



AGENDA

FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY HOUSING ADVISORY COMMITTEE
WEDNESDAY, SEPTEMBER 22, 2021, 12:00 PM

TELECONFERENCE CALL-IN NUMBER: (747) 200-6781
CONFERENCE ID: 928 734 548#

To join via phone, dial (747) 200-6781, then enter 928 734 548# when prompted.

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1. **Call to Order**

2. **Roll Call**

Ruthie Myers, Chair
Zella Knight, Vice Chair
James Brooks
Mary Canoy
Renee Contreras
Elda Mendez-Lemus
Takao Suzuki
Anna Swett
Pamela Williams

3. **Reading and Approval of the Minutes of the Previous Meeting**

Regular Meeting of August 25, 2021

4. **Report of the Executive Director**

5. **Presentations**

Family Self-Sufficiency Program Graduate – Tamer Ishak



Administrative Office
700 West Main Street, Alhambra, CA 91801
Tel: (626) 262-4511 TDD: (626) 943-3898



Executive Director: Emilio Salas
Commissioners: Hilda L. Solis, Holly J. Mitchell, Sheila Kuehl, Janice Hahn, Kathryn Barger

6. **Public Comments**

Regular Agenda

7. **Amendments to the Section 8 Program Administrative Plan (All Districts)**

Recommend that the Board of Commissioners:

Find that the amended Administrative Plan for Fiscal Year 2021-2022 is not subject to the provisions of the California Environmental Quality Act because it will not have the potential for causing a significant effect on the environment.

Approve the amended Administrative Plan, as required by the U.S. Department of Housing and Urban Development (HUD), to update the LACDA's policies in its Section 8 program Administrative Plan.

Authorize the Executive Director to incorporate up to \$39,065,616 of HUD funding through the American Rescue Plan Act into the LACDA's approved Fiscal Year 2021-2022 budget for the Emergency Housing Voucher (EHV) program.

Authorize the Executive Director to hire or contract for positions as appropriate to implement the EHV activities.

8. **Amendments to Acquisition, Relocation, and Housing Locator Services Contracts (All Districts)**

Recommend that the Board of Commissioners:

Find that the approval of amendments to the existing Contracts for acquisition, relocation, and housing locator services is exempt from the California Environmental Quality Act.

Authorize the Executive Director, or his designee, to execute amendments to the Contracts with DRA, OPC, PSI, and EPIC (collectively, "Contractors") for acquisition, relocation, and housing locator services, to increase the annual compensation by \$120,000 for a maximum contract cost not to exceed \$220,000 to be shared by the Contractors, using program funds included in the LACDA's Fiscal Year (FY) 2021-2022 approved budget, to be effective following approval as to form by County Counsel and execution by all parties.

Authorize the Executive Director, or his designee, to execute amendments to the Contracts with the Contractors to extend the term for an additional two 1-year terms for an aggregate annual compensation of \$220,000 to be shared by the Contractors, using program funds in future budgets approved through the annual

budget approval process, to be effective following approval as to form by County Counsel and execution by all parties.

Authorize the Executive Director, or his designee, upon his determination and as necessary and appropriate under the terms of the Contracts, to terminate the Contracts for convenience.

Authorize the Executive Director, or his designee, to execute amendments to the Contracts, to add or delete programs, modify the Statement of Work, and revise the Fee Schedule, and to increase the annual compensation by up to 10% as needed for unforeseen costs.

9. Commissioner Comments or Suggestions for Future Agenda Items

Access to the agenda and supporting documents are available on the LACDA website. Agendas in Braille are available upon request. American Sign Language (ASL) interpreters, or reasonable modifications to Housing Advisory Committee meeting policies and/or procedures, to assist members of the disabled community who would like to request a disability-related accommodation in addressing the Commission, are available if requested at least four (4) business days prior to the meeting. Later requests will be accommodated to the extent possible. Please contact the Executive Office of the LACDA by phone at (626) 586-1855 from 8:00 a.m. to 6:00 p.m., Monday through Thursday, or by e-mail at nick.teske@lacda.org.

**MINUTES FOR THE REGULAR MEETING OF THE
LOS ANGELES COUNTY DEVELOPMENT AUTHORITY
HOUSING ADVISORY COMMITTEE**

Wednesday, August 25, 2021.

The meeting was convened via teleconference.

