: 100.0%

Annual Narrative:

The Business Assistance Program assisted a total of 80 businesses. The technical assistance included assisting new businesses apply and become familiar with the business license requirements and referral services to other programs.

In the second half of the year, in response to the COVID-19 pandemic, the program promoted and hosted virtual workshops on several topics, including business resources, social media presence, and using virtual tools to conduct business.

Businesses Assisted:

<u>Business Name</u>	<u>Duns Number</u>	<u>Type of Business</u>
A-Co Temporary Power, Inc.	N/A	New
Atlantic Travel & Tours	N/A	New
Chuze Fitness	N/A	New
Citinvest Group	N/A	New
Coinstar Asset Holdings, LLC	N/A	New
Cudahy Janitorial Services LLC	N/A	New
DAM Birdie, LLC	N/A	New
Donald Rakisits Construction	N/A	New
Franks Market	N/A	New
Gas Motors	N/A	New
Interntional Government Services Inc.	N/A	New
Jose & Emma Arevalo	N/A	New
Jose G & Rosa Peña	N/A	New
LCA Construction Corporation	N/A	New
Lighting Contract Service, Inc.	N/A	New
M Energy Inc.	N/A	New

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Master Co.	N/A	New
Plump Engineering, Inc.	N/A	New
So Cal Rides LLC	N/A	New
Spark Energy Gas, LLC	N/A	New
Superior Lavanderia	N/A	New
Superior Lavanderia Venchine Machine	N/A	New
AC Roofing	N/A	New
DTS Enterprise Inc	N/A	New
Fire Guard Corporation	N/A	New
J Ginger Masonry LP	N/A	New
J N Construction Inc	N/A	New
LDR Golden Construction	N/A	New
ML Live Oak, LLC	N/A	New
Mobiletech	N/A	New
National Construction & Remediation Inc.	N/A	New
Nexgen Air Conditioning and Heating Inc	N/A	New
Options For Youth Duarte Inc	N/A	New
Planet Pet Shop 2	N/A	New
Rescue Rooter	N/A	New
Santino Brothers	N/A	New

Quarter: 1 Accomplishment Quantity: 22

Accomplishment Narrative:

The first quarter resulted in 22 businesses being provided with technical assistance from the Business License Department.

Assistance was provided through all stages of the license application process, including referrals to outside agencies as needed to comply with requirements for the application process, since documentation varies based on the type of business.

In most instances, assistance was provided to new business owners who were not familiar with the license process and requirements.

Quarter: 2 Accomplishment Quantity: 14

Accomplishment Narrative:

In the second quarter, a total of 14 new businesses were provided with technical assistance from the Business License Department. Staff provided assistance with the license application process and referrals to outside agencies that have requirements for the application process. In some instances, assistance was provided to new business owners who were not familiar with the license process and requirements.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the third quarter a total of 26 businesses were provided with technical assistance from the Business License Department. Staff helped with the license application process and referrals to outside agencies. In some instances, assistance was provided to new business owners who were not familiar with the license process and requirements.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Q4, a total of 18 businesses were provided with technical assistance from the Business Assistance Department. The program was impacted by the COVID-19 pandemic; however, program staff was able to adapt. The program offered multiple online workshops for businesses on topics such as social media, responding to the pandemic, as well as sharing local and federal resources available to small businesses.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Businesses assisted in this quarter included:

- Reaal Travel & Registrations
- Gray West Construction
- Graphic Electric
- Cabinets 2000, LLC
- Cypress Builders Inc.
- West Coast Quality Roofing
- Ironwood Fabrication Inc. DBA South Coast Inc
- Geer Quality Plastering Corp
- Viking Insulation LLC
- Armada Roofing
- El Carburador Auto Repair Towing Service
- Final Phase Construction, Inc.
- Case Land Surveying Inc.
- Xpress Concrete Inc.
- Pena Construction Services Inc.
- All Air Conditioning Company Inc.
- Jeff Corcoran Drywall Inc.
- APC Plumbing Corporation

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601979-18 Jurisdiction: Cudahy
Project Title: Clara and Cudahy Park Restroom Rehabilitation
IDIS Number: 11043
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project funds the rehabilitation of the indoor public restrooms in Clara Park and the outdoor public restroom in Cudahy Park. Rehabilitation includes demolition, installation of new plumbing, replacement of the partitions, doors, and plumbing fixtures including sinks, toilets, and urinals, painting, and graffiti resistant floor coating.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 2 This Year: 2 Cumulative: 2 Ratio: 100.0%
Net Expenditures: Budgeted: \$448,575.00 This Year: \$419,168.00 Cumulative: \$419,168.00 Ratio: 93.4%

Annual Narrative:

The project was awarded to RS Construction & Development Inc. A pre-con meeting was held on December 11, 2019. The last item the contractor had pending was to install was a sink, which has now been completed. The contractor is pending submittal of a few documents to close out the project. The contractor was able to work through the COVID-19 without any delays.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

On October 15, 2019, the contract award to RS Construction was approved by City Council. The city held a pre-construction meeting on December 11, 2019 with RS Construction, Transtech (the prime contractor), and Avant Garde (sub-contractor). The notice to officially proceed was issued for an effective January 6, 2020. Construction began on January 13, 2020 on Clara Park and construction for Cudahy Park will proceed on February 3rd. The completion date for both parks is expected to be before April 30, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Throughout Quarter 3, construction continued for this project. The contractor is up to date with labor compliance. The project has not experienced any delays due to COVID-19 and California's Stay-at-Home orders. The City anticipates completing this project in the next quarter.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

In Q4, construction continued towards project completion. The project was practically completed during this quarter. The

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

contractor is pending submittal of a few documents. Once all documents have been received, it will be closed out and issued retention. The project did not experience any delays due to the COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96179-19 Jurisdiction: Cudahy
 Project Title: Clara Street Park Food Distribution
 IDIS Number: 11244
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05W Food Bank
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a monthly food distribution at Clara Street Park for low-and moderate-income Cudahy residents.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 800 This Year: 609 Cumulative: 609 Ratio: 76.1%
 Net Expenditures: Budgeted: \$62,713.00 This Year: \$47,647.00 Cumulative: \$47,647.00 Ratio: 76.0%

Annual Narrative:

The fiscal year is coming to a successful close for the Clara Street Park Food Distribution Program despite the challenges of the COVID-19 pandemic. The program completed 912 food distributions in the program year. The program filled a critical need when it adapted and implemented deliveries for its food distribution activity.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	3
Other Race - Hispanic	1
Other Race - Non-Hispanic	3
White - Hispanic	595
White - Non-Hispanic	6
Total	609

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	573
Low	36
Total	609

Quarter: 1 Accomplishment Quantity: 224

Accomplishment Narrative:

During the 1st quarter the Food Distribution Program serviced a total of 560 residents that picked up items and 86 deliveries were completed to homebound residents that were unable to physically pick up their items, for a grand total of 664.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There was a total of 345 duplicated contacts made during the quarter.

All participants received a variation of the following goods; some foods vary due to availability: 5lb bag each of potatoes, rice, beans, bananas and a dozen eggs; one loaf of bread; apples; and a packet of 60 count tortillas.

Quarter: 2 Accomplishment Quantity: 184

Accomplishment Narrative:

In the 2nd quarter, we serviced a total of 980 residents who picked up items and completed 150 deliveries to homebound residents who were unable to physically pick up their items, for a total of 1130. All participants received a variation of the following goods, with some foods varying due to availability: 5lb bag each of potatoes, rice, beans, bananas and a dozen eggs; one loaf of bread; apples; and a packet of 60 count tortillas.

Quarter: 3 Accomplishment Quantity: 201

Accomplishment Narrative:

In Quarter 3, a total of 742 individuals were provided services. 368 residents picked up grocery items through the Food Distribution Program, and another 374 homebound individuals had food items delivered to their residence.

Due to the COVID-19 stay-at-home orders, the program did not enroll new applicants in March. However, the program continued to deliver pantry items and fresh produce to active Food Distribution Program participants.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Q4, the program was impacted by the coronavirus pandemic. The program was unable to register new applicants. However, the program adapted and started implementing home deliveries to distribute food to residents in need. The program also added a second delivery date during this quarter.

A total of 603 recurring deliveries were made in the quarter.

312 clients were served during the quarter. Of these 312 clients, 238 fell into the "Low" income category and 74 clients fell into the "Extremely Low" income category.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96171-19 Jurisdiction: Cudahy
Project Title: Code Enforcement Program
IDIS Number: 11243
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential and neighborhood commercial businesses, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Cudahy.

The following are the most common violations addressed through this CDBG-funded activity: trash or debris, overgrown vegetation, abandoned equipment/vehicles, inoperable vehicles, disrepair of exterior house, farm animals on property, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This program works in tandem with the City's CDBG-funded Single-Unit Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need:	Housing			
Performance Indicator:	People (General)			
Quantitative Accomplishments:	Goal: 23,860	This Year: 23,860	Cumulative: 23,860	Ratio: 100.0%
Net Expenditures:	Budgeted: \$110,000.00	This Year: \$53,674.00	Cumulative: \$53,674.00	Ratio: 48.8%

Annual Narrative:

There was a total of 40 cases opened during the fiscal year. There were no closeouts. The program will work with residents to resolve code violations. Program operations were impacted during the last two quarters due to the coronavirus pandemic. The program complied with safer at home orders and minimized its contact with residents.

Quarter: 1 Accomplishment Quantity: 23,860

Accomplishment Narrative:

During the first quarter, one code case was opened on a one Multi-Family home. The following deteriorated conditions were noted: two- visible deteriorations (peeling paint, missing exterior light fixtures, window screens missing, and exterior plaster/wood siding damaged, and etc.). Graffiti and overgrown vegetation were also observed and noted.

The remaining number of active cases is 39.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, 0 code case was opened. The remaining number of active cases is 39. Code Enforcement follows up on open cases on a regular basis.

Below is the notification process for a citation issued: A 90-day notice is issued to residents at the time of citation. In 30-days, follow-up visits are scheduled. At that time, if the properties are not in compliance, a 60-day notice would be issued, following up with a 30-day notice. If, after the 30-day notice deadline, the property is still not in compliance, the case would then be

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

forwarded for an administrative hearing.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In this third quarter zero (0) cases were opened. The active case continues to be 39. Code Enforcement continues to consistently follow up on open cases.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

In Q4, (1) case was opened. The conditions cited included overgrown vegetation, trash/debris, and visible deterioration. The active cases are 40.

The program continued its operations during the safer-at-home orders, however with modifications. The City's trash hauler suspended bulky item pick-up for a few weeks. As such, the City enforced codes relating to excessive bulky items throughout the City.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601796-19 Jurisdiction: Cudahy
 Project Title: Senior Activities
 IDIS Number: 11197
 Operating Agency: City of Cudahy
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program assists seniors in the community by promoting health and wellness activities to aid in a better quality of life.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 80 This Year: 14 Cumulative: 14 Ratio: 17.5%
 Net Expenditures: Budgeted: \$30,000.00 This Year: \$21,385.00 Cumulative: \$21,385.00 Ratio: 71.3%

Annual Narrative:

Although services were impacted due to the COVID-19 pandemic for most of the second half of the program year, the program was able to adapt and modify its services to continue to serve the City's senior residents. Case management services were offered remotely.

A total of 18 unduplicated clients were served with 82 duplicated clients in total.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	13
White - Non-Hispanic	1
Total	14

Quarter: 1 Accomplishment Quantity: 10

Accomplishment Narrative:

Human Services Association (HSA) care management services provided senior residents with technical support services to assist them with the following services: application completion, transportation services, changes in citizenship status, referrals to housing options, and advocating on behalf of the client.

There was a total of ten unduplicated clients and 25 duplicated clients for this quarter.

Quarter: 2 Accomplishment Quantity: 2

Accomplishment Narrative:

Human Services Association (HSA) case management services have provided senior residents in Cudahy with technical support services to assist clients with application completion, accessing transportation services, changes in citizenship status, referrals to housing options, and advocating on behalf of the resident.

2019-2020 CAPER CDBG Activity Listing (Activities Included in Analysis)

There was a total of 2 unduplicated clients and 27 duplicated clients for this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In Quarter 3, Human Services Association (HSA) care management services provided senior residents with technical support services to assist them with the following services: application completion, transportation services, changes in citizenship status, referrals to housing options, and advocating on behalf of the client.

There was a total of six (6) unduplicated clients and 20 duplicated clients for this quarter.

Quarter: 4 Accomplishment Quantity: 2

Accomplishment Narrative:

In Q4, this program continued to be impacted by the COVID-19 pandemic and stay-at-home orders. The provider, Human Services Association (HSA), modified its services to incorporate telephonic case management. Case management, which included referrals to food banks and mental health services, was offered telephonically weekly. The program also coordinated food deliveries to clients.

This quarter resulted in zero (0) unduplicated clients and 13 duplicated clients.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96166-19 Jurisdiction: Cudahy
Project Title: Single-Unit Housing Rehabilitation
IDIS Number: 11241
Operating Agency: City of Cudahy
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project offers grants and below market interest rate loans for single-family homes including and emergency grants to assist existing low- and moderate-income households with the repair or rehabilitation of owner-occupied units.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$41,952.00 This Year: \$6,603.00 Cumulative: \$6,603.00 Ratio: 15.7%

Annual Narrative:

The Single-Unit Housing Rehab program had four (4) applicants reach the income qualified stage, however the program was impacted due to the coronavirus pandemic. Of the four projects, one project completed the initial inspection and had some construction work done but it had to be paused when City Inspectors were no longer able to conduct inspections due to the coronavirus pandemic. Three other projects were income qualified and are pending initial inspections. The projects will resume once City Inspectors are able to resume in home inspections.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Currently, the City has one applicant that has been income qualified. In addition, we anticipate this project will move forward through the bidding, award and construction phases and will be reflected as accomplishments in the upcoming quarter

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the second quarter, there were zero accomplishments reported. The approved current applicant is entering the asbestos removal stage.

The waiting list did not result in either interested or qualifying applicants, and efforts were made this quarter to reach out to residents via social media and attendance at events to promote the program. In addition, Housing Rehabilitation consultant started door knocking to promote the program as well.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 3, this program was suspended due to COVID-19 related restrictions. In this reporting period, one approved applicant was ready to enter the third-party contract stage. However, that project was put on hold until City inspectors can resume conducting in-home inspections. Also during this period, the City income-qualified three applicants. Those projects will

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

move forward once stay-at-home restrictions are lifted and initial inspections resume.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During Quarter 4 the program operations continued to be impacted by the coronavirus pandemic. One applicant remains in queue to enter the third-party contract stage as City Inspectors are still not able to conduct in-home inspections. Three other projects also continue to remain in queue as they were previously income qualified. These three projects are pending initial inspections. Once the City Inspectors can resume in home inspections all projects can resume next steps; until then program operations continue to be suspended.

Culver City

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602154-19 Jurisdiction: Culver City
Project Title: ADA Transition Plan Parks Project
IDIS Number: 11381
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2021
Activity Code: 03F Parks, Recreational Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers at nine (9) City parks. These barriers include uplifted, cracked sidewalks and panels, lack of curbs and ramps, and lack of paths preventing access and use of park amenities. Removal of these barriers through the design and construction of curb ramps and walkways, replacement sidewalk panels and tree root trimming will provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 9 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$35,967.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project has been approved by CDBG Administration
The Bid package has been approved by CDBG Administration.
The project was temporarily suspended in March 2020 due to the COVID-19 pandemic.
The contract will go out for bids on July 23, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The contract was executed at the end of the 2nd quarter. However, this project will experience an undetermined delay due to the COVID-19 emergency.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was temporarily suspended in March 2020 due to the COVID-19 pandemic. The bid set has been approved by CDBG Administration. The contract will go out for bids on July 23, 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602150-19 Jurisdiction: Culver City
Project Title: ADA Transition Plan Sidewalk Repairs/Curb Ramps Project
IDIS Number: 11380
Operating Agency: City of Culver City
Subrecipient Type: Participating City
Contract Period: 12/24/2019 to 6/30/2022
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers, such as sidewalk bollards, uplifted, cracked, narrow sidewalks and panels, through the design and construction of twenty-five (25) curb ramps, replacement sidewalk panels, tree root trimming, placement of tree root well grates and relocation of utility poles to provide clear paths of travel for the elderly and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 3,532 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$439,141.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The project has been approved by CDBG Administration
The Bid package has been approved by CDBG Administration.
The project was temporarily suspended in March 2020 due to the COVID-19 pandemic.
The contract will go out for bids on July 23, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The contract was executed at the end of the 2nd quarter. However, this project will experience an undetermined delay due to the COVID-19 emergency.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was temporarily suspended in March 2020 due to the COVID-19 pandemic. The bid set has been approved by CDBG Administration. The contract will go out for bids on July 23, 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96189-19 Jurisdiction: Culver City
 Project Title: Senior & Disabled Services Program
 IDIS Number: 11245
 Operating Agency: City of Culver City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020
 Activity Code: 05B Services for the Disabled
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides information and referrals for ride share information, housing, independent living skills, financial assistance, and assisted technology to seniors and severely disabled adult residents of Culver City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 400 This Year: 69 Cumulative: 69 Ratio: 17.2%
 Net Expenditures: Budgeted: \$28,277.00 This Year: \$7,342.00 Cumulative: \$7,342.00 Ratio: 26.0%

Annual Narrative:

The City Senior & Disabled Services Program added eight-three (83) new clients during fiscal year 2019-2020.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	1
Asian - Non-Hispanic	9
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	6
Other Race - Hispanic	21
Other Race - Non-Hispanic	9
White - Hispanic	2
White - Non-Hispanic	20
Total	69

Quarter: 1 Accomplishment Quantity: 19

Accomplishment Narrative:

Culver City Senior & Disabled Services Program
 FY 2019/2020
 CDBG 1st Quarter Report

The Disability Services & Social Services Coordinator entered data into the CDBG database for Culver City clients served during the fiscal year period of July 1, 2019 through September 30, 2019.

18 new riders were interviewed and processed to become registered users of the Culver City's Dial-A-Ride and Discount Taxi

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Coupon program for transformational disabled residents.

20 people were input into the CDBG database for the 1st Quarter. The majority of people inputted received paratransit services as well as legal and housing services.

- 10 of the people assisted during this quarter were by phone.
- 10 of the people assisted during this quarter were office walk-ins.

The Recreation Coordinator organized three monthly dining events with live music for adults with disabilities; average attendance of 100.

The Recreation Coordinator organized three monthly dances for developmentally disabled adults; attendance of 90.

An additional 179 clients were reported in this 4th Quarter Performance Report, who were not submitted in the 3rd Quarter Performance Report.

Quarter: 2 Accomplishment Quantity: 39

Accomplishment Narrative:

The Disability Services Specialist and Senior & Social Services staff assisted and entered data into the CDBG database for 55 Culver City clients served during the fiscal year period of October 1, 2019 through December 31, 2019.

Disability & Social Services Specialist coordinated several educational seminars open to the public at the Senior Center which included:

- Living Trust and Probate on October 10h
 - o Presented by New Beginnings Today
- “The Cunning Consumer” on October 16th
- Metro on the Move Riders Program on October 23rd
 - o Presented by the On the Move Riders Club
- Medicare 101 on November 14th
- Healthy Aging by UCLA Dr. Gary Small on November 26th
- Access Services presentation on December 4th
- TEMS Hearing aid service presentation on December 12th

During the FY second quarter, 6 new clients were interviewed and processed to become registered users of the Culver City’s Dial-A-Ride and Discount Taxi Coupon program for transportationally disabled residents.

The Disability Specialist coordinated with Culver City High School and the Possibilities Shield Maidens Basketball Team on October 18th, for the annual Wheelchair Basketball Game.

The Annual Abilities Carnival and Resource Fair took place on Sunday, October 20th

Culver City Staff provided the Annual Holiday Food Certificate Program to 94 individuals, which offers supermarket scrip to eligible low-income families and individuals during the month of December.

The Disability Specialist coordinated three monthly dining events with live music for adults with disabilities; average attendance of 88. The following themes:

- ? Halloween Party
- ? Thanksgiving Feast
- ? Annual Holiday Party

The Disability Specialist coordinated three monthly dances for developmentally disabled adults; average attendance of 71. The following themes:

- ? The Fall Ball
- ? Turkey Wobble
- ? Holiday Waltz

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Culver City Senior & Disabled Services Program
FY 2019/2020
CDBG 3rd Quarter Report

The Disability Services Specialist and Senior & Social Services staff entered data into the CDBG database for 11 Culver City clients served during the 3rd quarter.

Disability & Social Services Recreation Specialist coordinated several educational seminars open to the public at the Senior Center which included

- Alzheimer's Los Angeles: Lost Memories on January 9th
- Metro Tap Card Presentation on January 14th
- Diabetes Prevention
- o Presented by Anthem Blue Cross on January 21st
- Alzheimer's Los Angeles: Dementia Friend on February 9th
- "The Cunning Consumer" on February 12th
- Los Angeles County Department of Mental Health: Mental Health & Stigma on February 17th
- National Financial Literacy Campaign on February 18th
- "The Challenge of Change: Selling your home and making the transition without fear"
- o Presented by Peter Hujanen on February 19th
- New Treatments for Knee Arthritis
- o Presented by UCLA Health on February 24th

Due to Covid-19, the Culver City Senior Center closed on Saturday, March 14th. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups (SSG)

During the FY third quarter, 18 new clients were interviewed and processed to become registered users of the Culver City's Dial-A-Ride and Discount Taxi Coupon program for transportationally disabled residents.

Disability & Social Services Recreation Specialist coordinated two monthly events targeting the disabled population in February. Socialites had a Valentine's BINGO dinner with live music for adults with 88 participants. The Dance for Developmentally Disabled had live music and had 71 participants. The dances for March and April were cancelled due to COVID-19.

Quarter: 4 Accomplishment Quantity: 11

Accomplishment Narrative:

Due to COVID-19 staff did not coordinate any on-site educational seminars open to the public at the Senior Center. Culver City Senior Center partnered with UCLA Health and provided virtual workshops. The following virtual workshops were provided throughout the month of June:

- Cardiovascular Health- June 2nd
- Thyroid Disorders Update- June 16th
- Hearing Loss- June 18th
- Smarter Health Using Smart Phones & Technology- June 18th
- Grief, Bereavement and Mourning- June 25th

Due to Covid-19, the Culver City Senior Center has remained closed since Saturday, March 14th. Although the center closed, existing Social Service partners have agreed to continue to provide services via phone. The following Social Service agencies have been providing seniors in need of supportive services throughout the pandemic:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Antioch University Counseling Center – Individual Counseling and Support Group
- Health Insurance Counseling and Advocacy Program (HICAP)
- Los Angeles County Department of Mental Health G.E.N.E.S.I.S. Program – Ask the Nurse/Ask the Therapist
- Wise and Healthy Aging Peer Counseling and Loss Support Group
- Special Service for Groups (SSG)

During the FY fourth quarter, 2 new clients were interviewed and processed to become registered users of the Culver City's Dial-A-Ride and Discount Taxi Coupon program for transportationally disabled residents.

Fourteen (14) new clients were added during Q4 but staff was unable to enter them prior to the deadline. These fourteen clients will be added in the 2020 Q1 QPR.

Diamond Bar

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602069-19 Jurisdiction: Diamond Bar
Project Title: Area 1 Residential Neighborhood ADA Curb Ramps Improvements Project
IDIS Number: 11318
Operating Agency: City of Diamond Bar
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material sidewalk barriers for elderly persons and severely disabled adults and provides accessibility to existing sidewalks through the construction of curb ramps at various locations where no curb ramps or substandard curb ramps currently exist.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,360 This Year: 4,360 Cumulative: 4,360 Ratio: 100.0%
Net Expenditures: Budgeted: \$160,000.00 This Year: \$141,997.00 Cumulative: \$141,997.00 Ratio: 88.7%

Annual Narrative:

The construction contract was awarded to Gentry Brothers, Inc., in May 2020 and project construction began in June 2020. Gentry Brothers, Inc., completed the construction of 25 new and/or upgraded curb ramps.

Project close-out and the Construction File Review will be conducted in FY 2020-2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, a design contract was awarded to RKA Consulting Group, Inc. Engineering and finalized plans are in progress. Bid opening expected in the second quarter with contract award and construction to follow.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 2nd quarter, the Bid Document is being finalized. The advertisement for bidding is expected in the next quarter with contract award and construction to follow.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the plans and specifications and Bid Document were completed. Bid Advertisement was posted on March 26, 2020. Bid Opening is scheduled for the next quarter.

