

## FISCAL YEAR 2021 ADMINISTRATIVE PLAN: POLICY CHANGES

Every year, the Los Angeles County Development Authority (LACDA) submits an Administrative Plan to its Board of Commissioners and the U.S. Department of Housing and Urban Development (HUD) for approval as an attachment to its Annual Plan. The Administrative Plan governs the administration of the Section 8 Housing Choice Voucher (HCV) Program. The Fiscal Year (FY) 2021 Administrative Plan has been approved and the updates below are effective July 1, 2021.

### 1) Waiting List Local Preferences

- The Administrative Plan mandates that the LACDA give priority for continued tenant-based assistance to a project-based family that chooses to terminate their lease after the first year of occupancy.
- The Administrative Plan includes a local preference category for LACDA rental assistance program transfers approved by the Director of Housing Assistance for the following programs: Continuum of Care; Family Unification Program; and Housing Opportunities for Persons with AIDS.

### 2) Verification of Legal Identity and Social Security Number (SSN) During a Declared Disaster or Emergency

- The Administrative Plan includes a Declared Disaster or Emergency situation clause that will permit the LACDA the flexibility, during the initial leasing process, to use a certified statement and/or documentation that the family has undertaken actions to obtain proper documentation to satisfy HUD Legal Identity and SSN verification requirements.

Please take a moment to read the new [FY 2021 Administrative Plan](#) policy updates in their entirety to stay informed.



## HAVE YOU CREATED A TENANT PORTAL ACCOUNT?

The Tenant Portal helps you remain up-to-date on rental assistance matters. The Portal, accessible via the LACDA website, allows you to perform many useful tasks, including receiving LACDA correspondence. You will be notified via email anytime a new letter is available. The Portal is secure and available 24/7.

- Submit documents via your account
- Receive letters from the LACDA via your account
- Obtain your Case Manager's contact information
- Review inspection results
- Review payment history

If you are not already using the Tenant Portal, or have not used it in a while, please visit [www.lacda.org](http://www.lacda.org) to access or create an account.

Coming Soon! The LACDA is going paperless! The LACDA will be launching a new and improved Tenant Portal that will move towards having families complete their annual reexamination online. More information coming soon.

## HOUSING CHOICE VOUCHER PROGRAM PARTICIPANTS - YOUR VOICE COUNTS

Have you ever wondered why the LACDA operates the way it does? Would you like to share your concerns or ideas about our policies and procedures? The LACDA is recruiting volunteers for the Resident Advisory Board (RAB) Committee that will assist with the 2021 Annual Plan process.

The RAB provides an opportunity for HCV Program participants to provide input on new policies and plans. As a RAB Committee member, all you have to do is attend a minimum of one meeting per year that takes place in mid-November. If you wish to volunteer for this year's committee, you may email [HADCompliance@lacda.org](mailto:HADCompliance@lacda.org), to express your interest. Be sure to include your name, a contact phone number or email address, and any questions you may have. An LACDA representative will contact you with details of your role as a RAB Committee member.



## TENANT WORKSHOP

Tenant workshops are designed to provide an opportunity to learn about new policies and Section 8 HCV Program updates.

### July Lunch & Learn

- Customer Service Unit
- Family Self-Sufficiency

**Thursday, July 22, 2021**  
**11:00 A.M. – 12:30 P.M.**

Register in advance for this Zoom meeting at  
<https://bit.ly/3gSrpBv>

After registering, you will receive a confirmation email containing information about how to join the meeting.

Questions?  
Phone: (626) 586-1654  
Email: [HCVWorkshops@lacda.org](mailto:HCVWorkshops@lacda.org)