Digest of the meeting. The Minutes are being reported seriatim.

The meeting was called to order by Commissioner Myers at 12:04 p.m.

<u>Roll Call</u>	<u>Present</u>	<u>Absent</u>
Ruthie Myers	X	
Zella Knight	X	
James Brooks		X
Mary Canoy	X	
Renee Contreras	X	
Elda Mendez-Lemus	X	
Takao Suzuki	X	
Anna Swett	X	
Pamela Williams	X	

Agenda Item No. 3 – Reading and Approval of the Minutes of the Previous Meeting

On motion by Commissioner Knight, seconded by Commissioner Williams, with Commissioner Knight abstaining, the minutes of the Regular Meeting of July 28, 2021 were approved as presented.

Agenda Item No. 4 – Report of the Executive Director

Executive Director Emilio Salas welcomed Commissioner Swett, who introduced herself to the Committee.

Emilio provided an update on the State Rent Relief program. The State had paid out approximately \$27 million in LA County as of late June 2021 and \$81 million as of late July. As of late August, that number has increased to \$145 million of the \$330 million that was appropriated. Emilio also reported that LA County will continue with the State’s program for administration of the additional \$240 million in rent relief funds from the American Rescue Plan Act (ARPA). The City of Los Angeles has also announced that they will join the State’s program for administration of their ARPA rent relief funds.

Emilio reported on the Board of Supervisors’ July 27, 2021 approval of the spending plan for the other ARPA funds allocated to LA County. The spending plan includes four programs that the LACDA will directly administer: \$40 million to augment our Notice of Funding Availability (NOFA) for affordable housing development, \$20 million for grants to

childcare providers, \$10 million for the Keep LA County Dining program to assist local restaurants, and \$7.5 million for small business rent relief. LACDA staff are in the process of developing frameworks for these programs that will most likely launch in early 2022. The program frameworks will include an equity lens, stakeholder engagement, and full procurements.

Emilio reported on the Board's COVID-19 vaccination mandate for all County employees, including LACDA employees, by October 1, 2021. There will be opt-outs for religious and medical reasons.

Emilio reported on the U.S. Senate's recent passage of the \$1.2 trillion bipartisan Infrastructure Investment and Jobs Act, and the House of Representative's passage of the \$3.5 trillion budget resolution on a party line vote. The House bill includes \$339 billion targeted to housing investments. The budget resolution is only a framework and does not include details about how the authorization will be appropriated.

Finally, Emilio reported that the LACDA held our Back to School Jams at our large public housing sites. Congresswoman Maxine Waters attended the event at Harbor Hills, and she also reached out to schedule a walkthrough of a homeless encampment in her District with Emilio and staff from the Los Angeles Homeless Services Authority and the Housing Authority of the City of Los Angeles. It will be an opportunity to offer Emergency Housing Vouchers to individuals living at the encampment, and to discuss with the Congresswoman the need for more funding for affordable housing development.

Agenda Item No. 5 - Presentations

None

Agenda Item No. 6 - Public Comments

None

Agenda Item No. 7 – Plumbing Job Order Contract (All Districts)

On motion by Commissioner Knight, seconded by Commissioner Suzuki, the following was approved:

Recommend that the Board of Commissioners:

Find that the award of the Job Order Contract (JOC) and authorization for the Executive Director or designee to issue work orders in accordance with the Board-adopted JOC Construction Task Catalog are not a project under Section 15378(b) of the California Environmental Quality Act.

Award a JOC to Suttles Plumbing, Inc, the lowest responsive and responsible bidder, for a maximum amount not to exceed \$500,000, to be financed through various funding

sources included in the LACDA's approved Fiscal Year 2021-2022 budget and to be included in the Fiscal Year 2022-2023 budget.

Authorize the Executive Director or designee to execute the JOC in the form previously approved as to form by County Counsel and to establish the effective date following receipt of approved Faithful Performance and Payment for Labor and Materials Bonds filed by Suttles Plumbing, Inc.

With respect to projects not governed by the State Public Contract Code, including maintenance work and federally funded projects, authorize the Executive Director or designee to issue work orders under the JOC in an amount not to exceed the maximum amount of the JOC.