Quarter: 4 Accomplishment Quantity: 4,360

Accomplishment Narrative:

During the fourth quarter, Bid Opening was held on April 13, 2020. A construction contract was awarded to Gentry Brothers, Inc., on May 17, 2020 and the Pre-Construction Meeting was conducted on May 28, 2020. The City issued a Notice to Proceed for June 5, 2020. Project construction is 100% completed. The Construction File Review will be conducted in the next quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600503-19 Jurisdiction: Diamond Bar
 Project Title: Home Improvement Program
 IDIS Number: 11147
 Operating Agency: City of Diamond Bar
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing Home Improvement program provides deferred loans, up to a maximum of \$20,000, to eligible low-and moderate-income homeowners for necessary and CDBG-eligible home improvements as well as to mitigate building and safety code deficiencies and violations.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 4 This Year: 2 Cumulative: 2 Ratio: 50.0%
 Net Expenditures: Budgeted: \$99,364.00 This Year: \$52,892.00 Cumulative: \$52,892.00 Ratio: 53.2%

Annual Narrative:

A total of two owner-occupied, single-family dwelling units were rehabilitated this program year. The home repair items included improvements to the bathroom and re-roofing.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Hispanic	2	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Moderate	2	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
332 N. Rock River Drive	Diamond Bar	CA	91765	Owners	Moderate	\$10,000
1731 Kiowa Crest Dr	Diamond Bar	CA	91765	Owners	Moderate	\$20,000

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96904-19 Jurisdiction: Diamond Bar
 Project Title: Senior Programming
 IDIS Number: 11260
 Operating Agency: City of Diamond Bar
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides activities and programming for elderly persons, 55 years of age and older, in the City of Diamond Bar. Activities include: senior excursions, information and referral, physical mobility classes, seminars, arts and crafts, game days and special events.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 700 This Year: 785 Cumulative: 785 Ratio: 112.1%
 Net Expenditures: Budgeted: \$31,843.00 This Year: \$31,842.00 Cumulative: \$31,842.00 Ratio: 100.0%

Annual Narrative:

For the program year, the Senior Programming Project provided services to 785 seniors. A total of 45,331 client contacts were made through activities including: senior clubs; senior excursions; classes in exercise, arts and crafts, and dancing; seminars and workshops; mahjong and bingo games; and special events. In addition, senior resources to obtain essential services, meals, groceries, home deliveries, and transportation were offered to seniors during the COVID-19 crisis.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Non-Hispanic	4
American Indian/Alaskan Native & White - Non-Hispanic	4
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	4
Asian - Hispanic	44
Asian - Non-Hispanic	525
Asian and White - Hispanic	18
Asian and White - Non-Hispanic	20
Black/African American & White - Hispanic	2
Black/African American & White - Non-Hispanic	4
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	10
Native Hawaiian/Other Pacific Islander - Non Hispanic	2
Other Race - Hispanic	19
Other Race - Non-Hispanic	24
White - Hispanic	25
White - Non-Hispanic	78

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Total

785

Quarter: 1 Accomplishment Quantity: 4

Accomplishment Narrative:

During the first quarter, seven hundred forty-four (744) clients participated in Senior Programming. The client information has been entered into the Public Service Client Panel and will appear in the 2nd Quarterly Performance Report. twenty thousand seven hundred five (20,705) client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 7,893)

- Senior Excursions: Hollywood Bowl, Museum of Tolerance, San Juan Capistrano and Greystone Mansion and The Grove. (Attendance: 164)

- Senior Classes: Healthy Aging-Fitness; Healthy Aging-Yoga; Healthy Aging-Tai Chi; Tai Chi/Slow Stretch; Watercolor; Drawing; Home Gardening; and Needlework. (Attendance: 7,767)

- Seminars and Workshops: Fall Prevention and Balance Exercises; Wills and Trusts; Medical and Long-Term Care; Navigating Through Your HMP Plan; Facts About Annuities; Falls and Balance Screening; Is It Time?; Arthritis and Joint Replacement; Benefits of Meditation; Medication Assessment; Treatments for Dry Eyes; and Reverse Mortgage Specialist. (Attendance: 69)

- Other Activities: Bingo. (Attendance: 4,499)

- Special Events: Summer Luau, Western Dance and Italiano Night. (Attendance: 313)

Quarter: 2 Accomplishment Quantity: 740

Accomplishment Narrative:

744 clients have participated in Senior Programming. 14,297 client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 7,367)

- Senior Excursions: Sistine Chapel Exhibition, Sony Pictures, and A Christmas Carol. (Attendance: 165)

- Senior Classes: Exercise Class; Mobility Through Exercise; Tai Chi; Tai Chi/Slow Stretch; Watercolor; Drawing; and Handcrafted Needlework. (Attendance: 3,208)

- Seminars and Workshops: Medicare 101; Legal Seminar Part 1; Legal Seminar Part 2; Fall Prevention; and Holiday Grief. (Attendance: 54)

- Other Activities: Bingo and Board Games/Cards. (Attendance: 3,173)

- Special Events: Spooktacular Party and Holiday Dance. (Attendance: 330)

Quarter: 3 Accomplishment Quantity: 22

Accomplishment Narrative:

766 clients have participated in Senior Programming. 10,329 client contacts were provided through various programs. These activities included:

- Senior Clubs: Diamond Bar Senior Club; Evergreen Seniors; Sunshine Seniors; Diamond Age Seniors; and Super Diamond Age. (Attendance: 5,351)

- Senior Excursions: Broad Museum and Fantasy Springs Casino. (Attendance: 78)

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

- Senior Classes: Healthy Aging-Fitness; Healthy Aging-Yoga; Healthy Aging-Tai Chi; Watercolor; Drawing; and Handcrafted Needlework. (Attendance: 2,817)

- Seminars and Workshops: Senior Living at its Best; Brain Health; Fall Prevention; Better Backs; Memory Loss; The Facts about Annuities; Losing the Belly Fat; Tax Prep; Hearing Screening; Tech Time; Talk with an Attorney; and AARP Mature Driving Class. (Attendance: 201)

- Other Activities: Bingo and Mahjong. (Attendance: 1,736)

- Special Events: Valentine Dance. (Attendance: 146)

Quarter: 4 Accomplishment Quantity: 19

Accomplishment Narrative:

During the fourth quarter, senior activities and programs were paused as the City facilities were closed to the public due to the COVID-19 pandemic. Staff connected with community organizations to provide senior meals and called seniors to check on their well-being.

Senior Programming offered a senior resource line for residents to call in and listen to an up-to-date pre-recorded message about essential services available to seniors. In addition, a senior resource card was created and mailed to Diamond Bar seniors providing information on public health safety practices, meal delivery services, food pantry pickup, delivery services for those unable to leave their homes, and transportation assistance.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Duarte

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602094-19 Jurisdiction: Duarte
Project Title: Installation of ADA Curb Ramps FY2019-20 - Huntington Drive South
IDIS Number: 11375
Operating Agency: City of Duarte
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers by installing approximately twenty(20)new Americans with Disabilities Act-compliant (ADA) curb ramps and grading existing curb ramps within Duarte residential areas to create unobstructed paths of travel for elderly and/or severely disabled adults. Ramp locations targeted for improvement include Duarte Road at Earlington, Delford and Broadland Avenues; Central Avenue at Buena Vista; E. Huntington Drive at Cotter, and, along the 210 Freeway corridor at Duncannon Avenue.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,530 This Year: 2,530 Cumulative: 2,530 Ratio: 100.0%
Net Expenditures: Budgeted: \$149,337.00 This Year: \$54,551.00 Cumulative: \$54,551.00 Ratio: 36.5%

Annual Narrative:

The City successfully removed nine non-compliant curb ramps along Duarte Road, Broadland, Huntington Drive and Cotter Avenue and replaced with Americans with Disabilities Act (ADA) compliant curb ramps with detectable warning surfaces.

No leveraged funds were used to complete this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction bid document was submitted to the Los Angeles County Development Authority (LACDA) on September 24, 2019. LACDA approved the construction bid document on September 26, 2019. The Notice Inviting Bids, Bid Opening and award of a construction contract will be completed next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 2nd quarter, a bid opening was held on October 29, 2019. A construction contract was awarded on November 12, 2019. A pre-construction meeting was held on November 14, 2019. Construction began on December 2, 2019.

Quarter: 3 Accomplishment Quantity: 2,530

Accomplishment Narrative:

In the 3rd quarter, this project is completed. LACDA conducted a Labor Compliance File Review on February 11, 2020 and issued a Labor Compliance Clearance Letter on February 20, 2020. The retention payment was also released to the Contractor.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

This project is complete.

El Segundo

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602064-18 Jurisdiction: El Segundo
Project Title: ADA Improvements at City Parking Facilities
IDIS Number: 11128
Operating Agency: City of El Segundo
Subrecipient Type: Participating City
Contract Period: 3/12/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03G Parking Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural barriers by reconfiguring up to five (5) City-owned parking facilities to create additional ADA parking stalls for automobiles and/or allow additional space for vans designed for transportation of persons with disabilities and benefit approximately 1,130 disabled residents.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 5 This Year: 6 Cumulative: 6 Ratio: 120.0%
Net Expenditures: Budgeted: \$109,000.00 This Year: \$99,808.00 Cumulative: \$99,808.00 Ratio: 91.6%

Annual Narrative:

The City successfully completed Americans-with Disabilities Act-compliant improvements at six City-owned parking facilities.

No leveraged funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A bid opening was held on August 6, 2019. A construction contract will be awarded next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A construction contract was awarded on November 5, 2019. A pre-construction meeting was held on December 18, 2019. Construction will begin next quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction is complete. A Labor Compliance File Review was conducted on March 11, 2020. LACDA issued a Labor Compliance Clearance letter on March 19, 2020. A Notice of Completion was filed. The Contractor's retention payment will be released next quarter.

Quarter: 4 Accomplishment Quantity: 6

Accomplishment Narrative:

This project is complete. Improvements included installation of Americans with Disabilities- Act compliant (ADA) parking spaces, curb ramps with truncated domes, ADA-compliant directional signage, and striping at six City parking facilities, including City Hall, El Segundo Library, the Police Department, Fire Stations 1 and 2, and the El Segundo Recreation Park Complex.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602062-19 Jurisdiction: El Segundo
Project Title: Joslyn Senior Center ADA Restroom Retrofit
IDIS Number: 11315
Operating Agency: City of El Segundo
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will retrofit the existing restroom facilities at the Joslyn Senior Center to remove architectural barriers that impede access and mobility for the City's seniors and severely disabled adults by lowering and replacing existing restroom counter tops/sinks, toilets, soap and paper towel dispensers, and adjusting and/or widening of doors for improved wheelchair access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$122,361.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This is a continuing project through June 30, 2021. There was no activity this Program Year.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, there was no activity on this project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity during this quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity this quarter. This project will be extended and new Fiscal Year 2020-2021 funds will be added.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no activity this quarter. This project was extended through Fiscal Year 2020-2021.

Hawaiian Gardens

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602086-19 Jurisdiction: Hawaiian Gardens
Project Title: Hawaiian Gardens Street Improvements FY 2019-20
IDIS Number: 11359
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets at the following locations:

Juan Avenue from 221st Street to 226th Street
Horst Avenue from 221st Street to 223rd Street
Elaine Avenue from Civic Center Drive to 221st Street

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 5,100 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$190,948.00 This Year: \$8,821.00 Cumulative: \$8,821.00 Ratio: 4.6%

Annual Narrative:

The project was delayed due to COVID-19. The project was amended to extended the end date to June 30, 2021. The plans should be completed and the bid documents submitted to LACDA in the 1st quarter of FY 2020-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project design phase began during the 1st quarter. Design may be completed by the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was still in design phase during the 2nd quarter. Design may be completed during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project continues to be in the design phase. There will be project delays due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Design for the project was about 80% complete in the 4th quarter. The plans should be completed and the bid documents submitted to LACDA in the 1st quarter of FY 2020-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97254-19 Jurisdiction: Hawaiian Gardens
Project Title: Neighborhood Clean-Up Program
IDIS Number: 11263
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05V Neighborhood Cleanups
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This program provides funds for two (2) neighborhood clean-up activities in the predominately low- and moderate-income areas in the City of Hawaiian Gardens. This program supports the Code Enforcement Program in offering a means for residents to correct code violations through the neighborhood clean-up.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 11,938 This Year: 11,938 Cumulative: 11,938 Ratio: 100.0%
Net Expenditures: Budgeted: \$22,281.00 This Year: \$19,945.00 Cumulative: \$19,945.00 Ratio: 89.5%

Annual Narrative:

2 neighborhood clean-ups were conducted during FY 2019-20. The first was conducted on Saturday, September 28, 2019, from 7:00 a.m. to 1:00 p.m. The clean-up occurred on Civic Center Drive between Arline Avenue and Ibex Avenue. The second was conducted on Saturday, February 22, 2020, from 7:00 a.m. to 1:00 p.m. The clean-up occurred on 211st Street, 212th Street, 213th Street and 214th Street, east of Norwalk Blvd and Claretta Avenue.

Quarter: 1 Accomplishment Quantity: 11,938

Accomplishment Narrative:

A neighborhood clean-up was conducted on Saturday, September 28, 2019, from 7:00 a.m. to 1:00 p.m. The clean-up occurred on Civic Center Drive between Arline Avenue and Ibex Avenue. The vender has not yet provided the total tons of trash picked up during the clean-up or the amount of recycled materials. That information will be reported once it has been provided to the City.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No neighborhood clean-ups were conducted during the 2nd quarter. Staff is reviewing times and locations for a possible 3rd quarter clean-up.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A neighborhood clean-up was conducted on Saturday, February 22, 2020, from 7:00 a.m. to 1:00 p.m. The clean-up occurred on 211st Street, 212th Street, 213th Street and 214th Street, east of Norwalk Blvd and Claretta Avenue. The total tons of trash picked up or the amount of recycled materials information will be reported once it has been provided to the City.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

No neighborhood clean-ups were conducted during the 4th quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601978-18 Jurisdiction: Hawaiian Gardens
Project Title: Street Improvements at Tilbury Street & 223rd Street FY18-19
IDIS Number: 11030
Operating Agency: City of Hawaiian Gardens
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 3
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project provides for the repairs to deteriorated gutters, removal of material barriers, installation of ADA compliant curb ramps, repairs to cracked and uneven sidewalks, and reconstruction of cracked and damaged streets.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,995 This Year: 4,995 Cumulative: 4,995 Ratio: 100.0%
Net Expenditures: Budgeted: \$179,486.00 This Year: \$168,482.00 Cumulative: \$179,486.00 Ratio: 100.0%

Annual Narrative:

The contractor completed work on the project during the 3rd quarter. A LACDA Labor Compliance File Review was completed during the 3rd quarter and LACDA issued a Clearance Letter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was awarded to Sequel Contractors on October 22nd. Construction commenced during the 2nd quarter. Work is expected to be completed during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 4,995

Accomplishment Narrative:

This project is complete. A LACDA Labor Compliance File Review was completed during the 3rd quarter and LACDA issued a Clearance Letter.

Hermosa Beach

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601869-17 Jurisdiction: Hermosa Beach
Project Title: ADA Sidewalk and Access Ramps
IDIS Number: 10767
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2017 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides clear paths of travel along Prospect Avenue between 1st Street and 6th Street where no curb ramps currently exist or the reconstruction of deteriorated curb ramps is necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,170 This Year: 1,170 Cumulative: 1,170 Ratio: 100.0%
Net Expenditures: Budgeted: \$152,123.00 This Year: \$89,566.00 Cumulative: \$89,566.00 Ratio: 58.9%

Annual Narrative:

The contractor for projects 601869-17 and 601971-18 no longer exists. The City hired a consultant to manage the federal paperwork under the requirements of CDBG funding. It was discovered that employees of the contractor had been underpaid. As the owners of the project, the City is legally obligated to ensure the payment is made in order for us to be able to close the project and be in compliance with CDBG's requirements to be reimbursed.

The City has had multiple communications with CDBG and Department of Labor as well as attempts to contact the contractor throughout this process.

A fund transfer was requested in May to cover the amounts owed to the five individuals (typically this would be covered under the retention amount for the contractor but it seems the retention was not available).

7/8/20 restitution payments processed for the check run. City attempted to contact Carlos Garcia multiple times who never submitted IRS W9 Form. City also tried obtaining a phone number or email for Juan Ayub, but no one has his information. The City worked on processing payment to Edwin Sanchez, Samuel Aguilar, and Richard Delcoure.

City needs to resolve final 2 outstanding payments and submit final funding requests by August 14th .

9 ramps have been ADA improved.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, construction was completed for the concurrent 2017-2018 and 2018-2019 sidewalk projects. Finance Cahier is currently paying the invoices for the projects then the City will release retention funds. By the end of October the contractor will be paid in full. Notice of completion will be filed with County by the end of October. The City will then schedule a meeting with Program Manager for Labor Compliance File Review and project closeout.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Our representative in Public Works was closely monitoring the construction and contractors, just before moving on to a new job opportunity. A new staff person with our Public Works teams and the Program Manager have picked up where the previous representative left off so that we can close out the 2017 and 2018 CDBG projects and move forward with the 2019 and 2020 projects.

Construction is complete for both 2017 and 2018 projects. At this time, we will need assistance from Public Works on completing the: 1) prime contractor checklist; 2) sub-contractor checklist (at this time we still need certified payroll from contractors to be in compliance with AB 219); and 3) file review form for each project, and then meet with the LACDA staff for labor compliance review.

For each project, we will need to close out and conduct file reviews. Once the file reviews are completed, we will submit the final funding requests to the County where we will then pay the contractors and expend funds. Final funding requests must be submitted by the City no later than March 27, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

All construction is complete. The City provided 30-day notice to contractor of outstanding payroll items and mitigation steps moving forward. Due to lack of response the City has deemed the effort closed and will be contacting those who were unfairly paid to pick up checks at the City's Finance Department. The City will need to schedule a project close out/review meeting (likely virtual, due to the pandemic) with CDBG staff and the City needs to submit final funding requests.

Quarter: 4 Accomplishment Quantity: 1,170

Accomplishment Narrative:

The contractor for projects 601869-17 and 601971-18 no longer exists. The City hired a consultant to manage the federal paperwork under the requirements of CDBG funding. It was discovered that employees of the contractor had been underpaid. As the owners of the project, the City is legally obligated to ensure the payment is made in order for us to be able to close the project and be in compliance with CDBG's requirements to be reimbursed.

The City has had multiple communications with CDBG and Department of Labor as well as attempts to contact the contractor throughout this process.

A fund transfer was requested in May to cover the amounts owed to the five individuals (typically this would be covered under the retention amount for the contractor but it seems the retention was not available).

7/8/20 restitution payments processed for the check run. City attempted to contact Carlos Garcia multiple times who never submitted IRS W9 Form. City also tried obtaining a phone number or email for Juan Ayub, but no one has his information. The City worked on processing payment to Edwin Sanchez, Samuel Aguilar, and Richard Delcoure.

City needs to resolve final 2 outstanding payments and submit final funding requests by August 14th .

9 ramps have been ADA improved.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601971-18 Jurisdiction: Hermosa Beach
Project Title: ADA Sidewalks and Access Ramps
IDIS Number: 11054
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/10/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to provide clear paths of travel along Prospect Avenue where no curb ramps currently exist or the reconstruction of deteriorated curb ramps to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,183 This Year: 1,183 Cumulative: 1,183 Ratio: 100.0%
Net Expenditures: Budgeted: \$122,704.00 This Year: \$87,728.00 Cumulative: \$87,728.00 Ratio: 71.5%

Annual Narrative:

The contractor for projects 601869-17 and 601971-18 no longer exists. The City hired a consultant to manage the federal paperwork under the requirements of CDBG funding. It was discovered that employees of the contractor had been underpaid. As the owners of the project, the City is legally obligated to ensure the payment is made in order for us to be able to close the project and be in compliance with CDBG's requirements to be reimbursed.

The City has had multiple communications with CDBG and Department of Labor as well as attempts to contact the contractor throughout this process.

A fund transfer was requested in May to cover the amounts owed to the five individuals (typically this would be covered under the retention amount for the contractor but it seems the retention was not available).

7/8/20 restitution payments processed for the check run. City attempted to contact Carlos Garcia multiple times who never submitted IRS W9 Form. City also tried obtaining a phone number or email for Juan Ayub, but no one has his information. The City worked on processing payment to Edwin Sanchez, Samuel Aguilar, and Richard Delcoure.

City needs to resolve final 2 outstanding payments and submit final funding requests by August 14th .

9 ramps have been made ADA compliant.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, construction was completed for the concurrent 2017-2018 and 2018-2019 sidewalk projects. Finance Cahier is currently paying the invoices for the projects then the City will release retention funds. By the end of October the contractor will be paid in full. Notice of completion will be filed with County by the end of October. The City will then schedule a meeting with Program Manager for Labor Compliance File Review and project closeout.

Quarter: 2 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Our representative in Public Works was closely monitoring the construction and contractors, before moving onto a new job opportunity. A new staff person with our Public Works teams and I are picking up where he left off so that we can close out the 2017 and 2018 CDBG projects and move forward with the 2019 and 2020 projects.

Construction is complete for both 2017 and 2018 projects. At this time, we will need assistance from Public Works on completing the: 1) prime contractor checklist; 2) sub-contractor checklist (at this time we still need certified payroll from contractors to be in compliance with AB 219); and 3) file review form for each project then meet with LACDA staff for labor compliance review.

For each project, we will need to close out and conduct file reviews. Once the file reviews are completed, we will submit the final funding requests to the County where we will then pay the contractors (and expend funds). Final funding requests must be submitted by the City no later than March 27, 2020.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

All construction is complete. The City provided 30-day notice to contractor of outstanding payroll items and mitigation steps moving forward. Due to lack of response the City has deemed the effort closed and will be contacting those who were unfairly paid to pick up checks at the City's Finance Department. The City will need to schedule a project close out/review meeting (likely virtual due to the pandemic) with CDBG staff and the City needs to submit final funding requests.

Quarter: 4 Accomplishment Quantity: 1,183

Accomplishment Narrative:

The contractor for projects 601869-17 and 601971-18 no longer exists. The City hired a consultant to manage the federal paperwork under the requirements of CDBG funding. It was discovered that employees of the contractor had been underpaid. As the owners of the project, the City is legally obligated to ensure the payment is made in order for us to be able to close the project and be in compliance with CDBG's requirements to be reimbursed.

The City has had multiple communications with CDBG and Department of Labor as well as attempts to contact the contractor throughout this process.

A fund transfer was requested in May to cover the amounts owed to the five individuals (typically this would be covered under the retention amount for the contractor but it seems the retention was not available).

7/8/20 restitution payments processed for the check run. City attempted to contact Carlos Garcia multiple times who never submitted IRS W9 Form. City also tried obtaining a phone number or email for Juan Ayub, but no one has his information. The City worked on processing payment to Edwin Sanchez, Samuel Aguilar, and Richard Delcoure.

City needs to resolve final 2 outstanding payments and submit final funding requests by August 14th .

9 ramps have been made ADA compliant.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602079-19 Jurisdiction: Hermosa Beach
Project Title: Prospect Avenue Corridor ADA Sidewalks & Access Ramps
IDIS Number: 11325
Operating Agency: City of Hermosa Beach
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to provide clear paths of travel within the City where no curb ramps currently exist or the reconstruction of deteriorated curb ramps are necessary to allow for clear passage by elderly and severely disabled adult residents of Hermosa Beach. Improvements will take place along the Prospect Avenue corridor, bounded on the North by Aviation Blvd and to the South by Herondo Street (CT 6211.02)

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,181 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$69,865.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The new proposed 7 ramps on Prospect Ave will be a continuation of the of the last ramps done. No redundancies.

The City will be moving forward with both the 2019-2020 and 2020-2021 projects at the same time. The City is on track with the implementation schedule for project 602079-19 which includes:

Bid Document Submission: 9/1/20
Bid Document Acceptance: 9/5/20
Bid Opening: 10/1/20
Contract Award: 10/31/20
Construction Completed: 1/31/21

Construction must be Completed by 6/30/2021. The City is reusing specifications from prior years and is making updates to construction plans as needed. In Fall of 2020 The City will award the contract, In Winter 2020-2021 the City will begin construction and Spring 2021 the City will close out the project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, the City is preparing project specifications for the 2019-2020 project. Specifications will be sent to Program Manager for review and upon approval, bid opening will be advertised.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City Council approved the FY 2019 project through adoption of a resolution approving the allocation of approximately \$71,298 of Federal CDBG funds for sidewalk curb ramps, authorizing use of CDBG funds for contractors, and granting the Public Works Director authority to submit a notice of completion. Fabio was working on plan specifications for the 2019 project. Unless we can complete work by June 30, 2020 we will need to go ahead and request an extension with the County.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Extension requests to amend the contract must be submitted by May 1, 2020. The City will need to update the implementation schedule due to the year extension, if granted.

