



TAKE ADVANTAGE OF THE LACDA'S ONLINE TOOLS

The Los Angeles County Development Authority (LACDA) encourages tenants to take advantage of its convenient online tools, such as the LACDA website and the Rent Café Portal. The LACDA's website contains an entire section dedicated to [Section 8 tenants](#) where you will find answers to frequently asked questions and information regarding Housing Quality Standard (HQS) inspections, how to report income and family composition changes, and other general informational resources.

In addition, the LACDA's [Rent Café Portal](#) allows you to perform tasks online, such as submitting income and family composition changes and completing your annual re-examination. Both online tools allow you to have 24/7 access to important forms and information regarding your rental assistance.

Remember to check your email frequently to ensure you don't miss any notifications from the LACDA. If you have any questions regarding your Rent Café Portal account, you may email them to RentCafePortal@lacda.org.

MAINTAINING YOUR UNIT AND HQS INSPECTIONS

As part of your family obligations, you have the responsibility of maintaining the assisted unit in good condition and notifying the owner of needed repairs.

Under HQS requirements, you are responsible for correcting any HQS violation or damages that is determined to be the responsibility of the family. If non-emergency HQS violations are determined (family caused deficiencies), the LACDA requires you to make any repairs within 30 calendar days.

Housing assistance may be terminated if your unit continues to fail housing inspections for family caused deficiencies or if you fail to maintain scheduled inspection appointments. If the assisted unit's owner carries out a repair that you are responsible for under the lease, the owner may bill you for the cost, so it is important to maintain your unit in good condition.





SUBMIT YOUR REQUEST IN WRITING

Do you have changes happening in your household or with a job? It is important that you submit your request in writing. Here's how to submit your change:

- 1) Complete the [Interim Re-Examination Request Form](#) and email to your case manager;
- 2) Submit your change directly through the [Rent Café Portal](#) under the Report a Change option; or
- 3) Mail the change to the Los Angeles County Development Authority, Housing Assistance Division, P.O. Box 1503, Alhambra, CA 91802.

Written requests provide evidence of your efforts to let the LACDA know of your changes. Regardless of whether you are requesting a voucher to move, or you have had a change in your income, assets, family composition, or contact information, it is important that you submit your request immediately in writing to give the LACDA staff adequate time to act on your case. Be sure to include your case manager's name, your tenant code, and always remember to retain copies of your requests for your own records.

TENANT WORKSHOP

Workshops are designed to provide participant families an opportunity to learn about new Section 8 Housing Choice Voucher Program requirements that may affect your rental assistance.

August Lunch & Learn

- Join the LACDA to learn about the Incentive Programs.

Thursday, August 18, 2022
11:00 A.M. - 12:00 P.M.

Register in advance for this Zoom meeting at:
Zoom Link: <https://bit.ly/3orHG4r>

After registering, you will receive a confirmation email containing information about how to join the meeting.

For more information regarding the upcoming events, please contact us at:

Phone: (626) 586-1654
Email: HCVWorkshops@lacda.org