With respect to projects governed by the State Public Contract Code that constitute plumbing repair, remodeling, refurbishment, and other repetitive type work, authorize the Executive Director or designee to issue work orders under the JOC in an amount not to exceed \$330,000 per work-order, in the aggregate work order amount not to exceed the maximum amount of the JOC, pursuant to the authority granted under the Public Contract Code Section 20145.

Authorize the Executive Director or designee, upon his determination and as necessary and appropriate under the terms of the JOC, to amend the JOC, to terminate the JOC for convenience, or to terminate the contractor's right to proceed with the performance of the JOC; to determine and collect sums as liquidated damages in accordance with provisions stated in the JOCs for each calendar day that the contractor shall be in default on an individual work order; to accept projects and file notices upon final completion of the projects; to release retention money withheld pursuant to the applicable provisions of the Public Contract Code; to grant extensions of time on projects, as applicable, and to assess liquidated damages as authorized under Government Code Section 53069.85 and the JOC specifications.

Authorize the Executive Director or designee to determine, on a case-by-case-basis, that a JOC work order shall be exempt from the application of the County's Local Targeted Worker Hire Policy, provided that the Executive Director or designee first determines that the JOC work order will be funded in whole or in part by federal funds, which prohibit geographic preferences, in which case Section 3 requirements will apply.

Agenda Item No. 8 – Contracts for Public Housing Vacant Unit Cleaning Services (All Districts)

On motion by Commissioner Knight, seconded by Commissioner Williams, the following was approved:

Recommend that the Board of Commissioners:

Authorize the Executive Director or designee to execute, amend, and if necessary, terminate two one-year Contracts with Ultimate Maintenance Services, Inc. and Mid-City Maintenance Services Inc. for public housing vacant unit cleaning services, in an aggregate annual compensation not to exceed \$250,000, using funds included in the Los Angeles County Development Authority's (LACDA) approved Fiscal Year 2021-2022 budget.

Authorize the Executive Director, or his designee, to amend the Contracts to extend the term for a maximum of four additional years, in one-year increments, with an aggregate annual compensation of up to \$250,000, using funds to be included in the LACDA's annual budget approval process.

Authorize the Executive Director, or his designee, to amend the Contracts to add or delete sites, to modify the scope of work and fee schedule, to increase the annual compensation by up to 10% as needed for unforeseen costs, and if necessary, to terminate the Contracts for convenience.

Find that approval of the Contracts is exempt from the California Environmental Quality Act (CEQA), for the reasons stated in this Board letter and the record of the project.

Agenda Item No. 9 – Amendments to Acquisition, Relocation, and Housing Locator Services Contracts (All Districts)

On recommendation of Executive Director Emilio Salas, this item was referred back to be presented at a future Housing Advisory Committee meeting.

Agenda Item No. 10 - Commissioner Comments or Suggestions for Future Agenda Items

Commissioner Knight requested a future presentation on resident council activities as they relate to the American Rescue Plan Act. The meeting was adjourned at 1:08 p.m.

Respectfully submitted,



EMILIO SALAS
Executive Director
Secretary–Treasurer



September 22, 2021

TO: Housing Advisory Committee
 FROM: Tracie Mann, Director *(Signature)*
 Housing Assistance Division

RE: FSS PROGRAM UPDATE – AUGUST 2021

The Family Self-Sufficiency (FSS) Program is a HUD initiative intended to assist Housing Choice Voucher and Public Housing participants achieve economic independence and self-sufficiency.

ACTIVITIES

NUMBER CURRENTLY ENROLLED	378	As of September 1, 2021 , there were 320 Housing Choice Voucher (HCV) and 58 Public Housing (PH) FSS participants.
NEW ENROLLMENTS	7	(7) FSS participants enrolled for Housing Choice Voucher (HCV) and (0) for Public Housing (PH).
CONTRACTS EXPIRED	6	(5) FSS contracts expired for Housing Choice Voucher (HCV) and (1) for Public Housing (PH).
DIRECT ASSISTANCE REFERRALS	1439 584 478 366 299 296 243 127 59 2 1 0	Job Referrals Work Source/Job Fairs Home Ownership Counseling Credit Repair Financial Literacy Educational/Vocational/Job Training Other/Utility/Legal Aid/Covid-19/Child Care Services Computer Training Youth Services LACDA Home Ownership Program Small Business Scholarship
OUTREACH & COMMUNITY EVENT	2	AVPH Home Visitation Coalition AJCC Certification
GRADUATIONS	4	(4) Request for Graduation for Housing Choice Voucher (HCV) and (0) for Public Housing (PH).