FY 2020 planning summaries must be submitted by the City by February 3rd through the online system (planning summaries must include CC resolution of approval, proof of 14 day public notice, project location map and description of work). Although we will not meet the February 3rd submittal date we have scheduled this item for City Council consideration and approval at the February 25th meeting.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City will need to request for a project time extension to allow staff time to prepare project specification, submit Bid docs for review, submit RFP and begin construction. At this time the City is still in the design phase and plans to run this project concurrent with the FY 2019-20 project.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The new proposed 7 ramps on Prospect Ave will be a continuation of the last ramps done. No redundancies.

The City will be moving forward with both the 2019-2020 and 2020-2021 projects at the same time. The City is on track with the implementation schedule for project 602079-19 which includes:

Bid Document Submission: 9/1/20

Bid Document Acceptance: 9/5/20

Bid Opening: 10/1/20

Contract Award: 10/31/20

Construction Completed: 1/31/21

Construction must be Completed by 6/30/2021. The City is reusing specifications from prior years and is making updates to construction plans as needed. In Fall of 2020 The City will award the contract, In Winter 2020-2021 the City will begin construction and Spring 2021 the City will close out the project.

Irwindale

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602083-19 Jurisdiction: Irwindale
Project Title: Access Ramps and Sidewalk Improvements for Meridian and Cypress
IDIS Number: 11329
Operating Agency: City of Irwindale
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers by providing access ramps and replacing damaged sidewalks to provide accessibility and mobility for elderly and several disabled adults along portions of several streets in Census Tract 4046.00 BG 1 and BG 9 within the City of Irwindale.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 131 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$9,908.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

Due to COVID-19 the ADA Sidewalk project funds have been reprogrammed to the new CARES-Act project, the Senior Nutrition Program.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No Activity. For Fiscal year 2019-2020 the City of Irwindale will have to combine CDBG allocations for approximately three fiscal years in order to have funds available for a project. Due to the small allocation the city receives, the Engineers plan on using fiscal year 2019-2020, 2020-2021, and 2021-2022 allocations for Access Ramps and Sidewalk improvements throughout the city in fiscal year 2021-2022.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No Activity. For Fiscal year 2019-2020 the City of Irwindale will have to combine CDBG Allocations for approximately three fiscal years to have funds available for a project. Due to the small allocations the city receives, the engineers plan on using Fiscal Year 2019-2020, 2020-2021, 2021-2022 allocations for Access Ramps and Sidewalk Improvements throughout the city in fiscal year 2021-2022.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The City of Irwindale reports no activity in Quarter 3. For Fiscal Year 2019-2020, the City will combine CDBG allocations for approximately three fiscal years to have funds available for a project. Due to the small allocations the City receives, the engineers plan to use funds from FY 19-20, FY 20-21, FY 21-22 for the Access Ramps and Sidewalk Improvements project to be completed in FY 21-22.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Due to COVID-19 the ADA Sidewalk project funds have been reprogrammed to the new CARES-Act project, the Senior Nutrition Program.

La Canada Flintridge

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600753-19 Jurisdiction: La Canada Flintridge
 Project Title: Residential Rehabilitation Project
 IDIS Number: 11154
 Operating Agency: City of La Canada Flintridge
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing Residential Rehabilitation program funds grants up to \$15,000 each to income eligible owner-occupied single-family dwellings to assist with repair and rehabilitation work.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 3 This Year: 2 Cumulative: 2 Ratio: 66.7%
 Net Expenditures: Budgeted: \$56,808.00 This Year: \$48,250.00 Cumulative: \$48,250.00 Ratio: 84.9%

Annual Narrative:

During FY 2019-2020, the program received three applications. Two applications were approved and completed. There is one applicant on the wait list that will be processed during FY 2020-2021.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
White - Non-Hispanic	1	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
1617 Foothill Boulevard	La Canada Flintridge	CA	91011	Owners	Extremely Low	\$20,000
1364 Journeys End Drive	La Canada Flintridge	CA	91011	Owners	Low	\$20,000

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
1) Total units qualified as Energy Star standard:	2	0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2) Total units that are Section 504 accessible:	2	0
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978		0
Exempt: Housing construction 1978 or later		0
Exempt: No paint disturbed		2
Otherwise exempt		0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)		0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)		0
Abatement (Hard costs > \$25,000)		0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	2	0
Total	2	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, the program received two (2) applications. Both applications are under review. There are no applicants on the waiting list.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, (1) application is in the bid phase and (1) application is still under review. There are no applicants on the waiting list. Completion of the application in bid phase is expected in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter, (1) applicant is ready to sign contract, however because of the current COVID19 pandemic, the project is temporarily on hold; (1) applicant has environmental reports received and contract is close to being signed, however because of the pandemic, the project is temporarily on hold;(1) applicant remains on the waiting list.

Quarter: 4 Accomplishment Quantity: 2 Female-Headed Households: 2

Accomplishment Narrative:

Through the fourth quarter of the program year, the Residential Rehabilitation Program received no new applications. Two projects were completed in the fourth quarter. One applicant is on the wait list.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D98662-19 Jurisdiction: La Canada Flintridge
Project Title: Sewer Connection Subsidies
IDIS Number: 11266
Operating Agency: City of La Canada Flintridge
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants up to \$12,000 to income eligible homeowners for plumbing retrofit and hardscape construction costs associated with the connection of single-family residences to sewer lines.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 2 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$23,538.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

During FY 2019-2020, no applications were received. No applicants are on the waiting list. This project is closed without any expenditures and accomplishments.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No applications have been received during the first quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No applications have been received during the second quarter. Staff continues to work on City list of potential applicants and outreach is ongoing.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No applications for Sewer Connection program have been received during the third quarter. Staff continues its outreach to the public about this program.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter of the program year, no new sewer connection applications were received.

La Habra Heights

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602081-19 Jurisdiction: La Habra Heights
Project Title: Paramedic Membership Program (PMP) Senior Subsidy
IDIS Number: 11377
Operating Agency: City of La Habra Heights
Subrecipient Type: Participating City
Contract Period: 12/10/2019 to 6/30/2020 Quarter Completed: 3
Activity Code: 05A Senior Services
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project covers the full subsidy for senior residents for membership in the City's Paramedic Membership Program (PMP). The Paramedic Membership Program provides year-round paramedic and ambulance transportation services to those in need of medical attention without further cost to them.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 52 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$2,300.00 This Year: \$2,300.00 Cumulative: \$2,300.00 Ratio: 100.0%

Annual Narrative:

From the start of the subsidy program in January 2020, a total of 61 senior households have received the Paramedic Membership Program subsidy through the Community Development Block Grant (CDBG) grant. Senior households can apply for the program at anytime during the year. Coverage is effective as of the day when the application is received.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No applications were submitted during the quarter. The City continues to market the program to residents.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No new application were submitted during this quarter. The City continues to market the program.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, a total of 51 senior households applied for and received the Paramedic Membership Program Subsidy. The breakdown per month is as follows: 51 senior households for the month of January. The direct benefits for the Race/Ethnicity are as follows: 40 White - None-Hispanic, four (4) White-Hispanic, six (6) Asian - Non-Hispanic and one (1) Native Hawaiian/Other Pacific Islander.

La Mirada

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600671-19 Jurisdiction: La Mirada
Project Title: Foster Park Residential Code Enforcement Program
IDIS Number: 11151
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: SBA Slum/Blight Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting slum and blighted conditions within the Foster Park Neighborhood where 45.6% of the homes illustrate conditions of blight as evidenced in the 2014 Slum/Blight Survey.

The following are the most common violations addressed through this CDBG-funded activity: deteriorated exterior finish and/or windows, substandard or non-permitted construction or materials, damaged roofs, damaged driveways, non-permitted conversions.

This program is operated in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need:	Housing			
Performance Indicator:	Housing Units			
Quantitative Accomplishments:	Goal: 5,570	This Year: 5,599	Cumulative: 5,599	Ratio: 100.5%
Net Expenditures:	Budgeted: \$65,000.00	This Year: \$45,372.00	Cumulative: \$45,372.00	Ratio: 69.8%

Annual Narrative:

For this program year, 195 cases were processed to address property maintenance and code violations. For the last quarter of the year, due to COVID-19, staff was reduced and only health and safety violations were addressed.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 5,570

Accomplishment Narrative:

During the first quarter, forty-eight (48) new cases were opened to address code violations in the Foster Park neighborhood. Ten (10) cases were open for landscape maintenance, fifteen (15) cases for property maintenance, eight (8) case for working without permits and fifteen (15) cases for storage issues. No citations were issue.

Quarter: 2 Accomplishment Quantity: 29

Accomplishment Narrative:

29 cases were opened to address code violations in the Foster Park neighborhood. Ten cases were open for storage issues, eight cases for property maintenance. Ten cases were open for landscape maintenance, and one inoperative vehicle. No citations were issued.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, 103 cases were opened to address code violations in the Foster Park neighborhood. Thirty-seven cases were open for landscape maintenance, twenty-nine cases for property maintenance, twenty three for storage

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

issues, thirteen for inoperative vehicles and one for building w/o permit. No citations were issued.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, 15 cases were open to address code violations in the Foster Park neighborhood. 4 cases were open for landscape maintenance, 8 cases for property maintenance, and 3 for building w/o permits.

Due to COVID-19, staff was reduced and only health and safety violations were addressed.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96288-19 Jurisdiction: La Mirada
 Project Title: Housing Rehabilitation
 IDIS Number: 11246
 Operating Agency: City of La Mirada
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides grants and low-interest deferred loans to rehabilitate or correct code violations for single-family residences and mobile homes of qualified low-income home owners within the City of La Mirada.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 3 Cumulative: 3 Ratio: 30.0%
 Net Expenditures: Budgeted: \$289,081.00 This Year: \$134,436.00 Cumulative: \$134,436.00 Ratio: 46.5%

Annual Narrative:

During this program year, 3 loans were completed. 2 were on hold due to COVID-19 and residents requested an extension. These 2 rehab loans will be processed and completed in the new FY.

No leverage funds for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	3	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0
Moderate	2	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
15473 FOREMAST DRIVE	LA MIRADA	CA	90638	Owners	Moderate	\$35,000
13018 Edderton Avenue	La Mirada	CA	90638	Owners	Low	\$30,000
13931 Plume Drive	La Mirada	CA	90638	Owners	Moderate	\$20,000

Total Number of Housing Units Assisted : 3

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	3
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	0	1
3	0	2
Total	0	3

Quarter: 1 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During the first quarter one housing rehab loan was completed. One loan is in the documents stage and one in the bid stage.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2 loans were completed during the quarter however they were not entered until the quarter was complete.

Quarter: 3 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

One loan was closed and entered during the third quarter. One loan had loan documents recorded and in the rehab process. One loan is in the bid stage.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, due to COVID-19, there were no rehab loans closed. We have 2 loan remain open and read for rehab however, residents requested an extension due to the Covid-19. These rehab loans will be processed and completed in the new FY.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602153-19 Jurisdiction: La Mirada
Project Title: Neff Historical Site Restoration - Phase II
IDIS Number: 11397
Operating Agency: City of La Mirada
Subrecipient Type: Participating City
Contract Period: 2/26/2020 to 6/30/2021
Activity Code: 16B Non-Residential Historic Preservation
National Objective: SBS Slum/Blight Spot
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This second phase of the project will restore and rehabilitate components of the Neff Estate Historical site through exterior building stucco repair, wood siding repair and replacement, wood panel repair and replacement, and re-painting of the Neff Mansion, the Barn, and the George House, for the goal of preserving this National Historical Register Landmark for future generations of residents to enjoy. The City currently owns, maintains, and operates this site.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$170,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

For the program year, due to COVID-19 pandemic, the project was delayed and the project timeline was revised. A time-extension amendment for the project was submitted and approved, which will allow the City to proceed with and complete the project in FY2020-2021.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the third quarter and due to Covid-19 pandemic, there has been a delay in the City's ability to push the project forward. A request for an extension will be requested. New construction dates are projected as follows:

Bid Document Submission 6/1/20
Bid Document Acceptance 6/23/20
Bid Opening 8/3/20
Contract Award 8/25/20
Construction Completed 10/22/20

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, due to COVID-19 pandemic, the City's ability to push the project forward was delayed. The City revised the project timeline to the following:

Bid Document Submission 7/21/20
Bid Document Acceptance 8/28/20
Bid Opening 9/3/20
Contract Award 10/20/20
Construction Completed 12/18/20

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600507-19 Jurisdiction: La Mirada
 Project Title: Senior Services Program
 IDIS Number: 11148
 Operating Agency: City of La Mirada
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing senior services program provides a Tax Assistance Program from February through April and a monthly referral program called Helping Hands Program for senior citizens, 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 140 This Year: 148 Cumulative: 148 Ratio: 105.7%
 Net Expenditures: Budgeted: \$35,693.00 This Year: \$22,032.00 Cumulative: \$22,032.00 Ratio: 61.7%

Annual Narrative:

For the program year, a total of 148 seniors were assisted through the Helping Hands Program and the Income Tax Assistant program. Due to COVID-19, in-person service was stopped and the Activity Center was closed.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	12
Black/African American & White - Non-Hispanic	2
Black/African American - Non-Hispanic	2
Other Race - Hispanic	13
Other Race - Non-Hispanic	7
White - Hispanic	28
White - Non-Hispanic	82
Total	148

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter four residents were assisted however client intake forms were just entered.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During this second quarter three residents were assisted with Helping Hands however client intake forms were just entered.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd quarter, 151 senior residents were assisted and entered under the Tax Assistance Program however they were not submitted into the system in error. All assisted residents have been submitted and will show in the 4th quarter.

Quarter: 4 Accomplishment Quantity: 147

Accomplishment Narrative:

During the fourth quarter, due to the COVID-19 pandemic, there was no activity due to the Activity Center being close to the public.

La Puente

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601490-19 Jurisdiction: La Puente
Project Title: Code Enforcement Program
IDIS Number: 11184
Operating Agency: City of La Puente
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of La Puente.

The following are the most common violations addressed through this CDBG-funded activity: garage conversions and unpermitted structures, accumulation of junk,/trash/debris, inoperable vehicles, overgrown vegetation, and dangerous, unsanitary, blighted or unsightly condition which is detrimental to health, safety or welfare of the public.

This Program works in tandem with the City's CDBG-funded Housing Rehabilitation program.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 39,420 This Year: 39,420 Cumulative: 39,420 Ratio: 100.0%
Net Expenditures: Budgeted: \$259,346.00 This Year: \$206,408.00 Cumulative: \$206,408.00 Ratio: 79.6%

Annual Narrative:

Code Enforcement Officers opened and closed a total of 601 cases for Fiscal Year (FY) 2019-2020, addressing code deficiencies such as garage conversions, inoperable vehicles, illegal dumping, and other code violations throughout the year.

In the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The program has made some slight changes to comply with all the County orders and Health Officer order requirements.

The City will continue to create flyers to make residents aware of how to come into compliance and understanding the regulations that are in place to assist with the removal of blight. This allowed property owners to understand and come into voluntary compliance within a reasonable time.

Leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 39,420

Accomplishment Narrative:

There were a total of 82 cases combined that were closed and opened due to code violations.

Cases included: Illegal Residential Conversions - 11; Public Nuisance - 62; Inoperable Vehicles - 2; and Illegal Dumping - 7.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

There were a total of 235 cases combined that were closed and opened due to code violations.

Cases included: Illegal Residential Conversions -40 ; Public Nuisance - 154; Inoperable Vehicles - 39; and Illegal Dumping - 2.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There were a total of 229 cases combined that were closed and opened due to code violations.

Cases included: Illegal Residential Conversions -49; Public Nuisance - 164; Inoperable Vehicles - 13; and Illegal Dumping - 3.

In the end of March 2020, the City has declared State of Emergency due to the COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There were a total of 55 cases combined that were opened and closed due to code violations.

Cases included: Illegal Residential Conversions -11; Public Nuisance - 42; Inoperable Vehicles - 1; and Illegal Dumping - 1.

The City continues address the matters of the State of Emergency due to the COVID-19.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97301-19 Jurisdiction: La Puente
 Project Title: Housing Rehabilitation-Single Unit
 IDIS Number: 11264
 Operating Agency: City of La Puente
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants to rehabilitate single-family homes owned and occupied by low- and moderate-income households. Qualified recipients are also eligible to receive an additional grant to be used for asbestos and/or lead testing, abatement and abatement clearance monitoring, if required.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 4 Cumulative: 4 Ratio: 40.0%
 Net Expenditures: Budgeted: \$189,557.00 This Year: \$71,096.00 Cumulative: \$71,096.00 Ratio: 37.5%

Annual Narrative:

A total of four Housing Rehabilitation projects were completed during Fiscal Year (FY) 2019-2020. Eligible improvements included roof, electrical, plumbing, and structural repairs.

At the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The Housing Rehab program was paused due to the "Stay at Home" order and continuous closures of sectors. The City has been attentively working on changing some of the structures of the program to comply with all the County orders and Health Officer order requirements.

Currently, the City continues to receive, review and process applications. A possible of 40 or more applicants are pending to be process to the next phase.

No leverage funds were reported for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Black/African American - Non-Hispanic	1	0
White - Hispanic	2	0
White - Non-Hispanic	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	2	0
Moderate	2	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
-----------------------	-------------	--------------	------------	-----------------	---------------------	---------------------

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

16175 APPLEBLOSSOM ST	LA PUENTE	CA	91744	Owners	Extremely Low	\$12,000
746 GOODSON DR	LA PUENTE	CA	91744	Owners	Extremely Low	\$12,000
17038 SALAIS ST	LA PUENTE	CA	91744	Owners	Moderate	\$12,000
17048 INYO STREET	LA PUENTE	CA	91744	Owners	Moderate	\$12,000

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	4
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
2	2	0
3	1	0
4	1	0
Total	4	0

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

In this quarter, three housing rehabilitations commenced construction. There were fifteen applicants that were being processed for qualification to participate in the program. Four applicants are moving forward to the work scope/bid phase in the next quarter, and two will begin construction in the next quarter.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

In this quarter, two rehabilitation units were completed. There are ten applicants being processed for qualification to participate in the program. Six applicants are moving forward to the work scope/bid phase in the next quarter, and four will begin construction in the next quarter.

Quarter: 3 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

In this quarter, one rehabilitation units was completed. There are six applicants being processed for qualification to participate in the program. Four applicants are moving forward to the work scope/bid phase in the next quarter, and six were ready for construction.

In the end of March 2020, the City has declared State of Emergency due to the COVID-19.

Quarter: 4 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

In this quarter, 1 rehabilitation unit was completed. There are six applicants being processed for qualification to participate in the program. 4 applicants have moved forward to the work scope/bid phase in the next quarter, 6 are ready for construction.

At the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The Housing Rehab

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

program was paused due to the "Stay at Home" order and continuous closures of sectors.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96309-19 Jurisdiction: La Puente
 Project Title: Senior Services
 IDIS Number: 11247
 Operating Agency: City of La Puente
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project offers various programs, activities, and other services such as field trips, computer classes, aerobics, income-tax counseling, and legal advice to the elderly, 55 years of age and older, at the La Puente Senior Citizen Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 57 Cumulative: 57 Ratio: 38.0%
 Net Expenditures: Budgeted: \$52,861.00 This Year: \$44,164.00 Cumulative: \$44,164.00 Ratio: 83.5%

Annual Narrative:

The La Puente Senior Center offers a variety of classes and activities throughout Fiscal Year (FY) 2019-2020 until March 2020, such as: field trips, computer classes, aerobics, income-tax counseling, and legal advice. The Center also hosted several events such a dances and luncheons throughout most of the Fiscal Year. A total of 57 seniors participated in the various classes, activities and monthly events.

At the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The program has made some changes to comply with all the County orders and Health Officer order requirements.

All Senior activities that required social gatherings have been cancelled. The Senior Center has shifted to assisting senior with home delivery meals, remote services, such as income tax and legal counseling. Other services are served on a case by case and first-come, first-service basis.

Leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	5
Other Race - Hispanic	24
White - Hispanic	15
White - Non-Hispanic	10
Total	57

Quarter: 1 Accomplishment Quantity: 16

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

A total of 16 seniors participated in the various programs and activities the Senior Center offers. The services were offered to these seniors on a first-come, first-service basis.

In July, the Senior Center celebrated the Stars and Stripes Holiday dance. In August, they celebrated the end of summer with a Luau Dance. In September, they had a Sock Hop Dance.

Quarter: 2 Accomplishment Quantity: 8

Accomplishment Narrative:

A total of 8 seniors participated in the various programs and activities the Senior Center offers. The services were offered to these seniors on a first-come, first-service basis.

In October, the Senior Center hosted a Halloween Costume Ball. In November, they hosted a Thanksgiving dance and Senior Health Fair. In December, they hosted the Holiday Dance to celebrate the holiday season.

Quarter: 3 Accomplishment Quantity: 33

Accomplishment Narrative:

A total of 33 seniors participated in the various programs and activities the Senior Center offers. The services were offered to these seniors on a first-come, first-service basis.

The services were offered to seniors on a first-come, first-service basis. In January, the Senior Center hosted the New Years Winter Bliss Dance. In February, they hosted the Red & White Valentine's Day Dance. In March, the St. Patrick's was cancelled.

In the month of March 2020, the City has declared State of Emergency due to the COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

At the end of March 2020, the City declared State of Emergency due to the Corona Virus pandemic. The program has made some changes to comply with all the County orders and Health Officer order requirements.

All Senior activities that required social gatherings have been cancelled. The Senior Center has shifted to assisting senior with home delivery meals, remote services, such as income tax and legal counseling. Other services are served on a case by case and first-come, first-service basis.

La Verne

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602133-19 Jurisdiction: La Verne
 Project Title: Senior Hot Lunch Program
 IDIS Number: 11346
 Operating Agency: City of La Verne
 Subrecipient Type: Participating City
 Contract Period: 10/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program serves hot lunch to seniors, 60 years of age and older, at the La Verne Community Center. The Center also holds special monthly holiday-themed sponsored lunches.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 150 This Year: 228 Cumulative: 228 Ratio: 152.0%
 Net Expenditures: Budgeted: \$41,335.00 This Year: \$20,444.00 Cumulative: \$20,444.00 Ratio: 49.5%

Annual Narrative:

For the program year, a total of 228 new seniors were served and 12,985 lunches were served, including modified service of ick up lunches.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	1
American Indian/Alaskan Native - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	3
Asian - Non-Hispanic	4
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	6
Native Hawaiian/Other Pacific Islander - Non Hispanic	4
Other Race - Hispanic	38
Other Race - Non-Hispanic	47
White - Hispanic	26
White - Non-Hispanic	95
Total	228

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing (Activities Included in Analysis)

No one was served this quarter, as funding was not approved.

Quarter: 2 Accomplishment Quantity: 64

Accomplishment Narrative:

For the second quarter, the Senior Hot Lunch Program at the La Verne Community Center served 64 people. This brings the year to date total to 2,186 meals were served. Holiday themed lunches were held for Thanksgiving and Christmas.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, a total number of 28 seniors were served hot meals. 2,358 meals have been served year-to-date. Seniors served in the third quarter will be input into the fourth quarter online report.

Quarter: 4 Accomplishment Quantity: 164

Accomplishment Narrative:

During the fourth quarter, a total of 136 people were served 6,120 meals. During the restrictions of COVID-19, seniors participated in a drive through to pick up their lunches.

Lawndale

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601966-18 Jurisdiction: Lawndale
Project Title: Grevillea Avenue Street Resurfacing
IDIS Number: 11052
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/10/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project will consist of approximately 2,550 linear feet of street improvements on Grevillea Avenue from Manhattan Beach Blvd to Marine Avenue. Improvements include new asphalt, saw cutting, removal, and reconstruction of curb & gutters, reconstruction of curb ramps, reconstruction of driveway approaches, reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,955 This Year: 2,955 Cumulative: 2,955 Ratio: 100.0%
Net Expenditures: Budgeted: \$287,107.00 This Year: \$182,155.00 Cumulative: \$204,087.00 Ratio: 71.1%

Annual Narrative:

The City successfully completed street improvements along Grevillea Avenue from Manhattan Beach Blvd to Marine Avenue.

A Labor Compliance File review was conducted and LACDA issued a Clearance Letter during the 4th quarter.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Bids for the project were opened on September 10, 2019. A bid analysis was conducted. The project will be awarded and work will commence during the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was awarded to Kalban Inc. and construction commenced during the during the 2nd quarter. Work will be completed during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction was completed during the 3rd quarter. There may be delays in conducting a Labor Compliance File review, releasing the retention withheld and closing-out the project pending development of remote File Review Protocols by the LACDA Construction Management Unit/C&EDD during COVID-19.

Quarter: 4 Accomplishment Quantity: 2,955

Accomplishment Narrative:

A Labor Compliance File review was conducted and LACDA issued a Clearance Letter during the 4th quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602074-19 Jurisdiction: Lawndale
Project Title: Lawndale Street Improvements FY 2019-20
IDIS Number: 11320
Operating Agency: City of Lawndale
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project will consist of approximately 3,500 linear feet of street improvements at the following primarily residential, low- and moderate-income income areas:

1. 147th Street from Hawthorne Boulevard to Prairie Avenue
2. Freeman Avenue, from Marine Avenue to 154th Street - SB1
3. 159th Street, from Firmona Avenue to Grevillea Avenue - SB1
4. Grevillea Avenue, from 159th Street to 170th Street - SB1

Improvements include new asphalt, saw cutting, removal, and reconstruction of curb & gutters, reconstruction of curb ramps, reconstruction of driveway approaches, reconstruction of sidewalk, adjusting utility covers to grade, and pavement striping.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,125 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$349,030.00 This Year: \$23,360.00 Cumulative: \$23,360.00 Ratio: 6.7%

Annual Narrative:

There were project delays due to COVID-19. The project was amended with a new end date of June 30, 2021. The bid documents will be provided to LACDA for review during the 1st quarter of FY 2020-21.

No leverage funds were used.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is in pre-design phase. January 15, 2020 is the estimated date project design will be completed.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was in design phase during the 2nd quarter. The project is expected to go out to bid during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was in design phase during the 3rd quarter. There may be further delays due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

The project was completed during the 4th quarter. The bid documents will be provided to LACDA for review during the 1st quarter of FY 2020-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96349-19 Jurisdiction: Lawndale
 Project Title: Senior Activities
 IDIS Number: 11248
 Operating Agency: City of Lawndale
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides a hot lunch meal program for City of Lawndale senior residents, age 55 and over.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 175 This Year: 67 Cumulative: 67 Ratio: 38.3%
 Net Expenditures: Budgeted: \$48,960.00 This Year: \$48,445.00 Cumulative: \$48,445.00 Ratio: 98.9%

Annual Narrative:

During Fiscal Year 2019-2020, 94 seniors were served 14,768 lunches.

Leveraged funds supported this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	7
Black/African American - Non-Hispanic	5
Other Race - Hispanic	12
Other Race - Non-Hispanic	5
White - Hispanic	21
White - Non-Hispanic	17
Total	67

Quarter: 1 Accomplishment Quantity: 37

Accomplishment Narrative:

A total of 37 new clients were served. A total of 3,300 meals were provided. 11 volunteers assisted the program and completed 897 volunteer hours. The senior nutrition program received 100 percent in its last inspection.

Quarter: 2 Accomplishment Quantity: 23

Accomplishment Narrative:

A total of 23 new clients were served. A total of 3,333 meals were provided. There were 11 volunteers assisted the program and completed 701 volunteer hours. The senior nutrition program received 100 percent in its last inspection. There was 1 nutrition education presentation completed.

Quarter: 3 Accomplishment Quantity: 7

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

A total of 7 new clients were served. A total of 3,278 meals were provided. There were 11 volunteers assisted the program and completed 700 volunteer hours. The senior nutrition program received 100 percent in its last inspection.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19, the City personnel responsible for entering the client data for the program was released. Consequently, the client data was not entered in the Public Service module prior to the deadline. During the 4th quarter, a total of 27 new clients were served. A total of 4,857 meals were provided.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Lomita

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601884-19 Jurisdiction: Lomita
 Project Title: Business Incentive Loan Program
 IDIS Number: 11206
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This new program provides forgivable commercial rehabilitation loans to businesses within the City of Lomita for the purpose of creating or retaining permanent jobs that will be made available for low-and moderate-income individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 3 This Year: 0 Cumulative: 0 Ratio: 0.0%
 Net Expenditures: Budgeted: \$152,126.00 This Year: \$52,527.00 Cumulative: \$52,527.00 Ratio: 34.5%

Annual Narrative:

1 loan was awarded during FY 2019-20. A \$35,000 loan was awarded to Christine and Noriel Bermudez, the owners of Corridor Flow, LLC., a coffee shop located at 24614 Narbonne Avenue, Lomita, CA 90717.

Grants/Loans:					<u>Avg Interest</u>	<u>Avg Amortization</u>	
<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>	<u>Quarter</u>	<u>Loan Type</u>	<u>Rate</u>	<u>Period (Months)</u>	<u>Amount</u>
2	0	1	2	Deferred Payment/Forgiveable Loan	0.00 %	0	\$35,000
4	0	35000					
Total	0	35001					

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

City staff met with a business owner/loan candidate. City staff conducted a conference call with LACDA staff on August 29, 2019 to review the program requirements.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A \$35,000 loan was awarded to Christine and Noriel Bermudez, the owners of Corridor Flow, LLC., a coffee shop located at 24614 Narbonne Avenue, Lomita, CA 90717. Documentation of Job Creation will be reported in the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Many businesses that are potential participants in this program are closed. There will be project delays due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

No new loans were awarded during the 4th quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96370-19 Jurisdiction: Lomita
 Project Title: Lifeline Personal Response System
 IDIS Number: 11251
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides medically high-risk elderly persons, age 55 and older, and/or severely disabled adults with electronic home based devices which allow them to alert the hospital in the event of an emergency, even if they cannot reach or operate a telephone.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 25 This Year: 25 Cumulative: 25 Ratio: 100.0%
 Net Expenditures: Budgeted: \$19,448.00 This Year: \$10,210.00 Cumulative: \$10,210.00 Ratio: 52.5%

Annual Narrative:

Twenty-five clients were served during Fiscal Year 2019-20. The accomplishment goal of 25 clients served was met.

No leverage funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian and White - Non-Hispanic	1
Black/African American - Non-Hispanic	1
Other Race - Hispanic	2
White - Hispanic	6
White - Non-Hispanic	15
Total	25

Quarter: 1 Accomplishment Quantity: 25

Accomplishment Narrative:

25 seniors were served by the Lifeline program during the first quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

25 seniors were served by the Lifeline program during the second quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

25 seniors were served by the Lifeline program during the third quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new clients were served during the 4th quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96361-19 Jurisdiction: Lomita
 Project Title: Residential Rehabilitation
 IDIS Number: 11250
 Operating Agency: City of Lomita
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and loans to eligible owner-occupied residential property homeowners including mobile homes, that are in need of major and emergency repairs to correct substandard property conditions, code violations, seismic retrofits, and address lead-based paint and asbestos hazards.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 12 This Year: 10 Cumulative: 10 Ratio: 83.3%
 Net Expenditures: Budgeted: \$105,000.00 This Year: \$70,468.00 Cumulative: \$70,468.00 Ratio: 67.1%

Annual Narrative:

10 projects were completed during FY 2019-20. There were delays in the project activity due to COVID-19.

No leverage funds were used on this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Hispanic	3	0
White - Hispanic	4	0
White - Non-Hispanic	3	0
Total	10	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	7	0
Low	2	0
Moderate	1	0
Total	10	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
2350 250th St. 32	Lomita	CA	90717	Owners	Extremely Low	\$5,000
2350 250th St. Space 18	Lomita	CA	90717	Owners	Extremely Low	\$5,000
24725 Pennsylvania Ave B6	Lomita	CA	90717	Owners	Extremely Low	\$5,000
24725 Pennsylvania Ave B13	Lomita	CA	90717	Owners	Extremely Low	\$5,000

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

24725 Pennsylvania Ave D2	Lomita	CA	90717	Owners	Extremely Low	\$3,000
2436 Lomita Blvd 18	Lomita	CA	90717	Owners	Extremely Low	\$5,000
26410 Via Desmonde	Lomita	CA	90717	Owners	Extremely Low	\$7,000
24725 Pennsylvania Ave B20	Lomita	CA	90717	Owners	Low	\$5,000
25344 Pennsylvania Avenue B11	Lomita	CA	90717	Owners	Low	\$5,000
2355 Lomita Blvd 11	Lomita	CA	90717	Owners	Moderate	\$5,000

Total Number of Housing Units Assisted : 10

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	9	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	5
Exempt: No paint disturbed	3
Otherwise exempt	2
Lead Hazard Remediation Actions:	
Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	3	0
2	2	0
3	5	0
Total	10	0

Quarter: 1 Accomplishment Quantity: 3 Female-Headed Households: 2

Accomplishment Narrative:

3 projects were completed in the 1st quarter. 6 more projects are in the qualifying and bid phase.

Quarter: 2 Accomplishment Quantity: 2 Female-Headed Households: 1

Accomplishment Narrative:

2 projects were completed in the 2nd quarter. Work is in progress for 2 more projects and 2 projects are in the bid phase.

Quarter: 3 Accomplishment Quantity: 5 Female-Headed Households: 2

Accomplishment Narrative:

5 projects were completed during the 3rd quarter. There will be delays in the project due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No new projects were completed during the 4th quarter.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Malibu

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96926-19 Jurisdiction: Malibu
 Project Title: Day Labor Exchange and Job Referral
 IDIS Number: 11261
 Operating Agency: City of Malibu
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05H Employment Training
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides services to low- and moderate-income day workers at a centralized location used for labor outsourcing. It also provides services including registering for a Photo ID, bilingual assistance with hiring, a bilingual tutoring program, work lottery, daily lunches, sanitary facilities, and telephone and message access related to work.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 206 Cumulative: 206 Ratio: 68.7%
 Net Expenditures: Budgeted: \$20,255.00 This Year: \$18,844.00 Cumulative: \$18,844.00 Ratio: 93.0%

Annual Narrative:

In Fiscal Year 2019-2020 the Center's overall attendance of individuals was approximately 247 and generated 2,504 jobs.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	3
Black/African American & White - Hispanic	1
Black/African American - Non-Hispanic	9
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	19
Other Race - Non-Hispanic	2
White - Hispanic	134
White - Non-Hispanic	35
Total	206

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	200
Low	3
Moderate	3
Total	206

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 131

Accomplishment Narrative:

For the three months ending September 30, 2019, the total number of jobs provided was seven hundred thirty-nine (739) for both new and repeat clients. One hundred thirty-one unduplicated clients were assisted.

Quarter: 2 Accomplishment Quantity: 71

Accomplishment Narrative:

For the three months ending December 31, 2019, the total number of jobs provided was 990 for both new and repeat clients.

On December 27, 2018 a temporary office trailer was installed and put into use by the Malibu Community Labor Exchange. No leverage funding was used for the project. The trailer continues to be in service.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The Public Service module closed before we could enter our clients served during the 3rd quarter. Clients that did not make the 3rd quarter cutoff will be reported in the 4th quarter (through June 30,2020).

For informational purposes, for the three months ending March 31, 2020, the total number of jobs provided was 456 for both new and repeat clients.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

For the fourth quarter ending June 30, 2020, the total number of jobs provided was 319 for both new and repeat clients.

The Public Service module closed before we could enter our 45 clients served during the 3rd quarter 2020. Due to the COVID-19 emergency and subsequent closing of the Labor Exchange, only 4 of the 45 clients from the 3rd quarter were entered in the 4th quarter.

Manhattan Beach

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602027-18 Jurisdiction: Manhattan Beach
Project Title: Manhattan Senior Villas ADA Pathway
IDIS Number: 11081
Operating Agency: City of Manhattan Beach
Subrecipient Type: Participating City
Contract Period: 10/25/2018 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will remove architectural and material barriers in order to create unobstructed paths of travel for seniors and severely disabled adults to access the Manhattan Senior Villas, Manhattan Village Park and Parkview Ave.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,679 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$320,403.00 This Year: \$8,428.00 Cumulative: \$9,568.00 Ratio: 3.0%

Annual Narrative:

For this program year, this project had to reject bids and revise the scope for rebid at a later date. This project was amended to extend the project through June 30, 2021.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Design will be completed next quarter. A construction bid document is expected to be submitted to LACDA at the end of year. Construction is anticipated to begin in early 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, design plans for the project were completed. A construction bid document was submitted for review and approval to LACDA on December 30, 2019. Bid Opening, Award of Contract and the start of construction are anticipated in the third quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 and additional engineering corrections required on the project's structural plans, the Bid Opening, Award of Contract, and the start of construction are anticipated in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, a Bid Opening was conducted on May 27, 2020. Four bids were received. The apparent lowest bidder withdrew the bid. The three remaining bids far exceeded funds available to implement the project. The City will reject all bids, revise the project scope and rebid at a later date.

Maywood

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600791-19 Jurisdiction: Maywood
Project Title: Code Enforcement
IDIS Number: 11156
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement project aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts which have been deemed deteriorating or deteriorated in the City of Maywood.

The following are the most common types of violations cited through this CDBG-funded activity: illegal garage conversions, illegal additions, property maintenance, and illegal storage. This program is being operated in tandem with the Graffiti Removal Program to assist in arresting the decline of the area.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$150,000.00 This Year: \$106,932.00 Cumulative: \$106,932.00 Ratio: 71.3%

Annual Narrative:

A cumulative total of 1,437 investigations were investigated for 564 Single-Family homes and 873 Multi-Family homes year-to-date; 302 Notices of Violations were issued year-to-date.

The following cumulative deteriorated conditions were investigated year-to-date:
36 illegal garage conversions, 41 illegal additions, 1,245 property maintenance and 115 illegal storage.

No leverage funds were used on this project.

Quarter: 1 Accomplishment Quantity: 28,340

Accomplishment Narrative:

A total of 462 investigations were investigated for 186 Single-Family homes and 276 Multi-Family homes. 45 Notices of Violations were issued. All investigations and Notices of Violations were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 21 illegal garage conversions, 13 illegal additions, 369 property maintenance and 59 illegal storage. Voluntary compliance occurred at the properties without fines or administrative hearings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 401 investigations were investigated for 166 Single-Family homes and 235 Multi-Family homes. 135 Notices of Violations were issued. All investigations and Notices of Violations were resolved and compliance was achieved without fines or administrative hearings.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

The following deteriorated conditions were investigated: 9 illegal garage conversions, 14 illegal additions, 347 property maintenance and 31 illegal storage. Voluntary compliance occurred at the properties without fines or administrative hearings.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 424 investigations were investigated for 157 Single-Family homes and 267 Multi-Family homes. 103 Notices of Violations were issued. All investigations and Notices of Violations were resolved and compliance was achieved without fines or administrative hearings.

The following deteriorated conditions were investigated: 6 illegal garage conversions, 14 illegal additions, 379 property maintenance and 25 illegal storage. Voluntary compliance occurred at the properties without fines or administrative hearings.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

A total of 150 investigations were investigated for 55 Single-Family homes and 95 Multi-Family homes. 19 Notices of Violations were issued. All investigations and Notices of Violations were resolved and compliance was achieved without fines or administrative hearings.

150 property maintenance deteriorated conditions were investigated. Voluntary compliance occurred at the properties without fines or administrative hearings.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601410-19 Jurisdiction: Maywood
Project Title: Graffiti Removal Program
IDIS Number: 11181
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 05I Crime Awareness/Prevention
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing program provides funding for the removal of graffiti from public rights-of-way areas and on private property where graffiti is visible from the public right-of-way. Graffiti removal takes place in the primarily residential low- and moderate-income areas of the City of Maywood.

Accomplishments and Net Expenditures

Priority Need: CD - Anti-Crime
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 28,340 This Year: 28,340 Cumulative: 28,340 Ratio: 100.0%
Net Expenditures: Budgeted: \$77,751.00 This Year: \$77,751.00 Cumulative: \$77,751.00 Ratio: 100.0%

Leverage Funds Expended:

Source	Amount
Other Local	\$108,249.00
Total Leverage Funds	\$108,249.00

Square Feet of Graffiti Removed: 125,316

Annual Narrative:

A total of 125,316 square feet of graffiti was removed from 9,288 residential and other private property structures visible from the public right-of-way.

Leverage funds in the amount of \$108,249 were used for this project.

Quarter: 1 Accomplishment Quantity: 28,340

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 22,412 square feet of graffiti from 1,830 residential and other private property structures visible from the public right-of-way.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 28,812 square feet of graffiti from 1,971 residential and other private property structures visible from the public right-of-way.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 26,386 square feet of graffiti from 1,846 residential and other private property structures visible from the public right-of-way.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In addition, there are un-reported accomplishments from the prior quarterly reports due to late submittal from the vendor. Approximately 25,334 square feet of graffiti from 1,918 residential and other private property structures visible from the public right-of-way were removed during the earlier quarters.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project provided for the removal, from primarily residential areas, of approximately 22,372 square feet of graffiti from 1,723 residential and other private property structures visible from the public right-of-way.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601970-18 Jurisdiction: Maywood
Project Title: Sewer Repair (FY2018-19)
IDIS Number: 11053
Operating Agency: City of Maywood
Subrecipient Type: Participating City
Contract Period: 7/11/2018 to 6/30/2020 Quarter Completed: 4
Activity Code: 03J Water/Sewer Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project is the first phase in a two-phased project. This first phase will provide funds for design, plans and bid specifications, required for the construction of a new sewer system.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 25,218 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$156,913.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City was not able to implement the project due to the substantial amount of funding required for construction of the sewer repairs. No CDBG funds were expended during the year. The City will reprogram the CDBG funds to another eligible project in the next fiscal year.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning is in progress.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning continues to be in progress.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Project planning is on-going.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The City has determined that project costs will exceed the amount of funds available for project implementation. No CDBG funds were expended for this project. All funds will be reprogrammed to other eligible CDBG projects in FY 2020-2021.

Monrovia

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96422-19 Jurisdiction: Monrovia
 Project Title: Code Enforcement: Neighborhood Preservation
 IDIS Number: 11252
 Operating Agency: City of Monrovia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 15 Code Enforcement
 National Objective: LMA Low/Mod Area
 Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low- and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of Monrovia.

The following are the most common violations addressed through this CDBG-funded activity: overgrown vegetation, discarded items, unpermitted structures, inoperable vehicles, graffiti, illegal conversions, and trash/debris in the public right of way.

This Program works in tandem with the City's CDBG-funded Residential Preservation Grant program and the Monrovia Area Partnership.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 8,725 This Year: 8,725 Cumulative: 8,725 Ratio: 100.0%
 Net Expenditures: Budgeted: \$173,297.00 This Year: \$165,361.00 Cumulative: \$165,361.00 Ratio: 95.4%

Leverage Funds Expended:

Source	Amount
General Fund	\$161,297.00
Total Leverage Funds	\$161,297.00

Annual Narrative:

The Code Enforcement Program continues to be an essential resource in supporting continued efforts to improve blighted conditions and aid in neighborhood preservation. The Code Enforcement program provides ongoing code enforcement in deteriorated areas of the City of Monrovia by targeting the elimination of blight, substandard housing and promoting positive property maintenance.

The following code enforcement activities were performed throughout Fiscal Year (FY) 2019-2020: 158.45 cases have been opened, 164.7 cases have been closed, and 1,003 inspections have been completed.

During this Fiscal Year, twenty six (26) citations were issued as a result of inspection for seven hundred and seventeen (717) single family homes and multi-family homes, three hundred and forty six (346) businesses and commercial properties. Five hundred and sixty three (563) re-inspections were made at these properties.

During this Fiscal Year the following deteriorated conditions were observed: One hundred and thirty seven (137) landscaping violations including; vegetation causing detriment to neighboring properties, encroachment into public right-of-way and overgrown hedges, bushes and trees. Thirty eight (38) properties with unpermitted construction. One hundred and eighty nine (189) public nuisance and property maintenance issues including; pest control issues, property creating health and safety issues, broken windows, doors or deteriorated buildings, trash and debris and parking on lawns. Sixty (60) zoning, commercial violations including; property maintenance, encroachment into public right-of-way and graffiti on public buildings.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 1 Accomplishment Quantity: 8,725

Accomplishment Narrative:

The following code enforcement activities were performed during the first quarter reporting period of FY 2019-2020: 36.2 cases have been opened; 12.05 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 158 inspections completed this quarter.

During the first quarter, four (4) citations were issued as a result of inspection for eighty nine (89) single family homes and multi-family homes, seventy five (75) businesses and commercial properties. Seventy five (75) re-inspections were made at these properties.

The following violations were observed: forty four (44) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; one hundred and thirteen (113) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; fifteen (15) properties were maintaining or actively constructing without required permits; and fifty six (56) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter reporting period of FY 2019-2020: 33 cases have been opened; 23 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 215 inspections completed this quarter.

Nine (9) citations were issued as a result of inspection for 127 single family homes and multi-family homes, 88 businesses and commercial properties. 115 re-inspections were made at these properties.

The following violations were observed: 28 landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; 20 properties were maintaining or actively constructing without required permits; 70 public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; and 111 zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The following code enforcement activities were performed during the third quarter reporting period of FY 2019-2020: 34 cases have been opened; 41 cases have been closed; there has been one legal referral for this quarter; and five other agency referrals; and 221 inspections completed this quarter.

During the second quarter, eleven (11) citations were issued as a result of inspection for eighty nine (89) single family homes and multi-family homes, ninety two (92) businesses and commercial properties. One hundred and twenty three (123) re-inspections were made at these properties.

The following violations were observed: thirteen (13) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; thirty six (36) properties were maintaining or actively constructing without required permits; one hundred and ten (110) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; and seventy three (73) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

City of Monrovia - Modified Work Plan due to COVID-19 (Coronavirus)

On March 12th, due to COVID-19 (Coronavirus) the City of Monrovia announced the closure of certain operations and requested staff work remotely to abide by the issued "Safer at Home" emergency order set forth on March 19th by Los Angeles Mayor, Eric Garcetti.

It is effective immediately that only one (1) Code Enforcement Officer will come in each day on a rotating basis amongst the four (4) officers. On the days they will not be in the office, they will work remotely on their cases with their City issued laptops and interact with property owners/code concerns via email and phone. On the Code Enforcement Log, the cases that Code

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Enforcement Officers work on remotely are identified with an asterisk (*). This modified work plan may affect the number of cases reflected in future quarterly reports due to the novel coronavirus.

For the health and safety of our staff and members of the community, we will continue with this modified work plan until further notification and direction from the County of Los Angeles Department of Public Health and the City of Monrovia

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, two (2) citations were issued as a result of inspection for three hundred and twelve (312) single family homes and multi-family homes, ninety seven (97) businesses and commercial properties. Two hundred and fifty (250) re-inspections were made at these properties.

The following violations were observed: fifty two (52) landscaping violations, including vegetation causing detriment to neighboring properties, overgrown hedges and bushes and landscaping encroaching into public right-of-way; thirty eight (38) properties were maintaining or actively constructing without required permits; one hundred and eighty nine (189) public nuisance and property maintenance violations including pest control violations, health and safety violations, parking on lawns, broken windows, doors or deteriorated buildings and trash and debris; and sixty (60) zoning / commercial violations including, property maintenance, encroaching into public right-of-way and graffiti on public buildings.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600775-19 Jurisdiction: Monrovia
 Project Title: Residential Preservation Grant
 IDIS Number: 11155
 Operating Agency: City of Monrovia
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing residential rehabilitation program provides grants up to \$20,000 to low- and moderate-income qualified single-family owner-occupied households in the City of Monrovia to eliminate substandard housing conditions and to promote property maintenance. The program also offers grants for projects designed to preserve the City of Monrovia's cultural heritage through the rehabilitation of historic homes.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 4 This Year: 2 Cumulative: 2 Ratio: 50.0%
 Net Expenditures: Budgeted: \$96,152.00 This Year: \$32,446.00 Cumulative: \$32,446.00 Ratio: 33.7%

Annual Narrative:

In Fiscal Year 2019-2020, our Community Development Block Grant (CDBG) Residential Rehabilitation Program assisted two (2) homeowners in successfully rehabilitating their homes by eliminating blight and correcting building and health code violations. Projects completed included: roofs, painting homes, completing code corrections for basic health and safety, and ADA accommodations. The majority of our projects also had miscellaneous fixes, including: updating windows, doors, locks, gutters, etc.

The Jackson project (268 E Cypress) cost of \$6,816, Sison project (231 E El Sur) cost of \$14,655, and that both the Schery (736 W Montana) and Depriest (408 Montana) projects that were stated to be completed FY 19-20 were placed on hold to help protect and ensure the safety and well-being of grantees and staff from the current COVID-19 pandemic. The total of funds spent for this fiscal year was \$21,471.

Moving forward, the City of Monrovia will continue providing the services of CDBG Residential Rehabilitation to low-mod income households that are in need of exterior improvements of the property. This would include new roofs, fencing, door replacement (garage and house), exterior paint/stucco, replacement of gutters, eaves, etc., ADA ramp installation, and any other additional exterior improvements available that are acceptable to HUD.