If you have any questions, please feel free to contact me at (626) 586-1670.

Attachment

FAMILY SELF-SUFFICIENCY (FSS) GLOSSARY OF TERMS

Listed below are brief descriptions of each category in the monthly FSS Report.

1. **Number Currently Enrolled** – Current number enrolled in the FSS program as of the date the FSS Report is presented.
2. **New Enrollments** - The number of Participants enrolled in the FSS program with an effective date in the month the FSS Report is presented.
3. **Contract Expired** – The number of participant contracts that expired at the end of the month prior to the FSS Report presented.
4. **Direct Assistance Referrals** – Referrals sent to FSS participants based on their requests and or the participant's goals needed to be accomplished prior to successfully completing the program.
5. **Outreach and Community Events** – Information that was shared with FSS participants and or events or meetings the FSS Coordinators attended.
6. **Graduations** – FSS participants that graduated last month.
7. **Pending Graduations** – FSS participants who have requested to graduate and are pending review of successful completion of goals.



September 22, 2021

Housing Advisory Committee
Los Angeles County Development Authority
700 West Main Street
Alhambra, California 91801

Dear Commissioners:

**APPROVE AMENDMENTS TO THE SECTION 8 PROGRAM ADMINISTRATIVE
PLAN FOR THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY
(ALL DISTRICTS)**

SUBJECT

This letter recommends approval of two amendments to the Los Angeles County Development Authority's (LACDA) Administrative Plan for Fiscal Year 2021-2022 and to accept and incorporate funds from the U.S. Department of Housing and Urban Development (HUD). The Administrative Plan contains the policies and procedures that govern the LACDA's administration of the Section 8 program.

IT IS RECOMMENDED THAT THE COMMITTEE:

1. Recommend that the Board of Commissioners find that the attached, amended Administrative Plan for Fiscal Year 2021-2022 as described herein, is not subject to the provisions of the California Environmental Quality Act (CEQA), because it will not have the potential for causing a significant effect on the environment.
2. Recommend that the Board of Commissioners approve the attached, amended Administrative Plan, as required by the HUD, to update the LACDA's policies in its Section 8 program Administrative Plan.
3. Recommend that the Board of Commissioners authorize the Executive Director to incorporate up to \$39,065,616 of HUD funding through the American Rescue Plan Act into the LACDA's approved



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Fiscal Year 2021-2022 budget for the Emergency Housing Voucher (EHV) program.

4. Recommend that the Board of Commissioners authorize the Executive Director to hire or contract for positions as appropriate to implement the EHV activities.

PURPOSE AND JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this action is to formally adopt two informal amendments made to the Section 8 program Administrative Plan, which includes the policies and procedures that govern the LACDA's administration of Section 8 rental assistance.

Following the March 23, 2021 Board of Commissioners approval of the LACDA's Fiscal Year (FY) 2021-2022 Administrative Plan, the LACDA found it necessary to informally amend the Administrative Plan to prepare for the HUD awarded 1,964 EHV's and \$39,065,616 in housing assistance payments and administrative funding authorized by the American Rescue Plan Act of 2021 (Public Law No: 117-2), which became effective on July 1, 2021.

The informal amendments were made in accordance with the broad authority provided by HUD to waive or establish alternative requirements for numerous statutory and regulatory requirements for the Section 8 program. HUD gained the broad authority through Congress to give Public Housing Agencies (PHAs), such as the LACDA, the flexibility to make programmatic changes to their Section 8 program to address administrative difficulties presented by the COVID-19 pandemic.

FISCAL IMPACT/FINANCING

There is no impact on the County general fund. A total of up to \$39,065,616 will be incorporated into the LACDA's approved FY 2021-2022 budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Title 24 of the Code of Federal Regulations, part 982.54, mandates that PHAs adopt a written Administrative Plan that establishes policies for the administration of the Section 8 program in accordance with HUD requirements. The Administrative Plan must state the LACDA's policy on matters for which the LACDA has discretion to establish policy. The Administrative Plan and any revisions must be formally adopted by its Board of Commissioners.

The Administrative Plan must be submitted each year as an attachment to the Annual Plan and at any other time when revisions are necessary. The LACDA's Administrative Plan was last approved by the Board on March 23, 2021 as an attachment to its Annual Plan.