No leverage funding used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Black/African American & White - Non-Hispanic	1	0
Total	2	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Low	1	0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Moderate	1	0
Total	2	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
268 E Cypress Ave	Monrovia	CA	91016	Owners	Low	\$6,817
231 E. El Sur	Monrovia	CA	91016	Owners	Moderate	\$7,500

Total Number of Housing Units Assisted : 2

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	2	0

Lead Paint Detail:

Number of housing units constructed before 1978	0
Exempt: Housing construction 1978 or later	0
Exempt: No paint disturbed	1
Otherwise exempt	0

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	0
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	1	0
4	1	0
Total	2	0

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

During the first quarter, the City worked with LDM Associates, Inc., who provided assistance with intake and screening of three applicants (350 W Colorado Blvd, 731 W Olive Ave, and 231 E El Sur) for our home improvement grants to low- and moderate-income households. During this quarter, with LDM, we worked to complete reviewing applications, do pre-inspections, and lead and asbestos testing.

One project (231 E El Sur) has completed the pre-inspection and has scheduled to complete lead and asbestos testing. The other two projects (350 W Colorado Blvd and 731 W Olive Ave) are in the application review phase to see if they qualify in all requirement criterias.

We were able to complete one project (268 E Cypress). 268 E Cypress was a prime example of a single family home that needed updates to improve the exterior of the property from blighted conditions. With the help of LDM Associates, Inc., we were able to accomplish the following property concerns –

- Paint Stucco Exterior
 - o Wood/Trim
 - o Exterior Stucco Paint
- Door Replacement
 - o Rear Door Laundry
 - o North Door Laundry
 - o Rear Family Room

Once the project was complete, the residents were appreciative and satisfied with the outcome.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the second quarter, the City worked with LDM Associates, Inc., who provided assistance with four (4) ongoing projects and one (1) denied project. The first project (231 E El Sur) signed and approved the bid acceptance form and bid breakdown. We are scheduled for a pre-construction meeting next week on Tuesday, January 21. The work being done to 231 E El Sur is smoke & co detectors, ADA accessibility for bathroom access, and a concrete ramp.

The second project (731 W Olive) property owners have been given their work description and bid proposal for approval. The property owner voiced to staff wanting to make changes to the work description, which LDM and City staff are working towards accommodating. Therefore, we are working with LDM to create an updated work description and bid proposal. Once we receive the property owner's signed approval of the presented work description and bid proposal, the next step will be to have the property owner schedule the lead and asbestos testing. Once complete, we will be able to move forward for the pre-construction meeting.

For the third project (350 W Colorado Blvd) it was deemed from LDM Associates that the income determination exceeded the required 2019 income guidelines for a household size of four (4) people, which is \$83,500. The family's total projected household income was \$90,291.19. Therefore, property owners were notified of the reason for their denied CDBG Residential Rehabilitation application.

For the fourth project (736 Montana St) and fifth project (408 Montana St) with the help of LDM, we are working to complete reviewing their applications and are waiting for requested further documentation from applicants.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the City worked with LDM Associates, Inc., who provided assistance with five (5) projects. The first project (231 E El Sur) had a pre-construction meeting on Tuesday, January 21st and have been in the construction phase of the project. The project is anticipated to be complete with construction by April 17th. The work being done to 231 E El Sur is smoke & co detectors, ADA accessibility for bathroom access, and a concrete ramp.

For the second project (731 W Olive) property owners voiced to staff wanting to make changes to the work description, which LDM and City staff worked to accommodate. Upon visiting the property to speak to the owner about the revised work he wanted done, staff noticed there was questionable work done to the overall foundation of the property. City staff got the Building Division Manager to inspect and during his inspection he advised that the property owner make corrections and provide proper permits for the work that was done to the property. City staff let the property owner know of the concerns and the required the steps he is responsible to complete prior to proceeding with the project:

For the third (736 Montana St) the outside of the property was inspected by LDM and City staff, but we could not complete the property walkthrough in the household due to the avoidance of disturbing a family member with critical health conditions. City staff and LDM respected the property owner's wishes and attempted re-scheduling an additional property walkthrough, but due to COVID-19 we have put the project on hold to abide by the Safer at Home order.

For the fourth project (408 Montana St) City staff and LDM completed a property walkthrough and it was noticed that there was additional steps needed to take prior to moving forward. This includes pending verification of permits. Due to COVID-19 we have put this project on hold as well to abide by the Safer at Home Order.

For the fifth project (516 E Lime Ave) LDM Associates did an intake and screened the application. The project was approved but put on hold due to the focus of the other three (3) projects ahead.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

During the fourth quarter, the City worked with LDM Associates, Inc., who provided assistance with one (1) project. The project (231 E El Sur) had complete construction and a Notice of Completion was recorded on 6/8/2020. Our LDM Associate consultant safely visited property owners to get signed approval of the completed project. The outcome was that the property owners were satisfied with the improvements made to their property, which were as follows:

ADA Accessibility Improvements

- Bathroom – ADA Door & Shower
- Patio Entrance/Exit – ADA Ramp

Door Replacements

- Patio door
- Bathroom door

The next step is waiting for the 10% Request for Retention payment from our LDM Consultant, which is scheduled 35 days after the recorded NOC. Therefore, we will be receiving this request on 7/13/2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Due to COVID-19 pandemic, three (3) projects 736 Montana St, 408 Montana St, and 516 E Lime St. had to be placed on hold to ensure the safety and well-being of staff and potential grantees.

Rancho Palos Verdes

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602075-19 Jurisdiction: Rancho Palos Verdes
Project Title: Access Improvements – Caddington Neighborhood FY 2019-20
IDIS Number: 11321
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the removal of approximately eleven (11) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at certain crosswalk locations within the Caddington Drive Neighborhood of the City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,866 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$147,565.00 This Year: \$48,474.00 Cumulative: \$48,474.00 Ratio: 32.8%

Annual Narrative:

The project design was nearing completion by the end of FY 2019-20. The project has been amended with a June 30, 2020 end date. Progress may still be impacted by COVID-19. The City plans to see the project completed by the 3rd quarter of FY 2020-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is in the pre-design phase. The design phase will begin in the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Procurement for project design services took place during the 2nd quarter. Project design will commence during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was in design phase during the 3rd quarter. There may be project delays due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was still in design phase during the 4th quarter. There have been project delays due to COVID-19. Project design is estimated to be completed in July 2020. Draft bid documents will be submitted to LACDA for review in the 1st quarter of FY 2020-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601974-18 Jurisdiction: Rancho Palos Verdes
Project Title: ADA Access Improvements - Crosswalks in Area 9
IDIS Number: 11031
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 3
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and materials barriers through the removal of approximately ten (10) sidewalk curb barriers and construction of curb ramps conforming to Americans with Disabilities Act (ADA) standards at certain crosswalk locations within Area 9 in the City.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,140 This Year: 4,140 Cumulative: 4,140 Ratio: 100.0%
Net Expenditures: Budgeted: \$201,582.00 This Year: \$154,609.00 Cumulative: \$181,384.00 Ratio: 90.0%

Annual Narrative:

The project is complete. A LACDA Labor Compliance File Review was conducted on February 27, 2020. LACDA issued a Project Clearance Letter dated March 12, 2020.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The project's construction contract was awarded to Hardy and Harper, Inc. in this first quarter. Work commenced in August. The project will be completed and a Labor Compliance File Review will be scheduled during the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Work was completed during the 2nd quarter. Staff will request a LACDA File Review in January 2020.

Quarter: 3 Accomplishment Quantity: 4,140

Accomplishment Narrative:

The project is complete. A LACDA Labor Compliance File Review was conducted on February 27, 2020. LACDA issued a Project Clearance Letter dated March 12, 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601877-17 Jurisdiction: Rancho Palos Verdes
Project Title: ADA Access Improvements – Crosswalks in Area 1
IDIS Number: 10773
Operating Agency: City of Rancho Palos Verdes
Subrecipient Type: Participating City
Contract Period: 7/1/2017 to 6/30/2020 Quarter Completed: 3
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal or relocation of approximately 12 sidewalk curb barriers at approximately six (6) crosswalk locations throughout the City and replacement with access curb ramps that conform to Americans with Disabilities Act (ADA) standards.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 568 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$208,051.00 This Year: \$25,522.00 Cumulative: \$197,368.00 Ratio: 94.9%

Annual Narrative:

The project is complete. LACDA conducted a Labor Compliance File Review and has issued a Labor Compliance Clearance Letter.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A Labor Compliance File review was conducted with LACDA staff in late September. A Clearance Letter will be received and the project closeout will be completed during the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The final Funding Requests will be submitted and this project will be closed during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project is complete. LACDA conducted a Labor Compliance File Review and has issued a Labor Compliance Clearance Letter.

Rolling Hills Estates

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602076-19 Jurisdiction: Rolling Hills Estates
Project Title: ADA Access Ramp & Sidewalk Improvements (Phase 6)
IDIS Number: 11322
Operating Agency: City of Rolling Hills Estates
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project is Phase 6 of multi-phase activity to provide for the reconstruction of curb ramps and sidewalks that are missing or damaged and have created the existing architectural and material barriers in order to provide unobstructed paths of travel for elderly and severely disabled adult residents access throughout the City of Rolling Hills Estates.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 745 This Year: 745 Cumulative: 745 Ratio: 100.0%
Net Expenditures: Budgeted: \$23,040.00 This Year: \$23,040.00 Cumulative: \$23,040.00 Ratio: 100.0%

Annual Narrative:

This completed project provided construction or reconstruction of curb ramps and sidewalks that were missing or damaged and had created architectural and material barriers to paths of travel for elderly and severely disabled adult residents access throughout the City of Rolling Hills Estates. The completed project now allows for unobstructed access in the affected areas.

Community Development Block Grant (CDBG) funds were used by the City to pay for construction services provided by the Los Angeles County Department of Public Works.

General Funds were used as Leverage Funds to complete this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City is in the process of finalizing the Phase 6 service request with the Los Angeles County Public Works Department. The request should be submitted during the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

The City submitted the Phase 6 service request to the Los Angeles County Public Works Department. Construction should commence during the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Los Angeles County Public Works Department completed the project on February 27, 2020. The Final Funding Request will be submitted and the project will be closed in the 4th quarter.

Quarter: 4 Accomplishment Quantity: 745

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Los Angeles County Public Works Department completed the project on February 27, 2020. The City is awaiting the invoice and related information before it can submit the Final Funding Request in July 2020.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

San Dimas

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601620-19 Jurisdiction: San Dimas
 Project Title: Housing Rehabilitation
 IDIS Number: 11187
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and deferred loans for the rehabilitation of qualified single-family residences throughout the city. Beneficiaries are low- and moderate-income single-family owner or a tenant occupied home. Mobile home units affixed to a foundation and part of the City's permanent housing stock are only assisted through the grant program. This project assists in eliminating unhealthy and unsafe conditions, including but not limited to, asbestos, lead, mold and related building and health code deficiencies.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 8 Cumulative: 8 Ratio: 80.0%
 Net Expenditures: Budgeted: \$297,620.00 This Year: \$88,980.00 Cumulative: \$88,980.00 Ratio: 29.9%

Annual Narrative:

During the program year, a total of eight housing rehabilitation projects were completed totaling \$62,552 in construction costs. Of the eight projects completed, three participants were extremely low income, four were low income and one was moderate income.

Due to COVID-19, the City accomplished 60% of the annual performance goal. However, prior to COVID-19, 17 applications were received and will be processed when the Housing Rehabilitation Program fully resumes.

Leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
White - Hispanic	2	0
White - Non-Hispanic	6	0
Total	8	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	3	0
Low	4	0
Moderate	1	0
Total	8	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
-----------------------	-------------	--------------	------------	-----------------	---------------------	---------------------

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

416 Portola St	San Dimas	CA	91773	Owners	Moderate	\$10,000
1405 Greenhaven Ave	San Dimas	CA	91773	Owners	Extremely Low	\$8,000
134 W Via Vaquero	San Dimas	CA	91773	Owners	Extremely Low	\$7,160
1635 W. Covina Blvd. 46	San Dimas	CA	91773	Owners	Extremely Low	\$7,500
1205 W. Cypress St. 53	San Dimas	CA	91773	Owners	Low	\$7,500
1331 Paseo Corrido	San Dimas	CA	91773	Owners	Low	\$7,500
1347 Greenhaven St	San Dimas	CA	91773	Owners	Low	\$7,422
196 W. Via Vaquero	San Dimas	CA	91773	Owners	Low	\$7,470

Total Number of Housing Units Assisted : 8

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	6	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	3
Otherwise exempt	3

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
1	1	0
2	1	0
4	6	0
Total	8	0

Quarter: 1 Accomplishment Quantity: 1

Accomplishment Narrative:

During the first quarter, one housing rehabilitation project is finished. One project is under construction. Six projects are out to bid. Seven applicants have been placed on a waiting list.

Quarter: 2 Accomplishment Quantity: 1 Female-Headed Households: 1

Accomplishment Narrative:

During the second quarter, one housing rehabilitation project was completed. Four projects are under construction. Three projects are out to bid. Ten applicants have been placed on a waiting list.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd quarter, due to COVID-19, the Housing Rehabilitation Program was temporarily suspended. However, prior to the Program suspension, one property ID was pending review, and six property files were activated and remain in various stages of processing.

Quarter: 4 Accomplishment Quantity: 6 Female-Headed Households: 4

Accomplishment Narrative:

During the fourth quarter, six housing rehabilitation projects were completed. Improvements included new plumbing and flooring, windows, heating and ventilation systems, and one mobile home leveling and earthquake bracing.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601695-19 Jurisdiction: San Dimas
 Project Title: Youth Scholarship Program
 IDIS Number: 11191
 Operating Agency: City of San Dimas
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05Z Public Services (General)
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides low- and moderate-income youth (ages 3-17) residing in the City of San Dimas the opportunity to participate in various year-round programs and activities such as dance classes, sports activities, swim classes, field trips, amusement park fees, etc. by subsidizing the program registration fees for eligible participants.

Accomplishments and Net Expenditures

Priority Need: CD - Public Services
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 50 This Year: 9 Cumulative: 9 Ratio: 18.0%
 Net Expenditures: Budgeted: \$10,000.00 This Year: \$8,450.00 Cumulative: \$8,450.00 Ratio: 84.5%

Annual Narrative:

During this Program Year, a total of 10 San Dimas youth scholarships were awarded. Due to COVID-19 and the temporary suspension of this program, the annual performance goal was not met. However, of the 10 youth scholarships awarded, 4 youth were extremely low income youth, 4 were low income youth, and 2 moderate income youth.

Leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	8
Other Race - Non-Hispanic	1
Total	9

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	3
Low	4
Moderate	2
Total	9

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

New client scholarship applications are under review this quarter. Youth scholarships will be awarded next quarter.

Quarter: 2 Accomplishment Quantity: 8

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

During the 2nd quarter, a total of eight (8) new youth scholarships were awarded.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd quarter, due to COVID-19, the Youth Scholarship Program was suspended. It is anticipated that youth scholarships will be awarded when the Program is reinstated.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

Two scholarships were awarded during the fourth quarter to extremely low income youth. Due to COVID-19, the Youth Scholarship program began offering virtual, online services to eligible youth.

San Fernando

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602080-19 Jurisdiction: San Fernando
Project Title: Pico Street & San Fernando Road Improvements FY 2019-20
IDIS Number: 11326
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project includes street repaving, sidewalk repairs, and curb and gutter repairs to Pico Street and San Fernando Road which will benefit a primarily residential, low- and moderate-income area.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 720 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$242,028.00 This Year: \$27,292.00 Cumulative: \$27,292.00 Ratio: 11.3%

Annual Narrative:

The project has experienced delays due to COVID-19. The project has been amended to be extended through June 30, 2021. It is anticipated that the project will be completed during the 3rd quarter of FY 2020-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter the project was in design phase. November 15, 2019 is the estimated date project design will be completed with bid opening and construction to follow.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the project was still in design phase with the City Engineer. Design plans are expected to be completed and the project is expected to go out to bid during the 3rd quarter with contract award and construction to follow.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, development of project design plans continued. Due to COVID-19, the project timeline has been delayed and staff will be working to finalize design plans and proceed with bid document review as soon as possible. A project time-extension will be requested.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project experienced some delays during the 4th quarter due to COVID-19. During the third quarter, development of project design plans continued. Project design will be completed and the bid specifications will be submitted to LACDA for review during the 1st quarter of FY 2020-21.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601994-18 Jurisdiction: San Fernando
Project Title: San Fernando Road: Street, Curb, Gutter, and Ramp Rehab (FY2018-19)
IDIS Number: 11044
Operating Agency: City of San Fernando
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 2
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project includes street repaving, sidewalk repairs, curb and gutter repairs, driveway approach repairs, installation of access ramps, striping, and pavement markers along San Fernando Road between South Huntington Street and Kalisher Street within the primarily low- and moderate income City of San Fernando.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,455 This Year: 1,455 Cumulative: 1,455 Ratio: 100.0%
Net Expenditures: Budgeted: \$367,144.00 This Year: \$23,147.00 Cumulative: \$335,412.00 Ratio: 91.4%

Annual Narrative:

Construction was completed and included street repaving, sidewalk repairs, curb and gutter repairs, driveway approach repairs, installation of access ramps, striping and pavement markers along San Fernando Road between South Huntington Street and Kalisher Street. The City received the LACDA Labor Compliance Clearance Letter on September 25, 2019.

No leverage funds used in this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

A LACDA Labor Compliance File Review was completed in the 1st quarter. The final Funding Request will be submitted and the project will be closed-out once the City receives the Clearance Letter.

Quarter: 2 Accomplishment Quantity: 1,455

Accomplishment Narrative:

Construction has been completed. The City received the LACDA Labor Compliance Clearance Letter on September 25, 2019, in the 2nd quarter.

San Gabriel

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602085-19 Jurisdiction: San Gabriel
Project Title: City Hall Elevator Modernization Project
IDIS Number: 11331
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2021
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The new project provides access for severely disabled adults and elderly persons to the City Council Chamber and services on the 2nd floor of City Hall through elevator repair and replacement of mechanical and electrical components, pump unit, control system, car door equipment, cab, platform, and car fixtures.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$131,740.00 This Year: \$2,992.00 Cumulative: \$2,992.00 Ratio: 2.3%

Annual Narrative:

The City of San Gabriel advertised the City Hall Elevator Modernization Project in August 2019 with a mandatory job walk on September 5, 2019. Due to one bid was received on October 3, 2019, CDBG funding rules required the City to advertise the Project again on December 09, 2019, with an additional job walk meeting held on December 19, 2019. On the bid date of January 23, 2020, the City Clerk again received only one bid. CDBG Program Manager has reviewed and approved the Request Approval of Non-Competitive Procurement for this project due to only receiving one bid on March 5, 2020. The project was awarded to Thyssenkrupp Elevator Corp. on April 7, 2020. Currently the agreement contract is being reviewed by the City Attorney. Due to Covid-19 pandemic and other project process delays, the project won't be completed by 6/30/20. Therefore, CDBG has granted a project time extension request until 6/30/21 in order to complete the project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The plans and specification for the City Hall Elevator Modernization Project was completed in August 2019. The City advertised the project in August 2019 with a mandatory job walk on September 5, 2019. Seven (7) prospective bidders attended the meeting; however, the City Clerk only received and open one (1) bid for the project on October 3, 2019. The bid proposal was over the budget amount. City staff is in the process of reviewing the bid items and available funding resources. The City will rebid this project.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the second quarter, the plans and specification for the City Hall Elevator Modernization Project was completed in August 2019. The City advertised the project in August 2019 with a mandatory job walk on September 5, 2019. Seven (7) prospective bidders attended the meeting; however, the City Clerk only received and open one (1) bid for the project on October 3, 2019. Per CDBG requirements, the project was re-advertised for rebid. A second additional mandatory job walk was held on December 23, 2019 with new bid opening date January 23, 2020. Four additional prospective bidders were invited to the second job walk, but no one showed up. If one bid is received at the second bid opening, the City will submit a request for non-competitive procurement approval to LACDA.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to only one (1) bid received on October 3, 2019, CDBG funding rules required the City to advertise the Project again on December 09, 2019, with an additional job walk meeting held on December 19, 2019. On the bid date of January 23, 2020, the City Clerk again received only one bid. The City requested and received approval to use of Non-Competitive Procurement from LACDA. The project was awarded on April 7, 2020, with anticipated construction beginning in July 2020. Due to the Covid-19 crisis, the project cannot begin sooner.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

The project was awarded to Thyssenkrupp Elevator Corp. on April 7, 2020. Currently the agreement contract is being reviewed by the City Attorney. Due to Covid-19 pandemic and other project process delays, the project won't be completed by 6/30/20. Therefore, CDBG has granted a project time extension request until 6/30/21 in order to complete the project.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96796-19 Jurisdiction: San Gabriel
Project Title: Code Enforcement Program
IDIS Number: 11257
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This continuing code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been deemed deteriorating or deteriorated in the City of San Gabriel.

The following are the most common violations addressed through this CDBG-funded activity: peeling paint, inoperable vehicles, unpermitted structures, illegal dumping, dead or overgrown vegetation, abandoned vehicles and the accumulation of junk, furniture and debris.

This program works in tandem with the City's Graffiti Removal Program and is 100% CDBG funded.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 21,617 This Year: 21,617 Cumulative: 21,617 Ratio: 100.0%
Net Expenditures: Budgeted: \$85,000.00 This Year: \$75,309.00 Cumulative: \$75,309.00 Ratio: 88.6%

Annual Narrative:

During the 2019-2020 fiscal year, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 952 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 230 single family homes, 258 multiple family homes and 26 commercial properties. The following deteriorated conditions were found: 192 for overgrown vegetation/lawn maintenance, 251 junk, trash and debris, 10 for deteriorated structures, 10 for graffiti, 13 for inoperable vehicle, 34 unpermitted structure/construction, and 20 for illegal additions. Staff conducted 2359 inspections to properties with violations or alleged violations and compliance was achieved with only 72 administrative citations issued.

Quarter: 1 Accomplishment Quantity: 21,617

Accomplishment Narrative:

During the first quarter of 2019-2020, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 171 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 43 single family homes, 57 multiple family homes and 7 commercial properties. The following deteriorated conditions were found: 33 for overgrown vegetation/lawn maintenance, 70 junk, trash and debris, 3 for deteriorated structures, 2 for inoperable vehicle and 4 unpermitted structure/construction. Staff conducted 725 inspections to properties with violations or alleged violations and compliance was achieved with only 18 administrative citations issued.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter of 2019-2020, Neighborhood Improvement Services (NIS), staff investigated residential and

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

commercial properties for safety code violations and property maintenance nuisances. 156 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 30 single family homes and 35 multiple family homes. The following deteriorated conditions were found: 28 for overgrown vegetation/lawn maintenance, 20 junk, trash and debris, 8 illegal addition, 6 inoperable vehicle and unpermitted structure/construction. Staff conducted 392 inspections to properties with violations or alleged violations and compliance was achieved with only 24 administrative citations issued.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter of 2019-2020, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 308 Notices of Violation, Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 106 single family homes, 91 multiple family homes and 7 commercial properties. The following deteriorated conditions were found: 79 for overgrown vegetation/lawn maintenance, 109 junk, trash and debris, 3 for deteriorated structures, 5 for inoperable vehicle and 13 unpermitted structure/construction. Staff conducted 725 inspections to properties with violations or alleged violations and compliance was achieved with only 16 administrative citations issued.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter of 2019-2020, Neighborhood Improvement Services (NIS), staff investigated residential and commercial properties for safety code violations and property maintenance nuisances. 220 Notices of Violation, 97 Courtesy Notices and Alleged Letters combined were issued as a result of inspections for 51 single family homes, 75 multiple family homes and 12 commercial properties. The following deteriorated conditions were found: 51 for overgrown vegetation/lawn maintenance, 52 junk, trash and debris, 3 for deteriorated structures, 3 for inoperable vehicle and 14 unpermitted structure/construction. Staff conducted 517 inspections to properties with violations or alleged violations and compliance was achieved with only administrative citations issued.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96803-19 Jurisdiction: San Gabriel
 Project Title: Parks & Recreation Youth Program
 IDIS Number: 11258
 Operating Agency: City of San Gabriel
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05L Child Care Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides supervised recreational activities for elementary/intermediate school children, ages 5-14 years old, during school and after-school hours and during summer breaks at:

McKinley Elementary 1425 Manley Dr, San Gabriel, CA 91776,
 Smith Park 232 W Broadway, San Gabriel, CA 91776,
 Vincent Lugo Park 300 W Wells Street, San Gabriel, CA 91776.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 91 This Year: 28 Cumulative: 28 Ratio: 30.8%
 Net Expenditures: Budgeted: \$38,000.00 This Year: \$16,581.00 Cumulative: \$16,581.00 Ratio: 43.6%

Annual Narrative:

Given the recent COVID-19 pandemic which resulted in the closure of schools as of March 13, 2020, all programs and activities were suspended due to the Safer at Home Order. Unfortunately, due to these reasons the City of San Gabriel was unable to provide any youth programs.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & White - Hispanic	1
Asian - Non-Hispanic	15
Other Race - Hispanic	6
White - Hispanic	5
White - Non-Hispanic	1
Total	28

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	15
Low	13
Total	28

Quarter: 1 Accomplishment Quantity: 16

Accomplishment Narrative:

During the first quarter and with CDBG funding allocated to the City of San Gabriel, once again a free summer drop-in Tuesday, January 12, 2021

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

program was held at various sites, as follows:

Smith Park: June 10-August 2, M-F from 9am-2pm
Roosevelt Elementary: June 10-July 5, M-F from 12pm-5:30pm
Roosevelt Elementary: July 8-August 2, M-F from 11am-2pm
McKinley Elementary: June 10-July 5, M-F from 12p.m.-5:30p.m.
Marshall Park: June 10-August 2, M-F from 9am-2pm

The free summer drop in programs was available for youth 6 and over, and provided various activities such as outdoor sports, arts and crafts, indoor/outdoor games, and a special event, in a fun safe environment. In addition, free lunch program was offered at these sites through the San Gabriel Unified School District for all youth participants. Lunch was served weekdays between 11:30am-12:30pm.

Quarter: 2 Accomplishment Quantity: 12

Accomplishment Narrative:

During the second quarter, the After School program at McKinley Elementary School continued. Without funding from Community Development Block Grant, we would not be able to offer this program. Program hours are Monday, Tuesday, Thursday and Friday from 2:30 pm to 5:00 pm, and 1:30 to 5:00 pm on Wednesdays, due to early dismissal. The program is supervised by city staff and they offer homework help, arts and crafts, sports, in a supervised and safe environment. This program is offered to students in the 2nd through 5th grades. The staff also implemented sports aspect such as flag football and volleyball for both boys and girls, for grades 3rd through 5th. Although they were unable to play games against other schools, staff continued to hold practice for both sports on a weekly basis. This program will help them be prepared for middle school sports in the future.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Through the third quarter, the Community Services Department continued to offer a quality program for the youth in the City of San Gabriel. McKinley Elementary School program has good participation this school year. The after school program is offered Monday, Tuesday, Thursday and Friday from 2:30 pm to 5:00 pm and on Wednesday from 1:30 pm to 5:00 pm for students in 2nd through 5th grades. This fun and exciting program offers homework assistance, sports, free play, board games, and arts & crafts. The participants began practicing for the annual All City Pentathlon beginning February 18th. Unfortunately with the recent Covid-19 epidemic, the Pentathlon was canceled, and school was in session until March 13, 2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Given the recent COVID-19 pandemic which resulted in the closure of schools as of March 13, 2020, all programs and activities were suspended due to the Safer at Home Order. Unfortunately, due to these reasons the City of San Gabriel was unable to provide any youth programs.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602084-19 Jurisdiction: San Gabriel
Project Title: Ramp & Sidewalk Improvement Project
IDIS Number: 11330
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material sidewalk barriers, such as cracked and uplifted sidewalks, for elderly and severely disabled adults and provides accessibility through the construction and reconstruction of curb ramps, sidewalks, curbs, gutters, and driveway approaches for the following streets:

Manley Drive from Valley Boulevard to Well Street;
Newby Avenue from New Avenue to Abbot Avenue; and
Jackson Avenue from Ramona Boulevard to Norwood Place
[Census tracts 4814.01 (BG 1, 3) and 4823.01 (BG 4, 5)].

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 2,902 This Year: 2,902 Cumulative: 2,902 Ratio: 100.0%
Net Expenditures: Budgeted: \$102,323.00 This Year: \$102,323.00 Cumulative: \$102,323.00 Ratio: 100.0%

Annual Narrative:

The plans and specifications for the new 2019 CDGB Pedestrian Ramp Improvement were completed in October 2019. The City advertised the project in November 2019 with a mandatory job walk on November 21, 2019. The City Clerk received and opened five bids for the project on December 05, 2019. It was determined that the lowest bidder did not meet the CDBG Section 3 qualified business requirements. Therefore, the project was awarded CEM Construction Corp (second lowest and responsible bidder) on March 17, 2020, with the construction began in April 2020 and completed in June 2020. This project will be reported completed upon successfully completing a construction contract Labor Compliance File Review in the beginning of new Fiscal Year 2020-21.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The plans and specifications for the new 2019 CDGB Pedestrian Ramp Improvement Project are being developed. The project is anticipated to be advertised during the second quarter before the end of December 2019. The project will be awarded early next year, and the construction is anticipated to be completed by the end of third quarter or early fourth quarter of 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter the plans and specifications for the new 2019 CDGB Pedestrian Ramp Improvement were completed. The City advertised the project in November 2019 with a mandatory job walk on November 21, 2019. Five (5) prospective bidders attended the meeting, and the City Clerk received and open five (5) bids for the project on December 05, 2019. Bid submittals are being reviewed for the CDBG Section 3 qualified business requirements.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

A contract award is forthcoming after evaluations of bids submitted.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The plans and specifications for the new 2019 CDGB Pedestrian Ramp Improvement were completed in October 2019. The City advertised the project in November 2019 with a mandatory job walk on November 21, 2019. The City Clerk received and opened five bids for the project on December 05, 2019. It was determined that the lowest bidder did not meet the CDBG Section 3 qualified business requirements. Therefore, the project was awarded the second lowest and responsible bidder on March 17, 2020. The pre-construction meeting was scheduled for April 14, 2020, with anticipated construction begins on April 27, 2020.

Quarter: 4 Accomplishment Quantity: 2,902

Accomplishment Narrative:

The construction for the 2019 CDGB Pedestrian Ramp Improvement project was successfully completed during this 4th quarter. Staff will start working on the project close out and completing a construction contract Labor Compliance File Review.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601969-18 Jurisdiction: San Gabriel
Project Title: Street Improvement Project Phase V
IDIS Number: 11045
Operating Agency: City of San Gabriel
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2020 Quarter Completed: 2
Activity Code: 03K Street Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

The new project provides for street improvements in designated low-and moderate-income residential areas. Streets identified for this project are Saxon Avenue from I-10 Del Mar Off Ramp to I-10 San Gabriel Blvd and on-ramp, Loftus Avenue from Del Mar to Alhambra Wash, Strathmore Avenue from Saxon to Marshall, Denton Avenue from I-10 to Marshall, Lafayette Street from Saxon to Marshall, and Glendon Way (rom Lafayette to California.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 4,370 This Year: 4,370 Cumulative: 4,370 Ratio: 100.0%
Net Expenditures: Budgeted: \$311,013.00 This Year: \$15,550.00 Cumulative: \$311,005.00 Ratio: 100.0%

Annual Narrative:

The project was advertised in January/February 2019 with the bid opening in February 2019. The project was awarded to the All American Asphalt April 2019 with the construction began in May 2019. The project construction was completed on June 19, 2019, with no major problem encountered during the construction. The construction contract Labor Compliance File Review was completed on 09/26/19. File Review Clearance Letter was issued on October 8, 2019. This project is closed.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No Construction during this quarter. All physical construction of the Phase V Street Improvement Project was completed during the fourth quarter (April-June) of the fiscal year 2018-19. The project was successfully completed. The final construction contract Labor Compliance File Review was performed on 09/26/19 by Carmen Simon from LACDA. Ms. Simon will issue a close out letter and forward to CDBG. Once CDBG approved the recommendation, City staff will release the final retention payment to All American Asphalt and close out the project.

Quarter: 2 Accomplishment Quantity: 4,370

Accomplishment Narrative:

The construction contract Labor Compliance File Review was completed on 09/26/19. File Review Clearance Letter was issued on October 8, 2019. This project is closed.

San Marino

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600807-19 Jurisdiction: San Marino
 Project Title: Senior Outreach Program
 IDIS Number: 11159
 Operating Agency: City of San Marino
 Subrecipient Type: Participating City
 Contract Period: 10/9/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides senior outreach activities such as health information, enrollment in senior leisure classes and community service programs, trips and tours, and referral to specialized senior supportive services. In addition, this program provides senior case management on an as-needed basis.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 60 This Year: 199 Cumulative: 199 Ratio: 331.7%
 Net Expenditures: Budgeted: \$23,829.00 This Year: \$12,539.00 Cumulative: \$12,539.00 Ratio: 52.6%

Annual Narrative:

During the program year, the Community Services Department had to change the services provided to seniors due to the pandemic. The first half of the year consisted of senior excursions and various outreach similar to years past. Once the pandemic took place, it was determined that the best way to provide services would be through outreach related to emergency kits as well as purchasing groceries and delivering them to those who are at high-risk.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Hispanic	1
Asian - Non-Hispanic	81
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	3
Black/African American & White - Non-Hispanic	1
Other Race - Hispanic	5
Other Race - Non-Hispanic	2
White - Hispanic	12
White - Non-Hispanic	93
Total	199

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	57
Total	57

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 35

Accomplishment Narrative:

During the second quarter, there were three senior excursions offered to the community. "Miss Saigon at the Segerstrom Center for the Arts," excursion took place on Saturday, October 12, 2019. "Route 66 and Cracker Barrel Restaurant" took place on Thursday, November 7, 2019. "Christmas at Tibbie's Center Stage Dinner Theater in Fontana" took place on Saturday, December 7, 2019. In total there were 97 participants for senior excursions during the second quarter.

The Recreation Division provided additional resources to inquiring seniors, as well as referrals, assistance and information, as requested.

Outreach performed included the mailing of informational flyers for the following:

- Recreation's Smarter Living Series, Disaster Preparedness presentation (October 8, 2019)
- Crowell Public Library Upcoming Adult Programs (October 8, 2019)
- Manet at the Getty (November 13, 2019)
- Recreation's Smarter Living Series, Home Accident Prevention presentation (December 4, 2019)
- Salute to Patten excursion (December 4, 2019)
- Recreation Senior Programs Calendar of Events (December 4, 2019)

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

There were three senior excursions offered to the community for the third quarter. Unfortunately due to the COVID-19 epidemic, the trip that was scheduled for March 14th was canceled. The "Manet at the Getty," excursion took place on Wednesday, January 8, 2020. "A Salute to Patton" took place on Tuesday, February 11, 2020. "Bright Star at Glendale Centre Theatre" was canceled for Saturday, March 14. In total, there were 41 participants for senior excursions during the third quarter.

The Recreation Division provided additional resources to inquiring seniors, as well as referrals, assistance and information, as requested.

Outreach performed included the mailing of informational flyers for the following:

- Bright Star at Glendale Centre Theatre (January 1, 2020)
- Recreation's Smarter Living Series, Personal Safety presentation (February 12, 2020)
- Crowell Public Library Upcoming Adult Programs (February 12, 2020)
- Emergency Preparedness Workshop (February 22, 2020)
- Athens Recycling Field Trip (February 22, 2020)
- Sea of Flowers in Carlsbad (March 10, 2020)
- Crowell Public Library Upcoming Adult Programs (March 10, 2020)

Quarter: 4 Accomplishment Quantity: 107

Accomplishment Narrative:

During the fourth quarter, due to COVID-19, the Community Services Department did not offer any in person programs. Instead, the department engaged in providing emergency resources to seniors. The following items were delivered to residents of San Marino at no cost to them, 100-Emergency Preparedness Kits and 12- Emergency Preparedness Backpacks. In addition, the Community Services Department purchased and delivered groceries 14-times to residents in need of assistance. There were no senior excursions offered in the 4th quarter due to COVID-19.

Outreach performed included the following:

- San Marino Residents Emergency Preparedness Kit Giveaway (April 19, 2020)

Santa Fe Springs

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601900-17 Jurisdiction: Santa Fe Springs
Project Title: City Hall Entrance and Counter Modifications
IDIS Number: 10783
Operating Agency: City of Santa Fe Springs
Subrecipient Type: Participating City
Contract Period: 7/1/2017 to 6/30/2020 Quarter Completed: 2
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of access barriers for elderly and mobility impaired persons through the design and construction of accessible service counters and the installation of two (2) automatic door openers at City Hall.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
Net Expenditures: Budgeted: \$90,000.00 This Year: \$82,399.00 Cumulative: \$90,000.00 Ratio: 100.0%

Annual Narrative:

Project Complete and Certificate of Completion received.

Quarter: 2 Accomplishment Quantity: 1

Accomplishment Narrative:

Construction for the CDBG-funded City Hall Public Counters and Accessibility Improvements Project No. 601900-17 was completed on July 20, 2019 and a Notice of Completion was issued on August 14, 2019. Carmon Simon, the Labor Compliance Supervisor on behalf of LACDA, conducted a contract and labor compliance file review on September 12, 2019. The City of Santa Fe Springs received the construction contract compliance file review clearance on September 25, 2019.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602134-19 Jurisdiction: Santa Fe Springs
 Project Title: TEEN Program
 IDIS Number: 11364
 Operating Agency: City of Santa Fe Springs
 Subrecipient Type: Participating City
 Contract Period: 11/13/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program provides middle school and high school-aged students with a TEEN Club offering a wide-array of activities from arts & crafts, games, sports, to personal enrichment and academic development. Space is provided for school homework completion, meetings with a college coordinator, and college prep assistance. In addition, the TEEN Club offers participants a light meal and outings to various events around the south California region.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 45 This Year: 176 Cumulative: 176 Ratio: 391.1%
 Net Expenditures: Budgeted: \$17,266.00 This Year: \$8,819.00 Cumulative: \$8,819.00 Ratio: 51.1%

Annual Narrative:

For FY 2019-2020, the start of the fiscal year showed much promise. Recreation staff was able to prepare and get applications for Club membership prepared and distributed in conjunction with the start of the local middle school and high school schedules. We had over 200 applications submitted for Club membership, where 176 of them were entered into the Public Service portal.

Teens were involved in the month of September with Fiestas Patrias, a cultural celebration of the Mexican independence from Spain. Teens from The Club, twelve of them, assisted with crafts related to the event. October rolled in with events in the Club such as Halloweek, in which the youth were able to play spooky games and win prizes and carve pumpkins. The Fiends & Pie event in November saw over 40 Club members have mini pumpkin and apple pies and share what they were thankful for. Going into December, the Teen Program at The Club closed out the year 2019 with tree ornament crafts and hot cocoa and a Christmas movie marathon.

The new year had the teens making resolutions and staff working with them to provide assistance in achieving them. In February, Valentines crafts helped the Club members to express their creativity with heart! Then the pandemic hit and cancelled a planned trip to Knott's Berry Farm to kick off spring break. The remainder of the 2020 year has been a challenge to reach all of our members, but the Teen Program staff remain undaunted and continue to utilize technology to keep the teen community connected with the City.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
American Indian/Alaskan Native & Black/African American - Non-Hispanic	1
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	2
American Indian/Alaskan Native - Hispanic	1
Asian - Hispanic	2

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Asian - Non-Hispanic	2
Asian and White - Hispanic	1
Asian and White - Non-Hispanic	3
Black/African American & White - Hispanic	4
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	2
Other Race - Hispanic	42
Other Race - Non-Hispanic	3
White - Hispanic	102
White - Non-Hispanic	7
<hr/>	
Total	176

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Above Moderate	14
Extremely Low	70
Low	64
Moderate	28
<hr/>	
Total	176

Quarter: 2 Accomplishment Quantity: 53

Accomplishment Narrative:

During the 2nd quarter, 973 middle school and high school-aged youth came to The Club in October; an increase of 2.5% from the month of September 2019, however it was a decrease of 16.3% from the year previous.

The popular "Hallo-week" was celebrated in The Club. For the week of October 21st - 24th, from 3:45pm-4:45pm a host of games were played such as scary movie trivia, What's in the Box?, and many more. During the time an average of 23 kids were present.

In November, 588 middle school and high school-aged youth came to The Club in November; an decrease of 39.6% from the month of October 2019 and a decrease of 18% from the year previous.

On November 21, The Club hosted Pals & Pies. It was a day that Club members spent with their friends reflected on the 2019 year while enjoying apple and pumpkin pies. This is a free event for all Club members had 32 participants.

In December 636 middle school and high school-aged students came to The Club; an 8% increase from November 2019.

On December 19th, Club members were able to gather 'round the Christmas tree and participate in one of the most participated events, Christmas Karaoke. Over 40 Club members sang popular holiday songs and some of the latest musical hits. This free event also offered hot cocoa and tasty treats to those who came, sang, and/or listened.

The activities listed were special ones held for each month, but there is daily programming that takes place to engage and entertain youth who come to The Club as a safe location to hang out, do homework, or to wait to be picked-up by a family member.

Quarter: 3 Accomplishment Quantity: 21

Accomplishment Narrative:

In the 3rd quarter, The Club became "Club Pizzeria" on Thursday, January 23rd as Club members will be able to team-up with a friend to make their very own pizza from scratch. This free event for all Club members had them making pizza dough, tomato sauce, and topping their pizzas that were baked on site. 39 Club members participated in this event.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

On Friday, February 14th The Club turned into casino to help those in attendance better understand how math skills can assist in increasing one's odds at winning popular games of chance. Club members received an allotment of chips to use as they learned how to formulate strategies using mathematical principles. They got the excitement of being at a casino, without having to lose any real money, and winning small prizes for putting their newly gained gaming acumen to use. 34 Club members participated in this event.

On Wednesday, February 26th from 6:00 p.m. – 8:00 p.m., The Club hosted "Open the Window to Your Future." This event will consisted of various professionals across different career fields to share their knowledge and experience with the high school-aged students in attendance to help them better understand of how they achieved their current standing within their respective careers by the way of education, internships, and work experience. Light refreshments were served afterwards. This event was attended by 22 youth.

Unfortunately due to the coronavirus pandemic, the scheduled Spring Break kick off trip to Knott's Berry Farm and the Résumé & Root Beer Floats Night, as well as all recreation programming were cancelled by order of the Santa Fe Springs City Council.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, due to the COVID-19 pandemic, all in-person programming was suspended unfortunately beginning at March 16, 2020.

In an ongoing effort to connect with the tween and teen community in the City of Santa Fe Springs, we have established the Teen Virtual Experience. This is held weekly, every Wednesday from 6:00 p.m. - 7:00 p.m. via Zoom. Participants are forwarded a reminder and the Zoom link via text and/or e-mail and encouraged to join in. This began on April 8, 2020 and continued through June 30, 2020.

The Teen Virtual Experience is hosted by a Program Coordinator and assisted by a Program Leader II and starts off by providing an update of the COVID-19 pandemic and how it is impacting the City. Then an ice breaker or opening game is conducted to get everyone on the Zoom feed to know each other. Pre-recorded/videoed pieces are also included which cover the gamut of topics from life hacks (tips & tricks for making life easier), cooking tutorials, and cool crafts.

The Teen Virtual Experience will continue until in-person programming resumes.

Signal Hill

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96546-19 Jurisdiction: Signal Hill
 Project Title: Food Distribution
 IDIS Number: 11253
 Operating Agency: City of Signal Hill
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides meat, poultry, fish, fruits, vegetables, dry goods, and canned groceries on a bi-monthly basis to residents who are 55 years of age and older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 40 This Year: 24 Cumulative: 24 Ratio: 60.0%
 Net Expenditures: Budgeted: \$9,113.00 This Year: \$9,113.00 Cumulative: \$9,113.00 Ratio: 100.0%

Annual Narrative:

The Food Distribution Program served 24 seniors during the year on a bi-monthly basis through the distribution of nutritious food products. Clients were served on 33 occasions. There were a total of 760 client contacts.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Hispanic	1
Asian - Non-Hispanic	8
Black/African American - Non-Hispanic	5
Other Race - Hispanic	1
Other Race - Non-Hispanic	2
White - Hispanic	2
White - Non-Hispanic	5
Total	24

Quarter: 1 Accomplishment Quantity: 22

Accomplishment Narrative:

During this quarter, 22 new clients were served on 7 occasions, for a total of 154 client contacts.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

23 individuals were served this quarter; 22 duplicated clients and 1 new client were served on six occasions, for a total of 134 client contacts.

Quarter: 3 Accomplishment Quantity: 2

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

This quarter, 24 individuals were served this quarter. 22 duplicated clients and two (2) new clients were served on 7 occasions, for a total of 160 client contacts.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

24 individuals were served during the 4th quarter. 24 duplicated clients and zero (0) new clients were served on 13 occasions, for a total of 312 client contacts.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602078-19 Jurisdiction: Signal Hill
Project Title: Signal Hill ADA Sidewalk Improvements FY 2019-20
IDIS Number: 11324
Operating Agency: City of Signal Hill
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of architectural and material barriers through the reconstruction of sidewalks and sidewalk ramps at the intersection of Legion Drive and Hill Street. The project will improve mobility for the elderly and severely disabled adults.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 8,260 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$56,684.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was closed due to the impact of COVID-19. There were no expenditures.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Engineering estimates for the project cost exceed the current funding available. Staff is considering other funding options. The project may be extended through FY 2020-21,

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Staff contacted Los Angeles County Public Works to discuss the City's existing General Service Agreement. The City plans have Los Angeles County Public Works perform work for this project pending approval by LACDA and the City Council.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

The project has been delayed due to COVID-19. Project funds may be reallocated to a Public Service project to respond to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

This project was closed due to the impact of COVID-19. There were no expenditures.

South El Monte

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602067-19 Jurisdiction: South El Monte
Project Title: Code Enforcement Program
IDIS Number: 11316
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 15 Code Enforcement
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new code enforcement program aids in arresting the decline of primarily residential, low-and moderate-income areas in census tracts that have been assessed with deteriorating or deteriorated conditions in the City of South El Monte.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 27,220 This Year: 27,220 Cumulative: 27,220 Ratio: 100.0%
Net Expenditures: Budgeted: \$60,000.00 This Year: \$60,000.00 Cumulative: \$60,000.00 Ratio: 100.0%

Annual Narrative:

For the program year, program provided service to our low-mod areas in the City, we noticed an increase in beautification and clean up efforts. Keeping the City clean, maintained and free of dumping is what this program helps us do. We were able to minimize the amount of dumping in certain areas. We addressed overgrown vegetation. With constant enforcement, property and building owners understood the importance of maintaining the properties' aesthetics. We have seen property owners hire landscapers to continue the upkeep on the properties. This program has allowed the City to create working relationships within the community which in turn will help continue the efforts of keeping South El Monte clean and beautiful.

No leverage funds for this project.