As a response to the COVID-19 pandemic, on May 10, 2021, the LACDA was selected by HUD to receive a new allocation of 1,964 Emergency Housing Vouchers (EHV) through funding authorized by the American Rescue Plan Act of 2021. The EHVs were made available beginning July 1, 2021 for families and persons that are homeless or at risk of homelessness. As is the current practice with the Section 8 program, the referrals were required to be fulfilled through the Coordinated Entry System, which is managed through the Los Angeles Homeless Services Authority.

Concurrent with the Section 8 program, HUD issued both PIH Notice 2021-14 and PIH Notice 2021-15 whereby HUD provided the LACDA broad authority to waive or establish alternative requirements for numerous statutory and regulatory requirements for implementing and operating the EHVs. Under these provisions, the LACDA found it necessary to informally amend the Administrative Plan to include an EHV Chapter dedicated to the administration of the EHVs. Also, given the new EHV allocation, the LACDA was provided the flexibility to pivot to housing strategies that assist vulnerable populations through the Section 8 program's waiting list, while concurrently maintaining the LACDA's homeless voucher commitment to Los Angeles County. As such, the LACDA found it necessary to informally amend the Section 8 programs waiting list local preferences policy. The board was notified of this new strategy via a memo dated June 21, 2021.

In accordance with HUD provisions, authority to informally adopt policy amendments required that any revision to the Administrative Plan be formally adopted by the PHAs Board of Commissioners by no later than December 31, 2021.

As required by law, the LACDA is hereby respectfully requesting the formal adoption of the following two amendments made in response to the COVID-19 pandemic.

1. Amendment Date: June 7, 2021. The LACDA amended the Administrative Plan to reduce the Section 8 program waiting list local preference voucher commitment used to assist Los Angeles County-based homeless families from 100 to 50 percent of expected voucher attrition. The reduction permitted Section 8 program vouchers to be immediately prioritized for vulnerable populations that are wait listed, such as the elderly.
2. Amendment Date: July 1, 2021. The LACDA amended its Administrative Plan to implement Chapter 22 Emergency Housing Voucher Program. Chapter 22 maintains policies that deviate from the Section 8 program or are exclusively for the administration of the EHV program. Among the Chapter sections is an Introduction to the EHVs; EHV Eligibility Requirements; Alternative Requirements, Waiting List Administration, and Definitions pertaining to eligibility.

ENVIRONMENTAL DOCUMENTATION

These activities are exempt from the provisions of the National Environmental Policy Act (NEPA) pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3), because they involve administrative activities that will not have a physical impact on or result in any physical changes to the environment. The activities are also not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378, because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROGRAMS

The changes to the Administrative Plan were made in accordance with HUD requirements and represent the need to address administrative difficulties presented by the COVID-19 pandemic.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Emilio Salas". The signature is stylized and cursive.

EMILIO SALAS
Executive Director



September 22, 2021

Housing Advisory Committee
Los Angeles County Development Authority
700 West Main Street
Alhambra, California 91801

Dear Commissioners:

AMENDMENTS TO ACQUISITION, RELOCATION, AND HOUSING LOCATOR SERVICES CONTRACTS (ALL DISTRICTS)

SUBJECT

This letter recommends approval of amendments to the Los Angeles County Development Authority's (LACDA) existing Acquisition, Relocation, and Housing Locator Services Contracts (collectively, "Contracts") with Del Richardson & Associates, Inc. (DRA), Overland, Pacific & Cutler, LLC (OPC), Property Specialists, Inc. (PSI), and EPIC Land Solutions, Inc. (EPIC), to increase the annual Contract amount by an aggregate amount of \$120,000 to \$220,000 for the third term of the Contracts and for the remaining two one-year term extensions.

IT IS RECOMMENDED THAT THE COMMITTEE:

1. Recommend that the Board of Commissioners find that the approval of amendments to the existing Contracts for acquisition, relocation, and housing locator services is exempt from the California Environmental Quality Act (CEQA), for the reasons stated in this Board letter and the record of the project.
2. Recommend that the Board of Commissioners authorize the Executive Director, or his designee, to execute amendments to the Contracts with DRA, OPC, PSI, and EPIC (collectively, "Contractors") for acquisition, relocation, and housing locator services, to increase the annual compensation by \$120,000 for a maximum contract cost not to exceed



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\$220,000 to be shared by the Contractors, using program funds included in the LACDA's Fiscal Year (FY) 2021-2022 approved budget, to be effective following approval as to form by County Counsel and execution by all parties.