Quarter: 1 Accomplishment Quantity: 27,220

Accomplishment Narrative:

During the first quarter, there were 6 notices issued, 1 citation issued after an inspection of an unpermitted structure of a commercial building. The following deteriorating conditions were cited: 29-trash/debris, 28-overgrown vegetation, 6-inoperable vehicles, 3-visible deterioration includes roof, paint or broken windows, and 11-unpermitted structures. 49 follow up visits were made and compliance was achieved without fines or administrative hearings.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, there were 8 notices issued, 1 citation was issued due to an in-operational vehicle. The following deteriorating conditions were addressed: 32-trash/debris, 4-overgrown vegetation, 6- inoperative vehicles, 4-unpermitted structures. About 24% of the cases met compliance without fines or administrative hearings.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, there were 4 notices issued, 1 citation was issued due to an in-operational vehicle. The following deteriorating conditions were addressed: 46-trash/debris, 12-overgrown vegetation, 3- inoperative vehicles, 1- visible deteriorating structure, 11-unpermitted structures. The majority of the cases met compliance without fines or administrative

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

hearings.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to this fourth quarter being hit by the COVID-19 pandemic, the number of cases reported have diminished dramatically as the entire state was ordered by the Governor to Stay at Home. The following were reported for the 4th Quarter: 16 trash/debris ; 15 overgrown vegetation ; 1 visible deterioration ; and 3 illegal structure cases were reported.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602068-19 Jurisdiction: South El Monte
Project Title: Commerical Facade Assistance
IDIS Number: 11317
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14E Rehabilitation: Publicly or Privately-Owned Commercial/Industrial
National Objective: LMA Low/Mod Area
Objective: Creating Economic Opportunity Outcome: Sustainability

Project Summary

This new Commercial Façade Improvement Program will provide grants and/or loans to eligible property owners for design and facade improvements to the exterior of commercial buildings. Exterior facade improvements may include painting, signage, windows, awnings, lighting, new parapet walls and moldings, correction of code violations including ADA improvements and lead-based paint and/or asbestos abatement. This activity will also allow for interior work when necessary to correct violations of the County Building Code and other public health and safety issues.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
Performance Indicator: Businesses
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

The City of South El Monte opted to move these Commercial Façade funds to the Business Assistance Program in order to assist the Business Community that was affected by Covid-19. The City plans to continue to fund this Business grants as long as the pandemic is affecting our community.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During the first quarter, the City has been researching a few locations that would benefit from the commercial fascade improvement program. The guidelines are being processed through internal processes. We are waiting for general counsel approval to begin implementation. There are no current applications to report at this time.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, the program received final approval from the City Attorney for lien requirements. Staff continue assessing commercial businesses to approach and discuss program and solicit applications.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, this program did not have any activity. Planning considerations for this program to occur during the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to COVID-19 in the fourth quarter, the City moved all its Commercial Façade funds to increase the funds under the

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Business Assistance Grant which was funded with the Care Act funds. The City saw the greater need to focus on job retention by keeping our local business open by providing assistance through CDBG funds. The City plans to implement its Commercial Façade Project in the near future.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601985-18 Jurisdiction: South El Monte
Project Title: Senior Center Women & Men's Restroom Renovation
IDIS Number: 11050
Operating Agency: City of South El Monte
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2021
Activity Code: 03A Construction or Rehabilitation of Public Facilities
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project provides for the removal of material and architectural barriers through the renovation of the City of South El Monte's Senior Center restrooms to provide access and usability for seniors and disabled adults.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$94,099.00 This Year: \$6,305.00 Cumulative: \$6,305.00 Ratio: 6.7%

Annual Narrative:

Due to the COVID-19 the Senior Center Woman and Men's restrooms project was easier to manage due to not having to redirect the seniors to another facility or area. The Senior Center was closed and the contractor and his subcontractor adhered to the social distancing rules to get this project implement. In the next quarter, the City will be able close out this much needed project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

During this quarter, the City worked on the specification for the two restrooms it plans to renovate at the City's Senior Center. The specification package was approved. The City will be going out to bid next quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the second quarter, the City went out to bid and received two prospective bidders, however the City had to rebid this project. In the third quarter the City will hold another bid opening and award the contract with construction to follow.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the third quarter, the City had rebid the project and plans to award the project and issue the Notice to Proceed. Construction to follow in the fourth quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the fourth quarter, the City awarded the contract to Urban Professional Buildings, Inc and extended the contract into the next fiscal year due to COVID-19. The contractor was able to work on site with his small crew practicing social distancing. The City plans to close out this project in the next quarter

South Pasadena

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601988-18 Jurisdiction: South Pasadena
Project Title: ADA Sidewalk Replacement Project
IDIS Number: 11048
Operating Agency: City of South Pasadena
Subrecipient Type: Participating City
Contract Period: 7/1/2018 to 6/30/2019 Quarter Completed: 2
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will benefit approximately 1,797 residents by providing unobstructed paths of travel through residential areas of the City for elderly and severely disabled adults by removing architectural and/or material barriers and installing access ramps and replacing cracked and uplifted portions of sidewalks.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 1,797 This Year: 1,797 Cumulative: 3,594 Ratio: 200%
Net Expenditures: Budgeted: \$123,021.00 This Year: \$0.00 Cumulative: \$115,076.00 Ratio: 93.5%

Annual Narrative:

This project was successfully completed and closed out. The project contractor, CT and T Paving, provided the installation of four ADA Access Ramps and the removal and replacement of approximately 10,000 square feet of cracked and uplifted sidewalk within the following residential areas:

La Senda Place (Garfield Avenue to Huntington Drive);
Los Laureles Street (Santa Terresa to Cul-de-sac);
Meridian Avenue (Foothill Street to Oliver St);
Beacon Street (Meridian Avenue to Cul-de-sac);
Santa Teresa (Camino Del Sol to Cul-de-sac); and
Olive Avenue (Huntington Drive to Pine Street).

A Labor Compliance File Review was performed on July 29, 2019 and clearance letter issued on August 14, 2019.

No leverage funds were used for this project.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

As of the first quarter, this project is in the close-out phase. Preparation for Labor Compliance File Review on going. The City expects to close-out and report this project as completed in the 2nd quarter of the program year.

Quarter: 2 Accomplishment Quantity: 1,797

Accomplishment Narrative:

As of the second quarter, a Labor Compliance File Review was performed on July 29, 2019 and clearance letter issued on August 14, 2019. The project is closed-out.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601657-19 Jurisdiction: South Pasadena
 Project Title: Senior Nutrition Program
 IDIS Number: 11189
 Operating Agency: City of South Pasadena
 Subrecipient Type: Participating City
 Contract Period: 10/28/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing program serves hot meals at the Senior Center and delivers meals to home-bound senior citizens who are 55 years of age or older.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 275 This Year: 229 Cumulative: 229 Ratio: 83.3%
 Net Expenditures: Budgeted: \$19,169.00 This Year: \$19,169.00 Cumulative: \$19,169.00 Ratio: 100.0%

Annual Narrative:

During the pandemic, the Senior Center has been able to provide a valuable essential service to the community, allowing them to stay home and provide them with nutritious meals Monday through Friday, along with extra meals delivered on Fridays for the weekends.

For the fiscal year, the program served 229 unduplicated users, with the majority residing within the city of South Pasadena.

The City has been able to assure that the older adults were cared for and basic needs were met. The community was supportive in donating masks that were included in the delivery bags on more than one occasion.

The program has received much praise from the participants expressing their appreciation of the food, and that the staff delivering was careful and practiced all CDC recommended protocols, and having no contact with the recipients.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	1
Asian - Hispanic	1
Asian - Non-Hispanic	63
Asian and White - Non-Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Non-Hispanic	4
Native Hawaiian/Other Pacific Islander - Hispanic	1
Other Race - Hispanic	16
Other Race - Non-Hispanic	8
White - Hispanic	31
White - Non-Hispanic	102
Total	229

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Moderate	111
Total	111

Quarter: 2 Accomplishment Quantity: 46

Accomplishment Narrative:

For the first quarter of Fiscal Year 2019-2020, the program served 2,728 meals on-site and another 2,267 home-delivered meals. The program served 4,995 meals in the first quarter.

The second quarter ending December 31, 2019, the program served 2,632 meals on-site and another 1,885 delivered meals. Serving 4,517 meals for the second quarter. There is a slight decrease in participation and this was due to the multiple holidays between November and December.

The program is advertised through a newsletter that is made available six months out of the year, on the City of South Pasadena's website, promoted through social media accounts and through press releases to the local newspapers. In addition, the menu is made available at the Senior Center and handed out at the end of each month to the participants at special events.

Quarter: 3 Accomplishment Quantity: 39

Accomplishment Narrative:

The South Pasadena Senior Center offers a meal program to senior citizens residing in the city, as well as those residing in neighboring communities. The program consists of an on-site program serving hot meals and a delivery program for residents that are recovering from an illness or are frail. The program is conducted primarily with volunteers who help one part-time staff person package, serve and deliver meals.

In the third quarter, the following number of meals were served:

January 700 onsite 614 delivered total month: 1,314
 February 716 onsite 547 delivered total month: 1,263
 March 334 onsite 1,142 delivered total month: 1,476
 Totals meals served for the quarter: 4,053

For the month of March we had a drop in onsite participation due to the Senior Center being closed to the public on March 16, 2020. The COVID-19 crisis caused the Senior Center to follow recommendations from health experts to assure the safety of the senior citizens. We are offering hot meals delivered to South Pasadena residents, Monday through Friday, and the option of boxed meals for the weekend. The Center will continue to operate offering only essential services with the meal program being one of them.

The program continues to be promoted via the Senior Center newsletter, press releases, email blasts to members, social media and City of South Pasadena website.

Quarter: 4 Accomplishment Quantity: 33

Accomplishment Narrative:

The South Pasadena Senior Center meal program has served the community with an essential service for the fiscal year 2019-2020. As of mid-March the Center closed the facility to the public to protect the older adult population and the adhere the "Safer at Home" order. The Center focused on delivering meals to the residents since this time.

For the fourth quarter the following number of meals were served: Onsite meals-0- were served, and 5,716 meals were delivered. Compared to the previous quarter where 4,053 meals served in total.

Temple City

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600604-19 Jurisdiction: Temple City
 Project Title: Asbestos and Lead-Based Paint Testing and Abatement Program
 IDIS Number: 11150
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project is implemented in conjunction with the Housing Rehabilitation Program and provides grants to qualified low- and moderate-income households of Temple City for the purpose of asbestos and/or lead-based paint testing and abatement.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 1 Cumulative: 1 Ratio: 10.0%
 Net Expenditures: Budgeted: \$90,000.00 This Year: \$19,482.00 Cumulative: \$19,482.00 Ratio: 21.6%

Annual Narrative:

There should have been 2 accomplishments this FY. There should have been a total of 4 accomplishments, but there were some delays to 2 projects resulting from the COVID-19 pandemic.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Other Race - Hispanic	1	0
Total	1	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Moderate	1	0
Total	1	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
4420 Temple City Blvd	Temple City	CA	91780	Owners	Moderate	\$8,000
Total Number of Housing Units Assisted : 1						

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	1	0

Lead Paint Detail:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96756-19 Jurisdiction: Temple City
 Project Title: Housing Rehabilitation Program
 IDIS Number: 11256
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing program provides deferred loans and grants for home improvements and/or the correction of CDBG-eligible building and zoning code violations to eligible income qualified single-family households in Temple City.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 10 This Year: 3 Cumulative: 3 Ratio: 30.0%
 Net Expenditures: Budgeted: \$248,974.00 This Year: \$168,792.00 Cumulative: \$168,792.00 Ratio: 67.8%

Annual Narrative:

Only 3 accomplishments were reported this FY, there were 5 accomplishments because 2 projects were submitted in the system late. The City anticipated a higher number of accomplishments, but we had some issues with not being able to record a document with the County due to COVID-19. The document was eventually recorded, but there was not enough time in the FY to complete the project, so the project will be completed next FY. There were 2 other projects that had delays, which will also be completed next FY.

No leverage funds were used for this project.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	1	0
Other Race - Hispanic	2	0
Total	3	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Moderate	3	0
Total	3	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
5925 Agnes Ave	Temple City	CA	91780	Owners	Moderate	\$18,135
4420 Temple City Blvd	Temple City	CA	91780	Owners	Moderate	\$45,000
5211 Doreen Ave.	Temple City	CA	91780	Owners	Moderate	\$54,100

Total Number of Housing Units Assisted : 3

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D97755-19 Jurisdiction: Temple City
 Project Title: Youth Scholarship Program
 IDIS Number: 11265
 Operating Agency: City of Temple City
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05D Youth Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides scholarships to children ages 17 years old and younger in below moderate-income families allowing them to participate in various recreation classes/activities offered by the City's Parks and Recreation Department.

Accomplishments and Net Expenditures

Priority Need: CD - Youth Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 85 This Year: 27 Cumulative: 27 Ratio: 31.8%
 Net Expenditures: Budgeted: \$27,938.00 This Year: \$10,712.00 Cumulative: \$10,712.00 Ratio: 38.3%

Annual Narrative:

The online system only accounts for 27 youths assisted this FY. However, the program staff did not report for the 2nd and 3rd quarter, and they did not accurately count for the 1st quarter. There should have been 25 newly assisted for the 1st quarter, 5 for the 2nd quarter, and 9 for the 3rd quarter.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Asian - Non-Hispanic	8
Black/African American - Hispanic	3
Black/African American - Non-Hispanic	1
Other Race - Hispanic	5
White - Hispanic	8
White - Non-Hispanic	2
Total	27

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	1
Low	17
Moderate	9
Total	27

Quarter: 1 Accomplishment Quantity: 27

Accomplishment Narrative:

There were 27 youths assisted this quarter with scholarships to help pay for a portion of the registration fees for recreation classes offered by the City.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 2 quarter, there were 4 new youths and 13 duplicates assisted this quarter. Staff did not submit the information before the end of the quarter, so it is not reflected in this quarter. Staff will submit the information so it will count in the 3rd Quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd quarter, there were no accomplishments reported this quarter due to an oversight by programmatic staff. Staff will report the numbers during the next quarter.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, there were no accomplishments due to the COVID-19 pandemic.

Torrance

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602073-19 Jurisdiction: Torrance
Project Title: Sidewalk Repair for Handicap Accessibility (FY2019-20)
IDIS Number: 11319
Operating Agency: City of Torrance
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project will create clear paths of travel that will benefit approximately 12,676 elderly and severely disabled adult pedestrians by removing architectural and material barriers through repair or replacement of damaged and uplifted sidewalks within Census Tract 6512.21, Block Group 1, in the City of Torrance.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 12,676 This Year: 12,676 Cumulative: 12,676 Ratio: 100.0%
Net Expenditures: Budgeted: \$698,129.00 This Year: \$659,176.00 Cumulative: \$659,176.00 Ratio: 94.4%

Annual Narrative:

The City developed and successfully constructed a project to improve accessibility and mobility for senior citizens and disabled individuals in the City of Torrance by repairing approximately 48,000 SF of damaged sidewalks and upgrading 39 curb ramps.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

1st quarter update: Project documents have been prepared and project has gone out to bid.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction is expected to last through end of April.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Construction continued in Q3 and is approximately 85% completed. Substantial completion is anticipated for the first month of Q4.

Quarter: 4 Accomplishment Quantity: 12,676

Accomplishment Narrative:

Construction was substantially completed and the file closeout review has been conducted with the LACDA.

2019-2020 CAPER CDBG Activity Listing
(Activities Included in Analysis)

Walnut

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602199-19 Jurisdiction: Walnut
Project Title: Butterfield Park ADA Accessibility Improvement Project
IDIS Number: 11412
Operating Agency: City of Walnut
Subrecipient Type: Participating City
Contract Period: 4/9/2020 to 6/30/2021
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

The Butterfield Park ADA Accessibility Improvement Project involves the construction of an accessible entrance to Butterfield Park and the restroom facilities.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$214,681.00 This Year: \$150,421.00 Cumulative: \$150,421.00 Ratio: 70.1%

Annual Narrative:

This project has extended through June 30, 2021.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 4th quarter, construction bids were received on May 27, 2020 for the Butterfield Park Trail Improvements project. Five responses were received. Gentry General Engineering, Inc. was provided the lowest bid and was awarded a contract on June 24, 2020. Construction is expected to commence in July 2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600804-19 Jurisdiction: Walnut
 Project Title: Senior Citizen Activities
 IDIS Number: 11158
 Operating Agency: City of Walnut
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 05A Senior Services
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This continuing project provides elderly persons (age 55 and older) with bus transportation to various city sponsored events and excursions throughout the year. It also offers a support group for grieving elderly persons coping with loss through sessions that offer discussion, processing exercises, and guest speakers at the City of Walnut Senior Center.

Accomplishments and Net Expenditures

Priority Need: CD - Senior Programs
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 232 Cumulative: 232 Ratio: 77.3%
 Net Expenditures: Budgeted: \$17,348.00 This Year: \$11,469.00 Cumulative: \$11,469.00 Ratio: 66.1%

Leverage Funds Expended:

Source	Amount
Other	\$69,430.00
Total Leverage Funds	\$69,430.00

Annual Narrative:

A total of 247 unduplicated clients were served during Fiscal Year (FY) 2019-2020:

The total number of clients served per quarter was:
 1st quarter - 177; 2nd quarter - 100; 3rd quarter - 55; 4th quarter - 15

Of the total, 25 clients participated in the GROW group and the remaining 222 clients were served by the transportation program.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native - Non-Hispanic	2
Asian - Hispanic	1
Asian - Non-Hispanic	92
Asian and White - Non-Hispanic	6
Black/African American & White - Non-Hispanic	4
Black/African American - Non-Hispanic	9
Native Hawaiian/Other Pacific Islander - Non Hispanic	1
Other Race - Hispanic	22

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Other Race - Non-Hispanic	4
White - Hispanic	19
White - Non-Hispanic	72
Total	232

Quarter: 1 Accomplishment Quantity: 77

Accomplishment Narrative:

A total of 77 new clients were served this quarter.

A total of 5 unduplicated clients were served by the GROW Program. The group met a total of three times: once in July, once in August, and once in September.

A total of 72 unduplicated clients participated in the Senior Excursion Program, which provided the following 2 excursions:

- July 14th - Breakfast with the Beatles
- September 22nd - Danish Days in Solvang

Quarter: 2 Accomplishment Quantity: 100

Accomplishment Narrative:

During the 2nd quarter, a total of 100 new clients were served.

A total of five unduplicated clients were served by the GROW Program. The group met a total of three times: once in October, once in November, and once in December.

A total of 95 unduplicated clients participated in the Senior Excursion Program, which provided the following four excursions:

- October 21st - Newport Beach Back Bay
- November 12th - Sistine Chapel Exhibit
- December 11th - Knott's Merry Farm
- December 21st - Huntington Harbor Cruise of Lights

Quarter: 3 Accomplishment Quantity: 55

Accomplishment Narrative:

During the 3rd quarter, a total of 55 new clients were served.

No new unduplicated clients were served by the GROW Program. The group met a total of three times: once in January, once in February, and once in March.

A total of 55 unduplicated clients participated in the Senior Excursion Program, which provided the following three excursions:

- January 26th - Breakfast with the Beatles @ Kobe Steakhouse
- February 9th - Arsenic and Old Lace @ Segerstom
- February 18th - The Unforgettable Getty

NOTE: Trips were canceled for the month of March and likely through the end of the fiscal year due to COVID-19 and the state wide Safer at Home Order extended through May 15, 2020.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Due to social distancing orders, participants were provided with online zoom access to group meetings. Limited contact did not allow for the completion of intake forms. Rosters were provided by the therapist and verified by staff via email. Based on each roster, there were a total of 6 new participants in April, 4 in May and 5 in June for a total 15 new participants.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D99589-19 Jurisdiction: Walnut
 Project Title: Single Family Rehabilitation
 IDIS Number: 11268
 Operating Agency: City of Walnut
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 14A Rehabilitation: Single-Unit Residential
 National Objective: LMH Low/Mod Housing
 Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants and/or loans to owner-occupied single family detached residential dwellings. Rehabilitation activities include, but are not be limited to, safety, health, and code violations corrections, improvements to increase energy efficiency, water use efficiency, removal of materials and architectural barriers, and the performance of lead-based paint and asbestos hazard evaluations and remediation.

Accomplishments and Net Expenditures

Priority Need: Housing
 Performance Indicator: Housing Units
 Quantitative Accomplishments: Goal: 4 This Year: 4 Cumulative: 4 Ratio: 100.0%
 Net Expenditures: Budgeted: \$84,000.00 This Year: \$59,219.00 Cumulative: \$59,219.00 Ratio: 70.5%

Annual Narrative:

The City received and reviewed 7 applications during Fiscal Year (FY) 2019-2020. Of the 7 applications, a total of 4 were approved and completed. One application was terminated and two additional applications will be processed next fiscal year.

No leveraged funds were used.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Owners</u>	<u>Renters</u>
Asian - Non-Hispanic	2	0
Black/African American - Non-Hispanic	1	0
White - Hispanic	1	0
Total	4	0

Direct Benefit (Income):

<u>Income Level</u>	<u>Owners</u>	<u>Renters</u>
Extremely Low	1	0
Low	2	0
Moderate	1	0
Total	4	0

Housing Detail:

<u>Street Address</u>	<u>City</u>	<u>State</u>	<u>Zip</u>	<u>Rent/Own</u>	<u>Income Level</u>	<u>Expenditures</u>
163 Avenida Alipaz	Walnut	CA	91789	Owners	Extremely Low	\$12,500
136 N. Dommer	Walnut	CA	91789	Owners	Low	\$12,500

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

20951 Delphine Dr.	Walnut	CA	91789	Owners	Low	\$25,000
19320 Branding Iron Rd	Walnut	CA	91789	Owners	Moderate	\$12,500

Total Number of Housing Units Assisted : 4

Housing Data:

<u>Category</u>	<u>Homeowners</u>	<u>Renters</u>
3) Total units occupied by elderly (62 years or older):	3	0

Lead Paint Detail:

Number of housing units constructed before 1978	1
Exempt: Housing construction 1978 or later	1
Exempt: No paint disturbed	1
Otherwise exempt	1

Lead Hazard Remediation Actions:

Lead Safe Work Practices (Hard costs <= \$5,000)	0
Interim Controls or Standard Practices (Hard costs \$5,000 - \$25,000)	1
Abatement (Hard costs > \$25,000)	0

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	4	1
Total	4	1

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

The City did not receive any new applications. However, the City Council approved modifications to the program in July 2019 and subsequently, extended its outreach efforts to include mailing flyers in residents' trash bills, distributing flyers throughout City Hall and posting information on the City's website. Additionally, the code enforcement staff has provided flyers to residents with open code cases. Flyers will continue to be made available at upcoming City events.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 2nd quarter, the City received 3 new applications which were under review. The City will continue with the review for eligibility of the applications received. In addition, the City continues its marketing efforts via social media and direct mailing outreach was undertaken.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

During the 3rd quarter, the City received and reviewed 5 applications. Four projects have been approved and are under construction and 1 applicant is reviewing bids.

Quarter: 4 Accomplishment Quantity: 4 Female-Headed Households: 3

Accomplishment Narrative:

During the 4th quarter, the City completed 4 projects. One project was terminated at the owner's request to withdraw from the program over COVID-19 concerns. Two additional projects will be processed next fiscal year.

West Hollywood

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602077-19 Jurisdiction: West Hollywood
Project Title: Curb / Sidewalk Construction - Phase IX
IDIS Number: 11323
Operating Agency: City of West Hollywood
Subrecipient Type: Participating City
Contract Period: 7/18/2019 to 6/30/2021
Activity Code: 03L Sidewalks
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This new project funds the Curb/Sidewalk Construction Phase IX project which provides for the removal of physical barriers by constructing permanent curb cuts and repairs to existing sidewalks with gaps or root damage. These improvements will remove safety hazards and barriers to basic mobility for severely disabled adults and the elderly and prevent disabled persons from using unsafe alternatives such as driveway curb cuts designed specifically for vehicular access.

Accomplishments and Net Expenditures

Priority Need: Special Needs/Non-Homeless
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 34,804 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$223,528.00 This Year: \$212,352.00 Cumulative: \$212,352.00 Ratio: 95.0%

Annual Narrative:

This CDBG project was extended until 6/30/2021.

Even though the construction project CIP 2001 CDBG No. 602077-19 Concrete Sidewalk Repair Project was awarded on March 16, 2020 to start constructions on April 15th, 2020, due to impact of the COVID-19 pandemic on construction activities the start date was postponed till further order.

Construction work is anticipated to commence in July-August 2020. Date of expected completion is 12/31/2020.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

We had no activity for this project during the first quarter of FY 2019.

Advertising for this project is scheduled for January of 2020. We are expecting the contract to be awarded in early March and construction to commence in early April of 2020.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 2nd Quarter of the Fiscal Year 2019 – 2020 there were no construction activities pertaining to CDBG-funded projects.

Bid documents for the construction project CIP 2001 CDBG No. 602077-19 Concrete Sidewalk Repair Project were prepared and approved by LACDC on January 6, 2020.

The project will be advertised for public works construction bids on January 16, 2020. The bid opening will be February 11, 2020.

It is anticipated the recommendation of contract award will be brought to City Council for consideration at their March 16,

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

2020 meeting.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

In the 3rd Quarter, we had no construction activities pertaining to the CDBG-Funded projects.

However, on January 16, 2020, we advertised the next CDBG project. On February 11, 2020, we had a bid opening, and on March 16, 2020, the CDBG (Phase IX) -Funded Sidewalk Repair Project got awarded to S&H Civilworks. The Notice of Contract Award was emailed to the LACDA office. Construction work was postponed due to the COVID outbreak. Date of project completion was extended to December 31, 2020.

About 10,000 Square Feet of sidewalks and eight (8) curb ramps will be repaired to comply with ADA standards.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

There was no construction activity within the 4th quarter.

Even though the construction project CIP 2001 CDBG No. 602077-19 Concrete Sidewalk Repair Project was awarded on March 16, 2020 to start constructions on April 15th, 2020, due to impact of the COVID-19 pandemic on construction activities the start date was postponed till further order.

Construction work is anticipated to commence in July-August 2020. Date of completion 12/31/2020.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: D96835-19 Jurisdiction: West Hollywood
 Project Title: Programs for the Homeless
 IDIS Number: 11259
 Operating Agency: City of West Hollywood
 Subrecipient Type: Participating City
 Contract Period: 7/1/2019 to 6/30/2020
 Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
 National Objective: LMC Low/Mod Limited Clientele
 Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This is a continuing project that provides outreach, social services, and shelter to homeless adults from the West Hollywood community. The shelter is an overnight facility which provides comprehensive case management, emergency and transitional shelter, meals, and access to trauma therapy and psychiatry.

Accomplishments and Net Expenditures

Priority Need: Homelessness
 Performance Indicator: People (General)
 Quantitative Accomplishments: Goal: 300 This Year: 109 Cumulative: 109 Ratio: 36.3%
 Net Expenditures: Budgeted: \$35,669.00 This Year: \$33,223.00 Cumulative: \$33,223.00 Ratio: 93.1%

Annual Narrative:

All seven service category goals have either been met or are on track to be met per our annual goals. The 3rd Quarter General Fund and Fourth quarter CDBG progress towards the annual service category goals are as follows: Direct Assistance= 90%; Connection to Homeless Services Providers= 155%; Accessing Mainstream Services= 131%; Completion of the VI-SP DAT= 155%; Exited all services to PH= Two (5) for a year

To date total of 14; Housing Retention Services= two (2) New and unduplicated, and twenty-five (25) New and ongoing persons retained housing. Lastly, there were eight hundred and four (804) bed nights, which is at 126% of the goal for this quarter.

Due to the COVID-19 pandemic, Ascencia continues to modify service delivery across the agency in effort to reduce the spread of the virus for both staff and program participants. Service delivery modifications include providing services to program participants in non-contact formats including but not limited to telephone and email. Staff are meeting with program participants in person on an as-needed basis while practicing social distancing and using personal protective equipment. Outreach for West Hollywood is being conducted on Mondays and Wednesdays as requested by the City's staff.

Ascencia is staying up to date with all health requirements and recommendations provided by the Center for Disease Control (CDC) and Los Angeles County Department of Public Health (LADPH). In addition, Ascencia stays informed with County, City, State, and Federal entities in regards to updated service provisions for Homeless Service Providers. They will continue to be under modified service delivery until deemed safe to return to normal business operations and will alert the City of West Hollywood of any changes to those provisions as they affect staff and program participants.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
American Indian/Alaskan Native & Black/African American - Hispanic	2
American Indian/Alaskan Native & Black/African American - Non-Hispanic	3
American Indian/Alaskan Native & White - Hispanic	1
American Indian/Alaskan Native & White - Non-Hispanic	2
American Indian/Alaskan Native - Hispanic	1

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

American Indian/Alaskan Native - Non-Hispanic	1
Asian - Non-Hispanic	2
Black/African American & White - Hispanic	1
Black/African American & White - Non-Hispanic	1
Black/African American - Hispanic	1
Black/African American - Non-Hispanic	36
Other Race - Hispanic	2
White - Hispanic	8
White - Non-Hispanic	63
<hr/>	
Total	124

Quarter: 1 Accomplishment Quantity: 25

Accomplishment Narrative:

Successes this quarter include five (5) clients moving into permanent housing via the following ways: Two (2) utilized HACLA vouchers, one (1) transitioned from our Emergency Housing program without subsidy with assistance and support from Ascencia, one (1) utilized a project-based voucher, and one (1) placed with a Brilliant Corners voucher. Regarding unhoused clients currently enrolled in Ascencia programs, four (4) Clients have been awarded various vouchers and are in the process of housing navigation.

Ascencia continues to work with collaborating agencies to ensure clients are aware of the emergency shelter option. The Glendale shelter is available to those who are focused on obtaining housing as a "housing first" option. The Ascencia team continues to work with other community partners and program staff to market these services to WEHO community members.

Quarter: 2 Accomplishment Quantity: 67

Accomplishment Narrative:

Successes this quarter included seven clients moving into permanent housing via the following ways: three utilized HACLA vouchers, three without subsidy with assistance and support from Ascencia, and lastly one Step up on Second voucher. 21 new and ongoing clients remained housed from the previous contract year, as well as this quarter.

During this reporting period, we added the Housing Retention Case Manager position to the team. This new position assists clients with soft skills as they relate to housing retention, provides referral services to help new tenants maintain their housing, and keeps tenants engaged in what they need to do in order to remain financially literate.

This quarter, there is great improvement in the number of shelter bed nights as Ascencia continues to work with collaborating agencies to ensure clients who are focused on obtaining housing as a "housing first" option are made aware of our shelter services. Bed night availability continues to be distributed to all partnering agencies via WEHO's Program Administrator.

Quarter: 3 Accomplishment Quantity: 17

Accomplishment Narrative:

Successes this quarter include four (4) clients moving into permanent housing via the following ways: two (2) utilized HACLA vouchers, one (1) without subsidy with assistance and support from Ascencia, and lastly, one (1) with subsidy in connection to Los Angeles County Department of Social Services (DPSS) General Relief (GR). Twenty five (25) new and ongoing clients remained housed from the previous contract year, as well as this quarter.

Due to the COVID-19 pandemic, Ascencia modified their service delivery across the agency in an effort to reduce the spread of the virus for both staff and program participants, on Monday, March 16th, 2020. Service delivery modifications included providing services to program participants in noncontact formats, including, but not limited to, telephone and email contact. Staff are meeting with program participants in person on an as-needed basis while practicing social distancing and using personal protective equipment. Outreach for West Hollywood is being conducted on Mondays and Wednesdays by referral of City of West Hollywood staff.

Quarter: 4 Accomplishment Quantity: 0

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Accomplishment Narrative:

Successes this quarter include two (2) clients moving into permanent housing via the following ways: One (1) utilized a HACOLA voucher, One (1) without subsidy with assistance and support from Ascencia. Two other Clients placed this quarter however, Ascencia was not able to obtain the supporting documentation at this time. Once received, we will include they information in the next quarter report to the City of West Hollywood. Twenty-Six (26) new and ongoing clients remain housed from the previous contract year as well as this quarter. One Client lost housing due to their refusal to pay their rent.

Westlake Village

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601184-19 Jurisdiction: Westlake Village
Project Title: Single Family Residential Rehabilitation Program
IDIS Number: 11170
Operating Agency: City of Westlake Village
Subrecipient Type: Participating City
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14A Rehabilitation: Single-Unit Residential
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This continuing project provides grants up to \$5,000 to single family owner-occupied household, including those occupying manufactured and mobile-homes, to fund improvements such as roof repairs, non-conforming water heaters, painting, plumbing, built-in Energy Star appliances, and electrical repairs to comply with current building codes.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 4 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$25,576.00 This Year: \$8,010.00 Cumulative: \$8,010.00 Ratio: 31.3%

Annual Narrative:

No projects were completed during FY 2019-20. Several applications were in progress when COVID-19 caused a suspension of the program that remained in effect for the rest of the fiscal year. Several applications remain active and the program will resume once it is safe for the homeowners, contractors and City staff.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed in the 1st quarter. 2 projects are on schedule to commence in the 2nd quarter.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Two projects went out to bid in the 2nd quarter. Three projects are expected to commence in the 3rd quarter.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

Three (3) applicants were active during the 3rd quarter. One project was about to commence, but was delayed due to COVID-19. There will be further delays in the program due to COVID-19.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No projects were completed during the 4th quarter.

Countywide

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMA0-19 Jurisdiction: Countywide
Project Title: Capacity Building LMA
IDIS Number: 11228
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit predominately low-and moderate-income residential areas.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 24 This Year: 62 Cumulative: 62 Ratio: 258.3%
Net Expenditures: Budgeted: \$96,836.00 This Year: \$52,169.58 Cumulative: \$52,169.58 Ratio: 53.9%

Annual Narrative:

Throughout FY2019-20, staff provided comprehensive technical assistance to 62 organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low- to moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 2 Accomplishment Quantity: 26

Accomplishment Narrative:

In the first quarter, staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

In the second quarter, staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low- to moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 3 Accomplishment Quantity: 20

Accomplishment Narrative:

Quarter: 4 Accomplishment Quantity: 16

Accomplishment Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

In the fourth quarter, staff administered training to organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities. These trainings were offered telephonically, via email, and through video-conferencing as a result of the Safer-at-Home mandates arising from the COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMC0-19 Jurisdiction: Countywide
Project Title: Capacity Building LMC
IDIS Number: 11229
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 01 Acquisition
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and community and economic development activities that benefit a limited clientele of low-and moderate-income qualified individuals.

Accomplishments and Net Expenditures

Priority Need: CD - Public Facilities
Performance Indicator: Public Facilities
Quantitative Accomplishments: Goal: 55 This Year: 64 Cumulative: 64 Ratio: 116.4%
Net Expenditures: Budgeted: \$125,176.00 This Year: \$69,476.81 Cumulative: \$69,476.81 Ratio: 55.5%

Annual Narrative:

Throughout FY2019-20, staff provided comprehensive technical assistance to public and private organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low-and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 2 Accomplishment Quantity: 60

Accomplishment Narrative:

In the first quarter, staff contacted each agency to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

In the second quarter, staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations the implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low-and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 4 Accomplishment Quantity: 4

Accomplishment Narrative:

In the fourth quarter, staff provided resource materials and training to agencies, organizations, and CBOs to assist them in the implementation of their CDBG-funded activities. Technical assistance was delivered via telephone, email, and video conference to adhere to the County's lockdown measures resulting from the COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: CBLMH0-19 Jurisdiction: Countywide
Project Title: Capacity Building LMH
IDIS Number: 11230
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 19C CDBG Non-Profit Organization Capacity Building
National Objective: LMH Low/Mod Housing
Objective: Decent Housing Outcome: Affordability

Project Summary

This project funds technical assistance to public and non-profit organizations to increase their capacity to carry out eligible neighborhood revitalization and activities providing or improving residential structures which are occupied by low- and moderate-income households.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Organizations
Quantitative Accomplishments: Goal: 27 This Year: 29 Cumulative: 29 Ratio: 107.4%
Net Expenditures: Budgeted: \$125,176.00 This Year: \$67,497.33 Cumulative: \$67,497.33 Ratio: 53.9%

Annual Narrative:

Throughout FY2019-20, staff provided comprehensive technical assistance to public and private organizations that implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low- and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 2 Accomplishment Quantity: 26

Accomplishment Narrative:

In the first quarter, staff contacted each agency that provides minor home repairs and/or residential rehabilitation services to eligible low- to moderate-income households to discuss project implementation and to offer technical assistance to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program and to encourage early initiation of their planned activities and requests for reimbursement.

In the second quarter, Staff developed reference and resource materials and administered online training to public organizations to prepare them for the implementation of their CDBG-funded neighborhood revitalization and economic development activities.

Staff continued to provide comprehensive technical assistance to public and private organizations the implement CDBG-funded neighborhood revitalization and/or economic development activities that qualified on the basis of benefiting predominately low- and moderate-income residential areas, in order to confirm that their policies, procedures, program guidelines and processes were compliant with the CDBG Program.

Quarter: 4 Accomplishment Quantity: 3

Accomplishment Narrative:

In the fourth quarter, staff provided technical assistance remotely to agencies and organizations that provide minor home repairs and/or residential rehabilitation services to eligible low- to moderate-income households to ensure that the agency's policies, procedures, and program guidelines were compliant with the CDBG Program. TA was also offered to agencies that made

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

modifications to their programs in light of the COVID-19 pandemic.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: XX0600-19 Jurisdiction: Countywide
Project Title: CDBG Division Admin
IDIS Number: 11286
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/22/2019 to 6/30/2020
Activity Code: 21A General Program Administration
National Objective: OTH Other Criteria
Objective: N/A Outcome: N/A

Project Summary

FY 2018-2019 Division Admin Budget

Accomplishments and Net Expenditures

Priority Need: CD - Planning & Administration
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$4,471,860.00 This Year: \$4,092,530.60 Cumulative: \$4,092,530.60 Ratio: 91.5%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602003-19 Jurisdiction: Countywide
Project Title: Countywide Multi-Family Residential Rehabilitation FY19-20
IDIS Number: 11215
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
Activity Code: 14B Rehabilitation: Multi-Unit Residential
National Objective: SBS Slum/Blight Spot
Objective: Decent Housing Outcome: Sustainability

Project Summary

This new project funds multi-family residential rehabilitation through grants to income-qualified residents of unincorporated Los Angeles County to correct health and safety code violations, lead-based paint remediation, sound insulation, and other hazardous conditions that are detrimental to the health and safety of the occupants.

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Housing Units
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$10,000.00 This Year: \$0.00 Cumulative: \$0.00 Ratio: 0.0%

Annual Narrative:

This project was setup to provide a safety net for emergency rehabilitation services, if needed. These services were not needed throughout the program year, so funding will be reprogrammed to other priorities for County resident services.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity at this time.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity at this time.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

No activity to report during the quarter.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A00950-19 Jurisdiction: Countywide
Project Title: Section 108 Project Administration
IDIS Number: 11224
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This Exhibit A provides funding for staff costs directly associated with the administration of the Section 108 loan program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$34,807.00 This Year: \$34,807.00 Cumulative: \$34,807.00 Ratio: 100.0%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 601129-19 Jurisdiction: Countywide
Project Title: Fair Housing Assistance Program
IDIS Number: 11167
Operating Agency: Housing Rights Center
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 21D Fair Housing Activities
National Objective: EXE Exempt
Objective: Decent Housing Outcome: Availability/Accessibility

Project Summary

This continuing project affirmatively furthers fair housing in the Los Angeles Urban County through a program of informational, educational, counseling and investigative services which are designed to promote fair housing. The Agency works on the goals identified in "2018 Analysis of Impediments to Fair Housing Choice Update" for the Los Angeles County Development Authority (LACDA) such as promoting understanding and knowledge of fair housing and ADA laws, and pursue funding opportunities from the Department of Housing and Urban Development's (HUD's) annual Notice of Funding Availability (NOFA) for HUD's Discretionary Programs (Super NOFA), specifically under the Fair Housing Initiative Program (FHIP).

Accomplishments and Net Expenditures

Priority Need: Housing
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$200,000.00 This Year: \$200,000.00 Cumulative: \$200,000.00 Ratio: 100.0%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: E96601-19 Jurisdiction: Countywide
Project Title: S. Mark Taper Foundation Shelter Resource Bank
IDIS Number: 11274
Operating Agency: Shelter Partnership, Inc.
Subrecipient Type: CBO
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 03T Operating Costs of Homeless/AIDS Patients Programs
National Objective: LMC Low/Mod Limited Clientele
Objective: Suitable Living Environment Outcome: Availability/Accessibility

Project Summary

This project provides funding to support the S. Mark Taper Foundation Shelter Resource Bank which solicits and distributes new excess merchandise orders, free of charge, to more than 200 homeless service agencies and agencies serving impoverished people each year throughout the unincorporated areas of the County of Los Angeles.

Accomplishments and Net Expenditures

Priority Need: Homelessness
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 100,000 This Year: 100,000 Cumulative: 100,000 Ratio: 100.0%
Net Expenditures: Budgeted: \$240,000.00 This Year: \$240,000.00 Cumulative: \$240,000.00 Ratio: 100.0%

Annual Narrative:

For the Fiscal Year (July 1, 2019 to June 30, 2020), we provided nearly \$16 million in goods to 291 agencies/projects. We secured approximately \$23.5 million in new products during the Fiscal Year.

Quarter: 1 Accomplishment Quantity: 25,000

Accomplishment Narrative:

During the first quarter (July through September 2019), we received an estimated \$7 million in new goods. This included two shipping containers of soap; 8,125 cases of emergency blankets, 3,000 cases of socks; 465 cases of women's sleepwear; over 400 dressers; hundreds of cases of men, women, children, and toddler shoes, clothing, and accessories; toddler furniture; and much more. During the period, we distributed \$2,774,363 in product donations to 189 projects/agencies.

Quarter: 2 Accomplishment Quantity: 25,000

Accomplishment Narrative:

We had a very busy second quarter (October 1, 2019 through December 31, 2019). We received an estimated \$4.3 million in product donations during the period. Donation highlights included well over 100 pallets of clothing for all family members, including 14 pallets of maternity clothing and 10 pallets of pajamas; thousands of pairs of athletic shoes; 19 pallets of socks; 28 pallets of security gates for toddlers; 20 pallets of toys; and well over 50 pallets of soap. We distributed \$8.7 million in new goods to 243 agencies/projects – an all-time high in amount of goods distributed.

Quarter: 3 Accomplishment Quantity: 25,000

Accomplishment Narrative:

During the third quarter, we received approximately \$4.3 million in donations of new goods, including over \$1 million worth of soap. Other donations included: thousands of diapers, a great amount of women's clothing and sleepwear, socks and shoes, children's toys and baby bibs, pillows, dressers, and more. As the coronavirus took hold, donations slowed down considerably from our major regular donors as they closed down operations.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

We did two distributions during the quarter. The first was our regular distribution where we offered a substantial variety of goods. The second was quickly organized once the shut-down occurred as a result of the coronavirus and was a smaller special distribution of several priority goods, which included soap, diapers, shoes and socks, and blankets.

We served a total of 194 agencies/projects with a value of \$2,238,545. This included a significant donation to the City of Los Angeles for their stand-up of the City Parks and Recreation sites as emergency shelters.

Quarter: 4 Accomplishment Quantity: 25,000

Accomplishment Narrative:

Due to our COVID-19 response, the fourth quarter was very busy. We served 30,000 homeless individuals.

We distributed goods to 119 agencies/projects with a value of \$3,515,963. Goods included personal care products including soap and toothpaste, masks, cleaning supplies, underwear, clothing, and much more. During this period, we served most of the Project Roomkey and City Parks and Recreation sites that were established to address COVID-19,

We secured 54 product donations during the period with a value of approximately \$6,731,295. Highlights of goods received included 637 cases of women's sleepwear, 184 cases of backpacks, 5,000 cases of bar soap, 25,000 cloth masks, 145 cases of bras, 800 cases of toothpaste, 3200 cases of detergent, 230 cases of feminine hygiene products, 460 cases of diapers, 29 pallets of adult clothing, 24 pallets of youth clothing, 5 semi-trucks of clothes and housewares; and 9 semi-trucks of plush toys.

Float Loan

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 600595-19 Jurisdiction: Float Loan
 Project Title: County Development Loan Program Operations
 IDIS Number: 11149
 Operating Agency: C&ED Division
 Subrecipient Type: Division of LACDA
 Contract Period: 7/1/2019 to 6/30/2020 Quarter Completed: 4
 Activity Code: 18A ED Direct: Direct Financial Assistance to For Profit Business
 National Objective: LMJ Low/Mod Jobs
 Objective: Creating Economic Opportunity Outcome: Availability/Accessibility

Project Summary

This project provides technical assistance to businesses on access to capital including financing for real estate purchase, construction, equipment purchase, inventory financing, and working capital through the County Development Loan Program and other LACDA financing programs the retention and/or creation of low- and moderate-income jobs.

Accomplishments and Net Expenditures

Priority Need: CD - Economic Development
 Performance Indicator: Jobs
 Quantitative Accomplishments: Goal: 1 This Year: 1 Cumulative: 1 Ratio: 100.0%
 Net Expenditures: Budgeted: \$20,000.00 This Year: \$7,745.36 Cumulative: \$7,745.36 Ratio: 38.7%

Annual Narrative:

The program has deployed a marketing campaign to target the unincorporated areas of Los Angeles County with specific interest in businesses that have been affected by Covid-19. Inquiries have increased and applications are being processed. The pipeline has been established and staff is actively screening inquiries for applicants which meet program thresholds and successfully meet underwriting criteria. Several potential borrowers have been identified and moved into underwriting. One (1) loan has been funded via a partial disbursement in the amount of \$934,080.90.

Direct Benefit (Race/Ethnicity):

<u>Race/Ethnicity</u>	<u>Numbers Assisted</u>
Other Race - Hispanic	10
Total	10

Direct Benefit (Income):

<u>Income Level</u>	<u>Numbers Assisted</u>
Extremely Low	4
Low	4
Moderate	2
Total	10

Jobs Retained:

<u>Job Category</u>	<u>Permanent Jobs</u>	<u>Permanent FTE Jobs</u>	<u>Low / Mod Jobs</u>
Full-Time (40 Hrs.):	10.00	10.00	0.00
Total	10.00	10.00	0.00

Type of Jobs Retained:

<u>Job Type</u>	<u>Number</u>
Operatives (semi-skilled)	10
Total:	10

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Grants/Loans:

<u>Quarter</u>	<u>Grants</u>	<u>Loans</u>
4	0	1
Total	0	1

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

Program has deployed a marketing campaign to increase interest throughout the unincorporated areas of Los Angeles County. Inquiries have increased, pipeline has been established and staff is actively screening inquiries for applicants which meet program thresholds and successfully meet underwriting criteria.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

Program has deployed a marketing campaign to increase interest throughout the unincorporated areas of Los Angeles County. Inquiries have increased, pipeline has been established and staff is actively screening inquiries for applicants which meet program thresholds and successfully meet underwriting criteria.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

This quarter the program has deployed a marketing campaign to target the unincorporated areas of Los Angeles County with specific interest in businesses that have been affected by Covid-19. Inquiries have increased and applications are being processed. The pipeline has been established and staff is actively screening inquiries for applicants which meet program thresholds and successfully meet underwriting criteria.

Quarter: 4 Accomplishment Quantity: 1

Accomplishment Narrative:

This quarter, the program funded one (1) loan utilizing CDBG. This loan was to Rice Fields Corporation. The total loan amount is \$1,745,000.00 which will be used to fund the purchasing of equipment and working capital. The loan will be broken down into multiple disbursements due to the borrowers timing needs of each respective use. The total amount of CDBG funding disbursed to Rice Fields Corporation this quarter was \$934,080.90.

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: 602136-19 Jurisdiction: Float Loan
Project Title: Vermont and Manchester Utilities Relocation- Float Loan
IDIS Number: 11408
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 3/19/2020 to 6/30/2023
Activity Code: 03Z Public Facilities and Improvements
National Objective: LMA Low/Mod Area
Objective: Suitable Living Environment Outcome: Sustainability

Project Summary

This new project is a Float loan for the design and construction costs associated with the street vacation for the new development at Vermont and Manchester, located on the east side of the 8400 and 8500 blocks for South Vermont Avenue in the City of Los Angeles. The Float loan funds will pay for costs associated with the relocation of the existing and installation of new utilities, including labor compliance monitoring costs, and all related construction costs.

The new development will provide affordable housing for low- and moderate-income families and seniors, commercial/retail space to accommodate essential services, a transit plaza, a Los Angeles County Metropolitan Transportation Authority (Metro) training center, a parking structure, and a charter school.

Accomplishments and Net Expenditures

Priority Need: CD - Infrastructure
Performance Indicator: People (General)
Quantitative Accomplishments: Goal: 97,410 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$6,480,797.00 This Year: \$4,007,407.44 Cumulative: \$4,007,407.44 Ratio: 61.8%

Annual Narrative:

The float loan was provided to the Vermont Manchester project for the design and construction costs associated with the street vacation of the new development. The majority of the funds will go toward costs associated with the relocation of the existing and installation of new utilities.

The new development will provide affordable housing for low- and moderate-income families and seniors; a supermarket and a charter school for the foster youth.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

Development team has been working diligently to ensure plans have been approved, contractors are ready to commence work and utility companies received the proper documentation. LACDA staff has been working with the development team to ensure that all documentation has been processed relative to the Float Loan Agreement in preparation for the first (1st) draw request and disbursement of funds.

Section 108 Repayment

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A98998-19 Jurisdiction: Section 108 Repayment
Project Title: Section 108 Interest Repayment
IDIS Number: 11226
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 24A Payment of Interest on Section 108 Loans
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This Repayment Exhibit A identifies funds used to repay the interest on active Section 108 loans drawn down to date against the Countywide Section 108 Loan program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: 1 This Year: 0 Cumulative: 0 Ratio: 0.0%
Net Expenditures: Budgeted: \$58,813.00 This Year: \$58,813.69 Cumulative: \$58,813.69 Ratio: 100.0%

Annual Narrative:

2019-2020 CAPER CDBG Activity Listing

(Activities Included in Analysis)

Identification

Project No.: A98999-19 Jurisdiction: Section 108 Repayment
Project Title: Section 108 Loan Principal Repayment
IDIS Number: 11227
Operating Agency: C&ED Division
Subrecipient Type: Division of LACDA
Contract Period: 7/1/2019 to 6/30/2020
Activity Code: 19F Repayments of Section 108 Loan Principal
National Objective: EXE Exempt
Objective: N/A Outcome: N/A

Project Summary

This Repayment Exhibit A contains CDBG funds from cities/borrowers used to repay the annual principal on Section 108 loans drawn down to date against the Countywide Section 108 Loan Program.

Accomplishments and Net Expenditures

Priority Need: CD - Other
Performance Indicator: Other
Quantitative Accomplishments: Goal: N/A This Year: 0 Cumulative: 0 Ratio: N/A
Net Expenditures: Budgeted: \$125,000.00 This Year: \$125,000.00 Cumulative: \$125,000.00 Ratio: 100.0%

Annual Narrative:

This activity is not required to report programmatic accomplishments.

Quarter: 1 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 2 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 3 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.

Quarter: 4 Accomplishment Quantity: 0

Accomplishment Narrative:

See Annual Narrative.