3. Recommend that the Board of Commissioners authorize the Executive Director, or his designee, to execute amendments to the Contracts with the Contractors to extend the term for an additional two one-year terms for an aggregate annual compensation of \$220,000 to be shared by the Contractors, using program funds in future budgets approved through the annual budget approval process, to be effective following approval as to form by County Counsel and execution by all parties.
4. Recommend that the Board of Commissioners authorize the Executive Director, or his designee, upon his determination and as necessary and appropriate under the terms of the Contracts, to terminate the Contracts for convenience.
5. Recommend that the Board of Commissioners authorize the Executive Director, or his designee, to execute amendments to the Contracts, to add or delete programs, modify the Statement of Work, and revise the Fee Schedule, and to increase the annual compensation by up to 10% as needed for unforeseen costs.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

This letter recommends approval of amendments to the existing Contracts with Contractors to increase the annual Contract amount by an aggregate amount of \$120,000 to a maximum contract cost to \$220,000 to be shared by the Contractors for the third term of the Contracts. In addition, this letter recommends authority to execute amendments to the Contracts to extend the Contracts for up to two additional years at the same annual cost.

FISCAL IMPACT/FINANCING

There is no impact on the County General Fund.

The additional aggregate annual amount of up to \$220,000 for the Contracts third year term and the remaining two one-year term extensions will include but not limited to Administrative funds from the U.S. Housing and Urban Development (HUD), Community Development Block Grant (CDBG), County General funds, Redevelopment Successor Agency funds, property sales proceeds, Low and Moderate Income Housing Asset funds, or other funding sources available to the LACDA, which are included in the LACDA's approved Fiscal Year 2021-2022 budget and future budgets through the annual budget approval process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 28, 2019, the LACDA entered into four one-year contracts with Contractors in the shared aggregate amount up to \$100,000 for acquisition, relocation, and housing locator services, with the option to extend up to four additional years at the same annual amount. Under these Contracts, Contractors provide acquisition, relocation, and housing locator services to the LACDA on an as-needed basis. All Contracts have been extended and are currently in the third year.

Since the start of COVID-19 pandemic in March 2020, the LACDA's need for acquisition, relocation, and housing locator services has increased in order to support various COVID-19 response programs and activities. The increased funding will address additional acquisition and relocation services for LACDA or County projects, like Project Homekey. These expanded services are in addition to those needed to review relocation plans for affordable housing projects receiving LACDA funding and to facilitate the disposition of surplus County property. Additionally, as a result of high growth in our Palmdale Office necessitating a new space, the increased funding will be used for acquisition and relocation analysis for a potential new office. It is estimated the current annual compensation for the acquisition, relocation, and housing locator services contracts will only last until the first quarter of calendar year 2022.

The proposed services are primarily federally funded and are not subject to the requirements of the Greater Avenues for Independence (GAIN) Program or the Greater Relief Opportunity for Work (GROW) Program implemented by the County of Los Angeles. Instead, DRA, OPC, PSI, and EPIC must comply with Section 3 of the Housing and Community Development Act of 1968, as amended, which requires that employment and other economic opportunities generated by certain U.S. Department of Housing and Urban Development (HUD) assistance be directed to low and very low-income persons, particularly to persons who are recipients of HUD housing assistance.

ENVIRONMENTAL DOCUMENTATION

This action is exempt from the provisions of the National Environmental Policy Act pursuant to 24 Code of Federal Regulations, Part 58, Section 58.34 (a)(3) because it involves administrative activities that will not have a physical impact on or result in any physical changes to the environment. The activities are not subject to the provisions of CEQA pursuant to State CEQA Guidelines 15060(c)(3) and 15378 because they are not defined as a project under CEQA and do not have the potential for causing a significant effect on the environment.

IMPACT ON CURRENT PROJECT SERVICES

The proposed contract amendments will allow the LACDA to conduct acquisition and relocation analysis for a potential new Palmdale Office, to achieve the goals for Project Homekey and other LACDA and County projects, and to ensure the normal operation of the LACDA.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "E. Salas". The signature is stylized and cursive.

EMILIO SALAS
Executive Director